

Request for City Council Action

Date: March 8, 2016

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City Boards, Commissions, and Committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following minutes and place them on file:

Preservation Commission – January 11, 2016

Planning Commission – January 13, 2016

Carbondale Library Board of Trustees – November 18 and December 9, 2015, and January 13, 2016

Human Relations Commission – January 11, 2016

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
-------------------------------------	---------------------------------	-------------------------------	----------------------	-----------------------------------

Council Action: Motion by _____ 2nd by _____ to _____



MINUTES
Preservation Commission
Monday, January 11, 2016
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Parkinson called the meeting to order at 7:00 p.m.

Members Present: Doherty, Ittner, Sigler, Parkinson, Van Awken, Clark, Comparato and Benedict

Members Absent: none

Staff Present: Sergeev

Guests: Lee Fronabarger

2. **Approval of Minutes:** Ms. Ittner moved with noted changes, seconded by Mr. Sigler, to approve the minutes of November 16, 2015.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee

Ms. Ittner reported that staff has copied a set of pictures from Rip Stokes that was given to SIU Alumni Association. The photos document the 1969 fire which destroyed Main Building on SIU Campus. A copy of the pictures is available in the Planning Services Office.

b) Nomination and Hardship Committee

Nothing to Review

c) Work Plan Committee

Nothing to Review

d) Certificate of Appropriateness Committee

Nothing to Review

e) Downtown Advisory Committee Report

Mr. Sigler stated that the Downtown Advisory Committee has recessed for the holidays and would be meeting again February 10. The plan will be finalized in March.

Mr. Van Awken reported that he attended the last meeting and is pleased to report that the site of Bayless Field has been designated as a park space in the Downtown Master Plan. Mr. Van Awken would like to see the park be designated as a historical park.

4. **Old Business:**

a) Discussion of Founder's Day Celebration 2016 (21:43)

Mr. Parkinson began the discussion by requesting a plan for responsibilities and deadlines to insure a successful event.

Ms. Ittner reported that Polly Winkler Mitchell will have her paper cuttings and will be displaying three new paper cuttings for the event. Ms. Mitchell will have between six to eight cuttings. The Mitchells will likely be dressed in period costumes. Mr. Mitchell is planning to bring a toy horse he brought to the past Carbondale Remembered event. The horse was produced in a factory on the northwest part of Carbondale, near Oak lawn Cemetery. The factory has been closed and the toys are no longer produced.

Councilman Fronabarger said that he is in the stages of finalizing the scripts for the speakers. He has also decided on a slide presentation showing the current lots and the past lots. The presentation will also include pictures of founders and the marker at Woodlawn Cemetery. He has given the recipes of the desserts to local bakeries. Councilman Fronabarger would like two individuals to stand at the door in period costumes.

Ms. Ittner discussed the individuals who participated in the Woodlawn event which they had people in period dress. Ms. Ittner recommended talking to the SIU theater department for costumes and actors for the program.

Ms. Ittner will speak to Bookworm about making bookmarks with a list of books on Southern Illinois to be distributed during the celebration.

Councilman Fronabarger discussed the order of events for the celebration. He recommended having a table for the Preservation Commission to display past Historic Preservation Award winners.

Mr. Van Awken volunteered to play music during the celebration.

Ms. Sergeev informed the Commission that the event has been advertised in the Communique and Neighborhood Notification. Currently there are four RSVPs for the event. The City will continue to promote the event.

5. **New Business:**

6. **Comments by the Public, Commission Members or Staff:**

Ms. Ittner reported the Neighborhood Alliance meeting will be on January 23, 2016.

Ms. Sergeev notified the Commission that PC 16-04 was approved.

Ms. Sergeev notified the Commission of PC 16-09 because there are historic landmarks which could be affected.

7. **Adjournment:**

Mr. Parkinson adjourned the meeting at 7:45 p.m.



MINUTES

**Carbondale Planning Commission
Wednesday, January 13, 2016
Room 108, 6:00 p.m.
City Hall/Civic Center**

Mr. LeBeau called the meeting to order at 6:00 p.m.

Members Present: LeBeau, Sheffer, Anz, Field, Love, Litecky, and Bradshaw (ex-officio)

Members Absent: Barke, Schachel and, Lilly

Staff Present: Taylor and Sergeev

1. Approval of Minutes:

Mr. Sheffer moved, seconded by Mr. Love, to approve the minutes for December 09, 2015.

The motion to approve the minutes passed with a unanimous voice vote.

Mr. Anz asked that Agenda Item 6 be considered immediately following the approval of minutes.

With no dissent Agenda Item 6 was moved.

2. Old Business

A. Election of Officers for 2016.

There was a general discussion about commission members and nominations for 2016.

Mr. Sheffer moved, seconded by Ms. Field, to nominate Mr. LeBeau as Chair, Mr. Anz as Vice Chair and Ms. Litecky as 2nd Vice Chair for the 2016 Planning Commission.

The motion was approved with a unanimous voice vote.

3. Report of Officers, Committees, Communications

There were none

4. Citizen Comments or Questions

There were none

5. Report of Officers, Committees, Communications

There were none

6. Public Hearings

PC 16-08 - Shelton's Towing & Recovery, LLC is requesting a Special Use Permit for an auto

storage yard within a GI, General Industrial, zoning district for property located at 401 West Industrial Park Road.

Mr. LeBeau declared Public Hearing PC 16-08 open at 6:04 p.m. and asked Mr. Taylor to read the legal notice.

Mr. Taylor, Planner for the City of Carbondale, read the legal notice. Mr. Taylor also read a letter from Randy Germeraad, Executive Chairman of Springfield Electric, of opposition into the record.

Mr. LeBeau asked Mr. Taylor to present the staff report.

Mr. Taylor, Planner for the City of Carbondale, was sworn in and read parts A and B of the staff report.

Mr. LeBeau asked if there were any questions from Commission to staff.

There were none.

Mr. LeBeau asked if the applicant was present and would like to speak.

Matt Shelton, owner of Shelton's Towing & Recovery, LLC., came forward to present his case.

Mr. Sheffer asked about how long a vehicle stays in the lot at one time.

Mr. Shelton replied that the longest he has held a vehicle was about 4 months.

Mr. Sheffer asked if there has been any problem with anyone trying to get in the current lot to retrieve a vehicle.

Mr. Shelton replied that he has not had any problem, that the lot is surrounded by a 6 foot fence with 3 strands of barbwire around the top and a locked gate at the entrance.

Ms. Litecky wanted verification that the business is just moving next door to the current business.

Mr. Shelton replied yes so that he can stop renting and run his business on property that he has purchased.

Mr. LeBeau asked how much noise would be associated with the operation of the business.

Mr. Shelton replied that there is minimal noise for short periods of time when the tow truck is dropping off a vehicle.

Mr. LeBeau asked if anyone would like to speak in favor of the application.

There were none

Mr. LeBeau asked if anyone would like to speak in opposition of the application.

There were none.

Mr. LeBeau asked Mr. Taylor to complete the staff report.

Mr. Taylor read parts C and D of the staff report, with a recommendation to approve PC 16-08.

Mr. LeBeau asked if there were any questions for staff.

There were none.

Mr. LeBeau asked if there were any questions from anyone to anyone.

There were none.

Mr. LeBeau declared Public Hearing PC 16-08 closed at 6:17 p.m.

Mr. Sheffer moved, seconded by Mr. Love, that the Commission accept as findings of fact parts C and D of the staff report for PC 16-08, the applicant spoke in favor and there was one letter read into the record in opposition.

Mr. Sheffer moved, seconded by Ms. Litecky, that all 7 criteria be accepted as one.

The motion passed on a unanimous voice vote.

Mr. Sheffer moved, seconded by Mr. Love, that all 7 criteria have been met.

Roll Call Vote:

Yes – 6 (LeBeau, Sheffer, Anz, Field, Love, Litecky)

No – 0

Ms. Sheffer moved, seconded by Mr. Love, that the Planning Commission recommend to City Council, approval of PC 16-08.

Roll Call Vote:

Yes – 6 (LeBeau, Sheffer, Anz, Field, Love, Litecky)

No – 0

Mr. Taylor announced that the motion to approve PC 16-08 passed and will be on the City Council Agenda for January 26, 2016.

PC 16-09 - The City of Carbondale is requesting a text amendment relative to the sale of private vehicles and recreational equipment on commercial property.

Mr. LeBeau declared Public Hearing PC 16-09 open at 6:20 p.m. and asked Mr. Taylor to read the legal notice.

Mr. Taylor, Planner for the City of Carbondale, read the legal notice.

Mr. LeBeau asked Ms. Sergeev to present the staff report.

Ms. Sergeev was sworn in and read part A of the staff report.

Mr. LeBeau asked if there were any questions from Commission to staff.

There were none.

Mr. LeBeau asked if anyone would like to speak in favor of the application.

There were none.

Mr. LeBeau asked if anyone would like to speak in opposition of the application.

There were none.

Mr. LeBeau asked Ms. Sergeev to complete the staff report.

Ms. Sergeev read parts B & C of the staff report, with staff recommendation of denial PC 16-09.

Should the Planning Commission choose to recommend approval of the text amendment, staff recommends it be approved as presented in Exhibit B: Staff's Recommended Text Amendment.

Mr. LeBeau asked if there were any questions for staff.

There were none.

Mr. LeBeau asked if there were any questions from anyone to anyone.

There were none.

Mr. LeBeau declared Public Hearing PC 16-09 closed at 6:38 p.m.

Mr. Love moved, seconded by Ms. Lilly, that the Commission accept as findings of fact part A of the staff report for PC 16-09, no one spoke in favor or opposition.

The motion passed on a unanimous voice vote.

Mr. Love moved, seconded by Mr. Sheffer, that the Planning Commission recommend to City Council, approval of the text amendment with the language as presented by staff in Exhibit B PC 16-09.

Roll Call Vote:
Yes – 3 (Sheffer, Anz, Love)
No – 3 (LeBeau, Field, Litecky)

Mr. Taylor announced that the motion to approve PC 16-09 resulted in a tie and will be on the City Council Agenda for January 26, 2016

7. New Business

A. City Council Agendas from December 22, 2015

Ms. Bradshaw reviewed the City Council meetings, related to Planning.

8. Adjournment

Mr. LeBeau adjourned the meeting at 6:44 p.m.

Carbondale Public Library Board of Trustees

Wednesday, November 18, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Barbara Levine, Vice President (1)

Joyce Hayes, Secretary

Julian Pei (3) (1 of 3 absences excused by Board President in accordance with by-laws.)

Roland Person (2)

Don Prosser, Treasurer (2)

Susan Tulis

Harriet Simon (1) (1 of 1 absences excused by Board President in accordance with by-laws.)

Absent.

Sharifa Stewart (2)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

Three students.

President's report.

None.

Secretary's report.

1. Approval of the October 14, 2015 minutes. Susan Tulis made a motion to approve minutes. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

Signed revised LIMRiCC agreement.

Financial report.

1. Approval of bills payable up to and including bills due November 16, 2015 to December 15, 2015. Joyce Hayes made a motion to pay bills. Harriet Simon seconded. MOTION passed unanimously.
2. Public Hearing/levy review.

3. Acceptance of the financial report for October 2015. The first payment of property taxes has arrived. Roland Person moved to approve the financial report. Philip Brown seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Reviewed Capital Needs Assessment Survey submitted to the Illinois State Library. Discussed the fact that asbestos abatement and full renovation of the Brush building, according to rough verbal estimates, could cost around \$800,000.
2. Per Capita Grant requirement: Standards Chapter Review.
— Library staff will review and report on progress in meeting Chapter 5, "Technology," of Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014. Reviewed the chapter. The vast majority of standards are fully met. We are working on improving our bandwidth and speed in compliance with the e-rate process, which only allows for contract changes within the e-rate window. While our wait time for computers is compliant, we would prefer to reduce or eliminate the wait time. Space is the primary limiting factor for adding more computers. The Edge Assessment will allow us to further measure our technology services.
3. Review/Revise Internet policies. Tabled.
4. Other. Discussed potential uses for per capita funds, including employment of a social worker, as the intern program is providing excellent customer service, filling an important information need. While some trustees felt this program deserves library funding, others were uncertain about using the library's per capita money in this way, as this is a new, and perhaps secondary service, while there are other primary library services deserving of support. Overall, they are not averse to supporting the library's social work program, perhaps by matching funds from a grant, service partner, or other revenue source.

Committee reports.

1. Approval of October 28, 2015 Finance Committee minutes. Don Prosser moved to approve minutes. Roland Person seconded. MOTION passed unanimously.

Unfinished business.

New business.

1. Patron conduct. Discussed conduct of a patron who was banned for behavior on 11/2/15. Don Prosser made a motion to lift the ban until and unless the patron creates further disturbance. Susan Tulis seconded. MOTION passed unanimously.

Other.

Adjournment.

Adjourned at 5:30 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): December 9.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Carbondale Public Library Board of Trustees

Wednesday, December 9, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Barbara Levine, Vice President (1)

Joyce Hayes, Secretary

Julian Pei (3) (1 of 3 absences excused by Board President in accordance with by-laws.)

Roland Person (2)

Don Prosser, Treasurer (2)

Sharifa Stewart (2)

Susan Tulis

Harriet Simon (1) (1 of 1 absences excused by Board President in accordance with by-laws.)

Absent.

Philip Brown, President (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

None.

Secretary's report.

1. Approval of the November 18, 2015 minutes. (Clarification needed.)

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due December 16, 2015 to January 15, 2016. Noted that the LIMRiCC health insurance bills were estimated, as none were received in November or December. Discussed e-rate Category 2 purchases. Discussed accounts receivable.

Roland Person moved to pay bills. Joyce Hayes seconded. MOTION passed unanimously.

2. Reviewed of annual audit.

3. Transfer of FY15 savings to reserves. Tabled.

4. Acceptance of the financial report for November 2015. Julian Pei moved to accept the financial report.

Roland Person seconded.

Librarian's report.

1. Building and grounds maintenance. Concrete work is finished around the north and northwest sides of the building. New doors will hopefully be installed this week so that the north entryway doors will match the south entryway. We are working on getting estimates for siding to alleviate water leakage through the south wall of the Brush annex building.
2. Review and acceptance of dates closed for 2016. Roland Person moved to accept the dates closed and board meeting dates for 2016 (with correction of typo). Susan Tulis seconded. MOTION passed unanimously.
3. Review and acceptance of board meeting dates for 2016. Roland Person moved to accept the dates closed and board meeting dates for 2016 (with correction of typo). Susan Tulis seconded. MOTION passed unanimously.
4. Review and acceptance of investment policy. Roland Person moved to approve the investment policy. Don Prosser seconded. Discussed investment options and limitations. Julian noted that Carbondale Community Arts seems to have a great investment strategy. Don Prosser noted that the library does not have an endowment, or any significant reserves that it does not need to readily access. MOTION passed unanimously.
5. Review of executive session minutes. Roland Person moves to keep executive session minutes closed. Susan Tulis seconded. Don Prosser motioned to release May 9, 1990 minutes. Roland Person accepted the amended motion. MOTION passed unanimously.
6. Review of levy hearing. City Council levy meeting reviewed.
7. Per Capita requirement: Edge Assessment. Reviewed Edge Assessment, an evaluation tool provided by the Illinois State Library to help libraries evaluate the technology programs and services they provide to the public, and to determine their technology needs. The library clearly needs to improve its bandwidth and will do so in the coming year within the e-rate contractual window. Overall, we scored well in our co-hort group of medium sized public libraries. The board and Director discussed the context of the assessment and what would be done with the information in the coming year.
8. Other. Discussed the Sparrow Coalition's efforts and Dona Reese's class presentation of their local homelessness study.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

Sharifa Stewart complimented the children's poetry program and the children's poetry. The program was done in partnership with Saluki Writers (volunteer Creative Writing MFA students).

Adjournment.

Adjourned at 5:37 p.m.

Next Board Meetings for 2016 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): January 13; February 10; March 9; April 13, May 11; June 8; July 13; August 10; September 14; October 12; November 9; December 14.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Carbondale Public Library Board of Trustees

Wednesday, January 13, 2016

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President (1)

Joyce Hayes, Secretary

Julian Pei (3) (1 of 3 absences excused by Board President in accordance with by-laws.)

Roland Person (2)

Don Prosser, Treasurer (2)

Sharifa Stewart (2)

Susan Tulis

Harriet Simon (1) (1 of 1 absences excused by Board President in accordance with by-laws.)

Absent.

The number following the Trustee's name indicates the number of absences this fiscal year.

Barbara Levine, Vice President (2)

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

Two students.

President's report.

None.

Secretary's report.

1. Roland Person moved to approve both November 11, 2015 and December 9, 2015 minutes. Harriet seconds. MOTION passed unanimously.

Correspondence and communications.

The Director shared email correspondence from the Dongola Public Library Director who said she'd been reading about the social worker and other programs and congratulates us on a wonderful job. She wrote, "I am so glad you are trying new things as an example of what may work for the rest of us sometime." The CPL Director noted that the social work program had brought the library a lot of good will, and thanked the CPL board for their support of cutting edge library programs. It's good to know that our services may empower other libraries in the region to try new things.

Financial report.

1. Approval of bills payable up to and including bills due January 16, 2015 to February 15, 2016. Gwen Hall reported that maintenance work, reference databases and insurance were among our larger bills this month.

We received a replacement tax disbursement today, and tax revenue has come in more quickly this year than last. Roland Person moved to pay bills. Joyce Hayes seconded. MOTION passed unanimously.

The Director reported that this year's PNG grant will be funded at 50% (covering 6 months instead of 12).

2. Transfer of FY15 savings to reserves.

Philip Brown moved to transfer to reserves \$126,390 and \$100,000 to working cash to replenish borrowed funds and record savings from previous fiscal year, and to move a \$10,000 donation into a Special Donations Fund. Susan Tulis Seconded. MOTION passed unanimously.

Don Prosser made a motion to move the currently accumulated credit card funds to the building fund. Roland Person seconded. MOTION passed unanimously.

Don Prosser moved that ongoing automatic transfers of monthly income from the credit card account would go to the general fund. Susan Tulis seconded. MOTION passed unanimously.

3. Acceptance of the financial report for December 2015. Julian Pei moved to approve the financial report. Joyce Hayes seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance. We are scheduling security camera installation (9 cameras). The lowest estimate came from Burke Electric Company: \$5,500.00. Universal Glass will provide an estimate for replacing the south exterior wall of the Brush building with a glass and aluminum wall structure, as a second option to consider in addition to the siding/awning solution. It may exceed \$20,000 and would then need to go out for bid, if we choose this solution. The metal panels have been popping out of place.

2. Compassionate City campaign. Discussed the library's co-leadership role in this initiative, ongoing since 2011 with five community-wide 11 Days initiatives. Our library received grant funding from the American Library Association (ALA) for the 2012 11 Days for Compassion, and received the 2013 ALA Excellence in Library Programming Award for our role in that initiative. Each 11 Days project has led us closer to our goal of Carbondale officially becoming a Compassionate City. The next step toward achieving that goal is to have a resolution passed by the City Council. We are now working on that goal, and hope to see it achieved in 2016.

Harriet Simon made the following motion: We resolve that the Carbondale Public Library will continue to take a leadership role in Nonviolent Carbondale and the Compassionate City campaign. Julian Pei seconded. MOTION passed unanimously.

3. Other. The Southern Illinois Libraries on the Go (SILOTG) consortium has the opportunity to move its entire shared collection from Overdrive to 3M. Both are e-book platforms we currently use. This would consolidate our collection into one user-friendly platform for our patrons, and would reduce the library's e-book costs. Don Prosser made a motion to move the OverDrive SILOTG material to 3M. Julian Pei seconded. MOTION passed unanimously.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

None.

Adjournment.

Adjourned at 5:20 p.m.

Next Board Meetings for 2016 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): February 10; March 9; April 13, May 11; June 8; July 13; August 10; September 14; October 12; November 9; December 14.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director



Carbondale Human Relations Commission

Minutes – January 11, 2016
Carbondale Civic Center ~ 5:00 p.m.

Commissioners Present: Joseph Brown, Diane Daugherty, Peg Falcone, Ted Gutierrez, Eric McMillan, Faith Miller, Karriem Shariati, Dora Weaver

Commissioners Excused: Joshua Kyle Brandon, Jerrold Hennrich

Study Circle Staff Excused: Sarah Heyer

Guests Present: Cathy Field, Scott Martin, SIUC Public Safety Director Ben Newman, Diana Brawley Sussman

Staff Present: Police Chief Jeff Grubbs, Mayor Mike Henry, Interim City Manager Gary Williams, Staff Intern Courtney Beverly, Commission Secretary Deborah McCoy

CALL TO ORDER

The meeting was called to order at 5:04 p.m. by Vice Chair Brown with roll call and introductions.

MINUTES

Motion was made by Commissioner Falcone and seconded by Commissioner Daugherty to approve the minutes of the December 7, 2015 meeting with the following corrections: 1) Maurine Pyle was present and not Marlene Shepherd, 2) Announcements - Ivas John rather than Ivis John, 3) Public Comments should read: "Mr. Reed commented on the accident that occurred at Reed Station Road & Hwy 13," and the remainder of the text should be deleted. THE VOTE WAS A CONSENSUS.

ANNOUNCEMENTS

Sunday, January 17	Annual Martin Luther King Celebration - Carbondale Civic Center, 4:00 p.m.
Monday, January 18	Carbondale Branch NAACP Martin Luther King Breakfast - SIUC Student Center, 8:00 a.m. breakfast, 9:00 program.
Wednesday, January 20	Community Town Hall Meeting - Carbondale Civic Center, 6:00 p.m.
Saturday, January 23	Annual Neighborhood Alliance Meeting - First Methodist Church, 9:30 a.m. – 12:00 noon.
Monday, January 25	Southern Illinois Veterans Coalition - 10289 Haven Road, Carbondale, 12:00-2:00 p.m. and 6:00-8:00 p.m.
Sunday, January 31	Racial Taboo Film, Varsity Theater, 3:00 p.m.

January 11, 2016

COMMENTS

Mayor Henry expressed his concern regarding the direction of the Human Relations Commission (HRC) and the focus on the Carbondale Police Department. There was discussion regarding the role of the HRC based on the duties and functions set forth in Chapter 14, Article I of the City Ordinance. Mayor Henry commented on the extreme lateness of the 2014 Annual Report, and indicated that reports could be submitted regardless of whether information was received from the Police Department. Mayor Henry stated that the minutes should contain the number of Commissioners voting on motions. Members of the Commission offered comments of clarification to some of the concerns expressed by the Mayor.

ISSUES

Public Education/HRC Website

Commissioner Shariati commented that the HRC brochure has been a valuable resource for outreach.

Public Forums/Events

Commissioners were asked to direct comments or edits to the Community-Policing Forum summary to Commissioner Falcone. She will forward to the City's IT Department for posting on the website.

Annual Report

The 2015 Report should be submitted to the City Council in March.

Racial Taboo

Mr. Martin stated that Racial Taboo will be shown to an audience of 100-150 people on Sunday, January 31, 2016, Varsity Theater, 3:00 p.m. Following the film, the audience will break into small discussion groups. Motion was made by Commissioner McMillan and seconded by Commissioner Miller that HRC serve as a co-sponsor of the Racial Taboo event. **THE VOTE WAS A CONSENSUS.**

Public Comments

None

PROCESS ASSESSMENTS

Neighborhood Action Group

Annual Neighborhood Alliance meeting will be held Saturday, January 23, 2015, First United Methodist Church, 9:30 a.m.

Non-Violent Carbondale Project

Ms. Sussman reported that the group is moving forward with efforts to become a compassionate city, and is waiting to appear before the City Council.

Racial Justice Coalition

Ms. Field reported that the Racial Justice Coalition voted to oppose any effort to bring the police back to the schools, and will meet with Superintendent Shimshak regarding the initiative. There was discussion regarding the previous program, and evidence-based research/reports that indicate police in the schools could be a positive effort. It was suggested that a neutral party sponsor a forum where there could be small group discussions to allow for feedback.

Sparrow Coalition Report

Ms. Sussman reported that a meeting was held with the Mayor and Interim City Manager and it is illegal to grant waivers for special use permits except in an emergency that meets specific guidelines. The Sparrow Coalition is working on putting some things together for next year.

Law Enforcement

Chief Grubbs stated that he has been in contact with Commissioner McMillan regarding the Department's mission statement. The Department is also working on re-establishing the Chaplain Program in some form.

Items for City Council

Council attend the HRC Retreat.

ADJOURNMENT

Next meeting – February 1, 2016. Motion was made by Commissioner Shariati and seconded by Commissioner Gutierrez to adjourn. YES: Brown, Daugherty, Falcone, Gutierrez, McMillan, Miller, Shariati, Weaver.
NO: None Motion carried.

Meeting adjourned at 7:24 p.m.

Recorded by Deborah McCoy _____