

Carbondale Public Library Board of Trustees  
Carbondale Public Library, Meeting Room  
405 W. Main St., Carbondale, IL 62901

Wednesday, February 8, 2023, 4:30 p.m.

## MINUTES

### Call to order.

4:32 p.m.

### Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

### Present.

Don Prosser, President (1)  
Roland Person, Secretary  
Barbara Levine, Treasurer  
Philip Brown (1 excused)  
Julian Pei  
Harriet Simon  
Susan Tulis (2 absence; 1 excused)

### Absent.

Joyce Hayes (1)  
Chastity Mays, Vice President (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

### Staff present.

Diana Brawley Sussman, Library Director

### Visitors.

None.

### President's report.

None.

### Secretary's report.

1. Approval of January 11, 2023 Board Meeting minutes. Harriet Simon moved to approve the minutes with one minor correction. Barbara Levine seconded. MOTION passed unanimously.

### Correspondence and communications.

None.

### Financial report.

1. Approval of bills payable up to and including bills due February 16, 2023 to March 15, 2023. Philip Brown moved to pay the bills. Susan Tulis seconded. MOTION passed unanimously.  
2. Acceptance of the financial report for January, 2022. Barbara Levine moved to accept the report. Susan Tulis seconded. MOTION passed unanimously. There was a question about petty cash. The Director will ask the Finance Manager to explain it so that she can relay the explanation to the Board.

3. Approval of the final FY24 budget. The Director will add the Intergovernmental Agreement with District 95 to the narrative. Roland moved to accept the budget with that addition. Julian Pei seconded. MOTION passed unanimously.

**Librarian's report.**

1. Building and grounds maintenance. Our parking lot maintenance was complimented.
2. Other. Discussed the Carbondale Warming Center and homelessness in Carbondale.

**Committee reports.**

None.

**New business.**

None.

**Other.**

1. Patron behavior. None.

**Unfinished business.**

None.

**Adjournment.**

Adjourned at 4:55 p.m.

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Board Meetings for 2023. All meetings will take place on the second Wednesday of the month. Meetings are held in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency (Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/>): January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13, 2023.