

Carbondale Public Library Board of Trustees
In-person meeting. Library meeting room.
405 W. Main Street
Carbondale, IL 62901

Wednesday, June 14, 2023, 4:30 p.m.

AGENDA

Call to order.

4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Don Prosser, President
Chastity Mays, Vice President
Roland Person, Secretary
Barbara Levine, Treasurer
Philip Brown
Joyce Hayes
Julian Pei
Harriet Simon
Susan Tulis

Absent.

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Director; Jennifer Robertson, Incoming Director; Gwen Hall Grosshenrich, Finance Manager; Lynette Miller, Circulation Manager

Visitors.

None.

President's report.

1. Commendation presented to Harriet Simon for her years of service on the Board, October 10, 1995 – June 30, 2023.
2. Passing of the proverbial baton from past Library Director Diana Brawley Sussman to new Library Director Jennifer Robertson. Approved hiring of Jennifer Robertson with an annual salary of \$66,500. Harriet Simon made the motion. Susan Tulis seconded. MOTION passed unanimously.
3. Election of Trustee officers (Treasurer and Secretary) to begin service July, 2023. Roland Person moved to nominate Barbara Levine as Treasurer. Susan Tulis seconded. MOTION passed unanimously. Harriet Simon nominated Susan Tulis as Secretary. Susan Tulis seconded. MOTION passed unanimously.

Secretary's report.

1. Approval of May 10, 2023 Board Meeting minutes. Susan Tulis moved to accept with minor corrections.

Chastity Mays seconded. MOTION passed unanimously.

2. Approval of Board meeting minutes from May 12, 15, and 16, 2023 interviews for the Library Director position and the May 19, 2023 meeting to select the Library Director. Julian Pei moved to approve the minutes with minor corrections. Joyce Hayes seconded. MOTION passed unanimously.

Correspondence and communications.

1. Legal opinion from Carbondale City Attorney's Office: "Due to libraries formed under the Local Library Act not levying their own taxes, the Decennial Committees on Local Government Efficiency Act does not apply to them."
2. Public Library Per Capita grant award letter: \$32,239.08 awarded for Fiscal Year 2023.

Financial report.

1. Approval of bills payable up to and including bills due June 16, 2023 to July 15, 2023. Joyce Hayes moved to approve payment. Susan Tulis seconded. MOTION passed unanimously.
2. Acceptance of the financial report for May 2023. The report includes a summary of FY23, as well as the first month and a half of FY24. Philip Brown moved to accept the financial report. Susan Tulis seconded. MOTION passed unanimously.

Librarian's report.

1. There was nothing new to report for building and grounds maintenance.
2. The Carbondale Public Library and District 95 renewed their intergovernmental agreement.
3. Vote to appoint FOIA/OMA officer(s). Roland Person moved to appoint the Director and Finance Manager as Freedom of Information Act (FOIA) officers and the Board President and Library Director as the Open Meetings Act (OMA) officers. Julian Pei seconded. MOTION passed unanimously.
4. Review minutes from closed sessions. Julian Pei moved to keep all Executive Session minutes closed. Susan Tulis seconded. MOTION passed unanimously.
5. Other. The Director thanked the Board for their service throughout her tenure. The Board thanked her for her many years of wonderful service to the library. The incoming Director thanked the Director for training her and thanked the Board for trusting her as the new Library Director.

Committee reports.

None.

New business.

Don Prosser mentioned that the state has signed on to the Dolly Parton book program. Roland Person noted that the anti-censorship bill passed.

Other.

1. Patron behavior. None

Unfinished business.

None.

Adjournment.

4:55 p.m.

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman and Jennifer Robertson, Library Directors

Board Meetings for 2023. All meetings will take place on the second Wednesday of the month. Meetings are held in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency (Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/>): January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13, 2023.