

Request for City Council Action

Date: May 21, 2013

Agenda Section: Consent Agenda No. 4	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 4.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Fire Fighter Pension Board – February 13, 2013

Human Relations Commission – March 4 and April 1, 2013

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____

**CITY OF CARBONDALE
FIRE FIGHTER'S PENSION BOARD**

**MEETING MINUTES
9:00 A.M., FEBRUARY 13, 2013
CIVIC CENTER, ROOM #103**

CALL TO ORDER

Ted Lomax called the meeting to order at 9:00 a.m. with the following members of the Board present/absent:

ROLL CALL

PRESENT: Ted Lomax, President; Mike Hertz, Secretary; Harry Threlkeld, Fire Fighter Retiree Representative; Deborah McCoy.

ABSENT: Don Ursini, City Treasurer

GUESTS: Patrick Donnelly, Graystone Consulting

Also present were City Senior Accountant Becky Applegate and Fire Department Administrative Secretary/Recorder Kathy Haldeman.

MINUTES OF PREVIOUS MEETING

Motion made by Mike Hertz to approve minutes of the Amended August 8, 2012 and November 14, 2012 meetings. Motion seconded by Deborah McCoy. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

TREASURER'S REPORT

Becky Applegate presented the Treasurer's Report and Market Value Comparison for period ending January 31, 2013. Investments showed an increase of \$348,807 since October's statement. Four property tax distributions have been received. Motion made by Mike Hertz to accept the Treasurer's Report as presented and approve expenses totaling \$321,629.17, of which \$311,515.72 was payroll. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried. See attached General Ledger Report for details. Motion declared carried.

UNFINISHED BUSINESS

Patrick Donnelly presented a draft of the Investment Policy for Board Members to review. Mr. Donnelly explained the Policy. Board members will review the document, submit a copy to Mike Kimmel, City Attorney, for review, and bring back for discussion and action at the next meeting.

NEW BUSINESS

Patrick Donnelly presented the Investment Review for period ending January 31, 2013. Mr. Donnelly and Board Members discussed the report. Motion made by Mike Hertz to transfer \$600,000 from Fixed Income into Equities: Mid Cap Equity (\$100,000), Small Cap Equity (\$100,000), Real Estate (\$100,000) and Emerging Markets (\$300,000). Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

The Board discussed the amount of cash in the local bank account. Motion made by Mike Hertz to keep a maximum of \$20,000 in the local bank account, transferring excess funds to Graystone Consulting for investments. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried. Patrick Donnelly will set up an automatic deposit of \$110,000 the 10th of each month into the local bank account to cover payroll expenses starting in March, 2013.

Meeting recessed at 10:15 a.m.

Meeting reconvened at 10:25 a.m.

Patrick Donnelly and Board Members discussed further the Investment Review Report.

Mike Hertz presented an Application for Pension Membership from Probationary Firefighter Zachary Miller effective September 4, 2012. Motion made by Mike Hertz to accept an Application for Pension Membership for Probationary Firefighter Zachary Miller. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

Elections are scheduled to be held for one active firefighter position currently held by Mike Hertz the 1st week of April with nomination sheets to be posted March 25th – March 29th.

Board Members discussed Fit for Duty Physicals. No action was taken at this time.

All annual Affidavits have been received from pension members per Becky Applegate.

ANNOUNCEMENTS AND ADJOURNMENT

Motion made by Mike Hertz to adjourn at 11:08 a.m. Motion seconded by Harry Threlkeld. VOTE: All Ayes. The next meeting is scheduled for May 8, 2013 at 9:00 a.m.

Mike Hertz, Secretary



Commissioners Present: Jessica Bradshaw, Jeraldine Brown, Joseph Brown, Jerrold Hennrich, Peg Falcone, Blaine Tisdale, Dora Weaver

Commissioners Excused: Les O'Dell

Commissioners Absent: Sidney Logwood

Study Circle Staff Present: Sarah Heyer

Guests Present: Carolin Harvey

Staff Present: Deborah McCoy, Lieutenant Mark Stearns

Call to Order

The meeting was called to order by Chair Bradshaw at 6:35 p.m.

Minutes

Motion was made by Commissioner Joseph Brown and seconded by Commissioner Jeraldine Brown to approve the minutes from the February 4, 2013 meeting. Motion carried.

Announcements

March 5, 2013 – Panel Discussion – Guyon Auditorium in the SIU Morris Library, 5:30 p.m. – 9:30 p.m.

March 9, 2013 – African American Museum Soul Food Dinner – 3:00 pm. – 5:00 p.m., Eurma Hayes Center, \$10 per person and \$5 for children 10 and under.

Public Comments

None

Study Circles Report

None.

Non-Violent Carbondale Project Progress Report

Chair Bradshaw reported that the status of the Charter for Compassion remains the same.

The 11 Days of Food Justice was held February 21 through March 2 and consisted of 30+ events which were well attended. The event on climate change, scheduled for February 21, was cancelled due to icy weather conditions. The event was rescheduled and held on February 28 with about 40 people attending. The NVCP HRC Meeting Notes - Page 2

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will have wrap up at its next meeting. NVCP's goal is to have an event each year as part of the Compassionate City movement.

Old Business

Illinois Municipal Human Relations Association (IMHRA) Annual Conference will be held on May 2, 2013, in Springfield, IL. A reception will be held on the evening of May 1, 2013. Commissioners planning to attend include Jeraldine Brown, Joseph Brown, and Sidney Logwood.

Law Enforcement Reports – Reports were received for 2012, 2011, and 2010. Comments about the report included: the report does not provide the information requested, would be helpful to have information on the disposition of complaints, what does rudeness and standard of conduct consist of, what are bias-based enforcement complaints and what would be the reason for its increase, is improper conduct on behalf of the officer and if so, what happened. Following discussion, the Commissioners decided to extend an invitation to Chief O'Guinn and any staff he deems appropriate to bring with him and Mr. Baity. Chair Bradshaw will contact Chief O'Guinn and Mr. Baity to see if they can attend the April meeting.

HRC Responsibilities, Role, Charges – Commissioner Tisdale distributed a draft of a resolution that he and Commissioner Hennrich will finalize following feedback from the IMHRA Conference. Suggestions should be directed to Commissioner Tisdale.

Commissioners agreed that the HRC should compile and present an annual report to the City Council reflecting what the Council has been doing and the approaches it has taken to get things done. Commissioner Falcone suggested the report be prepared in accordance with the calendar year.

Follow-Up: Mr. Tanksley and Ms. Iwant – Chair Bradshaw reported that a letter was sent to Mr. Baity, the Mayor and City Council asking them to contact the landlord. A response was received from Councilman Wissmann indicating that he hoped HRC would be able to address this issue and to let him know about progress and he would be willing to provide some support. Father Brown indicated that he was trying to follow-up with Land of Lincoln. Chair Bradshaw will follow-up with the City Manager after she hears from Father Brown.

Continuing the Dialogue – An invitation will be extended to university officials to attend a special HRC meeting to discuss the future of African American students. That meeting should also include Carbondale leaders. May 13, 2013, is the suggested date.

New Business

Commissioners agreed that they would be willing to co-sponsor The Women's Center Sexual Assault Awareness Month Activity – "I Want My Jacket Back," but not to recommend the use of the Civic Center at no cost.

Next Meeting: April 1, 2013

Adjournment - There being no further business, the meeting was adjourned.

Recorded by Deborah McCoy, _____



Commissioners Present: Jessica Bradshaw, Jeraldine Brown, Joseph Brown, Sidney Logwood

Commissioners Excused: Peg Falcone, Les O'Dell

Commissioners Absent: Jerrold Hennrich, Blaine Tisdale, Dora Weaver

Study Circle Staff Present: Sarah Heyer

Guests Present: Carolin Harvey, Vince Rochman

Staff Present: Deborah McCoy, Lieutenant Paul Edwards

Call to Order

There being no quorum, discussion began at 6:45 p.m.

Minutes

Minutes from the March 4, 2013, meeting will be approved at the May 6, 2013, meeting.

Announcements

April 2013 – Sexual Assault Awareness Month

April 6, 2013 – Life Savers' Spring Fling Diversity of Food & Arts, Murphysboro Event Center, 5:00-8:30 pm.

April 11, 2013 – Marjorie Parker at the Lesar Law School Auditorium.

April 29, 2013 – "I Want My Jacket Back" event sponsored by the Women's Center. To be held at the Carbondale Civic Center.

Public Comments

None

Study Circles Report – Sarah Heyer

Housing & Neighborhood Group will meet Wednesday, April 4, 2013, 5:00 p.m. at the Civic Center. Topics to be discussed include neighborhood notification, TIF Districts, and Granny Flats.

Non-Violent Carbondale Project Progress Report – Jessica Bradshaw

A meeting was held two weeks ago to recap the "11 Days of Food Justice" event. The group decided it was best to wait until the new City Council is in place before moving forward with the Compassionate City campaign.

Old Business

Illinois Municipal Human Relations Association (IMHRA) Annual Conference will be held on May 2, 2013, in Springfield, IL. A reception will be held on the evening of May 1, 2013. Commissioners planning to attend include Jessica Bradshaw, Jeraldine Brown, Joseph Brown, and Sidney Logwood.

Law Enforcement Reports – Chair Bradshaw contacted the Chief and asked that a meeting be scheduled. Minutes from a previous HRC meeting indicated that reports should be submitted by other agencies as well.

HRC Responsibilities, Role, Charges – Discussion will continue following the IMHRA Conference.

Follow-Up: Mr. Tanksley and Ms. Iwant – Commissioner Joseph Brown made contact with Paul Matalonis of Land of Lincoln who indicated Mr. Tanksley was already in their system. Matalonis suggested that Mr. Tanksley contact him for further discussion.

Continuing the Dialogue – Commissioners Brown and Logwood will draft a letter to invite individuals to a meeting to continue the discussion on African American students.

New Business

None

Next Meeting: May 6, 2013

Adjournment – The discussion ended.

Recorded by Deborah McCoy, _____