



City of Carbondale
 City Clerk
 200 S. Illinois Avenue
 Carbondale, Illinois 62901
 Phone (618) 457-3281
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 Explorecarbondale.com

**CARBONDALE LIQUOR CONTROL COMMISSION
 LIQUOR LICENSE BUSINESS OPERATION QUESTIONNAIRE**

Section 2-4-5 of the Revised Code of the City of Carbondale states that the Local Liquor Control Commission must take into consideration a variety of criteria when deciding whether to issue a new liquor license or approve a renewal application, a change in ownership or location, or an expansion of an existing license. In order for the Liquor Advisory Board and the Liquor Control Commission to better review your liquor license application and how you plan to operate your business, complete the following questionnaire.

Please print legibly or type your answers. All questions must be fully and completely answered. This questionnaire must be filed with the City Clerk at the time your liquor license application is submitted.

Applicant's Name		Class of License Applied For	
Business Name		Address	
1.	What kind of impact or demand would you expect this business to have on City services?		
2.	Describe the location of the proposed establishment and the probably impact of a liquor establishment at that location upon the surrounding neighborhood or the City as a whole. Specific items to be included are		
a.	Proximity to residential property		
b.	Proximity to schools, churches, public parks		
c.	Proximity to gasoline stations or convenient stores which offer gasoline for sale		

d.	Potential impact on traffic safety
e.	Potential adverse impacts on surround property values
f.	Proximity to other liquor establishments
g.	Street lighting on and surrounding the proposed property
h.	Availability of on-street and off-street parking in the area
i.	Availability of sidewalks in the area (if significant pedestrian traffic is anticipated)
3.	Describe the character and nature of the proposed establishment (restaurant, food service, size of facility, exterior, etc.) Be specific. Include information on beer garden or outside café areas, if applicable.
	Note: If a beer garden is planned, obtain a separate application and specific information on beer garden requirements from the City Clerk's Office.

4.	FOR CLASS A1 & A2 LICENSE ONLY: How do you plan to document the required revenue breakdown between the sale of alcohol (maximum 49%) and the sale of food and non-alcohol drinks (minimum 51%)?
Note: Your establishment is subject to an audit by a certified Public Accountant at your expense.	
5.	FOR CLASS A1 & A2 LICENSE ONLY: Describe and attach a layout of the establishment's kitchen facilities and equipment to be used in the preparation and serving of food. Attach proposed menu.
6.	Will entertainment be provided and if so, specify all forms of entertainment.
7.	Describe the proposed operation of the establishment, including the number of employees, the experience of management in the liquor business, the number of cooks, waiters/waitresses, bartenders and doormen, commitment to abide by the law (staff training, checking IDs, etc.) Be very specific on all points.
8.	Describe the financial responsibility of the applicant and the past performance of the applicant in the management of liquor sales.

9.	Why do you think the issuance of this liquor license would be in the best interests of the City of Carbondale?
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THIS BUSINESS OPERATION QUESTIONNAIRE WAS COMPLETED BY

Name	Phone
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Address
