



City of Carbondale
 Building & Neighborhood Services
 200 S. Illinois Avenue
 Carbondale, Illinois 62901
 Phone (618) 549-5302
 Fax (618) 457-3283
 Explorecarbondale.com

HOTEL/MOTEL LICENSE APPLICATION

The undersigned hereby makes (make) application for the issuance of a City License to operate a HOTEL OR MOTEL within the corporate limits of the City of Carbondale, Illinois in accordance with Title 5, Chapter 16 of the Carbondale Revised Code.

Business Name		Date	
Business Address		Phone	
Legal Description			
LICENSEE INFORMATION*			
Licensee Name		Email	
Licensee Address (Street, City, State, Zip)			
Home/Cell		Fax	
OPERATOR INFORMATION*			
Operator Name		Email	
Operator Address (Street, City, State, Zip)			
Home/Cell		Fax	
PROPERTY OWNER INFORMATION*			
Property Owner's Name		Email	
Property Owner's Address (Street, City, State, Zip)			
Home/Cell		Fax	
*If the proposed licensee, operator or property owner is a corporation, partnership or limited liability company; the partner's, officer's or member's names and residence addresses shall be furnished. (Attach separate sheet)			
Number of Rooms		Number of Accessible Rooms	
Number of Beds		Number of Roll Away Beds	
I hereby certify that I will not violate any of the ordinances of the City of Carbondale or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of my knowledge and belief.			
Signature of Applicant		Printed Name of Applicant	
Licensee	Operator		Property Owner

FOR OFFICE USE ONLY

<i>Approvals</i>	<i>Date</i>	<i>Initials</i>
Building & Neighborhood Services Division		
Fire Department		
Jackson County Health Department		
IDPH (for swimming pool)		
Zoning Certificate #		
Certificate of Insurance Received		