



**PRIVATE PROPERTY OPERATOR AND
ICE CREAM TRUCK APPLICATION**

City Clerk's Office
200 S. Illinois Avenue
Carbondale, IL 62902-2047
Phone (618) 549-5302

This application is being made as: _____ Private Property Operator _____ Ice Cream Truck

Name of Business:		State or Federal FEIN Number:		
Location(s) of intended sales:				
Business hours (opening and closing for each day):				
Proposed nature of business to be conducted. (Include types of goods to be sold)				
VEHICLE INFORMATION <i>(ice cream trucks only)</i>				
Make	Model	Color	Lic. Plate	State
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Please attached the following with this application:

- \$100.00 license fee *(after July 1 licenses will be prorated at 50%)*
- \$25.00 background check fee for each seller including the owner *(\$45 for ice cream trucks)*
- Copies of driver's license for each seller including the owner
- Complete seller information pages
- Certificate of insurance *(shall insure the applicant, owner, and lessee, if any, of the parcel at a minimum amount of \$300,000 single limit coverage)*
- Statement from the property owner authorizing you to sell on his or her property through December 31 of the current year
- Complete inventory of goods
- Vehicle insurance and registration *(ice cream trucks only)*

Signature:		Date:		
FOR OFFICE ONLY				
Application Received:	Form of Payment:	Date Paid:	Notes:	



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SELLER INFORMATION

The following information must be completed for every person who will be in contact with the public for the purpose of stocking transporting delivering and/or selling the goods, wares, or merchandise. Any new individuals added after submission of this application must be submitted to the City Clerk's office within 24 hours.

OWNER INFORMATION <i>(attach a copy of your driver's license)</i>		
Owner's Name	Phone Number	
Home / Mailing Address	Email Address	
Have you ever been charged with or received a disposition of guilt either through supervision, probation, or conviction for any offense involving theft, burglary, fraud, bribery, assault, or moral turpitude under the laws of the State of Illinois, of any other state, or of the United States within five years of the date of application?	YES	NO
If yes, list each individual offense and/or violation, the date and prosecuting jurisdiction:		
CERTIFICATION		
I, the undersigned, do hereby certify that to the best of my knowledge and belief the above information is true, correct, and complete. I understand that failure to correctly and completely answer the above questions will be cause for denial of this license.		
Signature	Date	

SELLER #1 <i>(attach a copy of your driver's license)</i>		
Seller's Name	Phone Number	
Home Address		
Have you ever been charged with or received a disposition of guilt either through supervision, probation, or conviction for any offense involving theft, burglary, fraud, bribery, assault, or moral turpitude under the laws of the State of Illinois, of any other state, or of the United States within five years of the date of application?	YES	NO
If yes, list each individual offense and/or violation, the date and prosecuting jurisdiction:		
CERTIFICATION		
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Signature	Date	



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SELLER #2 <i>(attach a copy of your driver's license)</i>		
Owner's Name	Phone Number	
Home / Mailing Address		
Have you ever been charged with or received a disposition of guilt either through supervision, probation, or conviction for any offense involving theft, burglary, fraud, bribery, assault, or moral turpitude under the laws of the State of Illinois, of any other state, or of the United States within five years of the date of application?	YES	NO
If yes, list each individual offense and/or violation, the date and prosecuting jurisdiction:		
CERTIFICATION		
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Signature	Date	

SELLER #3 <i>(attach a copy of your driver's license)</i>		
Seller's Name	Phone Number	
Home Address		
Have you ever been charged with or received a disposition of guilt either through supervision, probation, or conviction for any offense involving theft, burglary, fraud, bribery, assault, or moral turpitude under the laws of the State of Illinois, of any other state, or of the United States within five years of the date of application?	YES	NO
If yes, list each individual offense and/or violation, the date and prosecuting jurisdiction:		
CERTIFICATION		
I, the undersigned, do hereby certify that to the best of my knowledge and belief the above information is true, correct, and complete. I understand that failure to correctly and completely answer the above questions will be cause for denial of this license.		
Signature	Date	