



**MINUTES**  
**Preservation Commission**  
**Monday, May 15<sup>th</sup>, 2023**  
**City Hall/Civic Center – 5:30 p.m.**

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1. **Roll Call:** Ms. Gibson called the meeting to order at 5:31 p.m.

**Members Present:** Norris-Price, Bittle, Zurlinden, Falcone

**Members Absent:** Rhodes, Ashby, Brown

**Staff Present:** Gibson

**Guests:** None

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2. **Approval of Minutes:** Mr. Bittle moved to approve the minutes of April 17th, 2023, seconded by Ms. Norris-Price.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

- a. Educational and Technical Assistance Committee
  - a. No Report
- b. Nomination and Hardship Committee
  - a. No report
- c. Work Plan Committee
  - a. No Report
- d. Certificate of Appropriateness Committee
  - a. No Report
- e. Preservation Month Subcommittee
  - a. No Report

4. **Old Business:**

- a. Ms. Gibson discussed that Preservation Awards are going to be given out at the May 23<sup>rd</sup> City Council meeting.

5. **New Business:**

- a. National Preservation Month: *People Saving Places*
- b. Annual Election – Mr. Zurlinden moved to postpone the Annual Election until the next meeting, seconded by Ms. Norris-Price.
- c. CLG Grant Update – There was a discussion about a consultant being used to survey the Northeast Quadrant. There was a discussion regarding the finalization of the

grant. There was a discussion about the possibility of designation of a historic district or designating historic homes.

- d. Preserving trees/landscapes – There was a discussion regarding Ameren and their practices of aggressively trimming or over trimming trees. There was a discussion about the Heritage Tree Code.
- e. Train Depot Upgrades and Renovations – There was a discussion about the renovation of the interior of the Train Depot. The commissioners discussed the windows and doors of the building possibly being replaced. The general consensus of the commissioners was that updating the windows in some way was acceptable but updating or replacement of the doors was not favorable.
- f. Next meeting date – There was a discussion about the optional June meeting. The decision was made to have a meeting on June 12<sup>th</sup> at usual meeting time, 5:30 p.m.

**6. Comments from the Public, Commission Members, or Staff:**

- a. Ms. Peg Falcone, the newest member of the Preservation Commission, introduced herself and discussed her interest in joining the commission.
- b. Ms. Gibson started a discussion about the Attuck’s School and other buildings of interest for receiving designation.
- c. There was a discussion on the registration of vacant properties and the preservation of vacant properties.
- d. Mr. Zurlinden discussed starting a district on Oak St. from Poplar St. to Springer St. Ms. Gibson discussed the process involved, including the application and letter of support from nearby property owners. There was a discussion of what streets would be included in the proposed district.

**7. Adjournment:**

Ms. Norris-Price moved to adjourn, and was seconded by Mr. Zurlinden. The meeting ended at 6:33 p.m.