

Request for City Council Action

Date: September 15, 2015

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City Boards, Commissions, and Committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following minutes and place them on file:

Liquor Advisory Board – May 21, July 2, and August 6, 2015

Board of Fire and Police Commissioners – April 21 and August 27, 2015

Carbondale Public Library Board of Trustees – June 10 and July 8, 2015

Police Pension Board – June 23 and July 28, 2015

Human Relations Commission – July 6 and July 20, 2015

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____



Liquor Advisory Board May 21, 2015

The City of Carbondale's Liquor Advisory Board held a meeting on Thursday, May 21, 2015, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Chairman Robinson called the meeting to order at 5:33 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: Steve Payne (ex-officio), David Cisco, Ryan Gougis, Donald Monty, and Mark Robinson

Absent: John Mills and Tasis Karayiannis

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell, Assistant City Attorney Jamie Snyder, Fire Chief John Michalesko, Interim Police Chief Jeff Grubbs, and Fire Inspector Tom Manis.

2. Approval of Minutes

D. Cisco moved, R. Gougis seconded, to approve the minutes from March 21, 2015. All voted aye. Motion declared carried.

3. Review of Third Quarter Reports from Police, Fire, and Building & Neighborhood Services

D. Monty shared his concern about the Fire Department's report regarding establishments needing exit sign repairs, having exit doors blocked, and emergency lights needing repair. D. Monty asked Chief Michalesko about the frequency of inspections and whether more frequent inspections would be recommended. MOTION: D. Monty moved, R. Gougis seconded, to accept and forward the third quarter reports to the Local Liquor Control Commission. VOTE: All voted aye; motion declared carried.

4. Application to transfer a Class B2 license (On premises consumption – all alcoholic liquors) from Stix Bar, LLC d/b/a Stix to Manney, LLC d/b/a Desire at 517 South Illinois Avenue

DISCUSSION: Mr. Greg Knoob and Mr. Frank Mannie were present to respond to questions from the Board. M. Robinson questioned Mr. Mannie about the type of entertainment to be offered at the establishment, whether he had a prior liquor license revoked, the individual named as his resident agent/manager, and what was included with the purchase of the business. M. Robinson asked Mr. Knoob about what relationship he would have with the operation of the business.

D. Monty asked Mr. Mannie about deficiencies he noticed in the responses provided on the application and M. Robinson asked how the business would differ from the current operation. The Board asked Mr. Mannie to resubmit a new application addressing application response deficiencies, issues with the resident manager, and responding to the matter of a revoked State liquor license. NO ACTION TAKEN.

5. Application to transfer a Class B2 license (On premises consumption – all alcoholic liquors) from Calla Calis, LLC d/b/a Saluki Bar/Levels to Austin Knoob, an individual, d/b/a Levels at 760 East Grand Avenue

DISCUSSION: Greg Knoob and Austin Knoob were present to respond to questions from the Board. G. Knoob noted he was ostensibly giving his son the business, but that he would retain ownership of the building. A. Knoob indicated that aside from small renovations to the interior, the business would remain the same. He stated that he has worked at the bar since he was 19 and has been managing a bit for the past

two years. D. Monty noted each item on the application where the responses warranted additional details or where he had concerns, as well as noted that the blueprint referenced in the application was not attached. The frequency of police calls/citations issued relative to businesses was disputed. Renovations occurring in the business were discussed. The Board asked Mr. Austin Knoob to resubmit a new and complete application addressing some of the issues raised and including all attachments. NO ACTION TAKEN.

6. Application to transfer a Class A2 license (Restaurant – all alcoholic liquors) from La Fogata Taqueria Inc. d/b/a La Fogata Taqueria to Hacienda la Amistad Restaurant, Inc. d/b/a Hacienda la Amistad at 519 South Illinois Avenue

DISCUSSION: Pedro Riera and Daniel Ramirez were present to respond to questions from the Board. Mr. Riera stated that the business will stay a restaurant, but one which will have a larger menu and sell more food than liquor. Mr. Riera indicated that he and his wife are the owners, with the corporation in his wife's name, and he will be managing the business.

D. Monty requested clarification of some responses provided. Interim Chief Grubbs confirmed that the restaurant would not be rented out for parties and that no liquor would be at the outdoor tables.

D. Monty moved, R. Gougis seconded, to approve the transfer of a Class A2 license (Restaurant – all alcoholic liquors) from La Fogata Taqueria Inc. d/b/a La Fogata Taqueria to Hacienda la Amistad Restaurant, Inc. d/b/a Hacienda la Amistad at 519 South Illinois Avenue, subject to the applicant providing to the Liquor Control Commission the full responses to the questions which were not completely answered and contingent upon receipt of all outstanding items. VOTE: All voted aye. Motion declared carried.

7. Application from Carbondale Main Street for one-time approval of the issuance of up to ten (10) Class F1 and/or F2 liquor licenses during license year 2015-2016

DISCUSSION: Craig Reeves, Board member of Carbondale Main Street, was present to respond to questions from the Board. The Clerk explained that should the approval be given by the Board and Commission, individual event detail forms would be submitted prior to the issuance of a license. The event details would be reviewed for compliance with the Code and the licenses issued by the Liquor Chairman. MOTION: R. Gougis moved, D. Cisco seconded, to approve the issuance of up to ten (10) Class F1 and/or F2 liquor licenses during license year 2015-2016, contingent upon receipt of all outstanding items. VOTE: All voted aye. Motion declared carried.

8. Application for a Class B3 license (Video gaming establishment- on premises consumption of all alcoholic liquors) from Uffelman Corporation d/b/a Reel Lucky at 1110 West Main Street

DISCUSSION: Mr. Scott Uffelman was present to respond to questions from the Board. Mr. Uffelman noted that the business was next to Key West, but was not conjoined in any way. He indicated that he often has people waiting for the machines currently in Key West. D. Monty requested clarification for items on the application as well as the operation of Key West and commended the applicant on the completeness of his application. MOTION: D. Cisco moved, R. Gougis seconded, to approve a Class B3 license (Video gaming establishment- on premises consumption of all alcoholic liquors) from Uffelman Corporation d/b/a Reel Lucky at 1110 West Main Street, contingent upon receipt of all outstanding items.

VOTE: Ayes: D. Cisco, R. Gougis, and D. Monty. Nays: None. M. Robinson abstained. Motion declared carried.

9. Consideration of Liquor License Renewal Applications for License Year 2015-2016

DISCUSSION: At the previous meeting, the Liquor Advisory Board requested the presence of representatives from Curbside and The Pony Cabaret and Steakhouse in relation to the liquor license

renewal applications.

Curbside

Martha Faye Ikner and Van Ikner d/b/a Curbside were present to respond to questions from the Board.

The Board questioned and requested details of the Iknors about the following: The classification of the license currently held by Curbside; the percentage of food to alcohol sales; whether the applicants had ever operated without a State liquor license; if Mr. Ikner had ever had a scrape with the law; what his official position with the business is; the occupancy of the establishment; whether the occupancy had been exceeded; how the occupancy was enforced; the special events held at Curbside; how a contractor/event promoter was able to create overflow business; the layout of the establishment; the different usages of the business; when the food is sold; how they would account for liquor bottles that were not of a standard size; how it came to be that Mr. Ikner came in to the Clerk's office to change the hours of operation; how can a convicted felon present himself as the manager of an establishment; instances involving the police department where Mr. Ikner was identified as the person in charge, some where Mrs. Ikner was present; the usage of bouncers at the restaurant; why the establishment could not hold a B license; the ending of the contract with the promoter; and the frequent referral to and perception of Curbside as a bar.

Two specific incidents were discussed at length. Interim Police Chief Grubbs commented on the operation of the business, the location, and certain incidents.

The Board made a few suggestions to the Iknors about the operation of Curbside. The Assistant City Attorney suggested that it be clarified in writing who will be responsible for the day-to-day business operations so that police officers will know with whom they should speak.

The Pony Cabaret & Steakhouse

Richard Brizendine was present on behalf of Backstreet Entertainment, Ltd. as Mr. Westlund was not able to attend due to a family obligation. There was discussion regarding the annual renewal process as a time when it was appropriate to consider whether a business should retain a liquor license.

The Board and some members of City Staff asked about and discussed the change in operations from when the establishment was Club 213 to its current configuration, as well as whether ordinance violations were an issue at the establishment.

Mr. Brizendine stated that he is the property manager, keeps the entities current, and facilitates purchases/sales, but is unable to respond to operational questions. The Board suggested contacting Mr. Westlund to appear before the Local Liquor Control Commission on either June 9 or June 30 for The Pony Cabaret & Steakhouse's renewal application.

Renewal Applications

The Clerk noted that the Board should consider whether or not to approve a renewal application for La Fogata Taqueria in the event that the transfer application would not be approved by the Commission. Interim Chief Grubbs commented on the history of issues which stemmed from the restaurant due to the restaurant renting the facility. He noted that after his discussion with one of the owners, they ceased those activities and the restaurant again resumed operating as a restaurant. He noted that is the emphasis for his reason to require a notice and approval to a change in operations midstream, so that those problems can be addressed. The Board suggested reviewing that suggestion in July.

MOTION: D. Monty moved, D. Cisco seconded, to approve all of the liquor license renewal applications for license year 2015-2016, with the understanding that if the transfer of the A2 license from La Fogata to Hacienda La Amistad is not approved, that the renewal application from La Fogata be approved, and that no recommendations either pro or con for the renewals of The Pony Cabaret & Steakhouse and Curbside be entered, but that the Local Liquor Control Commission examine those facts individually and make a

determination. VOTE: All voted aye. Motion declared carried.

6. Liquor Advisory Board Comments

The next regularly scheduled meeting date is June 4, 2015.

Interim Police Chief Grubbs requested that the Liquor Advisory Board reconsider the Ordinance pertaining to the closing time for the restaurant liquor licenses, which are currently allowed to stay open beyond the hour when they must cease liquor sales. He stated that none of the restaurants with liquor licenses which the police do not have issues with have taken advantage of that option. He stated that the problem establishments which do have liquor licenses, where they [the police] have problems, those are the only ones that remained open.

D. Cisco asked if children could be present at 1:00 a.m. at an establishment like Curbside which has a restaurant license. Chief Grubbs noted that establishments that have the restaurant licenses avoid the nineteen year old entry age. He further commented on determining age and issues with maturity levels. D. Monty asked about the closing hour of Don Taco and it was noted that they do not have a liquor license.

7. Citizens' Comments

None.

8. Adjournment

Meeting adjourned at 8:06 p.m.

Jennifer R. Sorrell, City Clerk

Date Approved



Liquor Advisory Board July 2, 2015

The City of Carbondale's Liquor Advisory Board held a meeting on Thursday, July 2, 2015, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Chairman Robinson called the meeting to order at 5: 30 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: John Mills, Tasis Karayiannis, Donald Monty, and Mark Robinson

Absent: Steve Payne, David Cisco, and Ryan Gougis

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell, Assistant City Attorney Jamie Snyder, Fire Chief John Michalesko, and Interim Police Chief Jeff Grubbs.

2. Approval of Minutes

D. Monty moved, T. Karayiannis seconded, to approve the minutes from May 21, 2015. All voted aye. Motion declared carried.

3. Application to transfer a Class B2 license (On premises consumption – all alcoholic liquors) from Calla Calis, LLC d/b/a Saluki Bar/Levels to Austin Knoob, an individual, d/b/a Saluki Bar/Levels at 760 East Grand Avenue

DISCUSSION: Greg Knoob and Austin Knoob were present to respond to questions from the Board. The Board noted the improvement over the last application.

D. Monty questioned the applicant, Austin Knoob, about plans for video gaming [not at this time], music in the planned beer garden [no live music], the relocation of handicap parking spaces due to the placement of the beer garden [placed in the first two rows of parking], changing an access point to an emergency exit only [agreed], and the location of fencing which blocked emergency vehicle access [fence location has been moved.]

J. Mills indicated that he hoped the applicant realized the seriousness of the challenges for an applicant holding a liquor license at the age of twenty-one.

Assistant City Attorney Snyder asked about the sufficiency of parking. The Clerk relayed information provided by the Development Services Director that the parking acceptable. J. Mills requested information about the allocation of parking spaces. Greg Knoob indicated that all of the parking spaces are shared according to a shared parking covenant.

Interim Police Chief Grubbs shared observations from police staff including the concern about the narrow driveway for emergency response vehicles, the fence opening outward at one of the exits, the dim lighting that currently exists in that area, that the increase in sound has the potential to impact the surrounding neighborhood, and that the beer garden will add to an already large occupancy. Greg Knoob noted that the fencing has been moved four feet further inward than that on the plan and that the emergency exit must open outwards.

Fire Chief Michalesko asked for additional clarification the relocation of the fencing and the emergency exit. There followed additional discussion about changes in the interior of the bar and plans for the beer garden/outdoor café area.

J. Mills moved, D. Monty seconded, to approve the transfer of a Class B2 liquor license with a beer garden to Austin Knoob, an individual, d/b/a Saluki Bar/Levels, contingent upon receipt of outstanding items. Ayes: John Mills, Donald Monty, and Mark Robinson. Nays: None. T. Karayiannis abstained. Motion declared carried.

The Liquor Advisory Board and Mr. Knoob discussed the use of a promoter at Stix which resulted in large crowds congregating outside of the bar and in the Old National Bank parking lot. Mr. Knoob indicated that he had given the establishment's keys to the applicant who was requesting the transfer of Stix's license. That applicant opened the bar and Mr. Knoob was contacted by Chief Grubbs. Mr. Knoob resolved the issue and indicated that he would not be utilizing the promoter.

4. Application for a Class D2 license (Hotel/Motel – all alcoholic liquors) from Sun Rise Motel Enterprises, Inc. d/b/a Best Western Saluki Inn at 801 North Giant City Road

DISCUSSION: Manny Patel, Sunrise Motel Enterprises, Inc., Robert Jaeger of WNW Hospitality, a hotel management company, and Chris Huber, General Manager, were present to respond to questions from the Board.

Mr. Patel stated the intent was to repurpose a vacant meeting space in the hotel creating an additional amenity.

The Board questioned Mr. Patel and regarding his ownership of Moe's, whether he had been denied a liquor license [yes, the transfer of Blue Fish Liquors], about delinquencies in remitting hotel/motel taxes [he utilizes an outside company to submit payments, but is moving on to someone else]; and about the intent for video gaming [yes, in the future].

Robert Jaeger provided additional detail as to role the hotel management company is now playing with the location and the improvements experienced by the business; explained the plans for increasing the number of amenities for the hotel guests; described how the two businesses came to work together; and indicated that since March of 2014, the management company has been instituting changes, one of which will be the accounting duties beginning January 1, 2016.

The Board reviewed the application and asked for clarification, corrections, and additional details for Questions 11, 20, 22, 27, and 28, as well as to the Business Operation Questionnaire Questions 2b, 2f, and 2h and the Manager's statement regarding date of appointment. There was discussion regarding the sufficiency of parking space availability. The Board suggested speaking with Development Services to ensure adequate parking not only for the hotel guests, but outside guests visiting the lounge.

Assistant City Attorney Snyder asked if the location would be rented out to host parties. Mr. Huber indicated that the intent was to have an upscale business which would not be rented out or marketed towards kids.

The Board requested that Mr. Patel correct errors and provide missing details on the application prior to it being submitted to the Local Liquor Control Commission.

D. Monty moved, T. Karayiannis seconded, to approve the issuance of a Class D2 license (Hotel/Motel – all alcoholic liquors) to Sun Rise Motel Enterprises, Inc., d/b/a Best Western Saluki Inn, at 801 North Giant City Road, contingent upon receipt of all outstanding items, cleaning up the application, and resolving the parking issue. VOTE: All voted aye. Motion declared carried.

5. Application to transfer a Class B2 license (On premises consumption – all alcoholic liquors) from Stix Bar, LLC d/b/a Stix to Manney, LLC d/b/a Stix on the Strip at 517 South Illinois Avenue

The authorization from the current liquor license holder to transfer the license was rescinded. No action was taken on this item.

6. Proposed Changes to Sections 2-4-14, 2-4-16, and 2-4-17 of the Carbondale Revised Code Requiring Local Liquor Control Commission Approval of Changes in Ownership or the Nature of the Business

DISCUSSION: The Clerk noted that the Board had discussed this matter at a prior meeting and requested that language be drafted and brought back for consideration.

Assistant City Attorney Snyder reviewed the language with the Board. The Board discussed the inconsistency in the current approval process that the proposed language is intended to remedy. Currently, a transfer from one individual to another would require the full approval process, whereas a transfer of ownership in whole of one corporation to another would not require approval. The discussion regarding approval for changes in the nature of the business included when such approval must be received [prior to any changes actually occurring] and examples of what changes should be included.

Chief Grubbs indicated that these changes would close a loophole that has been a problem for public safety services.

J. Mills moved, D. Monty seconded, to approve the proposed changes to the Liquor Code Sections 2-4-14, 2-4-16, and 2-4-17. VOTE: All voted aye. Motion declared carried.

7. Proposed Changes to the Liquor Code Requiring Submission of Documents Submitted to and From the Illinois Liquor Control Commission

DISCUSSION: Assistant City Attorney briefed the Board on the reason behind the proposed language, namely to ensure that the City is informed with regard to dates of expiration for State liquor licenses and changes to the ownership of a business.

MOTION: D. Monty moved, J. Mills seconded, to approve the proposed changes to the Liquor Code requiring submission of documents submitted to and from the Illinois Liquor Control Commission. VOTE: All voted aye. Motion declared carried.

8. Election of Officers

The Board discussed the requirements for serving as an officer and the number of votes needed to elect the same. John Mills nominated Mark Robinson for Chair of the Liquor Commission. Mark Robinson nominated John Mills as Vice Chair of the Liquor Commission. VOTE: All voted aye. Motion declared carried.

9. Liquor Advisory Board Comments

The next regularly scheduled meeting date is August 6, 2015.

Interim Chief Grubbs renewed his request that the City Attorney's office draft a revision to the Liquor Code to modify the closing hour for restaurants.

There was discussion regarding the Liquor Commission's desire to receive more input from the Board, largely resulting from the review of renewal applications from Curbside and The Pony Cabaret & Steakhouse. The Board noted that they need full information about violations in order to make an informed decision. There followed conversation about how in-depth the Board should get into the application process, such as pursuing the source of funds listed on the application. Further, concerns about the age of an earlier applicant and appropriateness of clothing were addressed. The Board suggested that the Liquor Control Commission consider whether a minimum age limit to hold a liquor license would be reasonable.

10. Citizens' Comments

Anne Gaylord stated that a twenty-one year old would be under a lot of peer pressure in running a liquor establishment and that brain development is incomplete until around 25.

11. Adjournment

Meeting adjourned at 7:00 p.m.

Jennifer R. Sorrell, City Clerk

Date Approved



Liquor Advisory Board August 6, 2015

The City of Carbondale's Liquor Advisory Board held a meeting on Thursday, August 6, 2015, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Chairman Robinson called the meeting to order at 5:30 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: Tasis Karyiannis, David Cisco, Ryan Gougis, Donald Monty, and Mark Robinson

Absent: John Mills and Steve Payne (One Vacancy)

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell, Assistant City Attorney Lenoard "Jamie" Snyder, and Police Lieutenant Matt Dunning.

2. Approval of Minutes

T. Karayiannis moved, D. Cisco seconded, to approve the minutes from July 2, 2015. All voted aye. Motion declared carried.

3. Application for a Class B2 liquor license (On-premises consumption – all alcoholic liquors) from Shaun Kocel, sole proprietor, d/b/a Shaun's Place at 201 East Main Street 1B

R. Gougis moved, D. Monty seconded, to approve a Class B2 liquor license for Shaun Kocel, sole proprietor, d/b/a Shaun's Place, contingent upon receipt of all outstanding items. VOTE: All voted aye. Motion declared carried.

Shaun Kocel was present to respond to Board questions. He indicated that he was looking to have a locally-themed bar specializing in local/regional vineyard and brewery products. The Board asked the applicant about the description of the location [has no patio/exterior premises], the relationship he had with The Pony Steakhouse & Cabaret [formerly the resident manager], additional employment held by Mr. Kocel [at a restaurant in Marion], and the source of funds for the establishment [funds held in his savings account]. Concern was expressed about the minimal staffing levels with the operation having only one employee on-site. Mr. Kocel stated that the entry age for the bar will be 21 and up.

4. Application for a Class A2 liquor license (Restaurant – all alcoholic liquors) from Melba Gastal, sole proprietor, d/b/a Sabor de Mel at 606 South Illinois Avenue Suite 2

D. Monty moved, T. Karayiannis seconded, to approve a Class A2 liquor license for Melba Gastal, sole proprietor, d/b/a Sabor de Mel, contingent upon receipt of all outstanding items. VOTE: Ayes: Tasis Karayiannis, Joyce Webb, and David Cisco. Nays: None. M. Robinson abstained. Motion declared carried.

Melba Gastal was present to respond to questions from the Board. She noted that her customers had been requesting alcoholic beverages, but that the location would remain a restaurant, not a bar. The Board asked if she would have video gaming [No] and asked if she were aware of the costs for federal, state, and local license fees, as well as insurance fees [Yes].

5. Consideration of Fourth Quarter Reports from the Police Department, Fire Department, and Building and Neighborhood Services for License Year 2014-2015

The Board requested clarification on citations issued for sale of alcohol to minors or drunkards. Specifically, they

were questioning whether the establishments had been cited. T. Karayiannis noted that an underage person isn't going to turn in their friend, but rather will blame the establishment. D. Monty noted concern about the number of health/safety infractions found during the course of annual inspections and that these violations have probably been ongoing violations. He urged more frequent checks of establishments for such life/safety issues.

T. Karayiannis moved, D. Monty seconded, to accept the fourth quarter reports and to forward them to the Local Liquor Control Commission. All voted Aye. Motion declared carried.

The Board requested a representative from Sidetracks be present at the next L.A.B. meeting.

6. Discussion Regarding State of Illinois Changes to Happy Hour Regulations

Sally Carter of Hangar 9, Bernie Page from Chili's, and Richard Brizendine from CBD Properties, were present to speak in favor of allowing Happy Hour.

Ms. Carter indicated that it would be nice to offer Happy Hour to her customers and that the specials bring more people in the door. She noted that irresponsible consumption would be policed the same way that it is currently addressed. Finally, she noted that at present, Happy Hour runs all day as opposed to a limited number of hours.

Mr. Page noted that there are Chili's restaurants in various states which have Happy Hour. His location would use Happy Hour to bring more customers in. Those customers would use the savings from their beverage purchases to purchase other menu items.

Mr. Brizendine stated that the State law is quite restrictive, clear, and well-laid out. The more consistent the state law, the easier it will be for licensees to remain compliance. He indicated that the Happy Hour option will increase competition and keep customers here in Carbondale.

The Board deliberated whether it would be appropriate to suggest more restrictive language that the State has instituted. It was agreed that it would be beneficial to require the liquor licensees who have Happy Hour specials to notify the police department weekly as to when those hours would be held. Eventually, it was determined that it would be far less confusing to establishments and customers if the guidelines adopted were consistent with those of the State.

The consensus of the Board was to unofficially recommend to adopt the State Happy Hour guidelines and to require licensees to notify the police department of when each establishment will hold their respective Happy Hours.

7. Liquor Advisory Board Comments

Next meeting scheduled for September 3, 2015.

8. Citizens' Comments

None.

7. Adjournment

Meeting adjourned at 6:35 p.m.

Jennifer R. Sorrell, City Clerk

Date Approved



**BOARD OF FIRE AND POLICE
COMMISSIONERS
April 21, 2015**

The City of Carbondale Board of Fire and Police Commissioners held a meeting on Tuesday, April 21, 2015, in Room 103 of the Civic Center, 200 S. Illinois Avenue. Commissioner Jack Whitlock called the meeting to order at 8:00 a.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: Commissioner Luanne Brown, Commissioner Jack Whitlock, Commissioner Kerry Braswell, and Commissioner Janet Vaught

Absent: Chairman Harvey Welch

Also present were Deputy City Clerk Alicia Burtley, Deputy Chief Stan Reno, and Administrative Services Director Deborah McCoy, Fire Chief John Michalesko (left 8:30 a.m.)

2. Approval of Minutes

Commissioner J. Vaught moved, Commissioner L. Brown seconded to approve the April 13, 2015 as amended. DISCUSSION: J. Vaught suggested being specific as to what promotional list is being discussed, as well as, stating the Board certifies the removal and approval of individuals on the eligibility list. L. Brown asked the minutes to reflect the suggestion that the Interim Chief offers the option to pass over the eligible candidate rather than to remove them from the list. Vote: All voted Aye. Motion declared carried.

3. Closed Meeting to Conduct Oral Interview Examinations of Entry-Level Police Candidates

Commissioner K. Braswell moved, Commissioner J. Vaught seconded, that the Board hold a closed meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120/2(c)(1), specifically to conduct Oral Interviews of Entry-Level Police candidates. VOTE: All voted Aye; Motion declared carried. Open session recessed at 8:07 a.m.

Of the eighteen (14) candidates scheduled, 13 were in attendance for the oral examinations. During the meeting, one 15 minute break was taken.

There was no formal action taken as a result of the closed meeting.

There being no further business to come before the Board, Commissioner K. Braswell moved, Commissioner J. Vaught seconded, that the Board return to open session. VOTE: All voted Aye; Motion declared carried. Open session resumed at 12:15 p.m.

The Board decided to discuss the list of interview questions for the entry-level firefighter candidates presented by Fire Chief John Michalesko at the next scheduled meeting.

3. Citizens' Comments

None.

4. Adjournment

There being no further business to be conducted, Commissioner K. Braswell motioned to adjourn, and Commissioner J. Vaught seconded the motion. VOTE: All voted Aye. Motion declared carried. At 12:40 p.m. the meeting was adjourned.

Alicia Burtley, Deputy City Clerk

Approved by the Board on _____



**BOARD OF FIRE AND POLICE
COMMISSIONERS
August 27, 2015**

The City of Carbondale Board of Fire and Police Commissioners held a meeting on Thursday, August 27, 2015, at Fire Station 2, 401 N. Glenview Drive. Chairman Harvey Welch called the meeting to order at 8:00 a.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: Commissioner Don Barrett, Commissioner Kerry Braswell, Commissioner Janet Vaught and Chairman Harvey Welch

Absent: Commissioner Jack Whitlock

Guests: Luanne Brown

Also present were Deputy City Clerk Alicia Burtley, Deputy Chief Jeff Grubbs, and Administrative Services Director Deborah McCoy, Fire Chief John Michalesko

2. Approval of Minutes

Commissioner J. Vaught moved, Commissioner K. Braswell seconded to approve the April 21, 2015 as amended. DISCUSSION: Vote: All voted Aye. Motion declared carried.

3. Discussion regarding Entry-Level Firefighter Interview Questions

The Board discussed the nature of the current list of questions asked to Entry-Level Firefighters and reviewed the list of questions provided by Chief John Michalesko. The consensus of the Board consisted of the addition of two questions pertaining to teamwork and how the individual handles job related stress. The Board asked Staff to modify the questions to be more specific in its nature.

Luanne Brown, 1440 E. Walnut Street, commented that the questions were vague and suggested that they should be more geared toward the firefighter position. Also, she asked the Board to be more selective in their approval process in regard to the interviews of the entry-level police and firefighters.

4. Discussion regarding Entry-Level Police Applicant Procedures

Commissioner D. Barrett moved, Commissioner K. Braswell seconded, to approve the Lateral Entry Eligibility program as written in the Governing Rules. Discussion: Deputy Chief Jeff Grubbs explained the Lateral Entry Eligibility program to the Board. The Board asked questions in regard to education, military experience and the involvement of the Board in the process. VOTE: All voted Aye; Motion declared carried.

Luanne Brown, 1440 E. Walnut Street, stated she like the program, however, believed a half hour of discussion was not enough time to really review and discuss the Lateral Entry Eligibility program.

Commissioner J. Vaught moved, Commissioner K. Braswell seconded to approve the recommended amendment to the Governing Rules related to police promotional regarding candidates who decline consideration for promotion with the understanding similar language be included at an appropriate point regarding fire department promotions. Discussion: None. VOTE: All voted Aye; Motion

declared carried.

Commissioner J. Vaught moved, Commissioner K. Braswell seconded, to approve the implementation of a \$15 application fee for Entry-Level Police examination. Discussion: Deputy Chief Grubbs presented a possible testing project with Southern Illinois University for recruitment purposes and suggested an application fee not be implemented. The Board asked questions and responses were given accordingly. VOTE: All voted Aye; Motion declared carried.

Luanne Brown, 1440 E. Walnut Street, agreed with the recruitment idea with conducting the examination at Southern Illinois University, and recommended the application fee be incorporated in order to cover the exam fee and offer the power test.

5. Discussion regarding the police administrative selection process

The Board discussed the administrative selection process for the next police chief.

6. Citizens' Comments

Luanne Brown shared her thoughts and suggestions on how to make Carbondale the place she once knew.

7. Adjournment

There being no further business to be conducted, Commissioner K. Braswell motioned to adjourn, and Commissioner J. Vaught seconded the motion. VOTE: All voted Aye. Motion declared carried. At 12:35 p.m. the meeting was adjourned.

Alicia Burtley, Deputy City Clerk

Approved by the Board on _____

Carbondale Public Library Board of Trustees

Wednesday, June 10, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Meeting called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Julian Pei (1)

Susan Tulis, Secretary

Joyce Hayes

Roland Person

Harriet Simon

Sharifa Stewart

Absent.

Barbara Levine, Vice President (1)

Don Prosser, Treasurer (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

1. Election of Trustee officers to begin service July, 2015. Susan Tulis made a motion to nominate Joyce Hayes as secretary. Julian Pei seconded. MOTION passed unanimously.

Susan Tulis moved that the existing President, Vice President and Treasurer each serve a second term. Joyce Hayes seconded. MOTION passed unanimously.

Secretary's report.

1. Approval of the May 13, 2015 minutes. Harriet Simon made a motion to approve the minutes with one spelling correction. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due June 16, 2015 to July 15, 2015. Roland Person made a motion to pay bills. Susan Tulis seconded. MOTION passed unanimously.
2. Acceptance of the financial report for May 2015. Expenses this month were mostly for books. The water fountain was repaired. Our Per Capita grant came early this year. Susan Tulis made a motion to accept the financial report. Joyce Hayes seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Most repairs won't begin until there is some cash flow.
2. Approve Illinois Public Library Annual Report (IPLAR). Roland Person moved to approve the IPLAR. Julian Pei seconded. MOTION passed unanimously.
3. Board email protocol discussed.
4. Proposed Limited Library Card for Patrons in Temporary Housing. Philip Brown moved to approve the limited library card. Roland Person seconded. MOTION passed unanimously.
5. Other. Julian Pei made a motion to adopt a resolution naming the Library Director, Diana Brawley Sussman as the authority over the Wells Fargo investment account. Roland Person seconded. MOTION passed unanimously.

Committee reports.

None.

Unfinished business.

1. Conduct of Patrons policy review. Tabled.

New business.

1. Vote to appoint FOIA/OMA officer(s). Susan Tulis moved that Diana Brawley Sussman would continue to serve as both a FOIA and OMA Officer, with Gwen Hall Grosshenrich serving as a second FOIA Officer. Harriet Simon seconded. MOTION passed unanimously.
2. Review minutes from closed sessions. Harriet Simon made a motion to keep all executive session minutes closed. Julian Pei seconded. MOTION passed unanimously.
3. Adopt prevailing wage ordinance. Susan Tulis made a motion to adopt the prevailing wage ordinance. Philip Brown seconded. Roll call vote: Ayes (6): Philip Brown, Susan Tulis, Joyce Hayes, Harriet Simon, Sharifa Stewart, Julian Pei. Nays (0): None. Absent (2): Barbara Levine, Don Prosser. MOTION passed.

Other.

None.

Adjournment.

Adjourned at 5:23 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): July 8, August 12, September 9, October 14, *November 18, December 9. (*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Carbondale Public Library Board of Trustees

Wednesday, July 8, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Meeting called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Barbara Levine, Vice President (1)

Joyce Hayes, Secretary

Don Prosser, Treasurer (1)

Julian Pei (1)

Susan Tulis

Harriet Simon

Absent.

Roland Person (1)

Sharifa Stewart (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

1. Verification of terms for officers. Philip Brown made a motion to negate the election of President, Vice President and Treasurer that took place at the June meeting, and do it over correctly. Susan Tulis seconded the motion. MOTION passed unanimously.

Susan Tulis moved that Don Prosser be elected as Treasurer to a second consecutive term. Julian Pei seconded. MOTION passed unanimously.

Including the actions listed above, the board's officers and terms are as follows:

President: Philip Brown, 1st consecutive term, July 2014-June 2016

Vice President: Barbara Levine, 1st consecutive term, July 2014-June 2016

Treasurer: Don Prosser, 2nd consecutive term, July 2015-June 2017

Secretary: Joyce Hayes, 1st consecutive term, July 2015-June 2017

2. Board committee appointments. The board agreed by consensus to add Sharifa Stewart to the Five Year Planning Committee.
3. Oaths of Office were administered to all board members present.

Secretary's report.

1. Approval of the June 10, 2015 minutes. Susan Tulis moved to approve the minutes. Philip Brown seconded. MOTION passed unanimously.

Correspondence and communications.

1. Jackson County reassessments communication.
2. Other. None.

Financial report.

1. Approval of bills payable up to and including bills due July 16, 2015 to August 15, 2015. Added estimated Limricc insurance bill to bills payable. Most spending is for books, PNG grant, and property insurance. Joyce Hayes moved to approve payment of bills. Susan Tulis seconded. MOTION passed unanimously.
2. Acceptance of the financial report for June 2015. Expenses are standard. There has been no major income yet. Susan Tulis moved to accept the financial report. Harriet Simon seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Philip Brown suggested that the Brush building be addressed in the 5 year plan, with a committee formed to discuss options.
2. FOIA Policy update and revision. Don Prosser moved to adopt the FOIA policy with minor revisions included. Philip Brown seconded. MOTION passed unanimously.
3. Other.

Committee reports.

Unfinished business.

1. Conduct of Patrons policy review. Don Prosser moved to adopt the policy with some revisions, including a change of title to "Patron Conduct Policy." Julian Pei seconded. MOTION passed unanimously.

New business.

1. Disruptive patron conduct. Don Prosser made a motion to ban patron (initials S.L.) described in an incident dated 6/23/15 until and unless there is further action from the board. He explained that all known information, including incidents at other libraries, could be considered in taking such action. Philip Brown seconded. The MOTION passed unanimous.

Other.

Adjournment.

Adjourned at 5:55 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): August 12, September 9, October 14, *November 18, December 9. (*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director

**CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES
MINUTES OF June 23, 2015
PRESENTED July 28, 2015**

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Paul Echols, Don Ursini entered at 1:51 p.m., Tony Williams, Don Priddy

Guests: Alicia Burtley, Becky Applegate, Scott Hendricks

Absent:

Public Comments: None

Minutes of Previous Meeting:

(P. Echols) (2nd Williams) Motion to approve the minutes. Motion carried.

Treasurer's Report:

(D. Priddy) (2nd Echols) Motion to approve the treasurer's report. Motion carried.

Unfinished Old Business: Update on the Vaughn case.

New Business:

The Board discussed the contributions of former employees' distribution.
The next meeting scheduled for July 28, 2015.

Open Floor Comments: None.

Motion to adjourn at 2:10 p.m. (D. Priddy)(2nd P. Echols) Motion carried.

Respectfully Submitted,

Anthony Williams
Carbondale Police Pension Board Secretary

AW/clc

CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES
MINUTES OF July 28, 2015
PRESENTED August 25, 2015

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Don Ursini, Tony Williams, Don Priddy

Guests: Alicia Burtley, Becky Applegate, Patrick Donnelly and Sgt. Rich Brunner

Absent: Paul Echols

Public Comments: None

Minutes of Previous Meeting:

(D. Priddy) (2nd Ursini) Motion to approve the minutes. Motion carried.

Treasurer's Report:

(A. Williams) (2nd D. Priddy) Motion to approve the treasurer's report. Motion carried.

Unfinished Old Business:

Update on the Vaughn case.

Motion made to approve the invoice of fiduciary liability insurance of \$2,586.00 to Authur Gallager Insurance. (Ursini)(2nd A. Williams) Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

Motion made to authorize payment of the bill to Apex Therapy, LLC, for medical exam for Jeff Vaughn for disability with legal suit of \$750.00. (Ursini)(2nd A. Williams). Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

New Business:

Motion made to pay Cyrus Satarzadeh contributions to him in the amount of \$3,317.56. (D. Priddy)(2nd A. Williams) Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

Motion made to pay Daniel Presley contributions in amount of \$9,374.85 with withholding tax of 20%. (A. Williams)(2nd D. Priddy) Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

Motion made to pay Nathaniel Birkner contributions in amount of \$8,584.25 with withholding tax of 20%. (D. Priddy)(2nd A. Williams) Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

Motion made to accept Richard Brunner's retirement. If a mistake is made with his numbers it will be corrected. (A. Williams)(2nd D. Priddy) Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

(A. Williams)(D. Priddy) Motion to move \$600,000.00 from Mid Cap Equity to Small Cap Equity. Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

(A. Williams)(D. Priddy) Motion to sell the alternative strategies, one for expenses. Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

(D. Priddy)(A. Williams) Motion to sell \$500,000.00 from McDonnell Investments and put it in the Vanguard International. Role Call: Goddard, aye; Ursini, aye; Williams, aye; Priddy, aye; Echols, absent. Motion carried.

(A. Williams)(D. Priddy) Motion to approve the meeting time with Patrick Donnelly, 30 minutes of training time. Motion carried.

The next meeting scheduled for August 25, 2015.

Open Floor Comments: None.

Motion to adjourn at 3:10 p.m. (D. Priddy)(2nd A. Williams) Motion carried.

Respectfully Submitted,

Anthony Williams
Carbondale Police Pension Board Secretary

AW/clc



Carbondale Human Relations Commission

Minutes – July 6, 2015
Carbondale Civic Center ~ 5:00 p.m.

Commissioners Present: Joshua Kyle Brandon, Joseph Brown, Peg Falcone, Ted Gutierrez, Faith Miller, Joshua Phillips, Dora Weaver

Commissioners Excused: Eric McMillan, Karriem Shariati

Study Circle Staff Present: Sarah Heyer,

Guests Present: Joon Kang, Marleen Shepherd

Staff Present: City Manager Kevin Baity, Building Inspector John Lenzini, Commission Secretary Deborah McCoy

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Chair Henrich

MINUTES

Motion was made by Commissioner Brandon and seconded by Commissioner Brown to approve the minutes of the June 1, 2015 meeting. Motion carried.

ANNOUNCEMENTS

Commissioner Weaver commented on the vote of no confidence for Superintendent Shimshak. A follow-up meeting is scheduled for Thursday, July 9, 2015.

ISSUES

Police in the Schools

Commissioners reviewed the draft letter and suggested corrections. Motion was made by Commissioner Brandon and seconded by Commissioner Weaver to send the letter, with the noted corrections, along with letters from the Racial Justice Coalition, NAACP and Mr. Whelan, to the Mayor and City Council. Motion carried.

Public Education/HRC Website

A draft of the brochure was reviewed. Corrections will be forwarded Ms. McCoy, and a revised copy will be provided at the HRC Retreat.

Public Forums/Events – Community Policing Forum Summary

Summaries of the Community Policing Forum were reviewed and will be discussed in detail at the HRC Retreat on July 20 - identification of trends, information for the website, information to be forwarded to the City Council, and online survey for the website.

Commissioner Gutierrez commented on what appears to be the lack of training for different situations involving youth given the changes from 20-30 years ago. City Manager Baity spoke about some of the training and certifications police officers receive from the Academy. Chair Hennrich indicated that he would like for those issues to be included in the discussion for the next forum. Commissioner Brandon commented that the various training completed by officers could be put on the department's website to let the community know they have training or access to training on cultural competencies, youth interaction, etc.

Commissioner Brown spoke about mental health and the law, and the second responders the Los Angeles Police Department are putting into place to deal with these issues. Commissioners Miller and Hennrich spoke about diabetes and how it is sometimes mistaken for drunkenness. Ms. Shepherd commented on the difficulty police have when interacting with individuals who have mental health issues given that in most cases the individual must commit themselves for treatment. Commissioner Falcone explained the process of the emergency room when individuals with mental health issues visit. Ms. Shepherd called attention to the link between mental illness and homelessness. Commissioner Brown commented on the unfairness of the burden placed on police officers to be all and do all for the entire community. Commissioners agreed that mental health, police training and community involvement should be explored at the HRC Retreat and the next forum.

HRC Annual Retreat

Commissioner Hennrich reminded Commissioners that the Retreat will be held on Monday, July 20, 2015, 5:00 p.m. at the Civic Center. The agenda will include subpoena power, community policing, and social issues such as homelessness and mental illness. Invitations have been extended to the Mayor, City Council, and City Manager.

Other

Commissioner Falcone reminded Commissioners that the 2014 Annual Report is due.

Mr. Lenzini stated that he is with the City's Building & Neighborhood Services (BNS) area and was glad to hear the positive things said about the Police Department, as code enforcement staff often experience some of the same things. He commented that he was attending the meeting out of curiosity, and went on to address how code enforcement handles complaints. Mr. Lenzini stated that all complaints are documented and taken seriously, and that some matters require immediate attention while others can be handled in order of priority. He indicated that citizens have the right to complain and that he does not take it personally, but rather tries to remain impartial and find out if the appropriate steps have been taken.

Public Comments

Coordinator Heyer reported that Keep Carbondale Beautiful toured the compost site off of Pleasant Hill that was referenced in the EPA correspondence received by the HRC and other agencies and organizations.

PROCESS ASSESSMENTS

Election – Commissioner Falcone moved and Commissioner Weaver seconded to recommend to Mayor Henry that Commissioner Hennrich be re-appointed HRC Chair, and HRC retain Commissioner Brown as Vice Chair. Motion carried.

Neighborhood Action Group

Coordinator Heyer reported two meetings were held – June 3 and July 1. The group discussed ways to build community, the downtown plan, over occupancy, and inspections. The Boys & Girls Club is hosting an emergency preparedness event July 6-17. MAPP Your Neighborhood deals with a block or two of a neighborhood to make a plan outlining what should happen and is needed for the first hour following an emergency/disaster. The Neighborhood Action Group will not meet in August.

Non-Violent Carbondale Project

No report

Racial Justice Coalition

Ms. Field reported that she and Ms. Lewis are working on a letter to Acting Chief Grubbs to remind him of the request for data regarding contacts broken down by race. Ms. Field, Dr. Lacey, and Ms. Nesbitt visited Superintendent Shimshak regarding the Creative Classroom program. School Board president John Major and Board member Michelle Connet were also present for the meeting. Mr. Shimshak indicated that he was concerned about the classroom functioning as defacto segregation, and would be looking into it. The Coalition sent a letter to the Mayor and Council opposing any ordinance allowing City department heads to live outside the City limits.

Sparrow Coalition Report

Ms. Shepherd reported on various agencies and organizations coming together to address the issue of poverty in the region and community that have grown consistently over the past five years. The idea is to bring those together who have knowledge, resources, experiences, and creative ideas. Over the last few months, the Coalition has been gathering data on the unmet needs in the region. The Coalition is currently looking at what can be done, short and long term, to address some of the poverty issues. One of the main issues is housing and homelessness. There are over 300 students in Jackson and Perry Counties who are considered homeless and living double-upped (2-3 families in a dwelling). In October, one of the founders of the Opportunity Village program in Eugene, Oregon, will speak on who the homeless are and what kind of housing is needed. Housing is needed for all groups, including felons who cannot access public housing and social services. In the short term, warming centers for the winter are needed. City Manager Baity indicated that on certain days when the temperature is at a certain level, summer or winter, the Civic Center is available if it has space that is not being

utilized for an event. The Civic Center does not have facilities for bathing, etc., but is open from 8:00 am – 5:00

HRC Meeting Notes - Page 4

July 6, 2015

p.m. Options for housing were discussed and Commissioner Falcone suggested Southern Hills, and Mr. Lenzini suggested the old high school that has a gymnasium, showers, etc. He also addressed concerns with having the homeless in the Civic Center and in close proximity to businesses. Ms. Shepherd spoke about the possibility of monthly community forums on homelessness where homeless people could talk about how they are perceived. Issues include, but are not limited to, stereotyping of the homeless population and the animosity from police and community. Commissioner Brown suggested that the Coalition contact Sheila Simon as she may have an interest in this issue. Mr. Lenzini commented on the places in the City where the homeless stay. He indicated that communities can no longer depend on the state or federal government for help because they are broke and communities must address their own issues. Commissioner Brandon spoke about his personal experience with homelessness.

Law Enforcement

City Manager Baity reported on the software from ITI being used by the Carbondale Police Department, as well as the University's Public Safety Department. He indicated that the Public Safety Department has implemented the software and the City is currently working on implementation for the Police Department. The City's Information Technology (IT) unit is currently working on a few glitches that will be followed by training for officers, an orientation for the entire department, and then tying the various law enforcement departments, and possibly some other entities, together.

Items for City Council

Recommendation to the Mayor that Commissioner Hennrich be retained as Chair of the HRC.

Letter to the City Manager regarding being a part of the process (sent 12/12/14). Mr. Baity commented that other organizations have asked as well, and when the times arrive, he will let organizations know about the process.

Commissioner Brown commented on appreciating the contributions of Mr. Lenzini to the meeting and the HRC. The HRC also appreciates being engaged in conversation with the Sparrow Coalition, Racial Justice Coalition, and individuals.

ADJOURNMENT

Next meeting – August 3, 2015. There being no further business, the meeting was adjourned at 7:10 p.m.

Recorded by Deborah McCoy _____

Carbondale Human Relations Commission
Retreat – Monday, July 20, 2015
Carbondale Civic Center - 5:00 p.m.

RETREAT NOTES

PRESENT:

Commissioners Joshua-Kyle Brandon, Joseph Brown, Ted Gutierrez, Jerrold Hennrich, Eric McMillan, Faith Miller, Dora Weaver

Mayor Mike Henry, Councilwoman Jessica Bradshaw, Councilmen Lee Fronabarger and Navreet Kang, and City Manager Kevin Baity

Citizen Elias Reed

Commissioner McMillan, Retreat Coordinator, presented an overview and discussion points on the topics to be covered during the Retreat – community policing, subpoena powers, and social issues brought before the Commission by Mayor Monty.

Commissioner Hennrich reviewed the charge of the Commission, also outlined in #1 of the discussion points on subpoena power.

Subpoena Power

There was much discussion regarding subpoena power and whether the Commission should make a recommendation to the City Council for further consideration. Commissioner McMillan stressed the need for being able to articulate why there is a need for subpoena power. Other communities that have subpoena power (Decatur, Champaign, Urbana, Bloomington, Normal and Danville) have ordinances that address their HRC and receiving complaints of discrimination for employment, public accommodations, housing, and financing/lending/credit. None of those communities received nor investigated police complaints. The City of Urbana has a separate Civilian Police Review Board (CPRB) that reviews complaints where the complainant is dissatisfied with the findings of the police department. Commissioners expressed their thoughts about subpoena power. Points made included the perception that the HRC is not a “real” commission like other City commissions, the power to mediate, the authority to act on complaints, the HRC identity crises, and what the community expects HRC to do with it. The main question - how will HRC having subpoena power benefit the City of Carbondale? Obstacles to subpoena power include working out the details and not having a human relations officer/position to handle the day-do-day operations. The Mayor suggested the HRC identify what kinds of things subpoena power would be used to address. City Manager Baity indicated that credibility comes from the charge and the organization that created the entity. The City Council has to provide the authority, and what is to be investigated comes from a higher power. Commissioner Brown indicated that that is what is being discussed in order to make a presentation to the City Council.

Community Policing

Policing in the Schools

The letter to the Mayor and Council came about as a result of citizens and representatives of constituencies appealing to the HRC to request that the program be halted. Hennrich explained that the recommendations from the Department of Justice following the Ferguson incident was reviewed, and the feedback from some parents and other groups. Commissioner Shariati stated that community

policing and subpoena power are not the same issue. The Mayor suggested that the HRC conduct hearings and get the program going by the beginning of the school year. Commissioner Shariati volunteered to coordinate a meeting with the Mayor to address the issues regarding the police in the school program. The Mayor indicated he is interested in speaking with a representative group of parents impacted by the program. There was discussion regarding the meaning of statistics and numbers regarding the program. Councilman Kang suggested the HRC hold a public hearing to assess how many people are in favor of the program and how many are not. Commissioner Gutierrez has a child in the District and shared his understanding of the program, that little information was available, there was no clear role for officers in the school, and so much uncertainty of why the police were there. Commissioner Hennrich commented on the positive steps Acting Chief Grubbs has taken in improving community relationships, and that the implementation of the program is what is in question. Mayor Henry stated that he would like the Commission to hold more public forums on these issues and include more members across the community so that small groups are not dictating policy. Commissioner Brown spoke about the importance of the HRC making sure that voices are being heard as opposed to being dismissed. The Commission has not taken an adversarial position, but had rather agreed for discussion about the next step to take place at this Retreat. Commissioner McMillan commented that the community must be involved in the development of community programs and the HRC can help facilitate discussions. The community must be involved in the creation and development of programs. The Mayor spoke about the DARE program that he and the City Manager attended. The HRC does not have the authority to dictate, it only recommends to the City Council. Commissioner Shariati stated that the program was a good idea and mistakes were made, but there were serious holes in the program. He indicated that he heard the word “community policing” mentioned at least a half dozen times this week. On YouTube, there were examples of community policing such as officers playing basketball with kids. One of the problems today is that communities do not know who their officers are. The residency issue should be a part of the conversation.

A public forum on Police Presence in the Schools will be held where all the community will be invited including parents, teachers, school board members, parent-teacher organizations, and teachers union. Possible dates for the forum are August 20 or 27, 6:30 – 8:30 pm. It was suggested that printed material about the forum be available at school registration. A District 95 School Board meeting will be held Thursday, July 23. Commissioner Shariati will attend. Commissioner Hennrich will speak with Acting Chief Grubbs regarding his and/or his designee(s) availability and to get feedback regarding a separate forum for the Police.

Commissioner McMillan stated that the HRC needs to protect the rights of the community and this may require that there be less focus on the police. He suggested the HRC and the Police Department go back to the Department of Justice recommendations stressing the importance of community involvement in community policing.

Community McMillan suggested that another forum be considered for the future – police involvement with youth in the community.

Commissioner Brown stated that the HRC does know what their job is and know that they serve at the discretion of the City Council.

Discussion regarding subpoena power, community policing and social issues will need to be continued at HRC meetings.

The Retreat ended at approximately 8:00 p.m.

Notes taken by: _____