CITY OF CARBONDALE, ILLINOIS
ANNUAL BUDGET

Fiscal Year 2015
May 1, 2014 to April 30, 2015

CARBONDALE FIRE DEPARTMENT
NEW ENGINE HOUSE

CITY OF CARBONDALE
ANNUAL BUDGET

May 1, 2014 - April 30, 2015

Platted November 27, 1852
Incorporated August 23, 1873
Council / Manager form of government
Home Rule municipality
Area in square miles 17.40
Number of full time equivalent employees 266.91

Officers and Officials
Elected:

Donald Monty - Mayor

Lance Jack - Councilman
Jane Adams - Councilwoman
Lee Fronabarger – Councilman
Carolin Harvey – Councilwoman
Jessica Bradshaw – Councilwoman
Corene McDaniel - Councilwoman

Appointed:

Kevin Baity - City Manager
Don Ursini - Finance Director
Mike Kimmel - City Attorney
John Michalesko - Fire Chief
Jody O'Guinn - Police Chief
Jennifer Sorrell - City Clerk
Deborah McCoy - Administrative Services Director
Chris Wallace - Development Services Director
Sean Henry - Public Works Director
Diana Brawley - Library Director

Prepared by the
Finance Department

INTRODUCTION

This budget document is prepared to enable the City Council, residents of Carbondale, investors, creditors, and other governmental units to gain the maximum understanding of the City's programs and financial operations.

Hollywood Dress (Corner of Monroe & Illinois)
(photo circa 1950)

Carbondale Tourism (Corner of Monroe & Illinois)
(photo circa 2014)

Carbondale Tourism Center Opens in new location

The Carbondale Tourism Bureau (CTB) is a not-for-profit organization that is dedicated to promoting Carbondale in an effort to stimulate the local economy through tourism. The Carbondale Tourism Bureau hired a new Executive Director and Office Manager, both of which are Carbondale natives who have a passion for enhancing the community through tourism efforts. Since their hire, the staff has worked to redesign the Bureau's website, create new events and in coordination with the City of Carbondale create a tourism video of the Carbondale area which will be released in the summer of 2014. The move to this new location will be more accessible for the public.

The new location is housed in a historic building dating back to the1900's. The style and character of the building is what drew the organization to move to this location. This location is across from the City Hall/Civic Center making accessibility for visitors a top priority.

READER'S GUIDE TO USING THIS BUDGET

Overview
A government budget containing special terminology, forms, charts and organization can become a challenge to the user. The main objective of this document is to communicate this information to the reader in a clear and understandable manner. This guide has been included to help the reader understand the organization of this document and to help inform the reader where to look for certain types of information.

Table of Contents
The table of contents located in the front of the book will help in finding a specific topic quickly.

Introduction
The introduction section contains information about the City of Carbondale and the budget process. The City Manager's Budget Message gives an overview of the accomplishments during the current fiscal year and decisions made during the budget process that are included in the new fiscal year budget. The City Organizational Chart, Departmental Services Chart and Community Goals are all included in this section. The reader can read about the history of the City, view information on the location of the City, services offered and a community profile as well.

Budget Summaries
This section contains information on the Financial Structure and Policies, Budgetary Process and Procedures and Major Revenue Assumptions and Fund Balance Analysis which guides the budget preparers during the development of the budget. Also, included are both the revenue and expenditure summary statements for all funds and accompanying charts and information on the number of full-time employees by department.

General Fund
The General Fund is a major section of the budget document containing twenty-five divisions under eight departments. Services associated within the General Fund include general government, public safety, development services, public works and community service. Goals, objectives and strategies are included in each division's budget along with performance measures, the number of full-time equivalent employees, organization charts and line item expenditure accounts.

Special Revenue Funds
The Special Revenue Funds includes divisions where specific revenues for specific, legally restricted expenditures exist. Motor Fuel Tax allocations from the State of Illinois for street maintenance and repairs and traffic signals are included in this section, as well as the Tax Increment Fund.

Debt Service Fund
This section is devoted to account for the redemption of principal, interest and paying fees for General Obligation Bonds issued on behalf of the City.

Community Investment Funds
Community Investment Funds are used for the construction of major capital facilities, streets, sidewalks and storm sewers. Capital projects such as water and sewer lines are budgeted in the Waterworks and Sewerage Fund.

Proprietary Funds
The Proprietary Funds includes the Waterworks and Sewerage Fund, Parking System Operations Fund, Solid Waste Management Fund and the Rental Properties Fund. All of these are treated as self-supporting municipal activities that are similar to private businesses. Services are provided to the general public on a continuing basis and financed through charges for the services. Services include water treatment and distribution and wastewater collection and treatment, public parking lots, refuse collection and rental properties owned by the City. Goals, objectives and strategies are included in each division's budget along with performance measures, the number of full-time equivalent employees, organization charts and line item expenditures.

Internal Service Fund
This Fund is for the City's Group Health Insurance for City employees and retirees.

Component Unit
The Carbondale Public Library is a component unit and included in this budget.

Community Investment Program
The Five-Year Community Investments Program (CIP) provides the reader a consolidated picture of all the CIP projects that are funded by the various funds described above. The description, justification, expenditure year, funding source and the impacts the projects have on the City's operations is detailed for each CIP project.

Supplemental Data

This section gives the reader some important statistical information on such items as capital outlays, debt service, tax levies, demographic statistics and five-year historical financial data.

Five-Year Budget Projections

This section provides the reader the longer-term outlook of the financial projections for all of the City's funds. The projections should only be used as a guide rather than a definite statement of financial trends and stability.

Glossary of Terms

The Glossary of Terms is included to help the reader with financial terms with which they may not be familiar with.

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African American Museum

SIU-Carbondale University Museum

Carbondale Science Center

Carbondale Showcases Educational and Cultural Attractions

The African-American Museum is a non-for-profit organization, founded in 1997 by the Southern Illinois Achievers. The Museum is dedicated to identifying, preserving and portraying the outstanding achievements of African American Citizens. This African American Museum of Southern Illinois is run entirely by volunteers, along with fifteen board members, and is the only African American History Museum between Chicago and Chattanooga.

The Science Center in Carbondale, IL is a hands-on children's museum featuring interactive science exhibits. The Science Center offers interactive exhibits that let kids experience fundamental principles of science. The target audience age is 3-13, but parents tend to join in the exploring and have fun too. The center is located inside the University Mall.

The University Museum in Carbondale, IL is located on the campus of Southern Illinois University. The 10,000 sq. ft. space showcases historical works of arts, geological collections, photography and artifacts. The museum has been open to the public since 1874. Among its art collection, which features more than 2,500 objects, are 20th century works by regional, national and international artists. The museum's humanities collection has more than 22,000 artifacts that reflect world cultures and archeology. A variety of educational programs and art receptions are held at The University Museum throughout the year. All are free and open to the public.

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BUDGET MESSAGE

The City Manager introduces the budget with the City Manager's Budget Message, a Short History of Carbondale, Community Profile, Location Map and Website Address, City Government Employees; Mayor, Council, City Manager and City Clerk, City Organizational Chart, Departmental Services Chart, 2014 Accomplishments and future Community Goals and Objectives.

Governor Pat Quinn Announces Ultra-high Speed Network for Southern Illinois

Governor Pat Quinn today announced an investment of $1.5 million to build an ultra-high speed broadband network in Southern Illinois. The partnership between Frontier North, Inc., the City of Carbondale, Southern Illinois University and Connect SI will use the funding to build a gigabit network that will serve residents, businesses and institutions in Southern Illinois. Today's announcement is part of Governor Quinn's commitment to drive economic growth and create jobs across Illinois.

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Carbondale, Illinois 62902-2047
Telephone 618-549-5302
Fax 618-457-3283
www.explorecarbondale.com

March 17, 2014

Honorable Mayor
Members of the City Council
City of Carbondale

Mayor and Members of the City Council:

Attached is the proposed Fiscal Year 2015 City of Carbondale Budget for the period from May 1, 2014 through April 30, 2015. This budget message presents an overview of the budget and the overall financial condition of the City. The budget is presented as a collection of separate funds, each of which consists of a self-contained set of revenues, expenditures, inter-fund transfers and fund balance amounts. The budget document itself contains explanatory material about each of the funds and departments listed, as well as information on fund accounting and summary charts and graphs. It is hoped that this information is helpful in understanding the nature of the funds and departments and the purposes for which the amounts are appropriated. Additional detailed information and financial documentation are available upon request.

This budget continues the City's mission of providing quality services within the limits of fiscal responsibility. Specific goals are stated for each fund and department, giving specific examples of the programs and services to be provided with the funds appropriated.

BACKGROUND

FY 2014 began with a decrease in sales tax receipts of 10% for the first quarter compared to the previous years. However, the City rebounded in the third quarter to a point of only being 3% under the previous year. In the fall of 2011, the City refunded the 2004 G. O. Refunding Bonds and issued an additional $2.8 million in debt for the construction of a new fire station, while keeping the current principal and interest amounts flat. In the winter of 2012, an additional $600,000 was designated from the General Fund – Fund Balance to cover the balance of the cost of the construction of the new fire station. A spring 2014 completion is scheduled. In the spring of 2013, the City issued bonds to refund the 2003 G. O. Refunding Bonds and the remaining balance of the Illinois Environmental Protection Agency loan which funded the upgrade of the southeast wastewater treatment plant. Estimated Actual expenditures for FY 2014 are currently estimated to exceed the FY 2014 adjusted budget by $26,623. Due to the estimated shortfall in revenues and overage in expenditures, the General Fund – Fund Balance is estimated to decrease by approximately $736,569.

BUDGET SUMMARY

The FY 2015 budget represents a reversal of the losses in FY 2013 and FY 2014. Non-Bargaining employee raises of 2% across the board are provided, and health insurance benefits are unchanged. In FY2013, the City implemented changes in deductibles for employee health insurance while holding flat the premiums being shared by the City and the employees and retirees. As a result of these changes, the Employee Health Reimbursement Account continues to maintain an adequate fund balance. For FY2015, the health insurance carrier will increase the premiums charged to the City by 12% and the City is projecting it will be liable for paying $122,221 in taxes to the federal government as part of the new national healthcare law. However, as a result of maintaining an adequate fund balance, the premiums shared by the City and the employees and retirees will again remain unchanged. This marks the 3rd consecutive year, that premiums charged to the employee and retirees have not increased.

In FY2013, the City changed its general liability, general property and worker's compensation insurance carrier and realized a savings of just over $500,000. In FY2014, this savings continued and FY2015 premiums are projected to remain 27% less than the year prior to the change.

For the first year in over a decade, home rule sales tax revenues are projected to increase by less than 1% and are being conservatively projected at 0.25% during the coming fiscal year. Revenue of $941,148 will come from the municipal property tax levy, which will provide partial funding for public safety pension costs. The Water and Sewer rate structure was completely revised in FY 2012 with scheduled increases of 4.8% for Water and 12.5% for Sewer effective May 2014 for April consumption. These annual increases will continue through May 2015 and will allow the City to increase the level of replacement of aging water & sewer lines as well as fund other capital items.

Capital projects planned for the coming year include the continuation of the sidewalk improvement program and a set-aside of $100,000 for future open space projects. The latter is a commitment made by the City when the Home Rule Sales Tax was increased for capital projects in 2008. These and other capital projects are described in the FY 2015 to FY 2019 Community Investment Program.

The FY 2015 Expenditure Budget for all funds totals $50,450,791 compared to the adjusted FY 2014 Budget of $61,934,626. The $11,483,835 decrease in budgeted expenditures is primarily due to the refund of the 2013 General Obligation Bonds and the IEPA loan in FY 2014 as well as the completion of the new Fire Station #2 capital project.

The total revenues and other financing sources for the FY 2015 Budget are $45,387,744 compared to the FY 2014 budgeted revenues of $54,656,270. The decrease in revenues and other financing sources is related to bond funds received for the refund of the 2013 General Obligation Bonds and IEPA loan as well as the additional funds received to complete the Schwartz Street community investment program.

GENERAL FUND

The FY 2015 General Fund Budget has expenditures totaling $23,916,295 compared to the FY 2014 Budget total of $24,136,603, a decrease of $246,931. The General Fund provides for basic City services including Police, Fire, Economic Development, Development Services, General Government,

Administrative Services and portions of Public Works. General Fund revenues are expected to increase by $1,045,562.

In addition, a total of $1,606,289 is to be transferred from the General Fund to other City Funds, including $1,506,289 to the Debt Service Fund (for bond payments), and $100,000 to the Local Improvement Fund for capital projects and contractual street repairs.

In FY 2014, a new Building Maintenance Division (40330) was created within the Public Works Department. This division provides for the maintenance and repair of all City buildings and facilities. This new division has allowed for centralized oversight of expenses and allows expenses to be aggregated for additional cost savings. Such expenses include utilities, repairs, fire suppression and extinguisher system inspection, security and fire alarm monitoring contracts and elevator contracts. Prior to the creation of this new division the department/division housed within each building was responsible for the budgeting of maintenance and repair. As a result of the creation of this division, the city has experienced a savings in operational costs.

Other major cost items in the General Fund include the following:

- Funding for Agencies & Organizations.
- Additional funds for employee retirement benefits are budgeted to meet actuarial requirements.
- Electric power costs have declined and are expected to remain steady through the contract with Homefield Energy.
- The City web site will be updated and refreshed as a mechanism for marketing the City to visitors, business prospects and students, as well as providing services to residents. The addition of informational videos will further enhance the web site.
- The Police Department will continue numerous grant-supported programs related to domestic violence prevention, crime victims' assistance, targeted traffic enforcement, and child safety seat assistance. The Department will continue its pro-active approach to law enforcement through participation in the Family Violence Task Force, the Healthy Communities Coalition, and Study Circles Continuing the Dialogue.
- The Police Department will continue the Community Service Officer Program that will allow high school and college students an opportunity to be introduced into the Carbondale Police Department and the law enforcement profession with the potential of becoming future Carbondale Police Officers. In particular, minority students are given an opportunity to discover their interest in the law enforcement profession.
- The Fire Department will continue its fire hydrant testing program, smoke detector replacement program, plus coordination of emergency management services for the City, including continued training in the National Incident Management System (NIMS) for all management and supervisory personnel.
- Grants for housing rehabilitation and weatherization will continue to be provided.
- Increases in general liability, general property and worker's compensation premiums costs are spread throughout the General Fund.

OTHER GOVERNMENTAL FUNDS

The Debt Services Fund includes expenditures of $2,268,207 with revenues and other financing sources totaling $2,236,490. The other financing sources include fund transfers from the General Fund, Motor Fuel Tax Fund and the Local Improvement Fund. The projected Ending Fund Balance for FY 2015 is $2,550,863.

The Local Improvement Fund includes expenditures and other financing uses of $1,462,910 with revenues and other financing sources totaling $1,086,512. Projects budgeted for FY 2015 includes the following:

- Street construction projects including reconstruction and patching of various streets as necessary.
- The sidewalk improvement program will continue the City's commitment to providing a more walkable community.
- Funds have been set aside for development of open spaces in the City, with priority being given to the construction of a bicycle-pedestrian path from Grand Avenue to the Town Square along former railroad right-of-way. In FY2013, the City received of a $329,950 Illinois Transportation Enhancement Grant and a $66,466 SIU Sustainability Council grant to assist in the construction of this project. Construction on this project is expected to begin in the fall of 2014.
- Superblock sidewalk improvements.
- Schwartz Street reconstruction from Oakland to Eason.
- Design and Engineering of a roundabout for the Lewis Lane and Grand Avenue intersection. This project will receive partial funding through the Southern Illinois Metropolitan Planning Organization who oversees the federal and state funding of qualified projects within the regional planning area.

WATER AND SEWER FUND

The Waterworks and Sewerage Fund includes revenues and expenditures related to water treatment and distribution, and wastewater collection and treatment. In addition, Cedar Lake maintenance and operation is included here, as the lake constitutes the City's drinking water supply. A major issue with this fund is that system depreciation has been accumulating at a much faster rate than capital reinvestment in the system. This has been well documented in past financial reports. A detailed study of water and sewer rates, operating costs and capital improvement costs was completed in FY 2012. This report required considerable study and discussion, and was the basis of the revised Water & Sewer rate structure that went into effect May 1, 2012.

Water and Sewer expenditures of $13,315,374, net of depreciation and non-cash credits, will be offset by revenues and other financing sources totaling $11,239,015. During FY 2015, energy savings continue to be realized at the SEWWTP and at the NWWWTP, the City will expend approximately 6,000,000 to infrastructure improvement including emergency backup generator for a raw water pump station at Cedar lake, emergency backup generator for Sanitary Lift Stations, repairs to the NWWWTP final clarifier, the

SEWWTP concrete lagoon, Cedar Lake spillway repairs, Water Treatment Plant lagoon renovations, Crab Orchard water line improvements as a result of equipment and process changes made in the past years and a power purchase contract signed in FY 2012 with Homefield Energy. Other major highlights in the fund include the following:

- Replacement of the storage garage at the NWWWTP which was damaged by fire in FY 2012.
- Completion of the Water Storage Facility on Park Street.
- Electrical renovations and installation of a backup generation system to the raw water pump station at the Cedar Lake.
- Installation of backup generation systems at key sanitary sewer lifts stations.
- A sanitary sewer infiltration study to determine the major locations of storm water inflow and corrective action needed.

SOLID WASTE MANAGEMENT FUND

The Solid Waste Management Fund includes expenditures, less depreciation, of $878,159 with revenues and other financing sources totaling $917,646. FY 2015's budgeted revenues are expected to exceed expenditures. In 2009, recycling service was expanded to include all paper products. This has resulted in an increase in citizen participation in the recycling program and an increase in the volume of materials collected. Rate increases passed by the City Council in September and October 2011 are anticipated to offset previous operating losses and establish funds for the future replacement of equipment used in the Solid Waste and Recycling programs. Further examination of the City's ordinances and procedures will occur in the coming years to determine if the City should establish a roll out system of collection or if a further reduction in the amount of waste that will be picked up during the scheduled pick-up is warranted.

OTHER ENTERPRISE FUNDS

The Parking System Fund includes expenditures, less depreciation, of $409,078 with revenues totaling $283,025. In addition to the continued installation of more secure collection boxes for parking meters, the City will construct a new parking lot located in the 700 block of South Illinois adjacent to the Canadian National Railroad at an approximate cost of $186,200 and the installation of a "Smart Allocation Kiosk" in Lots 12 & 13 (Amtrak lots) that will allow central payment and flexibility in payment options.

The Rental Properties Fund includes expenditures, less depreciation, of $351,591 with revenues of $151,909. In the recent year, leases with long term tenants at University City have expired or not been renewed, which will result in decreased revenues. The Illinois State Police will close the Crime Lab in June 2014; due to consolidation of services in the East St. Louis area. The loss of this tenant will result in a decrease of $150,000 in annual rent revenue. This fund has an accumulated fund balance set aside to cover repairs to various properties which the City rents to outside agencies and governmental entities. Based upon projections of future revenues and expenses, this fund is projected to be depleted within the next four to five years unless additional tenants can be secured. Staff will continue evaluating the University City facilities and prepare recommendations for their long-range use or possible demolition to allow for future redevelopment.

FUND BALANCES

The maintenance of adequate fund balances is necessary for sound fiscal operation of the City, and it is also necessary to maintain the City's favorable bond ratings. A slight downgrade in bond rating can cost the City a great deal in additional interest costs over the life of a bond issue. The City was fortunate to receive a very favorable Standard and Poor's bond rating of "AA-" on the 2013 Bonds for the refinancing of the 2003 General Obligation Issue, the refinance of the IEPA loan in the Water & Sewer fund as well as providing funds for the reconstruction of Schwartz Street. The rating saved the city thousands in interest costs over the life of the bonds. The bond rating report specifically cited the City's strong fund balances as one reason for the favorable rating. This makes it even more important that the City continue to operate within its means and avoid the temptation to use fund balance to pay for increased costs.

Fund balance in the General Fund is estimated to show a slight increase at the end of FY 2015 to $7,264,021 of which $4,327,066 is not designated for specific purposes. The minor increase in undesignated fund balance from FY 2014 is due to the estimated increases in restricted and non-spendable year ending fund balances.

Fund balance in the Local Improvement Fund is estimated to be reduced to $3,133 at the end of FY 2015, primarily as a result of the reconstruction of Schwartz Street.

Motor Fuel Tax Fund balance is being reduced $203,371 on account of debt service on the street overlay program, and anticipated additional street repairs.

Waterworks and Sewerage Fund balances are within established City policy with an estimated FY 2015 ending balance of $8,491,784. This projected decrease in fund balance will come from funds previously set aside for future capital needs.

The Solid Waste Management Fund will show an increased fund balance, $460,453 due to the new rate increase schedule. The Parking Fund will show a Fiscal Year 2015 ending fund balance of $136,814.

THE FUTURE

It is more important than ever that the City live within its means. The continued deterioration of the State of Illinois' financial condition makes it very likely that assistance from the State for municipalities and social service providers will be reduced. Reduced State payments to secondary and higher education continue to affect and inhibit the recovery of the local economy. Although the rate of decline in enrollments at Southern Illinois University Carbondale has lessened, any decline results in less money in the local economy and therefore less sales tax income to the City. Rising fuel costs are and will continue to affect all City operations. This may necessitate a review of the city's services and possible changes in the delivery of some services that the public has come to expect.

A variety of cost containment measures will continue to be explored, including but not limited to the following:

- Vacant positions may be held open when possible.
- Energy audits for major buildings will be used to suggest ways to reduce energy costs.
- Installation of more energy efficient controls in FY 2012 will continue to pay dividends in FY 2015.
- Longer term contracts for purchasing electric energy and natural gas have been negotiated and will provide savings in FY 2015.
- Efforts continue to reverse the growth of Workers' Compensation claims through better accident investigation, increased emphasis on employee safety and more aggressive use of second medical opinions.
- The City will continue to pursue all available grants to fund public services and capital projects.

As noted earlier, pension costs will continue to present problems. Over the past 10 years Firefighters and Police Pensions have seen large increases in contribution levels but significantly larger growth in liability and underfunding.

Employee health insurance coverage will be a continuing concern for the City, as the first phase of taxes on group insurance plans takes effect.

Renewed emphasis needs to be placed on economic development, neighborhood restoration and local business district enhancement, especially in view of the national economic downturn and increased local competition from neighboring communities. Without a strong local economy, tax revenues will not be sufficient to provide for the level of services expected by the community.

As a result of the water and sewer rate study conducted in FY2012, a 5 year rate plan has been developed which will provide sufficient funds to cover maintenance, as well as major repairs and improvements.

ACKNOWLEDGEMENTS

The preparation of the FY 2015 Budget is truly a team effort that required the participation of many employees in all departments and divisions of the City. Their dedication and hard work exemplify the quality workforce in the City serving the citizens of Carbondale. At the onset of the preparation process, department heads were again directed to hold their line 200 expenditures flat and find areas to make reductions. This practice has been in place for a number of years and has resulted in a 2.33% decrease in FY 2015 and a 5% decrease in the last 2 years.

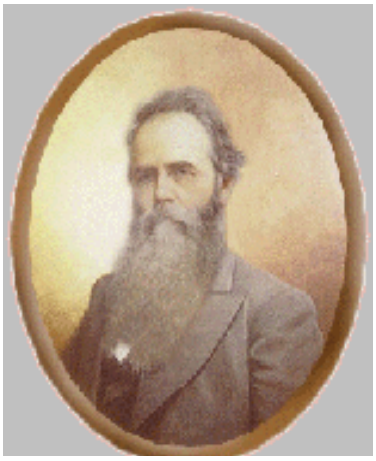
Special thanks and recognition go to the Finance Department staff for their efforts in the budget preparation process. Information Systems Specialist Donna Butcher provided the coordination among departments and edited the budget document itself. The development of the Community Investment Program Budget required considerable time and work by the Public Works Engineering Division staff, especially Public Works Director Sean Henry and Administrative Assistant Mary Runion. The contributions of all those involved are invaluable and are reflected in the outstanding quality of the budget document.

The Mayor and City Council also played a major role in the preparation of this budget. The Mayor and City Council provided policy direction and deliberated several hours over whether to and how to increase revenues to offset increased expenditures in a time when overall revenues are decreasing. Their cooperation and leadership is greatly appreciated.

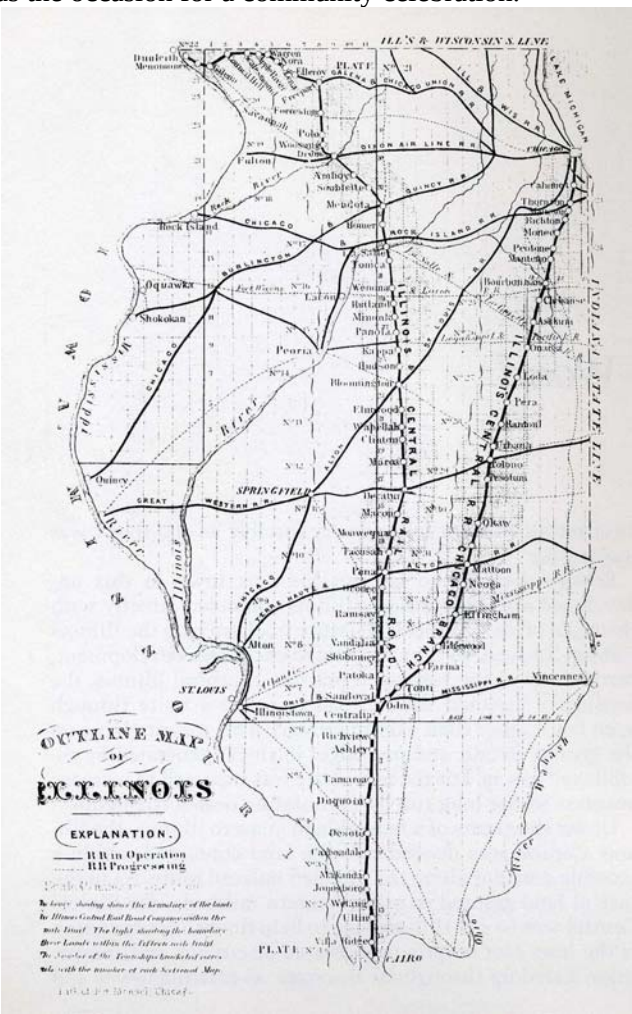
Respectfully submitted,

Kevin Baity
City Manager

HISTORY OF CARBONDALE….THEN and NOW



In August 1852, Daniel Harmon Brush, pictured left, John Asgill Conner and Dr. William Richart bought 360 acres of land along the right-of-way for the Illinois Central Railroad with the intention of founding a new town. The site chosen was conveniently located between Marion and Murphysboro and between proposed railroad stations at Makanda and DeSoto. The town was platted on November 27, 1852. Not only was the railroad the determining factor in the location of Carbondale, it was to be of great importance in the development of the town and of Southern Illinois. The first train through the town on the main line north from Cairo, on Independence Day, 1854, was the occasion for a community celebration.



Illinois Central Railroad route and stations in Illinois, 1856

By the Civil War, Carbondale had been incorporated as a village and had a population of about 1,150, most of whom were Union sympathizers. Brush, Conner and John A. Logan were among prominent Carbondale citizens who fought for the north. In all, 250 Carbondale men went to war and 55 died. On April 29, 1866, the first Memorial Day was celebrated at Woodlawn Cemetery.

After the war, Carbondale continued to develop as a mercantile and transport center. The railroad made possible the shipping of Southern Illinois coal and fruit. By this time, Carbondale had also become an education center with the founding of Carbondale College, which later became Southern Illinois College (1866). The City was incorporated on August 23, 1873. Carbondale won the bid for the new teacher training school for the region and Southern Illinois Normal University (SINU) opened here in 1874. Instructors began in 1874 for a two-year teacher training program and by 1904 students were enrolled in four-year graduate degree programs and Master's degree in education started the same year. This gave the town a new industry, new citizens and a model school to supplement the public grade schools.

In the 1890's, SINU continued operations adding additional buildings. The Illinois Central Railroad was thriving and the town's population and commercial ventures grew. Modern conveniences contributed to the town's growth. The Carbondale Electric Company was established in 1891; in 1900, Public Water Works was built; the Carbondale Telephone Company was operating in 1903. By 1906, the town was an established commercial, industrial and education center for the region.

By action of the Illinois General Assembly, in 1947 SINU was renamed as the Southern Illinois University (SIU) and became a comprehensive research institution. Ph.D. programs started in 1955 and the first doctoral degree was granted in 1959. In 1979, SIU became accredited from the North Central Association. This accreditation is renewed every ten years, and the latest renewal came in 2010 as a "Research University: High Research Activity," by the Carnegie Foundation for the Advancement of Teaching. Student enrollment increased from 2,711 in 1947 to a high of 24,869 in 1991 and presently in the fall of 2013 is 17,964.

SIU is a large part of the City's economy. They employ about 40% of the total labor force. Being the home of SIUC has given the community cultural activities usually available only in larger cities.

HISTORY OF CARBONDALE….THEN and NOW

In 1912, Carrie Holden gave her home in Litchfield, Illinois to the Home Missionary Society of the Methodist Church in Southern Illinois to establish a hospital. This came to be The Holden Hospital Corporation of Carbondale, officially opening in 1916 as a non-profit institution for the purpose of healing and care of the sick and needy by the Methodist Church of Southern Illinois. A training school for nurses was established shortly thereafter, and operated until 1936. In 1924, an addition was built to the original building. On March 4, 1940, fire destroyed a section of the original building, with damage amounting to $40,000. By October of 1941, all repairs were made and the new South wing was occupied. In 1949, the last of the original building was torn down because it had become too much of a fire hazard. In 1955, a fund drive was launched to attempt to raise $220,000 for an expansion program. The drive failed, and the board recommended closing the hospital, but the Southern Illinois Conference of the Methodist Church reorganized the hospital and was able to keep it open. On February 7, 1958, an agreement was reached with the Southern Illinois Hospital Corporation to sell the hospital. After a three-year legal battle, the sale was completed on September 1, 1961. In 1965, it was announced that Holden Hospital was being consolidated with Doctors Memorial Hospital, and would become primarily an extended care hospital. The hospital property was sold in 1967 to the First National Bank of Carbondale, but the hospital remained in operation until April 15, 1971, when the new wing of Doctors Memorial Hospital was completed and the facilities at Holden were all transferred. Shortly thereafter, the old section of the hospital, built in 1924, was demolished, but the rest of the building was retained as an office building until 1976, when the last of the building was torn down to make way for a parking lot.

Memorial Hospital of Carbondale has been renovated and enlarged with additions of the Prairie Heart Institute, a Cancer Center, an Out-Patient Surgery center, a level one trauma ER center and a multi-level parking garage. Carbondale's medical community is a leading facility in Southern Illinois. With over 3,000 employees, along with physicians and volunteers, SIH (Southern Illinois Healthcare) works to ensure that the health care needs of the community is met. Memorial Hospital of Carbondale is the flagship hospital for SIH and regional referral center for the 16 county southern Illinois region. Physicians in nearly 40 different specialties practice in Carbondale. A few of the highlights of Memorial Hospital in Carbondale is; a 140-bed tertiary care hospital; Southern Illinois' largest and most spacious birthing center with Level II Plus Special Care Nursery; the only dedicated pediatric unit in the region; the core hospital for SIH's comprehensive, regional heart program, Prairie Heart Institute; affiliated with SIU School of Medicine through its Family Practice Residency Program, Neuroscience program including neurosurgery and the region's only Primary Stroke Center. The hospital is accredited by the Commission on Cancer for comprehensive cancer treatment. Carbondale also hosts medical facilities with private practices, sleep centers, imaging centers, professional offices in obstetrics, pediatrics, chiropractic, rehabilitation, surgery and walk-in clinics.

Carbondale today is a thriving active community. The city of Carbondale operates under a council-manager form of government with a mayor and six city council members elected at-large for four-year staggered terms. The City Manager, a professional hired by the city council, appoints the department heads. The city provides services such as police, fire, development services, public works, and public library. Several boards and commissions allow for citizen participation, bringing more citizens into civic activities. Carbondale is a zoned, home-rule municipality. In 2014, the city made final revision on a new comprehensive plan that lays out goals for the future and ways to accomplish these goals.

SIU has a teaching museum on campus, the University Museum, which has 60,000 artifacts in its collection and hosts traveling shows from known artists. In addition to the University Museum, there is the African American

Museum and the Science Center. Theater-goers can see

HISTORY OF CARBONDALE....THEN and NOW

both professional and student-produced plays and performances at the university's McLeod and Kleinau Theaters. SIUC is also home to the largest auditorium in Southern Illinois, Shryock Auditorium. Shryock Arts (CCA) partnered to purchase and renovate the Varsity Theatre, which had been vacant since 2003, into the Varsity Center for the Arts (VCA). The VCA is now the performing home of the Stage Company and also supports a variety of other fine arts and performances through the CCA.

The city's business districts include several large shopping malls, featuring a mixture of national chain stores and locally owned businesses. In addition, Carbondale is home to many small shops and restaurants, many of them located in the downtown area. The downtown district is supported by Carbondale Main Street which has listings and information about individual businesses. Because of the large student population in the city, there is a great variety of restaurants, featuring many nationalities of cuisine. Several bars and coffeehouses offer live music, poetry readings, and other entertainment. The Carbondale Chamber of Commerce offers information on local businesses in over 60 categories.

Carbondale is known for a number of yearly festivals, including the Lights Fantastic parade in December, the Big Muddy Film Festival (February/March), the Southern Illinois Irish Festival (April), the Indian celebration of Diwali (December), the Great Cardboard Boat Regatta (April), the Sunset Concerts (a summer series of free outdoor concerts on the Southern Illinois University campus and in city parks), and Brown Bag Concerts (a spring and fall series of free outdoor concerts in the Town Square Pavilion).

Carbondale has 18 public tennis courts, as well as the Superblock, which is a sports multi-complex with baseball, softball, soccer, football, and track fields. The Carbondale Auditorium has brought in many performing artists, along with orchestras and other musical productions. There are also productions by The Jackson County Stage Company. In 2007, the Stage Company and Carbondale Community Park District maintains seven parks and an indoor pool for public use. In 2010, the park district opened a new "spray park" in Attucks Park. Southern Illinois University's Recreation Center is open to the public; it provides swimming, bowling, rock climbing walls, tennis, basketball, an indoor track, racquetball, weight training, and a variety of exercise equipment. Carbondale is located near many venues for outdoor activities, including some 14 parks in the immediate vicinity. These include the Crab Orchard National Wildlife Refuge, the Shawnee National Forest, Giant City State Park, Little Grand Canyon, Piney Creek Ravine, Pomona Natural Bridge, the Garden of the Gods Wilderness area, and Trail of Tears State Park. These areas offer opportunities for hiking, biking, and horseback riding.

Five minutes south of Carbondale is the city reservoir, Cedar Lake, which is open to kayaking and canoeing. The north access features several dramatic rock bluffs and secluded bays. Other lakes nearby include Little Grassy Lake, Devils Kitchen Lake, Crab Orchard Lake, and Kinkaid Lake. Another more remote location is Cache River Swamp, the northernmost cypress swamp in North America. The surrounding areas also offer hiking and mountain biking. The Shawnee National Forest is also home to many wineries. The Shawnee Hills Wine Trail visits twelve vineyards in scenic settings, offering local wines and dining facilities. Several of the vineyards are bed-and-breakfasts or offer cabins for close accommodations.

City of Carbondale City Services

The City of Carbondale provides many services to the citizens of Carbondale and to the surrounding areas. The City government provides services such as Administrative, Civic, Police, Fire, Development services, Public works, and the Public Library along with many other civic organizations'. Several boards and commissions allow for citizen participation, bringing more citizens into civic activities helping to bridge the gap between the residents and the government.

CARBONDALE COMMUNITY PROFILE

Carbondale is the trade, tourism and educational center of Southern Illinois. Transportation including; Bus, Rail and Air. Bordered by a national forest, a national wildlife refuge, a state park, and home of Southern Illinois University, the community serves as the host and focal point for many of the region's business & recreation activities.

Platted November 27, 1852
Incorporated August 23, 1873
Council / Manager form of government
Home Rule municipality
Area in square miles 17.70
Number of full time equivalent employees 266.91

POPULATION

	City	County	State
1970	22,816	55,008	11,110,285
1980	26,414	61,522	11,428,518
1990	27,033	61,067	11,430,602
2000	20,681	59,612	12,419,293
2010	25,902	60,218	12,830,632

HIGHWAY MILEAGE

Carbondale to:
Atlanta - 447
Chicago-331
Cincinnati-332
Dallas-648
Detroit-551
Denver-972
Indianapolis-264
Kansas City-356
Los Angeles-1,919
Memphis-213
Milwaukee-423
Minneapolis-662
Nashville-200
New Orleans-608
New York-1,007
Orlando - 884
Seattle-2,200
Savannah - 694
St. Louis-103
Washington DC - 820

RECREATIONAL FACILITIES

8 - Public Golf course (within 15 miles
3 - Public tennis courts
2 - Country clubs
7 - Public parks
1 - State Park (Giant City)
2 - Wildlife Refuge (Crab Orchard, Touch of Nature)
2 - Public swimming pool
1 - Outdoor Spray Park
1 - Shawnee Wine Trail (12 -Wineries)
Public access to lakes and rivers for:
Swimming, water skiing, fishing, & boating

COMMERCIAL FACILITIES

8 - Banks
5 - Local Radio Stations
245 - Cable TV channels
1,040 - Seating cap. of Largest Banquet Rooms
11 - Hotel/Motels with 714 Total Rooms
2 - Taxi Companies

NEWSPAPERS
1 Local Daily Newspaper
1 Local Weekly Newspaper
1 Daily University Newspaper

LIBRARIES , MUSEUMS and ARTS
1 Public Library
1 Morris (Southern Illinois University)
African American Museum
Science Center
Siu University Museum
Stage Company
McLeod Theatre
Shryock Auditorium

CARBONDALE COMMUNITY PROFILE

EDUCATIONAL FACILITIES	***Number***	***Teachers***	***Enrollment***	***Grades***
Carbondale District #95 Comprised of:	99 – Teachers are spread over the following 4 schools:			
Middle School	1	--	404	6-8
Lewis School	1	--	300	4-5
Thomas Elementary School	1	--	298	2-3
Parrish Elementary School	1	--	480	pre K, K-1
Total for District #95		99	1,482	
CCHS Carbondale High School Dist.#165	1	73	1,093	9 -12
Outlying Districts Which Feed into CCHS:				
Unity Point Grade School	1	45	693	K-8
Giant City Grade School	1	19	255	K-8
Desoto Grade School	1	21	250	K-8
Private/Religious Schools				
Brehm Prepatory School	1	150	100	(ages 11-22)
(for the learning, speech and language impairments)				
Trinity Parochial School	1	N/A	107	K-12
Carbondale New School (Private)	1	18	60	K-8
Collegiate Level:				
John A. Logan Community College	1	98	15,483	2yr. /Continuing Ed)
Southern Illinois University- Carbondale	1	1,218	17,964	BA/MA/PHD
Southern Illinois Collegiate Common Market (SICCM)				
(Comprised of Seven (7) Southern Illinois Colleges including John A. Logan and SIU, offering Five (5) Technology Programs)				
	1	11	125	2Yr/Licensed Certificate

CARBONDALE COMMUNITY PROFILE

MAJOR AREA EMPLOYERS	***Product/Service***	***Employees***
Southern Illinois University	Higher Education/Research	4,831
Memorial Hospital of Carbondale	Medical	1,200
SIH Medical Group	Medical	3,000
E.T. Simmonds	Concrete/Construction	688
H-Group	Medical Rehab	550
Neuro Restorative	Head Injury Rehabilitation	536
SIH System Offices	Medical/Business	500
Wal-Mart Supercenter	Retail /Food	345
Illinois Department of Transportation	Highway Regional Office	301
City of Carbondale	Local Municipality	266
Center for Medical Arts	Medical Clinic	240
University Mall (Corporate & Tenants)	Retail / Food	230
Vitamin World	Medical Supplies/Retail	213
Schnucks	Grocery	185
Kroger	Grocery	170
Com-pac Inc.	Medical/Specialty Plastic Bags MFG.	184
Lowe's of Carbondale	Retail	165
Southern Illinoisan	Regional Newspaper Publishing	145
U.S. Postal Service	Government	65

RETAIL SHOPPING

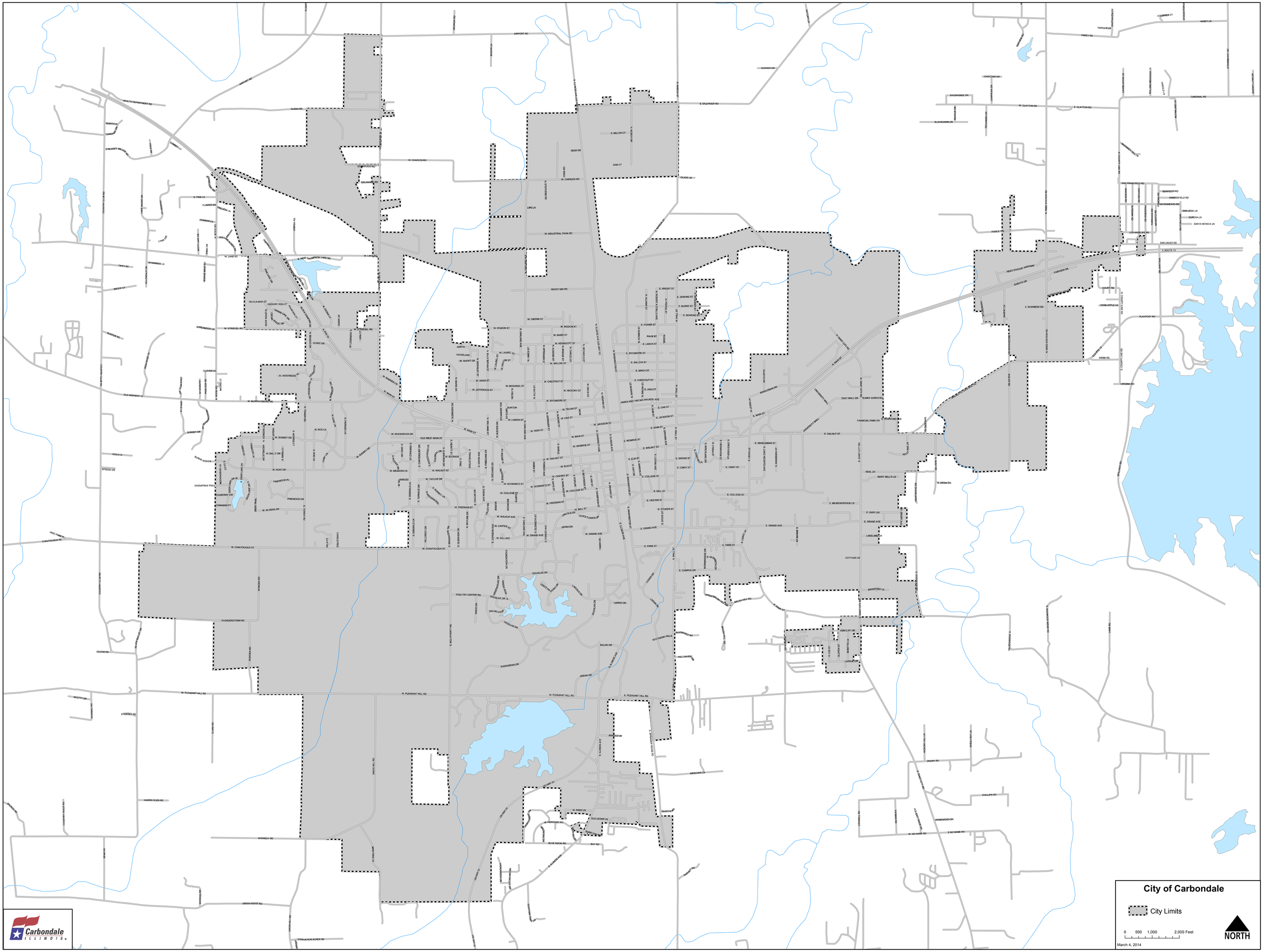
- University Mall, an enclosed shopping center (677,000 sq. ft.) with anchors: J.C. Penny, Macy's, Bed Bath and Beyond and AMC Theaters an 8 Screen Complex
- Murdale Shopping Center (87,600 sq. ft.) with anchors: Neighborhood Food Co-op and Tru-Value
- University Place, an open-air center (250,000 square feet) with anchors: Dick's Sporting Goods, Best Buy, Petco, AMC Theatre an 8 Screen Complex, TJ Maxx, Party City,
- Eastgate Shopping Center with anchors: Ashley Furniture
- Central Business district
- West Park Plaza, (55,332sq.ft.) with anchors of Gold's Gym and Sherwin Williams Paint

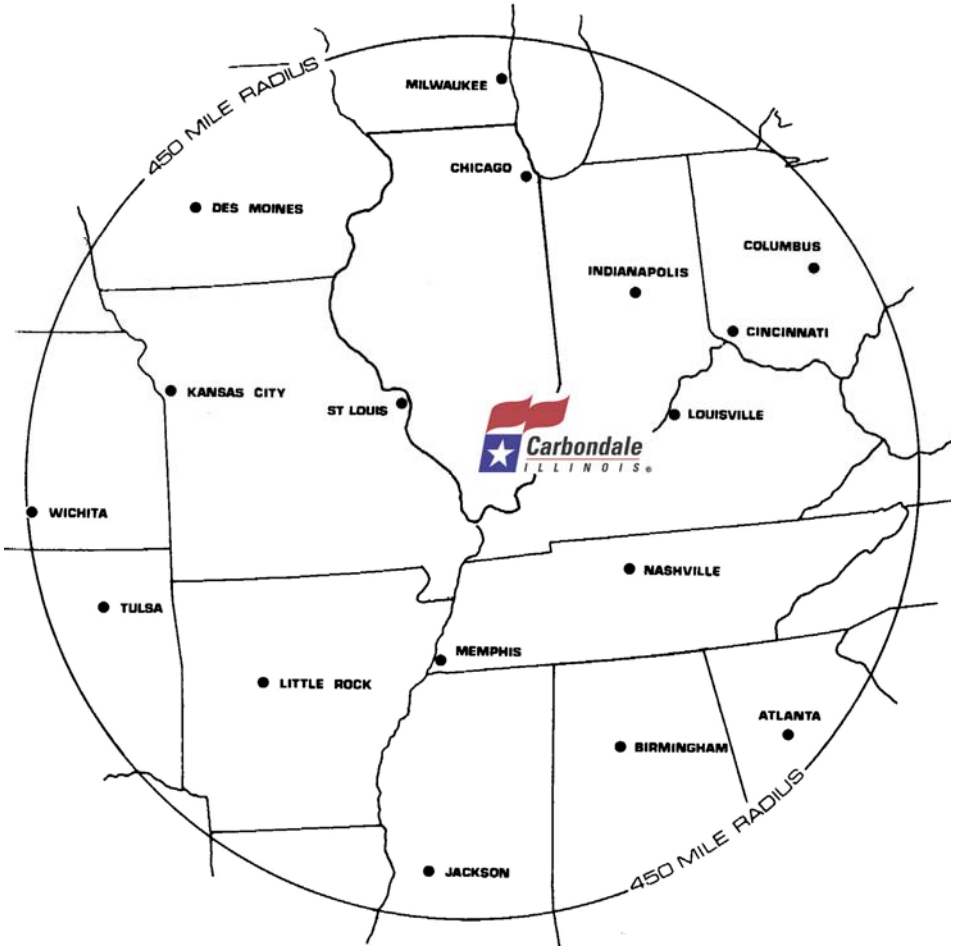
EATING ESTABLISHMENTS

Carbondale has a diverse selection of dining options ranging from Upscale to fast food. There are a wide variety of ethnic foods available. The number of restaurants are: 94

AWARDS

Selected as "Best Small City in Illinois," 1990, 1997
Winner, "Governor's Hometown Award," 1991, 1992, 2009
Winner, "GFOA Distinguished Budget Presentation Award," since 1986
Selected as "Tree City USA," since 1981
All-America City Finalist, 2009
City Livability Award, 2009
Finalist, Award for Municipal Excellence, 2009
Sunshine Transparency in Government Award, 2010, 2011, 2012, 2013
Ameren Progressive City Award, 2012


City of Carbondale
City Limits
0 500 1,000 2,000 Feet
NORTH
March 4, 2014
Carbondale
ILLINOIS



Internet Address
www.explorecarbondale.com

Carbondale City Government

200 South Illinois Avenue
Carbondale, Illinois 62901
Phone: 618-549-5302
Fax: 618-457-3283

City Officials

Mayor Don Monty

Phone: 618-549-3229
E-Mail: dmonty@ci.carbondale.il.us

A listing of former Mayors can be found on the City of Carbondale Website

City Manager

Kevin Baity
Phone: 618-457-3226
E-Mail: kbaity@ci.carbondale.il.us

City Clerk

Jennifer Sorrell
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Lance D. Jack
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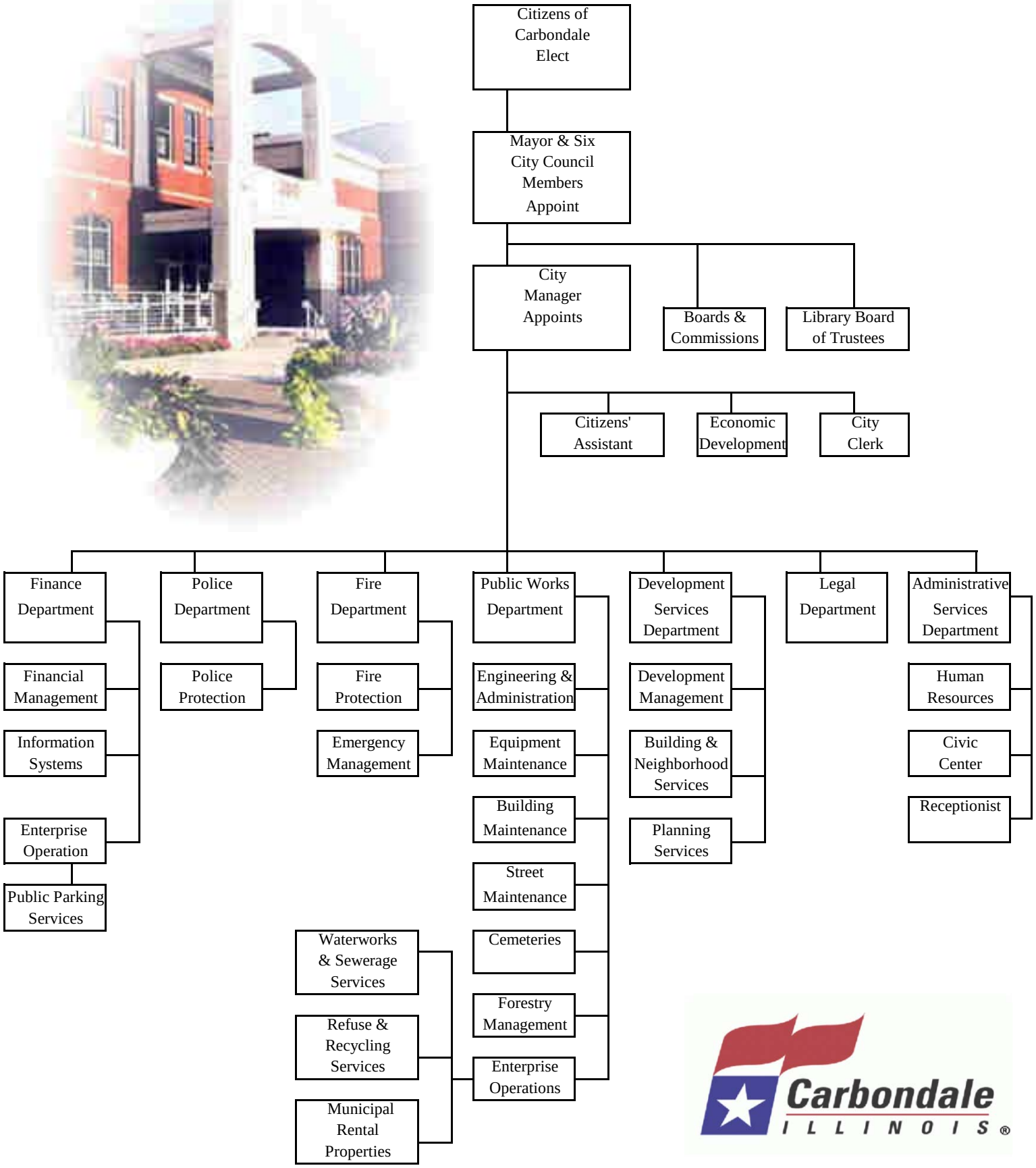
cmcdaniel@ci.carbondale.il.us

City of Carbondale, Illinois

Organizational Chart



CITY OF CARBONDALE, ILLINOIS
Departmental Services Chart

Voters of Carbondale Elect

Mayor & Six City Council Members Appoint

Legislative
City Policies & Goals
Liquor License Approval

Boards Commissions Committees

Citizens Advisory Comm.
Planning Commission
Liquor Advisory Board
Sustainability Commission
Carbondale Information & Telecommunications Comm.
Zoning Board of Appeals
Preservation Commission
Personnel Board
Board of Fire & Police Commissioners
Carbondale FireFighter's Pension Board
Police Pension Board
Human Relations Commission

Library Board of Trustees

Library Component Unit

Circulation (Books, Periodicals, Tapes, Etc.)
Reference Assistance
Info.and Referral
Children's Programs

City Clerk

City Council Meeting Minutes
Voter Registration
Cemetery Grave Site Sales
Business Licenses (Liquor, Street Vendor, Etc.)
Maintains Permanent City Records
Requests for Records
Free Notary Service
Housing Discrimination Inquiries
City Vision 16 TV Channel)

City Manager Appoints

Chief City Administrator
Citizens Concerns and Information
Business & Economic Development
Management Analysis
City Council Agenda
Carbondale Communique
Parade Permits
Street Light Requests
Taxi Licenses
Raffle Licenses
Sidewalk Sale Permits
Support Services
Contracts with Community Based Organizations
Fair Housing
Business and Economic Development
Business Ombudsman

City Attorney

City Code
Ordinance & Resolution Preparation
City Court Prosecution
Files & Defends Lawsuits
Prepares Liens
Legal Advice
Cable Television Inquiries
Labor Negotiations

Administrative Services

Affirmative Action
Equal Employment Opportunity
Human & Social Service Coord.
Personnel Management
Job Applications & Interviews
Employee Benefits & Health Insurance
Administer Police & Fire Written Exams
Switchboard/Receptionist
City Hall/Civic Center Mgmt.
Public Rentals for Civic Center, Downtown Pavilion

Development Services Department

Commercial & Residential Building Inspection
Housing Codes
Weed Mowing & Litter Compliance
Demolition Permits
Development Site Plan Review
Zoning & Subdivision Administration
Downtown Development
Annexation Coordination
Historical Preservation
Street Name/Numbering System
Amusement License
Affordable Housing Efforts
Housing Assist. Payment Admin.
Grant Coordination
Census Data Analysis
Encroachment Permits
Street/Alley Vacations
Floodplain Development Permits
Based Organizations

Finance Department

City Financial Management, Budgeting & Reporting
Purchasing
Treasury Management
Billing & Collection for:
- Water, Sewer, Refuse Serv.
- Hotel/Motel Taxes
- Motor Fuel Tax
- Utility Taxes
- Landscape Waste Stickers
- Weed Mowing Fees

Parking Meters & Permits
Accounting, Payroll, Accounts Payable, and Accounts Receivable
Risk Management
Printing
Internal City Information Systems & P.C. Services

Public Works Department

Infrastructure Engineering
Equipment Maintenance
Building Maintenance
Cemetery Operations
Street Surface Repairs, Cleaning & Sign Maintenance
Tree Maintenance & Planting
ROW Mowing
Curbside Refuse & Recycling Collection
Landscape Waste Management
Property Management and Maintenance
Sidewalk Program
Parking Lot Maintenance
Water Treatment
Wastewater Treatment
Water & Sanitary Sewer Distribution
Laboratory Services
Cedar Lake Management
- Beach
- Boat Launch
- Concession Sales
- Regulation

Police Department

Traffic Control
Investigations
Patrol
Neighborhood Watch
Animal Control
Records Unit
Communications
Bicycle Licenses
Vehicle Accident Reports
Domestic Violence Programs
Alcohol Enforcement

Fire Department

Fire Prevention (Education & Inspection)
Fire Suppression
Arson Investigation
Emergency Management Svcs.
Emergency Planning
Weather Watches
Disaster Response
Haz-Mat

The Seal was designed by James W. McKinney of Carbondale and depicts the lamp of learning signifying the special significance of education to this community, a railroad spike and railroad tracks symbolic of the railroad in our history, and a cross commemorating one of the first observances of Memorial Day in theUnited States which was held in the City of Carbondale, Illinois. All of these are ringed by cotton bolls and tinged in black to indicate the place of cotton and coal in Southern Illinois.

FY 2014 ACCOMPLISHMENTS

The Fiscal Year 2014 City of Carbondale Budget included four Community Goals that guided City Government activities during the year. The four Community Goals and accomplishments within each category are highlighted below:

I. Economic Development and Community Growth:

In FY 2014 the City's top priority remained Economic Development and Community Growth. The City's commitment to economic development was demonstrated through financial support for the City's Economic Development Division, Jackson Growth Alliance, Carbondale Main Street, Carbondale Tourism and the City's continued emphasis on expanding and improving its infrastructure.

In FY 2014 Governor Patrick Quinn announced an investment of $1.5 million to build an ultra high-speed broadband network in Southern Illinois. The partnership between Frontier North, Inc., the City of Carbondale, Southern Illinois University Carbondale and Connect SI will use the funding to build a high-speed fiber optic network to Carbondale's businesses, schools, hospitals and neighborhoods.

In FY 2014 the City of Carbondale launched the largest economic development effort seen in the downtown district in more than 30 years. The City approved a tax increment financing agreement with Tartan Realty for the property located at 710 South Illinois Avenue. Tartan Realty is planning to build a four-story, mixed-use building with space available for student housing on the upper floors and retail shops and restaurants on the ground floor. Purchase of the property and demolition of the existing structures is proposed to occur in May of FY 2015 and construction is scheduled to begin during the summer of FY 2015.

In FY 2014 in addition to the downtown multi-use facility, the Illinois-University Corridor TIF #2 saw several new development agreements during its first year of operation. Redevelopment agreements were completed for properties located at 114 S. Illinois Avenue (former Mary Lou's), 126 S. Illinois Avenue (the Tourism office), 703 S. Illinois Avenue (Virginia Building), and 901 S. Illinois Avenue (Harbaugh's). A single agreement was executed in TIF #1 at 104 S.s. Marion Street (Smith Works). In total, these redevelopments account for $647,000 of private investment and the creation and retention of 24 jobs.

In FY 2014 the City Council approved the preparation of a new Downtown Master Plan that will guide the further development of the Downtown District. In early FY 2015 a Steering Committee will be established to identify a consultant to assist in the development of the plan and lead the downtown planning and development efforts.

In FY 2014, the Economic Development staff and the Carbondale Chamber of Commerce continued a business retention program focused on improving customer relations between the City, Chamber, and Carbondale businesses. The City partnered with the Carbondale Chamber and WDBX Radio to begin Talk of the Town, a City and business talk show. Hosted by the Chamber Director and Economic Development Coordinator, the weekly program showcases Carbondale businesses as well as community events. The show will continue to be offered in FY 2015.

In FY 2014 a second Farmer's Market was opened at the Carbondale Community High School after a very successful indoor winter market was held at Thomas School. Discussions have been initiated to ensure that citizens have access to Farmer's Markets in Carbondale year round and a permanent location is being researched.

The Economic Development staff continued to represent the City in the Jackson Growth Alliance, Greater Egypt Regional Planning and Development Commission and other regional economic development organizations. The Jackson County-Murphysboro-Carbondale Enterprise Zone (EZ) continued to be a driving force for economic development during FY 2014. A total of 26 EZ projects were completed in FY 2014 with an estimated value of $4.7 million. Construction was also completed on the $36 million new Student Services Building which will house admissions and registration departments for SIU.

In FY 2014 the City continued working with the Small Business Development Center at Southern Illinois University to provide assistance to new and expanding businesses. Such assistance included the creation of business plans, securing financial assistance and locating potential sites for development.

In FY 2014 the Economic Development staff provided assistance to parties interested in Carbondale as the site of a new business which included distributing printed material, providing data electronically, and meeting with

business prospects, and tour available properties. Staff for Economic

FY 2014 ACCOMPLISHMENTS

Development reviewed applications and provided funding through the Community Development Assistance Program Revolving Loan Fund and Downtown Facade Loan Program Fund.

In FY 2014, construction continued on the City's new west side fire station. The new facility will be a 12,400 square foot single-story brick building designed to meet the present and future needs of the Fire Department with four apparatus bays, seven bunk rooms, living and kitchen space, a workout room, a training room and office space for the Assistant Fire Chiefs and Training Officer. There will also be space to relocate the City's Emergency Operations Center and Storm Watch Center. The building has been designed to be energy efficient and meets or exceeds all relevant energy codes as well as seismic standards. Some design features will include a backup generator capable of powering the entire building, geothermal heating and air-conditioning for the living area and provisions for the addition of future solar equipment.

In FY 2014 Carbondale Tourism office relocated adjacent to the Carbondale City Hall and Civic Center, directly across from the Carbondale Chamber Office and the Carbondale Main Street office in the Historic Downtown Depot. This move provides historic space that will highlight the local history of Carbondale and serve as a hub for local information through its established Carbondale Visitor's center. In addition, it provides for a convenient location for persons attending events at the Civic Center, and provides for a more collaborative effort between the City's economic development efforts and Carbondale Tourism, Main Street and Chamber.

In FY 2014, the City, Carbondale Main Street, SIU and the Carbondale Chamber of Commerce partnered to create a downtown design center in a space at the Historic Depot. The room provides seating for up to 40 people and will be used to display design projects, house design conversations, community meetings and workspace for SIU students and faculty to do real-world work on downtown projects and concepts.

In FY 2014 the City issued more than 130 Zoning Certificates authorizing new construction or additions and more than 100 Sign Permits. In total more than $16 million in new construction permits were issued in FY 2014.

II. Provide Quality Services With Fiscal Responsibility:

In FY 2014 the City of Carbondale residents continued to experience cost savings as a result of the City's agreement with Select Energy Partners Energy Aggregation Consortium that utilizes Homefield Energy as the electricity supplier for Carbondale and participating surrounding Southern Illinois communities. A contract remains in effect with Homefield Energy for a two year period through March 2015.

In FY 2014 the City received its 27th Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award. To be eligible to receive this honorable award, a governmental unit must publish a budget document that meets specific program criteria as a policy document, as an operations guide, as a financial plan and as a communication tool.

In FY 2014 the City received it 21st consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting award. This prestigious award evaluates financial reporting based on the standards as set forth by the Financial Accounting Standards Board for reporting the Comprehensive Annual Financial Report (CAFR), a government's public financial document.

In FY 2014 the Carbondale Civic Center hosted approximately 604 events in its facility, which included banquets, receptions, reunions, dances, workshops, conferences, trade shows and exhibitions. Public meetings held at the Civic Center included the City Council, Planning Commission and the Carbondale Park District. Donated space for City sponsored groups such as the Human Relations Commission, the Preservation Commission, the Sustainability Commission and Study Circles continued.

In FY 2014 the Equipment Maintenance Division received the ASE Blue Seal of Excellence status for the 13th consecutive year. This is accomplished through the continued training, testing, and certification of all Equipment Maintenance staff personnel.

FY 2014 ACCOMPLISHMENTS

In FY 2014 the City continued to provide funding for social service and economic development agencies in the community. Services provided by these agencies support economic development, tourism promotion, art and cultural activities, youth programs, transportation services, senior citizen programs and shelter programs for victims of domestic violence.

In FY 2014 the City continued to assist the Carbondale Community High School District with debt repayment funds for the high school and annual payments continued to be made to Southern Illinois University for the Saluki Way Project.

In FY 2014, the City of Carbondale continued to implement the National Incident Management Systems (NIMS). This system provides a consistent approach for federal, state and local governments to work effectively together to prepare for and respond to disasters by standardizing management processes, protocols and procedures.

In FY 2014 EMS obtained reaccreditation as a Storm Ready Community certified by the National Weather Service. Storm Ready helps community leaders and emergency managers strengthen local severe weather operations.

In FY 2014 the City continued to pay a portion of the operating expenses for the Amtrak Station in Carbondale. The Carbondale station averages 400 passengers per day and is served by six passenger trains. The station is the fifth busiest station in Illinois. In FY 2014 artwork was placed behind the Amtrak Station by the City which was provided by Carbondale Middle School, to provide an attractive backdrop for arriving and departing passengers to the Carbondale Amtrak Station.

In FY 2014, the City continued to provide matching funds for the Jackson County Mass Transit District. The City of Carbondale is one of several local governments that provide funding to the Transit District as a match for state and federal funds to support funding and availability of public transportation in Carbondale and Jackson County.

In FY 2014 the City continued to provide assistance for Southern Illinois University Carbondale's Saluki Express Bus System. Although the service is primarily used by students, it is continuing to be used by an increasing number of Carbondale residents. The City's funds provide half of the cost of running the service when the university is not in session, so that there is not a break in service for those that rely on its service.

In FY 2014 the City continued to maintain 21 public parking lots within the City of Carbondale, including 17 lots located in the downtown business district and worked on plans to develop future parking areas for the downtown to respond to growth and expansion in the downtown district.

III. Encourage Citizen Participation and Community Pride:

In FY 2014 the City website continued to expand to increase functionality, content accessibility and include more information for the public. Of particular note is the addition of a green resource to highlight City wide efforts that promote and encourage environmental sustainability. In addition, the City began hosting a series of videos created to promote Carbondale and the surrounding area as a cultural hub of Southern Illinois. The City website is visited 10,694 times per month which computes to an average of 352 times per day. The City website boasts 7,699 unique visitors per month.

In FY 2014 Carbondale's internet presence was again recognized by an organization that rates local government's commitment to transparency. The website was one of 19 Illinois municipal web sites to earn a "Sunny Award" from The Sunshine Review, a non-profit, pro-transparency organization.

In FY 2014 the City saw increased usage of internet video streaming services for public and private meetings. Streaming video allows citizens to watch meetings that are live or have been recorded on any computer connected to the internet. This was the first phase of a multi-phase project to implement expanded technology to manage City Council Agenda processes and other processes for City government.

In FY 2014 the Police Department continued to enhance its web site to provide citizens with interactive tools to help them become more informed about crime in their neighborhoods and to help fight crime in their community.

In FY 2014 the Police Department partnered with Carbondale Community High School District No. 165 in

the development of a School Resource Officer Program. The program is staffed by a Carbondale Police Officer who is assigned to the Carbondale Community High School on a full-time basis when school is in session. This program provides an extra layer of safety and security for the students and faculty at the CCHS campus and also promotes positive relations between students, faculty and law enforcement officers.

FY 2014 ACCOMPLISHMENTS

In FY 2014, the Police Department continued to develop partnerships among agencies and resident groups to address community problems while maintaining a strong commitment to prevention and suppression. The Department will continue active participation in groups dedicated to improving the quality of life in our community.

In FY 2014, the Police Department continued its commitment to a volunteer services program. Volunteers provide essential services which enhance the productivity of Department operations while serving the community through public service.

In FY 2014, the Police Department continued Community Service Officer (CSO) program. The CSO program was developed to recruit young women and men from all ethnic backgrounds to work in the Police Department in various police related duties and functions. This program has resulted in four CSO's are being hired as Carbondale Police Officers.

In FY 2014 the Fire Department continued its partnership with other communities in the region through continued participation in the Mutual Aid Box Alarm System, MABAS Division 45. Member agencies have worked to develop standards of operation, communication, incident command, equipment and safety. The department participated in major disaster exercises with the Illinois Emergency Management Agency, as well as Southern Illinois University, Jackson County Emergency Management Agency and surrounding county Emergency Management Agencies.

In FY 2014 the Fire Department continued its commitment to education and prevention. In partnership with Elementary School District #95, fire department instructors provided formal fire prevention and safety lessons to all fifth grade students. Staff members participated in this year's Senior Fair at the Carbondale Civic Center and provided informational talks for the Carbondale Senior Citizens Center, Jackson County Housing Authority, and Mill Street high rises to name a few. The department also attended the Carbondale Community High School career fair and spoke at the Boys and Girls Club.

In FY 2014 the Fire Department continued its commitment to community safety with its fire smoke detector and battery replacement program. Under program guidelines, the department will provide and install, free of charge, a smoke detector or replacement battery to citizens that cannot afford to purchase one.

In FY 2014 the Emergency Management Services Department staff continued to participate in public information presentations and displays at the Old School Community Center, Senior Adult Services, and schools in the community.

In FY 2014 EMS staff conducted exercises and table top disaster drills with the Illinois Emergency Management Agency, Southern Illinois University Carbondale (SIUC) and local agencies. EMS and City of Carbondale staff participated in the Great Shakeout Drill, a nationwide earthquake simulation drill. EMS and other City departments participated in a National Earthquake Full Scale Disaster Drill which involved eight states. Participation required activation of the Emergency Operations Center and communications with the Illinois Emergency Management Agency as well as other participating agencies.

In FY 2014 City funding to the Boys and Girls Club continued to provide educational and recreational programs for Carbondale youth.

City funding in FY 2014 to Carbondale Main Street was again provided to ensure quality events for Carbondale residents and visitors continue to be held in the City's Downtown District. Some of the events included Art Around the Square, Brown Bag Concerts, the First Great Pumpkin Race, Downtown Art and Wine Fairs, College Fest, SIUC Welcome Fest events, Friday Night Fairs and the annual Lights Fantastic Parade.

In FY 2014 the City continued to provide financial support of the Sunset Concert Series which provides family entertainment in the Community. This event is a partnership between the SIUC Student Programming Council, the SIUC Student Center and the Carbondale Park District.

In FY 2014 the City continued to provide funding for the Science Center to operate a Children's Science Museum in Carbondale and provide outreach services and activities to promote the sciences for youth.

FY 2014 ACCOMPLISHMENTS

IV. Strengthen and Promote Neighborhood Living

In FY 2014 Carbondale Park District and City Officials broke ground on the Super Splash Park that will be located at the Superblock complex on Lewis Lane. The community turned out in great numbers to celebrate the groundbreaking for this long awaited facility. City funding was provided to the Carbondale Park District over FY 2013 and FY 2014 to assist with the match requirements for the $2.5 million grant from the Illinois Department of Natural Resources. Construction of the pool is scheduled to begin in FY 2015.

During FY 2014 the City continued to take a pro-active role in providing public resources to ensure that the housing stock in Carbondale is maintained in a safe and decent manner. The City has updated housing codes and property maintenance standards that are in place and aggressively enforced and applied city wide. In addition, there are a number of state administered grant programs that the City has successfully used over the years to improve the housing stock and enhance the older neighborhoods. These grant programs are used in concert with other regional and local programs and resources that have had positive impacts on improving the overall livability of the community.

In FY 2014 City staff continued the Mandatory Rental Housing Inspection Program to address the structural integrity, health and life safety violations of dwelling units and continued to address the general aesthetic appearance and condition of the entire property and grounds during inspections.

In FY 2014 City Neighborhood Inspectors conducted more than 2,500 rental property inspections. The department strives to respond to the needs of citizens. The Building and Neighborhood Services Division continued to improve on the procedures in place to respond quickly to resident inquiries and complaints on property maintenance and issues impacting the viability of the City's neighborhoods.

In FY 2014 the Building and Neighborhood Services staff continued to pursue demolition of unsafe structures that have been vacant neighborhood eyesores for years. Several dilapidated structures were demolished as efforts to remove blighted structures continued.
In FY 2014 the City's Single Family Housing Conversion Program served to convert two homes previously used as rental property back to single family owner-occupied residences, making a total of twenty-five since inception of the program.

The City received $252,000 in grant funds from the Illinois Housing Development Authority for a Single Family Owner Occupied Rehabilitation (SFOOR) Program. The City used these grant funds to rehabilitate six homes for low to very low income residents in Tatum Heights, northeast Carbondale, and northwest Carbondale. The City has applied for an additional $250,000 through IHDA's SFOOR Program to rehabilitate an additional six homes in FY 2015.

In FY 2014 the Illinois Housing Development Authority awarded the City a $168,000 HOME Homebuyer grant to enable four low to moderate income persons to purchase and rehabilitate their homes. This grant period will run through FY 2015.

In FY 2014 the City began working on updating the Neighborhood Business District classification to respond to growth and change in residential sections of the community. Considerable staff and resident time has been spent to provide a comprehensive document that will address changes in the Carbondale landscape over the years. Work will continue on the Neighborhood Business District in FY 2015.

In FY 2014 the City of Carbondale continued to encourage the growing number of neighborhood organizations that are establishing themselves within the City. These organizations have regular gatherings and work together through Study Circle's Neighborhood Action Group to identify shared issues and solutions to neighborhood issues, to share best practices and solve related concerns for the overall improvement of the community.

In FY 2014 the City continued to bring awareness to the importance of historic preservation and to encourage and reward those who have taken an active role in preservation in Carbondale's residential neighborhoods and business districts. Annual Awards and guided tours continued to be held to inspire other community members to invest in restoration of their properties.

Community Goals

These goals have been established to provide general direction and guidance for the City of Carbondale in the year ahead and are the basis for the preparation of this budget document. The goals and objectives reflect the input of the Mayor and City Council, members of advisory boards and commissions, the City administration and the public.

I. *PROMOTE ECONOMIC DEVELOPMENT AND COMMUNITY GROWTH*

Policy Statement:

Diversification and strengthening of the City's economic base continues to be a high priority. It is the goal of the City to improve the overall quality of life and to strengthen its position as the region's educational, commercial, medical, cultural, population and employment center for Southern Illinois. Economic development must also be viewed in a broad context to include the creation of opportunities for segments of the population who are disadvantaged or have special interests or needs so that all people can benefit from prosperity.

Goals:

A. Promote the growth and development of Southern Illinois University Carbondale as the primary economic engine for the City of Carbondale and the region due to the jobs generated and the spending power brought by the students and university staff

B. Promote the growth and development of the medical services industry, the second largest employment sector for Carbondale

C. Support public and private improvement projects and activities that enhance the redevelopment of downtown Carbondale

D. Promote the community as a hospitality and tourism center for the region

E. Promote the City as an ideal location for investment in residential, commercial and industrial uses

F. Maintain and expand public/private partnerships to demonstrate the community's commitment to and support for economic expansion

G. Support transportation improvements that will improve access to and from the community and properly channel traffic through the City

H. Support social service networks and special programs to encourage full participation in the benefits of economic development

I. Expand the City's boundaries and jurisdiction in an orderly manner while maintaining quality services

J. Provide an environment that encourages expansion of existing business and the attraction of new jobs to the community

K. Encourage environmental responsibility in economic and community growth, in keeping with the U.S. Conference of Mayors' Climate Protection Agreement

L. Promote renewed emphasis on economic development, neighborhood restoration and local business district enhancement.

Objectives:

1. Increase residential and business development in Carbondale, emphasizing expansion of existing businesses and recruitment of businesses that will complement existing businesses and/or provide new services and products which surveys and inventories have shown to be needed

2. Attract people to Carbondale for medical, retail, educational, entertainment, recreational and cultural services and activities

3. Assess those areas where the City wants to target growth and determine impact on municipal services with various growth scenarios

Community Goals

4. Explore funding alternatives for extending sanitary sewer services to areas where annexation will likely occur, including state sponsored low interest loans and grants

5. Provide human and financial resources to organizations that promote the City

6. Encourage development of tourism related destination facilities

7. Develop cooperative relationships with Southern Illinois University in order to support each other's projects

8. Commit sufficient resources to community investment projects to support community growth and maintain quality services

9. Focus community resources (both public and private) in support of the Main Street Program for downtown revitalization

10. Provide political leadership and staff assistance to support the construction of major transportation projects that are beneficial to the community, such as an intermodal transportation facility

11. Support efforts to promote economic development at the Southern Illinois Airport in conjunction with the new Transportation Education Center.

12. Develop high tech infrastructure in the community, including expanded broad-band service

13. Support human service programs that encourage job training, skills development and overall personal development, in cooperation with schools, unions, and other organizations

14. Provide support to agencies and organizations serving disadvantaged and at-risk youth

15. Encourage contractors doing business in the community to use local labor and supplies to the greatest extent possible, and have workforces that are representative of the community's diverse population

16. Emphasize cooperation among the City, schools and other governmental units in the City in order to work towards the betterment of the community

17. Remove barriers which confront disabled residents and provide assistance to new and expanding minority businesses

18 Develop and maintain a comprehensive bicycle trail network in the community

19. Encourage in-fill development as part of the community's growth

20. Utilize sustainable design standards in the construction and retrofitting of City facilities

21. Develop and maintain a pedestrian friendly community

22. Encourage new developments utilizing "smart growth" principles

23. Continue to explore ways to streamline approval processes for development proposals without sacrificing the commitment to quality development

Strategy:

In FY 2015, the City of Carbondale will continue to provide a positive atmosphere for successful business development, through both recruitment and retention efforts. Through an in-house economic development office, City government will take the lead position in attracting new business to the community and in interfacing with other local and regional economic development entities. The City will work closely with regional development organizations and will provide staff support to the Carbondale Business Development Corporation. The City will continue to promote and assist minority business opportunities and will support the programs of the Carbondale Chamber of Commerce in serving active businesses.

During FY2014, the City partnered with the Carbondale Chamber of Commerce and WDBX Radio to begin Talk of the Town, a city and business talk show. Hosted by the Chamber Director and Economic Development Coordinator, the weekly program showcases Carbondale businesses as well as community events.

Community Goals

The Enterprise Zone, Tax Increment Redevelopment Districts No. 1, 2 & 3 and the Community Development Assistance Program Revolving Loan Fund will enable the City to directly assist new and growing businesses. The Downtown Facade Loan Program will be marketed to encourage Downtown business and property owners to improve their buildings. Through funding of Carbondale Main Street, the City will assist in promoting activities and development for Downtown Carbondale.

Through the Community Investment Program, the City will provide the public infrastructure that supports commercial and residential developments both now and in the future. Water line, sanitary sewer and street improvements throughout the City's residential areas will enhance the quality of life in those neighborhoods.

In FY 2011, a new Comprehensive Plan was adopted. In FY 2012, the City engaged a professional consultant to assist Planning staff in reviewing its zoning ordinances and land development policies. After much work and input from the community the City Council adopted the new Zoning Code in April 2013. In FY 2015, the City will undertake the creation of a new Downtown Master Plan. The project will be a partnership with Southern Illinois University and include community input through forums and the use a Design Center that is being developed in the historic Railroad Depot.

The City will support various agencies and organizations in their efforts to attract visitors to Carbondale.

The City will support Carbondale Community Arts and its efforts to promote the arts in Carbondale.

In FY 2015, the City will maintain funding for Saluki Express mass transit service during Southern Illinois University Carbondale breaks and for the Jackson County Mass Transit District. In addition, the City will continue to pay the utility costs for the Amtrak Station as part of the community effort to maintain state funding for the continuation of Amtrak's Illini and Saluki passenger trains service between Carbondale and Chicago.

The City will continue to secure compliance with the Illinois Architectural Barriers Act and the Americans with Disabilities Act as new construction and building renovation occur.

The youth of today are tomorrow's workforce. The community offers quality and diverse programs for the youth through several agencies and organizations. The City will work with these agencies and organizations to ensure participation by more youth and to assist in their proper training and development.

In late FY 2013, a groundbreaking was held and the construction of the new Fire Station began. The City continued to be a leader in the community for environmental responsibility by incorporating sustainable design elements into the new facility. A grand opening and dedication service will occur during the Spring of 2014.

In FY 2013, the City received grants totaling over $400,000 from the Illinois Transportation Enhancement Program and the SIU Sustainability Council to aid in the construction of a bike/pedestrian route on recently acquired railroad property from Grand Avenue to the Town Square. Construction will begin in FY 2015.

The City will undertake periodic inventories of existing Carbondale businesses for the purpose of determining gaps in local services; this information will be used to focus business recruitment efforts on filling these gaps and developing businesses that will complement each other and fill unmet demands for goods and services.

The City will undertake periodic assessments of its economic development policies and incentives to determine the effectiveness of these in meeting the City’s economic development objectives.

II. *PROVIDE QUALITY SERVICES WITH FISCAL RESPONSIBILITY*

Policy Statement:

The City of Carbondale provides a level of municipal service unsurpassed in the region. It is the intent of the City to offer residents, businesses, citizens, and visitors a full range of services that are responsive to community concerns and improve the overall quality of life while being very cautious to maintain the long-range financial integrity of the City.

Community Goals

Goals:

A. Maintain the physical and fiscal sustainability of City utility services, so that the best possible service can be provided to the greatest number of citizens at the best possible cost over the greatest length of time

B. Maintain strong professional public safety services, including police, fire code enforcement, and disaster preparedness, with an emphasis on prevention as well as emergency response

C. Maintain minimum fund balances to ensure financial stability.

D. Ensure that City staff is reflective of the socio-economic, cultural and racial diversity that exists within the City

E. Update long-range financial projections to determine where problem areas may exist and identify steps to address those problems

F. Provide friendly, quality service and assistance to the citizens served by the City

G. Maintain and promote a trained and educated workforce in City government, ensuring that the most qualified people are hired for City employment

H. Evaluate the effectiveness of existing services to determine how greater efficiencies can be achieved

I. Encourage environmental responsibility in City government facilities and operations

Objectives:

1. Work with other governmental units on a frequent basis to identify cooperative efforts to reduce reliance on the property tax

2. Vigorously oppose additional state and federally imposed unfunded mandates on local government

3. Make full use of state or federal grants or low interest loan programs to help fund community projects

4. Utilize in-house quality assurance teams to monitor and suggest improvements in City services

5. Provide customer service and racial diversity training to all City employees

6. Maintain affirmative action efforts to enhance workplace diversity

7. Transition the City's vehicular fleet to energy efficient vehicles

8. Acquire energy efficient equipment for City facilities and operations

Strategy:

In FY 2015, the City will continue its aggressiveness in maintaining quality services to the community. Efforts will continue to obtain new and existing sources of federal and state funding.

After completing an energy audit of the Civic Center, a number of energy saving upgrades were completed in FY2013 including replacement of aging and inefficient equipment and the installation of individual thermostats to better control individual work spaces.

Additional energy efficient measures undertaken include the purchases of energy efficient saving pumps for the Northwest Wastewater Treatment Plant and flex fuel Police squad cars.

Efforts will continue to increase efficiency and reduce costs in providing City services. The Safety Committee and the Accident Review Board are in-house quality assurance teams that suggest improved and safer ways of providing services. Capital outlay purchases will emphasize safety, efficiency and effectiveness of equipment in the workplace.

The City will continue to implement the provisions of its Affirmative Action Plan.

III. *ENCOURAGE CITIZEN PARTICIPATION AND COMMUNITY PRIDE*

Policy Statement:

Successful governance requires active participation by citizens in the local government decision making process. Full, meaningful participation requires that citizens be kept informed and that ample opportunity for participation exists. It is the policy of the City to improve the overall quality of life by encouraging citizen participation and keeping citizens advised of local government activities. Community pride is developed in part through citizen involvement, recognition of citizen and community achievements and citizen awareness of local government decisions, programs, and activities.

Goals:

A. Provide frequent opportunities for citizens to participate in decisions regarding their City government

B. Ensure that City advisory bodies are reflective of the socio-economic, cultural and racial diversity that exists within the City

C. Utilize the news media and local broadcast radio stations as well as City publications, City Vision 16 cable channel, AM 1620, www.explorecarbondale.com and www.carbondalepolice.com to help keep citizens informed; and provide regular live and pre-recorded public updates during declared states of emergency

D. Promote a sense of community pride for accomplishments and progress during the year

E. Actively involve Southern Illinois University Carbondale and Carbondale Community High School students in discussions regarding City policies that may affect them

Objectives:

1. Investigate and incorporate the use of web-based videos to provide information about the City and the benefits the community has to offer. The City will continue to increase the availability of information for citizens of City government activities and continue to include time for citizen comments at all public meetings

2. Actively inform citizens of boards and commissions and recruit citizens to serve on advisory boards and commissions from all segments of the community

3. Encourage and attend neighborhood meetings to serve as a source of information and provide more community outreach

4. Involve staff to better serve and inform the citizens

5. Recognize citizen volunteers for their service to the community

Strategy:

In FY2013, the City purchased and implemented video streaming equipment that allows web-based video streaming of public meetings. The availability of this service has been welcomed by the Carbondale community as well as those who have moved away but wish to stay informed about the happenings in Carbondale.

One of the strengths of the Carbondale community is the diversity of its citizenry, and that diversity needs to be recognized and encouraged. Differences of opinion and perspective contribute to the democratic process, and Carbondale has long had a reputation of being a very open and participatory government. The City will continue to be vigilant in encouraging citizen participation by actively seeking diverse representation on advisory boards and commissions and by continuing efforts to employ a workforce that reflects the diverse makeup of the community.

Distribution of the *Carbondale Communiqué* will continue in FY 2015 through three local newspapers. The creation of an on-line version will be explored. The City's radio station AM 1620, provides continuous weather information, general City Government information, emergency information, emergency preparedness information and information during emergencies.

A continuous message board is provided on City Vision 16 that informs the public of City meetings, programs and activities. City Vision 16 telecasts City Council, Planning Commission and Carbondale Park District meetings.

The City's Website, featuring the City's homepage, will continue to provide information about Carbondale's government and the community for residents and for persons throughout the world. In FY2014, two new videos were produced and added to the website. Such videos include information on healthcare, education, recreation and business development opportunities. The City's redesigned web presence makes information more accessible to users through a new internet address www.explorecarbondale.com. A new section called Citizen Access provides information to increase the openness of government detail regarding economic development in the City. The web site has available a full range of financial data including the current City's Budget and Comprehensive Annual Financial Report as well as many previous years' reports. Continuous efforts will be made to update information on the web site. In addition, www.carbondalepolice.com provides up-to-date information on Police Department activities.

IV. STRENGTHEN AND PROMOTE NEIGHBORHOOD LIVING

Policy Statement:

Neighborhoods are the backbone of a community and are an integral part of the overall quality of life in a community. All City residents expect safe neighborhoods in which property owners are encouraged to maintain their properties and provide safe and decent housing. Through zoning, code enforcement, law enforcement and investments in public infrastructure, the City will encourage attractive neighborhoods with a diverse housing stock to promote residential life and further investment in housing development and maintenance.

Goals:

A. Promote a sense of safety and security in all City neighborhoods

B. Maintain the integrity of residential neighborhoods through strict enforcement of occupancy limits

C. Preserve and enhance residential property values

D. Maintain a proactive approach to responding to neighborhood issues and concerns

E. Encourage development of new housing stock to meet the needs of citizens at various income levels

F. Ensure that residential areas are maintained in an attractive manner and in compliance with City codes

G. Promote the community policing philosophy throughout the residential neighborhoods

H. Promote and encourage the revitalization of older neighborhoods, including the preservation of historically significant properties

I. Assist the Carbondale Park District with the development of new open space parks and recreation amenities that will benefit City neighborhoods

J. Encourage the construction of complete neighborhoods, not just residential subdivisions, with set-aside's for integrated commercial use, as called for in the Comprehensive Plan

Objectives:

1. Assist and facilitate development and redevelopment of housing in the City

2. Invest in public improvements that strengthen neighborhoods (streets, sidewalks, water and sewer lines, open space, etc.)

3. Continue and expand implementation of neighborhood policing strategies to increase contact and interaction between police officers and the citizens they serve

4. Aggressively, fairly and consistently inspect properties in the City while maintaining fair and consistent enforcement of City codes (housing, property maintenance, abandoned vehicles, weeds, etc.) which includes prosecution of those who fail to comply with the law

5. Publicize single family occupancy restrictions and prosecute those who willfully violate the law or seek to circumvent legal restrictions

6. Publicize guidelines to address concerns resulting from large neighborhood parties that can be disruptive and seek to minimize the occurrences of such activities

7. Seek cooperation from residents and organizations to expand anti-littering efforts targeted to residential areas and aggressively prosecute those who fail to comply with the law

8. Increase awareness and development of neighborhood associations and participation in Neighborhood Watch and Map Your Neighborhood programs

9. Expand Neighborhood Assistance Teams to address neighborhood issues that cut across department divisions of responsibility

10. Promote the concept of citizens helping themselves and each other, rather than relying entirely on government

11. Provide staff assistance to neighborhoods in planning neighborhood revitalization efforts

12. Encourage and assist the development of neighborhood associations

13. Encourage low density affordable housing developments on scattered sites throughout the community

14. Encourage mixed use developments where appropriate

15. Continue to seek and distribute housing rehabilitation grants for qualified homeowners

Strategy:

The Building and Neighborhood Services Division within the Development Services Department has adopted a more proactive approach to addressing neighborhood problems. The Mandatory Rental Housing Inspection Program enables the City to effectively enforce the minimum housing codes and to require landlords, property owners and tenants to adequately maintain their properties.

A Community Development Assistance Program Housing Rehabilitation Grant from the Illinois Department of Commerce and Economic Opportunity and a HOME Single Family Owner-Occupied Housing Rehabilitation Program Grant from the Illinois Housing Development Authority will enable the City to continue a Housing Rehabilitation Program in FY 2015. The rehabilitation grants target eligible homeowners in Tatum Heights, Northeast Carbondale and portions of Northwest and Southwest Carbondale.

The City will encourage home ownership with the Housing Conversion Program. The City will participate in the HOME Homebuyer programs with the Illinois Housing Development Authority.

The City adopted a new Zoning Code in 2014. The new Code, in conjunction with the Comprehensive Plan, will provide guidance in strengthening neighborhoods while providing regulations for the proper redevelopment/reuse of existing vacant structures and vacant lots. The new Code emphasizes the creation of neighborhoods, not subdivisions, for all new development and/or the redevelopment of existing properties within existing neighborhoods.

The City will cooperate with the United States Department of Agriculture in implementing the USDA's housing programs in Carbondale.

The City will support the efforts of "Keep Carbondale Beautiful" and its anti-littering campaign and its annual clean-up day.

The City will continue its aggressive position in the demolition of abandoned houses and structures in the community.

Crime, drug and alcohol use and abuse, and irresponsible activity are ongoing concerns that will require more attention and resources from the City, coupled with support from residents and neighborhood leaders. The City will commit itself fully to these efforts by increasing public awareness of the problems and identifying new ways to actively involve the public in developing solutions.

The formation of strong neighborhood associations to assist in the preservation of neighborhoods will be

a priority. City staff continues to work closely with residents through Neighborhood Assistance Teams to identify neighborhoods and to develop a program that will enable the City to be more responsive to the needs of the neighborhoods.

Carbondale, like many college communities, experiences neighborhood and community-wide problems associated with the abuse and unlawful a consumption of alcohol. Of particular concern is the purchase and consumption of alcohol by underage youth. The City will diligently enforce state and local laws concerning the sale and consumption of alcohol. The City in conjunction with the University is reviewing possible guidelines for the implementation of a registration process for house parties. These guidelines are the result of the City's participation in the International Town Gown Association.

The City will continue to implement Community Policing through intensive training of our police officers. The Police Department will continue to work with housing authority officials to implement policies and improvements aimed at improving the quality of life for public housing residents.

BUDGET SUMMARIES
SECTION ONE

The Budget Summaries Section One of this budget document includes the Financial Structure.

Southern Illinois University-Carbondale
Student Services

The new Student Services Building on the campus of Southern Illinois University opened in August of 2013. It is a state of the art facility to service SIUC students, parents and alumni. The new facility houses the University's enrollment management functions, including Undergraduate Admissions, Bursar, Registrar's Office, Career Services, Enrollment Management, Enrollment Technology Services, Graduate School, Financial Aid, Learning Support Services, New Student Program transfer student services, University College and University Housing. The building also houses the Saluki first year initiative. The three story complex features a limestone façade and includes a welcome center, with cross-trained staff to serve students.

FINANCIAL STRUCTURE

The City's financial transactions and specific activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The City's funds are arranged in accordance with the Governmental Accounting Standards Board and standards set by the Government Finance Officers Association of the United States and Canada (GFOA). The specific description and function of each fund is provided on the fund divider pages of this document. The following fund types are used in this document:

GOVERNMENTAL FUND TYPES

General Fund is the general operating fund of the City.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants or other restricted governmental revenue sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds used by the City include:

- Motor Fuel Tax Fund
- Tax Increment Funds (#1 #2 #3)

Debt Service Fund is used to account for the accumulation of resources for the payment of principal, interest and paying agent fees for General Obligation Bonds issued on behalf of the Governmental Fund types.

Community Investment Funds are created to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure, except for the projects financed by legally restricted special revenue funds and proprietary fund types. Currently, the City's Community Investment Project Funds include:

- Local Improvement Fund

PROPRIETARY FUND TYPES

These funds are established to account for the self supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. The City operates the following four enterprise funds.

- Enterprise Funds:
  - Waterworks and Sewerage Fund
  - Parking System Operations Fund
  - Solid Waste Management Fund
  - Rental Properties Fund

The City's departmental structure may cross several funds. For example, the Public Works Department is responsible for certain functions and activities in the General Fund; in the Special Revenue Fund group, Motor Fuel Tax Fund; and in the Enterprise Funds group, Waterworks and Sewerage Fund, Solid Waste Management Fund and the Rental Properties Fund. Each department consists of divisions which account for the financial activities to accomplish their mission. The department structure and their respective divisions with reference to the appropriate fund are listed on Pages 52 and 53 of this document.

COMPONENT UNIT

Component Units are legally separate entities that meet any of three tests: 1) the primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; 2) the component unit is fiscally dependent upon the primary government; 3) the financial statements would be misleading if data from the component unit were not included.

The ***Carbondale Public Library*** provides a general program of public library services to the residents of Carbondale. The primary source of revenues is local property taxes.

The summary statements, graphs and charts in the Introductory Section of this budget do not include the Library's revenues, expenditures, change in fund balance amounts and full-time equivalent number of employees since the Library is not considered a part of the primary government.

FINANCIAL STRUCTURE

BASIS OF ACCOUNTING & BUDGETING

The operating Budget is adopted each fiscal year for all Governmental and Proprietary Fund types. The modified accrual basis of accounting and budgeting is used for the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred. Employee compensated absences and principal and interest on long-term debt expenditures are recorded when due in the current period.

The accrual basis of accounting is used for Proprietary Funds. Under this method, revenues are recorded when earned and expenses are recorded when the related liability is incurred. For Budget preparation and presentation, the Proprietary Funds' expenses are converted to expenditures and follow the same budget format as the Governmental Fund types. Therefore, the term of “Working Fund Balance” is used in lieu of retained earnings.

Formal budgetary integration is employed as a management control device during the year for the Governmental and Proprietary Funds. Budgetary control is exercised by line item accounts, in an effort to monitor revenues and expenditures as they occur in relation to the approved budget. This allows for the management of expenditures as necessary to achieve a balanced budget. A balanced budget occurs when the total expenditures and other financing (uses) are equal to the total revenues and other financing (sources), resulting in no change to fund balance.

AMENDMENT OF BUDGET

Department and Division Heads may initiate transfer of funds between line item accounts with approval of the City Manager. Transfer of Budget funds from one Department/Division to another Department/Division requires City Council approval, accomplished by a two-third majority vote. Increases or decreases in overall Budget revenue or expenditure requires a two-third majority vote by the City Council.

BUDGET SUMMARIES
SECTION TWO

The Budget Summaries Section Two of this budget document includes the Financial and Budgetary Policies and the Budget Process and Procedures listing.

Carbondale City Hall / Civic Center

Welcome to Carbondale, Illinois! A city home to a thriving business community strongly boosted by Southern Illinois University-Carbondale, recognized nationally for outstanding education, research, and athletics. Located in the heart of beautiful Southern Illinois, Carbondale and the surrounding region offer scenic lakes, a national forest, and abundant recreational opportunities, including two stops along the Southern Illinois Golf Trail. Carbondale is also the front door of the Shawnee Hills Wine Trail, the home of fabulous restaurants serving international cuisine, the retail center for multiple counties, and the region's cultural center, with many stages filled with music, dance, and live theater.

Carbondale is a bustling community of unusual shops, diverse commerce, cultural activities, and many other luxuries that would be expected in a large city — yet it maintains the comforts and charm of a small town. Although the title is unofficial, many residents consider Carbondale to be the “Capital of Southern Illinois.”

The City Hall / Civic Center, built in 1996 in the downtown area, helped to revive the downtown area. The architecture blended the new building in with the old buildings of the area. Since that time other businesses has had facelifts to make the downtown area beautiful and accessible.

FINANCIAL AND BUDGETARY POLICIES

Current and long-range financial stability through a balanced budget as defined in the glossary is essential to enable the City to meet the other goals identified in this Budget and to continue to provide a high level of municipal services to residents and businesses. The Finance Department will work to maintain these fiscal policies by careful and frequent monitoring of expenditures and revenue sources. Prudent investment of reserves, in compliance with State policies and regulations, will be followed to maximize returns. New revenue sources will be reviewed to determine the need for adjustment to cover the costs of providing service. To maintain the desired level of financial stability, the following financial policies shall guide fiscal decision making:

FUND EQUITY BALANCE

Fund balance is the monetary difference between a fund's assets and liabilities. Other terms used are fund equity and net assets. In the private sector, the terms net worth, owner's equity, stockholders' equity and retained earnings are used. The monetary amount of the fund equity account is not just the amount of cash and investments on hand at any given time; it also includes other liquid assets such as accounts receivable, inventories and prepaid expenses that are offset by current amounts owed (liabilities) such as accounts payable and accrued payroll.

Fund balance is generally subdivided into reserved and unreserved accounts for most major funds. Reserved fund balance consists of portions of the total fund balance that may be legally restricted to a specific use, such as "fund balance reserved for debt service." Unreserved fund balance may be subdivided into designated and un-designated accounts. Designated fund balance accounts are generally used by management for a future financial resource such as the need for equipment replacements or community investments. Un-designated portions of the unreserved fund balance represent expendable available financial resources that could be used during the current fiscal year for the following:

1. Working capital requirement

2. Major emergency expenditures and unfunded by the State of Illinois and the Federal Government

3. Revenue shortfalls due to economic down turn or changes in other governmental units' allocation of revenue to the City of Carbondale

4. Transfers to the Community Investment Funds or other one-time major expenditures

The City's financial policy of maintaining adequate un-designated fund equity accounts has been formulated to meet the above criteria.

The **General Fund** minimum un-designated fund balance is based on the equivalent of three months of the current fiscal year's sales and service tax revenues. The General Fund's major source of revenue comes from the 1 percent Sales Tax and the 2.0 percent Home Rule Sales Tax. Effective July 1, 1999, the Home Rule Sales Tax was increased ¼ percent, bringing the tax rate to 1% in order to provide for the City's annual grant to Carbondale Community High School District. The funds will be used by the District to pay a portion of their bonds annual debt service for the new community school facility. During FY 2008, the City Council approved an increase of an additional ½ percent Home Rule Sales Tax which became effective January 1, 2008 that resulted in a rate of 1.5%. Of this increase, ¼ percent is designated to pass through to Southern Illinois University in an amount not to exceed one million dollars annually over a period of twenty years. These funds will be used to assist the University in the payment of costs associated with the Saluki Way project. The remaining portion of the ½ percent Home Rule Sales Tax increase is retained by the City of Carbondale to be used in funding General Fund operations. During FY 2010, the City Council approved an increase of an additional ½ percent Home Rule Sales Tax which became effective July 1, 2010. This increase brings the Home Rule Sales Tax to 2.0 percent. This additional increase will be used in part to pay debt service on a General Obligation Bond issued during FY 2011 to pay for the construction of a new police station. During FY 2014, the City Council approved an additional ¼ % Home Rule Sales Tax to compensate for revenue shortfalls. The increase will become effective July 1, 2014. This has a 3 year sunset provision. The State of Illinois collects these taxes and remits to the City four months after the retail sale is made. Other service taxes such as Electric Utility Tax are received by the City generally two months after the revenue is generated.

The following table illustrates the difference between the un-designated and minimum un-designated fund balance. The FY 2015 Budgeted difference is unfavorable in the amount of $268,823. The unfavorable variance is based upon the estimated financial transactions for both the remainder of FY 2014 and all of FY 2015.

The Summary Statements at the beginning of the General Fund budget section of this document shows the comparison of the FY 2014 amended Authorized Budget to the Estimated Actual FY 2014 revenues, expenditures and changes in the fund balance. One can see that the amended FY 2014 revenue budget of $24,480,118 is estimated to be $24,423,789; a decrease of $56,330 The Statement of Revenues and Other Financing Sources shows the detail of these changes in the General Fund's revenue accounts. The original or Authorized FY 2014 Expenditure Budget in the amount of $24,136,603 shows the Estimated Actual figure of $24,163,226, a increase of $26,623. The Statement of Expenditures and Other Financing uses provide the detail at the department and division levels of the variances between the original Authorized Budget and the Estimated Actual for FY 2014. The decrease in estimated revenue of $56,330 and the increase in estimated expenditures of $26,623 reflect a net decrease to the fund balance of $82,953. The decrease in fund balance for Estimated Actual 2014 compared to Authorized Budgeted 2014 is an under budgeted Home Rule Sales Tax and an increase in expenses in numerous categories.

General Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Fund Balance, Beginning May 1	8,446,658	7,972,493	7,972,493	7,235,924
Excess of Revenues & Financing Sources Over (Under) Expenditures & Financing Uses	(474,165)	(682,431)	(736,569)	28,097
Total Fund Balance, Ending April 30	7,972,493	7,290,062	7,235,924	7,264,021
(Less) Non-Spendable	791,782	776,849	709,066	735,915
(Less) Restricted	313,808	321,641	392,748	445,608
(Less) Committed	1,713,369	1,762,098	1,762,910	1,754,782
(Less) Assigned	650	1,000	650	650
(Less) Un-Assigned	5,152,884	4,428,474	4,370,550	4,327,066
Minimum Un-designated Fund Balance	4,388,695	4,478,486	4,349,352	4,595,889
Difference - Favorable (Unfavorable)	764,189	(50,012)	21,198	(268,823)

The **Motor Fuel Tax Fund** minimum fund balance policy is the equivalent of three months of the current fiscal year's operating and maintenance expenditures. Excess funds above the minimum amount are allocated for street and traffic signal community investment projects. During FY 2014, there were no CIP and replacement expenditures. Estimated Actual Operating and maintenance expenditures were $227,286. For FY 2015, there are no CIP expenditures projected and operating and maintenance expenditures are projected to be $548,751.

Motor Fuel Tax Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Fund Balance, Beginning May 1	1,154,315	1,220,546	1,220,546	1,350,338
Excess of Revenues & Financing Sources Over (Under) Expenditures & Financing Uses	66,231	(271,852)	129,792	(203,371)
Total Fund Balance, Ending April 30	1,220,546	948,694	1,350,338	1,146,967
(Less) Designated & Reserved	-0-	-0-	-0-	-0-
Un-designated Fund Balance	1,220,546	948,694	1,350,338	1,146,967
Minimum Un-designated Fund Balance	169,760	224,595	169,322	247,188
Difference - Favorable (Unfavorable)	1,050,786	724,099	1,181,006	899,779

The **Debt Service Fund, Tax Increment Fund** and the **Community Investment Project Funds** of the governmental funds do not have an un-designated fund balance policy. The beginning and ending fund balance for these funds are considered reserved or designated for use during the current year and for the next fiscal year. The fund balance amounts in the Community Investment Project Funds sometime vary considerably due to the various capital projects that are scheduled over the next five fiscal years.

The **Waterworks and Sewerage Fund** minimum un-designated fund equity balance is based on the equivalent of one-twelfth of the current year's total expenditures of the operating divisions. This fund is a proprietary enterprise fund type which is operated similar to a private sector business. Fund balance is the term used for governmental fund types. In order to have consistency in the City's budget, the term "Fund Balance" is modified for the enterprise funds and is titled as "Working Fund Balance." An explanation of this modification is included in the Financial Structure narrative under the heading "Basis of Accounting and Budgeting" of this document. The designated and reserved portion of the total fund equity balance consists of the balance required in the Debt Service account and the Community Investments and Replacement Account at the end of the fiscal year. The amount in the Unreserved Working Fund Balance is the Operating Account. The summary statement at the beginning of the fund's budget section of this document provides more detail of the working fund balance accounts.
The operating division expenditures do not include the transfers to the Bond Debt Account or the Community Investment and Replacement Account.

The Bond Debt Account receives its funds from cash transfers from the Operating Account derived from the revenues of the system. The Community Investment and Replacement Account receive its funds from cash transfers from the Operating Account, grants, property owner contributions and bond issue proceeds.

The FY 2015 ending un-designated working fund balance has been budgeted to equal one-twelfth of the budgeted operating expenditures. This allows for the maximum amount of cash to be transferred during the fiscal year to the Community Investments and Replacement Account after the required transfers to the Debt Service Account.

Waterworks and Sewerage Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Working Fund Balance, Beginning May 1	7,034,744	7,225,930	7,225,930	10,568,143
Excess of Revenues & Financing Sources Over (Under) Expenditures & Financing Uses	191,186	(486,134)	3,342,213	(2,074,885)
Total Working Fund Balance, Ending April 30	7,225,930	6,739,796	10,568,143	8,493,258
(Less) Designated & Reserved	-0-	-0-	-0-	-0-
Un-designated Working Fund Balance	7,225,930	6,739,796	10,568,143	8,493,258
Minimum Un-designated Working Fund Balance	927,918	1,841,097	880,679	707,772
Difference - Favorable (Unfavorable)	6,298,012	4,898,699	9,687,464	7,785,486

The minimum un-designated working fund balance for the **Parking System Operations Fund** is based on two months of the fund's total current year expenditures. The difference in Estimated Actual vs Budgeted Fund Balance represents a 32% increase in revenue from parking fines.

Parking System Operations Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Working Fund Balance, Beginning May 1	159,321	188,188	188,188	260,755
Excess of Revenues & Financing Sources Over (Under) Expenditures & Financing Uses	28,867	(14,206)	72,567	(126,053)
Total Working Fund Balance, Ending April 30	188,188	173,982	260,755	134,702
(Less) Designated & Reserved	-0-	-0-	-0-	-0-
Un-designated Working Fund Balance	188,188	173,982	260,755	134,702
Minimum Un-designated Working Fund Balance	43,649	55,075	47,815	79,888
Difference - Favorable (Unfavorable)	144,539	118,907	212,940	54,814

The **Solid Waste Management Fund's** policy for working fund balance is formulated to provide sufficient funds for major equipment replacements in future years. Beginning with FY 2001, one-half of the fund's annual revenues are designated for future equipment replacement such as compactor trucks and recycling vehicles. There is no policy for a minimum un-designated balance for this fund.

Solid Waste Management Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Working Fund Balance, Beginning May 1	219,504	357,954	357,954	449,959
Excess of Revenues & Financing Sources Over (Under) Expenditures & Financing Uses	138,090	21,436	92,365	39,487
Total Working Fund Balance, Ending April 30	357,954	379,030	449,959	489,446
(Less) Designated & Reserved	429,208	442,865	446,226	458,823
Un-designated Working Fund Balance	(71,614)	(63,835)	4,093	30,983
Minimum Un-designated Working Fund Balance	-0-	-0-	-0-	-0-
Difference - Favorable (Unfavorable)	(71,614)	(63,835)	4,093	30,983

The **Rental Properties Fund's** minimum un-designated working balance is based on the equivalent of three months of the current year's operating and maintenance expenses. The decrease in the working fund balance at the end of FY 2013 reflects the decreased revenue because of the sales of certain properties.

Rental Properties Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Working Fund Balance, Beginning May 1	1,083,599	1,140,253	1,140,253	1,133,706
Excess of Revenues & Financing Sources Over (Under) Expenditures & Financing Uses	56,654	(75,860)	(6,547)	(199,682)
Total Working Fund Balance, Ending April 30	1,140,253	1,064,393	1,133,706	1,133,706
(Less) Designated & Reserved	-0-	-0-	-0-	-0-
Un-designated Working Fund Balance	1,140,253	1,064,393	1,133,706	934,024
Minimum Un-designated Working Fund Balance	108,820	94,805	83,094	87,898
Difference - Favorable (Unfavorable)	1,031,433	969,588	1,050,622	846,035

DEBT MANAGEMENT

The City will confine long-term borrowing to capital improvements that cannot be financed from current revenues. Since the City is a home rule municipality, there is no legal debt margin nor is an election required to issue debt. The term of bonds and loans issued will not exceed the expected useful life of the acquired capital assets. The issuance of debt is necessary at times to meet community growth needs. The City realizes that too much debt service will reduce the use of current revenues for day-to-day operations and have a detrimental effect for services provided to its citizens. In order to prevent the over issuance of debt, the City has set a policy guideline for the General Fund. The General Fund guideline is set at 15% percent of the Sales and Service (Utility) Tax revenues. The limit for FY 2014 calculates to $2,687,091 (Sales and Service Tax revenues $17,913,942 x 15% percent = $2,687,091). Transfers from the General Fund to the Debt Service Fund for General Obligation Bond debt totals $1,334,447 for FY 2014.

In addition, debt service expenditures projected by the General Fund for FY 2014 related to bank loans is $204,577. The total debt service requirements for FY 2014 projected for the General Fund is $1,539,024. This results in a favorable difference of $1,148,067 as related to the policy limit of $2,687,091. The bank loans referenced above consist of property and equipment to carry out services within the community. Details of all debt can be referenced on the Master Debt Service Schedule, Page 365 through Page 368 of this document.

Debt Service - General Fund	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Debt Service - GOB's	1,334,447	1,334,447	1,334,447	1,491,289
Debt Service - Bank Loans	181,097	204,577	203,342	229,627
Total Debt Service	1,515,544	1,539,024	1,537,789	1,720,916
Debt Service - Policy Limit	2,633,217	2,687,091	2,609,611	2,757,534
Difference - Favorable (Unfavorable)	1,117,673	1,148,067	1,071,822	1,036,618

In addition, the City recognizes the need that certain other taxing districts, which have limited sources of revenues, need greater reliance on property tax levies to finance their operations and capital needs.

Although the City issues General Obligation Bonds in the past it limited its annual property tax levy to an amount not to exceed $236,250 for the principal and interest payments on the bonds. This level was set by precedent over the past several years.

The excess above the debt service tax levy policy level was transferred from the General Fund to the Debt Service Fund for the annual requirements. Beginning in FY 2004, the City discontinued the Property Tax Levy requiring that all debt service be transferred from the General Fund.

An expenditure of $5,000 or greater, for a depreciable asset, is considered a capital expenditure. Major capital outlay items such as fire fighting vehicles, dump trucks and ancillary buildings are generally financed by obtaining competitive bids from the local financial institutions. Since these major capital equipment and vehicle items are planned for replacement on a cycled schedule the debt service expenditure is included in the respective division budgets. A capital outlay schedule for all divisions, as well as a master debt service schedule, is included in the Supplemental Section of this document, beginning on page 364.

REVENUE MANAGEMENT

The City will estimate its annual revenues by an objective analytical process.

All major revenue sources will be reviewed by the Finance Department on a quarterly basis and revisions, if any, will be reported to the City Council. Each year the Finance Department will project revenues for the next five years. Each existing and potential revenue source will be reexamined annually.

Fees and user charges for each enterprise fund will be set at a level that fully supports the total direct cost of the activity. The City will attempt to establish all user charges and fees for the governmental funds at a level related to the cost of providing the service.

EXPENDITURE MANAGEMENT

The City will pay for all current operating expenditures with current revenues. The City will avoid budgetary procedure’s that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures and accruing future years' revenues.

Planning and budgeting of major expenditures will be based upon a priority setting process that is designed to narrow the range from a list of desirable expenditures to financially feasible expenditures.

Each year the Finance Department will update expenditure projections for the next five years. Projections will include estimated operating costs, capital outlays, debt service, and community program expenditures, beginning on page 371.

BUDGETARY PROCESS AND PROCEDURES

The City's procedures for developing the annual operating Budget are as follows:

1. The budgetary process begins in November with the development of the Budget Preparation Calendar.

2. The first Council meeting in December the City Council reviews and updates City policies with goals, objectives and strategies for maintaining and achieving the adopted policies for the next fiscal year.

3. The current fiscal year revenues are re-estimated and the revenues for the next five fiscal years are projected by the Finance Department.

4. The Community Investment Program Committee revises and prioritizes projects based upon projected available spendable resources in the Community Investment Projects and Enterprise Funds. The need for additional financing and/or funding from the operating funds is projected and the impact on service delivery and operational expenditures is assessed.

5. Specific budget preparation instructions, expenditure information and limits are prepared by the Finance Department and the Computer Specialist to be delivered to Department Divisions.

6. Department Directors prepare budgets based upon their individual Department budget ceilings and/or guidelines as set forth by the Finance Department.

7. The Department and Division budgets are submitted to the Finance Department for technical review.

8. The City Manager, Finance Director, Accounting Manager and Computer Specialist meet with each Department's Director to discuss the details of that Division's proposed budget(s).

9. After approval of proposed budgets by the City Manager, the preliminary draft of the proposed Budget is submitted to the City Council Members and, at the same time, is available for public inspection.

10. At least ten days prior to the enactment of the Budget, a public hearing is conducted to obtain citizen comments on the proposed City Budget.

11. The Ordinance enacting the Budget is adopted by the City Council prior to the beginning of the Fiscal Year, May 1st.

FY 2015 - Budget Preparation Calendar Major Events

Fri., A.M., Nov. 1 - Mon., P.M., Nov. 18
Computer Network Specialist enters prior Fiscal Year (FY 2013) actual revenues on Five-Year Revenue Statements and actual expenditures on Summary Line-Item Budget Form and on flash drives for each Department/Division and reformatting of Budget documents for preparation is done.

Mon., A.M., Nov. 4 - Mon., P.M., Nov. 18
Finance Department prepares FY 2014 estimated actual salaries, wages (Form 10-2) and fringe benefits worksheets to be updated.

Tues., A.M., Nov. 12 - Fri., P.M., Feb. 14
Finance Department projects FY 2014 estimated actual revenues and revises FY 2015 through FY 2019 Revenue Projections.

Tues., A.M., Nov. 12 - Fri., P.M., Dec. 6
Finance Department prepares tentative FY 2015 salaries, wages (Form 10-2) and fringe benefit worksheets and scenarios prepared for recommendations to City Council.

Tues., P.M., Nov. 19
City Council reviews proposed 2013 Tax Levy and "Truth in Taxation Act" determination.

Mon., A.M., Nov. 25 - Fri., Noon, Dec. 13
East Department/Division updates and revises level performance measurements which include:

- work load indicators and/or;
- productivity statistics and/or;
- efficiency / effectiveness measures.

Mon., A.M., Nov. 25 - Mon, P.M., Dec 16
Finance Department completes FY 2014 estimated actual salaries, wages (Form 10-2) and fringe benefits for each Division Budget. Computer Specialist enters data onto Summary Line-Item Budget Form and on departmental flash drives.

Mon., Noon, Dec. 2
Computer Specialist sends narratives to all City Departments/Division for revisions and updated performance measurements.

BUDGETARY PROCESS AND PROCEDURES

Mon., A.M., Dec. 3 - Mon., Noon, Dec 30
Engineering prepares FY 2014 estimated actual expenditures for CIP projects on Budget Form No. 7-2 and begins first draft of Five-Year CIP Budget and sends estimations to Finance.

Fri, A.M., Dec 6
City of Carbondale makes available Pre-application request for community Organizations on website.

Tues., P.M., Dec. 17
City Council reviews and adopts the proposed 2013 Tax Levy Ordinance for FY 2015 Revenues.

Fri, A.M., Dec. 20
City of Carbondale Closes Pre-Application requests for Community Organizations on Website

Thurs. Noon, Jan. 2
Letters to current Community funded Organizations to be sent out for grant funding for Fiscal Year 2015.

Fri., A.M., Jan. 3
Finance Dept. completes FY 2015 salaries, wages (Form 10-2) and fringe benefits for each Division Budget. Computer Specialist enters data onto Summary Line-Item Budget Form and on individual departmental flash drives.

Fri., A.M., Jan. 3
All City Departments/Divisions returns narratives to Computer Specialist.

Mon., A.M., Jan. 6
Computer Specialist distributes FY 2015 Budget materials to Division Budget preparers.

- Specific Budget Preparation Information and Guidelines.
- Computer Instructions for Budget forms and flash drives.

Tues., P.M., Jan. 7
City Council suggestions regarding operating budget content to the City Manager's Office.

Tues., P.M., Jan. 7
City Council reviews CIP checklist items for proposed new projects and current Five-Year CIP projects.

Wed., A.M., Jan. 15
Finance sends estimated available resources and projected revenues to Engineering for the Capital Improvements Program (CIP) project funds.

Mon., Noon, Jan. 23
Finance Department begins technical review of Division Budgets requests.

Tues., Noon, Jan. 28
City Manager begins reviews of Division Budget requests with Finance Director, Accounting Manager and Computer Specialist along with Department and Division Heads.

Tues., P.M., Jan. 28
Opportunity for City Council to review Pre-Application requests for Community Organizations.

Tues., P.M., Jan. 28
City Council reviews and considers proposed non-union pay plan in closed Council meeting. (Ordinance not to be passed until same time Budget Ordinance is approved.)

Thurs., P.M., Jan. 30
Engineering completes first draft of Five-Year CIP Budget.

Fri, A.M., Jan. 31
CIP Committee reviews first draft of Five-Year CIP Budget.

Mon., A.M., Feb. 3 - Fri., P.M., Feb. 14
Engineering prepares final draft of Five-Year CIP Budget.

Wed., P.M., Feb., 19
CIP Committee completes Five-Year CIP Budget.

Fri., P.M., Feb. 28
City Manager ends review of Division Budget drafts.

Tues., P.M., Mar. 4
City Manager and Finance Department makes final additions/changes and adjustments in preparation for Proposed Budget

Tues., P.M., Mar. 4
City Council reviews funding requests from community organizations. Gives staff tentative approval for inclusion in FY 2015 Budget.

Fri., P.M., Mar. 7
Finance Department publishes notice of public hearing for proposed annual City Budget to be held Tuesday, April 8, 2014 at the City Council meeting.

Mon., P.M., Mar. 10
Computer Specialist completes all summary schedules and graphs for draft Budget documents. Finance Department reviews all summary schedules and graphs of budget document. Completion of all editing of Budget forms and narratives.

Wed., P.M., Mar. 12
City Manager completes Budget message (transmittal) letter.

Fri., P.M., Mar. 14 - Mon., Mar. 17
Computer Specialist completes printing and binding of Budget draft.

Mon., P.M., Mar. 17
Computer Specialist delivers preliminary draft of proposed Annual Budget and Engineering delivers proposed Five-Year CIP Budget to City Manager's office to be distributed to City Council members.

Mon., A.M., Mar. 24
Public inspection of the proposed Budget is made available at the Public Library; in the City Hall Complex at the Finance Department, and the City Clerk's Office.

Tues., P.M., Apr., 8
City Council conducts public hearing on proposed annual City Budget. City Council Budget review begins. Council may authorize preparation of Budget for approval at the April 22, 2014, Council meeting.

Tues., P.M., Apr. 22
City Council meeting for action on the annual Budget and non-union pay plan. Each action requires a separate ordinance.

Thurs., P.M., Apr. 24
Finance Department oversees publication of information on salaries per Public Act 97-0609

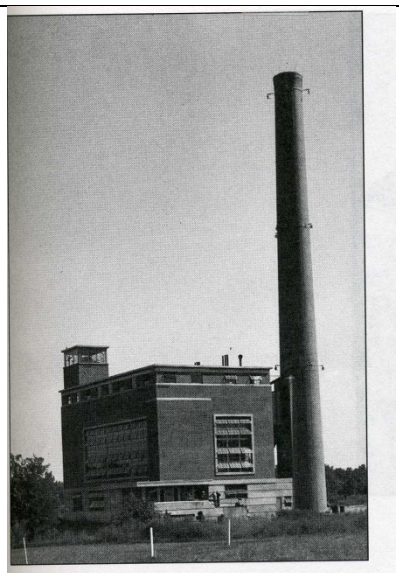
Thurs., P.M., Apr. 24
City Manager converts Budget Message to final transmittal letter.

Thurs., A.M., May 1
File Certificate of Anticipated Revenues and certified copy of Budget Ordinance with County Clerk within 30 days of adoption.

90 Days After Adoption
90 Days after Adoption of Budget at City Council Meeting, final printed budget must be submitted to GFOA for Distinguished Budget Award.

BUDGET SUMMARIES
SECTION THREE

The Budget Summaries Section Three of this budget document includes the Major Revenue Sources. This includes the descriptions, projections assumptions and trends.

 The SIU physical plant.	Altgeld Hall built in 1896 at the cost of $40,000, is the oldest surviving building on SIUC's campus. It originally housed the library and laboratories for the departments of physics, chemistry and biological science, gymnasium and a small "power plant" in the basement that provided heat for the buildings being built. The old plant was a coal-fire boiler system and pipes. The plant could not provide enough steam to heat the growing SIU campus so it was torn down sometime time in the 1920's filled in and leveled over. The photo to the left is an early picture of the new plant that still stands today and below is a picture of the same plant which has enlarged with upgrades throughout the years. It is run using "clean coal" technology providing steam energy in a system of pipes ran throughout campus.

Southern Illinois University-Carbondale Physical Plant

The Facilities Operations Center (FOC) located in the physical plant is a 24/7 office which monitor's and control's the University's heating and cooling systems, fire alarm systems, clocks, electronic access system and surveillance video network. In newly built or renovated facilities like Altgeld Hall, Anthony Hall, Student Health Service, Student Services Building and the Transportation Education Center, the temperature in most offices and classrooms can be monitored and controlled at the physical plant. The SIU Power Plant produces steam which is used to heat campus buildings, produce chilled water for cooling, and to generate electricity. Steam and chilled water are distributed through four miles of underground tunnels to over 50 buildings across campus. The plant consumes nearly 50,000 tons of coal per year. A 3-megawatt generator produces about 14% of the annual electricity supply for central campus, which amounts to over 100 million kWh with a peak load of 18 megawatts. The photovoltaic power system helps offset purchased electricity with clean, renewable energy and has peak output of 28 kilowatts. The plant also maintains an official weather station on top of the building and has per minute's climatological data dating back to 1997.

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

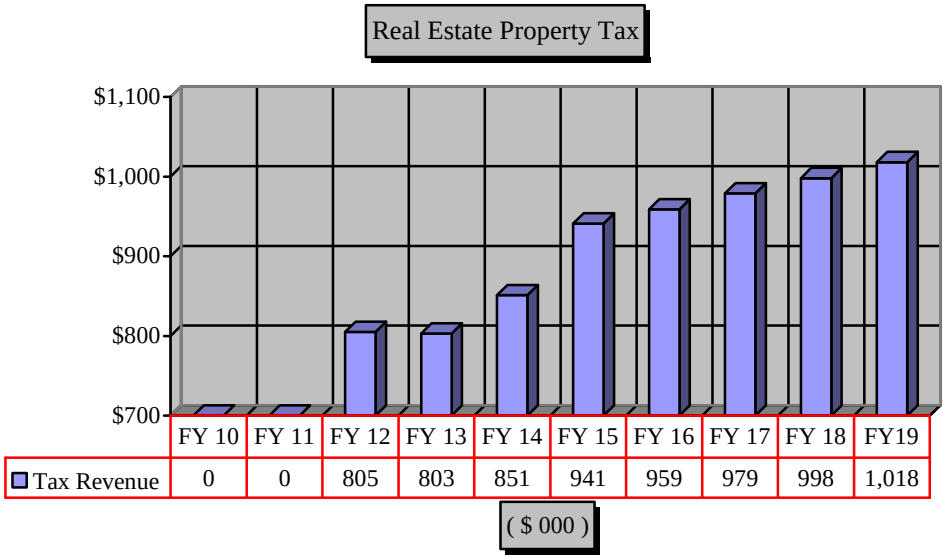
Early in the budget process each revenue account is analyzed and the current fiscal year's budgeted amounts are revised in order to form a more accurate basis for the next fiscal year's budgeted revenues. The detail revenue accounts are provided at the beginning of each fund in this budget document. The following revenue descriptions, assumptions and trends are provided only for the most significant or major revenue sources.

Grants, contributions from property owners for infrastructure improvements and bond issue proceeds although they may be significant, are not included due to their normal one time and one project nature. Generally, revenues used for operations in amounts above $500,000 in the governmental funds and above $300,000 in the enterprise funds are included in this section of the document.

1. **Real Estate Property Taxes**: General Fund and Local Improvement Fund.

The City of Carbondale adopts its annual Tax Levy Ordinance in November or December of each year for revenues to be received in the following fiscal year. In the years 2004 - 2010 the City did not levy property taxes, as shown in the graph below. The levy was reinstituted for 2011 to cover contributions to the Public Safety's Pension Funds.

Increases in the years 2015 – 2019 are scheduled to coincide with expected increases in the public safety pensions.



	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY19
Tax Revenue	0	0	805	803	851	941	959	979	998	1,018

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

Real Estate Property Taxes	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	0	0	805,627	803,061	851,148
$ Increase (Decrease) from Prior Year	0	0	805,627	(2,566)	48,087
% Increase (Decrease) from Prior Year	0	0	0	(0.3%)	6.0%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	941,148	959,971	979,170	998,754	1,018,729
$ Increase (Decrease) from Prior Year	90,000	18,823	19,199	19,584	19,975
% Increase (Decrease) from Prior Year	10.6%	2.0%	2.0%	2.0%	2.0%

2. **Home Rule Sales Tax**: General Fund, 2.25 percent of gross retail sales of tangible personal property, excluding vehicles, which require a title and registration.

The State of Illinois Constitution allows cities with a population of more than 25,000, or if less may elect by referendum, to become a home rule unit. The City's home rule sales tax became effective on September 1, 1992. The Illinois Department of Revenue administers the tax. The tax revenue is remitted to the City during the third month after the month in which the retail sale is made.

During FY 1999, the City Council approved an additional ¼ percent Home Rule Sales Tax which became effective on July 1, 1999. This increase is passed through to the Carbondale Community High School District #165 for the abatement of a major portion of the property tax levy principal and interest related to a bond issue for financing the development of a new four-year high school facility.

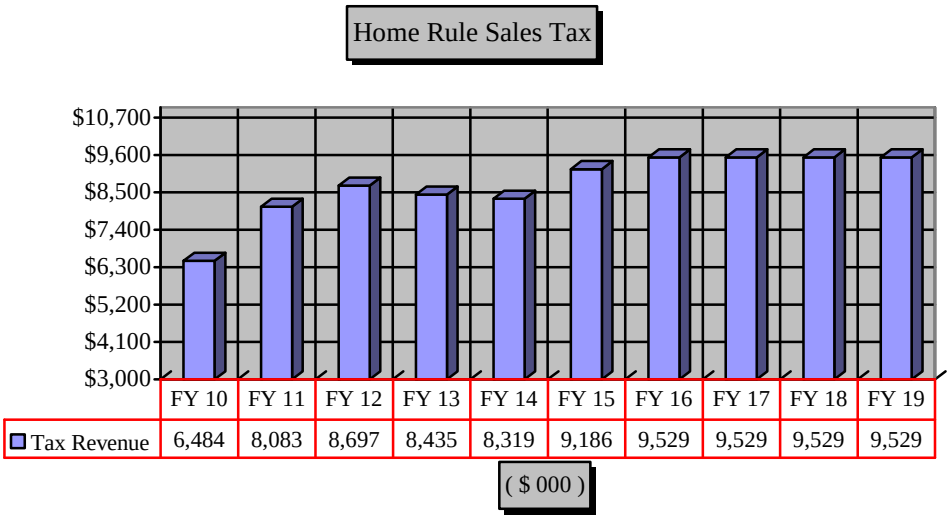
During FY 2006 the City entered into an agreement with Southern Illinois University that annexed approximately 2,700 acres which included the SIU Main Campus and the University Farms area. The area annexed included several retail establishments that will provide new Home-Rule and Municipal Sales Tax Revenues to the City.

During FY 2008, the City Council approved an increase of an additional ½ percent Home Rule Sales Tax which became effective January 1, 2008. Of this increase, ¼ percent is designated to pass through to Southern Illinois University in an amount not to exceed one million dollars annually over a period of twenty years. These funds will be used to assist the University in the payment of costs associated with the Saluki Way project. The remaining portion of the ½ percent Home Rule Sales Tax increase will be retained by the City of Carbondale to be used in funding General Fund operations.

During FY 2010, the City again approved an additional increase of ½ percent becoming effective July 1, 2010, bringing the Home Rule Sales Tax rate to 2 percent. The increased revenue will be used in part, to pay debt service on a General Obligation Bond used to finance the construction of a new Police facility.

During FY 2014, the City approved an additional increase of ¼ percent becoming effective July, 1, 2014, bringing the Home Rule Sales Tax rate to 2.25 percent. The increased revenue will be used to offset operating expense increases and will fund General Fund operations. The increases in 2015 and 2016 are due to the increase crossing fiscal years with future revenues expected to remain flat after the 2016 increase.

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

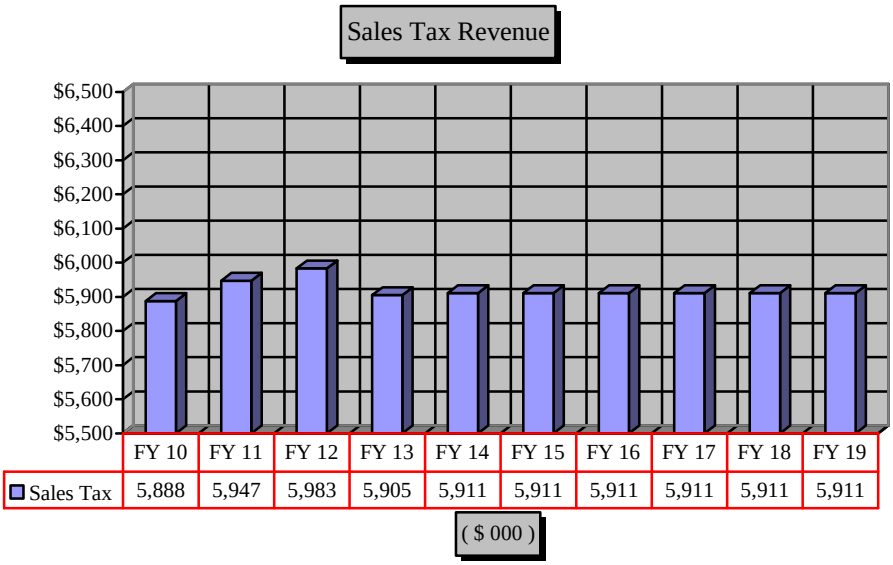


Home Rule Sales Tax	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	6,484,302	8,083,961	8,697,612	8,435,043	8,319,824
$ Increase (Decrease) from Prior Year	265,577	1,599,659	613,651	(262,569)	(115,219)
% Increase (Decrease) from Prior Year	4.2%	24.6%	7.6%	(3.0%)	(1.4%)
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	9,186,824	9,529,824	9,529,824	9,529,824	9,529,824
$ Increase (Decrease) from Prior Year	867,000	343,000	-0-	-0-	-0-
% Increase (Decrease) from Prior Year	10.4%	3.7%	0%	0%	0%

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

2. **Sales Tax**: General Fund, 1 percent tax with the same taxable basis as the 1 percent Home Rule Sales Tax plus licensed vehicles.

The economic downturn in calendar year 2008 and continuing into calendar year 2009 had a detrimental effect on City revenues. Retail Sales declined reflecting an approximate 6.1 percent decrease in Sales Tax revenue from FY 2007 levels. Sales have been slow to recover and we remain 4.5 percent below pre-downturn levels. Revenue levels are expected to remain flat through the next few years as the local recovery is lagging behind state and national levels. The slow recovery is due to a decline in enrollment and retention at Southern Illinois University and high unemployment in the region.



Sales Tax	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	5,888,434	5,947,704	5,983,923	5,905,361	5,911,388
$ Increase (Decrease) from Prior Year	78,538	59,270	36,219	(78,562)	6,027
% Increase (Decrease) from Prior Year	1.3%	1.0%	0.6%	(1.3%)	0.1%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	5,911,388	5,911,388	5,911,388	5,911,388	5,911,388
$ Increase (Decrease) from Prior Year	-0-	-0-	-0-	-0-	-0-
% Increase (Decrease) from Prior Year	0%	0%	0%	0%	0%

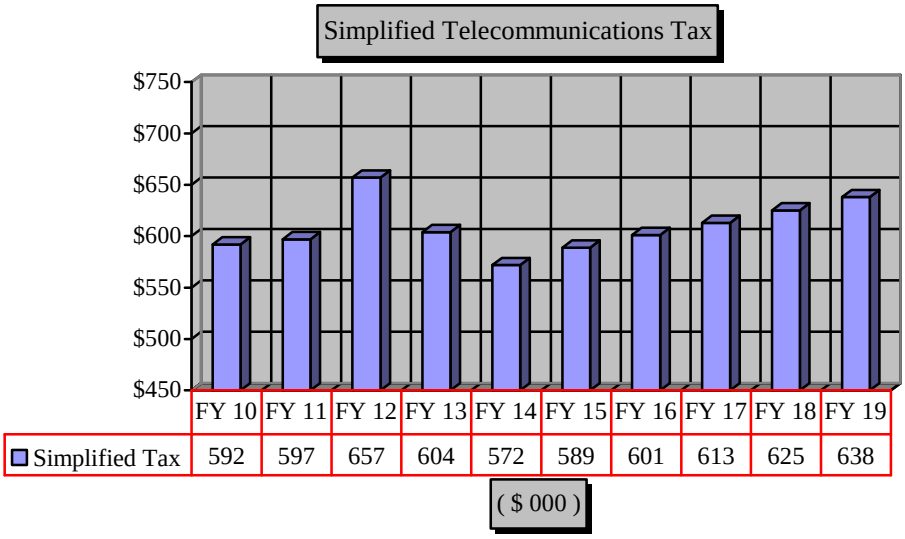
MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

3. **Simplified Telecommunications Tax**: General Fund, 5.75 percent Gross Receipts Tax.

In March 1993, the City adopted an ordinance which applies a utility tax to users of cellular telephones and transmissions of messages by magnetic and fiber optic methods.

On January 1, 2003, the City adopted the State of Illinois' "Simplified Tax". This new method of taxation on telecommunications is no longer administered and collected by the City, but by the State of Illinois and passed thru to the City. The new Simplified Tax collects taxes on all telephone revenue generated for long distance calls both in and out of State at a rate of 5.75 percent. The City's prior Utility Tax was only charged on intra state call revenues at a rate of 5 percent.

Recent losses in FY 2013 and FY 2014 are estimated to be the result of personal cell phones replacing residential land line phone services. Future year increases are based on anticipated inflationary increases in cell phone plan costs.

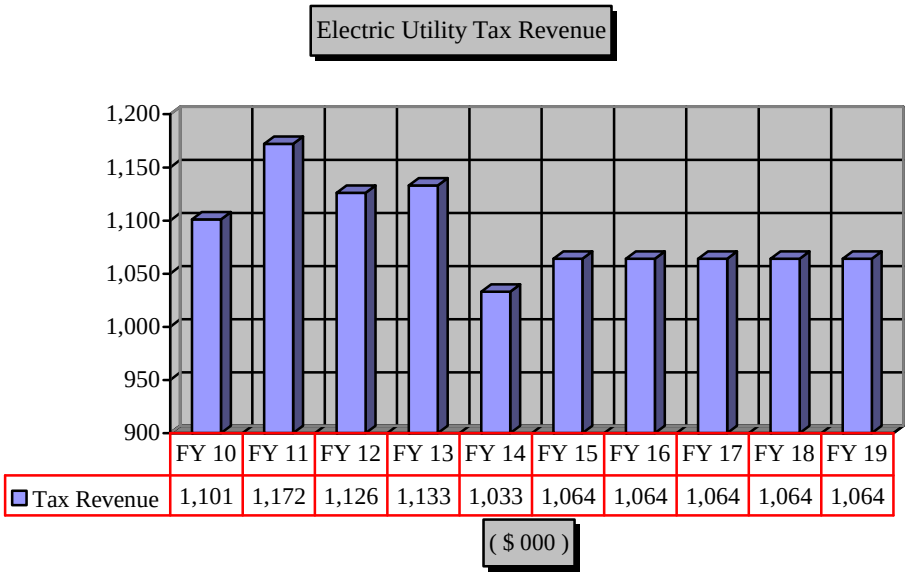


Simplified Telecommunications Tax	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	592,755	597,671	657,776	604,531	572,491
$ Increase (Decrease) from Prior Year	(139,900)	4,916	60,105	(53,245)	(32,040)
% Increase (Decrease) from Prior Year	(19.0%)	0.8%	10.0%	(8.1%)	(5.3%)
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	589,666	601,459	613,489	625,758	638,273
$ Increase (Decrease) from Prior Year	17,175	11,793	12,030	12,269	12,515
% Increase (Decrease) from Prior Year	3.0%	2.0%	2.0%	2.0%	2.0%

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

4. Electric Utility Tax: General Fund. The tax is based on kilowatt-hours (KWH) multiplied by per KWH rates at tiered consumption levels.

The revenue from this tax is generally affected by weather conditions as well as the number of days of sunlight. After a 4.0 percent drop in 2012 and a slight increase of 0.7 percent in 2013, a substantial drop in 2014 (due to mild heating and cooling seasons) an increase of 8.0 percent is expected in 2015 with a projection of flat revenues through 2019.

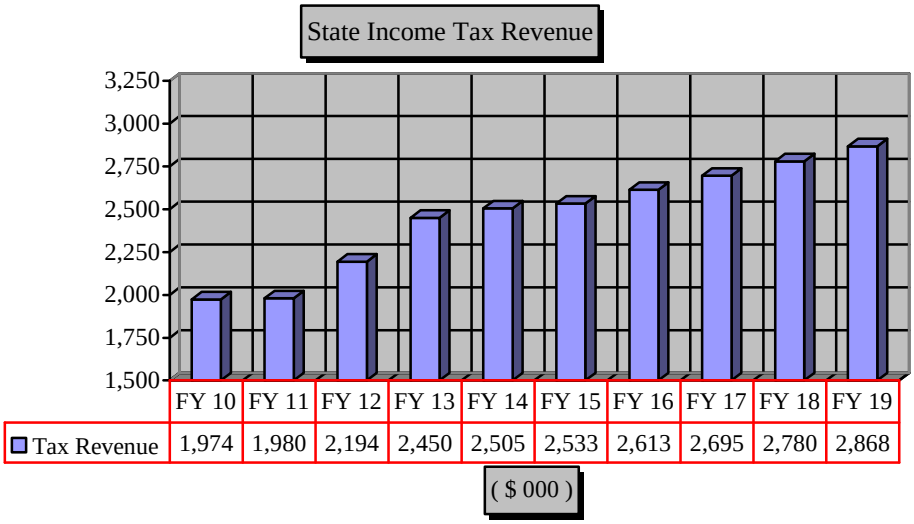


Electric Utility Tax Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	1,101,320	1,172,574	1,126,351	1,133,845	1,033,086
$ Increase (Decrease) from Prior Year	(4,727)	71,254	(46,223)	7,494	(100,759)
% Increase (Decrease) from Prior Year	(0.4%)	6.4%	(3.9)%	0.7%	(8.9%)
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	1,064,079	1,064,079	1,064,079	1,064,079	1,064,079
$ Increase (Decrease) from Prior Year	30,993	-0-	-0-	-0-	-0-
% Increase (Decrease) from Prior Year	3.0%	0%	0%	0%	0%

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

5. **State Income Tax**: General Fund, 5 percent for individuals, trusts and estates of Federal Income Tax adjusted gross income. The amount each municipality receives is based on the population. The population figures are determined by the latest U.S. Bureau of Census figures and are certified by the Illinois Secretary of State.

Beginning August 1, 1969, municipalities received one-twelfth of the net collections of all income tax received. On July 1, 1994, the share was increased to one-eleventh and again increased to one-tenth on July 1, 1995. The Illinois Municipal League (IML) provides projections for this revenue generally in early January of each year. Past experience has shown the IML projections to be fairly accurate. The declines in FY 2009 and FY 2010 were reflective of general economic conditions, poor profits and high unemployment. 2012 and 2013 grew at (10.8 percent) and (11.7 percent) respectively. Modest increases are expected for the foreseeable future. It should be noted that there may be changes in the way the state shares these funds which would have a (possibly severe) negative impact on revenues.



State Income Tax Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	1,974,215	1,980,876	2,194,575	2,450,781	2,505,048
$ Increase (Decrease) from Prior Year	(279,999)	6,661	213,699	256,206	54,267
% Increase (Decrease) from Prior Year	(12.4%)	0.3%	10.8%	11.7%	2.2%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	2,533,020	2,613,063	2,695,636	2,780,818	2,868,692
$ Increase (Decrease) from Prior Year	27,972	80,043	82,573	85,185	87,874
% Increase (Decrease) from Prior Year	1.1%	3.2%	3.2%	3.2%	3.2%

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

6. **Motor Fuel Tax**: Motor Fuel Tax Fund, 19.0¢ per gallon of gasoline and 21.5¢ per gallon of diesel fuel. The distribution of this tax to municipalities is based on a per capita rate system like the State Income Tax. The primary uses of these funds are for maintenance and capital improvements of streets.

The per capita rate for FY 2011 was $25.40. The last increase in the rate per gallon was effective in FY 1994. The MFT revenue has remained a fairly static source of revenue as average fuel economy continues to improve.

In addition, vehicle emissions inspection costs are paid out of the gross collections before the taxes are distributed to local governments.

Motor Fuel Tax receipts are anticipated lower due to the expiration of the "Illinois Jobs Now!" program instituted by the State of Illinois in 2009.

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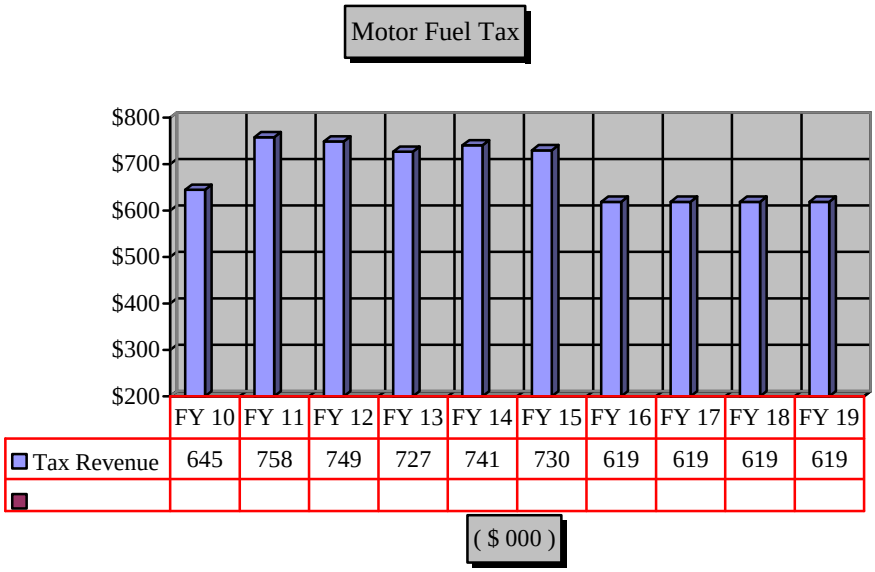


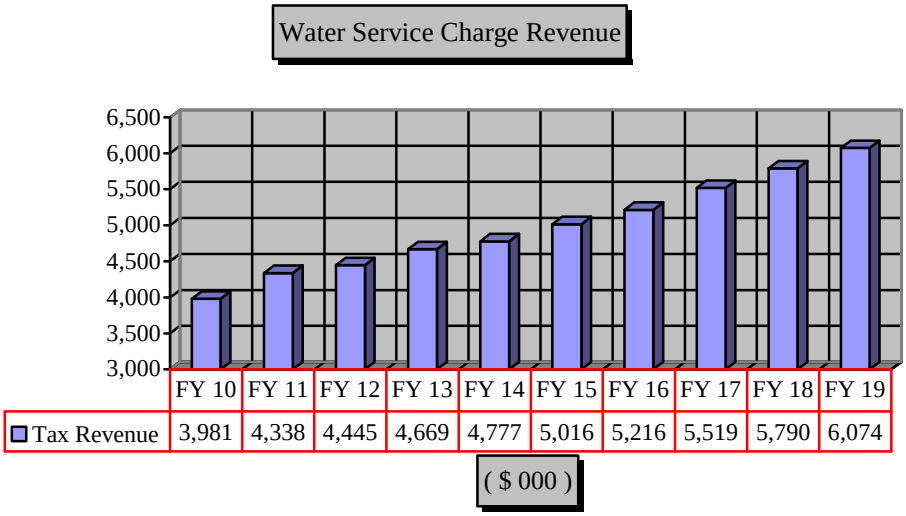
Motor Fuel Tax Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	645,993	758,718	749,428	727,953	741,953
$ Increase (Decrease) from Prior Year	(21,968)	112,725	(9,290)	(21,475)	14,000
% Increase (Decrease) from Prior Year	(3.2%)	17.4%	(1.2%)	(2.9%)	1.9%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	730,256	619,096	619,096	619,096	619,096
$ Increase (Decrease) from Prior Year	(11,697)	(111,160)	-0-	-0-	-0-
% Increase (Decrease) from Prior Year	(1.6%)	(15.2%)	0%	0%	0%

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

7. **Water Service Charges**: Waterworks and Sewerage Fund is a Enterprise Fund. During FY 2012 a consulting firm completed a study to determine necessary maintenance and improvement requirements to the City's water systems costs of the changes were estimated, determined and necessary rate increase were recommended and eventually implemented for the next 5 years. For residential customers a basic customer charge is $3.24 per month in FY 2012 increasing to $3.76 in FY 2016. The rate per 1,000 gallons is $3.69 increasing to $4.25 in FY 2016.

With the number of City residential customers remaining level from year to year the projected revenue increases are resulting from anticipated rate increases. Although the City sells most of its water to Southern Illinois University and three water districts, the growth in water consumption has not dramatically increased.

The rate increase is proposed through 2016 and at that time inflationary increases are projected to cover future maintenance and improvements to the City's water system.



Water Service Charge Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	3,981,710	4,338,571	4,445,785	4,669,208	4,777,330
$ Increase (Decrease) from Prior Year	184,211	356,861	107,214	223,423	108,122
% Increase (Decrease) from Prior Year	4.8%	8.9%	2.4%	5.0%	2.3%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	5,016,196	5,216,990	5,519,827	5,790,299	6,074,023
$ Increase (Decrease) from Prior Year	238,866	200,794	302,837	270,472	283,724
% Increase (Decrease) from Prior Year	5.0%	4.0%	5.8%	5.0%	5.0%

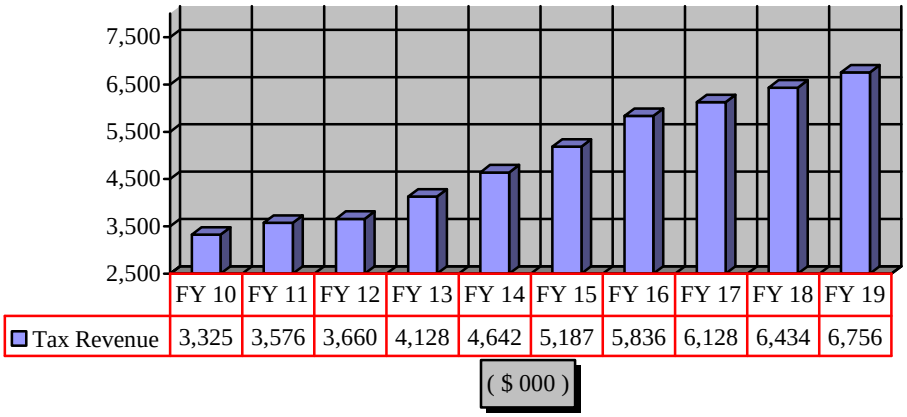
MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

8. **Sewer Service Charges:** Waterworks and Sewerage Fund, an Enterprise Fund, currently assesses a rate for sewerage usage of $3.56 per 1,000 gallons of water consumption. This rate was increased effective July 1, 2010 for FY 2011 revenue.

During FY 2007, Southern Illinois University negotiated a credit for evaporation lost in the cooling towers on campus buildings. This resulted in a material loss of revenue in sewer service charge. The volume of sewerage services is expected to remain mostly stable through FY 2016.

During FY 2012, the consulting firm also completed a study to determine necessary maintenance and improvement requirements to the City's sewer systems. Costs of the changes were estimated; determined and necessary rate increases were recommended and eventually implemented for the next 5 years. The structure for sewer rates is pretty much the same. The basic customer charge is $3.53 per month increasing to $5.03 in FY 2016. The rate per 1,000 gallons is $4.21 increasing to $6.00 in FY 2016. Reduced levels of increase are expected to continue through 2019. The sewer rates are higher because processing wastewater is more expensive than water alone and rate increases are also the reason for increases from prior years.

Sewer Service Charge Revenue



Sewer Service Charge Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	3,325,687	3,576,962	3,660,141	4,128,650	4,642,353
$ Increase (Decrease) from Prior Year	182,825	251,275	83,179	468,509	513,703
% Increase (Decrease) from Prior Year	5.8%	7.5%	2.3%	12.8%	12.4%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	5,187,809	5,836,285	6,128,099	6,434,504	6,756,230
$ Increase (Decrease) from Prior Year	545,456	648,476	291,814	306,405	321,726
% Increase (Decrease) from Prior Year	11.7%	12.5%	5.0%	5.0%	5.0%

MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

9. **City Customer Refuse Fees:** Solid Waste Management Fund, an Enterprise Fund, assesses a fee of $11.00 per month per user for residential curbside refuse pickup.

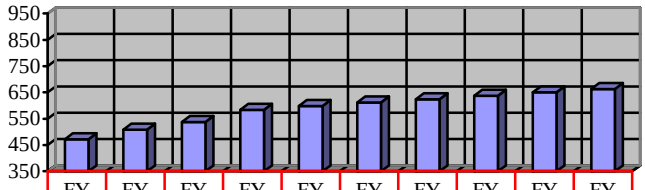
The rate was increased $.50 per month beginning May 1, 1997 (FY 1998); resulting in a monthly rate of $6.75. Since FY 1998, the costs of wages, health insurance, retirement and uniforms as well as operating supplies have continued to increase year to year. On June 2, 2006, the fee was increased from $6.75 to $7.25 per month. The increase was necessary to cover the increased cost of operations in the Solid Waste Management Fund, and is reflected in FY 2007 numbers.

Because of the continuing increases in the operating costs of providing refuse and recycling services, the fees were again increased. Effective July 1, 2008, the City Council approved an increase in the monthly refuse fee from $7.25 to $8.00. Further, the council approved additional increases from $8.00 to $8.75 per month effective May 1, 2009 and from $8.75 to $9.50 per month effective May 1, 2010. These increases are reflected in FY 2009 through FY 2011 numbers.

During FY 2012, the City Code related to refuse: collections, procedures, rate inclusions (equipment fees) as well as rate increase schedules was thoroughly studied and amended where needed. The basic pick up fee was increased to $11.00 moving to $11.40 over the next 3 years. Rate increases are projected to increase at a modest rate.

The number of refuse customers has increased in small, but steady, numbers each year. There are several private refuse service providers that concentrate more on commercial customers, but do provide backyard residential pick-up. The major reason for projected increases is annual inflationary rate increases.

City Customer Refuse Fees Revenue



	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY
Tax Revenue	472	508	538	584	598	612	624	637	650	663

($ 000)

City Customer Refuse Fee Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	472,764	508,111	538,625	584,978	598,800
$ Increase (Decrease) from Prior Year	51,394	35,347	30,514	46,353	13,822
% Increase (Decrease) from Prior Year	12.1%	7.4%	6.0%	8.6%	2.4%
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	612,572	624,823	637,320	650,066	663,068
$ Increase (Decrease) from Prior Year	13,772	12,251	12,497	12,746	13,002
% Increase (Decrease) from Prior Year	2.3%	2.0%	2.0%	2.0%	2.0%

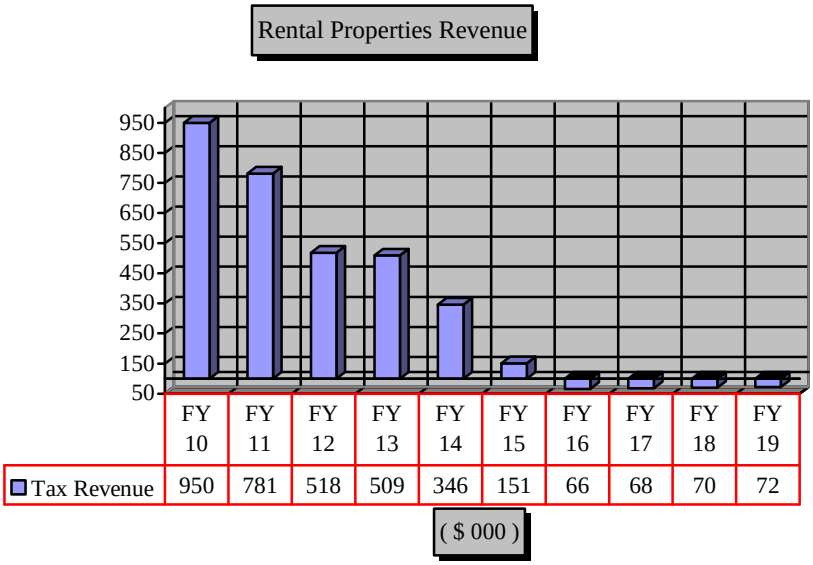
MAJOR REVENUE SOURCES
Descriptions, Projection Assumptions and Trends

10. **Rental Revenues:** Rental Properties Fund: University City Complex and the Old ICRR Depot.

In order to improve the profitability of the enterprise operation, rental rate increases for the current tenants began during FY 1999 and will continue through FY 2017. The projected rental rates have been researched and are found to be competitive in the not-for-profit tenant rental market.

In order to make the buildings more marketable and in compliance with ADA standards, elevators in three of the buildings at the University City Complex will need to be installed in the near future.

The reason for the drop in FY 2011 and FY 2012 are the sale of one property and the demolition of another. Future year reductions are due to the State Crime Lab leaving the facility they rent in 2014. At this time there are no prospective tenants for the vacancies. The City is looking for replacement tenants and will adjust projections when the vacancy is filled.



Rental Revenue	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Estimated Actual FY 2014
Revenue Amount	950,212	781,744	518,501	509,476	346,117
$ Increase (Decrease) from Prior Year	180,934	(168,468)	(263,243)	(9,025)	(163,359)
% Increase (Decrease) from Prior Year	23.5%	(17.7%)	(33.6%)	(1.7%)	(32.1%)
	Budgeted FY 2015	**Projected FY 2016**	**Projected FY 2017**	**Projected FY 2018**	**Projected FY 2019**
Revenue Amount	151,909	66,433	68,420	70,467	72,616
$ Increase (Decrease) from Prior Year	(194,208)	(85,476)	1,987	2,047	2,149
% Increase (Decrease) from Prior Year	(56.1%)	(56.3%)	3.0%	3.0%	3.0%

BUDGET SUMMARIES
SECTION FOUR

The Budget Summaries Section Four of this budget document includes the Financial Summaries that combine all the City's funds. Information regarding the number of full time equivalent employees is also included in this section.

Carbondale Downtown Development

In March 2014, the City Council approved a tax increment financing agreement between the City and Tartan Realty for the property located at 710 South Illinois Avenue. Tartan Reality has plans to build a four-story, mixed-use building with space available for student housing on the upper floors and retail shops or restaurants on the ground floor. Purchase of the property and demolition of the existing structures is proposed to occur later this spring and construction is scheduled to begin in late summer.

CITY OF CARBONDALE, ILLINOIS
CONSOLIDATED STATEMENT OF BUDGETED REVENUES, EXPENDITURES, OTHER FINANCING SOURCES AND USES AND CHANGES IN FUND BALANCES
FY 2015 BUDGET

	GOVERNMENTAL FUND TYPES	*PROPRIETARY FUND TYPES*	*TOTAL CONSOLIDATED FUNDS*
Total Revenues	27,516,505	15,487,554	43,004,059
Total Expenditures	28,066,233	19,999,399	48,065,632
Excess of Revenues over (under) Expenditures	(549,728)	(4,511,845)	(5,061,573)
Total Other Financing Sources (Uses)	0	0	0
Net Increase in Fund Balance or (Decrease in Fund Balance needed to finance Expenditures)	(549,728)	(4,511,845)	(5,061,573)
Non-Cash Credits for Depreciation, Prepaid Bond Expenses and Loss on Disposition of Fixed Assets	0	2,110,940	2,110,940
Total Net Increase (Decrease) in Fund Balances	(549,728)	(2,400,905)	(2,950,633)
Fund Balance, Beginning May 1, 2014	11,793,168	13,486,167	25,279,335
Fund Balance, Ending April 30, 2015	11,243,440	11,085,262	22,328,702

CITY OF CARBONDALE, IL
ALL GOVERNMENTAL FUND TYPES
COMBINED STATEMENT OF BUDGETED REVENUES,
EXPENDITURES, OTHER FINANCING SOURCES AND USES,
AND CHANGES IN FUND BALANCES
FY 2015 BUDGET

	GENERAL FUND	***MOTOR FUEL TAX***
Revenues:		
General Property Taxes	941,148	0
Sales and Service Taxes	18,383,557	0
Intergovernmental Revenues	4,131,793	730,256
Franchise Taxes and Licenses	500,350	0
Fines	632,200	0
Use of Money and Property	72,977	65,124
Service Charges, Permits and Fees	863,656	0
Property Owner Contributions and Assessments	0	0
Total Revenues	25,525,681	795,380
Expenditures:		
General Government	1,642,093	0
Administrative Services Department	617,148	0
Finance Department	978,904	0
Police Department	9,642,229	0
Fire Department	3,698,375	0
Development Services	1,800,176	0
Public Works	2,926,752	548,751
Community Services	2,610,618	0
Community Investments	0	0
Debt Service	0	0
Total Expenditures	23,916,295	548,751
Excess of Revenues Over (Under) Expenditures	1,609,386	246,629
Other Financing Sources (Uses):		
Transfers From Other Funds	25,000	0
Transfers To Other Funds	(1,606,289)	(450,000)
Loan Proceeds	0	0
Bond Proceeds	0	0
Total Other Financing Sources (Uses)	(1,581,289)	(450,000)
Total Net Increase (Decrease) in Fund Balance	28,097	(203,371)
Fund Balances, Beginning May 1, 2014	7,235,924	1,350,338
Fund Balances, Ending April 30, 2015	7,264,021	1,146,967

TIF District #1	TIF District #2	TIF District #3	DEBT SERVICE FUND	COMMUNITY INVESTMENT FUNDS	TOTAL GOVT'L FUNDS FY ENDING April 30, 2015
184,333	20,616	2,037	0	0	1,148,134
0	0	0	0	392,500	18,776,057
0	0	0	0	591,852	5,453,901
0	0	0	0	0	500,350
0	0	0	0	0	632,200
553	62	0	1,331	2,160	142,207
0	0	0	0	0	863,656
0	0	0	0	0	0
184,886	20,678	2,037	1,331	986,512	27,516,505
118,938	45,002	0	0	0	1,806,033
0	0	0	0	0	617,148
0	0	0	0	0	978,904
0	0	0	0	0	9,642,229
0	0	0	0	0	3,698,375
0	0	0	0	0	1,800,176
0	0	0	0	0	3,475,503
0	0	0	0	0	2,610,618
0	0	0	0	1,169,040	1,169,040
0	0	0	2,268,207	0	2,268,207
118,938	45,002	0	2,268,207	1,169,040	28,066,233
65,948	(24,324)	2,037	(2,266,876)	(182,528)	(549,728)
0	10,000	0	2,250,159	100,000	2,385,159
(35,000)	0	0	0	(293,870)	(2,385,159)
0	0	0	0	0	0
0	0	0	0	0	0
(35,000)	10,000	0	2,250,159	(193,870)	0
30,948	(14,324)	2,037	(16,717)	(376,398)	(549,728)
256,942	10,018	(7,165)	2,567,580	379,531	11,793,168
287,890	(4,306)	(5,128)	2,550,863	3,133	11,243,440

CITY OF CARBONDALE, IL
ALL PROPRIETARY FUND TYPES
COMBINED STATEMENT OF BUDGETED REVENUES,
EXPENDITURES, OTHER FINANCING SOURCES AND USES,
AND CHANGES IN WORKING FUND BALANCES
FY 2015 BUDGET

WATERWORKS AND SEWERAGE FUND

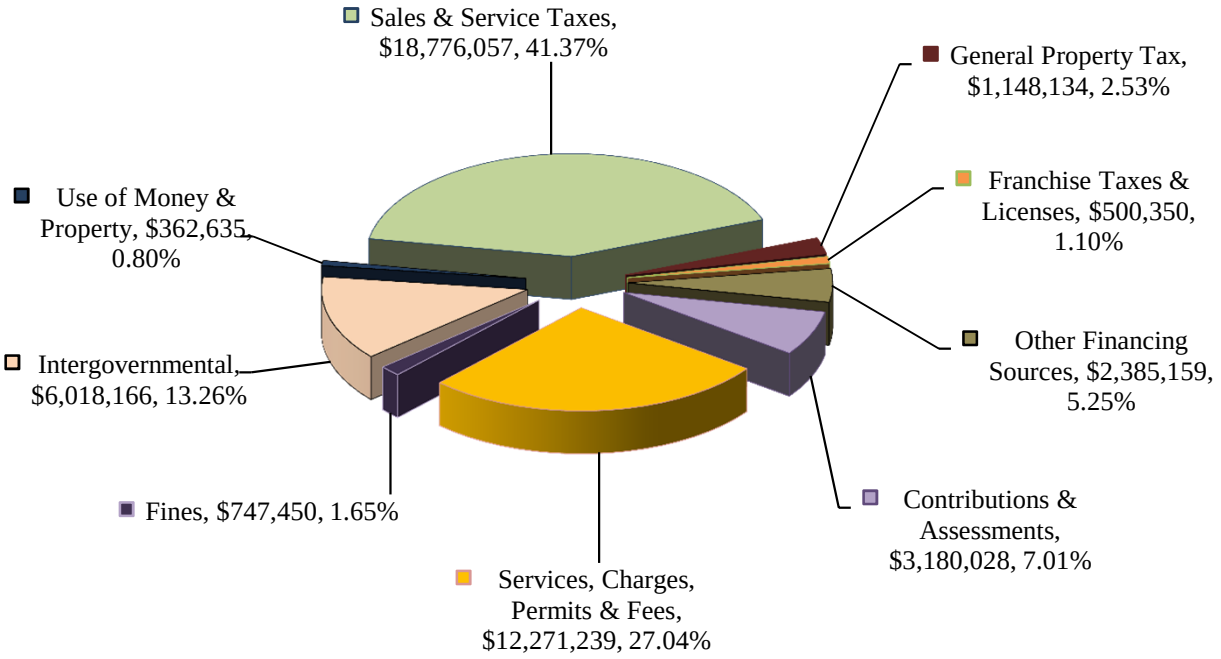
	TOTAL W & S	***OPERATING ACCOUNT***
Revenues:		
Intergovernmental Revenues	564,265	0
Fines	0	0
Use of Money and Property	66,849	65,839
Service Charges, Permits and Fees	10,609,375	10,609,375
Contributions and Assessments	0	0
Total Revenues	11,240,489	10,675,214
Expenditures:		
Operating		
Public Works	8,182,756	8,182,756
Finance	0	0
General Government	0	0
Community Investments	5,904,380	0
Debt Service	1,154,395	0
Total Expenditures	15,241,531	8,182,756
Excess of Revenues Over (Under) Expenditures	(4,001,042)	2,492,458
Other Financing Sources (Uses):		
Transfers From Other Funds	0	0
Transfers To Other Funds	0	0
Transfers (To) From Operating Account	0	(4,386,878)
Transfers (To) From Non Operating Accounts	0	0
Loan Proceeds	0	0
Bond Proceeds	0	0
Total Other Financing Sources (Uses)	0	(4,386,878)
Net Increase in Fund Balances or (Decrease in Fund Balances Needed to Finance Expenditures)	(4,001,042)	(1,894,420)
Non-Cash Credits for Depreciation, Prepaid Bond Expense and Loss on Disposition of Fixed Assets	1,926,157	1,929,736
Total Net Increase (Decrease) in Fund Balances	(2,074,885)	35,316
Working Fund Balances, Beginning May 1, 2014	10,568,143	663,140
Working Fund Balances, Ending April 30, 2015	8,493,258	698,456

COMMUNITY INVESTMENT REPLACEMENT ACCOUNT	DEBT SERVICE	PARKING SYSTEM OPERATIONS FUND	SOLID WASTE MANAGEMENT FUND	RENTAL PROPERTIES FUND	HEALTH REIMBURSEMENT FUND	TOTAL PROPRIETARY FUNDS FY ENDING April 30, 2015
564,265	0	0	0	0	0	564,265
0	0	115,250	0	0	0	115,250
1,010	0	400	495	151,909	775	220,428
0	0	167,375	630,833	0	0	11,407,583
0	0	0	286,318	0	2,893,710	3,180,028
565,275	0	283,025	917,646	151,909	2,894,485	15,487,554
0	0	0	942,268	404,623	0	9,529,647
0	0	290,520	0	0	0	290,520
0	0	0	0	0	2,934,257	2,934,257
5,904,380	0	186,200	0	0	0	6,090,580
0	1,154,395	0	0	0	0	1,154,395
5,904,380	1,154,395	476,720	942,268	404,623	2,934,257	19,999,399
(5,339,105)	(1,154,395)	(193,695)	(24,622)	(252,714)	(39,772)	(4,511,845)
0	0	0	0	0	0	0
0	0	0	0	0	0	0
3,260,761	1,126,117	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
3,260,761	1,126,117	0	0	0	0	0
(2,078,344)	(28,278)	(193,695)	(24,622)	(252,714)	(39,772)	(4,511,845)
0	(3,579)	67,642	64,109	53,032	0	2,110,940
(2,078,344)	(31,857)	(126,053)	39,487	(199,682)	(39,772)	(2,400,905)
9,064,065	840,938	260,755	449,959	1,133,706	1,073,604	13,486,167
6,985,721	809,081	134,702	489,446	934,024	1,033,832	11,085,262

CITY OF CARBONDALE, ILLINOIS
TOTAL REVENUES AND
OTHER FINANCING SOURCES BY FUND
ALL CITY FUNDS

	ACTUAL FY 2013	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	24,280,457	24,888,619	24,861,104	25,550,681
SPECIAL REVENUE FUNDS:				
Motor Fuel Tax Fund	745,270	626,517	807,078	795,380
TIF District #1	184,021	185,762	184,886	184,886
TIF District #2	53,000	46,560	13,521	30,678
TIF District #3	0	0	2,037	2,037
TOTAL SPECIAL REVENUE FUNDS	982,291	858,839	1,007,522	1,012,981
DEBT SERVICE FUND	2,105,860	3,871,679	3,869,661	2,251,490
COMMUNITY INVESTMENT FUNDS:				
Local Improvement Fund	1,097,219	1,035,714	995,903	1,086,512
TOTAL GOVERNMENTAL FUND TYPES	28,465,827	30,654,851	30,734,190	29,901,664
PROPRIETARY FUND TYPES:				
Waterworks and Sewerage Fund	9,341,665	19,677,298	20,467,956	11,240,489
Parking System Operations Fund	223,118	220,560	291,817	283,025
Solid Waste Management Fund	1,006,177	885,730	892,451	917,646
Rental Properties Fund	509,476	323,647	346,117	151,909
Health Reimbursement Fund	3,115,369	2,894,184	2,847,241	2,894,485
TOTAL PROPRIETARY FUND TYPES	14,195,805	24,001,419	24,845,582	15,487,554
TOTAL REVENUE AND OTHER FINANCING SOURCES	42,661,632	54,656,270	55,579,772	45,389,218
NON-CASH CREDITS FOR DEPRECIATION, PREPAID BOND EXPENSES AND LOSS ON DISPOSITION OF FIXED ASSETS	2,137,572	2,142,559	2,114,519	2,110,940
USE OF FUND BALANCES	(769,905)	5,135,797	(285,750)	2,950,633
TOTAL ALL CITY FUNDS	**44,029,299**	**61,934,626**	**57,408,541**	**50,450,791**

TOTAL FY 2015 Budgeted Revenues and Other Financing Sources



TOTAL: $45,389,218

Sales & Service Taxes:
1% State Collected Retail Sales Tax
2 (1/4) % Home Rule Sales Tax
5% Utility Tax
Municipal Motor Fuel Tax
Hotel/Motel Tax

Use of Money & Property:
Interest Earnings
Rental & Sale of City Owned Property

Intergovernmental:
Illinois State Income Tax
Corporate Personal Property
Replacement Taxes
State and Federal Grants
State Collected Motor Fuel Tax

Fines;
City Court Ordinance Violations

General Property Tax:
Real Estate Tax Levies for Police
Pension Fund
Property Tax Increments on Special Tax
Allocation Funds

Franchise Taxes & Licenses:
Telephone & Cable Franchise
Taxes: Liquor Licenses & Other
Miscellaneous Business Licenses

Service Charges, Permits & Fees:
Fees for Services provided by Police, Fire
& Public Works; Water, Sewer, Refuse
Recycling & Parking Meters and Permits

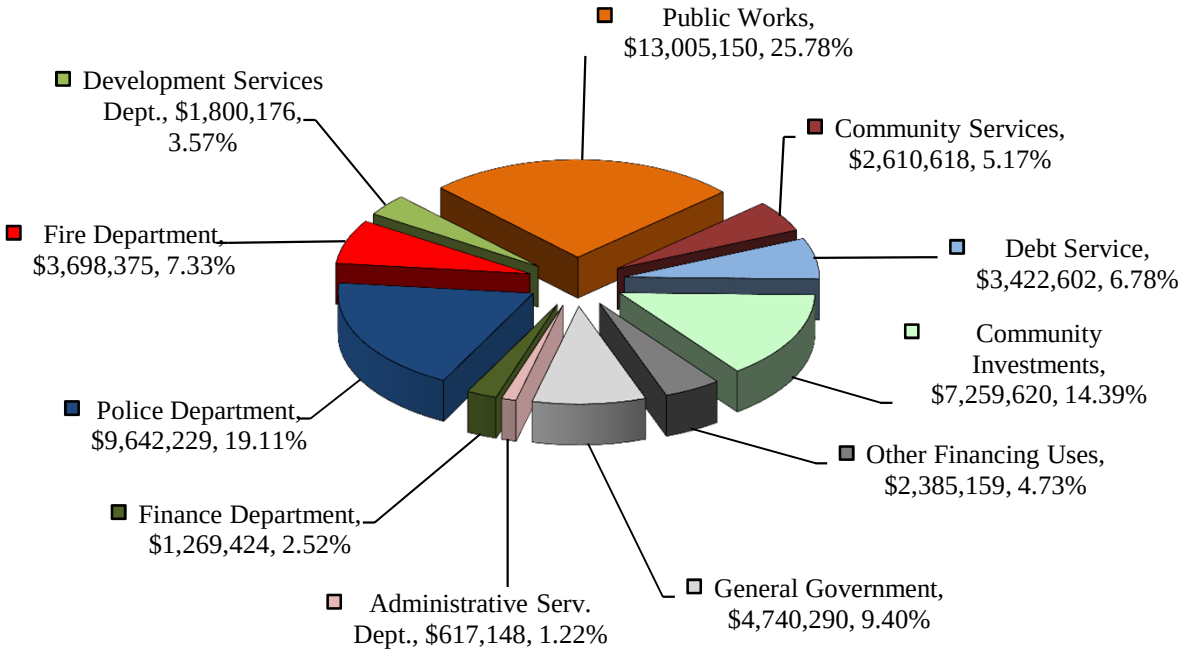
Contributions Assessments
Recycling Assessment to Solid Waste Customers

Other Financing Sources:
Financing for Major Capital Improvements & Equipment
Interfund Transfers

CITY OF CARBONDALE, ILLINOIS
TOTAL EXPENDITURES AND
OTHER FINANCING USES BY FUND
ALL CITY FUNDS

	ACTUAL FY 2013	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
GOVERNMENTAL FUND TYPES:				
GENERAL FUND	24,754,622	25,571,050	25,597,673	25,522,584
SPECIAL REVENUE FUNDS:				
Motor Fuel Tax Fund	679,039	898,369	677,286	998,751
TIF District #1	176,895	173,738	147,519	153,938
TIF District #2	43,878	26,502	12,625	45,002
TIF District #3	9,202	0	0	0
TOTAL SPECIAL REVENUE FUNDS	909,014	1,098,609	837,430	1,197,691
DEBT SERVICE FUND	2,269,019	4,042,940	4,055,387	2,268,207
COMMUNITY INVESTMENT FUNDS	967,355	4,818,173	3,742,853	1,462,910
TOTAL GOVERNMENTAL FUND TYPES	28,900,010	35,530,772	34,233,343	30,451,392
PROPRIETARY FUND TYPES:				
Waterworks and Sewerage Fund	11,135,014	22,093,168	19,055,479	15,241,531
Parking System Operations Fund	261,893	330,448	286,892	476,720
Solid Waste Management Fund	900,581	928,403	864,195	942,268
Rental Properties Fund	505,723	452,539	405,696	404,623
Health Reimbursement Fund	2,326,078	2,599,296	2,562,936	2,934,257
TOTAL PROPRIETARY FUND TYPES	15,129,289	26,403,854	23,175,198	19,999,399
TOTAL ALL CITY FUNDS	**44,029,299**	**61,934,626**	**57,408,541**	**50,450,791**

FY 2015 Budgeted Expenditures & Other Financing Uses by Department



TOTAL: $50,450,791

General Government
Provides for basic central policy and administrative functions such as Mayor & City Council, City Manager, City Attorney and City Clerk. Provides funding for Economic Development, the Special Tax Allocation Funds and for the payment of claims and premiums of the Group Health Insurance Fund

Community Services
Provides funding for community based social service agencies and organizations
Provides funding for economic and downtown organizations, transportations agencies and rent subsidies.
Provides pass through of sales tax revenues to fund improvements for the local high school and univeristy

Administrative Services
Human Resources and operation of City Hall/Civic Center, Community Relations (including Affirmative Action and Equal Employment Opportunity)

Finance Department
Financial Management (Purchasing, Accounting and Revenue), Information Systems, Parking Services

Debt Service
Provides for Bond and Loan principal, interest and agent fees

Police Department
Patrol and traffic services, investigations victim assistance, juvenile services and animal control

Fire Department
Fire suppression, fire prevention, emergency management services

Development Services
Building and Neighborhood Services (building permits, housing inspections, litter and weed violations, etc.) Planning Services (zoning, historical preservation, dwontown development, etc.)

Public Works
Engineering and Administration, Street Maintenance, Water Treatment and Distribution, Sanitary Sewage Collection and Treatments, Solid Waste Collection and Disposals, Cemeteries, Equipment and Building Mainenace, Cedar lake, Municipal Rental Properties

Community Investment Program
Public buildings, parking system, sanitary sewers, storm sewers, street, sidewalks, the water system and special projects

Other Financing Uses
Provides for transfers from one fund to another and for the costs associated with bond refundings

CITY OF CARBONDALE
DEPARTMENTAL EXPENDITURES
ALL COMBINED FUNDS

Fund No.	Division Number		ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015
		GENERAL GOVERNMENT DEPT.				
01	40000	Mayor and Council	65,441	85,917	62,760	71,771
01	40001	City Manager	237,165	293,016	257,457	259,656
01	40002	City Clerk	128,061	135,769	151,567	146,415
01	40003	City Attorney	336,711	356,625	345,288	362,599
01	40006	Economic Development	98,713	110,681	107,574	121,381
01	40010	Support Services	1,088,108	702,635	722,172	680,271
14	41401	TIF District #1	98,895	122,238	110,014	118,938
15	41501	TIF District #2	43,878	26,502	12,625	45,002
16	41601	TIF District #3	9,202	0	0	0
79	47900	Group Health Insurance	2,326,078	2,599,296	2,562,936	2,934,257
		TOTAL	4,432,252	4,432,679	4,332,393	4,740,290
		ADMINISTRATIVE SERVICES DEPT.				
01	40005	Human Resources	299,325	294,485	305,464	304,520
01	40015	City Hall/Civic Center	462,827	320,263	315,705	312,628
		TOTAL	762,152	614,748	621,169	617,148
		FINANCE DEPT.				
01	40030	Financial Management	481,819	555,345	554,194	549,588
01	40033	Information Systems	369,151	400,574	401,401	429,316
71	47100	Public Parking Services	261,838	330,448	286,892	290,520
		TOTAL	1,112,808	1,286,367	1,242,487	1,269,424
		POLICE DEPT.				
01	40101	Police Protection	8,977,675	9,481,903	9,394,371	9,642,229
		TOTAL	8,977,675	9,481,903	9,394,371	9,642,229
		FIRE DEPT.				
01	40151	Fire Protection	3,563,284	4,140,616	4,210,272	3,601,412
01	40161	Emergency Management	70,729	70,085	65,725	96,963
		TOTAL	3,634,013	4,210,701	4,275,997	3,698,375
		DEVELOPMENT SERVICES DEPT.				
01	40200	Development Management	188,905	169,070	173,946	809,710
01	40210	Building and Neighborhood Services	1,051,629	1,294,054	1,365,923	731,114
01	40220	Planning	214,604	246,107	232,316	259,352
		TOTAL	1,455,138	1,709,231	1,772,185	1,800,176
		PUBLIC WORKS DEPT.				
01	40300	Engineering and Administration	227,464	(22,424)	(1,499)	16,334
01	40310	Equipment Maintenance	272,074	221,901	226,149	239,823
01	40330	Building Maintenance	430	505,635	504,191	513,336
01	40350	Street Maintenance	1,713,622	1,775,770	1,762,653	1,792,826
01	40370	Cemeteries	206,778	215,931	221,619	214,783
01	40390	Forestry Management	121,698	145,836	147,169	149,650
11	41013	MFT Operating & Maintenance	229,039	448,369	227,286	548,751
70	47000	Support Services	2,870,888	2,727,042	2,779,955	2,855,754
70	47002	Lake Management	269,414	220,662	220,229	216,525
70	47009	Central Laboratory	397,959	413,640	425,567	412,723
70	47011	Water Treatment Plant	1,283,267	1,292,335	1,263,665	1,323,429
70	47015	Water Distribution	412,208	723,569	599,219	715,414
70	47019	Meter Services	257,966	267,425	266,455	281,201
70	47021	Sewer Collection	359,615	363,433	345,633	360,493
70	47022	Southeast Wastewater Treatment Plant	890,156	920,926	905,555	961,967
70	47023	Northwest Wastewater Treatment Plant	990,082	1,126,285	1,085,049	985,179
70	47025	Sewage Lift Stations	61,149	69,582	66,350	70,071
72	47200	Refuse & Recycling Services	900,581	928,403	864,195	942,268
73	47300	Municipal Rental Properties	505,723	452,539	405,696	404,623
		TOTAL	11,970,113	12,796,859	12,315,136	13,005,150

CITY OF CARBONDALE
DEPARTMENTAL EXPENDITURES
ALL COMBINED FUNDS

Fund No.	*Division Number*		*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
		COMMUNITY SERVICES				
01	40425	Agencies and Organizations	2,543,962	2,636,809	2,636,809	2,610,618
		TOTAL	2,543,962	2,636,809	2,636,809	2,610,618
		DEBT SERVICE				
30	43012	2003 G.O. Refunding Bonds	381,340	380,150	379,976	0
30	43014	2006 G. O.Street Improvement Bonds	771,375	769,515	769,415	770,615
30	43015	2010 G.O. Bonds Public Safety Facility	592,612	605,248	618,519	605,442
30	43016	2011 G.O. Refunding/Fire Station Bonds	523,692	517,900	517,800	512,200
30	43017	2013 G.O. Refunding Bonds	0	50,127	49,677	379,950
70	47049	Water and Sewer Bonds and Loans	1,081,312	7,983,527	7,821,571	1,154,395
		TOTAL	3,350,331	10,306,467	10,156,958	3,422,602
		COMMUNITY INVESTMENTS				
40	44007	CIP and Replacement	649,060	4,516,008	3,440,688	1,169,040
70	47044	Wastewater System - CIP & Replacement	556,610	1,277,380	581,413	3,295,500
70	47045	Water System - CIP & Replacement	1,704,388	4,707,362	2,694,818	2,608,880
71	47150	Parking System - CIP & Replacement	55	0	0	186,200
		TOTAL	2,910,113	10,500,750	6,716,919	7,259,620
		OTHER FINANCING USES				
01	40900	Transfer to Other Funds	2,034,447	1,434,447	1,434,447	1,606,289
11	41013	MFT Operating & Materials	450,000	450,000	450,000	450,000
14	41401	TIF District #1	78,000	51,500	37,505	35,000
15	41501	TIF District #2	0	0	0	0
16	41601	TIF District #3	0	0	0	0
30	43012	2003 G.O. Refunding Bonds	0	1,720,000	1,720,000	0
40	44007	CIP and Replacement	318,295	302,165	302,165	293,870
			2,880,742	3,958,112	3,944,117	2,385,159
		GRAND TOTALS	44,029,299	61,934,626	57,408,541	50,450,791

FUND NO. REFERENCE

01 - General Fund
11 - Motor Fuel Tax Fund
14 - Tax Increment Fund #1
15 - Tax Increment Fund #2
16 - Tax Increment Fund #3
30 - Debt Service Fund
40 - Local Improvements Fund
70 - Waterworks and Sewerage Fund
71 - Parking System Operation Fund
72 - Solid Waste Management Fund
73 - Rental Properties Fund
79 - Self Insurance Fund

CITY OF CARBONDALE
EXPENDITURES BY FUND

DIV. #	DIVISION NAME	ACTUAL FY2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY2014	APPROVED BUDGET FY 2015
	GENERAL FUND				
40000	Mayor and Council	65,441	85,917	62,760	71,771
40001	City Manager	237,165	293,016	257,457	259,656
40002	City Clerk	128,061	135,769	151,567	146,415
40003	City Attorney	336,711	356,625	345,288	362,599
40005	Human Resources	299,325	294,485	305,464	304,520
40006	Economic Development	98,713	110,681	107,574	121,381
40010	Support Services	1,088,108	702,635	722,172	680,271
40015	City Hall/Civic Center	462,827	320,263	315,705	312,628
40030	Financial Management	481,819	555,345	554,194	549,588
40033	Information Systems	369,151	400,574	401,401	429,316
40101	Police Protection	8,977,675	9,481,903	9,394,371	9,642,229
40151	Fire Protection	3,563,284	4,140,616	4,210,272	3,601,412
40161	Emergency Management	70,729	70,085	65,725	96,963
40200	Development Management	188,905	169,070	173,946	809,710
40210	Building and Neighborhood Services	1,051,629	1,294,054	1,365,923	731,114
40220	Planning Services	214,604	246,107	232,316	259,352
40300	Engineering and Administration	227,464	(22,424)	(1,499)	16,334
40310	Equipment Maintenance	272,074	221,901	226,149	239,823
40330	Building Maintenance	430	505,635	504,191	513,336
40350	Street Maintenance	1,713,622	1,775,770	1,762,653	1,792,826
40370	Cemetery	206,778	215,931	221,619	214,783
40390	Forestry Management	121,698	145,836	147,169	149,650
40425	Agencies & Organizations	2,543,962	2,636,809	2,636,809	2,610,618
40900	Transfers to Other Funds	2,034,447	1,434,447	1,434,447	1,606,289
	Total General Fund	24,754,622	25,571,050	25,597,673	25,522,584
	MOTOR FUEL TAX FUND				
41013	MFT Operating & Maintenance	679,039	898,369	677,286	998,751
	Total Motor Fuel Tax Fund	679,039	898,369	677,286	998,751
	TAX INCREMENT FUND #1				
41401	TIF District #1	176,895	173,738	147,519	153,938
	Total Tax Increment Fund #1	176,895	173,738	147,519	153,938
	TAX INCREMENT FUND #2				
41501	TIF District #2	43,878	26,502	12,625	45,002
	Total Tax Increment Fund #2	43,878	26,502	12,625	45,002
	TAX INCREMENT FUND #3				
41601	TIF District #3	9,202	0	0	0
	Total Tax Increment Fund #3	9,202	0	0	0
	DEBT SERVICE FUND				
43012	2003 G.O. Refunding Bonds	381,340	2,100,150	2,099,976	0
43014	2006 G.O. Street Improvement Bonds	771,375	769,515	769,415	770,615
43015	2010 G.O. Bond Police Station	592,612	605,248	618,519	605,442
43016	2011 G.O. Refunding Bond/Fire/Station	523,692	517,900	517,800	512,200
43017	2013 G.O. Refunding Bonds	0	50,127	49,677	379,950
	Total Debt Service Fund	2,269,019	4,042,940	4,055,387	2,268,207

CITY OF CARBONDALE
EXPENDITURES BY FUND

DIV. #	DIVISION NAME	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	APPROVED BUDGET FY 2015
	LOCAL IMPROVEMENT FUND				
44007	CIP & Replacement	967,355	4,818,173	3,742,853	1,462,910
	WATERWORKS AND SEWERAGE FUND				
47000	Support Services	2,870,888	2,727,042	2,779,955	2,855,754
47002	Lake Management	269,414	220,662	220,229	216,525
47009	Central Laboratory	397,959	413,640	425,567	412,723
47011	Water Treatment Plant	1,283,267	1,292,335	1,263,665	1,323,429
47015	Water Distribution	412,208	723,569	599,219	715,414
47019	Meter Services	257,966	267,425	266,455	281,201
47021	Sewer Collection	359,615	363,433	345,633	360,493
47022	Southeast Wastewater Treatment Plant	890,156	920,926	905,555	961,967
47023	Northwest Wastewater Treatment Plant	990,082	1,126,285	1,085,049	985,179
47025	Sewage Lift Stations	61,149	69,582	66,350	70,071
47044	Wastewater System - CIP & Replacement	556,610	1,277,380	581,413	3,295,500
47045	Water System - CIP & Replacement	1,704,388	4,707,362	2,694,818	2,608,880
47049	Water and Sewer Bonds and Loans	1,081,312	7,983,527	7,821,571	1,154,395
	Total Waterworks & Sewerage Fund	11,135,014	22,093,168	19,055,479	15,241,531
	PARKING SYSTEM OPERATIONS FUND				
47100	Public Parking Services	261,838	330,448	286,892	290,520
47150	Parking System - CIP & Replacement	55	0	0	186,200
	Total Parking System Operations Fund	261,893	330,448	286,892	476,720
	SOLID WASTE MANAGEMENT FUND				
47200	Refuse & Recycling Services	900,581	928,403	864,195	942,268
	RENTAL PROPERTIES FUND				
47300	Municipal Rental Properties	505,723	452,539	405,696	404,623
	HEALTH REIMBURSEMENT FUND				
47900	Group Health Insurance	2,326,078	2,599,296	2,562,936	2,934,257
	TOTAL FUNDS PRIMARY GOVERNMENT	44,029,299	61,934,626	57,408,541	50,450,791
	COMPONENT UNIT				
49500	Carbondale Public Library	947,505	1,050,490	1,169,810	1,078,000
	TOTAL ALL FUNDS	44,976,804	62,985,116	58,578,351	51,528,791

CITY OF CARBONDALE, IL
SUMMARY BY LINE ITEM EXPENDITURE CODE

LINE CODE	*EXPENDITURE CLASSIFICATION*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
100	Employee Salary and Wages	12,260,351	13,081,405	12,828,674	13,376,955
101	Accrued Sick Leave	10,834	0	0	0
102	Accrued Vacation Leave	3,698	0	0	0
103	Accrued Birthday Leave	(622)	0	0	0
110	Employee Overtime	566,363	667,491	572,597	626,687
111	Employee Overtime-Court	9,700	0	38,198	38,962
112	Employee Premium Payments	308,892	345,115	333,183	331,448
115	Employer VEBA Contributions	58,553	55,525	57,224	124,967
120	Elected Officials Salaries	34,200	34,200	33,850	34,200
130	Employee Health Ins. Benefits	2,360,505	2,171,838	2,201,564	2,246,214
131	Employee Retirement Benefits	3,928,219	4,478,871	4,442,739	4,671,989
140	Employee Work. Comp. Benefits	898,496	770,294	763,688	812,192
141	Employee Unemp. Comp. Benefits	21,871	14,400	17,226	14,400
150	Special Contractual Benefits	148,396	160,052	157,359	169,674
200	Professional & Consultant Fees	137,390	111,545	106,112	155,435
210	Publishing and Filing Fees	69,709	84,303	54,279	78,791
220	Communications-Telephone	119,082	117,792	125,606	126,832
221	Communications-Teletype	5,444	22,587	24,490	32,893
222	Communications-Postage	63,900	81,193	84,263	92,019
230	Utilities-Electric	1,011,220	1,048,828	1,012,361	1,060,749
231	Utilities-Gas	64,906	66,384	58,908	68,966
232	Utilities-Water and Sewer	17,991	19,564	16,076	20,289
240	Travel, Conferences, Training	129,952	179,350	155,298	185,049
250	Repairs & Maint.-Equip.	372,408	409,238	360,912	387,056
251	Repairs & Maint.-Bldg & Struc.	253,985	239,433	218,191	189,798
252	Repairs & Maint.-Other Improv.	328,664	522,239	314,466	629,877
253	Repairs & Maint.-Street Cuts	114,301	139,530	124,400	137,150
260	Rental Charges	50,175	56,287	49,717	58,588
270	Outside Printing Services	22,747	39,241	33,839	40,509
271	Other Outside Services	831,867	1,302,955	1,125,608	1,359,683
272	Office Supplies	63,061	66,386	61,454	65,716
273	Operating Supplies & Materials	664,098	786,646	754,376	797,881
275	Motor Fuels and Lubricants	361,244	455,073	394,152	453,063
280	Subscriptions and Memberships	47,180	52,376	60,885	67,145
281	Insurance and Bonds	2,541,537	2,405,333	2,485,042	2,770,628
282	Licenses and Taxes	52,798	53,010	49,644	28,800
299	Operating Equipment	367,083	66,698	263,707	18,229
300	Vehicle & Equipment-Rentals	0	0	0	0
310	Veh. & Equip.-Labor & Overhead	75,308	81,731	81,292	73,984
311	Vehicle & Equipment-Parts	334,018	289,462	313,983	310,075
315	Building & Structure-Maint.	78,715	137,500	137,200	149,269
316	Street Maintenance Services	143,491	118,429	105,883	132,429
332	Information Systems Services	60,772	58,885	60,168	66,127
335	Financial Management Services	278,712	253,821	253,821	279,062
341	Support Services	0	0	0	0
342	City Hall/Civic Center Serv.	3,641	6,042	3,500	5,917
351	Human Resources services	422	638	500	732
352	Engineering Services	65,619	73,715	66,320	99,841
360	Property Management Services	22,160	48,358	48,265	48,066
361	Forestry Services	7,338	14,806	13,052	14,819
363	Cemetery Services	421	3,275	654	743
372	Solid Waste Management Serv.	16,251	16,166	15,000	15,735
	SUBTOTAL	29,387,066	31,208,010	30,479,726	32,469,633

CITY OF CARBONDALE, IL
SUMMARY BY LINE ITEM EXPENDITURE CODE

LINE CODE	*EXPENDITURE CLASSIFICATION*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
400	Merchandise & Serv. for Resale	36,570	68,750	40,412	51,250
410	Court Awards and Indemnities	159,167	148,155	143,400	120,820
420	Uncollectible Accounts	70,971	11,100	45,329	46,100
430	Health Insurance Claims	420,330	603,500	496,590	585,000
440	Program Grants	2,846,843	2,951,074	3,081,972	3,012,454
441	Program Loans	8,800	0	0	0
445	Intergov. Grants and Loans	0	0	0	0
475	Misc. Non-Operating Charges	0	0	0	0
490	Loss on Dispos. of Fixed Assets	0	0	0	0
500	Land and Improvements	1,894	0	0	0
501	Buildings and Structures	103,063	68,000	63,860	0
502	Office Furn., Fix. & Equip.	0	6,438	0	0
503	Machinery and Equipment	208,419	214,711	226,776	101,127
504	Licensed Vehicles	340,946	767,626	919,732	0
520	CIP Prelim.-Eng.-Eng.Div.Serv.	1,954	0	0	0
521	CIP Prelim.-Eng. Contractual	0	0	0	0
530	CIP Design Eng.-Eng.Div.Serv.	132,123	284,220	199,419	227,760
531	CIP Design Eng.-Contractual	458,257	208,000	217,528	340,600
540	CIP Resident Eng.-Eng.Div.Serv	80,657	382,867	215,956	246,480
541	CIP Resident Eng.-Contractual	62,765	150,566	150,566	0
550	CIP Acquisition-Eng.Div.Serv.	0	16,647	6,880	0
553	CIP Acquisition-Contractual	0	0	0	0
555	CIP Acquisition-Land Purchase	1,186	0	0	0
556	CIP Acquisition-Easements	0	0	0	0
560	CIP Construction-City Labor	0	767,831	56,705	34,000
565	CIP Construction-Contractual	2,172,989	8,297,362	5,866,425	6,018,580
580	CIP Contingency	0	386,377	0	392,200
600	General Obligation Bond Prin.	1,539,333	1,615,578	1,608,333	2,243,333
601	General Obligation Bond Int.	840,409	934,308	878,777	829,136
640	Other Debt Principal	886,206	7,748,514	7,739,138	511,241
641	Other Debt Interest	304,926	179,738	178,980	134,167
690	Paying Agent Fees	2,650	3,700	2,376	6,050
695	GO Bonds Issuance Costs	0	104,455	27,945	0
700	Serv.& Chrg. to Operating Divs.	(843,741)	(932,700)	(882,778)	(990,867)
710	Serv.& Chrg. to Capital Proj.	(214,879)	(547,080)	(418,815)	(464,880)
715	Serv.& Chrg. to Asset Accounts	(8,284)	(6,657)	(6,003)	(5,907)
800	Council Contingency	0	0	0	0
801	Division Contingency	0	182,189	0	31,840
890	Depreciation on Fixed Assets	2,137,572	2,142,559	2,114,519	2,114,519
901	Gen. Fund Funding Source Transs	25,000	25,000	25,000	25,000
914	Special Tax Allocations Fund #1	0	0	0	0
915	Special Tax Allocations Fund #2	53,000	26,500	12,505	10,000
916	Special Tax Allocations Fund #3	0	0	0	0
930	Debt Service Fund	2,102,742	2,086,612	2,086,612	2,250,159
940	Cap.Proj.Fund-Local Improve.	700,000	100,000	100,000	100,000
973	Rental Properties Fund	10,365	10,676	10,676	10,996
990	Bond Refunding	0	1,720,000	1,720,000	0
	SUBTOTAL	14,642,233	30,726,616	26,928,815	17,981,158
	TOTAL EXPENDITURES	44,029,299	61,934,626	57,408,541	50,450,791

Carbondale
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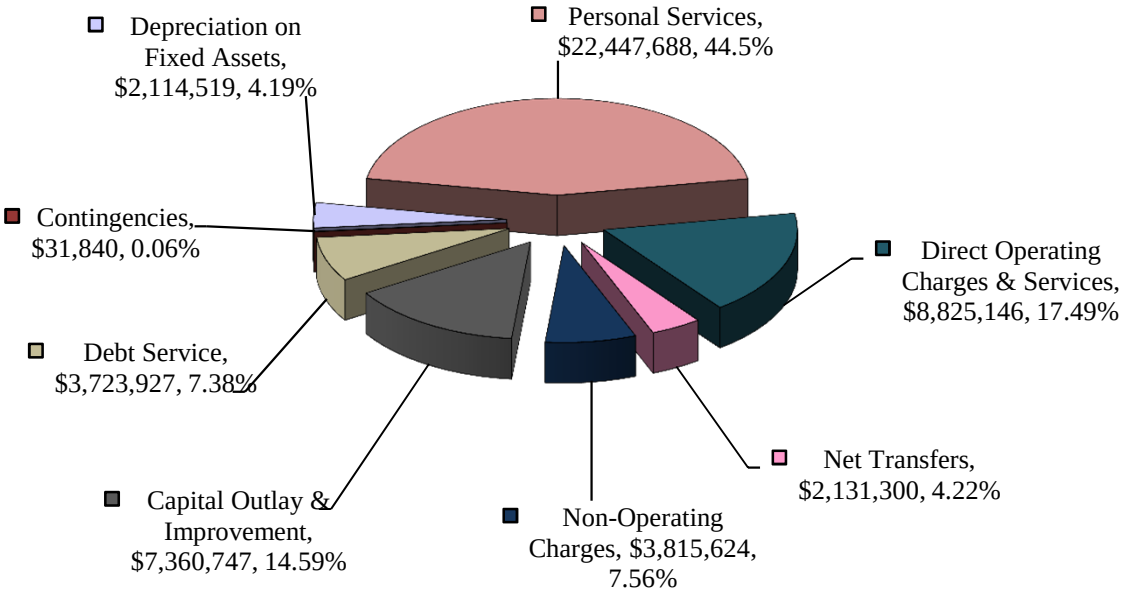
Total FY 2015 Budgeted Line-Item Expenditures by Type



Total $50,450,791

Personal Services:
Salary and wages, overtime, health insurance benefits, retirement benefits, workers compensation benefits, unemployment compensation benefits, special contractual benefits.

Debt Service:
Payments on bonds and loans

Contingencies:
A budgetary reserve set aside for unforeseen expenditures

Direct Operating Charges & Services:
Professional & Consultant Fees, communication, utilities, travel, repairs, and maintenance, office and operating supplies, fuels, insurance

Non-Operating Charges;
Court awards, uncollectible accounts, program grants and loans

Capital Outlay and Improvements
Land, buildings, equipment, vehicles streets, water and sewer lines, etc.

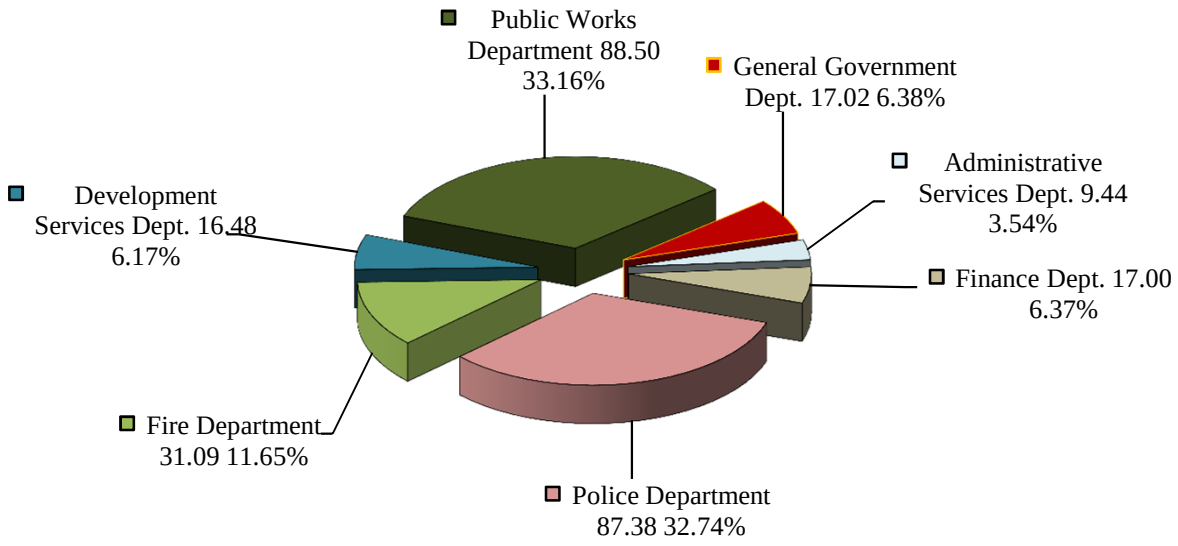
Net Tranfers:
This is the net balance of payments from one division to another for services, and materials, funding source transfers from one fund to another and expenses transferred to asset accounts.

Depreciation:
The Process of estimating and recording the lost usefulness of a fixed asset.

Number of Full-Time Employees By Department Division

Fund No.	Division Number		ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015
		GENERAL GOVERNMENT DEPT.				
01	40000	Mayor and Council	7.00	7.00	6.92	7.00
01	40001	City Manager	1.98	3.00	2.00	2.00
01	40002	City Clerk	1.89	2.00	2.00	2.00
01	40003	City Attorney	4.00	4.00	4.00	4.00
01	40006	Economic Development	1.00	1.00	1.00	1.00
01	40010	Support Services	1.02	1.02	1.02	1.02
		TOTAL	16.89	18.02	16.94	17.02
		ADMINISTRATIVE SERVICES DEPT.				
01	40005	Human Resources	3.60	3.60	3.60	3.60
01	40015	City Hall/Civic Center	5.32	5.84	5.65	5.84
		TOTAL	8.92	9.44	9.25	9.44
		FINANCE DEPT.				
01	40030	Financial Management	11.63	12.00	11.89	12.00
01	40033	Information Systems	3.57	4.00	3.73	4.00
71	47100	Public Parking Services	0.77	1.00	1.03	1.00
		TOTAL	15.97	17.00	16.65	17.00
		POLICE DEPT.				
01	40101	Police Protection	83.65	87.47	86.28	87.38
		TOTAL	83.65	87.47	86.28	87.38
		FIRE DEPT.				
01	40151	Fire Protection	30.21	30.50	30.76	30.59
01	40161	Emergency Management	0.54	0.54	0.54	0.50
		TOTAL	30.75	31.04	31.30	31.09
		DEVELOPMENT SERVICES DEPT.				
01	40200	Development Management	1.67	2.00	1.85	3.00
01	40210	Building and Neighborhood Services	10.42	10.98	10.27	9.48
01	40220	Planning	3.61	4.00	3.79	4.00
		TOTAL	15.70	16.98	15.91	16.48
		PUBLIC WORKS DEPT.				
01	40300	Engineering and Administration	5.04	6.21	5.19	6.28
01	40310	Equipment Maintenance	4.00	4.00	4.00	4.00
01	40350	Street Maintenance	17.73	18.00	18.00	18.00
01	40370	Cemeteries	2.94	2.96	2.96	2.96
01	40390	Forestry Management	1.80	1.96	1.96	1.96
70	47000	Support Services	3.00	3.00	3.00	3.00
70	47002	Lake Management	3.79	3.71	3.65	3.70
70	47009	Central Laboratory	4.56	4.60	4.60	4.60
70	47011	Water Treatment Plant	7.00	7.00	7.00	7.00
70	47015	Water Distribution	2.80	3.00	2.70	3.00
70	47019	Meter Services	3.19	3.00	3.19	3.00
70	47021	Sewer Collection	3.00	3.00	3.00	3.00
70	47022	Southeast Wastewater Treatment Plant	8.13	8.00	8.00	8.00
70	47023	Northwest Wastewater Treatment Plant	8.11	8.00	8.04	8.00
72	47200	Refuse & Recycling Services	6.15	7.00	6.83	7.00
73	47300	Municipal Rental Properties	5.05	5.00	5.00	5.00
		TOTAL	86.29	88.44	87.12	88.50
		GRAND TOTALS	258.17	268.39	263.45	266.91

Total FY 2015 Number of Full-Time Equivalent Employees by Dept.



	Actual FY 2013	Authorized Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
General Government Department	16.89	18.02	16.94	17.02
Administrative Services Dept.	8.92	9.44	9.25	9.44
Finance Department	15.97	17.00	16.65	17.00
Police Department	83.65	87.47	86.28	87.38
Fire Department	30.75	31.04	31.30	31.09
Development Serv. Dept.	15.70	16.98	15.91	16.48
Public Works Dept.	86.29	88.44	87.12	88.50
TOTAL	258.17	268.39	263.45	266.91

Carbondale
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GENERAL FUND

The General Fund accounts for all revenues and expenditures used to finance the traditional services associated with the municipal government which are not accounted for in other funds. In Carbondale these services include general government, administrative services, public safety, development services, public works, and community services. Capital equipment, economic development, debt service expenditures and transfers to other funds are accounted for in this fund. The primary revenue sources for this fund are sales and service (utility) taxes, property tax and intergovernmental revenues, such as Illinois income tax and corporate replacement taxes.

Carbondale's Oakland Street Station (photo circa 1950)

Oakland Street (photo circa 2013)

Carbondale Builds new Fire Station

(photo circa 2014)

Design of a new Fire Station facility began in June 2008. In June 2009, property located on the southeast corner of Glenview Drive and Sycamore Avenue was purchased. In October 2011, the City Council approved the bond issue to fund the new station. Design and Engineering work proceeded throughout 2012 and in February of 2013 work began on the project. The station replaces the Oakland Street station which is more than 50 years old. The new station will better serve Carbondale's west side. The new facility will be a 12,400 square foot single-story brick building similar in design to the Carbondale City Hall/ Civic Center and the new Public Safety Center. This facility is designed to meet the present and future needs of the Fire Department with four apparatus bays, seven bunk rooms, living and kitchen space, a workout room, a training room and office space for the Assistant Fire Chiefs and Training Officer. There will also be space to relocate the City's Emergency Operations Center and Storm Watch Center from City Hall to this new facility. The building has been designed to be energy efficient and meets or exceeds all relevant energy codes as well as seismic standards. Some design features will include a backup generator capable of powering the entire building, geothermal heating and air-conditioning for the living area, and provisions for the addition of future solar equipment.

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GENERAL FUND

FUND NO. 01	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015
REVENUES	24,255,457	24,480,119	24,423,789	25,525,681
EXPENDITURES	22,720,175	24,136,603	24,163,226	23,916,295
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1,535,282	343,516	260,563	1,609,386
OTHER FINANCING SOURCES (USES):				
TRANSFERS TO OTHER FUNDS	(2,034,447)	(1,434,447)	(1,434,447)	(1,606,289)
TRANSFERS FROM OTHER FUNDS	25,000	25,000	25,000	25,000
LOAN PROCEEDS	0	383,500	412,315	0
BOND PROCEEDS	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	(2,009,447)	(1,025,947)	(997,132)	(1,581,289)
NET INCREASE (DECREASE) IN FUND BALANCES	(474,165)	(682,431)	(736,569)	28,097
FUND BALANCE BEGINNING OF FISCAL YEAR	8,446,658	7,972,493	7,972,493	7,235,924
FUND BALANCE END OF FISCAL YEAR				
NON-SPENDABLE	791,782	776,849	709,066	735,915
RESTRICTED	313,808	321,641	392,748	445,608
COMMITTED	1,713,369	1,762,098	1,762,910	1,754,782
ASSIGNED	650	1,000	650	650
UNASSIGNED	5,152,884	4,428,474	4,370,550	4,327,066
FUND BALANCE END OF FISCAL YEAR	7,972,493	7,290,062	7,235,924	7,264,021

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
GENERAL FUND

FUND NO. 01

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	GENERAL PROPERTY TAXES				
30101-030	Firemen's Pension Tax Levy	729,265	694,397	694,406	712,650
30101-040	Policemen's Pension Tax Levy	73,796	156,739	156,742	228,498
30101-050	Street Lighting Tax Levy	0	0	0	0
		803,061	851,136	851,148	941,148
	SALES & SERVICE TAXES				
30102-005	Home Rule Sales Tax	8,435,043	8,647,663	8,319,824	9,186,824
30102-010	Sales Tax	5,905,361	6,052,416	5,911,388	5,911,388
30102-011	Use Tax	416,761	419,612	432,530	461,020
30102-020	Simplified Telecommunications Tax	604,531	664,471	572,491	589,666
30102-040	Gas Utility Tax	269,607	272,466	286,089	294,672
30102-050	Electric Utility Tax	1,133,845	1,053,171	1,033,086	1,064,079
30102-060	Water Utility Tax	180,975	196,877	171,999	177,159
30102-082	Municipal Hotel/Motel Tax	608,655	607,266	670,000	698,750
		17,554,778	17,913,942	17,397,407	18,383,557
	INTERGOVERNMENTAL REVENUES				
30103-010	Illinois State Income Tax	2,450,781	2,471,051	2,505,048	2,533,020
30103-040	Firemen's Replacement Tax	56,223	53,028	54,442	54,442
30103-050	Policemen's Replacement Tax	107,961	138,642	144,070	144,070
30103-060	Road & Bridge Replacement Tax	21,799	21,799	21,570	22,217
30103-065	Twp. Road & Bridge Prop. Tax	124,241	127,479	128,235	132,082
30103-070	General Replacement Tax	42,812	5,819	47,949	49,387
30103-075	Mobile Home Privilege Tax	842	850	850	850
30103-080	Other Governmental Units	37,216	14,323	22,669	23,349
30103-085	Illinois ESDA Grant	32,223	27,265	17,622	27,265
30103-091	Police Grants	394,638	55,970	70,089	198,757
30103-092	Housing Rehab. Grants	353,090	570,400	593,197	669,174
30103-093	Fire Grants	1,296	0	244,476	18,801
301103-150	Video Gaming Tax	0	0	23,759	33,600
30103-165	CCHS Loan Repayment	267,687	263,314	223,099	223,278
30103-802	Illinois Charitable Games Tax	1,005	1,500	1,500	1,500
		3,891,814	3,751,440	4,098,575	4,131,793
	FRANCHISE TAX & LICENSES				
30104-020	AmerenCIPS Franchise Fee	184,811	210,480	210,480	210,480
30104-030	Cable TV Franchise Tax	172,549	170,580	170,580	170,580
30104-110	Liquor Licenses	105,300	110,562	106,615	106,615
30104-120	Vending Licenses	347	200	200	200
30104-130	Taxicab Licenses	941	900	900	900
30104-140	Entertainment Machine Licenses	3,550	3,275	3,275	3,275
30104-160	Motion Picture Licenses	0	3,200	3,200	3,200
30104-180	Construction/Building Licenses	560	520	500	500
30104-190	Hotel/Motel Licenses	2,500	2,500	2,500	2,500
30104-900	Misc. Business Licenses	3,633	2,028	2,100	2,100
		474,191	504,245	500,350	500,350

STATEMENT OF REVENUES AND OTHER FINANCING SOURCES GENERAL FUND

FUND NO. 01

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	FINES				
30105-010	Court Fines	408,275	400,000	400,000	400,000
30105-020	Animal Violation Fines	2,235	2,100	2,150	2,200
30105-030	Parking Fines Non-Meter	16,432	19,250	20,000	20,000
30105-040	Pay By Mail Fines	94,720	110,800	112,000	112,000
30105-900	Miscellaneous Fines	5,841	4,800	98,000	98,000
		527,503	536,950	632,150	632,200
	USE OF MONEY & PROPERTY				
30106-101	Interest Earned-Checking/Savings	1,693	1,948	2,000	2,000
30106-102	Interest Earned-Other	2,713	2,850	3,000	3,000
30106-201	Interest Earned-Perpetual Care	639	750	750	750
30106-401	Interest On Investments	1,899	3,125	500	2,000
30106-500	Rental Of Property	29,703	29,638	29,638	30,527
30106-510	Revolving Loans Principal	4,415	0	0	0
30106-600	Sale Of City Property	6,693	4,650	4,200	4,200
30106-700	Private Contributions	1,000	0	0	0
30106-710	Gifts and Contributions - Fire	1,000	0	0	0
30106-720	Gifts and Contributions - Police	11,290	5,500	5,500	5,500
30106-800	Insurance Proceeds	31,693	4,000	4,000	0
30106-900	Miscellaneous	15,033	10,000	35,000	25,000
		107,771	62,461	84,588	72,977
	SERVICE CHARGES-GENERAL GOVT.				
30107-010	Sale Of Printed Material	445	400	400	425
30107-015	Civic Center Rental Fees	65,937	80,000	76,000	80,000
30107-020	Commissions	2,125	2,250	2,250	2,300
30107-025	Special Event Permit	150	200	200	210
		68,657	82,850	78,850	82,935
	SERVICE CHARGES-PUBLIC SAFETY				
30108-010	Sale Of Printed Material	5,722	5,918	5,722	5,722
30108-025	FTA Warrant Service Fee	15,125	20,000	15,000	15,000
30108-030	Special Fire Services	323,857	339,769	329,000	329,000
30108-040	Bicycle Licenses	306	150	306	306
30108-050	Dog Licenses	7,305	7,030	7,305	7,305
30108-060	Animal Boarding Fees	615	585	615	615
30108-080	False Alarm Fees	12,900	19,000	14,333	14,333
30108-090	Exclusive Contractual Towing Fees	9,000	12,000	12,500	12,500
30108-807	Police Seized/Forfeited Prop.	37,966	10,000	26,255	26,255
		412,796	414,452	411,036	411,036

STATEMENT OF REVENUES AND OTHER FINANCING SOURCES GENERAL FUND

FUND NO. 01

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	SERVICE CHARGES-DEVELOP. SERVS.				
30109-010	Sale of Printed Material	8	100	10	10
30109-020	Building Permits	19,243	19,328	19,243	19,243
30109-030	Electrical Permits	1,880	2,000	1,880	1,880
30109-040	Plumbing Permits	2,166	2,290	2,166	2,166
30109-050	Sign Permits	540	630	540	540
30109-110	Zoning & Occupancy Fees	885	1,050	885	885
30109-120	Filing Fees/Public Hearings	1,630	1,200	1,630	1,630
30109-130	Site Plan Preparation Fees	225	225	225	225
30109-140	Code Reinspection Fees	1,100	750	1,100	1,100
30109-150	Rental Property Inspection Fees	267,085	264,775	269,605	269,605
30109-210	Land Clearing & Mowing	19,534	12,295	12,295	12,295
		314,296	304,643	309,579	309,579
	SERVICE CHARGES-PUBLIC WORKS				
30110-010	Sale Of Printed Material	1,258	1,200	1,258	1,258
30110-020	Sale Of Cemetery Lots	22,500	18,000	18,000	18,000
30110-050	Grave Openings-Operating	27,581	23,850	23,850	23,850
30110-060	Material & Labor Sales	40,057	7,000	9,048	9,048
30110-840	Grave Openings-Perpetual Care	9,194	7,950	7,950	7,950
		100,590	58,000	60,106	60,106
	TOTAL REVENUES	24,255,457	24,480,119	24,423,789	25,525,681
	OTHER FINANCING SOURCES				
30190-014	Special Tax Allocation Fund	25,000	25,000	25,000	25,000
30190-100	Loan or Lease Proceeds	0	383,500	412,315	0
30190-150	Bond Proceeds	0	0	0	0
	TOTAL OTHER FIN. SOURCES	25,000	408,500	437,315	25,000
	TOTAL GENERAL FUND	24,280,457	24,888,619	24,861,104	25,550,681

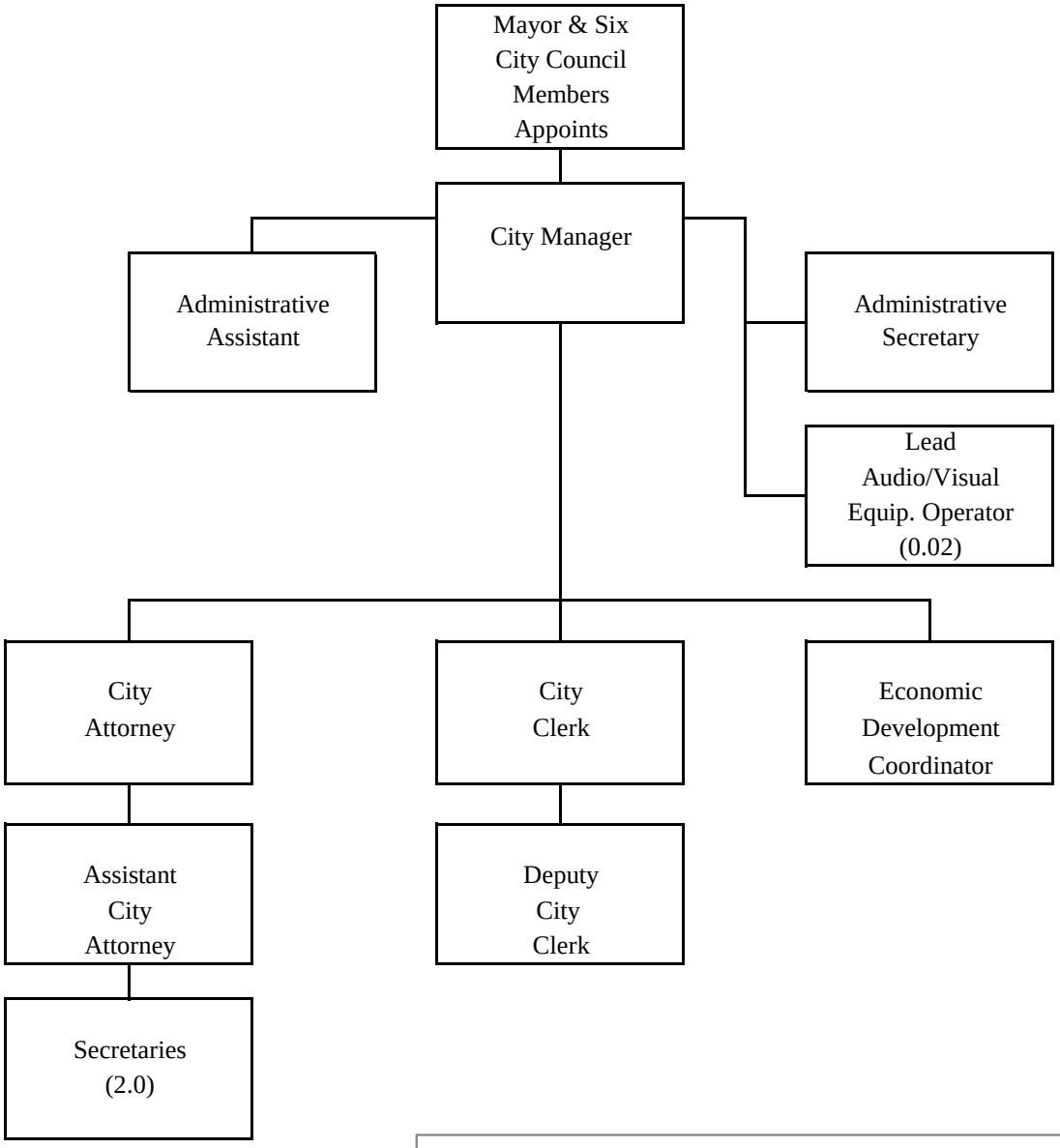
STATEMENT OF EXPENDITURES
AND OTHER FINANCING USES
GENERAL FUND

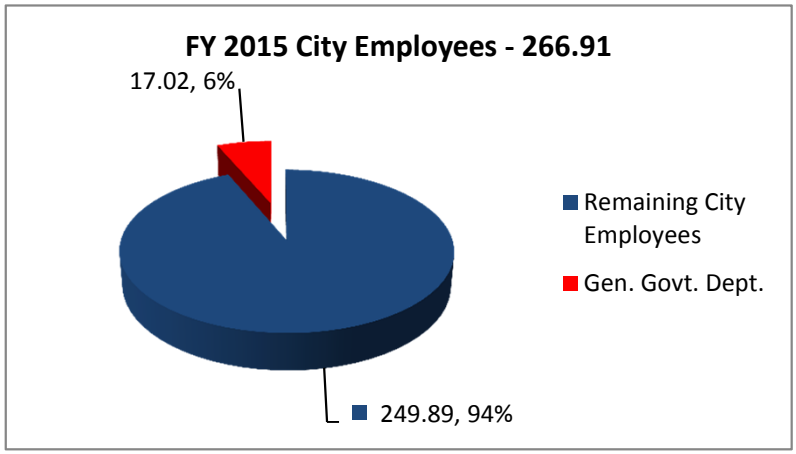
FUND NO. 01

Division Number	*DEPARTMENT NAME DIVISION NAME*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	GENERAL GOVERNMENT DEPT.				
40000	Mayor & Council	65,441	85,917	62,760	71,771
40001	City Manager	237,165	293,016	257,457	259,656
40002	City Clerk	128,061	135,769	151,567	146,415
40003	City Attorney	336,711	356,625	345,288	362,599
40006	Economic Development	98,713	110,681	107,574	121,381
40010	Support Services	1,088,108	702,635	722,172	680,271
	TOTAL GENERAL GOVERNMENT DEPT.	1,954,199	1,684,643	1,646,818	1,642,093
	ADMINISTRATIVE SERVICES DEPT.				
40005	Human Resources	299,325	294,485	305,464	304,520
40015	City Hall/Civic Center	462,827	320,263	315,705	312,628
	TOTAL ADMINISTRATIVE SERVICES DEPT.	762,152	614,748	621,169	617,148
	FINANCE DEPT.				
40030	Financial Management	481,819	555,345	554,194	549,588
40033	Information Systems	369,151	400,574	401,401	429,316
	TOTAL FINANCE DEPT.	850,970	955,919	955,595	978,904
	POLICE DEPT.				
40101	Police Protection	8,977,675	9,481,903	9,394,371	9,642,229
	TOTAL POLICE DEPT.	8,977,675	9,481,903	9,394,371	9,642,229
	FIRE DEPT.				
40151	Fire Protection	3,563,284	4,140,616	4,210,272	3,601,412
40161	Emergency Management	70,729	70,085	65,725	96,963
	TOTAL FIRE DEPT.	3,634,013	4,210,701	4,275,997	3,698,375
	DEVELOPMENT SERVICES DEPT.				
40200	Development Management	188,905	169,070	173,946	809,710
40210	Building and Neighborhood Services	1,051,629	1,294,054	1,365,923	731,114
40220	Planning Services	214,604	246,107	232,316	259,352
	TOTAL DEVELOPMENT SERVICES DEPT.	1,455,138	1,709,231	1,772,185	1,800,176
	PUBLIC WORKS DEPT.				
40300	Engineering & Administration	227,464	(22,424)	(1,499)	16,334
40310	Equipment Maintenance	272,074	221,901	226,149	239,823
40330	Building Maintenance	430	505,635	504,191	513,336
40350	Street Maintenance	1,713,622	1,775,770	1,762,653	1,792,826
40370	Cemeteries	206,778	215,931	221,619	214,783
40390	Forestry Management	121,698	145,836	147,169	149,650
	TOTAL PUBLIC WORKS DEPT.	2,542,066	2,842,649	2,860,282	2,926,752
	COMMUNITY SERVICES DEPT.				
40425	Agencies & Organizations	2,543,962	2,636,809	2,636,809	2,610,618
	TOTAL COMMUNITY SERVICES DEPT.	2,543,962	2,636,809	2,636,809	2,610,618
	TOTAL EXPENDITURES	22,720,175	24,136,603	24,163,226	23,916,295
	FUNDING SOURCE TRANSFERS				
40900	Transfers To Other Funds	2,034,447	1,434,447	1,434,447	1,606,289
	TOTAL GENERAL FUND	24,754,622	25,571,050	25,597,673	25,522,584

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

General Government Department
General Fund





Total Number of Employees - (17.02)

Fund:
GENERAL

Department:
GENERAL GOVERNMENT

Division:
MAYOR AND COUNCIL

Division No.: **40000**

MISSION:

The mission of the Mayor and City Council is to serve as the legislative and policy body of the City Government. The Mayor serves as the official head of the government.

SERVICES:

The Mayor and City Council Members are elected at-large for staggered four-year terms on a biennial basis. Regular meetings of the City Council are normally held twice a month on Tuesdays.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide policy direction for the City of Carbondale that addresses both short term and long range needs of the community and the municipal government.

Objective:

1. Provide leadership and direction in long range planning issues for the City

Strategies:

a. Identify issues that the City should be addressing to help position the community for a future of growth, strength, vitality and fiscal soundness

b. Formulate policies that anticipate community changes and that encourage appropriate growth and development opportunities while considering fiscal restraints, impacts on the City and citizens and impacts on staffing resources

Objective:

2. Solicit advice from professional staff, advisory boards and commissions and others in formulating policy

Strategies:

a. Require staff, under the direction of the City Manager to provide well-developed recommendations and alternatives for initiatives and issues coming to the Council

b. Actively solicit input from boards and commissions on issues before the City Council

c. Encourage boards and commissions to propose issues to the City Council when Council policy or direction is needed

Objective:

3. Be involved in regional, state and national organizations and activities that can benefit the City

Strategies:

a. Continue active participation in groups including the Southern Illinois Mayor's Association, the Illinois Municipal League and the National League of Cities to share information and to work cooperatively toward solutions to problems facing cities similar to Carbondale

b. Take leadership roles in organizations that will promote the City and provide heightened exposure to the community

c. Support the mission of Southern Illinois University and work together in cooperative ways to enhance town/gown relations, representing a unified partnership.

Objective:

4. Represent and lobby on behalf of the community and region for the best interests of the constituency

Strategies:

a. The Mayor is designated as the chief spokesman for the City of Carbondale

b. Solicit funds and propose/support/oppose legislation as needed or desired at the state and federal levels

GOAL:

B. Provide an open forum for, and encourage widespread participation in, the discussion of issues and concerns pertaining to City government

Objective:

1. Facilitate discussion of ideas and concerns

Strategies:

a. Include "Citizen Comments and Questions" agenda item at every regular City Council meeting

b. Provide ample opportunity for citizen comments at City Council meetings for items on the agenda

c. Refer items to advisory boards and commissions for comment and input as needed

Objective:

2. Ensure that membership on advisory boards and commissions reflects the diversity of the Carbondale community

Strategies:

a. Utilize the *Carbondale Communiqué* to advertise vacancies on boards and commissions and to recruit new volunteers

b. Encourage Council members to take an active role in recommending constituents for vacant positions on Boards and Commissions.

PROGRAM HIGHLIGHTS:

Much of the focus of the Mayor and City Council for Fiscal Year 2014 dealt with preparation and implementation of the annual budget.

The financial condition of the State of Illinois has placed burdens on municipal governments throughout the region. Long-overdue revenue sharing has caused trickle-down concerns at the local level. In order to maintain a basic level of services that meets the community's expectations, the City Council, for the third year in a row levied a property tax for real property. The adoption of this levy will provide for a stable source of income for public safety employee pensions. In the face of increasing costs at a time of flat General Fund Revenues the City Council implemented a ¼% Home Rule Sales Tax increase effective July 1, 2014 and a 1% Municipal Hotel/Motel Tax Increase effective May 1, 2014.

Of critical concern was addressing the potential General Fund deficient for Fiscal Year 2015. The City Council held a Retreat in Fiscal Year 2014 and future sessions will occur in Fiscal Year 2015.

In Fiscal Year 2015, the Mayor and Council will continue to monitor the budget to see that expenses do not exceed revenues. Schwartz Street, between Oakland and Eason will be reconstructed in Fiscal Year 2015. Other major Community Improvements Projects in Fiscal Year 2015 include renovation of Helen Street Water Tower, Superblock Sidewalks Improvement, Downtown Bike Pedestrian Route, Rehabilitation of Final Clarifers at Northwest Waste Water Treatment Plant, installation of Backup Power Generation Unit at Cedar Lake Raw Water Pump Station, installation of Backup Power Generator's for Sanitary Sewer Lift Station and construction of new revenue generating parking lot #8 (East of Illinois Avenue and North of Mill Street).

Of particular concern for the City Council is the need for a Downtown Development Plan. In Fiscal Year 2015 the Plan will be prepared as a collaborative effort of a consultant, the City, Southern Illinois University Carbondale, local businesses and residents.

In February 2014, the Mayor resigned and the City Council selected an Acting Mayor from its members. This resulted in a vacancy on the City Council which was filled in March 2014. In April 2015, elections will be held to fill the expiring terms of the Mayor and three City Council members.

Division: **MAYOR and COUNCIL** Division No.: **40000**

NUMBER OF ELECTED OFFICIALS:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Mayor	1.00	1.00	1.00	1.00	$9,000
Council	6.00	6.00	5.92	6.00	$25,200
TOTAL	7.00	7.00	6.92	7.00	$34,200

Fund: GENERAL **Division: MAYOR and COUNCIL**

Department: GENERAL GOVERNMENT **Division No: 40000**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
120	Elected Officials Salaries	34,200	34,200	33,850	34,200
130	Employee Health Ins. Benefits	14,715	12,755	6,400	13,466
131	Employee Retirement Benefits	3,750	3,836	3,525	2,616
140	Employee Work. Comp. Benefits	193	101	104	115
	TOTAL PERSONAL SERVICES	52,858	50,892	43,879	50,397
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	854	675	716	720
222	Communications-Postage	212	600	100	200
240	Travel, Conferences, Training	4,077	14,500	6,400	10,950
270	Outside Printing Services	0	400	165	104
271	Other Outside Services	1,332	11,350	5,000	1,000
272	Office Supplies	469	910	600	625
273	Operating Supplies & Materials	1,053	1,200	900	750
280	Subscriptions and Memberships	4,586	5,390	5,000	7,025
	TOTAL DIRECT OPER. CHRGS & SRVCS	12,583	35,025	18,881	21,374
	TOTAL EXPENDITURES	65,441	85,917	62,760	71,771

Fund:
GENERAL

Department:
GENERAL GOVERNMENT

Division:
CITY MANAGER

Division No.: **40001**

MISSION:

The mission of the Office of the City Manager is to provide Carbondale's City Government with professional public administration in a responsive, effective and efficient manner utilizing available resources to provide a full range of municipal services for the community.

SERVICES:

The City Manager is the executive head of City Government and provides overall administrative direction for City Government. The Office provides for business and economic development; formulates and prepares City Council Agendas; processes parade, street light, and sidewalk sale permits; edits and publishes the *Carbondale Communiqué*; and provides assistance to citizens regarding complaints and concerns.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Assist the City Council in evaluating community needs and in developing action plans to address those needs

Objective:

1. Keep the City Council appraised of issues, opportunities and challenges facing the City

Strategies:

a. Provide the City Council with written reports on a regular basis identifying areas where policy direction may be needed

b. Provide comprehensive staff reports prior to City Council meetings that address alternatives, fiscal impacts and recommendations

c. Provide the City Council with input from advisory boards and commissions and the public that may be directed to the City Manager's Office

Objective:

2. Increase the City Council's capabilities to provide leadership and policy direction on issues pertaining to City government

Strategies:

a. Provide information to the Mayor and City Council Members regarding methods that can strengthen their roles as policy makers

b. Encourage City Council Members to identify and articulate their goals

GOAL:

B. Increase the effectiveness and productivity of all City employees

Objective:

1. Provide training opportunities for employees

Strategies:

a. Encourage Department and Division heads to participate in professional associations and meetings

b. Provide in-house training workshops for all employees

c. Encourage management innovation by focusing on ways to improve operations and services

d. Recognize employees for successful innovation and productivity improvements

Objective:

2. Encourage employee participation in management decisions and programs

Strategies:

a. Utilize focus groups on workplace issues

b. Enhance the effectiveness of standing employee committees in the areas of safety and employee recognition and benefits

GOAL:

C. Enhance the City government's effectiveness and reputation as a responsive, service and action oriented organization

Objective:

1. Provide a means for citizens to notify the City regarding complaints and/or special problems

Strategies:

a. Maintain a Citizens Assistance Program that promptly addresses complaints and special problems

b. Refer problems and requests for service received from citizens to appropriate City departments

c. Continue to utilize tracking methods to assure follow up on citizen complaints and communicate solutions(s) to citizens

Objective:

2. Inform the public of issues to be discussed and encourage their participation in decision-making

Strategies:

a. Utilize the CityVision 16 Cable Channel, AM 1620 and www.explorecarbondale.com to inform the public of meetings and agendas

b. Work with the Chamber of Commerce, Carbondale Main Street, Southern Illinois University Carbondale Administration, Southern Illinois University Carbondale student government, neighborhood organizations and other special interest groups to obtain input on various public issues

c. Encourage and facilitate the establishment of neighborhood associations

Objective:

3. Continue public relations efforts to highlight City government achievements

Strategies:

a. Increase publicity about positive aspects of City government through brochures, the *Carbondale Communique'* and other printed material

b. Publish an annual report to citizens highlighting accomplishments, prudent expenditure of funds and community improvements

GOAL:

D. Increase the economic well-being of community residents

Objective:

1. Promote Carbondale as a community for economic opportunity

Strategies:

a. Represent the City on economic development agency boards including the Carbondale Business Development Corporation, Jackson Growth Alliance Board and the Southern Illinois Research Park Board

b. Represent the City's interests on economic development projects

c. Provide a pro-business atmosphere by assisting developers and businesses through economic development programs and City services

GOAL:

E. Manage City government in a fiscally sound and responsible manner

Objective:

1. Present an annual budget that maintains quality City services in an efficient and cost effective manner

Strategies:

a. Review expenditures to assure they are essential in the delivery of services to citizens

b. Review staffing levels and organizational structure to assure the delivery of services is done in the most efficient manner

Objective:

2. Maintain established minimum fund balances in the City's operating funds

Strategies:

a. Review monthly financial reports on revenues and expenditures

b. Review division expenditures monthly to assure the integrity of the Budget

c. Provide City Council with quarterly division expenditure reports

PROGRAM HIGHLIGHTS:

The City Manager and City staff assisted the City Council in establishing goals, objectives and strategies.

The City Manager works toward meeting the community's goals including economic development, increasing community pride, improving public communications and public relations, continuing employee recognition and development and developing neighborhood improvements and neighborhood pride.

The City Manager will work closely with the City Council to implement policies and further develop long-term Community Goals and Objectives.

The City Manager serves on the Board of Directors of the Carbondale Business Development Corporation, the Southern Illinois Research Park, and the Jackson Growth Alliance Board and is actively involved in all major economic development initiatives.

In FY 2014, the position of Assistant to the City Manager was not filled. In FY 2015, the office of the City Manager will utilize graduate interns from Southern Illinois University to oversee contracts with community agencies and organizations and special projects.

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
City Manager	0.98	1.00	1.00	1.00	$108,816
Assistant to the City Manager	0.00	1.00	0.00	0.00	$0
Administrative Assistant	1.00	1.00	1.00	1.00	$51,010
TOTAL	1.98	3.00	2.00	2.00	$159,826

Fund: GENERAL **Division: CITY MANAGER**

Department: GENERAL GOVERNMENT **Division No.: 40001**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	151,198	189,157	156,760	159,826
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	(523)	0	0	0
110	Employee Overtime	0	0	0	0
130	Employee Health Ins. Benefits	30,279	34,131	27,453	27,682
131	Employee Retirement Benefits	32,364	39,600	35,481	36,388
140	Employee Work. Comp. Benefits	980	480	483	522
150	Special Contractual Benefits	9,529	15,742	15,703	15,764
	TOTAL PERSONAL SERVICES	223,827	279,110	235,880	240,182
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing and Filing fees	2,429	0	350	0
220	Communications-Telephone	1,263	660	1,005	1,008
222	Communications-Postage	474	250	57	100
240	Travel, Conferences, Training	2,922	6,220	8,700	13,975
270	Outside Printing Services	0	200	50	200
271	Other Outside Services	1,060	0	0	0
272	Office Supplies	1,947	1,826	1,626	1,626
273	Operating Supplies & Materials	243	2,500	2,500	500
280	Subscriptions and Memberships	1,980	2,250	2,010	2,065
299	Operating Equipment	1,020	0	5,279	0
	TOTAL DIRECT OPER. CHRGS & SRVCS	13,338	13,906	21,577	19,474
	TOTAL EXPENDITURES	237,165	293,016	257,457	259,656

Fund:
GENERAL

Department:
GENERAL GOVERNMENT

Division:
CITY CLERK

Division No.: **40002**

MISSION:

The mission of the City Clerk's Office is to ensure the preservation, publication, and integrity of historical and legislative records; to act as an intermediary between citizens and local government through the provision of services in a professional and courteous manner; to provide access to records and information through the Freedom of Information Act; the dissemination of news through public service announcements; and to adhere to the International Municipal Clerk Code of Ethics.

SERVICES:

The City Clerk's Office serves the community through provision of public information, voter registration, free notary service, management of the community bulletin board and programming on CityVision 16. The office also serves as the repository for all permanent records of the City including ordinances, resolutions, deeds, easements, contracts and cemetery records. The office issues and maintains select City business licenses and permits. The City Clerk serves as the Local Election Official, a member of the Municipal Officer Electoral Board, and is one of the City's appointed Freedom of Information Officers.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Disseminate information to the public in all possible mediums and provide services and assistance to the public and to the City as an organization

Objective:

1. Maintain awareness of and respond to the desired services which can be provided to the public and of the continually changing methods of providing such services

Strategies:

a. In order to handle increasing and more time-intensive service requests without additional staffing, the Clerk's Office will continue to seek technological assistance to maximize efficiency

b. Continue to respond to Freedom of Information Act requests through emailed and faxed requests for records, as well as in-person requests

c. Continue to provide and promote the availability of various forms, applications, City Council meetings, minutes, and other information through the City's web site

Objective:

2. Provide staff assistance to the Mayor's Office, members of the City Council, the City Manager's Office, City departments, and various boards and commissions

Strategies:

a. Continue to provide service to the Mayor's Office and City boards and commissions by maintaining an updated news media email list and distributing news releases, meeting notices and other information as requested

b. Continue to provide responsive service as staff liaison to the Liquor Control Commission, Liquor Advisory Board, Board of Fire and Police Commissioners, and public hearings for the issuance of certificates of convenience and necessity

c. Provide timely and efficient assistance to other departments and divisions as they request historic information and/or documents through the City Clerk's Office

d. Conduct polls of and compile information provided by various municipalities regarding their best practices and implementation of various changes to legislation

GOAL:

B. Increase institutional awareness of relevant state and federal legislative matters

Objective:

1. Review legislation that affects Illinois municipalities with special attention paid to those areas related to the duties of the City Clerk's Office

Strategies:

a. Monitor movement of legislation through Illinois General Assembly

b. As requested, draft letters to federal and state elected officials sharing the City's position on legislation of concern

c. Keep abreast of legislative changes to state and federal laws and help to ensure Carbondale's continued compliance with state laws such as Freedom of Information Act, Open Meetings Act, Local Records Act, Illinois Governmental Ethics Act and Election Code

d. Communicate with other municipalities to learn from their experiences and alternative methodologies in implementing new legislation

GOAL:

C. Attainment of professional achievements, including tiered certifications, which will secure the public's recognition of a competent and dependable office

Objective:

1. Increase the effectiveness and productivity of the City Clerk and the Deputy City Clerk

Strategies:

a. Provide professional development opportunities for the City Clerk and the Deputy City Clerk through workshops, seminars, conferences, and continuing education courses

b. Maintain awareness of and respond to changes in best practices which may increase efficiencies and eliminate redundancies. Participation in City Clerk organizations and discussion boards yields ideas which may be incorporated into or in place of existing methodologies

c. Review and remain current on changes in municipal, state, and federal laws and regulations that affect City Code provisions

GOAL:

D. Provide the citizens of Carbondale with an efficient and concise set of ordinances.

Strategies:

a. Supervise the supplementation of the Carbondale City Code through a codification service to address changes in City operations, regulations and enforcement

b. Supervise the accessibility of the Carbondale City Code on the Internet

c. Review and remain current on changes in municipal, state and federal laws and regulations that affect City Code provisions

PROGRAM HIGHLIGHTS:

In FY 2014, the City Clerk attended international, state, and local trainings and conferences. In addition to important networking opportunities, such trainings provided insight to possible mid-range to long-term improvements to the current office's operations. These trainings not only increase awareness of current and pending legislative changes, but suggestions for implementing those changes within the municipality.

In FY 2014, the City Clerk's office facilitated a free training seminar available to City employees regarding the Local Records Act and basic records management.

Multiple new licenses were instituted in FY 2014, including Video Gaming, Private Solid Waste Haulers, Consumer Installment Loan Businesses, and Ice Cream Truck Vending.

Beginning in FY 2015, the City Clerk's office will utilize current, existing and supplemental software and services to move towards electronic document management.

Division: **CITY CLERK**	Division No.: **40002**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Business/Occupational Licenses Issued	A-1	83	100	85	90
Liquor License Applications Processed	A-1, A-2	74	75	73	75
Liquor Licenses Issued	A-1, A-2	68	70	65	65
Voter Registrations Processed	A-1	474	200	100	200
Board and/or Commission Meetings Coordinated	A-2	22	20	18	20
Cemetery Sales and Grave Openings Processed	A-1	113	100	90	100
Freedom of Information Act Request for Records Processed	A-1, B-1	167	150	150	150

NUMBER OF FULL TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
City Clerk	1.00	1.00	1.00	1.00	$50,425
Deputy City Clerk	0.89	1.00	1.00	1.00	$37,751
TOTAL	1.89	2.00	2.00	2.00	$88,176

Fund: GENERAL **Division: CITY CLERK**

Department: GENERAL GOVERNMENT **Division No.: 40002**

	EXPENDITURE CLASSIFICATION	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	69,833	86,464	86,464	88,176
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	415	0	0	0
110	Employee Overtime	5,602	400	6,320	6,792
112	Employee Premium Payments	34	0	35	0
130	Employee Health Ins. Benefits	11,705	13,356	13,356	13,467
131	Employee Retirement Benefits	15,130	18,348	19,819	20,848
140	Employee Work. Comp. Benefits	578	254	248	254
	TOTAL PERSONAL SERVICES	103,297	118,822	126,242	129,537
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	14,472	5,000	14,500	5,100
210	Publishing and Filing Fees	83	200	285	200
220	Communications-Telephone	164	0	720	720
222	Communications-Postage	733	1,000	800	1,000
240	Travel, Conferences, Training	3,811	5,053	4,800	4,421
260	Rental Charges	900	900	550	900
270	Outside Printing Services	130	100	0	100
271	Other Outside Services	500	600	500	500
272	Office Supplies	2,041	2,849	2,300	2,717
273	Operating Supplies & Materials	1,336	895	600	850
280	Subscriptions and Memberships	100	350	260	370
281	Insurance and Bonds	30	0	10	0
299	Operating Equipment	464	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	24,764	16,947	25,325	16,878
	TOTAL EXPENDITURES	128,061	135,769	151,567	146,415

Fund:
GENERAL

Department:
GENERAL GOVERNMENT

Division:
CITY ATTORNEY

Division No.: **40003**

***MISSION*:**

The mission of the City Attorney's Office is to ensure that the operations of the City government are conducted in a lawful manner.

SERVICES:

The City Attorney's Office advises the City Council and City staff on legal issues, represents the City in legal proceedings, reviews and prepares legal documents, prepares revisions and updates to the Carbondale City Code and prosecutes violations of the Carbondale City Ordinances.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide adequate, competent legal services to the City in its operations, progress and growth in order to provide efficient governmental services to the citizens of Carbondale

Objective:

1. Provide useful and timely legal service to the legislative, administrative and advisory bodies of the City government

Strategies:

a. Investigate and review information relating to the facts and circumstances surrounding legal disputes or issues under consideration

b. Identify and address issues which could potentially cause conflict and litigation with the City government's daily operations

c. Research and remain updated on relevant court decisions, statutory provisions, administrative decisions, legislation, advance sheets, legislative bulletins, regulatory materials and other legal resource publications

d. Determine how changes in the law may affect the City's operations

e. Develop and maintain a network of communication and information with municipal attorneys from other cities for the purpose of exchanging information, advice and ordinances as they relate to local government

f. Maintain and update the City's law library to provide adequate, current materials for the purpose of legal research, review and referral as necessary to stay abreast on municipal issues

g. Prepare and disseminate information to City administration regarding current developments and trends in the law which affects municipalities and the City's operations

h. Review documents prepared by City administration to determine if legal issues are involved and if so, what changes are necessary to protect the City's interests

i. Act as City's Open Meetings and Freedom of Information Officer

Objective:

2. Minimize liability and avoid unnecessary litigation

Strategies:

a. Maintain a "preventive law" program which will: 1) identify and address areas that may produce litigation in the future; 2) develop clear policies consistent with the law to alleviate the potential for litigation and avoid unsuccessful litigation; and 3) disseminate policies to appropriate departments for consideration and implementation

b. Remain current on changes in state and federal laws which impact the City's liability

c. Stay abreast of decisions being made by City staff and provide appropriate legal advice

d. Review all documents and contracts to which the City is a party

e. Provide legal analysis on law enforcement issues to the Police Department

f. Review City policies and regulations and compare to changes in federal and state laws pertaining to or affecting employment law

g. Provide legal advice to boards and commissions of the City of Carbondale

GOAL:

B. Provide the citizens of Carbondale with an efficient and concise set of ordinances

Objective:

1. Provide ordinances that enhance, protect and promote the quality of life for the citizens of the City of Carbondale

Strategies:

a. Consult with City staff to ascertain problems or conflicts and determine the most effective approach to resolution

b. Draft ordinances in plain English and language that will survive a constitutional challenge for vagueness or over breadth

c. Review and remain current on changes in municipal, state and federal laws and regulations that affect City Code provisions

d. Draft comprehensible provisions which address current needs of the City and anticipated future needs and interests

e. Review strategies and procedures of other municipalities in light of the City's goals and objectives

f. Communicate with other governing agencies to learn from their experiences with alternative methodologies

GOAL:

C. Create and maintain adequate, safe and prudent City Code provisions to promote the City of Carbondale as a positive place in which to live and conduct business

Objective:

1. Maintain a safe and secure atmosphere conducive to existing properties and future residential and commercial developments

Strategies:

a. Assess problem areas to determine which ordinances are violated most frequently and whether the current provisions are adequately addressing unlawful activity

b. Prosecute ordinance violations and maintain a proactive approach to situations which pose a clear and present danger to the health, safety and welfare of the community

c. Draft and propose revisions to the Carbondale City Code in a manner that carefully balances the needs of the community and the City's obligation to protect the public health, safety and welfare of the entire community

d. Supervise, regulate and enforce the City's Community Service Program

PROGRAM HIGHLIGHTS:

The City Attorney's Office will continue to implement computer-assisted, online legal research to provide quick, accurate and useful legal research tools for the day-to-day operations of the City.

The City Attorney's Office will continue to aggressively collect past due accounts for debts owed to the City. Such actions include: collection for past due payments on water and sewer bills, outstanding payments on loan programs, payment for damage to City-owned property, past due leaf or special refuse collection, weed mowing charges and liens and collection of false fire or police alarms. This activity will continue through the use of letters, phone calls, small claims complaints and civil action when necessary.

The City Attorney's Office has benefited from the use of both nonpaid paralegal and law student interns. A continued effort will be made to utilize the internship programs through the Southern Illinois University for the benefit of both the City and the intern.

In FY 2015, the City Attorney's Office will continue to be responsible for the management and supervision of the Community Service Program. This will include receiving any requests for community service, determining the eligibility of each person, creating and maintaining a list of "designated sites" where community service may be performed, supervising the performance and success of each participant through direct contact with each site and enforcing the terms and conditions of the program.

Division: **CITY ATTORNEY**	Division No.: **40003**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Ordinance Violations Prosecuted/ Filed	C-1	3,308	3,500	3,400	3,500
Ordinance Violations Tried	C-1	360	400	440	450
Ordinances and Resolutions Drafted, Revised or Reviewed	B-1	250	250	250	250
City Code Provisions Updated	B-2	75	50	75	75
Legal Opinions Rendered/Memos	A-1/A-2	750	1,100	750	750
Legal Correspondence, Contracts or Documents Prepared/Revised/Reviewed	A-1/A-2	1,000	2,200	1,000	1,000
Outstanding Accounts Collected	A-1	265	375	300	300
Small Claims Filed	A-1	166	200	200	200
Cable Television Issues Addressed	D-1/D-2	0	10	5	10
Community Service Program Contacts	C-1	100	145	145	145
Community Service Program Completions	C-1	36	80	50	50

***NUMBER OF FULL TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2016**
City Attorney	1.00	1.00	1.00	1.00	$94,503
Assistant City Attorney	1.00	1.00	1.00	1.00	$65,605
Administrative Secretary	2.00	2.00	2.00	2.00	$75,940
TOTAL	4.00	4.00	4.00	4.00	$236,048

Fund: GENERAL **Division: CITY ATTORNEY**

Department: GENERAL GOVERNMENT **Division No.: 40003**

	EXPENDITURE CLASSIFICATION	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	224,669	231,392	231,392	236,048
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	(543)	0	0	0
110	Employee Overtime	0	0	0	0
130	Employee Health Ins. Benefits	45,058	44,615	44,615	44,987
131	Employee Retirement Benefits	44,996	48,598	48,651	51,044
140	Employee Work. Comp. Benefits	1,211	647	636	655
141	Employee Unemp. Comp. Benefits	0	0	0	0
	TOTAL PERSONAL SERVICES	315,391	325,252	325,294	332,734
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	1,157	5,000	1,789	3,500
210	Publishing and Filing Fees	0	300	0	300
220	Communications-Telephone	0	0	0	0
222	Communications-Postage	809	2,000	1,300	2,000
240	Travel, Conferences, Training	1,351	3,173	1,000	3,165
250	Repairs & Maint.-Equip.	0	400	0	400
270	Outside Printing Services	99	100	0	100
271	Other Outside Services	1,462	3,100	2,000	3,100
272	Office Supplies	2,010	2,000	2,000	2,000
273	Operating Supplies & Materials	11,674	13,200	9,075	13,200
280	Subscriptions and Memberships	1,917	2,000	2,000	2,000
281	Insurance and Bonds	110	100	5	100
299	Operating Equipment	731	0	825	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	21,320	31,373	19,994	29,865
	TOTAL EXPENDITURES	336,711	356,625	345,288	362,599

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Administrative Services Department
General Fund

City Manager

Administrative Services Director

Civic Center Manager

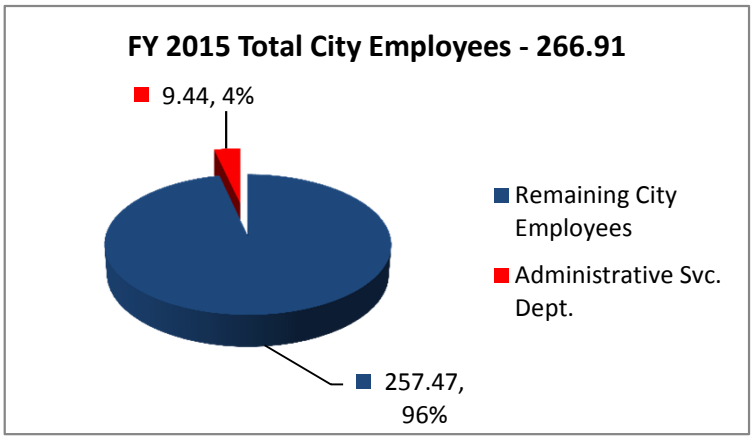
Administrative Services Assistant

Human Resources Assistant

Receptionist

Facility/Event Support Worker Supervisor

Facility/Event Support Workers (3.44)



Total Number of Employees - (9.44)

Fund:
GENERAL

Department:
ADMINISTRATIVE SERVICES

Division:
HUMAN RESOURCES

Division No.: **40005**

MISSION:

The mission of the Administrative Services Department is to support the City's mission of providing quality services within the limits of fiscal responsibility. The Human Resources Division manages, coordinates and provides technical direction for the City's personnel, labor relations activities and affirmative action/equal opportunity plans.

SERVICES:

The Human Resources Division focuses on employment, wages, benefits, personnel rules and regulations and labor contracts in order to achieve a productive City workforce. Services provided by the Division include pre-employment examinations (including police and fire), interviews, personnel selection and staffing, maintenance of personnel files and records, compensation and benefits administration, labor relations and employee assistance and support.

The division assists with enforcing the laws the City must abide by such as wage and hour, social security, discrimination, benefits and safety and health policies.

Staff provides support to the City of Carbondale's Non-Bargaining Unit Employee (NBUE) Personnel Board, Board of Fire and Police Commissioners, Carbondale Human Relations Commission, Study Circles Program, Employee Benefits Committee, Employee Recognition Committee, Employee Wellness Committee and Safety Committee.

The Administrative Services Director administers and monitors the Affirmative Action/Equal Employment Opportunity Plan, serves as Human Resources Manager, oversees the operations of the Civic Center Division and Receptionist area which provides clerical support for other departments.

SIGNIFICANT GOALS AND OBJECTIVES*:*

GOAL:

A. Maintain a fair and equitable Personnel and Labor Relations Program for City employees

Objective:

1. Promote positive employee morale and dignity

Strategies:

a. Effective communication with employees

b. Stay abreast of laws that are pertinent to employee rights and responsibilities

c. Publish *The PEN*, employee directory/newsletter

d. Support the Employee Recognition Committee and its programs that recognize individual employee accomplishments and those in general

e. Assist in providing opportunities for education and/or training

f. Participate in labor/management meetings with bargaining units and in meetings with the NBUE Personnel Board

g. Provide due process

Objective:

2. Maintain and enhance the City's comprehensive Employee Benefits Program and its utilization by employees

Strategies:

a. Monitor, update, administer and promote all employee benefit programs to achieve optimum benefits for employees

b. Provide employees with updated information to increase awareness and effective utilization of employee benefit programs

c. Utilize the Employee Benefit Committee to communicate information and monitor employee satisfaction with employee benefit programs

d. Maintain and promote the City's Employee Assistance Program by keeping abreast of resources and making appropriate referrals

GOAL:

B. Maintain a compensation program that is competitive and rewarding

Objective:

1. Promote an employee compensation system that has internal equity and that encourages financial rewards for performance

Strategies:

a. Promote a more comprehensive compensation system for all employee groups tied as closely as possible to financial rewards for performance

b. Maintain the Classification Plan and Pay Plan for Non-Bargaining Unit positions utilizing the Position Appraisal Method

c. Participate in the collective bargaining process

d. Improve the employee performance evaluation system by providing information and training on job coaching skills

Objective:

2. Ensure that compensation for City positions is comparable to similar positions in the area and state

Strategies:

a. Obtain, maintain and review salary data and salary survey information on area employers and comparable communities

b. Incorporate information about comparable salaries and salary surveys into the process of maintaining the classification plan and pay plan for the Non-Bargaining Unit positions and into the City's collective bargaining process for bargaining unit positions

GOAL:

C. Promote equal employment opportunities and maintain a culturally diverse workforce

Objective:

1. Support and facilitate the Affirmative Action Program for the City of Carbondale

Strategies:

a. Administer the City's Affirmative Action/Equal Employment Opportunity Plan

b. Recruit minorities, women and persons with disabilities to compete for City jobs

c. Assist with the recruitment of candidates to increase the utilization of minorities and females in job group categories where they are underutilized by using creative and job appropriate recruiting techniques

d. Promote the advancement of current minority and female employees into job group categories where underutilization exists by providing a positive and supportive workplace responsive to cultural diversity

e. Prepare written narrative and statistical reports for the City and other governments on the progress of the City's Affirmative Action/Equal Employment Opportunity efforts

f. Coordinate the implementation of inclusive excellence training for all city employees

g. Work in conjunction with the City Manager to apply inclusive excellence management framework to real-time issues

h. Work in conjunction with the City Manager to identify areas of institutional concerns within City government and develop strategies to implement ways to combat and correct those areas

GOAL:

D. Be a liaison between the City and various commissions and programs to maintain an open and culturally diverse environment

Objective:

1. Give staff support for various commissions and programs

Strategies:

a. Provide staff support to the Carbondale Human Relations Commission

b. Support the organization of programs, such as Study Circles, which enable residents to explore community issues and come to common understandings

PROGRAM HIGHLIGHTS:

For the second year, Health Alliance provided group health insurance for the City. Benefits Planning Consultants (BPC) administered the Health Reimbursement Arrangement (HRA) Plan and coordinated COBRA. The City continued its partnership with AFLAC to provide its

Section 125 Flexible Benefit program. Free dental and vision coverage were provided by Guardian to employees as a result of savings from health care expenses during the first year with Health Alliance.

Division: **HUMAN RESOURCES**	Division No.: **40005**

FY 2014 marked the end of an agreement with an online management program used to record and track applicant and employee information. Human Resources was able to develop programs that produce similar data.

Human Resources continued to support the Employee Recognition, Employee Safety and Employee Benefit Committees. Staff continues to work with the Safety Committee to reduce workers' compensation claims.

In FY 2014, the Administrative Services Department continued the process of tracking information for the Affirmative Action Program in compliance with an agreement with Peoplefluent (formerly Peopleclick) to analyze and prepare affirmative action reports.

During FY 2014, The Affirmative Action/Equal Employment Opportunity Plan was reviewed as required. Efforts will be continued to develop partnerships with community groups and institutions to assist with identification and placement of minorities on City construction projects.

Efforts to coordinate programs to foster inclusive excellence for City employees, in an effort to address cultural diversity/racial sensitivity education, were continued.

During FY 2014, Human Resources administered and/or coordinated exams for open positions, including police officer and firefighter entry-level exams, and conducted interviews for those positions.

During FY 2014, the City adopted a Worksite Wellness Policy recommended by the Employee Wellness Committee. Employees participated in a Health Fair Program where they learned about available services. Several service providers participated including Jackson County Health Department, Southern Illinois Healthcare, SIU-C Dental Hygiene Department, SIU-C Recreation Center, Crossfit Fitness Center, Gold's Gym, as well as many others.

In FY 2015, the Employee Wellness Committee will continue efforts to encourage healthy eating, exercising, and identifying funding for exercise equipment for various worksites.

It is important that in FY 2015, efforts to promote inclusive excellence be continued, and programs to assist and encourage employees to grow professionally and personally be made available. Training for old and new supervisors/managers will be critical.

Efforts will continue, in FY 2015, to increase the hiring of minorities, veterans and persons with disabilities, where possible, to bring the City in line with Affirmative Action reports. Additionally, the City's commitment to hold contractors it employs accountable for hiring minorities and women will be evaluated.

During FY 2015, Human Resources will continue to analyze its practices and policies and make the changes necessary to improve efficiency and effectiveness.

Division: **HUMAN RESOURCES**	Division No.: **40005**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Positions Filled	A-3	59	25	53	56
Regular Work Hours Paid For All City Employees	A-2/B-1/B-2	469,009	462,371	472,686	473,726
Overtime Work Hours Paid For All City Employees	A-2/B-1/B-2	19,317	19,919	17,329	18,323
Premium Work Hours Paid For All City Employees (holiday pay above regular; additional pay for FTO officers; Telecomm 30-minute meal pay)	A-2/B-1/B-2	12,370	0	12,947	12,659
Sick Leave Hours Paid For All City Employees	A-2/B-1/B-2	20,932	18,635	22,013	21,473
Vacation/Holiday Leave Hours Paid For All City Employees	A-2/B-1/B-2	50,883	57,287	49,129	50,006
Funeral Leave Hours Paid For All City Employees	A-2/B-1/B-2	638	681	572	605
Other Leave Hours Paid (Injury, Military, Other) For All City Employees	A-2/B-1/B-2	7,032	7,258	8,136	4,136
Employment Separations Processed	B-1	60	30	46	53
Minority Referrals for City Positions	C-1/B	125	135	173	149
Police and Fire Examinations Administered	A-1	79	120	77	78

Staff Support of Boards and Comm. (Hours)	D-1	177	220	185	181
Social Service Assistance Contacts	C-1	1,500	828	1,675	1,587

Division: **HUMAN RESOURCES** Division No.: **40005**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Administrative Services Director	1.00	1.00	1.00	1.00	$94,503
Administrative Services Assistant	0.60	0.60	0.60	0.60	$22,876
Human Resources Assistant	1.00	1.00	1.00	1.00	$38,899
Receptionist	1.00	1.00	1.00	1.00	$26,977
TOTAL	3.60	3.60	3.60	3.60	$183,255

Fund: GENERAL **Division: HUMAN RESOURCES**

Department: ADMINISTRATIVE SERVICES **Division No.: 40005**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	174,766	179,652	180,168	183,255
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	(627)	0	0	0
110	Employee Overtime	154	464	405	464
130	Employee Health Ins. Benefits	32,193	32,992	32,992	33,267
131	Employee Retirement Benefits	35,221	38,203	38,188	39,949
140	Employee Work. Comp. Benefits	871	489	526	632
	TOTAL PERSONAL SERVICES	242,578	251,800	252,279	257,567
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	3,545	3,545	4,045	3,545
210	Publishing and Filing Fees	23,202	10,051	16,566	17,989
220	Communications-Telephone	0	0	0	0
222	Communications-Postage	763	700	475	500
240	Travel, Conferences, Training	8,849	5,076	5,019	5,049
260	Rental Charges	9,833	6,156	4,962	5,140
270	Outside Printing Services	942	2,320	850	2,000
271	Other Outside Services	1,250	715	1,213	710
272	Office Supplies	1,654	1,850	1,850	1,650
273	Operating Supplies & Materials	5,388	11,952	7,019	9,948
280	Subscriptions and Memberships	1,012	958	11,554	1,154
281	Insurance and Bonds	0	0	0	0
299	Operating Equipment	731	0	270	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	57,169	43,323	53,823	47,685
	EXPENDITURES TRANSFERRED OUT				
700	Serv. & Chrg. To Operating Divs.	(422)	(638)	(638)	(732)
	TOTAL EXPENDITURES TRANFERRED OUT	(422)	(638)	(638)	(732)
	TOTAL EXPENDITURES	299,325	294,485	305,464	304,520

Fund:
GENERAL

Department:
GENERAL GOVERNMENT

Division:
ECONOMIC DEVELOPMENT

Division No.: **40006**

MISSION:

The mission of the Economic Development Division is to promote and enhance economic development in Carbondale.

SERVICES:

The Economic Development Division is responsible for the coordination of the City's economic development activities and provides a centralized office for economic development projects. The division manages City economic development programs including the Tax Increment Redevelopment District TIF #1, Illinois-University Corridor TIF #2, Oakland-Sycamore TIF #3, the Enterprise Zone and the Revolving Loan Fund. The Economic Development staff serves as a business ombudsman and assists new and existing businesses by building and strengthening relationships with the City. The division also provides staff assistance to the Carbondale Business Development Corporation and participates in cooperative regional economic development initiatives.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Promote Economic Development in Carbondale

Objectives

1. Promote new commercial development

Strategies:

a. Identify and recruit regional and national retail and restaurant businesses

b. Work closely with existing commercial developers in the community to enhance their ability to attract new businesses and expand existing businesses

c. Promote the Tax Increment Redevelopment District TIF # 1 to new and expanding businesses

d. Promote the Illinois-University Corridor TIF #2 to new and expanding businesses.

e. Promote the Oakland-Sycamore TIF #3 to new and expanding businesses.

f. Promote the revitalization of the City's East and West Main Street commercial areas

Objectives

2. Promote the development of Carbondale's industrial parks

Strategies:

a. Market the industrial parks to potential developers

b. Establish the Business Park East as a Southern Illinois Research Park Affiliate Site

Objectives

3. Work with existing businesses for retention and expansion

Strategies:

a. Expand the Business Retention program co-partnered with the Carbondale Chamber of Commerce

b. Promote City and state programs that can assist local businesses and maximize their economic opportunities

c. Identify and encourage real estate development and light manufacturing, especially high tech/digital enterprises and promote existing local businesses to expand their professional service, retail, and restaura`nt businesses

Objectives

4. Use multiple means to market Carbondale for economic development

Strategies:

a. Collect, analyze and distribute relevant and accurate data on the communities demographic characteristics and labor market

b. Produce and distribute promotional materials relating to the Tax Increment Redevelopment Districts TIF #1, TIF #2, TIF #3, the Enterprise Zone and the Revolving Loan Fund

c. Rapidly respond to all business development inquiries with personal contact and relevant information

d. Capitalize on unique opportunities to generate interest in Carbondale, including application for recognition programs, advertising and other efforts to promote Carbondale as a location for commercial activity

e. Continue to enhance the City's Web Site to include up to date economic development information

f. Coordinate the use of the City's GIS System for economic development projects

g. Utilize social media to promote Carbondale.

GOAL:

B. Develop public-private relationships that foster economic development

Objectives

1. Maintain a strong partnership with the Carbondale Business Development Corporation (CDBC)

Strategies:

a. Provide administrative staff support to the (CBDC)

b. Collaborate with CBDC to encourage redevelopment of City-owned properties at Walnut and Washington Street.

c. Coordinate CBDC information activities and meetings

Objectives

2. Develop better City-business relations in Carbondale

Strategies:

a. Serve as Business Ombudsman assisting new and existing businesses in working with City Hall

b. Maintain strong relations with the Carbondale Chamber of Commerce and Carbondale Main Street

c. Participate in the Jackson Growth Alliance, Greater Egypt Regional Planning & Development Commission, Champion Community Investments and the Delta Regional Authority and other regional economic development organizations

GOAL:

C. Improve appearance of downtown and coordinate communications between the City and downtown businesses to enhance revitalization efforts

Objective:

1. Improve building facades in downtown Carbondale

Strategies:

a. Promote the City's Downtown Facade Improvement Loan Program through the media and Carbondale Main Street and maintain personal contacts to inform property owners of facade loan program benefits

b. Inform property owners of Main Street's Facade Grant Program and Architectural Assistance Grant Program that can be used in conjunction with the City facade program

c. Promote TIF #2 to downtown businesses and communicate the benefits of TIF to property owners.

PROGRAM HIGHLIGHTS:

The Jackson County-Murphysboro-Carbondale Enterprise Zone (EZ) continued to be the driving force for economic development during FY 2014. A total of 26 EZ projects were completed in FY 2014 with an estimated value of $4.7 million. Southern Illinois University completed a major project during the year with the completion of the $36 million New Student Services Building which houses admissions and registration departments.

The Illinois-University Corridor TIF #2 saw several new agreements in FY 2014 in its first year of operation. Redevelopment agreements were completed for properties at 114 S. Illinois Ave. (former Mary Lou's), 126 S. Illinois Ave. (future Tourism office), 703 S. Illinois Ave. (Reema's Indian Cuisine), 116 N. Illinois Ave. (Virginia Building) and 901 S. Illinois Ave (Harbaugh's). A single agreement was executed in TIF #1 at 104 S. Marion St (SmithWorks). In total, these redevelopments account for $647,000 of private investment and the creation or retention of 24 jobs.

Carbondale has many unique eating establishments. Restaurants that opened in FY 2014 include La Fogata, McAlister's Deli, Qin Guan, Reema's Indian Cuisine, Wendy's, Delish and Curbside.

During FY 2014, Carbondale's east side saw several new business openings and expansions including Ulta Beauty, TJ's Fine Jewelry, Lane Bryant, Fresnius Dialysis Center and Things Remembered.

In FY 2014, other openings in Carbondale included Locally Important Produce, Main Street Plaza, Sabens Martial Arts Academy, Screaming Owl Records, Shawnee Dental Clinic, The Candy Factory, The Shop Hair Salon and Tower Loan.

The Economic Development Division provided assistance to parties interested in Carbondale as the site of a new business. This included distributing printed material, providing data electronically and meeting with business prospects. Applications were reviewed for Community Development Assistance Program and Revolving Loans and Downtown Facade Loans in FY 2014.

Membership was maintained in the International Council of Shopping Centers (ICSC) in support of the goal to identify and recruit regional and national retail and restaurant businesses. In FY 2015, activities will include attendance at ICSC regional events in St. Louis and Chicago. The Economic Development Division will continue recruiting regional and national businesses that will enhance Carbondale's retail sector.

In FY 2013, the Economic Development Division and the Carbondale Chamber of Commerce began a business retention program focused on improving customer relations between the City, Chamber and Carbondale businesses. One afternoon per week is devoted to meeting with business managers and owners to identify strategies to improve the economic climate in Carbondale. Based on the positive response this program has received, the Economic Development Division will continue to partner with the Chamber in continuing the program in FY 2015. Another partnership that emerged from the Chamber collaboration in FY 2014 was a weekly radio program that is aired in cooperation with WDBX community radio. Hosted by the Chamber Director and Economic Development Coordinator, the weekly radio program showcases Carbondale businesses as well as community events. The show will continue to be offered in FY 2015.

Also in FY 2015, the Economic Development Division will continue to represent the City in the Jackson Growth Alliance, Greater Egypt Regional Planning Commission, Champion Community Investments (CCI) and other regional economic development organizations. Together with the Small Business Development Center at Southern Illinois University, the following services are provided to new and expanding businesses: the creation of business plans, securing financial assistance and locating potential sites for development. FY 2014 produced an exciting announcement from CCI when the loan fund was certified as a Community Development Financial Institution (CDFI) which will create additional opportunities for small businesses to access capital in Carbondale. The Economic Development Division will continue to participate on the CCI Board in FY 2015. Finally, the City will continue its partnership with Carbondale Tourism to market the City as a vacation destination and retirement community.

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Economic Development Coordinator	1.00	1.00	1.00	1.00	$59,299
TOTAL	1.00	1.00	1.00	1.00	$59,299

Fund: GENERAL **Division: ECONOMIC DEVELOPMENT**

Department: GENERAL GOVERNMENT **Division No.: 40006**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	56,651	58,130	58,130	59,299
102	Accrued Vacation Leave	168	0	0	0
130	Employee Health Ins. Benefits	7,367	6,678	6,678	6,733
131	Employee Retirement Benefits	11,556	12,214	12,498	13,100
140	Employee Work Comp. Benefits	54	166	170	188
	TOTAL PERSONAL SERVICES	75,796	77,188	77,476	79,320
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing and Filing Fees	2,254	2,500	1,495	1,495
220	Communications-Telephone	180	720	720	720
222	Communications-Postage	242	250	25	50
240	Travel, Conferences, Training	1,785	5,200	5,366	5,900
270	Outside Printing Services	0	100	100	100
271	Other Outside Services	125	2,134	1,125	1,000
272	Office Supplies	282	869	300	579
273	Operating Supplies and Materials	199	508	300	500
280	Subscriptions and Memberships	17,850	21,212	20,667	31,717
299	Operating Equipment	0	0	0	0
	TOTAL DIRECT OPER. CHRGS & SRVCS	22,917	33,493	30,098	42,061
	TOTAL EXPENDITURES	98,713	110,681	107,574	121,381

Fund:
GENERAL

Department:
GENERAL GOVERNMENT

Division:
SUPPORT SERVICES

Division No.: **40010**

MISSION:

The mission of the Support Services Division is to provide those services, which cannot be readily allocated to other City departments and divisions.

SERVICES:

The Support Services Division covers certain personal services for an Administrative Secretary position and an audio/visual equipment operator. On a contractual basis, an additional audio-visual equipment operator will be provided as needed.

The Support Services Division works to improve the quality of life for residents of Carbondale primarily by focusing on social and human service programs. The Division administers programs and contracts with community organizations. It works with community, regional and state agencies to coordinate the effective delivery of services to residents of Carbondale.

Certain other items such as telephone infrastructure charges for most City departments, insurance premiums for the General Fund divisions, the General Fund's share of the annual audit fees, charges associated with producing the City Council Agenda, the *Carbondale Communiqué*, as well as capital outlay expenditures that cannot be distributed to other City departments are also funded through this Division. The Support Services Division pays the State-mandated health insurance premiums for firefighters and police officers that suffer catastrophic injuries in the line of duty.

The City's economic incentives for new and expanding businesses are included in the Support Services Division budget. Payments to persons as an incentive to convert single-family rental houses to owner occupied houses are also included in the Support Services Division Budget.

When a public safety employee becomes disabled as a result of an injury occurring on the job, state statute requires the City to provide 100% of the ongoing health insurance premium for that employee and dependents. This responsibility lasts until the employee becomes eligible for other insurance coverage or their coverage/eligibility ceases.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Stabilize and Revitalize Single-Family Residential Neighborhoods

Objectives:

1. Increase the number of owner-occupied residential units in existing neighborhoods

Strategies:

a. Provide grants to assist the purchase and conversion of existing rental units back to owner-occupied single-family residential units

GOAL:

B. Improve the quality of life for those citizens less fortunate and lacking basic necessities for a decent standard of living

Objective:

1. Work in partnership with agencies and organizations to address the social and human needs of the citizens of Carbondale

Strategies:

a. Monitor activities and work closely with social service agencies partially funded by the City including Senior Adult Services, the Women's Center Service Board, The H Group, Good Samaritan Ministries, the Boys and Girls Club of Carbondale and others

PROGRAM HIGHLIGHTS:

Liability insurance costs normally account for approximately one-third of the Support Services Division budget.

The City pays part of the operating expenses for the Amtrak Station in Carbondale. The Carbondale station averages 400 passengers per day and is served by six passenger trains. The station is the fifth busiest station in Illinois.

In FY 2013, the City began video streaming the City Council meetings directly to the internet to better provide better citizen access and increase transparency of local government. The number of viewers for live and pre-recorded live streaming events for FY 2014 was 580.

At the end of calendar year 2013, the service and support for the Aavelin/MagicBox component which displays community messages on Channel 16 was discontinued. Should the current broadcast unit fail, Channel 16 will not be operational. As such, in FY 2015, the obsolete

unit should be replaced. Funds for the replacement of the unit are available under the contract with Mediacom for the continuation of the PEG Channel.

In FY 2014, the City provided a $50,000 economic incentive grant to Ward Chrysler Center to establish a Jeep franchise.

A Home Conversion Program to assist prospective single-family homebuyers was initiated In FY 2015, the City will continue to provide one-time grants of $5,000 to individuals who purchase a single family residential home that was previously used as a rental unit. The buyer must agree to occupy the home as their owner-occupied residence. The program continues to provide neighborhoods with a sense of renewal and stabilization.

Following discussion during the FY 2015 budget review, the City Council directed the City manager to hire a consultant to conduct a City-wide management and staffing level review. A base amount has been inserted into the budget at this time and will be reviewed during the fiscal year.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Home Conversion Program	A-1	$10,000	$20,000	$5,000	$20,000

NUMBER OF FULL TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Administrative Secretary	1.00	1.00	1.00	1.00	$36,435
Lead Audio/Visual Equip. Operator	0.02	0.02	0.02	0.02	$746
TOTAL	1.02	1.02	1.02	1.02	$37,181

Fund: GENERAL **Division: SUPPORT SERVICES**

Department: GENERAL GOVERNMENT **Division No.: 40010**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	35,483	36,457	36,457	37,181
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	31	0	0	0
110	Employee Overtime	50	0	0	0
130	Employee Health Ins. Benefits	8,032	6,678	6,722	6,733
131	Employee Retirement Benefits	6,992	7,733	7,838	8,213
140	Employee Work. Comp. Benefits	289	125	120	119
141	Employee Unemp. Comp Benefits	0	0	0	0
	TOTAL PERSONAL SERVICES	50,877	50,993	51,137	52,246
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	24,563	25,820	26,300	55,020
210	Publishing and Filing Fees	30,239	43,860	20,000	41,816
220	Communications-Telephone	24,189	22,284	24,600	24,000
222	Communications-Postage	1,133	1,144	1,100	1,144
230	Utilities-Electric	12,783	10,072	9,000	10,574
232	Utilities-Water&Sewer	1,144	1,640	1,300	1,813
240	Travel, Conferences, Training	300	450	0	450
250	Repairs & Maint.-Equip.	9,412	3,500	1,400	3,500
251	Repairs&Maint-Bldg.&Struc.	4,897	5,075	5,075	5,075
252	Repairs & Maint.-Other Improv.	7,945	0	0	0
260	Rental Charges	1,482	1,950	1,300	1,120
270	Outside Printing Services	800	3,000	1,000	3,000
271	Other Outside Services	11,291	9,750	19,000	9,250
272	Office Supplies	2,444	2,883	2,500	2,883
273	Operating Supplies & Materials	2,031	1,075	1,500	1,075
275	Motor Fuels and Lubricants	908	1,320	1,000	1,320
280	Subscriptions and Memberships	0	100	0	100
281	Insurance and Bonds	450,043	284,172	284,172	261,034
282	Licenses and Taxes	202	0	0	0
299	Operating Equipment	489	0	7,825	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	586,295	418,095	407,072	423,174
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	3,350	800	615	800
	TOTAL SRVCS. & CHRGS. TRANS IN	3,350	800	615	800

Fund: GENERAL **Division: SUPPORT SERVICES**

Department: GENERAL GOVERNMENT **Division No.: 40010**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
NON-OPERATING CHARGES					
410	Court Awards and Indemnities	157,861	146,849	143,400	120,820
420	Uncollectible Accounts	5,023	1,000	50	1,000
440	Program Grants	204,500	20,000	55,000	20,000
441	Program Loans	8,800	0	0	0
	TOTAL NON-OPERATING CHARGES	376,184	167,849	198,450	141,820
CAPITAL OUTLAY					
504	Licensed Vehicles	6,500	0	0	0
	TOTAL DEBT SERVICE	6,500	0	0	0
DEBT SERVICE					
640	Other Debt Principal	53,894	56,200	56,200	55,852
641	Other Debt Interest	11,008	8,698	8,698	6,379
	TOTAL DEBT SERVICE	64,902	64,898	64,898	62,231
EXPENDITURES TRANSFERRED OUT					
700	Serv. & Chrg. to Operating Divs.	0	0	0	0
	TOTAL EXPEND. TRANS OUT	0	0	0	0
	TOTAL EXPENDITURES	1,088,108	702,635	722,172	680,271

Fund:
GENERAL

Department:
ADMINISTRATIVE SERVICES

Division:
CIVIC CENTER

Division No.: **40015**

MISSION:

The mission of the City Hall/Civic Center is to serve as the operations center for Carbondale City Government and to provide a facility for community or private events and meetings.

SERVICES:

Adjoining City Hall is the Civic Center, which provides 8,200 square feet of multi-purpose rooms. The rooms are used for meetings of the City Council, Planning Commission and various community boards and commissions. The Civic Center is also available for use by the general public on a rental basis. Banquets, receptions, reunions, dances, workshops, conferences, trade shows and exhibitions can be accommodated. A catering kitchen, white wedding chairs and several pieces of multi-media equipment are also available for rent on the premises.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide an up to date facility conducive to the conduct of the affairs of the City Government/private events

Objective:

1. Maintain and efficiently operate the Civic Center

Strategies:

a. Follow established safety procedures and guidelines

b. Practice and continue to implement energy and resource conservation

Objective:

2. Provide a clean and neat environment for City workers and patrons

Strategies:

a. Provide the appropriate manpower and equipment to maintain the facility and office space
b. Provide proper training of Civic Center personnel in the correct use of products and materials

c. Annually evaluate the effectiveness of maintenance procedures, standards and equipment

GOAL:

B. Maximize use of the Civic Center for the benefit of the community

Objective:

1. Strive for maximum satisfaction of clients

Strategies:

a. Provide assistance to Civic Center clients including information on services and suppliers available throughout the Carbondale area

b. Perform follow-up surveys and phone calls to clients of the Civic Center to determine how services could be improved and to solicit repeat users

c. Offer a more extensive level of service in terms of food and drink services, AV services and rental equipment than our competition

d. Provide current media options to clients

Objective:

2. Increase the number of events at the Civic Center

Strategies:

a. Utilize all aspects of marketing and develop marketing materials, advertising and other promotional materials and service related packages

b. Improve the Civic Center's presence on the City's website with updating of photos and information

c. Track number of people that attend all Civic Center events in order to get a better idea of actual usage of the facility

d. Track amount of inquiries on web site to see if correct market is being effectively targeted

PROGRAM HIGHLIGHTS:

In FY 2014, the Civic Center hosted approximately 604 events. Public meetings held at the Civic Center included the City Council, Planning Commission and the Carbondale Park District. Donated space for City sponsored groups such as Human Relations Commission, Preservation Commission, Sustainability Commission and Study Circles continues.

Additional donated space was sponsored for special events. Space is reserved up to one year in advance for wedding receptions, dances, proms and fraternal and social groups. The booking of weekday events remains a very high priority in an effort to maximize the use of the Civic Center. Carbondale Community Arts remains under contract with the City. It will continue to display the work of various types of artists in the Civic Center corridor on a monthly rotation including monthly receptions.

In FY 2014, the City established a new division titled Building Maintenance to show all expenses related to operating and maintaining governmental properties. This division's utilities, building and maintenance repairs, insurance and bonds, maintenances charges in were transferred to the new division.

In FY 2015, continual strides will be made in the marketing of the Civic Center in order to increase the number of events in the private and business markets. Promotional information will be on hand to promote additional rental items at the Civic Center. A close watch will be maintained to see how the increase of other venues will affect rentals. Advertising in several areas will continue. Marketing to the Southern Illinois region via television ads to satellite customers will take place in order to reach a larger section of the market. This continued push of advertizing is necessary in order to keep the Civic Center in the forefront as a rental facility.

Continued rental of our specialty items has continued to grow. White chair rentals continue to be a staple for large events. The addition of a crystal chandelier this summer has been a popular rental addition.

During FY 2015, a continued presence of the Civic Center will be maintained on social media and wedding websites (Wedding Wire, Wedding Mapper). Emailing of our Power Point presentation and general information packet will continue to be sent to prospective clients. Advertising will continue in several regional Bridal Planners, magazines including online advertising with the Southern Illinoisan. In anticipations of reaching a larger audience, tracking the effectiveness of advertising will continue.

In order to reach a broader audience on mobile devices, share with online communities and attract additional business clientele for the Civic Center, live web streaming will be available in a rental package form in FY 2015.

A marketing plan will continue in FY 2015. It will target area businesses, corporate planners and brides. Advertising will be carried in *Life and Style, the Southern Illinoisan Bridal Planner, SI Business Journal* and seasonal surrounding county publications. Photographs will continue to be taken to maintain updated images on web site and for digital presentations to show prospective clients. A new line of communication with the Carbondale Tourism Bureau has been created in a joint effort to bring new and potential business/events to the Civic Center.

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Informational Requests Answered	B1	2,960	3,600	3,312	3,600
Civic Center Revenues	B1	$65,936	$80,000	$64,869	$70,000
Attendance Count at Events	B2	32,000	41,000	29,800	35,000
Total Number of Events	B2	678	875	604	725

Division: **CITY HALL/CIVIC CENTER** Division No.: **40015**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Civic Center Manager	1.00	1.00	1.00	1.00	$58,318
Facility/Event Support Worker Supervisor	1.00	1.00	1.00	1.00	$43,138
Facility/Event Support Worker	2.92	3.44	3.25	3.44	$89,511
Administrative Services Assistant	0.40	0.40	0.40	0.40	$15,251
TOTAL	5.32	5.84	5.65	5.84	$206,218

Fund: GENERAL **Division: CITY HALL/CIVIC CENTER**

Department: ADMINISTRATIVE SERVICES **Division No.: 40015**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	188,979	208,207	203,427	206,218
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	1,232	0	0	0
110	Employee Overtime	2,819	1,716	725	739
112	Employee Premium Payments	865	806	891	909
130	Employee Health Ins. Benefits	28,968	25,934	24,932	23,457
131	Employee Retirement Benefits	35,940	39,433	38,986	40,708
140	Employee Work Comp. Benefits	7,801	6,866	6,773	7,036
	TOTAL PERSONAL SERVICES	266,604	282,962	275,734	279,067
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing & Filing Fees	843	3,880	3,620	3,886
220	Communications-Telephone	2,473	377	468	444
222	Communications-Postage	130	145	102	100
230	Utilities-Electric	58,347	0	0	0
231	Utilities-Gas	24,481	0	0	0
232	Utilities-Water and Sewer	3,512	0	0	0
240	Travel, Conferences, Training	0	0	0	0
250	Repairs & Maint.-Equip.	5,686	2,940	2,555	2,740
251	Repairs & Maint.-Bldg & Struc.	37,075	10,914	11,088	3,250
260	Rental Charges	0	0	150	150
271	Other Outside Services	6,868	9,140	8,682	13,090
272	Office Supplies	383	667	675	682
273	Operating Supplies & Materials	11,411	10,580	10,256	10,436
281	Insurance and Bonds	18,398	0	0	0
299	Operating Equipment	6,792	0	2,362	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	176,399	38,643	39,958	34,778
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	308	200	150	200
315	Building & Structure-Maint.	14,528	0	0	0
360	Property Management Services	5,230	0	0	0
	TOTAL SRVCS & CHRGS TRANSFER IN	20,066	200	150	200
	NON-OPERATING CHARGES				
400	Merchandise & Serv. for Resale	3,399	4,500	5,063	4,500
	TOTAL NON-OPERATING CHARGES	3,399	4,500	5,063	4,500

Fund: GENERAL **Division: CITY HALL/CIVIC CENTER**

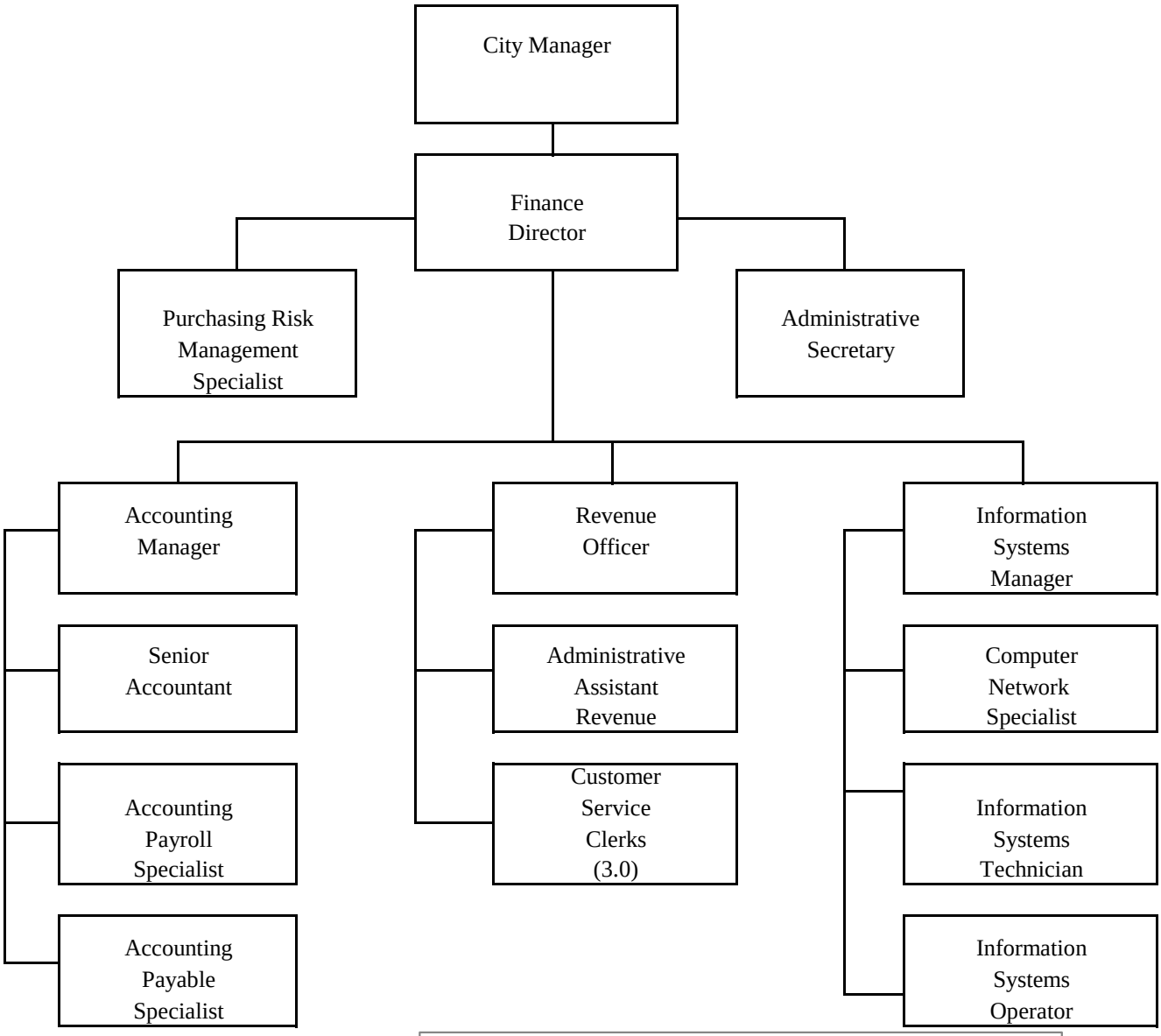
Department: ADMINISTRATIVE SERVICES **Division No.: 40015**

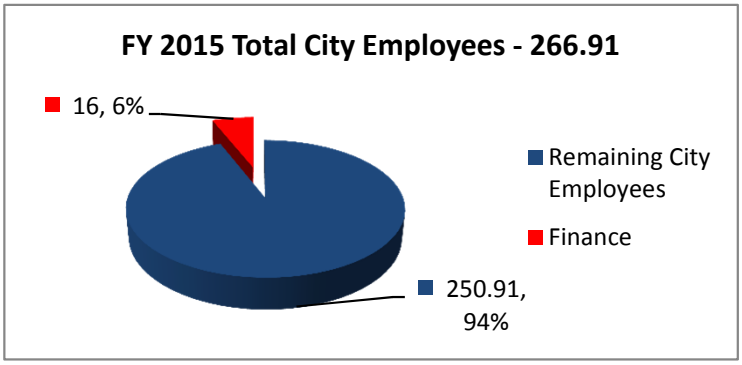
EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
EXPENDITURES TRANSFERRED OUT				
700 Serv.& Chrg. to Operating Divs.	(3,641)	(6,042)	(5,200)	(5,917)
TOTAL EXPEND. TRANS OUT	(3,641)	(6,042)	(5,200)	(5,917)
TOTAL EXPENDITURES	462,827	320,263	315,705	312,628

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Finance Department

General Fund





Total Number of Employees - (16.0)

Fund:
GENERAL

Department:
FINANCE

Division:
FINANCIAL MANAGEMENT

Division No.: **40030**

MISSION:

The mission of the Finance Department is to provide sound financial advice to the City Manager, City Council and all departments and provide professional financial management support to help maintain a fiscally sound government organization that conforms to legal requirements and generally accepted financial accounting principles and standards.

SERVICES:

The Financial Management Division consists of four diversified, but interrelated functions: Financial Administration, Accounting, Revenue and Purchasing/Risk Management. The Department also manages the Information Systems and Public Parking Services Divisions.

The Department provides services to the public as well as all City departments. Services include treasury management; financial reporting; budgeting and long-range forecasting; all accounting functions, including payroll, accounts receivable and payables; purchasing coordination and workers safety and general liability risk management. The Department issues the billings and collects the fees for water, sewer, refuse, landscape waste, parking permits and weed mowing. Locally imposed and collected taxes include the Hotel/Motel Room Rental Tax, the three-cent per gallon Municipal Motor Fuel Tax and Utility Taxes on water, electricity and natural gas.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Strengthen financial reporting for internal management use and external users

Objective:

1. With the help and counsel of our independent auditors, clearly and fully present and disclose the City's current and projected future financial positions

Strategies:

a. With the help and counsel, prepare the Comprehensive Annual Financial Report (CAFR) in conformity with State of Illinois, Federal Office of Management and Budget and Governmental Accounting Standards requirements

b. Submit the Comprehensive Annual Financial Report to the Government Finance Officers Association (GFOA) for the Certificate of Achievement Award

c. Prepare interim financial information that compares progress to the approved budget and/or other financial benchmarks

d. Prepare and revise the five-year budget projection of revenues, expenditures and changes in fund balances for all operating and capital improvement funds

e. Submit the Annual Budget to the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award

GOAL:

B. Decrease the City's risk exposure

Objective:

1. Coordinate efforts and resources to reduce injuries, damage to City property and financial claims made against the City

Strategies:

a. Coordinate an active Accident Review Board for accidents involving City vehicles

b. Coordinate the Safety Committee comprised of representatives from throughout the City organization

c. Manage loss control service plan to provide additional safety training

d. Implement a systematic safety inspection program for City facilities

GOAL:

C. Improve the City's fixed capitalization and acquisition system

Objective:

1. Maintain a current departmental assets inventory

Strategies:

a. Identify and locate items purchased, but not placed on the inventory records

b. Perform annual revolving physical inventories for all operating departments and divisions

GOAL:

D. Improve cost effectiveness of City purchases reducing costs wherever possible

Objective:

1. Carefully control City purchases

Strategies:

a. Monitor the use of the purchasing system for prior approval of all discretionary purchases

b. Check all purchase orders and warrants for compliance with purchase procedures and appropriateness of purchase

c. Work with departments to minimize the use of emergency purchase orders

d. Seek formal bids for all purchases exceeding the limit established by the Carbondale Revised Code for regular purchase orders

e. Seek competitive Requests for Proposals for professional services contracts

f. Administer the City's "P-Card" program to maximize the effectiveness and control of the purchasing function

GOAL:

E. Provide revenues to support City services

Objective:

1. Enhance City revenues

Strategies:

a. Review regularly fees established for fee-for-service programs, such as water, sanitary sewer, refuse and recycling programs

b. Recommend fees necessary to cover program costs

c. Review annually property tax rate and other taxes levied by the City and recommend changes commensurate with City Council policy

d. Assist with City departments in acquiring grant revenues from state and federal governments

e. Monitor changes in utility providers to ensure proper collection of utility taxes

GOAL:

F. Provide financial guidance to the Police and Firefighter's Pension Boards

Objective:

1. Ensure adequate funding levels are reached /maintained to insure the availability of funds to meet current and future obligations of the plan

Strategies:

a. Work with actuary to determine liabilities and City contributions required annually

b. Work with pension boards to set investment policies

c. Work with investment managers and pension boards to assure investment performance and risk are consistent with plan policies and investment goals

2. See that plans are administered properly

Strategies:

a. Maintain adequate financial records to maintain control and accountability

b. Issue monthly payrolls and maintain pension payroll systems

c. Provide monthly reports to the boards to track investment progress, expenses and cash availability and requirements.

PROGRAM HIGHLIGHTS:

In FY 2014, the City received its 27th Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The City also received its 21st consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting award. This award involves the standards as set forth by the Financial Accounting Standards Board and the Governmental Accounting Standards Board for reporting the Comprehensive Annual Financial Report (CAFR), a government's public financial document.

In FY 2014, the Finance Department fully implemented the purchasing card (P-card) program. This program provides credit cards to Municipal employees to expedite the purchase of goods and services within specific preapproved levels. It reduces the wait time vendors have

between purchases and payment. Overall the program has been well received. In addition, increased interim reporting to the City Manager and Mayor and Council was developed and will expand in FY 2015. The Department met with the actuary for the Police and Fire pension funds to discuss funding levels of both pension funds.

In FY 2015, the Financial Management Division will continue work to find a replacement for the financial management software system currently used by the City. The current software provider has notified the City that the product we use is being deemphasized and will need to be replaced within the next few years. Nearby municipalities of Champaign, IL and Cape Girardeau, MO use the same software and will be contacted as they may need to go through the same process. Some of the criteria that will be used in the selection process will include better reporting options and a more user friendly interface with options for customer and employee online use. The division will work with the Information Systems Division and other divisions to select the replacement computer system.

The Financial Management Division will continue its intense efforts to develop means to improve the pension funding dilemmas which the City faces.

Division: **FINANCIAL MANAGEMENT** Division No.: **40030**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Number of Interim Financial Reports	A-1	1	5	3	4
Number of Revisions to the Five-Year Budget Projections	A-1	1	1	1	1
Water & Sewer Customers Served - Average Per Month	-	7,782	7,850	7,571	7,600
Water & Sewer Service Customer Opens and Closes	-	5,456	5,300	5,500	5,600
Number of Contracts Awarded	D-1	17	20	30	30
Number of In City Limits Purchase Orders Issued	D-1	52	460	56	68
Number of Outside City Limits Purchase Orders Issued	D-1	409	110	309	318
Number of City Property, Vehicle and Equipment Physical Damage Claims Filed	B-1	14	20	14	15
Procurement Card Transactions Monthly Average	D-1	-	-	483	510
Procurement Card Spending Monthly Average (in 1,000s)	D-1	-	-	$168	$170
Number of General Liability Claims Filed	B-1	9	16	10	10
Number of Automobile Liability Claims Filed	B-1	6	10	6	8
Number of Accident Review Board Meetings	B-1	6	6	6	6
Number of Safety Committee Meetings	B-1	17	18	20	14
Number of Safety Training Meetings	B-1	8	8	10	8
Number of Facility Safety Inspections	B-1	4	8	4	5
Number of Pension Board Meetings	F-2	16	16	17	16

Division: **FINANCIAL MANAGEMENT**	Division No.: **40030**

NUMBER OF FULL TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Finance Director	1.00	1.00	1.00	1.00	$92,728
Administrative Secretary	1.01	1.00	1.00	1.00	$31,779
Purchasing Risk Management Specialist	1.00	1.00	1.00	1.00	$43,535
Accounting Manager	0.77	1.00	0.97	1.00	$76,504
Senior Accountant	1.00	1.00	1.00	1.00	$50,697
Accounting Payroll Specialist	1.00	1.00	1.00	1.00	$37,751
Accounts Payable Specialist	1.00	1.00	1.00	1.00	$37,751
Revenue Officer	0.77	1.00	1.00	1.00	$68,131
Administrative Assistant-Revenue Office	1.00	1.00	1.00	1.00	$39,651
Customer Service Clerks	3.08	3.00	2.92	3.00	$95,339
TOTAL	11.63	12.00	11.89	12.00	$573,866

Fund: GENERAL **Division: FINANCIAL MANAGEMENT**

Department: FINANCE **Division No.: 40030**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	517,218	562,739	558,438	573,866
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	(3,213)	0	0	0
110	Employee Overtime	4,473	4,530	4,952	5,006
130	Employee Health Ins. Benefits	90,648	82,300	81,421	82,986
131	Employee Retirement Benefits	108,875	118,576	119,725	126,469
140	Employee Work. Comp. Benefits	3,090	1,604	1,603	1,708
141	Employee Unemp. Comp. Benefits	0	0	0	0
	TOTAL PERSONAL SERVICES	721,091	769,749	766,139	790,035
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	765	3,300	3,465	800
210	Publishing and Filing Fees	2,484	2,500	2,806	2,885
222	Communications-Postage	4,086	4,143	3,422	3,453
240	Travel, Conferences, Training	3,432	5,228	4,566	6,269
250	Repairs & Maint.-Equip.	1,470	1,990	2,618	2,580
260	Rental Charges	9,717	10,642	10,562	10,572
270	Outside Printing Services	2,181	4,500	5,698	5,060
271	Other Outside Services	20,912	22,245	23,224	24,302
272	Office Supplies	7,181	6,655	7,265	7,390
273	Operating Supplies & Materials	70,112	79,710	68,477	71,278
280	Subscriptions and Memberships	1,776	1,790	2,135	2,691
281	Insurance and Bonds	2,000	0	0	0
299	Operating Equipment	0	0	2,475	0
	TOTAL DIR OPER. CHRGS. & SRVCS.	126,116	142,703	136,713	137,280
	EXPENDITURES TRANSFERRED OUT				
700	Serv.& Chrg. to Operating Divs.	(365,388)	(357,107)	(348,658)	(377,727)
	TOTAL EXPEND. TRANS OUT	(365,388)	(357,107)	(348,658)	(377,727)
	TOTAL EXPENDITURES	481,819	555,345	554,194	549,588

Fund:
GENERAL

Department:
FINANCE

Division:
INFORMATION SYSTEMS

Division No.: **40033**

MISSION:

The mission of the Information Systems Division is to facilitate the processing, storage, retrieval, ease of access and presentation of computerized information to both the City organization and citizenry of Carbondale.

SERVICES:

The Information Systems Division provides services to operating divisions of the City. Several major computerized systems are maintained by this Division including payroll; water, sewer, and refuse billings; parking violations; land use; and the City's accounting system. The Division maintains the City's phone system, computer hardware, software and manages the networks that link the City's different complexes internally and to the Internet.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Improve the use of Information Systems in all departments

Objective:

1. Link electronically all City departments so they may work together more efficiently

Strategies:

a. Provide service and support to maintain departmental access to the local area network and the various government management software applications.

Objective:

2. Improve users' knowledge of required software

Strategies:

a. Conduct individual training sessions for departmental personnel

GOAL:

B. Maintain efficient Information Systems services to departments

Objective:

1. Provide current information to City departments

Strategies:

a. Prepare and print reports, bills and checks for departments

b. Provide programming support for necessary changes to reports and data

PROGRAM HIGHLIGHTS:

In FY 2014, the responsibilities for all City facility phone systems and the corresponding expenditures have been moved into the Information Systems Division Budget. Also, all new computer and computer peripheral expenditures for all departments have been moved to this division. This consolidation of expenditures will allow better utilization of the limited assets and improve inventory control of both phone systems and computer related purchases.

During FY 2014, further work was done to customize the financial management, payroll, human resources, property management and utility billing software to meet the specific needs of the City. New versions of the financial management, payroll and human resources management software were implemented.

In FY 2014, upgrades to the City website continued to expand and offer more information. Also, the City website began hosting a series of videos created to promote Carbondale and the surrounding area as a cultural hub of Southern Illinois. The City website is visited 10,694 times per month on average 352 times per day. The City website has 7,699 unique visitors per month.

Also in FY 2014, all floors of the City Hall/Civic Center were saturated with a mesh wireless system. This allows to both guests and employees access to network and Internet resources.

During FY 2014, Information Systems started phase one of network infrastructure and phone system consolidation. City Hall will become the central hub for most data and voice communications allowing all City facilities to share one set of equipment and data connections. This setup will save time and money by eliminating most of the individual network connections and phone systems. The first facilities to be incorporated in to the system are City Hall and the new Fire Station #2.

During FY 2014, the vacant Information Systems Computer/Network Technician position was filled. Problems filling the Police Department Computer/Network Technician at the Public Safety Center caused the Information Systems Division to share their Computer/Network Technician position with the Police Department. This reduced work force

has caused delays in some of the FY 2014 Information Systems' projects. In FY 2015, having the Computer/Network Technician position full time will allow for projects, previously delayed, to be completed and future projects to complete on schedule.

In FY 2014, The Information Systems Division assisted the Finance Department in implementing a procurement card purchasing system and widely distributing them throughout the organization. This had the effect of increasing the work load of Information Systems personnel to process vendor payments into the computer systems but, made easier the payment and acquisition of goods and services for the rest of the organization. The number of vendor checks processed goes down in the FY 2015 budget since only one check is written to the procurement card company for any purchases made on a card.

In FY 2014, a large increase in wide area network bandwidth has helped facilitate greater exchange of information between City facilities. In FY 2014, equipment will be purchased, and the work will occur in FY 2015 for virtualization and further replacement of server hardware, network equipment and other shared resources will help increase the overall efficiency of the Information Systems Division.

During FY 2015, the Information Systems Division and other departments within the City will begin the search for replacement software for the entire organization. Our current software was recently deprecated by the manufacturer and has been in place since FY 2003. The software modules to be replaced are: financial management, general ledger, payroll, human resources, property management and utility billing.

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Water/Sewer/Refuse Bills Processed	B-1	96,395	95,250	96,674	96,600
Payroll Checks Processed	B-1	1,700	1,200	1,707	1,700
Payroll Direct Deposits	B-1	5,700	5,600	5,536	5,600
Vendor Checks Processed	B-1	5,449	5,225	4,346	3,225
Consumer Deposit Checks Processed	B-1	1,679	1,800	1,815	1,800
Major Computer System Modifications	A-1	6	6	5	6
Computer User Training (Staff Hours)	A-2	560	525	514	525
Improvements to Management Information System (Staff Hours)	A-1	989	875	880	900

Division: **INFORMATION SYSTEMS** Division No.: **40033**

***NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Information Systems Manager	1.00	1.00	1.00	1.00	$77,945
Information Systems Operator	1.00	1.00	1.00	1.00	$49,862
Computer/Network Specialist	1.00	1.00	1.00	1.00	$52,325
Computer/Network Technician	0.57	1.00	0.73	1.00	$48,337
TOTAL	3.57	4.00	3.73	4.00	$228,469

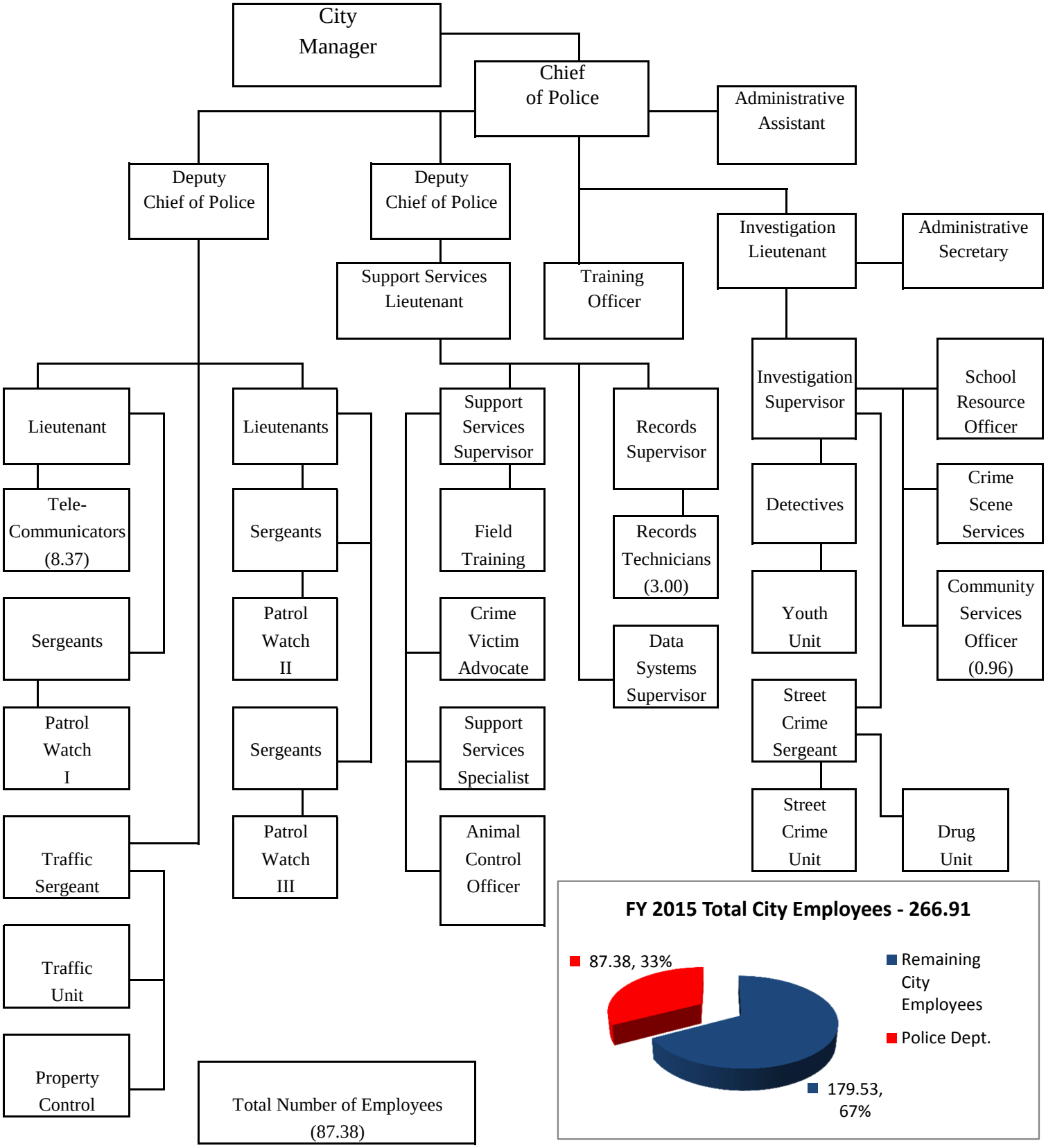
Fund: GENERAL **Division: INFORMATION SYSTEMS**

Department: FINANCE **Division No.: 40033**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	195,335	224,042	211,866	228,469
102	Accrued Vacation Leave	(580)	0	0	0
110	Employee Overtime	8,748	9,754	8,566	8,735
130	Employee Health Ins. Benefits	36,796	38,892	34,906	39,217
131	Employee Retirement Benefits	40,808	48,806	46,284	51,289
140	Employee Work. Comp. Benefits	976	592	628	743
	TOTAL PERSONAL SERVICES	282,083	322,086	302,250	328,453
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	2,841	2,460	2,400	2,460
221	Communication - Data	0	15,240	15,487	23,592
222	Communications-Postage	0	48	0	48
240	Travel, Conferences, Training	49	0	120	300
250	Repairs & Maint.-Equip.	5,188	18,250	17,935	17,950
271	Other Outside Services	90,599	83,954	91,258	87,307
272	Office Supplies	2,085	1,509	1,650	1,650
273	Operating Supplies & Materials	12,915	10,350	13,177	10,200
280	Subscriptions and Memberships	0	75	79	79
299	Operating Equipment	34,163	9,575	22,744	18,229
	TOTAL DIR. OPER. CHRGS. & SRVCS.	147,840	141,461	164,850	161,815
	EXPENDITURES TRANSFERRED OUT				
700	Serv.& Chrg. to Operating Divs.	(60,772)	(68,973)	(65,699)	(66,952)
	TOTAL EXPEND. TRANS OUT	(60,772)	(68,973)	(65,699)	(66,952)
	CONTINGENCY				
801	Division Contingency	0	6,000	0	6,000
	TOTAL CONTINGENCY	0	6,000	0	6,000
	TOTAL EXPENDITURES	369,151	400,574	401,401	429,316

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Police Department
General Fund



Fund:
GENERAL

Department:
POLICE

Division:
POLICE PROTECTION

Division No.: **40101**

MISSION:

The mission of the Police Department is to work in partnership with our community to preserve life, maintain human rights, protect property and improve the quality of life by providing quality police service to all in a fair, sensitive and professional manner.

SERVICES:

The Police Department is responsible for the enforcement of laws of the State of Illinois and the City of Carbondale and the investigation of all criminal incidents. The Police Department is also responsible for investigating traffic crashes, for special traffic enforcement, for planning special events and for the enforcement of City ordinances regarding animals.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Promote a philosophy of shared responsibility by the entire community in reducing crime

Objective:

1. Strengthen the community's and Department's understanding of police and citizen roles in combating crime

Strategies:

a. Assist and facilitate the development of broad-based groups to study and design strategies to address specific crime problems in neighborhoods

b. Develop liaisons with community advisory groups to determine community needs and resources

c. Train department personnel in problem-solving skills

d. Maintain the Volunteer in Police Services program in the Department with community citizen participation

e. Promote the Crime Stoppers program for identifying criminal, drug and gang activity

GOAL:

B. Promote proactive strategies designed to address conditions which prevent crime and provide for a safe environment which enhances continued cultural and economic growth of the City

Objective:

1. Maintain a consistent and increasingly proactive approach to all requests for police service

Strategies:

a. Interact with citizens to identify and seek solutions to problems through the assignment of officers to geographic districts

b. Maintain neighborhood-based policing efforts utilizing patrol districts which are responsive to crime trends

c. Utilize trained Department personnel and other City staff in Crime Prevention through Environmental Design and home crime prevention

d. Expand the quality of intelligence information and information sources to coordinate targeted patrol activities, crime prevention and follow-up investigations

e. Maintain quality services to victims of violent crimes and senior citizens through the Crime Victim Advocacy Services Unit

f. Continue partnerships with agencies responding to issues involving the mentally ill

g. Register and track sex offenders residing within the community to ensure compliance with state statues regarding residency and other restrictions

Objective:

2. Maintain an emphasis on enforcement of those laws and ordinances relating to the protection of persons and property and safe transit within the City

Strategies:

a. Partner with the Southern Illinois University Police Department to maintain a Narcotics Unit and a Street Crimes Unit

b. Enforce a “zero tolerance” policy to reduce the level of drug-related crime

c. Conduct regular foot and bicycle patrols in those areas identified as susceptible to criminal activity

d. Maintain patrols for liquor establishments and neighborhood areas to reduce underage alcohol abuse and complaints of loud parties, liquor offenses, smoking violations and street closings

e. Improve the safety of vehicular and pedestrian traffic by analysis of traffic crash information, educational efforts and targeted enforcement

f. Maintain the use of crime analysis information to target areas of high crime activity and repeat calls for service

g. Maintain the use of speed monitors to address speed problems in neighborhoods and at high accident locations

h. Maintain a comprehensive criminal justice system response to incidents of domestic violence

i. Maintain the use of forensic science and technology in the investigation of criminal activity

j. Use mobile video systems to record traffic violations, specifically during DUI investigations, to support officer testimony in courtroom proceedings

k. Use the EOD robot and X-ray equipment to respond to bomb calls and other dangerous events where the unique remote abilities of the equipment will offer greater safety for the officers and community

GOAL:

C. Promote the community's awareness of crime reduction and prevention

Objective:

1. Maintain a specific organizational component for the development and support of community-based and public involvement programs

Strategies:

a. Increase the number of citizens involved with Neighborhood Watch and other general awareness and safety presentations

b. Maintain an open public rapport through media releases, use of the Department's web site, the City's web site in participation in community groups and individual contacts

c. Increase cooperation with local civic and fraternal organizations

d. Maintain a customer survey and conduct quality assurance checks to help improve department services and responses to community problems

e. Continue the Volunteer in Police Services program with community citizen participation

f. Process Freedom of Information Act requests for police related records in an efficient and timely manner

GOAL:

D. Continue the highest quality of police services by hiring and promoting quality employees and by providing the necessary training and equipment

Objective:

1. Attract, retain and promote quality personnel

Strategies:

a. Maintain accreditation status in the Illinois Law Enforcement Accreditation Program

b. Maintain a commitment to Career Development, a definitive program for providing new information on the operational, legal and safety aspects of law enforcement

c. Continue both on-shift and in-service training which allows for timely updates of operational procedural issues

d. Maintain a communications training program to increase the efficiency and operations of the communications function and Computer Aided Dispatch Systems

Objective:

2. Actively recruit potential employees from all ethnic backgrounds

Strategies:

a. Conduct recruiting at local and regional levels including colleges, universities and other selected community locations

b. Emphasize the positive, progressive and professional stature of the Department

c. Maintain liaison with the minority community to develop job-related qualifications that include minorities. Work to address those issues which could result in a reluctance to apply for law enforcement positions

d. Maintain and promote the Community Service Officer program to recruit young men and women from all ethnic backgrounds into police service with the potential of being future Carbondale Police Officers

e. Maintain and promote the Police Explorer program to recruit young men and women from all ethnic backgrounds into police service with the potential of being future Carbondale Police Officers

f. Expand the City's potential recruiting pool by utilizing the Department's web site to advertise law enforcement positions

g. Use new and emerging mediums to interact with and attract candidates

Objective:

3. Maintain and enhance the use of computer technology

Strategies:

a. Maintain and enhance the use of mobile computers in patrol vehicles

b. Expand the use of computerized reporting by patrol officers

c. Maintain and enhance an efficient records management system

d. Maintain and enhance the use of the Department's Web site

e. Maintain and enhance use of the Department's Share Point Site to disseminate intelligence information

f. Maintain the use of electronic mail within the Department for all personnel

g. Continue to use an electronic logbook to allow for intranet use and more security of overall computer use within the Department

GOAL:

E. Increase public safety by solving crimes

Objective:

1. Identify and apprehend persons who commit criminal acts

Strategies:

a. Assign and deploy police patrol personnel in a manner to most effectively provide a response to calls for service and conduct preliminary investigations

b. Assign staff to properly investigate criminal incidents

c. Utilize up-to-date forensic crime scene investigation methods

d. Seek the cooperation of federal, state and other local law enforcement agencies as needed to investigate crimes

e. Provide relevant training in areas such as advanced patrol tactics, investigative and forensic services

f. Utilize the Department's AFIX computer to analyze latent fingerprints not suitable for comparison in State and National databases

GOAL:

F. Provide quality animal control services

Objective:

1. Reduce animal nuisance complaints and provide for a safe environment

Strategies:

a. Maintain a proactive role in identifying and abating animal nuisances and hazardous situations

b. Improve upon a consistent and increasingly proactive approach to all requests for animal control services

c. Provide training to the Animal Control Officer on new techniques for handling different types of domestic and wild animals

d. Maintain professional contacts with other animal control organizations to evaluate new or improved methods of animal handling

Objective:

2. Strengthen the community's awareness of animal welfare and related legal issues

Strategies:

a. Develop additional educational programs which promote a better understanding of animal care and responsibilities

b. Maintain neighborhood canvasses to encourage voluntary dog registration using informational materials

c. Present training on dog bites and issues regarding reporting

d. Educate the public regarding the City Code as it relates to vicious animals

e. Contribute articles to the *Carbondale Communiqué*

PROGRAM HIGHLIGHTS:

The Police Department will continue in FY 2015 to develop partnerships among agencies and resident groups to address community problems while maintaining a strong commitment to crime prevention and suppression. The Department will continue active participation in groups dedicated to improving the quality of life in our community.

During FY 2014, the Police Department was actively involved in the Sexual Assault Response Committee, working with Southern Illinois University's Department of Public Safety (SIU DPS), Jackson County Sheriff's Office and Jackson County State's Attorney's Office to develop model protocols for responding to and investigating sexual assaults.

The Department's Crime Victim Services Unit provided needed assistance and referrals to victims of domestic violence, sexual assault and violent crime. The Crime Victim Advocate also coordinated events which provided services to families and youth. The Crime Victim Services Unit provided internships for students in the School of Social Work at Southern Illinois University (SIU) Carbondale which assisted the Crime Victim Advocate in maintaining initiatives associated with peer group counseling services for crime victims with disabilities, as well as assisting with a case load that includes almost 1,400 new clients each year.

While the Police Department completed the final year of the Violence Against Women Act Domestic Violence Project in FY 2013, it was notified in first quarter of FY2014 that the grant had been renewed in the amount of $290,710 for a three year period. This increased the total grant funds awarded to the Department for this project over nine grant periods, beginning in 1997 to almost $3.2 million. Our V.A.W.A. project has been one of the longest standing projects in the nation and the most recent award was one of only 15 nationally. This will allow the Police Department to continue to focus on a coordinated community response to domestic violence in Carbondale and Jackson County in partnership with the Women's Center, First Circuit Probation of Jackson County, Jackson County State's Attorney Office and the Jackson County Sheriff's Office.

The Department received a total of $8,687 in grant funds from the Illinois Department of Transportation. This included funds from the Child Passenger Safety grant, which provided the Department with funds to purchase child passenger safety seats and the accessories necessary for their proper installation. This was the fifth year the Department was awarded the grant. Department personnel, trained as Certified Child Passenger Safety Technicians, inspected and installed child passenger safety seats for members of our community. The Department also partnered with the Southwestern Illinois Occupant Protection Resource Center to provide public information and education, as well as implementing a child safety seat distribution program for our community.

Speeding motor vehicles continued to be one of the largest complaints received by the Department. In response, the Department continued two initiatives to address the speed violations. The first, a selected traffic enforcement program, deployed officers to conduct directed traffic enforcement patrols at high accident and speed complaint locations. In addition, speed monitoring devices were deployed to increase compliance and to conduct speed studies. The second initiative involved the continued use of a dedicated traffic unit to increase the enforcement of traffic laws. The Police Department handles an average of 1,100 traffic crashes per year and approximately 14% result in personal injury. In FY 2014, the Department saw an overall reduction in traffic crashes of 12%, which included a 20% reduction in traffic crashes resulting in personal injury.

During FY 2014, the Police Department continued its philosophy of enhancing the police services provided, both

within the department and in the community, by aggressively seeking grant funding opportunities. The Department was awarded and/or administered grant funds which provided the Department with the ability to purchase equipment, provide additional training and overtime for department personnel, as well as to provide new and additional police services and programming in and for our community.

In FY 2014, an increase emphasis was placed on selected traffic enforcement initiatives and reporting requirement enhancements related to security checks of commercial businesses and residential vacation checks under the house watch and extra patrol programs. Another factor in the increase is due to an increases emphasis on documented, data driven directed patrols targeting long term or emerging, short term crime trends and "Hot Spots" of criminal activity. This includes not only extra patrols and directed patrols from the patrol bureau, but directed patrols and investigations from the Investigations Bureau to include Joint Narcotics Unit investigations with the SIU Department of Public Safety.

Officer and department training hours for FY 2014 are significantly higher than budgeted FY 2014 hours due to the hiring of ten (10) police officers, none of which had received initial police required basic academy training, of 480 hours each.

The Department will continue its commitment to a Volunteer in Police Services (V.I.P.S.) program. Volunteers provide essential services which enhance the productivity of Department operations while serving the community through public service.

The Police Protection Division will begin its twelfth year with a Community Service Officer (CSO) program. The CSO program was developed to recruit young women and men from all ethnic backgrounds to work in the Police Protection Department in various police related duties and functions. This program has resulted in four CSO's being hired as Carbondale Police Officers.

The Police Department will begin its fourth year with a Law Enforcement Career Exploring program. Law Enforcement Exploring is a worksite-based program for young men and women who have completed the eighth grade and are 14 years of age, or are 15 years of age but have not yet reached their 21st birthday and have an interest in learning more about careers in the field of Law Enforcement. Law Enforcement Explorer posts help youth to gain insight into a variety of programs that offer fun-filled, hands-on career activities that promote the growth and development of adolescent youth. Officers volunteer their time assisting with program activities that focus on training young adults on the purposes, mission and objectives of law enforcement. The program provides career orientation experiences; leadership opportunities and community service activities that assist young adults in choosing a career path within law enforcement and challenge them to become responsible citizens of their communities.

The Animal Control Unit will continue to protect the public from injury and annoyance caused by animals, as well as protects animals from abuse and neglect. The Animal Control Officer provides education and information programs for pet owners and is responsible for the issuance of 1,000 dog licenses. City ordinance related to animals provides the Police Department the ability to restrict the ownership and facilitate the removal of dangerous and vicious dogs from the community.

During FY 2014 the Police Department strengthened its partnership with Southern Illinois University (SIU) and the SIU Department of Public Safety (DPS) by combining forces to implement a joint narcotics unit focused exclusively on combating drugs, gangs and violent crime within our community. The Carbondale community, which includes the campus of SIU, has significantly benefited and will continue to benefit from the cooperation and coordination between the agencies in providing a safer Carbondale.

The Carbondale Police Department continued its partnership with SIU and the SIU DPS by participating as a member of the Campus Life and Safety Task Force. One of the task force goals the Department is involved with includes formulating short-term and long-term goals to address the results of a campus climate survey regarding perception of safety and violence. Faculty in the Department of Criminology & Criminal Justice will measure perceptions of campus climate, perceptions of safety, experiences with various forms of criminal, disorderly and uncomfortable campus-based events, as well as perceived safety issues within the surrounding community. The task force would then use this knowledge to gain a better overall understanding of "what people think" about safety at SIU and in the City of Carbondale. This understanding could assist in generating knowledge that might inform and help to direct patrol operations and educational initiatives by SIU DPS and City Police, improve facilities planning and address areas in need of attention in managing both the City and the University's physical space. The committee concluded its charge during FY 2014 and both reports are available on the SIU website.

These are the links to the reports: http://www.chancellor,siu.edu/reports/index/html select Executive Summary - Chancellor Campus Life and Safety Task Force Report and Recommendations – August 17, 2012 and http://www.facultysenate.siu.edu/appendices/2013/0213appx2.pdf

The Police Department continued to enhance its web site, www.carbondalepolice.com to provide citizens an interactive tool to help them become more informed about crime in their neighborhoods and to help fight crime in their community. Citizens are able to visit the Police Department's web site and view a fully interactive Crime Mapping Program. Crime Mapping allows citizens to learn more about the location and type of crime in their neighborhood and community. This type of program includes information and photographs of registered sex offenders, as well as informative articles on crime prevention and internet safety. Citizens are also able to enter free, customizable crime alerts which will automatically provide them with electronic mail notifications when a crime occurs in their neighborhood. Proactive police activity, including vehicle stops, foot patrols and extra patrol requests are also included.

The Illinois Law Enforcement Alarm System (ILEAS) was created to meet the needs of local law enforcement throughout the State of Illinois in matters of mutual aid, emergency response, and the combining of resources for public safety and terrorism prevention and response. ILEAS is a consortium which includes over 900 local governments units. Under the auspices of ILEAS, there are nine Weapons of Mass Destruction/Special Response Teams and seven Mobile Field Force Teams. The City of Carbondale Police Department has officers assigned to both teams and will continue to command the combined Region 9 and Region 11 Mobile Field Force (MFF) team. The MFF team is a multi-jurisdictional team of locally-employed officers equipped and trained to deal with civil disorder and provide large support to local agencies that have large issues and may be in need of as many as 50+ officers at any one time. MFF teams are designed to provide rapid, organized and disciplined response to civil disorder, crowd control or other tactical situations.

In FY 2014, the City established a new division titled Building Maintenance to show all expenses related to operating and maintaining governmental properties. This division's utilities, building and maintenance repairs and maintenances charges in were transferred to the new division.

The Police Department has partnered with Carbondale Community High School District No. 165 in the development of a School Resource Officer Program, which entered its second year during FY2014. The program is staffed by a Carbondale Police Officer who is assigned to the Carbondale Community High School (CCHS) on a full time basis when school is in session. While the sworn position's salary and fringe benefits are included in the City budget, CCHS reimburses the City for these costs. This program provides an extra layer of safety and security for the students and faculty at the CCHS campus and also promotes positive relations between students, faculty and law enforcement officers.

The Police Protection Division has been accredited since 1991. The Department is one of less than 150 nationwide to receive Meritorious Accreditation Status, which is only awarded to agencies, who have maintained, accredited status for 15 or more continuous years. The Department is currently accredited by the Illinois Association of Chiefs of Police, through the Illinois Law Enforcement Accreditation Program (ILEAP). The standards required by ILEAP are comprehensive and ensure consistent, professional and effective law enforcement, while at the same time allowing transparency, effective self management, fiscal competency and minimal staff encumbrance associated with maintaining the process. ILEAP allows the Police Protection Division to continue to maintain a professional accreditation process that ensures compliance with the best recognized standards, yet allows personnel to focus more time on addressing and exemplifying our core values of integrity, justice, equity, accountability and respect and customer service.

Division: **POLICE PROTECTION** Division No.: **40101**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Citizen Volunteer Hours Utilized	A-1	1,688	1,350	1,407	1,600
Total Calls for Service	B-1	61,329	63,000	86,187	80,000
Index Crimes Cleared by Arrest (%)	B-1/E-1	47.50%	38.00%	44.38%	40.00%
Public Assistance Call Responses	B-1	22,242	25,000	24,970	25,000
Average Number of Minutes to Respond to Priority 1 and 2 (Emergency) Calls	B-1	5:17	4:00	4:46	4:00
Average Number of Minutes to Respond to Priority 3 (Non-Emergency) Calls	B-1	7:48	7:00	7:20	7:00
Felony Arrests	B-2	681	650	655	675
Misdemeanor Arrests	B-2	1,198	1,350	1,101	1,150
Traffic Arrests	B-2	5,145	5,250	5,693	5,500
Ordinance Violation Arrests	B-2	1,203	1,500	1,368	1,400
Pay-By-Mail Ordinance Violations Collected	B-2	344	550	476	500
House Watches/Extra Patrols/Park & Walks Conducted	B-1	13,193	17,000	15,669	16,000
Calls Received on Crime Stoppers Tip Line	B-1	50	60	51	55
Persons Served by Support Services	A-1/B-1/C-1	378	375	395	400
Persons Served by Crime Victim Advocate	B-1	1,636	1,400	1,795	1,650
FOIA (Freedom of Information Act) Requests	C-1	0	0	350	467
Officer and Department Training Hours	D-1/E-1	9,238	9,000	12,063	9,000

Division: **POLICE PROTECTION** Division No.: **40101**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Minority and Female Applicants Recruited for Testing	D-2	30	65	42	50
Persons Served by Animal Control Officer	F-1/F-2	789	825	837	825
Written Warnings Issued by Animal Control	F-1	72	100	79	100
Written Citations Issued by Animal Control	F-1	266	350	245	300
Dog Licenses Issued	F-1	1,007	1,000	999	1,000

Division: **POLICE PROTECTION** Division No.: **40101**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015	$ AMOUNT BUDGET FY 2015
Chief of Police	1.00	1.00	1.00	1.00	$99,096
Deputy Chief	1.31	2.00	2.00	2.00	$167,562
Lieutenant	4.59	5.00	4.89	5.00	$380,204
Sergeant	9.71	9.78	9.82	10.00	$654,839
Data Systems Supervisor	0.43	1.00	0.60	1.00	$46,416
Patrol Officer	49.29	50.25	49.91	50.05	$2,757,178
Telecommunicator	8.43	8.48	8.10	8.37	$351,187
Police Evidence Technician	0.42	0.00	0.00	0.00	$0
Administrative Assistant	1.00	1.00	1.00	1.00	$47,084
Administrative Secretary	1.00	1.00	1.00	1.00	$36,519
Records Supervisor	0.77	1.00	1.00	1.00	$44,433
Records Technician	2.70	3.00	3.00	3.00	$103,941
Crime Victim Advocate	1.00	1.00	1.00	1.00	$51,845
Support Services Specialist	1.00	1.00	1.00	1.00	$45,289
Community Service Officer	0.00	0.96	0.96	0.96	$20,819
Animal Control Officer	1.00	1.00	1.00	1.00	$48,400
TOTAL	83.65	87.47	86.28	87.38	$4,854,812

Fund: GENERAL **Division: POLICE PROTECTION**

Department: POLICE **Division No.: 40101**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	4,391,259	4,721,313	4,623,557	4,854,812
101	Accrued Sick Leave	(4,176)	0	0	0
102	Accrued Vacation Leave	92	0	0	0
110	Employee Overtime	269,238	336,520	253,117	290,480
111	Employee Overtime-Court	9,700	0	38,198	38,962
112	Employee Premium Payments	173,129	187,392	171,285	178,622
115	Employer VEBA Contributions	54,087	50,927	52,757	120,369
130	Employee Health Ins. Benefits	806,655	739,325	765,836	781,682
131	Employee Retirement Benefits	1,825,452	2,259,184	2,252,258	2,354,769
140	Employee Work. Comp. Benefits	221,328	154,414	157,583	174,310
141	Employee Unemp. Comp. Benefits	2,547	0	2,547	0
150	Special Contractual Benefits	77,226	80,800	71,850	80,800
	TOTAL PERSONAL SERVICES	7,826,537	8,529,875	8,388,988	8,874,806
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	14,123	28,500	28,699	24,100
210	Publishing and Filing Fees	1,012	850	1,450	1,500
220	Communications-Telephone	39,394	43,458	42,704	46,998
221	Communications-Data	5,444	4,693	6,133	5,869
222	Communications-Postage	4,516	4,896	5,868	6,250
230	Utilities-Electric	39,356	0	0	0
231	Utilities-Gas	11,351	0	0	0
232	Utilities-Water and Sewer	1,635	0	0	0
240	Travel, Conferences, Training	52,698	73,354	48,900	67,454
250	Repairs & Maint.-Equip.	61,247	56,641	49,712	60,994
251	Repairs & Maint.-Bldg & Struc.	51,847	0	0	0
260	Rental Charges	9,830	11,469	11,065	11,667
270	Outside Printing Services	6,731	6,875	8,816	8,250
271	Other Outside Services	100,398	176,906	98,467	189,258
272	Office Supplies	12,233	16,200	15,327	15,800
273	Operating Supplies & Materials	64,840	103,039	125,783	82,000
275	Motor Fuels and Lubricants	147,197	169,153	157,277	168,958
280	Subscriptions and Memberships	8,333	8,476	8,444	9,255
281	Insurance and Bonds	2,200	70	70	70
282	Licenses and Taxes	1,437	1,500	565	1,000
299	Operating Equipment	182,337	29,540	177,391	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	818,159	735,620	786,671	699,423
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	88,183	55,000	73,000	68,000
315	Building & Structure-Maint.	60,365	0	0	0
352	Engineering Services	2,509	0	0	0
360	Property Management Services	16,354	0	0	0
	TOTAL SRVCS. & CHRGS. TRANS IN	167,411	55,000	73,000	68,000

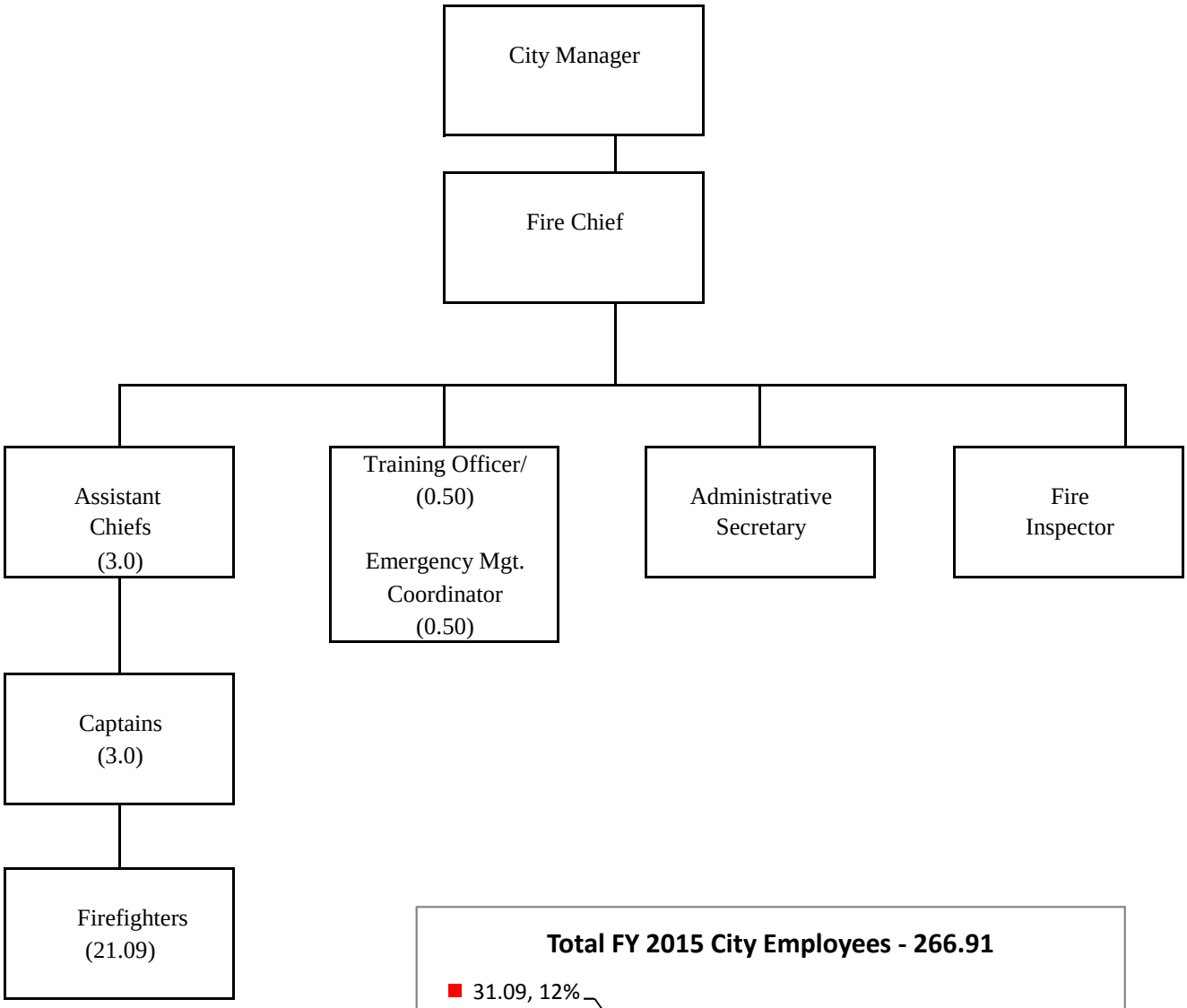
Fund: GENERAL **Division: POLICE PROTECTION**

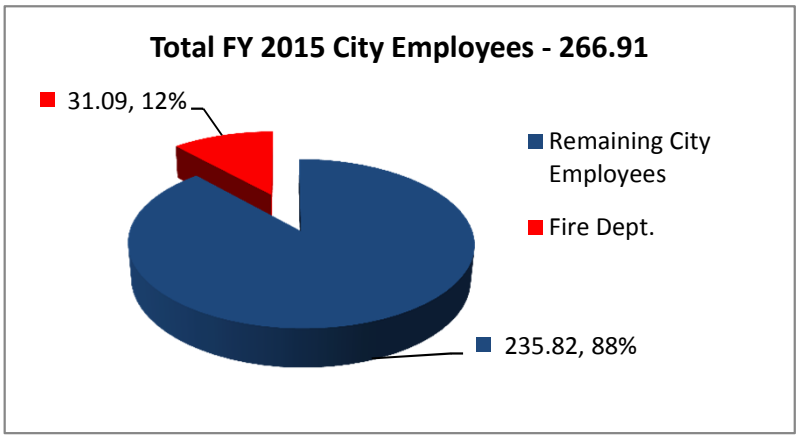
Department: POLICE **Division No.: 40101**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
CAPITAL OUTLAY					
501	Buildings and Structures	0	0	0	0
502	Office Furniture, Fixtures & Equipment	0	0	0	0
503	Machinery and Equipment	19,234	9,584	9,584	0
504	Licensed Vehicles	146,334	1,200	136,128	0
	TOTAL CAPITAL OUTLAY	165,568	10,784	145,712	0
CONTINGENCIES					
801	Division Contingency	0	150,624	0	0
	TOTAL CONTINGENCIES	0	150,624	0	0
	TOTAL EXPENDITURES	8,977,675	9,481,903	9,394,371	9,642,229

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Fire Department
General Fund





Total Number of Employees - (31.09)

Fund:
GENERAL

Department:
FIRE

Division:
FIRE PROTECTION

Division No.: **40151**

MISSION:

The mission of the Fire Department is to promote fire safety, protect property and preserve life.

SERVICES:

The Fire Department provides services including educational programs, preventive inspection services and response to emergencies such as fires and rescue incidents in our community.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide the citizens of Carbondale with the highest standards of professionalism in regards to emergency response and related Fire Department services

Objective:

1. Improve knowledge and proficiency of all department members

Strategies:

a. Assign additional training duties to shift captains and shift firefighters

b. Utilize the Illinois Fire Service Institute for available training

c. Increase on-site training through the Illinois Fire Service Institute, National Fire Academy and independent educators

d. Enhance extrication and technical rescue capabilities through more defined, specialized training

Objective:

2. Maintain aggressive posture in cause and origin determination of all fire incidents

Strategies:

a. Conduct refresher training for all fire command officers in origin and cause investigation techniques

b. Provide refresher training to all firefighters in basic cause and origin investigations

c. Provide refresher and new techniques training in evidence retention practices for fire investigators

Objective:

3. Expand Fire Department hazardous materials incident capabilities

Strategies:

a. Conduct refresher training at first responder and operations level of incident management

b. Provide specialized technician level training to four MABAS Division 45 Hazardous Materials Team members

c. Maintain inventory of materials to assist in confinement and control of hazardous materials incidents

d. Refine the Hazardous Materials Incident Response Plan

Objective:

4. Deliver emergency services in a safe and efficient manner to all areas of the community

Strategies:

a. Continue to monitor, report and analyze emergency response times

b. Work to enhance dispatch services and resources

c. Encourage automatic aid agreements with neighboring agencies to reduce risk and provide for more efficient deployment of resources

GOAL:

B. Promote an atmosphere enhancing the health and safety of all Department personnel

Objective:

1. Reduce the incidence of injury and maximize improved health by managing associated risks

Strategies:

a. Emphasize periodic medical exams for Department personnel

b. Encourage participation of department personnel in health and fitness training

c. Continue providing Self Contained Breathing Apparatus (SCBA) fit testing and proficiency exercises

d. Continue infectious disease exposure training

e. Provide appropriate safety equipment and apparatus

f. Maintain a comprehensive apparatus preventive maintenance program

g. Maintain a standing safety committee for review of any incidents or safety concerns and interaction with the City's insurance carrier

GOAL:

C. Keep Carbondale attractive for economic development and residential growth by working to improve the City's insurance classification rating

Objective:

1. Maintain computerization of Fire Department's records and information systems

Strategies:

a. Record all fire and hazardous material incidents on computer

b. Track all preplanning and inspection schedules with the aid of computer software

c. Maintain accurate water flow and hydrant maintenance records

d. Maintain detailed training records to track progress and determine effectiveness

Objective:

2. Identify problem areas for fire suppression water supply within the present City limits and planned annexation areas

Strategies:

a. Research and plan required waterline and hydrant placement within the parameters of the Five Year Community Investment Program

b. Work in conjunction with the Public Works Department to maintain annual water flow testing and hydrant maintenance programs

c. Cooperate with water districts that serve our present and planned annexation areas in regard to water flow and hydrant testing

d. Disseminate water flow results to the Public Works Department - Water Distribution Division and other water districts to inform them of areas needing improvement

e. Review required maintenance with the Public Works Department - Water Distribution Division to ensure water system is maintained and functional at all times

Objective:

3. Provide serviceable and adequate pumper and ladder companies in proper fire station placement

Strategies:

a. Maintain apparatus at a high level of readiness and continue preventive maintenance programs through the City Maintenance Division

b. Review annually, apparatus viability and prepare replacement program

c. Review annually, response distance to all segments of the coverage district

d. Maintain annual Underwriters Laboratories testing of all aerial devices as required by Insurance Services

e. Conduct pump certification testing of all engines as required by Insurance Services

GOAL:

D. Reduce the number of actual and false emergency response incidents

Objective:

1. Increase the community's fire prevention awareness level

Strategies:

a. Expand fire prevention programs to increase juvenile contact at the preschool, elementary school, middle school and high school levels

b. Increase diversified areas of fire prevention education activities to as many alternate sites as possible

c. Maintain "Fire Safety House" educational programs at all schools attended by children living in the City

d. Maintain regularly scheduled station tours and lectures

e. Maintain media coverage of Fire Department activities, incidents and progress with regularly scheduled press releases and public service audio and video releases

f. Continue enforcement of false fire alarm ordinances for all occupancies

g. Cooperate with Southern Illinois University to reduce false fire alarms in campus facilities

h. Maintain the Juvenile Fire Setter Intervention Program to support families and individuals affected by children engaged in unsafe fire related activities

Objective:

2. Maintain a proactive approach to pre-incident planning for occupancies within the corporate boundaries

Strategies:

a. Preplan and review all commercial, business and industrial occupancies, as well as schools, hospitals and churches within the corporate limits

b. Maintain regular inspections of commercial, business and industrial occupancies

c. Review all site plans on new or remodeled construction for code compliance coordinated through Development Services Department

d. Regularly review existing fire codes to enable proper recommendations for changes or necessity of additional requirements

e. Maintain citizen awareness of the home safety inspection program

f. Encourage use of home carbon monoxide detectors

PROGRAM HIGHLIGHTS:

During FY 2014, the Fire Department continued to make significant progress in achieving departmental goals and objectives.

In FY 2014, the pre-fire planning program continued to review pre-incident block planning to formulate fire suppression strategies for incidents in high-risk areas. These pre-plans are incorporated into laptop computer systems that are available to the officer in the command vehicle as well as two primary engines for immediate on-scene application. In addition, the command vehicle is equipped with internet capabilities making online resources available at fire scenes.

In FY 2014, the hydrant testing program continued with bi-annual visits to fire hydrants. The first visit tests the flow of the hydrant and the second visit tests the flow of any hydrant that was missed due to construction as well as any hydrant that had a twenty-five percent reduction variance in flow results. All hydrants have been tagged for identification purposes and test results recorded in a database available for immediate on-scene application.

In FY 2014, the department continued its commitment to education and prevention. In partnership with Elementary School District #95, fire department instructors provided formal fire prevention and safety lessons to all fifth grade students. Staff members participated in this year's Senior Fair at the Carbondale Civic Center and provided informational talks for the Carbondale Senior Citizens Center.

In FY 2014, the department continued its commitment to community safety with its fire smoke detector and battery replacement program. Under program guidelines, the department will provide and install, free of charge, a smoke detector or replacement battery to citizens that cannot afford to purchase one.

In FY 2014, the Illinois Fire Service Institute Regional Fire Training Center continued to improve course delivery for firefighters throughout Southern Illinois. The facility provides for both classroom training as well as practical exercises. The Illinois Fire Service Institute holds regular training courses at the center. The facility is managed by the Fire Department.

In FY 2014, the department participated in disaster exercises with the Illinois Emergency Management Agency as well as Memorial Hospital of Carbondale and Jackson County Emergency Management Agency.

In FY 2014, the department continued its partnership with other communities in the region through continued participation in the Mutual Aid Box Alarm System, MABAS Division 45. Member agencies have worked to develop standards of operation, communication, incident command, equipment and safety. Area departments have developed pre-designated mutual aid protocols to improve communications and response to emergencies. MABAS Division 45 is also home to technician level rescue and hazardous materials teams, both of which have been funded through the Illinois Terrorism Task Force. These special teams are comprised of members from throughout the area including the City of Carbondale. The Fire Department continues to serve as the base for the MABAS Division 45 mobile generator and lighting unit. Other MABAS resources positioned within the Southern Illinois area include a mobile warehouse trailer, technical rescue trailer, hazardous materials decontamination unit, ventilation truck, six-wheel all-terrain vehicle, and mobile compressor truck. All equipment is available for response to emergency incidents throughout the region.

In FY 2014, the department's fire investigation canine team recertified, under guidelines established by the Maine Criminal Justice Academy. The team is one of approximately two hundred from across the United States, District of Columbia and Canada. In anticipation of the retirement of the department's current canine, a scholarship application was submitted and approved by the Maine Criminal Justice Academy for a replacement canine in the class of 2015.

In FY 2014, five department members participated in MABAS technical rescue training. Instruction continued in the areas of high angle, trench, confined space, and structural collapse training. These individuals continue to proudly serve as members of the MABAS Division 45 Technical Rescue Team.

In FY 2014, the department updated its StarCom radio system in compliance with guidelines set forth by the Illinois Emergency Management Agency. This upgrade was necessary to ensure continuity of communications with agencies throughout the State in the event of a serious emergency.

In FY 2014, the department continued its partnership with the Carbondale Park District to present the summer Chill Out in the Park Program.

In FY 2014, department members participated in a number of Illinois Fire Service Institute classes in a number of subject areas including: vehicle and machinery extrication, hazardous materials, trench rescue, fire/arson investigation, fire ground tactics and strategies, and senior officer development classes.

In FY 2014, the department maintained its commitment to health and safety by holding regular Safety Committee meetings in order to review incidents/accidents and focus on safety concerns.

In FY 2014, the department applied for and received a $250,000 grant from the Federal Emergency Management Agency Assistance to Firefighters Grant Program to purchase a new rescue vehicle. In addition the department budget contained funds for a replacement pumper. Specifications were finalized and City Council approved the purchase of both vehicles. Deliveries are scheduled for late summer 2014.

In FY 2014, construction of the new west side fire station was completed. The new single story all brick facility is designed to meet the present and future needs of the department with four apparatus bays, seven bunk rooms, living and kitchen space, a workout room, a training room and office space for three Assistant Fire Chiefs and one Training Officer. There will also be space to relocate the City's Emergency Operations Center and Storm Watch functions. The building has been designed to be energy efficient and meets or exceeds all relevant energy codes as well as seismic standards. Some design features include a backup generator capable of providing power to the entire building, geothermal heating and air conditioning for the living area, and radiant heat in the apparatus bay floor.

In FY 2014, the City established a new division titled Building Maintenance to show all expenses related to operating and maintaining governmental properties. This division's utilities, building and maintenance repairs and maintenances charges were transferred to the new division.

In FY 2015, the department will continue the pre-fire planning program targeting high risk occupancies and will expand to include various Southern Illinois University facilities.

In FY 2015, the department will continue to increase citizen awareness by growing partnerships with community schools, Southern Illinois University and various civic organizations.

Division: **FIRE PROTECTION** Division No.: **40151**

In FY 2015, the department will continue efforts to provide citizens of Carbondale with the highest standard of fire protection possible.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Calls for Service:					
Flammable Spill/Leak Responses	A-3	21	20	30	20
Hazardous Condition Responses	A-3	30	35	30	35
Fires in Structures	D-1	67	65	60	65
Vehicle Fires	D-1	11	20	15	20
Brush/Grass Fires	D-1	32	15	12	15
Rubbish Fires	D-1	57	75	60	75
Rescue/Extrication Responses	D-1	39	30	36	35
Carbon Monoxide Investigations (CO Found)	D-1	14	30	23	30
Service/Good Intent Responses – i.e. Smoke Scares, Open Burning, Assist PD	D-1	203	215	200	215
Malicious False Alarms	D-1	52	65	50	65
System Malfunctions	D-1	131	175	150	175
Carbon Monoxide Investigations (No CO)	D-1	29	50	40	50
Unintentional System Activations	D-1	263	260	270	260
Other Responses	D-1	1	5	4	5
Total Calls for Service:		950	1,060	980	1,060
Training Sessions Conducted (On-Site)	A-1/A-2/B-1	68	50	47	60
Training Sessions Conducted (Off-Site)	A-1/A-2/B-1	62	35	57	50
Arson Investigations	A-2	4	5	4	5
Average Response Time to Incidents (Min.)	A-4/C-1/C-3	3:20	3:30	3:20	3:30

Safety Committee Meetings:	B-1	3	4	3	4

Division: **FIRE PROTECTION**	Division No.: **40151**

PERFORMANCE MEASUREMENTS CONT'D:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Fire Prevention Lectures Presented	D-1	29	40	40	40
Station Tours Conducted	D-1	19	25	20	25
Business Inspections and Re-Inspections	D-2	178	200	212	200
Restaurants, Clubs, and Bar Inspections and Re-Inspections	D-2	99	120	152	120
Fire Lane Violations Cited	D-2	18	30	20	30
Site Plans Reviewed	D-2	19	15	20	15
Preplans Prepared or Revised	D-2	275	150	225	150

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Fire Chief	1.00	1.00	1.00	1.00	$94,962
Assistant Chief	3.00	3.00	2.95	3.00	$243,636
Fire Captain - Training Officer	0.50	0.50	0.50	0.50	$29,075
Fire Captain	2.74	3.00	3.00	3.00	$175,078
Firefighter	20.97	21.00	21.31	21.09	$1,084,567
Administrative Secretary	1.00	1.00	1.00	1.00	$38,148
Fire Inspector	1.00	1.00	1.00	1.00	$47,046
TOTAL	30.21	30.50	30.76	30.59	$1,712,512

Fund: GENERAL **Division: FIRE PROTECTION**

Department: FIRE **Division No.: 40151**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	1,617,090	1,658,990	1,691,093	1,712,512
101	Accrued Sick Leave	(468)	0	0	0
102	Accrued Vacation Leave	(5,256)	0	0	0
103	Accrued Birthday Leave	0	0	0	0
110	Employee Overtime	131,502	143,301	146,466	140,890
112	Employee Premium Payments	106,099	109,474	109,483	105,109
115	Employer Veba Contributions	4,466	4,598	4,467	4,598
130	Employee Health Ins. Benefits	339,235	298,588	316,094	319,243
131	Employee Retirement Benefits	822,865	776,123	777,234	797,059
140	Employee Work. Comp. Benefits	279,262	240,657	244,047	266,944
141	Employee Unemployment Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	9,045	10,225	10,013	10,225
	TOTAL PERSONAL SERVICES	3,303,840	3,241,956	3,298,897	3,356,580
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	5,478	500	1,299	500
220	Communications-Telephone	6,343	7,122	7,152	7,122
222	Communications-Postage	301	500	404	500
230	Utilities-Electric	9,240	0	0	0
231	Utilities-Gas	6,597	1,762	1,451	1,500
232	Utilities-Water and Sewer	2,691	0	0	0
240	Travel, Conferences, Training	25,797	24,625	35,571	24,785
250	Repairs & Maint.-Equip.	12,990	13,674	13,674	13,824
251	Repairs & Maint.-Bldg & Struc.	4,270	600	525	600
252	Repairs & Maint.-Other Improv.	140	600	600	600
260	Rental Charges	66	165	165	165
270	Outside Printing Services	71	150	150	150
271	Other Outside Services	325	0	0	0
272	Office Supplies	3,545	3,400	3,783	3,400
273	Operating Supplies & Materials	24,694	12,798	16,398	13,117
275	Motor Fuels and Lubricants	21,773	24,261	20,607	23,794
280	Subscriptions and Memberships	1,104	1,157	1,157	1,157
299	Operating Equipment	43,094	8,820	13,773	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	168,519	100,134	116,709	91,214
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	25,512	37,175	37,000	37,000
315	Building & Structure-Maint.	614	0	0	0
	TOTAL SRVCS. & CHRGS. TRANS IN	26,126	37,175	37,000	37,000

Fund: GENERAL **Division: FIRE PROTECTION**

Department: FIRE **Division No.: 40151**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
CAPITAL OUTLAY					
503	Machinery and Equipment	6,800	0	0	0
504	Licensed Vehicles	0	675,147	677,422	0
	TOTAL CAPITAL OUTLAY	6,800	675,147	677,422	0
DEBT SERVICE					
640	Other Debt Principal	37,613	55,268	54,790	80,048
641	Other Debt Interest	20,386	26,211	25,454	31,570
	TOTAL DEBT SERVICE	57,999	81,479	80,244	111,618
CONTINGENCIES					
801	Division Contingency	0	4,725	0	5,000
	TOTAL CONTINGENCIES	0	4,725	0	5,000
TOTAL EXPENDITURES		3,563,284	4,140,616	4,210,272	3,601,412

Fund
GENERAL

Department:
FIRE

Division:
EMERGENCY MANAGEMENT

Division No.: **40161**

MISSION:

The mission of the Emergency Management Services (EMS) Division is to prepare and coordinate actions to minimize loss of life and property damage caused by natural and man-made disasters, terrorism and nuclear incidents.

SERVICES:

The Emergency Management Services Division provides the four phases of disaster management: Preparedness, Mitigation, Response and Recovery. The Carbondale Emergency Operations Plan is the guiding document for all phases of disaster management.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Improve the City's emergency and disaster mitigation efforts

Objective:

1. Increase awareness of mitigation as the best way to reduce the impact of hazards

Strategies:

a. Provide outreach programming to the community on simple mitigation measures

b. Make presentations to community groups and organizations on what mitigation can do for them

c. Assist local governmental entities with mitigation programs they have identified

Objective:

2. Enhance the mitigation efforts of the City to better assist citizens in times of disaster

Strategies:

a. Review annually potential hazards and the City's capability to respond to them

b. Focus on threats which will impair local governments' abilities to function

c. Undertake mitigation efforts to deal with those threats

GOAL:

B. Continue and improve community protection and awareness regarding emergency situations

Objective:

1. Enhance community safety during times of adverse weather or other potential disasters

Strategies:

a. Review and update City Emergency Operations Plan

b. Activate Emergency Operations Center whenever potential emergency situations exist

Objective:

2. Enhance the process of disseminating information to the public

Strategies:

a. Use the *Carbondale Communiqué* to communicate preparedness information

b. Present public education and hazard awareness campaigns quarterly

c. Use the City Vision 16 cable channel to disseminate public service announcements

d. Broadcast mitigation and preparedness messages on Carbondale Information Radio AM 1620

Objective:

3. Continue Contamination Monitoring and Control Program

Strategies:

a. Assist Fire Department in meeting all requirements of and training for the Radiological Defense Program

b. Support scheduled testing and update of all radiological monitoring devices/equipment

GOAL:

C. Improve the City's ability to respond to emergencies and decrease the time required to restore the community to its normal state

Objective:
1. Support emergency authorities and management in times of disaster

Strategies:
a. Submit required reports and documents to Illinois Emergency Management Agency

b. Update critical personnel, equipment and inventory list annually

c. Identify emergency operating funds

d. Schedule and conduct training for City staff

Objective:
2. Enhance warning and communication capabilities

Strategies:
a. Continue to maintain, test and update communication equipment on a scheduled basis

b. Continue to maintain, test and update population warning equipment on a scheduled basis

c. Continue upgrade of Emergency Operation Program with purchase of new equipment

GOAL:
D. Enhance the community's ability to recover from disasters in a short period of time

Objective:
1. Establish strategies to facilitate the transition from immediate "response" issues to the "recovery" phase

Strategies:
a. Improve intergovernmental coordination and communication by interacting with state and federal response agencies including the Illinois and Federal Emergency Management Agencies

b. Increase ability to cope with "people problems" in disasters through training

c. Coordinate implementation of building damage assessment policies that allow for the quick removal of dangerous property

d. Develop implementation policies for federal and state disaster assistance programs

Objective:
2. Enhance the capacity for the community to handle physical, social, economic and environmental "healing" after a disaster

Strategies:
a. Anticipate economic and societal problems that will occur in times of disaster

b. Coordinate with the local Chamber of Commerce and businesses to aid recovery

c. Include mitigation opportunities in recovery/rebuilding planning

d. Coordinate implementation of the Map your Neighborhood Program

PROGRAM HIGHLIGHTS:

In FY 2014, Emergency Management Services (EMS) installed a new outdoor warning siren on Vercliff Road. The addition of this siren provides adequate coverage for areas annexed into the City limits on South Giant City Road and surrounding areas

In FY 2014, EMS installed a new National Weather Service satellite system. This system provides real time information directly from the National Weather Service.

During FY 2014, EMS staff worked on the design and implementation of the new Emergency Operations Center (EOC) in the newly constructed fire station.

In FY 2014, EMS staff conducted a functional exercise with Memorial Hospital of Carbondale.

Also in FY 2014, EMS staff completed the reband updates to the Starcom radios. This update provides improved communication with other agencies across the entire state which will prove to be an invaluable communications resource in the event of a disaster.

In FY 2014, the City of Carbondale continued to implement the National Incident Management System (NIMS). The NIMS provides a consistent approach for Federal, State, and local governments to work effectively together to prepare for and respond to disasters by standardizing management processes, protocols, and procedures.

In FY 2014, EMS regular and volunteer staff attended training courses offered by the Illinois Emergency Management Agency, the National Weather Service and

In FY 2014, EMS continued working with Carbondale Elementary School District No. 95, Carbondale High School District No. 165, Crab Orchard National Wildlife Refuge, Southern Illinois Airport, and Memorial Hospital of Carbondale in re-evaluating their disaster plans.

During FY 2014, EMS staff participated in public information talks and displays. These included presentations and displays at the Senior Fair, Senior Adult Services, and various schools.

In FY 2014, EMS maintained and updated the City's Emergency Operations Plan for the Illinois Emergency Management Agency. This plan is used in the event of a disaster.

In FY 2014, EMS maintained accreditation as a Storm Ready Community certified by the National Weather Service. Storm Ready helps community leaders and emergency managers strengthen local severe weather operations.

In FY 2014, the emergency Operations Center (EOC) will move to the newly constructed Fire Station 2. This new location provides additional space and technology to better enhance communications in the event of an emergency.

In FY 2014, EMS staff participated in Capstone 14 Workshops to prepare for the FY 2015 Central United States Earthquake Consortium, Capstone 14 is a three-year, multi-state scope of planning and preparedness activities culminating in a major, multi-state earthquake exercise.

In FY 2015, EMS staff will continue to provide and attend training courses for regular and volunteer staff as offered by the Illinois Emergency Management Agency, National Weather Service and Federal Emergency Management Agency.

During FY 2015, EMS staff will continue to work with area agencies to conduct disaster drills.

In FY 2015, EMS will continue providing NIMS basic training for newly hired employees and advanced level training for middle management and command staff.

In FY 2015, EMS and City staff will continue to review all areas of the City for adequate coverage.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Exercises and Drills Conducted	C-1/C-2	5	4	10	5
Education and Outreach Programs	B-2/C-1	9	9	9	9
Training Sessions for Volunteer Staff	C-2	4	9	4	6
Emergency Operations Center Activations	B-1	12	20	12	18
Hazard Mitigation Meetings for Governmental Units & Utilities	A-1/A-2/ D-1	6	12	15	12

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Coordinator	0.50	0.50	0.50	0.50	$29,075
Assistant Coordinator	0.04	0.04	0.04	0.0	$0
TOTAL	0.54	0.54	0.54	0.50	$29,075

Fund: GENERAL **Division: EMERGENCY MANAGEMENT**

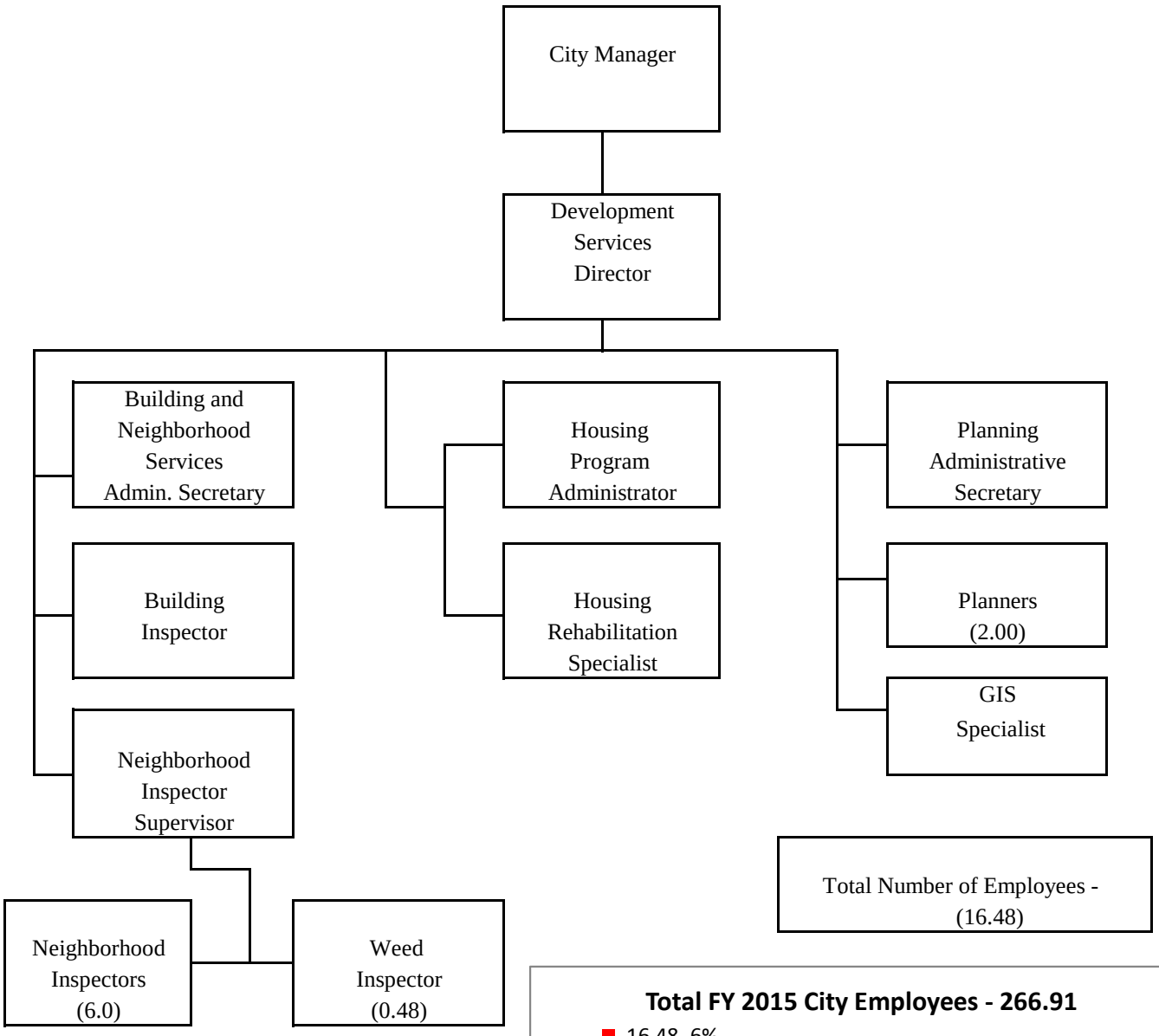
Department: FIRE **Division No.: 40161**

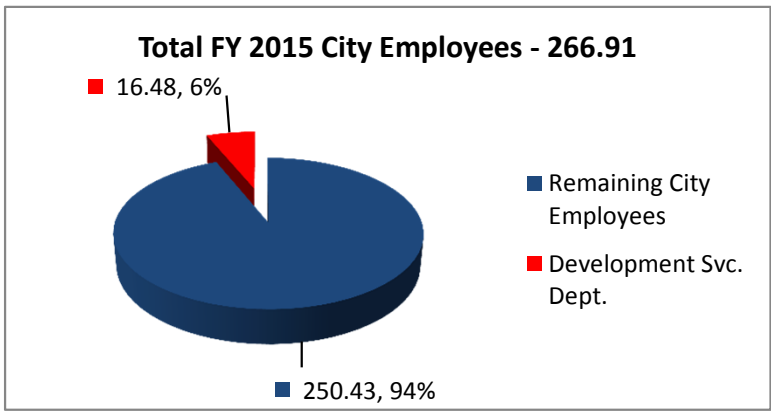
EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
PERSONAL SERVICES					
100	Employee Salary and Wages	22,747	28,501	28,501	29,075
102	Accrued Vacation Leave	0	0	0	0
110	Employee Overtime	2,855	6,256	3,745	6,288
130	Employee Health Ins. Benefits	5,981	3,339	3,236	3,367
131	Employee Retirement Benefits	324	14,526	14,507	14,953
150	Special Contractual Benefits	400	425	413	425
	TOTAL PERSONAL SERVICES	32,307	53,047	50,402	54,108
DIRECT OPERATING CHARGES & SERVICES					
220	Communications-Telephone	2,524	3,345	2,862	2,940
222	Communications-Postage	10	20	15	20
230	Utilities-Electric	1,005	1,335	961	1,140
240	Travel, Conferences, Training	0	516	516	1,015
250	Repairs & Maint.-Equip.	618	1,500	1,500	1,500
260	Rental Charges	6,246	6,434	6,434	6,627
272	Office Supplies	486	643	643	600
273	Operating Supplies & Materials	715	1,379	1,379	2,069
275	Motor Fuels and Lubricants	0	653	100	604
280	Subscriptions and Memberships	212	213	213	213
299	Operating Equipment	3,758	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	15,574	16,038	14,623	16,728
SERVICES AND CHARGES TRANSFERRED IN					
311	Vehicle & Equipment-Parts	37	1,000	700	1,000
	TOTAL SRVCS. & CHRGS. TRANS IN	37	1,000	700	1,000
CAPITAL OUTLAY					
503	Machinery and Equipment	22,811	0	0	25,127
	TOTAL SRVCS. & CHRGS. TRANS IN	22,811	0	0	25,127
	TOTAL EXPENDITURES	70,729	70,085	65,725	96,963

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Development Services Department

General Fund





Fund:
GENERAL

Department:
DEVELOPMENT SERVICES

Division:
DEVELOPMENT MANAGEMENT

Division No.: **40200**

MISSION:
The mission of the Development Services Department is to enhance the economic and physical development of the community.

SERVICES:

The Development Services Department is responsible for the operation of a wide range of community development activities. The Development Services Director oversees the Development Services Department's Divisions and programs including Building and Neighborhood Services, Planning Services, Downtown Development, and Housing Programs Administration in addition to working closely with other City officials in promoting economic development and the orderly growth of the community. The Development Services Director provides support services for program development and evaluation. The Development Services Director serves on the boards of community organizations related to City development.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:
A. Promote the City of Carbondale's commitment to quality private and public economic development

Objective:
1. Establish and strengthen public/private partnerships in economic development efforts

Strategies:
a. Assist in the development of the Carbondale Business Park East, the Bicentennial Industrial Park and Southern Illinois Research Park and identification of businesses to locate in these facilities

b. Assist in business retention and recruitment efforts

Objective:
2. Promote a sense of cooperation between Department employees and entrepreneurs

Strategies:
a. Encourage Department employees to creatively assist developers with their projects within the confines of department regulations and guidelines to protect public health, safety and welfare

b. Streamline the review of development proposals in order to provide review comments and approvals in a timely manner

c. Encourage Department employees to participate in Chamber of Commerce, Carbondale Main Street and community programs and activities

Objective:
3. Support ongoing Downtown redevelopment

Strategies:
a. Assist entrepreneurs in formulating development plans for sites in the Downtown area

b. Encourage intensive use of Downtown land to develop a sense of centrality in the community

c. Serve on the Board of Directors of Carbondale Main Street

d. Assist Carbondale Main Street to make the Downtown management organization a key player in Downtown revitalization efforts

e. Encourage development that can benefit from the City Hall/Civic Center Complex and Tax Increment Financing District No. 1 & 2 located Downtown

f. Chair the Downtown Development Committee comprised of City Department Heads and personnel established to look at projects and initiatives to improve the overall appearance of the downtown area

Objective:
4. Ensure quality development to enhance the long-term growth of the city

Strategies:
a. Chair the City's Development Assistance Committee which coordinates the review of proposed site plans to ensure compliance with the Carbondale Revised Code the goals and objectives of the City

b. Chair the City's Engineering Advisory Committee which facilitates the review of proposed subdivisions to ensure compliance with the Carbondale Revised Code and the goals and objectives of the City

c. Encourage cooperation and communication between the various departments of the City and developers

Objective:

5. Maximize the City's share of Federal transportation funding through the Southern Illinois Metropolitan Planning Organization (SIMPO)

Strategies:

a. Serve on the SIMPO's Technical Advisory Committee

b. Work closely with the City's Public Works Department to ensure appropriate transportation funding through SIMPO

Objective:

6. Ensure that members of the City's Planning Commission, City Council, and the general public have the tools to make well-informed decisions regarding projects and proposals.

Strategies:

a. Provide members with copies of relevant planning related document.

b. Conduct periodic training sessions with members to help them better understand the planning and development process.

GOAL:

B. Increase the availability of a diverse housing inventory in Carbondale

Objective:

1. Promote the development of owner-occupied housing

Strategies:

a. Work with realtors, developers and others in a collaborative effort to identify strategies and programs to encourage development of new single-family residences within the City and within the extra-territorial jurisdiction

b. Administer the Single Family Housing Conversion Program to assist home buyers in the purchase and rehabilitation of single family homes that have been a rental house registered with the City of Carbondale's Mandatory Rental Housing Inspection Program

c. Research programs that promote renovations of existing housing stock

Objective:

2. Promote the development of affordable housing for ownership in the community

Strategies:

a. Review development regulations to stay current with changing technology and to keep development costs as low as possible while protecting the long-term interests of the community

b. Provide information to prospective home buyers and lenders on low interest loans offered through various regional and state agencies

c. Assist with the development of incentives to encourage the rehabilitation of former rental housing in low density zoned areas into owner-occupied homes

d. Cooperate with efforts of groups like Habitat for Humanity to develop local resources to provide affordable housing for lower income residents

e. Continue to provide housing programs and credit counseling seminars as a forum to educate the public on available assistance

f. Identify and secure additional funding for programs which assist in affordable home ownership

Objective:

3. Promote the rehabilitation of homes of very low to moderate income residents

Strategies:

a. Continue the HOME Single Family Owner-Occupied Rehabilitation Program to assist low to very low income residents to rehabilitate homes in targeted neighborhoods

b. Continue the Community Development Assistance Program (CDAP), to rehabilitate homes occupied by low to very low income homeowners in a targeted section of Northeast and Northwest Carbondale

c. Administer the HOME Homebuyer Assistance Program to allow low and very low income residents to purchase and rehabilitate homes in the City

d. Administer the CDAP Mobility and Accessibility Rehabilitation Services (MARS) Program to provide accessibility and mobility-related home rehabilitations to disabled residents

e. Assist in overall strategy to promote Carbondale and the immediate area as an option of first choice to attract seniors and retirees to reside in the community

f. Identify structures eligible for housing conversion or rehabilitation grant assistance in the approved target areas

g. Inspect rehabilitation work and monitor contract compliance for structures awarded rehabilitation grants

h. Assist in the application process of housing rehabilitation grants

Objective:

4. Promote compliance with housing related provisions of the Americans with Disabilities Act and City Code provisions regarding accessible housing for persons with disabilities

Strategies:

a. Work with the City's Development Assistance Committee and Building and Neighborhood Services Division staff to ensure compliance with the relevant codes

Objective:

5. Maintain the Fair Housing Ordinance

Strategies:

a. Increase the availability of information about the Fair Housing Ordinance

Objective:

6. Encourage maintenance of existing rental housing and ensure that any new rental housing proposed for the community is planned and developed to be consistent with the overall goals and objectives of the City

Strategies:

a. Work with the Neighborhood Inspector Supervisor on the administration of the Mandatory Rental Housing Inspection Program to provide safe and quality rental housing

b. Work with the Neighborhood Inspector Supervisor to implement the annual Rental Housing Registration Fee Program

c. Work with the Neighborhood Inspector Supervisor in conducting informational meetings with rental residential property owners and managers to discuss program requirements, inspection procedures and other issues impacting the rental housing stock

GOAL:

C. Improve appearance of downtown and communications between the City and downtown businesses and committees to enhance downtown revitalization efforts

Objective:

1. Improve public spaces downtown

Strategies:

a. Work with the administrative Downtown Improvement Committee and Carbondale Main Street to develop streetscape improvements Downtown

b. Prioritize needed sidewalk improvements and curb replacements and implement in the Community Investment Program

c. Coordinate with Public Works Department on the location and type of new tree plantings

Objective:

2. Enhance public parking areas in the downtown area

Strategies:

a. Assist with development of new public parking in areas that are inadequately served

b. Work with property owners as requested to improve parking areas through lease agreements and other cooperative ventures

Objective:

3. Keep downtown businesses informed of redevelopment activities

Strategies:

a. Assist Carbondale Main Street in updating and maintaining a comprehensive inventory and mailing list for downtown businesses/property

b. Prepare articles and news releases for the media, the Main Street newsletter and the *Carbondale Communiqué* regarding City projects and events in the downtown

c. Work with Main Street volunteers on projects designed to promote downtown businesses

d. Work with the Historic Town Square Business Coalition on area improvements

Objective:

4. Maintain and assist active groups and committees such as the City's Downtown Improvement Committee and Carbondale Main Street related to downtown development and promotion

Strategies:

a. Provide assistance to organizations involved in downtown development efforts

b. Provide assistance to Carbondale Main Street by having a staff member serve on the Main Street Board of Directors

PROGRAM HIGHLIGHTS:

The Development Services Department is comprised of three distinct divisions: (1) Development Management 2) Building & Neighborhood Services, and (3) Planning Services. In addition a number of housing related programs are administered through the Development Services Department. Department personnel are also involved in coordinating and staffing a number of citizen boards, committees and commissions that the City has established.

The City has taken a pro-active role in providing public resources to ensure that the housing stock in Carbondale is maintained in a safe and decent manner. This is being initiated through several traditional and non-traditional means. The City has adopted building codes and property maintenance standards which are consistently enforced and applied city wide. In addition, there are a number of state administered grant programs that the City has successfully used over the years to improve the housing stock and enhance our older neighborhoods. These grant programs are used in concert with other regional and local programs and resources that have had positive impacts in improving the overall livability of our community.

In FY 2014, the department continued its efforts to support the development of more affordable housing and improve the quality of housing in those areas where housing is substandard. In FY 1995, the Development Services Department implemented two programs directly related to improving the housing stock in the City of Carbondale, the Mandatory Rental Inspection Program and the Housing Rehabilitation Program.

The Mandatory Rental Housing Inspection Program requires all rental dwelling units in the City to be inspected and to meet the minimum property maintenance standards. Through this program all rental residential housing units are required to be inspected at least once every three years. Additional inspections may occur in response to complaints or if other circumstances arise.

Effective January 2009, owners of all rental residential dwelling units in Carbondale were required to register all rental units with the City. An annual registration fee of $35 per unit has been enacted. This fee is used to offset a portion of the administrative cost associated with the Mandatory Rental Inspection Program.

In FY 2015, all expenditures related to Housing Grants have been consolidated into the Development Management Budget. This included moving the Housing Rehabilitation Specialist from Building and Neighborhood Services into Development Management. In addition, the Housing Program Administrator position was eliminated and in its place a Planner position was created. The new Planner position will handle all of the previous responsibilities of the Housing Programs Administrator, but will also act as a Planner. These moves will result in a more efficient operation of the Housing Programs and create a more precise mechanism for tracking expenditures.

In FY 2014, the City continued to administer its own Single Family Housing Conversion Program, the Illinois Housing Development Authority's (IHDA) Single Family Owner-Occupied Rehabilitation Program (SFOOR), IHDA's Homebuyer program, and the Department of Commerce and Economic Opportunity's (DCEO) Community Development Assistance Program Grant.

By the end of FY 2014, the City's Single Family Housing Conversion Program will have converted twenty-five homes since inception back to single family owner-occupied units.

The City received $252,000 in grant funds from the Illinois Housing Development Authority for a SFOOR Program. The City used these grant funds to rehabilitate six homes for low to very low income residents in Tatum Heights, northeast Carbondale, and northwest Carbondale in FY 2013 and FY 2014.

The City has applied for an additional $250,000 through IHDA's SFOOR Program to rehabilitate an additional six homes in FY 2015.

In FY 2013, the Illinois Housing Development Authority awarded the City a $336,000 HOME Homebuyer grant to enable eight low to moderate income persons to purchase and rehabilitate their homes. This grant was successfully completed in FY 2014.

In FY 2014, the IHDA once again awarded the City a $168,000 HOME Homebuyer grant to enable four low to moderate income persons to purchase and rehabilitate their homes. This grant is slated to operate throughout FY 2014 and FY 2015.

In FY 2013, the IDCEO awarded the City a $398,400 CDAP grant. This grant is being used to rehabilitate a total of eight homes for low to very low income residents and is expected to be completed in early FY 2015. The City once again applied for funding through this program in FY 2014 and expects the additional funding to be available in FY 2015.

In FY 2014, the City applied for funding through DCEO's MARS in the amount of $100,000 to assist in improving accessibility for three homes.

A major initiative that got underway in FY 2009 was the development of a new Comprehensive Plan for Carbondale. The project was coordinated through the Development Services Department with the assistance of a Comprehensive Plan Review Committee comprised of citizens representing various segments of the community. This committee worked with staff and a consulting firm to draft the new comprehensive plan. The Comprehensive Plan was completed in FY 2011.

In FY 2015, staff will work to update the Comprehensive Plan as outlined in the Implementation Chapter of the Plan. Staff will also organize training sessions for members of the Planning Commission, City Council and members of the community to raise awareness of planning related issues.

The goals and objectives as outlined in the above narrative along with those highlighted in the Building and Neighborhood Services Division and the Planning Services Division define the work program and allocation of resources for FY 2015. Major emphasis will be given to maintaining the present level of services provided and expanding a number of programs that are considered important by the City Administration to improve and enhance the overall viability of the community.

A few highlights of major activities and focus of priority areas which the Development Services Department will actively address in FY 2015 include the continuation to review current policies and procedures for City initiated actions to improve safety of neighborhoods through demolition and clearance of vacant and unsafe structures and the fee structure associated with development related projects within the corporate limits and planning area (i.e. building permits, zoning certificates, subdivision fees, plan review fees, etc.) and provide recommendations to adjust fees accordingly.

Also in FY 2015, the department will continue the implementation of the Neighborhood Notification program to keep community members up to date on development related projects as well as the implementation of the 2010 Comprehensive Plan.

In FY 2015, Development Services will provide expanded information on resources of the Development Services Department and post them on the City's website.

The Development Services Department will also continue throughout FY 2015 to provide support and technical assistance as needed to advance economic development efforts of the City to attract new private sector investments to the community.

Continuing in FY 2015, staff will work jointly with Public Works Department as well to explore ways to better utilize and expand the capabilities of the City's GIS program and resources.

Division: **DEVELOPMENT MANAGEMENT**	Division No.: **40200**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Single Family Housing Conversion Program Grants	B-1B	2	4	2	4
Single Family Owner Occupied Rehabilitation Program Grants (SFOOR)	B-3A	1	3	5	6
Community Development Assistance Program Grants (CDAP)	B-3B	0	5	8	4
HOME Homebuyer's Program Grants	B-3C	1	4	2	2
Mobility and Accessibility Rehabilitation Services (MARS) Program Grants	B-3D	N/A	N/A	N/A	3
Downtown Organization Outreach	C-4	12	10	12	10

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$AMOUNT BUDGET FY 2015**
Development Services Director	0.97	1.00	1.00	1.00	$86,172
Housing Program Administrator	0.87	1.00	0.05	0.00	$0
Planner	0.00	0.00	0.80	1.00	$43,535
Housing Rehabilitation Specialist	0.00	0.00	0.80	1.00	$43,952
TOTAL	1.67	2.00	1.85	3.00	$173,659

Fund: GENERAL **Division: DEVELOPMENT MANAGEMENT**

Department: DEVELOPMENT SERVICES **Division No.: 40200**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
PERSONAL SERVICES					
100	Employee Salary and Wages	137,598	120,996	120,954	173,659
102	Accrued Vacation Leave	2,396	0	0	0
110	Employee Overtime	0	0	736	1,001
130	Employee Health Ins. Benefits	16,599	13,356	20,540	34,899
131	Employee Retirement Benefits	25,880	28,177	25,842	38,372
140	Employee Work. Comp. Benefits	702	288	320	403
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	0	0	0	500
	TOTAL PERSONAL SERVICES	183,175	162,817	168,392	248,834
DIRECT OPERATING CHARGES & SERVICES					
210	Publishing and Filing Fees	315	0	0	800
220	Communications-Telephone	539	720	720	1,128
222	Communications-Postage	134	300	80	400
240	Travel, Conferences, Training	2,767	3,335	3,400	4,389
250	Repairs & Maint.-Equip	0	50	0	50
270	Outside Printing Services	67	70	68	70
271	Other Outside Services	0	0	0	2,500
272	Office Supplies	791	603	200	480
273	Operating Supplies & Materials	115	400	350	550
275	Motor Fuel and Lubricants	0	0	0	594
280	Subscriptions and Memberships	340	775	736	775
282	Licenses and Taxes	0	0	0	200
299	Operating Equipment	662	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	5,730	6,253	5,554	11,936
SERVICES AND CHARGES TRANSFERRED IN					
311	Vehicle & Equipment-Parts	0	0	0	600
	TOTAL SERVICES AND CHARGES TRANS IN	0	0	0	600
NON-OPERATING CHARGES					
440	Program Grants	0	0	0	548,340
	TOTAL NON-OPERATING CHARGES	0	0	0	548,340
	TOTAL EXPENDITURES	188,905	169,070	173,946	809,710

Fund:
GENERAL

Department:
DEVELOPMENT SERVICES

Division:
BUILDING and NEIGHBORHOOD SERVICES

Division No.: **40210**

MISSION:

The mission of the Building and Neighborhood Services Division (BNS) is to protect the public's health and safety, enhance the quality of the City's residential and commercial areas.

SERVICES:

The Building and Neighborhood Services Division is responsible for reviewing plans and inspecting buildings and property to ensure compliance with building, zoning, and electrical, plumbing, housing and environmental standards within the community. The Division issues building, demolition and related construction permits.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Upgrade the quality of existing housing stock & guest accommodations

Objective:

1. Continue the Mandatory Rental Housing Inspection Program that inspects the estimated 8,250 rental dwelling units in the City

Strategies:

a. Maintain a current registry of all rental property owners, designated agents and residential rental properties

b. Continue the registration of owners and agents of residential rental properties on an annual basis.

c. The Division will continue coordination of the collection of the required registration fees with the Finance Department

d. The Division will continue to hold an informational meeting specifically for rental property owners and managers to advise and inform them of important issues relative to the Mandatory Rental Inspection Program and how to achieve compliance

e. Expand the use of Land Management (LAMA) software to enhance monitoring, tracking and reporting of inspection activities

f. Monitor property deed transactions and utility records for changes in rental property ownership, register new rental property owners and designated agents and remove owner occupied properties from the rental properties list

g. Perform approximately 2,750 initial rental inspections per fiscal year and monitor results

h. Perform re-inspections on all housing units found to have code violations and seek full compliance and correction of deficiencies and violations

i. Vigorously and uniformly enforce property maintenance code to ensure compliance and issue court citations for uncorrected housing code violations when indicated

j. Respond to all rental housing complaints received and initiate appropriate follow-up actions

Objective:

2. Continue the Hotel/Motel Licensing and Inspection Program

Strategies:

a. Require annual submission by all hotel/motel owners of mandatory registration documents as required by Ordinance Number 2007-42

b. Conduct annual inspections of all hotel/motel rooms, facilities and premises for life, health, safety, general housekeeping, site-plan and building code compliance

c. Coordinate seminars with the Jackson County Health Department and the Code Enforcement Officials of Southern Illinois (CEOSI) to provide education for hotel/motel operators regarding resurgent pest problems

Objective:

3. Encourage the maintenance of owner occupied housing

Strategies:

a. Inspect the exterior of owner occupied residential structures and notify property owners of required and suggested repairs

b. Maintain assistance to the elderly and economically disadvantaged homeowners in securing materials and volunteers to repair and help with the upkeep of their structures

c. Continue involvement with the Home Builders Association of Southern Illinois and Rebuilding Together Carbondale Township, Inc. to promote homeowner maintenance

Objective:

4. Support the housing rehabilitation and expansion efforts of Habitat for Humanity and Rebuilding Together Carbondale Township, Inc.

Strategies:

a. Encourage the donation of residential land and materials to the Habitat for Humanity Program and Rebuilding Together Carbondale Township, Inc.

b. Provide technical assistance to the Habitat for Humanity and Rebuilding Together Carbondale Township, Inc. programs on housing rehabilitation projects

GOAL:

B. Enhance the environmental appearance of the community and eliminate situations hazardous to the health, safety and welfare of neighborhoods

Objective:

1. Promote public awareness of Division service delivery programs

Strategies:

a. Maintain educational awareness programs by contracting with Keep Carbondale Beautiful to promote litter reduction and recycling

b. Participate in community speaking engagements on housing, environmental and zoning code regulations and available housing grant funds

c. Promote Neighborhood Assistance Team (NAT) meetings and activities in cooperation with staff from other divisions within the City

d. Place Division-related information in the *Carbondale Communiqué*, *Southern Illinoisan*, *Daily Egyptian*, *Carbondale Times*, City Vision 16 and other print media and www.explorecarbondale.com

Objective:

2. Be proactive in Building & Neighborhood Services' approach to neighborhood issues and concerns

Strategies:

a. Maintain a zero tolerance approach to the abatement of weeds, litter, yard ruts, illegal parking and abandoned or inoperable vehicles throughout the community

b. Maintain neighborhood surveillance patrol activity by inspecting all residential and adjoining commercial and industrial areas of the City

c. Schedule neighborhood enforcement patrols on selected weekends in those residential areas identified as susceptible to activities that generate litter, garbage and parking problems

d. Maintain a demolition program for the removal of dangerous and unsafe structures, including accessory buildings throughout the community

Objective:

3. Maintain the family atmosphere of the R-1, Low-Density Residential Zoning District

Strategies:

a. Enforce maximum residential occupancy requirements in the R-1 residential zoning districts

b. Seek court injunctions to secure compliance when properties are in repeated violation of the R-1 zoning provisions

GOAL:

C. Protect the health, safety and welfare of the general public in existing buildings and new construction

Objective:

1. Provide a safer built environment that continues to promote commercial, industrial and residential growth

Strategies:

a. Monitor all commercial and residential construction activity to ensure that all locally adopted building, plumbing, electrical, mechanical codes and sign ordinances are followed

b. Coordinate inspection activities with the Fire Department, Jackson County Health Department and Illinois Department of Public Health personnel to enhance sustainable development

c. Inspect on an annual basis all licensed public assembly establishments which hold a liquor license for health and safety violations and provide reports to the Local Liquor Control Commission on inspected liquor establishments

d. Assist developers and homeowners by providing preconstruction consultation prior to issuance of permits and by inspecting projects during construction

e. Provide information assistance to developers and contractors about the Enterprise Zone, Tax Increment Financing Districts and the owner occupied housing incentive programs

f. Actively assist building owners and design professionals in design solutions by providing information regarding interpretation of the Illinois Accessibility Code as a guide for compliance with the Americans with Disabilities Act (ADA)

g. Assist the Planning Services Division with enforcing zoning, site plan and sign regulations

Objective:

2. Enhance the knowledge and proficiency of Division personnel

Strategies:

a. Require Division staff to complete self study programs to obtain national certification as Residential, Commercial and Property Maintenance & Housing Inspectors

b. Provide inspectors with appropriate educational training and study material required for certification examinations

c. Continue membership in the CEOSI and the International Code Council (ICC) Chapter to provide training and educational opportunities to staff

***PROGRAM HIGHLIGHTS*:**

In FY 2015, the division will continue to utilize Land Management (LAMA) software to manage the City's permit and code enforcement functions, including the mandatory Rental Inspection Program. The program manages nearly all aspects of land-related transactions within municipal government. The parcel-based system handles permits, code enforcement, building inspections, ownership, certificates of occupancy, business licensing, impact fees, and work orders, to name a few. The LAMA software is providing an enhanced workflow system to expedite the tracking of land development projects, permit issuance, code compliance and business registration.

In FY 2014, BNS continued to remove unsafe structures that have been vacant neighborhood eyesores for years. This is part of the aggressive code enforcement efforts that BNS has been focusing efforts on the past few years. Furthermore, procedures are in place to respond quickly to resident inquiries and complaints on property maintenance and issues impacting the viability of neighborhoods.

Also this past year, BNS continued a "walk the neighborhood" program which is being coordinated with neighborhood organizations and associations. BNS Inspectors meet with neighborhood residents and walk the streets looking at conditions that require attention. Deficiencies and violations are noted and assigned to the designated Neighborhood Inspector for rectification.

The Mandatory Rental Housing Inspection Program will continue to address the structural integrity, health and life safety violations of rental dwelling units. The division will continue to address the general aesthetic appearance, the condition of the entire property and grounds during the inspections. Annually, the division goal is to have 1/3 of registered rental property's initial inspections to be in compliance with the Carbondale Revised Code.

During FY 2008, the City enacted a Hotel/Motel Licensing Ordinance which requires an annual registration update and inspection by Division Staff to ensure adequate life, health and safety standards are maintained for guest accommodations within the City of Carbondale. In FY 2015 the Division will continue to initiate inspections of hotels, motels and other lodging facilities to ensure applicable codes are met.

During FY 2015, Division staff members will receive training and be encouraged to obtain national certifications through the International Codes Council. BNS personnel will also participate in training programs offered by the CEOSI to continue to improve the professionalism of the Division and maintain current certifications held by Division staff members.

In FY 2015, the Building and Neighborhood Services Division will continue to address environmental nuisance violations including accumulation of trash and litter, parking on unimproved surfaces, dead/diseased trees located on private and public property, illegal sign posters located on telephone/light poles and graffiti throughout the City. The Division will also continue to enforce the high grass and weed ordinance and list weekly on the City's web site all properties that are posted in violation. The Building and Neighborhood Services Division will work on selected weekends throughout the year to enforce environmental and parking regulations.

During FY 2015, the Building and Neighborhood Services Division will enforce ordinances related to illegal parking in yards. Staff will enforce the construction or delineation of parking areas as required by the Carbondale Revised Code.

In FY 2015, the Division will also maintain an aggressive approach in abating over occupancy violations in the R-1, Low Density Residential Zoning Districts.

Division: BUILDING and NEIGHBORHOOD SERVICES **Division No.: 40210**

PERFORMANCE MEASUREMENTS:

Performance Measurements	Division Goal/ Objective	Actual FY 2013	Authorized Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
Building Permits Issued	C-1	228	300	224	250
Plumbing, Electrical, Mechanical, Sign and Demolition Permits Issued	C-1	367	400	400	400
Demolished Structures	B-1	25	15	21	15
Business Related Licenses Issued	A-2, C-1	185	220	185	185
Building, Plumbing, Electrical, Mechanical, and Site Plan Inspections and Re-inspections	C-1	2,112	1,800	1,700	1,800
Public Assembly Safety Inspections	C-1	112	100	100	100
Hotel / Motel Room Inspections and Re-inspections	A-2	557	1,000	1,400	1,000
Rental Dwelling Unit Initial Inspections	A-1	2,622	2,600	2,600	2,750
Rental Dwelling Unit 1st Re-inspections	A-1	1,195	2,400	1,800	2,400
Rental Dwelling Unit 2nd + Re-inspections	A-1	264	300	300	300
Rental Dwelling Units Abated of Housing Code Violations	A-1	2,854	2,600	2,800	2,600
Environmental Notice Initial Inspections	B-2	6,660	5,500	5,600	5,500
Environmental Notice Re-inspections	B-2	7,043	6,600	6,000	6,600
Environmental Notices Abated	B-2	5,902	5,500	5,500	5,500
Private Lots Posted for High Grass/Weeds	B-2	1,015	800	1,200	800
Private Lots Mowed by City Contractor	B-2	187	225	220	225
Unlicensed or Inoperable Vehicle Violations Abated	B-2	541	350	150	150
Zoning Occupancy Inspections	B-3	71	40	30	40

Division: **BUILDING and NEIGHBORHOOD SERVICES** Division No.: **40210**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Neighborhood Inspector Supervisor	1.00	1.00	1.00	1.00	$58,631
Neighborhood Inspector Coordinator	0.00	0.50	0.00	0.00	$0
Neighborhood Inspector	5.96	6.00	5.79	6.00	$268,496
Building Inspector	1.00	1.00	1.00	1.00	$56,146
Housing Rehabilitation Specialist	1.00	1.00	1.00	0.00	$0
Administrative Secretary	1.00	1.00	1.00	1.00	$38,148
Weed Control Inspector	0.46	0.48	0.48	0.48	$16,294
TOTAL	10.42	10.98	10.27	9.48	$437,715

Fund: GENERAL **Division: BLDG & NEIGHBORHOOD SVC**

Department: DEVELOPMENT SERVICES **Division No.: 40210**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	453,521	498,063	465,612	437,715
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	193	0	0	0
110	Employee Overtime	2,459	3,782	3,607	4,403
130	Employee Health Ins. Benefits	100,432	85,202	90,646	75,919
131	Employee Retirement Benefits	89,416	102,975	96,983	93,637
140	Employee Work. Comp. Benefits	21,867	26,390	24,949	26,591
141	Employee Unemp. Comp. Benefits	1,458	2,400	2,400	2,400
150	Special Contractual Benefits	4,016	6,990	4,500	6,490
	TOTAL PERSONAL SERVICES	673,362	725,802	688,697	647,155
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing and Filing Fees	1,183	800	800	0
220	Communications-Telephone	4,482	7,512	7,512	3,264
222	Communications-Postage	4,744	6,000	6,000	5,800
240	Travel, Conferences, Training	1,803	2,149	2,149	1,320
250	Repairs & Maint.-Equip.	549	1,500	1,500	1,500
270	Outside Printing Services	750	2,510	2,510	2,510
271	Other Outside Services	45,624	50,016	50,016	47,588
272	Office Supplies	7,214	5,400	5,400	5,400
273	Operating Supplies & Materials	2,601	2,500	2,500	2,250
275	Motor Fuels and Lubricants	10,765	10,296	8,900	9,702
280	Subscriptions and Memberships	840	625	625	625
282	Licenses and Taxes	467	505	505	100
299	Operating Equipment	956	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	81,978	89,813	88,417	80,059
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	7,606	5,700	4,600	3,900
	TOTAL SRVCS. & CHRGS. TRANS IN	7,606	5,700	4,600	3,900
	NON-OPERATING CHARGES				
440	Program Grants	273,552	442,900	539,270	0
	TOTAL NON-OPERATING CHARGES	273,552	442,900	539,270	0

Fund: GENERAL **Division: BLDG & NEIGHBORHOOD SVC**

Department: DEVELOPMENT SERVICES **Division No.: 40210**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
CAPITAL OUTLAY					
500	Land and Improvements	631	0	0	0
504	Licensed Vehicles	14,500	29,839	44,939	0
	TOTAL CAPITAL OUTLAY	15,131	29,839	44,939	0
	TOTAL EXPENDITURES	1,051,629	1,294,054	1,365,923	731,114

Fund:
GENERAL

Department:
DEVELOPMENT SERVICES

Division:
PLANNING SERVICES

Division No.: **40220**

MISSION:
The mission of the Planning Services Division is to facilitate the orderly growth and development of the City and property within the extra territorial jurisdiction.

SERVICES:

The Planning Services Division is responsible for the administration of the City's zoning, subdivision and site plan regulations. The Planning Services Division coordinates growth management relating to annexations and development within the extra territorial jurisdiction. Staff is responsible for updating and implementing the Comprehensive Plan. Staff provides support to the Planning Commission, Preservation Commission, Zoning Board of Appeals and Downtown Improvement Committee. The Planning Services Division collects and analyzes Census data and serves as the point of contact to the U.S. Census Bureau. Staff members serve on various boards including the Illinois Chapter of the American Planning Association, Carbondale Main Street, and Keep Carbondale Beautiful.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:
A. Maintain a pattern of positive growth in the community

Objective:
1. Encourage development within the City limits

Strategies:
a. Assist developers to infill vacant tracts within the City limits by identifying vacant or underutilized land with existing infrastructure

b. Assist development projects in expanding areas of the City

c. Work with the Community Investment Program Committee to recommend upgrades to infrastructure in potential infill areas

Objective:
2. Enhance downtown development activities

Strategies:
a. Provide support to the Downtown Improvement Committee and Carbondale Main Street on downtown improvement projects

b. Promote downtown Carbondale as a viable place to conduct business

c. Assist in the development and implementation of a Downtown Master Plan.

Objective:
3. Work with citizens and developers to provide equitable and prompt administration of development regulations to protect the public health, safety and welfare while also facilitating sound development projects

Strategies:
a. Coordinate activities of the Development Assistance Committee and Engineering Advisory Committee and streamline development review of site plans, subdivisions and the issuance of zoning certificates

b. Provide support to the Planning Commission and Zoning Board of Appeals for zoning-related issues

c. Implement recommendations contained in the Comprehensive Plan regarding development regulations and site plan review

d. Review and revise the Zoning Ordinance to maintain and enhance effectiveness and implement best practices

e. Provide information to all segments of the public relative to specific parcels of land and development regulations

f. Examine ways to further expedite the rezoning and development process while staying in compliance with statutory requirements

g. Monitor development and signage in the City's zoning jurisdiction to make sure proper permits and approvals have been obtained

h. Assist in the administration of the City’s Chicken Coop Licensing program, including issuing licenses and monitoring chicken coop’s for compliance with the ordinance

Objective:

4. Plan for future land development within the City

and in the 1.5 mile zoning jurisdiction

Strategies:

a. Implement the recommendations contained in the Comprehensive Plan

b. Expand the City's zoning boundaries when new annexations result in the expansion of the City's 1.5 mile zoning jurisdiction

c. Maintain the City's floodplain ordinance in compliance with all state and federal regulations

d. Provide assistance to special long-range planning projects as the need arises

GOAL:

B. Expand the City's boundaries

Objective:

1. Actively seek the annexation of additional properties into the City to facilitate orderly growth at the City's periphery

Strategies:

a. Implement the City's policy contained in Resolution No. 95-R-62 requiring properties requesting rezoning or subdivision approvals or desiring City's water or sanitary sewer to be in the City or to have a binding agreement to annex into the City

b. Advocate the benefits of having property annexed into the City limits

GOAL:

C. Support historic preservation efforts in the community

Objective:

1. Establish additional historic districts and neighborhood preservation districts

Strategies:

a. Work with the Preservation Commission to encourage nominations of historic properties throughout the City

b. Work with the Preservation Commission and property owners to nominate additional property as landmarks or historic districts

Objective:

2. Increase community awareness of historic preservation activities and opportunities

Strategies:

a. Work with the Preservation Commission on implementing recommendations contained in the Preservation Plan for the City of Carbondale

b. Encourage appropriate preservation projects through the use of previously published educational material including the Architectural Preservation Guidelines, the Historic Town Square Study and the Architectural / Historical Survey of the Central Area of Carbondale

c. Expand the number of pictures in the City's Photo Archives by working with community groups to sponsor workshops for copying old photos

d. Assist the Preservation Commission with its Oral History Project to interview community residents about their experiences living in Carbondale

e. Assist the Preservation Commission with its awards program

GOAL:

D. Assist in the continued growth and development of the City's Geographic Information System (GIS) database

Objective:

1. Coordinate the exchange of GIS information with Jackson County and Jackson County 911

Strategies:

a. Secure digital updates from Jackson County and Jackson County 911on a semi-annual basis and input the information into the City's GIS database

Objective:

2. Coordinate and encourage the use of GIS within the various City Departments

Strategies:

a. Serve as the facilitator for the City's GIS database between departments

b. Maintain existing and provide additional GIS

control points within the corporate limits and the1.5 mile area immediately adjacent to the City. These points are to be used to locate future developments

c. Maintain City infrastructure records and atlases

Division: **PLANNING SERVICES**	Division No.: **40220**

PROGRAM HIGHLIGHTS:

The Planning Services Division will continue to provide prompt and equitable service to the public in the administration of the zoning, subdivision and site plan regulations. Zoning requirements will continue to be monitored and enforced to be compliant within the City and the extraterritorial zoning jurisdiction. Efforts to review development regulations will focus on recommendations contained in the Comprehensive Plan. Planning resources will be provided to special projects as they are assigned.

During FY 2014, the City experienced additional growth through the annexation and subdivision of property. The expansion of the City was done to be in compliance with growth management policies and objectives.

In FY 2014, the Planning Commission reviewed several cases involving a variety of different requests. The Planning Commission will continue to consult the Comprehensive Plan for guidance when making recommendations on land use and development.

Also in FY 2014, the Planning Services Division continued to provide support to the U.S. Census Bureau. Planning personnel will continue to provide updates for the annual Boundary and Annexation Survey (BAS) Program and serve as the contact to the U.S. Census Bureau.

In FY 2014, the Planning Services Division continued to maintain the City's Geographic Information System. Work has continued to ensure the accuracy of the City's utilities through field verification using a Global Positioning System. Staff coordinates with various other departments to provide detailed informational maps as requested.

The Planning Services Division continued throughout FY 2014 the practice of issuing and enforcing all permanent and temporary sign permits. Through a fair and consistent enforcement effort, property owners have a better understanding of the regulations.

In FY 2014, the Planning Services Division coordinated revisions to the newly adopted Title 15 to ensure consistency throughout the Code. Title 15 regulates all planning, zoning and subdivision activity within the City. The document will help ensure that new development is built to the standards outlined in the Comprehensive Plan and existing features are maintained with the community's best interest in mind.

In the FY 2014, The Illinois Historic Preservation Association conducted a four year Certified Local Government Evaluation and concluded that Carbondale continues to meet the requirements for a Certified Local Government (CLG). The City will continue to work with the IHPA to ensure all requirements of the CLG are met.

In FY 2015, The City will coordinate the drafting of a new Downtown Master Plan. This Plan will help to guide and promote new development within the Downtown. The City will also begin the processing of updating the City's Comprehensive Plan to reflect progress that has been made since adoption.

In FY 2015, the Planning Services Division will continue to assist the Preservation Commission in implementing recommendations contained in the Preservation Plan. Funds are provided in the FY 2015 Budget for supplies for Preservation Commission activities including additional plaques for properties placed on the local register, the Photo Archive Collection, a local awards program to recognize preservation efforts, and materials for the Oral History project.

In FY 2015, Planning Services will continue to work on Downtown development activities by supporting the Downtown Improvement Committee and serving on the Carbondale Main Street board.

In FY 2015, Staff will continue to serve as the Region 6 coordinator for the American Planning Association Illinois State Section (ISS). Involvement with the ISS highlights the City's planning efforts and brings statewide recognition to a well respected department.

In FY 2015, professional advancement efforts will focus on staff maintaining certification with the American Institute of Certified Planners (AICP) through continued education and training. Planning staff will continue to attend local and regional planning workshops and conferences and participate in activities sponsored by the Illinois Chapter of the American Planning Association, the Illinois Historic Preservation Agency and the Illinois Association for

Floodplain & Storm Water Management.

In FY 2015, the Planning Services Division will provide assistance to the Building and Neighborhood Services Division in the implementation of the Land Management (LAMA) computer software.

Also in FY 2015, the Planning Services Division will continue to assign new addresses within the City limits and coordinate the address system with Jackson County 911.

Division: **PLANNING SERVICES** Division No.: **40220**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Zoning Certificates Issued	A-3	101	200	246	200
Sign Permits Issued	A-3	96	120	130	120
Planning Commission Cases Processed	A-3	12	25	16	25
Average Staff Hours Per Planning Commission Case	A-3	45	50	38	50
Zoning Board of Appeals Cases Processed	A-3	1	3	4	3
Staff Hours Per ZBA Case	A-3	38	50	40	50
Site Plan Applications Processed	A-3	16	20	10	20
Average Staff Hours Per Site Plan Case	A-3	14	25	21	25
Subdivision Approvals Processed	A-3	2	5	3	5
Average Staff Hours Per Subdivision Case	A-3	5	35	20	35
Chicken Coop License Issued	A-3	17	20	16	20
Annexation and Annexation Agreement Cases Processed	B-1	6	15	12	15
Average Staff Hours Per Annexation Case	B-1	21	20	4	20
Number of Right-of-Way and Subdivision Plats Vacated and Encroachment permits processed	A-3	3	6	4	6
Average Staff Hours Per Right-Of-Way or Plat Vacation	A-3	6	15	13	15
Staff Hours in Support of Preservation Commission	C-1/C-2	142	200	185	200
Staff Hours in Support of Carbondale Main Street and Downtown-Related Activities	A-2	7	20	16	200
Staff Hours in Support of Comprehensive Plan/Zoning Code	A-4	292	200	52	200

Division: **PLANNING SERVICES** Division No.: **40220**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Senior Planner	0.03	1.00	0.00	0.00	$0
Planner	1.81	1.00	1.79	2.00	$87,278
GIS Specialist	1.00	1.00	1.00	1.00	$46,145
Administrative Secretary	0.76	1.00	1.00	1.00	$38,524
TOTAL	3.61	4.00	3.79	4.00	$171,947

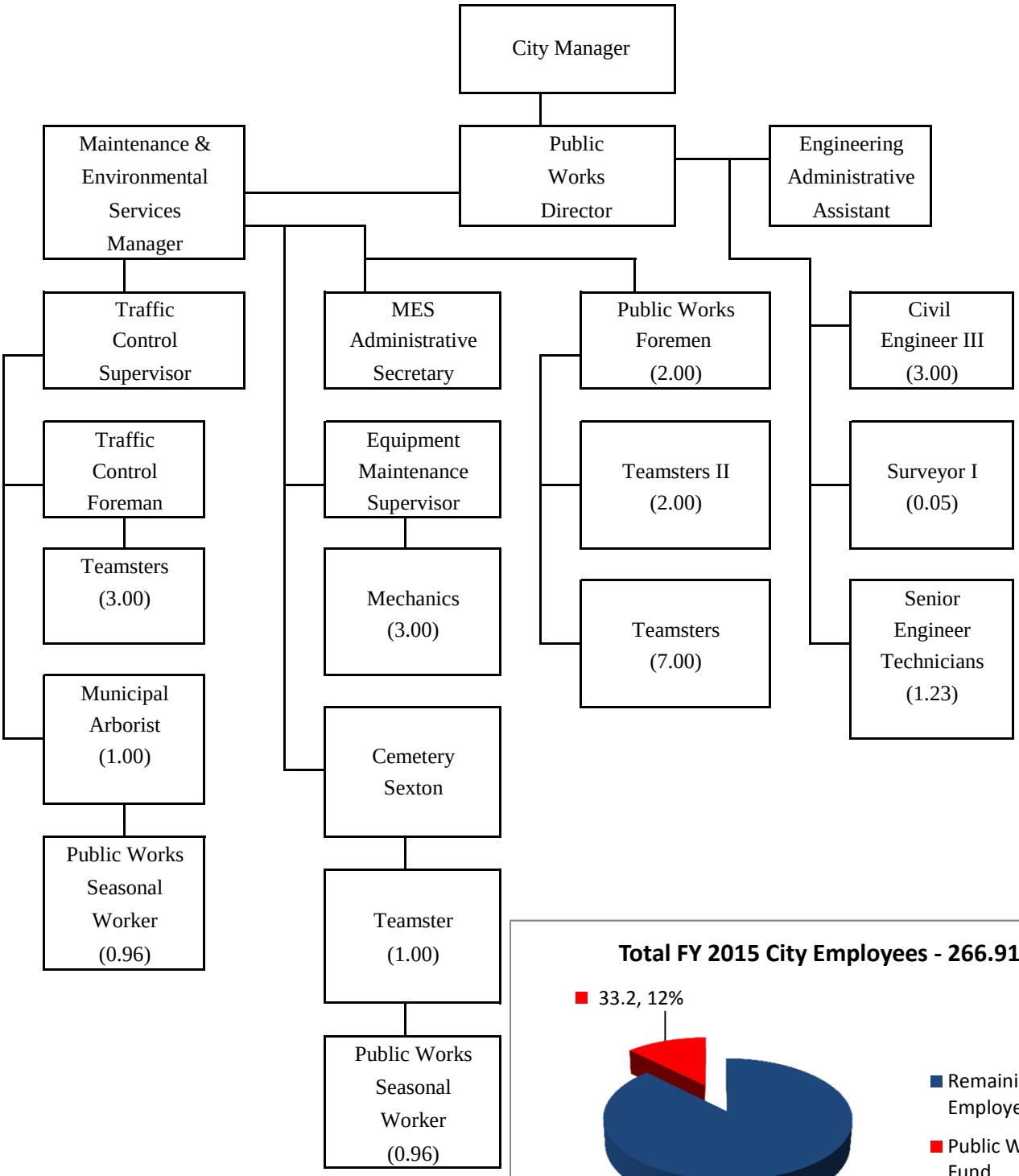
Fund: GENERAL **Division: PLANNING SERVICES**

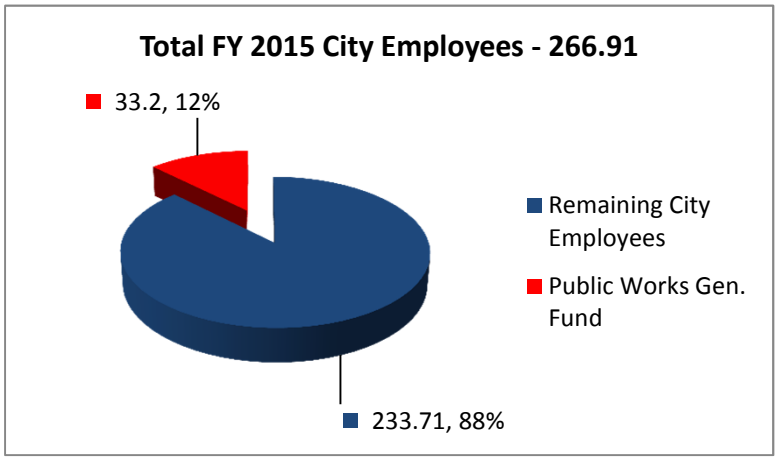
Department: DEVELOPMENT SERVICES **Division No.: 40220**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	134,966	154,560	158,002	171,947
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	0	0	0	0
110	Employee Overtime	1,362	1,840	1,275	1,376
130	Employee Health Ins. Benefits	25,423	23,263	27,675	30,189
131	Employee Retirement Benefits	29,182	35,894	33,690	37,733
140	Employee Work. Comp. Benefits	957	458	459	493
	TOTAL PERSONAL SERVICES	191,890	216,015	221,101	241,738
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional and Consultant Fees	5,107	10,000	0	0
210	Publishing and Filing Fees	2,019	3,600	700	3,100
220	Communications-Telephone	99	0	0	0
222	Communications-Postage	3,485	3,350	2,800	3,350
240	Travel, Conferences, Training	769	1,550	400	1,550
270	Outside Printing Services	1,748	600	200	600
271	Other Outside Services	39	3,050	700	750
272	Office Supplies	2,947	2,475	1,800	2,475
273	Operating Supplies & Materials	3,056	3,100	1,900	2,650
275	Motor Fuels and Lubricants	227	594	750	871
280	Subscriptions and Memberships	666	973	650	1,468
299	Operating Equipment	2,472	0	1,315	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	22,634	29,292	11,215	16,814
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	80	800	0	800
	TOTAL SRVCS. & CHRGS. TRANS IN	80	800	0	800
	TOTAL EXPENDITURES	214,604	246,107	232,316	259,352

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Public Works Department
General Fund





Total Number of Employees
(33.20)

Fund:
GENERAL

Department:
PUBLIC WORKS

Division:
ENGINEERING and ADMINISTRATION

Division No.: **40300**

MISSION:

The mission of the Engineering and Administration Division is to provide overall administrative direction for the Public Works Department and provide professional engineering services for the City.

***SERVICES*:**

The Director of Public Works oversees all of the Public Works Department's Divisions. Major responsibilities include: the Five-Year Community Investment Program; the City's public water supply and wastewater treatment; Lake Management; Central Laboratory; Street and Storm Water Facilities; Solid Waste and Recycling Collection and Disposal; Forestry; Cemeteries; Municipal Properties; Equipment Maintenance; Building Maintenance and Engineering Services. The Division's engineering staff compiles the Five-Year Community Investment Program (CIP), designs and provides resident engineering for City construction projects, maintains records of City utilities and construction plans, locates the City's rights-of-way, acquires right-of-way for projects and coordinates the work of professional consultants working on CIP projects.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide infrastructure for planned and orderly community growth

Objective:

1. Manage a Five-Year Community Investment Program

Strategies:

a. Consult with the City Manager and Finance Director to formulate a well-balanced and affordable Community Investment Program

b. Meet with City residents through neighborhood meetings to determine specific community infrastructure needs and to discuss proposed projects

c. Work with state and federal agencies to secure matching funds and grants to construct individual infrastructure projects

d. Utilize City Engineering Division staff and/or contract with appropriate consulting engineers and architects for reports to determine both general and specific needs for improvements and expansion of infrastructure

Objective:

2. Construct Community Investment Program projects in a timely and economical manner

Strategies:

a. Utilize City engineering services and consulting engineers and architects to design and supervise construction of approved projects

b. Negotiate with property owners affected by improvement projects for easements and rights-of-way required for construction

c. Ensure timely completion of construction

Objective:

3. Coordinate the maintenance of City infrastructure records with the GIS Specialist

Strategies:

a. Provide construction plans for public infrastructure projects completed by the City and developers

b. Provide updates to utility atlases for City utilities

c. Provide data for appurtenances shown in the utility atlas

GOAL:

B. Ensure City construction projects and operations and outside projects submitted for City approval are given appropriate professional engineering review and supervision

Objective:

1. Ensure all City infrastructure projects receive proper professional oversight

Strategies:

a. Monitor project status and workloads to determine if staff adjustments are necessary to continue in an efficient and effective manner

b. Utilize part-time employees and contract services as necessary to adjust to temporary workload demands

c. Make engineering design and document preparation services available to other divisions as needed

Objective:

2. Review private development projects within the City's jurisdiction as they might pertain to City infrastructure improvement and expansion

Strategies:

a. Assign appropriate Engineering Division personnel to perform private development project reviews and document approvals for such items as subdivisions and site plans

b. Provide engineering and surveying services to locate rights-of-way and prepare annexation plats

GOAL:

C. Ensure Public Works service programs provided are sufficient to meet the needs within the community and are operated efficiently

Objective:

1. Operate and maintain facilities and services that provide comprehensive: water supply and wastewater treatment; collection and disposal of refuse, recyclable materials and landscape waste; forestry management; street and storm drainage repair and management; management and maintenance of City properties and equipment; lake management; cemetery operations; and engineering services for City operations

Strategies:

a. Supervise personnel within the Public Works Divisions to ensure acceptable levels of service

b. Review frequently the needs of the City's public water supply system, sanitary sewer system and storm sewer system to assess their ability to serve and meet the demands generated by Carbondale City residents, Southern Illinois University Carbondale, future development and those water districts contracting for water from the City

c. Provide for traffic studies to measure the need for improved control devices and street expansion

GOAL:

D. Provide technical support to other City divisions

Objective:

1. Assist City staff with engineering and surveying needs for office and field-related activities

Strategies:

a. Locate rights-of-way for City streets and alleys

b. Assist in design and layout of construction activities for operating divisions

c. Prepare legal descriptions for zoning cases, right-of-way vacations, enterprise zones, special service areas and purchase and sale of City property

d. Review legal descriptions submitted for City approval

e. Provide base maps or modify maps for use by individual divisions

PROGRAM HIGHLIGHTS:

During FY 2014, the Engineering and Administration Division was involved in the design and/or resident engineering activities for one open spaces project, one public building project, one parking lot project, three sanitary sewer projects, three street projects, two sidewalk projects, seven water system projects, two lift station improvement projects and one wastewater treatment plant improvement project. Easements and rights-of-way were negotiated and acquired as necessary for City projects.

In addition to working on Community Investment Program projects in FY 2014, the Engineering staff worked on many other activities including reviewing subdivisions and site plans, updating information on city-owned properties, preparing easements and right-of-way vacations, preparing annexation plats, reviewing and preparing numerous requests to install private utilities within street right-of-ways, locating utilities and right-of-ways for developers and City departments, investigating and responding to storm drainage complaints, preparing the Five-Year Community Investment Program and updating various City maps and records.

Division: **ENGINEERING and ADMINISTRATION** Division No.: **40300**

In FY2014, the Engineering Division added one full time Civil Engineer position to aid in the design and construction of various water and sewer infrastructure

In FY 2015, the Engineering Division will work on the design, right of way/land acquisition and construction supervision of the projects in the approved Community Investment Program.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Hours Expended by City Staff Designing Projects	A-2/B-1	2,109	3,020	2,202	2,800
Number of Projects Completed by Consultants	A-2/B-1	3	2	2	6
Hours Expended by City Staff Monitoring Projects	A-2/B-1	1,301	3,340	3,590	3,160
Number of Projects Monitored by Consultants	A-2/B-1	0	2	2	0
Legal Descriptions Researched/Written	A-2/B-1/ D-1	7	5	5	7
Right-of-Way or Easement Acquisitions	A-2	1	4	16	4
Site Plans Reviewed	B-2	16	20	10	20
Subdivisions Reviewed	B-2	2	5	3	5
Annexation Plats Drawn	B-2	7	5	5	7
Hours Expended on Special Projects and Studies	B-1	12	150	50	75
Hours Expended for Citizen Requests	B-2	48	50	38	50
Hours Expended in Support of Other City Divisions	D-1	947	700	700	775
Staff Hours Revising Maps and Other Records	A-3	34	200	100	200

Division: **ENGINEERING and ADMINISTRATION**	Division No.: **40300**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Public Works Director	1.00	1.00	1.00	1.00	$93,438
Civil Engineer III	1.00	2.00	1.75	3.00	$185,185
Surveyor I	0.04	0.05	0.05	0.05	$3,263
Senior Engineer Tech.	2.00	2.16	1.39	1.23	$72,483
Administrative Assistant	1.00	1.00	1.00	1.00	$39,630
TOTAL	5.04	6.21	5.19	6.28	$393,999

Fund: GENERAL **Division: ENGINEERING and ADMIN**

Department: PUBLIC WORKS **Division No.: 40300**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	319,664	394,512	333,954	393,999
101	Accrued Sick Leave	4,270	0	0	0
102	Accrued Vacation Leave	4,608	0	0	0
110	Employee Overtime	2,201	7,146	7,146	5,000
130	Employee Health Ins. Benefits	52,900	54,634	37,714	39,329
131	Employee Retirement Benefits	64,426	85,117	72,574	87,380
140	Employee Work. Comp. Benefits	11,508	15,594	13,320	17,860
	TOTAL PERSONAL SERVICES	459,577	557,003	464,708	543,568
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing and Filing Fees	0	320	320	0
220	Communications-Telephone	2,286	1,968	2,466	2,040
222	Communications-Postage	223	275	310	310
240	Travel, Conferences, Training	699	1,585	1,328	1,585
250	Repairs & Maint.-Equip.	194	300	200	200
270	Outside Printing Services	0	80	70	70
271	Other Outside Services	2,675	9,975	10,919	8,300
272	Office Supplies	4,787	3,975	3,960	4,087
273	Operating Supplies & Materials	10,280	13,275	13,275	12,298
275	Motor Fuels and Lubricants	2,936	4,039	2,945	3,564
280	Subscriptions and Memberships	1,711	1,714	1,714	2,033
281	Insurance and Bonds	0	0	0	0
299	Operating Equipment	9,353	862	861	0
	TOTAL DIRECT OPER. CHRGS & SRVCS	35,144	38,368	38,368	34,487
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	3,098	3,000	3,000	3,000
	TOTAL SRVCS & CHRGS TRANSFER IN	3,098	3,000	3,000	3,000
	CAPITAL OUTLAY				
503	Machinery & Equipment	9,999	0	0	0
	TOTAL CAPITAL OUTLAY	9,999	0	0	0
	EXPENDITURES TRANSFERRED OUT				
700	Serv.& Chrg. to Operating Divs.	(65,475)	(73,715)	(88,760)	(99,841)
710	Serv.& Chrg. to Capital Proj.	(214,879)	(547,080)	(418,815)	(464,880)
	TOTAL EXPENDITURES TRANSFER OUT	(280,354)	(620,795)	(507,575)	(564,721)
	TOTAL EXPENDITURES	227,464	(22,424)	(1,499)	16,334

Fund:
GENERAL

Department:
PUBLIC WORKS

Division:
EQUIPMENT MAINTENANCE

Division No.: **40310**

MISSION:

The mission of the Equipment Maintenance Division (EMD) is to repair and maintain City owned and operated automobiles, trucks, tractors, mowers, small power equipment, generators and other construction and maintenance type mechanical equipment. The EMD is also responsible for maintaining the City's 24 hour fueling facility that is used by all City vehicles and several local agencies. Compile and track fuel and maintenance costs for accounting and to create back charges to City divisions and billing for outside agencies as well as analysis to support efficient fleet management.

SERVICES:

The EMD performs equipment repairs and maintenance services which range from preventive maintenance inspections to major repairs and rebuilding. The shop also provides custom setup installation and modification work on vehicles and equipment which is a significant cost savings over out-sourcing this type of work. Certain work is sent to outside shops such as new vehicle warranty issues and manufacturer recalls as well as some diesel engine repairs where the manufacturer repair facility has proprietary technology that is unavailable to our shop. There is also an advantage to out-sourcing time consuming work such as major metal fabrication which allows technician time to be used more efficiently. The EMD maintains Makanda Township Fire Department and Murphysboro Fire Department vehicles for a small fee. Services also include providing the City and local agencies with 24 hour access to both gasoline and diesel fuel. Multiple types of software are used to provide reporting and analysis for divisions to improve efficiency and accountability. The shop also oversees vehicle repairs at local body repair facilities to ensure complete and cost efficient repairs and to work with insurance adjusters to recover costs associated with damaged vehicles.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide the City of Carbondale with a reliable and effective fleet of vehicles and equipment to fulfill the needs of a busy and active municipality

Objective:

1. Ensure all equipment is being maintained and operating properly

Strategies:

a. Operate the established Preventive Maintenance Inspection (PMI) program which is generated by the Computerized Fleet Analysis (CFA) software. This provides an efficient schedule for equipment to be serviced by the division's certified technicians

b. Ensure vehicles are serviced at manufacturers' recommendations during PMI's. Information gathered is used to determine repairs needed and through periodic analysis adjustments are made to preempt costly breakdowns

c. Equip the maintenance shop with the necessary specialty tools, equipment manuals and supplies to enhance the efficiency of garage operations

d. Maintain a computerized in-house parts inventory for repair efficiency and financial accounting

e. Strive to keep positive relationships with vendors that provide replacement parts and technical assistance to aid in the ability to repair the wide diversity of vehicles that a municipality owns

Objective:

2. Improve fleet reliability and performance

Strategies:

a. Upgrade lighting technology in public works and emergency equipment by using LED products which use less power and has a longer life cycle

b. Rebuilding older dump trucks and snow plow equipment to delay costly replacements

c. Communicate effectively with supervisors and department heads to solve problems and improve equipment performance and reliability

d. Evaluate vehicles and rebuild if needed or when possible replace with more efficient models that meet the needs of each department

PROGRAM HIGHLIGHTS:

The City owns 317 vehicles and pieces of equipment, 146 of which are licensed vehicles with a combined original purchase price of over 7 million dollars. There are also 11 fire prevention vehicles from 2 local fire departments that are serviced by the shop. Only non-General Fund City divisions are charged for labor services; while all City divisions, including General Fund divisions, are charged for parts and outside services that are provided and/or purchased by the EMD for vehicle and equipment repairs. With the exception of certain custom equipment (computers, radios, light bars and the like), which are budgeted for and purchased by individual City divisions, this system provides for single point procurement and tracking of vehicle repair and maintenance costs. This also allows for increased uniformity of equipment and quick access to repair parts.

In FY 2015, the established labor and burden rate will be $58.30 per hour, a decrease of $3.90 per hour over the FY 2014 rate. This rate compares well against the local repair shop rates that range from $75 to $110 per hour.

In FY 2014, the EMD received the ASE Blue Seal of Excellence status for the 13th consecutive year. This is accomplished through the continued training, testing and certification of all EMD personnel.

In FY 2014, significant repairs and rebuilding projects on many pieces of aging equipment and vehicles were accomplished. These included the total repainting of several vehicles, complete overhauls, chassis and truck bed repairs. There were also several pieces of snow removal equipment replaced or rebuilt. These types of repairs extend the useful life of vehicles and equipment, allowing the City to further push back needed equipment and vehicle replacements.

In FY 2014, the EMD maintained a computerized vehicle parts inventory. This inventory is constantly evaluated and updated as needed to carry parts for currently owned vehicles and equipment, minimizing stock that is not efficient to keep on hand. Inventory stock is also evaluated and updated to keep up with current and more efficient technologies, such as LED lighting. Parts vendor pricing is tracked to provide oversight on parts prices on regularly purchased items and there is regular communication with those vendors to keep the element of accountability current. The parts inventory is verified and checked with an annual physical inventory count.

In FY 2014, the EMD continued to minimize its environmental impact using recycling and proper waste fluid disposal. Waste oil, contaminated fuel and antifreeze is contained outside the shop in approved containers and picked up by a licensed recycler. Scrap metal and tires are sent to a local recycler and paper, cardboard and plastics are picked up by the City's recycling program. Batteries are returned to the battery supplier for processing. Many truck tires are now being recapped and worn truck tires returned to the tire re-capper for a credit towards tire purchases which reduces tire costs by as much as 75%. Using recapped tires also reduces the number of new truck tire purchases significantly.

In FY 2014, the EMD provided annual taxi-cab inspections to City of Carbondale taxi license holders in order to ensure each vehicle's safety. The division also provided complete repair and maintenance services to Makanda Township Fire Department as well as Murphysboro's Fire Department Vehicles on a fee for service basis and those monies are credited to the division to lower the overall operating costs. These services will continue into FY 2015 as well.

In FY 2014, the EMD worked with the SIU Automotive Program to create an unpaid internship program to allow students to gain real world experience. This internship program also provides a much needed extra set of hands to help maintain our ever aging fleet of small equipment and vehicles.

In FY 2015, the EMD will continue to maintain the 24 hour refueling facility to provide fuel and accurate accounting to the City and to many outside government agencies. This computerized and in some cases wireless system provides a secure method of providing fuel service as well as detailed reporting and accounting for financial and fleet analysis reasons.

In FY 2015, the EMD will provide vehicle and equipment repairs to all City divisions and continue to evaluate and modify preventive maintenance schedules and repair methods to serve the needs of a highly technical and aging fleet of vehicles and equipment. The EMD will continue to rebuild and upgrade older vehicles to extend their useful service life and when appropriate replacing vehicles that meet the needs of each department that are more efficient as well as incorporating new technologies to improve function and efficiency in new and existing equipment.

In FY 2015, the EMD will provide annual and new vehicle inspections for taxi cab companies licensed in the City of Carbondale.

In FY 2015, the EMD will continue to qualify for the annual ASE Blue Seal of Excellence award through the training, testing and certification of the EMD staff.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Preventive Maintenance Inspections	A-1	488	500	450	480
Scheduled Repairs	A-2	408	450	450	450
Non-Scheduled Repairs	A-2	326	320	350	350
Service Calls	A-2	46	45	65	55
Taxi Cab Inspections	A-2	10	10	6	4
Hours Maintaining Equipment (All Funds)	A-2	4,990	4,804	4,908	4,804
Hours Maintaining General Fund Equipment	A-2	3,717	3,490	3,624	3,516
Hours Maintaining Non-General Fund Equipment	A-2	1,273	1,314	1,284	1,288

***NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	$55,478
Equipment Maintenance Technicians	3.00	3.00	3.00	3.00	$143,613
TOTAL	4.00	4.00	4.00	4.00	$199,091

Fund: GENERAL **Division: EQUIPMENT MAINTENANCE**

Department: PUBLIC WORKS **Division No.: 40310**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	189,486	195,186	195,186	199,091
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	1,425	0	0	0
110	Employee Overtime	417	809	1,416	1,651
130	Employee Health Ins. Benefits	42,403	33,170	33,170	33,446
131	Employee Retirement Benefits	38,412	41,594	42,884	45,011
140	Employee Work. Comp. Benefits	11,841	12,009	11,940	12,594
150	Special Contractual Benefits	5,220	5,320	5,220	5,320
	TOTAL PERSONAL SERVICES	289,204	288,088	289,816	297,113
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	0	0	0	0
222	Communications-Postage	19	145	145	146
240	Travel, Conferences, Training	523	1,008	1,008	1,008
250	Repairs & Maint.-Equip.	2,747	2,100	2,314	2,500
270	Outside Printing Services	25	30	28	30
271	Other Outside Services	5,858	5,581	5,154	6,485
272	Office Supplies	459	452	550	542
273	Operating Supplies & Materials	3,327	3,497	3,481	5,230
275	Motor Fuels and Lubricants	1,326	1,557	1,690	1,957
280	Subscriptions and Memberships	203	203	203	203
282	Licenses and Taxes	0	0	0	0
299	Operating Equipment	3,395	3,528	3,528	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	17,882	18,101	18,101	18,101
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh.&Equip.-Labor & Overhead	0	0	0	0
311	Vehicle & Equipment-Parts	2,194	4,100	4,100	4,500
	TOTAL SRVCS. & CHRGS. TRANS IN	2,194	4,100	4,100	4,500
	CAPITAL OUTLAY				
503	Machinery and Equipment	44,841	0	0	0
	TOTAL SRVCS. & CHRGS. TRANS IN	44,841	0	0	0

Fund: GENERAL **Division: EQUIPMENT MAINTENANCE**

Department: PUBLIC WORKS **Division No.: 40310**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
EXPENDITURES TRANSFERRED OUT					
700	Serv. & Chrg. to Operating Divs.	(73,763)	(81,731)	(79,865)	(73,984)
715	Serv. & Chrg.to Asset Accounts	(8,284)	(6,657)	(6,003)	(5,907)
	TOTAL EXPENDITURES TRANS OUT	(82,047)	(88,388)	(85,868)	(79,891)
	TOTAL EXPENDITURES	272,074	221,901	226,149	239,823

Fund
GENERAL

Department:
PUBLIC WORKS

Division:
BUILDING MAINTENANCE

Division No.: **40330**

MISSION:

The mission of the Building Maintenance Division is to maintain and operate City buildings and facilities which support General Fund operations.

SERVICES:

Building Maintenance is overseen and managed by the Rental Properties Division which provides the labor for maintaining and repairing all City buildings and facilities. The Building Maintenance division budgets for and tracks utility expenses, repair expenses and other common expenses among City buildings and facilities including: elevator contracts, fire extinguisher inspection, security and fire alarm monitoring contracts and other such common expenses. This allows for the centralized oversight of expenses and allows these expenses to be aggregated for additional cost savings. Buildings included within this budget include: City Hall/Civic Center, Fire Stations #1 and #2, the Public Safety Center, Oakland Cemetery Office and Maintenance Building, Maintenance and Environmental Services Complex and the Police and Fire Training Facilities.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Improve and maintain the quality of all City buildings and facilities

Objective:

1. Maintain buildings in an attractive and functional manner

Strategies:

a. Annually assess the conditions of buildings and budget for needed repairs

b. Provide preventative and ongoing maintenance to building electric, plumbing and HVAC systems

c. Promptly repair damage that occurs to buildings

d. Maintain parking lots and sidewalks

e. Work with the Equipment Maintenance Division on the maintenance of facility generators and appurtenances

Objective:

2. Reduce building operational costs by aggregating common needs

Strategies:

a. Establish common contracts for similar needs amongst buildings and facilities

b. Purchase supplies in bulk to realize discounts on items commonly needed repair and maintenance supplies

GOAL:

B. Maintain and increase energy efficiency of City Buildings and Facilities

Objective:

1. Minimize building electric, gas and water usage

Strategies:

a. Work with and train staff and occupants of buildings on how to conserve energy

b. Systematically replace maintenance items to more energy efficient products

c. Track and provide quarterly energy usage reports to appropriate department heads and staff

d. Continually monitor and adjust Building Automation Systems (BAS) to insure comfortable and energy efficient working environments

PROGRAM HIGHLIGHTS:

In FY 2014, the Municipal Rental Property Staff, through monitoring and adjusting of the Heating Ventilation and Air Conditioning (HVAC) systems, and the Building Automation Systems (BAS), has reduced the amount of energy to maintain the HVAC systems in the City Hall/Civic Center and the Public Safety Center.

In FY 2014, the Building Maintenance Division contracted with the Municipal Rental Properties staff to improve the lighting and energy efficiency in the equipment bay at Fire Station #1. Also energy efficient outside lighting has been installed at both, the Maintenance and Environmental Services garage and the City Hall Civic Center. The staff will continue to monitor and improve energy efficiency of all City owned properties.

In FY 2014, the Building Maintenance Division consolidated several contracts in effort to save money and ease of maintaining services.

In FY 2015, the Building Maintenance Division will evaluate City buildings and facilities to prepare a prioritized list of needed maintenance items. As funds allow these items will be repaired and larger cost items will be programmed into future year's budgets.

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Number of Service Calls	A-1	N/A	520	407	420
Preventative Maintenance Inspections	A-1	N/A	108	128	130
Electric Usage at City Buildings (kWh)	B-1	1,625,044	1,837,054	1,611,283	1,845,633
Natural Gas Usage at City Buildings (Therms)	B-1	58,534	53,718	57,816	52,932

Fund: GENERAL **Division: BUILDING MAINTENANCE**

Department: PUBLIC WORKS **Division No.: 40330**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	DIRECT OPERATING CHARGES & SERVICES				
230	Utilities-Electric	0	128,602	121,902	131,576
231	Utilities-Gas	0	42,948	42,428	43,359
232	Utilities-Water and Sewer	0	10,549	9,236	10,999
251	Repairs & Maint.-Bldg.&Struc.	430	60,987	68,243	61,162
271	Other Outside Services	0	51,913	51,913	49,463
281	Insurance & Bonds	0	31,778	31,754	27,041
	TOTAL DIR. OPER. CHRGS. & SRVCS.	430	326,777	325,476	323,600
	SERVICES AND CHARGES TRANSFERRED IN				
315	Building & Structure Maint.	0	130,500	130,450	141,670
360	Property Management Services	0	48,358	48,265	48,066
	TOTAL SRVCS. & CHRGS. TRANS IN	0	178,858	178,715	189,736
	TOTAL EXPENDITURES	430	505,635	504,191	513,336

Fund:
GENERAL

Department:
PUBLIC WORKS

Division:
STREET MAINTENANCE

Division No.: **40350**

MISSION:

The mission of the Street Maintenance Division is to maintain public streets, alleys, sidewalks, storm drainage facilities, parking lots and other appurtenances situated upon public properties and to provide public street lighting along those same public ways.

SERVICES:

The Street Maintenance Division furnishes labor and materials to provide the following services; maintenance of traffic signals, signs and markings; snow and ice control for public streets; street, sidewalk and alley repairs; storm water facilities maintenance; street cleaning and sanitation; parade control and special event setup and certain special programs such as installation of holiday decorations, spring cleanup, fall curbside leaf collection and message banner installation

Besides the Street Maintenance Division, the Maintenance and Environmental Services Manager also provides supervision for the Equipment Maintenance, Forestry, Cemetery and Refuse and Recycling Divisions.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Maintain public properties, facilities and appurtenances within the jurisdiction of the City of Carbondale in a safe and reasonable condition

Objective:

1. Promptly respond to citizen requests for service

Strategies:

a. Investigate service requests in a timely manner

b. Assign the work for completion based upon the immediate need and resource allocations

Objective:

2. Ensure all public transportation routes and storm drainage facilities under the jurisdiction of the Public Works Department are maintained at an acceptable level

Strategies:

a. Inspect all facilities on a regular basis to determine deficiencies

b. Prioritize work needed and develop meaningful and efficient work programs

c. Implement regular maintenance programs to meet the needs determined by inspection of all City streets, alleys, sidewalks, traffic control devices, storm sewers, inlets, catch basins and surface drains

Objective:

3. Provide a service-oriented program directed at satisfying special needs and concerns of the general public

Strategies:

a. Provide ongoing special programs such as parade control, street banner installation, spring cleanup, labor for fall leaf collection and installation of Christmas decorations

b. Assist the public with other services as might be necessary, being mindful of the separation between public and private responsibilities

GOAL:

B. Maintain existing street, highway and alley preventive maintenance and annual work programs

Objective:

1. Reduce the extent of pavement failures

Strategies:

a. Apply hot liquid bituminous material to roadway joints and cracks

Objective:

2. Reduce the amount of repetitive pavement repairs resulting from failure of temporary cold pavement patching

Strategies:

a. Utilize special equipment to apply heated bituminous patching material to pavements during cold season repairs

b. Contract for Bituminous Street Resurfacing to reduce the frequency of maintenance

Objective:

3. Maintain roadways during periods of snowfall and ice accumulations in a reasonably safe condition

Strategies:

a. Give snow and ice removal priority to Emergency Snow Route streets

b. Perform preventive maintenance repairs to equipment in a timely fashion prior to the snow and ice season

Objective:

4. Ensure all traffic signals, signs and pavement markings meet the standards of the Manual for Uniform Traffic Control Devices

Strategies:

a. Continue the collection of field data as appropriate for a GIS based sign inventory

b. Assess traffic sign conditions and determine the need for replacement

GOAL:

C. Improve the appearance of public properties in the Central Business District and local neighborhoods

Objective:

1. Facilitate the proper disposal of litter

Strategies:

a. Maintain and service decorative litter containers along public right-of-ways in the Downtown area

Objective:

2. Control litter strewn about public properties

Strategies:

a. Police litter in targeted public locations within the Downtown area

b. Support the Keep Carbondale Beautiful, Adopt-A-Spot Program which coordinates community service groups in an effort to remove litter in various locations and neighborhoods

PROGRAM HIGHLIGHTS:

In FY 2014, the City established a new division titled Building Maintenance to show all expenses related to operating and maintaining governmental properties. This division's utilities, building and maintenance repairs and maintenances charges in were transferred to the new division.

Accomplishments during FY 2014 for this division include:

- Sweeping of over 4,000 lane-miles of streets and disposed of over 1,500 cubic yards of street sweepings
- Installation of over 1,000 signs and posts
- Clearing over 2,000 miles of snow and ice covered roadways
- Repaired approximately 800 square yards of pavement
- Painting of 54 line-miles of pavement striping.
- Emptied over 4,400 trash cans throughout the Downtown area
- Cleared over 2,000 blockages from storm sewers and inlets
- In cooperation with the Forestry & Cemetery Division staff, spent nearly 400 hours performing vacuum leaf pickups
- Assisted other City divisions by providing over 2,000 hours of labor assistance

In FY 2015, the Street Maintenance Division will continue ongoing street repair and maintenance programs including:

- Maintenance of traffic signals, signs, posts and pavement markings
- Roadway patching and repairs
- Snow and ice control operations
- Ditch cleaning
- Drain way clearing
- Street crack and surface sealing

- Seal coating of alleys
- Cleaning of storm sewers, catch basins, and culverts
- Street Sweeping

During FY 2015, personnel services will continue to be transferred to various user departments and divisions in other funds. Significant budgeted transfers for FY 2015 will continue to include:

- Solid Waste Management Fund's Refuse and Recycling Division for coverage of employees absent on vacation and/or sick leave
- Parking System Fund's Operating Division for repair of parking meters, signs, pavements, pavement markings, lighting and grounds
- Water and Sewer Fund's Divisions of Water Distribution and Sewer Collection for traffic control and permanent bituminous and concrete repairs performed to those streets damaged by water main and sewer main repair excavations

In FY 2015, the division will provide traffic control setup and assistance for other City Departments and Divisions. Special service programs provided by the Street Maintenance Division will continue. Included among these programs are: the Keep Carbondale Beautiful Spring Cleanup; setup and traffic control operations for the Lights Fantastic Parade; and the installation of holiday decorations, cross-street banners and pole banners.

During FY 2015, the fall curbside Loose Leaf Collection Program will be available to those Carbondale residents for a fee in an amount established by City Council resolution. The fee is assessed to only those customers using the program and will recover only those expenses incurred from the compost facility tipping fee. The program's labor and equipment are provided by the General Fund through the Street Maintenance Division budget. As time and hours permit, Public Works seasonal workers from the Forestry and Cemetery Divisions will be utilized to assist Street Maintenance personnel with this program. Providing labor in this manner helps to reduce the overall operation cost of the vacuum leaf collection service.

In FY 2015, maintenance projects will place emphasis upon preventative maintenance of street and alley surfaces and maintenance of storm sewers, ditches and drainage ways throughout the City.

The FY 2015 Chip Seal Program will include alleys and rural roadways located throughout the City. Preparation efforts will be directed at re-leveling areas of standing and ponding water along the alleys and or roadways.

During FY 2015, the Maintenance and Environmental Services Manager will continue to supervise the Equipment Maintenance, Street Maintenance, Forestry, Cemetery and Refuse and Recycling Divisions; as well as oversee operations and expenditures from the City’s Motor Fuel Tax (MFT) Maintenance Funds.

Division: **STREET MAINTENANCE** Division No.: **40350**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Traffic Signal & Highway Lighting Bulbs Replaced	A-2/B-4	20	50	35	40
Traffic Signs Fabricated (Square Feet)	A-2/B-4	537	1,400	2,300	2,000
Traffic Signs and Posts Installed	A-2/B-4	517	1,000	950	1,000
Lane-Lines Marked/Painted (Miles)	A-2/B-4	54	54	54	54
Street Sweeping and Flushing (Lane-Miles)	A-2	3,064	3,200	4,200	4,000
Temp. Street & Sidewalk Repair (Tons Patch Mix)	A-2	260	350	600	350
Permanent Street and Sidewalk Repair (Sq. Yds.)	A-2	205	800	815	800
Crack Sealing of Streets (Pounds Sealant)	A-2/B-1	1,270	1,500	8,000	5,000
Resurfacing Streets (Sq. Yds.)	A-2	0	0	0	0
Seal Coating of Streets and Alleys (Sq. Yds.)	A-2/B-1	57,028	45,000	46,639	45,000
Storm Sewer Inlets Cleaned/Repaired	A-2	246	350	240	250
Storm Sewer Pipe Failures Repaired	A-2	12	100	45	60
Roadside Ditch Cleaning/Excavating (Lineal Feet)	A-2	932	5,000	4,200	5,000
Snow and Ice Removal (Miles)	A-2/B-3	2,304	2,800	3,800	2,800
Downtown Litter Receptacles Emptied	C-1	3,226	5,500	4,500	5,000
Operating Special Programs (Hours)	A-3	1,449	2,000	1,050	1,500

Division: **STREET MAINTENANCE** Division No.: **40350**

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Maintenance & Environmental Services Manager	1.40	1.00	1.00	1.00	$74,959
Traffic Control Supervisor	0.43	1.00	1.00	1.00	$68,131
Administrative Secretary	0.97	1.00	1.00	1.00	$36,519
Traffic Control Foreman	0.90	1.00	1.00	1.00	$48,462
Public Works Foreman	2.00	2.00	2.00	2.00	$110,706
Teamster II	2.00	2.00	1.00	2.00	$91,621
Teamster I	10.03	10.00	11.00	10.00	$440,506
TOTAL	17.73	18.00	18.00	18.00	$870,904

Fund: GENERAL FUND **Division: STREET MAINTENANCE**

Department: PUBLIC WORKS **Divison No.: 40350**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	820,945	847,081	847,081	870,904
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	793	0	0	0
103	Accrued Birthday Leave	0	0	0	0
110	Employee Overtime	19,504	37,956	38,792	39,956
130	Employee Health Ins. Benefits	167,463	155,794	155,794	157,092
131	Employee Retirement Benefits	170,549	187,548	190,062	200,960
140	Employee Work. Comp. Benefits	105,596	125,620	118,213	111,351
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	12,375	11,900	11,550	11,900
	TOTAL PERSONAL SERVICES	1,297,225	1,365,899	1,361,492	1,392,163
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing and Filing Fees	0	2,250	1,800	2,250
220	Communications-Telephone	3,699	3,120	2,892	3,120
222	Communications-Postage	131	180	245	180
230	Utilities-Electric	168,364	160,396	157,245	160,926
231	Utilities-Gas	4,568	0	0	0
232	Utilities-Water and Sewer	2,296	0	0	0
240	Travel, Conferences, Training	3,604	6,110	5,786	6,102
250	Repairs & Maint.-Equip.	5,585	9,080	8,667	8,735
251	Repairs & Maint.-Bldg & Struc.	18,572	2,500	4,323	7,338
252	Repairs & Maint.-Other Improv.	40,096	44,815	41,413	45,240
260	Rental Charges	2,443	4,270	957	4,270
270	Outside Printing Services	265	250	140	250
271	Other Outside Services	21,541	40,118	35,608	38,722
272	Office Supplies	1,368	1,910	1,001	1,910
273	Operating Supplies & Materials	29,422	33,049	34,500	36,150
275	Motor Fuels and Lubricants	45,685	67,650	52,413	59,148
280	Subscriptions and Memberships	1,089	1,050	1,000	1,050
282	Licenses and Taxes	105	0	0	0
299	Operating Equipment	25,133	0	2,275	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	373,966	376,748	350,265	375,391
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	82,859	70,000	81,000	79,000
315	Building & Structure-Maint.	448	0	0	0
360	Property Management Services	0	0	0	0
372	Solid Waste Management Serv.	15,743	16,166	15,000	15,735
	TOTAL SRVCS. & CHRGS. TRANS IN	99,050	86,166	96,000	94,735

Fund: GENERAL FUND **Division: STREET MAINTENANCE**

Department: PUBLIC WORKS **Divison No.: 40350**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
NON-OPERATING CHARGES					
410	Court Awards and Indemnities	1,306	1,306	0	0
	TOTAL NON-OPERATING CHARGES	1,306	1,306	0	0
CAPITAL OUTLAY					
500	Land and Improvements	1,263	0	0	0
503	Machinery and Equipment	30,950	0	0	0
504	Licensed Vehicles	0	0	0	0
	TOTAL CAPITAL OUTLAY	32,213	0	0	0
DEBT SERVICE					
640	Other Debt Principal	49,319	51,749	51,749	51,897
641	Other Debt Interest	8,877	6,451	6,451	3,881
	TOTAL DEBT SERVICE	58,196	58,200	58,200	55,778
EXPENDITURES TRANSFERRED OUT					
700	Serv.& Chrg. to Operating Divs.	(148,334)	(124,389)	(103,304)	(137,081)
	TOTAL EXPENDITURES TRANS OUT	(148,334)	(124,389)	(103,304)	(137,081)
CONTINGENCIES					
801	Division Contingency	0	11,840	0	11,840
	TOTAL EXPENDITURES TRANS OUT	0	11,840	0	11,840
	TOTAL EXPENDITURES	1,713,622	1,775,770	1,762,653	1,792,826

Fund:
GENERAL

Department:
PUBLIC WORKS

Division:
CEMETERY

Division No.: **40370**

MISSION:

The mission of the Cemetery Division is to provide an attractive place of interment for deceased persons.

SERVICES:

The City maintains two cemeteries. The older, Woodlawn Cemetery is of historical significance as the place of the first Memorial Day Service in Illinois and is listed on the National Register of Historic Places. Burials are no longer made in Woodlawn Cemetery. Oakland Cemetery is the only municipally owned cemetery available for interments within the City of Carbondale.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Increase community pride in City cemeteries

Objective:

1. Maintain the appearance of both cemeteries so as to exemplify them as clean and well groomed facilities

Strategies:

a. Continue the regular lawn and grounds care programs by hiring temporary personnel to supplement the regular work force during peak grass growing season

b. Landscape grave sites and reset or repair toppled or leaning stones as necessary

c. Remove and replace dead or blighted trees and shrubs

d. Perform repairs and maintenance as needed to roadways and drain ways within Oakland Cemetery

Objective:

2. Provide an efficient and sensitive interment process

Strategies:

a. Assist the public with selection of burial sites

b. Open and close graves in a discreet and timely manner

c. Assist vault companies with equipment setups

GOAL:

B. Help promote the historical significance of Woodlawn Cemetery

Objective:

1. Prepare Woodlawn and Oakland Cemetery grounds for the annual Memorial Day service

Strategies:

a. Place emphasis on grounds care during the four weeks prior to Memorial Day

b. Use Cemetery personnel to set up program facilities

c. Assist monument companies with place of new monuments.

PROGRAM HIGHLIGHTS:

The Cemetery staff assists with a memorial service held each year at Woodlawn Cemetery commemorating Memorial Day. During winter inclement weather, the Sexton assists the Municipal Rental Properties Division in the removal of snow at the City Hall/Civic Center, the U-City Complex, and other City facilities. The Cemetery Division's Teamster I assists the Street Maintenance Division with clearing snow and ice from City streets and other selected tasks. The Teamster I will also fill in for absent Refuse and Recycling Division employees on an as needed and as available basis.

In FY 2014, as required by the Illinois 2010 Cemetery Oversight Act, The cemetery Sexton was licensed as a Cemetery Manager with the Illinois Department of Financial and Professional Regulation (IDFPR). Additionally Woodlawn Cemetery was registered as a fully exempt cemetery and Oakland Cemetery was registered as a partially exempt cemetery with IDPFR. During FY 2014, the Sexton continued to keep records as required by the 2010 Cemetery Oversight Act; continued to maintain and update computerized records and continued to enter burial records into the State of Illinois's online cemetery database as required by the Act.

In FY 2014, Cemetery Personnel assisted by street maintenance opened a new roadway adjacent to a newly open section of cemetery. In FY 2015, this section of road will receive chip seal final surface.

During FY 2014, approximately 800 square yards of existing cemetery roadways were patched and seal coated with oil & chip.

In FY 2014, the City established a new division titled Building Maintenance to show all expenses related to operating and maintaining governmental properties. This division's utilities, building and maintenance repairs and maintenances charges in were transferred to the new division.

Also during FY 2014, Cemetery maintenance operations were frequently assisted by Jackson County probation public service workers. These workers were utilized effectively to minimize the use of paid seasonal workers needed to perform mowing and trimming of Cemetery grounds. The utilization of these workers will continue in FY 2015.

In FY 2015, the Cemetery Division will remain committed to keeping both Woodlawn and Oakland Cemeteries in a clean and well groomed condition.

During FY 2015, the Cemetery Sexton will continue to comply with the 2010 Cemetery Oversight Act which set forth new operating standards and regulatory requirements for all Illinois cemeteries. Final rules for the 2010 Cemetery Oversight Act were published in the summer of 2012; Municipal cemeteries received some exemptions to the provisions in the Act; however there are several items that the City must still comply with including:

- File a map and or plat of each Cemetery with the Illinois Department of Financial and Professional Regulation (IDFPR)
- Continue keeping required interment information
- Comply with IDFPR rules with regard to how cemeteries are maintained and employees are trained and licensed
- Continue to record all interments within 10 working days into the Cemetery Oversight Database, these will be made online as determined by IDFPR
- Continue using formal Cemetery Sales Contracts that are signed by all parties when someone purchases services at the Cemetery. Contracts must include information as specified in the Act
- Post signage in the Cemetery office that lists the IDFPR hotline number and how to file a complaint, this notice must be in both English and Spanish
- Continue efforts to prevent multiple funeral processions from arriving at the same time. Violation of this provision can incur fines up to $50
- Licensure of the Cemetery Manager (Sexton).

Division: **CEMETERIES**	Division No.: **40370**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Interred (Oakland)	A-2	9,650	9,720	9,710	9,780
Interments/Disinterment's (Oakland)	A-2	79	70	60	70
Acreage Maintained (Both Cemeteries)	A-1	55.49	55.49	55.49	55.49
Developed Acreage Maintained	A-1, B-1	43.57	43.57	43.57	43.57
Undeveloped Acreage Maintained	A-1	11.92	11.92	11.92	11.92
Cumulative Acres Mowed (Cumulative)	A-1, B-1	871	1,000	1,135	1,000
Grave Sites Sold (Oakland)	A-2	52	60	26	50
Grave Sites Landscaped (Oakland)	A-1	260	165	110	165
Monuments - Existing at End of Fiscal Year	A-1	7,425	7,445	7,461	7,496
New Monuments Sets	A-1	39	20	36	35
Monuments Repaired or Re-set	A-1, B-1	11	10	5	10

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Sexton	1.00	1.00	1.00	1.00	$50,738
Teamster I	1.00	1.00	0.96	1.00	$43,305
Public Works Seasonal Worker	0.94	0.96	0.96	0.96	$20,040
TOTAL	2.94	2.96	2.96	2.96	$114,083

Fund: GENERAL **Division: CEMETERY**

Department: PUBLIC WORKS **Division No.: 40370**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	107,906	111,408	111,408	114,083
102	Accrued Vacation Leave	(12)	0	0	0
110	Employee Overtime	6,965	7,137	9,290	7,332
112	Employee Premium Payments	145	0	145	0
130	Employee Health Ins. Benefits	22,937	22,307	22,308	22,493
131	Employee Retirement Benefits	20,707	20,703	21,496	22,424
140	Employee Work. Comp. Benefits	8,240	9,423	9,658	10,766
141	Employee Unemp. Comp. Benefits	13,040	8,000	9,207	8,000
150	Special Contractual Benefits	1,650	1,700	1,650	1,700
	TOTAL PERSONAL SERVICES	181,578	180,678	185,162	186,798
	DIRECT OPERATING CHARGES & SERVICES				
210	Publishing and Filing Fees	387	450	387	450
220	Communications-Telephone	898	960	876	876
222	Communication-Postage	3	3	0	3
230	Utilities-Electric	1,180	0	0	0
231	Utilities-Gas	1,682	0	0	0
232	Utilities-Water and Sewer	355	0	54	54
240	Travel, Conferences, Training	80	750	525	750
250	Repairs & Maint.-Equip.	617	320	269	320
251	Repairs & Maint.-Bldg & Struc.	4,670	0	35	35
252	Repairs & Maint.-Other Improv.	332	4,800	4,812	4,975
270	Outside Printing Services	0	400	158	400
271	Other Outside Services	858	3,138	1,700	2,073
272	Office Supplies	103	148	120	148
273	Operating Supplies & Materials	1,422	2,695	3,615	3,526
275	Motor Fuels and Lubricants	4,216	6,369	5,816	6,423
280	Subscriptions and Memberships	470	695	420	695
282	Licenses and Taxes	80	0	10	0
299	Operating Equipment	874	0	514	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	18,227	20,728	19,311	20,728
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	5,952	8,000	8,000	8,000
315	Building & Structure-Maint.	358	0	0	0
360	Property Management Services	576	0	0	0
372	Solid Waste Management Services	508	0	0	0
	TOTAL SRVCS. & CHRGS. TRANS IN	7,394	8,000	8,000	8,000
	CAPITAL OUTLAY				
503	Machinery and Equipment	0	9,800	9,800	0
	TOTAL CAPITAL OUTLAY	0	9,800	9,800	0

Fund: GENERAL **Division: CEMETERY**

Department: PUBLIC WORKS **Division No.: 40370**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
EXPENDITURES TRANSFERRED OUT					
700	Serv.& Chrg. to Operating Divs.	(421)	(3,275)	(654)	(743)
	TOTAL EXPENDITURES TRANS OUT	(421)	(3,275)	(654)	(743)
TOTAL EXPENDITURES		206,778	215,931	221,619	214,783

Fund:
GENERAL

Department:
PUBLIC WORKS

Division:
FORESTRY MANAGEMENT

Division No.: **40390**

MISSION:

The mission of the Forestry Management Division is to preserve and enhance the City's tree resources and to maintain vegetation on City rights-of-way and on other public spaces controlled by the City.

SERVICES:

The Forestry Management Division is responsible for the proper planting, trimming, removal and care of trees on City right-of-ways and other properties owned by the City. The Division is also responsible for vegetation control at the City's water and waste-water treatment plants, municipal parking lots, along City alleys and street rights-of-way, along Little Crab Orchard and Piles Fork creeks and along drainage ditches. The Forestry Management Division directs the Downtown Clean-up Program which involves weed and litter removal in designated Downtown area parking lots, the Town Square, business district alleys and Friendship Plaza. The City's Forestry Division Staff serve as an information source to residents and City staff concerning vegetation and tree related problems.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Improve and maintain the physical environment of the City as it relates to vegetation

Objective:

1. Retain aesthetic and functional value of trees and reduce their liabilities

Strategies:

a. Inventory and supervise the removal and trimming of dead and diseased large trees by the Street Maintenance Division

b. Trim and/or remove smaller trees obstructing vehicle and pedestrian traffic

c. Maintain a program of general tree care including watering, fertilizing and corrective pruning of young trees

d. Identify high risk trees on private property and relay that information to the Building and Neighborhood Services Division for action

Objective:

2. Improve and maintain City rights-of-way and drain way vegetation in order to enhance overall appearance of the community

Strategies:

a. Plant trees annually throughout the City to serve as replacements for right-of-way trees removed or to increase the beauty of public property

b. Maintain the vegetation control program by herbicide spraying and mowing on specified drainage areas and beautification parcels

c. Inspect and maintain Piles Fork and Little Crab Orchard creeks to ensure the unimpeded flow of water per state agreements

d. Level and reseed turf areas on rights-of-way disturbed by Water and Sewer Division excavations as needed

e. Coordinate with Building and Neighborhood Services to facilitate contract mowing services for City street rights-of-way and drain ways

f. Utilize seasonal labor to provide mowing services for municipal parking lots and other City facilities not covered by mowing contracts or performed by other City employees

GOAL:

B. Increase public awareness of urban vegetation as a community asset

Objective:

1. Provide information to residents and City staff concerning trees and other vegetation

Strategies:

a. Provide prompt responses to resident complaints or information requests

b. Work with staff in resolving vegetation related problems as they occur on Community Investment Program projects and other City projects

c. Meet with community groups to provide information on Forestry Division work

d. Contribute articles to the *Carbondale Communiqué* and newspapers on tree-related activities or information

Objective:

2. Increase pride in the trees and beauty of the City

Strategies:

a. Request Carbondale's re-certification as a Tree City USA for the 33rd consecutive year

b. Work with the Carbondale Park District, Green Earth, and Keep Carbondale Beautiful in developing, implementing or coordinating programs to beautify the City

PROGRAM HIGHLIGHTS:

In FY 2014, work was performed throughout the City by the Municipal Arborist and two part-time temporary Public Works Seasonal workers; as well as employees from the Street Maintenance Division. The Forestry Management Division has been without a full-time City Forester since April of 2009. In the absence of a City Forester the Municipal Arborist has taken on more duties and has been able to keep the Forestry Management Division viable and moving forward. The absence of a City Forester has also necessitated that the Maintenance and Environmental Services Manager to take a more active role in the supervision and management of the Forestry Management Division. Although the Municipal Arborist has been able to make progress on several projects, many operations still remain scaled back, forgone, or deferred as this division has operated one full-time position shy since FY 2010. It will be necessary, in the very near future, to consider increased staffing in order to keep up with the workload.

During FY 2014, the Forestry Management Division continued its Vegetation Maintenance Program which included mowing and planting of green areas located in municipal parking lots, Town Square and the ten other beautification parcels located throughout the City.

Also during FY 2014, continued tree maintenance, trimmings and tree removals associated with high risk trees and those damaged from storms and vandalism.

With the assistance of Illinois Department of Agriculture, the Forestry Management Division investigated and inventoried the City's Ash trees to comply with the Departments mandate. The City will continue to monitor the migration of the Emerald Ash Borer while implementing a plan to minimize the damages caused by these insects.

In FY 2014, the Forestry Management Division supervised the trimming and/or removal of large hazardous trees by contractors. Continued management and oversight of the contractual right-of-way and drain way mowing program was done.

In FY 2014, the division collected, chipped and recycled over 200 Christmas trees and making the chips available to residents of Carbondale at no charge.

During FY 2014, work continued on trimming trees for sidewalk and street clearance in all four quadrants of the City. Also, removal of debris from drainage ways and creeks, as well as clearing access ways to various drainage ways and creeks was done.

In FY 2015, the Forestry Management Division will continue to assess and plant trees in newly developed areas of the City. Throughout the rest of the City, efforts will continue to replant trees lost in the 2009 Derecho.

Work will also continue on the Citywide Municipal Street Tree Survey and associated maintenance. The Forestry Management Division will continue to perform tree risk assessments and implement the appropriate action to minimize the City's liability and continue a proactive program of investigation treatment and monitoring of the City's trees for invasive pests.

Continued maintenance in FY 2015 includes areas in the Town Square, various established beautification areas, Woodlawn Cemetery, Amtrak Screening, municipal parking lot green spaces, and Friendship Plaza with concentrated efforts directed toward sustaining or improving turf condition at these locations.

In FY 2015, the Forestry Management Division will work with other divisions to apply herbicides to over 30 drainage and public right-of-way areas which cannot be mowed as previously identified by the Municipal Arborist in coordination with Building and Neighborhood Services Division staff and continue use and monitoring of the effectiveness of growth retardants in reducing mowing frequency for right of way areas that are inaccessible to mowing equipment.

Also in FY 2015, management of the contractual mowing program for right-of-ways, parcels and drain ways will continue.

Division: **FORESTRY MANAGEMENT**	Division No.: **40390**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Trees/Shrubs Planted	A-2	74	110	80	100
Trees/Shrubs Trimmed	A-1	1,176	1,000	988	1,000
Trees/Shrubs Removed	A-1	320	250	75	75
Herbicide Spraying (Gallons)	A-2	4,032	5,500	5,200	5,500
R.O.W and Property Mowed (Acres)	A-2	158	180	185	180
Contract R.O.W Mowing (Acres)	A-2	492	695	1,264	1,190
Contract Drainway Mowing (Acres)	A-2	33	50	60	72

***NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Municipal Arborist	1.00	1.00	1.00	1.00	$43,535
Public Works Seasonal Workers	0.80	0.96	0.96	0.96	$20,040
TOTALS	1.80	1.96	1.96	1.96	$63,575

Fund: GENERAL **Division: FORESTRY MANAGEMENT**

Department: PUBLIC WORKS **Division No.: 40390**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	57,456	62,319	62,319	63,575
101	Accrued Sick Leave	0	0	0	0
102	Accrued Vacation Leave	8	0	0	0
110	Employee Overtime	625	1,839	1,144	1,895
130	Employee Health Ins. Benefits	7,367	6,678	6,678	6,733
131	Employee Retirement Benefits	9,852	9,491	10,785	11,315
140	Employee Work. Comp. Benefits	3,310	2,452	2,619	3,123
141	Employee Unemp. Comp. Benefits	572	1,500	572	1,500
150	Special Contractual Benefits	825	850	825	850
	TOTAL PERSONAL SERVICES	80,015	85,129	84,942	88,991
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	0	0	0	4,000
220	Communications-Telephone	0	276	0	0
222	Communications-Postage	1	10	2	10
232	Utilities - Water & Sewer	91	84	96	96
240	Travel, Conferences, Training	762	760	820	725
250	Repairs & Maint.-Equip.	553	800	650	800
251	Reparis & Maint.-Bldg & Struc.	65	46	70	70
252	Repairs & Maint.-Other Improv.	14,079	31,044	36,900	35,942
270	Outside Printing Services	0	350	120	200
271	Other Outside Services	4,015	6,265	6,570	6,542
272	Office Supplies	128	140	115	140
273	Operating Supplies & Materials	11,587	13,385	8,100	13,966
275	Motor Fuels and Lubricants	4,803	6,039	4,500	5,937
280	Subscriptions and Memberships	355	450	420	450
299	Operating Equipment	900	770	770	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	37,339	60,419	59,133	68,878
	SERVICES AND CHARGES TRANSFERRED IN				
311	Vehicle & Equipment-Parts	11,683	6,600	6,600	6,600
372	Solid Waste Management Service	0	0	0	0
	TOTAL SRVCS. & CHRGS. TRANS IN	11,683	6,600	6,600	6,600
	CAPITAL OUTLAY				
503	Machinery and Equipment	0	8,494	8,494	0
	TOTAL CAPITAL OUTLAY	0	8,494	8,494	0

Fund: GENERAL **Division: FORESTRY MANAGEMENT**

Department: PUBLIC WORKS **Division No.: 40390**

EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
EXPENDITURES TRANSFERRED OUT				
700 Serv.& Chrg. to Operating Divs.	(7,339)	(14,806)	(12,000)	(14,819)
TOTAL EXPENDITURES TRANS OUT	(7,339)	(14,806)	(12,000)	(14,819)
TOTAL EXPENDITURES	121,698	145,836	147,169	149,650

Fund:
GENERAL

Department:
COMMUNITY SERVICES

Division:
AGENCIES and ORGANIZATIONS

Division No.: **40425**

***MISSION*:**

This Division serves as a "clearinghouse" for funding authorized by the City Council to agencies and economic development organizations in the community which are outside the City's governmental structure.

SERVICES:

Funding is provided for a variety of social service and economic development agencies. Services provided by these agencies include economic development, tourism promotion, art and cultural activities, youth programs, transportation services, senior citizen programs and shelter programs for battered women and homeless persons.

Through this Division funding is also provided to support education in Carbondale. The City provides funding for the payment of funds collected from a Home Rule Sales Tax to Carbondale Community High School District # 165 to pay debt service on bonds issued to construct the new high school. Payment of funds is also made to Southern Illinois University to assist in the construction of general classroom buildings, a new facility to welcome new and prospective students, renovations to the Arena and the construction of the new football stadium: a project known as Saluki Way.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Promote the economic growth of Carbondale

Objective:

1. Support the efforts of organizations promoting economic development and events in Carbondale

Strategies:

a. Provide financial support to the Carbondale Tourism Bureau to promote Carbondale as a place for meetings and tourism

b. Provide financial support to Carbondale Main Street to promote economic development and events in Downtown Carbondale

c. Provide funding to the Carbondale Park District through the Carbondale Tourism Bureau as matching funds for the construction of the Splash Park

d. Provide rent subsidy for Station Carbondale Railroad Museum in the historic Carbondale Depot

Objective:

2. Support the efforts of Carbondale Community High School District #165

Strategies:

a. Pay proceeds from a 1/4% Home Rule Sales Tax to Carbondale Community High School District #165 to assist in paying debt service on bonds issued to build the new high school

Objective:

3. Support the efforts of Southern Illinois University in the construction of athletic facilities, classrooms and administration buildings

Strategies:

a. Pay proceeds from a 1/4% Home Rule Sales Tax, up to $1 Million per year, to assist in the construction of new facilities

GOAL:

B. Help address the social service needs of Carbondale residents

Objective:

1. Support the efforts of private not-for-profit organizations providing social services in the City of Carbondale

Strategies:

a. Provide financial support to Senior Adult Services which offers programs for older residents of Carbondale that help maintain quality of life and active community involvement

b. Provide financial support to the Youth Services Program of the H Group for the Big Brothers/ Big Sisters Program for mentoring Carbondale youth

c. Provide financial support to the Carbondale Women's Center to provide services for women and children in the community and Jackson County who are survivors of violence

d. Provide financial support to Good Samaritan Ministries for its programs to provide temporary shelter, food and counseling for the homeless and others in need of assistance

e. Provide financial support for the operation of the Boys and Girls Club of Carbondale

f. Provide financial support to "I Can Read" of Southern Illinois to provide after school and summer youth education programs

g. Provide financial support to Family Advocacy Services to provide children and family counseling services

Objective:

2. Support the efforts of private not-for-profit organizations providing cultural and intellectual development opportunities in Carbondale

Strategies:

a. Provide financial support to Carbondale Community Arts for its art and cultural events and activities

b. Provide financial support to the Science Center to provide a museum and outreach programs to youth of the community

Objective:

3. Support the efforts of local public transportation providers to make accessible travel available to Carbondale residents

Strategies:

a. Provide financial support for a portion of the operational costs of the Saluki Express Break Route

b. Provide funds to the Jackson County Mass Transit District to match federal and state grants for Public Transportation

***PROGRAM HIGHLIGHTS*:**

In FY 2015, the City will continue to provide funding to community and economic development organizations located in Carbondale. The following agencies and organizations will receive financial support from the City to support their programs:

Carbondale Community Arts will receive funding to support and promote a wide range of arts events, including Civic Center art exhibits, Kreativity for Kids, the All Southern High School Music Theatre Project and the Southern Illinois Music Festival. In addition, Carbondale Community Arts will assist with events of the African American Museum of Southern Illinois and with the Southern Illinois Irish Festival.

Carbondale Main Street will receive funding to continue to provide Downtown promotional events, programs and downtown beautification projects. Some of the events include Friday Night Fairs, Brown Bag Concerts, Downtown Art and Wine Fairs, Meet Me on Main Street, SIUC Welcome Fest events and the annual Lights Fantastic Parade.

Carbondale Tourism Bureau will receive funding to promote the businesses and attractions in Carbondale in its overall marketing efforts to increase the number of visitors that choose Carbondale as a travel destination. Part of the funding will support the annual 4th of July fireworks program, the Park District's Splash Park construction funding, and the annual Spirit of Attucks event.

The Women's Center will receive funding to continue to provide a safe refuge for women and children who are survivors of violence, helping in their healing process and promoting sensitivity and fair treatment to survivors of violence.

Senior Adult Services will receive funding to continue to provide a wide variety of services to older residents of Carbondale that help them to maintain quality of life and active community involvement.

The H Group will receive funding to continue to provide mental health services in Carbondale. With the City's funding the H Group will receive funding to assist in providing the Big Brother/Big Sister program for Carbondale Youth.

The City will continue to provide financial support for the Sunset Concert Series which is a joint effort with the SIUC Student Programming Council, Carbondale Park District, and SIUC Student Center.

The Science Center will receive funding to continue to operate a Children's Science Museum in Carbondale and provide out-reach services and activities to promote the sciences for local youth.

The Boys & Girls Club will receive funding to continue to provide educational and recreational programs for Carbondale youth.

In FY 2015, the City will provide funding to the Carbondale Park District to support the development of a new Aquatics Center to be constructed in Carbondale.

In FY 2015, the City of Carbondale will provide funding to continue to assist the Carbondale Community High School District #165 with debt repayment funds for the high school.

In FY 2015, the City will provide matching funds to the Eurma C. Hayes Center Inc. and the Varsity Center for the Arts for building renovations and provide matching funds to Family Advocacy Services for children and family counseling services.

Beginning in 2015, Attucks Community Services will be provided with funding to allow for summer lunch and after school dinner programs.

In FY 2000, the City after approval from a local referendum, used its Home Rule Authority to enact a local quarter percent sales tax which would be used to assist in making the bond payments for the new high school. The sales tax revenues collected by the City support the payment of bonds for the new high school and are paid to Carbondale Community High School District #165.

In FY 2015, the City will continue to provide funding for the Saluki Way project. The project was initiated in FY 2009 when the City entered into a cooperative agreement with Southern Illinois University .The City pledged a total of $20 million (up to $1 million per year) over a twenty year period, from revenues generated through a local quarter percent increase in the Home Rule Sales Tax. FY 2011 was the initial year for payment per the agreement. Saluki Way is an $83 million dollar project which includes new education and administration buildings, the new football stadium and a complete renovation of the Arena. The new student services building, built on the site of the former parking garage opened in the fall of 2014 and serves as a one stop facility offering registration, financial aid and bursar services.

Good Samaritan Ministries will receive funding to continue to provide services to the homeless, persons in danger of becoming homeless, and persons in need of food or assistance.

In FY 2015, the City will continue to provide assistance for Southern Illinois University Carbondale's Saluki Express Bus System. Although the service is primarily used by students it is also used by other Carbondale residents. The City's funds provide half of the cost of running the service at times when the university is not in session.

In FY 2014, the City will again provide matching funds for the Jackson County Mass Transit District. The City of Carbondale is one of several other local governments that provide funding to the Jackson County Mass Transit District. These funds are used by the Transit District as a match for state and federal funds to provide public transportation in Carbondale and Jackson County.

In FY 2015, the City will again provide Rental Subsidy Grant for the Station Carbondale Railroad Museum. These funds include payment for space rental and utilities.

Division: **AGENCIES and ORGANIZATIONS**	Division No.: **40425**

The following agencies and organizations are funded in the amounts indicated:

Contractual / Social Service Providers	**Amount**	**Total**
Boys and Girls Club of Carbondale	$28,000	
Carbondale Community Arts	$48,000	
Carbondale Main Street	$40,000	
Good Samaritan Ministries	$18,500	
"I Can Read"	$9,900	
Jackson County Mass Transit District	$5,000	
SIUC Saluki Express	$14,045	
SIUC Student Programming Council: Sunset Concert	$7,000	
Science Center	$9,999	
Varsity Center for the Arts	$13,000	
Senior Adult Services	$33,750	
The H Group - Youth Program	$6,250	
The Women's Center	$12,500	
Attuck's Community Service Board	$4,000	
Eurma C. Hayes Center	$4,500	
Family Advocacy Services	$10,000	
		$264,444
Program Grants		
Payment of 1/4% Home Rule Sales Tax to Carbondale		
Community High School District 165 for Bond		
Payments for Construction of New High School	$1,023,278	
Payment of a Portion of 1/4% Home Rule Sales Tax		
to Southern Illinois University for Construction		
of Saluki Way	$1,000,000	
Carbondale Tourism Bureau ($281,900)		
(Carbondale Park District - Aquatic Center $20,000)		
(July 4th Fireworks $3,000)		
(Light's Fantastic Parade $5,000)		
(Spirit of Attuck's $2,000)	$311,900	
		$2,335,178
Rental Subsidy Grants		
Railroad Museum	$10,996	$10,996
Total		$2,610,618

Fund: GENERAL | **Division: AGENCIES and ORGANIZATIONS**

Department: COMMUNITY SERVICES | **Division No.: 40425**

EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DIRECT OPERATING CHARGES & SERVICES				
271 Other Outside Services	252,150	244,195	244,195	264,444
TOTAL DIR. OPER. CHRGS. & SRVCS	252,150	244,195	244,195	264,444
NON OPERATING CHARGES				
440 Program Grants	2,281,447	2,381,938	2,381,938	2,335,178
TOTAL NON-OPERATING CHARGES	2,281,447	2,381,938	2,381,938	2,335,178
FUNDING SOURCE TRANSFERS				
973 Rental Properties Fund	10,365	10,676	10,676	10,996
TOTAL FUNDING SOURCE TRANS	10,365	10,676	10,676	10,996
TOTAL EXPENDITURES	2,543,962	2,636,809	2,636,809	2,610,618

Fund:
GENERAL

Department:
FUNDING SOURCE TRANSFERS

Division:
TRANSFERS TO OTHER FUNDS

Division No.: **40900**

FUNCTION:

This Division provides the control for the General Fund transfers, as a funding source, to other funds.

PROGRAM HIGHLIGHTS:

General Fund transfers to the Debt Service Fund, provide the funding for the principal and interest payments and agent fees on the Series 2010 General Obligation Bonds for the Police Station, the 2011 General Obligation Refunding and Fire Station Bonds and the 2013 General Obligation Refunding Bonds. The General Fund transfers represent the sole funding source for the bonds. During FY 2014, approximately $467,466, $511,440 and $355,541 were transferred from the General Fund to service the 2010 Bonds, the 2011 Bonds and the 2013 Bonds respectively. For FY 2014, approximately $603,870, $509,469 and $377,950 will be transferred to provide for principal and interest for the 2010 Bonds, 2011 Bonds and 2013 Bonds respectively.

General Fund transfers to the Local Improvement Fund are to provide funding for needed repairs and maintenance for existing City streets and roadways in addition to providing funding for the City's Community Investment Program. For FY 2014 approximately $100,000 for Open Space Development was transferred to provide for these expenditures. In FY 2015, it is anticipated that the General Fund will transfer $100,000 for these expenditures.

Fund: GENERAL **Division: TRANSFERS TO OTHER FUNDS**

Department: FUNDING SOURCE TRANSFERS **Division No.: 40900**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
FUNDING SOURCE TRANSFERS					
930	Debt Service Fund	1,334,447	1,334,447	1,334,447	1,506,289
940	Cap.Proj.Fund-Local Improve.	700,000	100,000	100,000	100,000
	TOTAL FUNDING SOURCE TRANSFERS	2,034,447	1,434,447	1,434,447	1,606,289
	TOTAL EXPENDITURES	2,034,447	1,434,447	1,434,447	1,606,289

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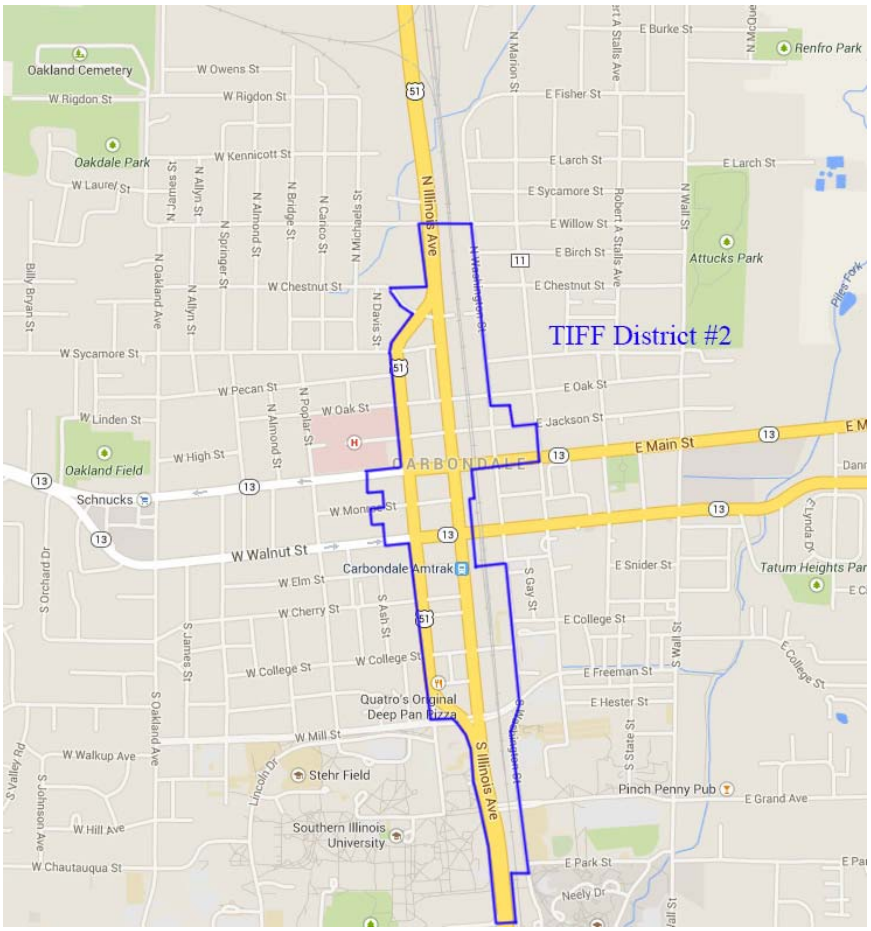
SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than debt service, expendable trusts, or community investment program funds) that are legally restricted to expenditures for specified purposes.

The Motor Fuel Tax Fund accounts for motor fuel tax allocations from the State of Illinois for street maintenance, major street construction and traffic signal community investment programs as approved by the Illinois Department of Transportation.

There are three ***Tax Increment Funds*** which account for financial transactions related to the City's Tax Increment Finance Redevelopment Districts; TIF #1, TIF #2 and TIF #3. Eligible costs include reimbursements to private developers as approved by the City council through redevelopment agreements and public improvements within the project area. Property tax revenues are the major sources of revenue for these funds.



Tax Increment Financing District #2 (Illinois-University Corridor)

The Tax Increment Fund (TIF), accounts for the financial transactions related to the City's TIF #2 Redevelopment Project Area. Property tax increment created within the project area is deposited into the fund to pay eligible public and private redevelopment costs as defined by State statutes. Eligible project costs are reimbursed to private developers through redevelopment agreements that are approved by City Council.

The Illinois-University Corridor TIF #2 was adopted in December of 2012. The area includes over 180 real estate parcels that encompass over 134 acres downtown. The general area of TIF #2 includes the property between Illinois and University Avenues from Willow Street to Grand Avenue.

In FY 2014, the Economic Development Division negotiated five redevelopment agreements that were approved by the City Council. Collectively, these projects have resulted in $647,000 of private investment, the creation or retention of 24 jobs, and substantial progress towards revitalization of the City's downtown. In March of 2014, the City of Carbondale entered into an agreement with Tartan Realty to build a four-story building for housing and retail shopping.

In FY 2015, the City will create a new Downtown Master Plan to guide the City, community stake holders and potential developers in the redevelopment of downtown Carbondale.

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
MOTOR FUEL TAX FUND

FUND NO. 11	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	745,270	626,517	807,078	795,380
EXPENDITURES	229,039	448,369	227,286	548,751
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	516,231	178,148	579,792	246,629
OTHER FINANCING SOURCES (USES): TRANSFERS TO OTHER FUNDS	(450,000)	(450,000)	(450,000)	(450,000)
NET TOTAL OTHER FINANCING: SOURCES(USES)	(450,000)	(450,000)	(450,000)	(450,000)
NET INCREASE (DECREASE) IN FUND BALANCE	66,231	(271,852)	129,792	(203,371)
RESTRICTED FUND BALANCE BEGINNING OF FISCAL YEAR	1,154,315	1,220,546	1,220,546	1,350,338
RESTRICTED FUND BALANCE END OF FISCAL YEAR	1,220,546	948,694	1,350,338	1,146,967

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
MOTOR FUEL TAX FUND

FUND NO. 11					
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
	INTERGOVERNMENTAL REVENUES				
31103-010	Motor Fuel Tax Allotment	727,953	585,197	741,953	730,256
31103-080	Other Governmental Units	0	0	0	0
		727,953	585,197	741,953	730,256
	USE OF MONEY & PROPERTY				
31106-201	Interest Earned-Check./Savings	100	145	145	144
31106-401	Interest on Investments	1,053	1,175	1,175	1,175
31106-900	Miscellaneous	16,164	40,000	63,805	63,805
		17,317	41,320	65,125	65,124
	TOTAL REVENUES	745,270	626,517	807,078	795,380
	TOTAL MOTOR FUEL TAX FUND	745,270	626,517	807,078	795,380

2014 GL Trended	=2014* 1-drop in per cap allot.
2015 GL Trended	=2014* 1-drop in per cap allot.

Budget	Flat
2014 GL Trended	FLAT

STATEMENT OF EXPENDITURES
AND OTHER FINANCING USES
SPECIAL REVENUE FUNDS
MOTOR FUEL TAX FUND

FUND NO. 11

Division Number	*DEPARTMENT NAME DIVISION NAME*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
41013	MFT Operating & Maintenance	229,039	448,369	227,286	548,751
	TOTAL EXPENDITURES	229,039	448,369	227,286	548,751
	FUNDING SOURCE TRANSFERS				
41013	MFT Operating & Maintenance	450,000	450,000	450,000	450,000
	TOTAL FUNDING SOURCE TRANS	450,000	450,000	450,000	450,000
	TOTAL MOTOR FUEL TAX FUND	679,039	898,369	677,286	998,751

Fund:
MOTOR FUEL TAX

Department:
PUBLIC WORKS

Division:
MFT-OPERATING & MATERIALS

Division: No: **41013**

FUNCTION:

The function of the Motor Fuel Tax - Operating and Maintenance Division is to ensure that local roads, streets and alleys under the jurisdiction of the City of Carbondale are maintained and repaired to the highest level possible. Carbondale's shares of Illinois Motor Fuel Tax funds collected and distributed by the State are allocated, in part, to the Motor Fuel Tax - Operating and Maintenance Division for maintenance of City streets and alleys. This Division provides funding for traffic sign and pavement marking materials, snow and ice control chemicals, repair and maintenance materials for City streets. Also, provided within this allocation are utility expenses for 36 intersections covering electricity to power traffic signals and telephone service to provide communication interconnects with the central control computer located at the Public Works Maintenance Facility. Additionally, the funds from this budget fund the annual maintenance programs for Chip Seal and Pavement Preservation operations on designated City alleys and streets.

PROGRAM HIGHLIGHTS:

In FY 2014, the City chip and seal operations continued on limited basis in order to keep with our regular alley and street maintenance schedule. The following areas were addressed: alleys in the College Section (south of Walnut Street, west of University Avenue and east of Oakland Avenue), as well as, Pleasant Hill Road, Minetree Road and Chautauqua Road.

The City completed its city wide street resurfacing program in the spring of 2008. The Motor Fuel Tax Public Works MFT-Operating and Maintenance Budget will continue to transfer $450,000 annually (through FY 2018) to the Debt Service Fund for a portion of the debt service required for the Series 2006 General Obligation Street Improvement Bonds.

The City will continue to contract with the Illinois Department of Transportation (I.D.O.T.) in FY 2014 for the City to maintain all traffic signal systems within the city limits. This agreement allows for the purchase of maintenance materials, replacement equipment and labor expended and used for traffic signal maintenance to be, in most instances, reimbursed 50% by I.D.O.T.

In FY 2010, as a result of several power outages, the City began proactively installing battery backup power sources at signalized intersections throughout the city. In FY 2015, the remaining intersections will be completed.

In FY 2015, Motor Fuel Tax maintenance operations will focus on traffic signal maintenance and sign replacements as mandated by the Manual on Uniform Traffic Control Devices (MUTCD).

In FY 2015, the focus of contractual street maintenance operations will remain on pavement preservation. Pavement marking on Grand Ave and Giant City Road will be removed and replaced with thermoplastic or epoxy pavement markings, depending on pavement type, in order to enhance the visibility of pavement markings and reduce maintenance of intersection markings.

Also in FY 2015, in order to preserve many aging asphalt and concrete street surfaces, staff must look to proven preventative maintenance systems, including: micro-surfacing, polymer seal coating (enhanced oil and chipping), cape seals (micro-surfacing over enhanced oil and chipping), and/or thin lift asphalt overlays.

During FY 2015, a test section of Cape Seal is planned to be installed on one of the City’s aging asphalt streets.

Goals, Objectives and Performance Measures for this Division are reflected in the General Funds Street Maintenance Division Budget (40350).

Fund: MOTOR FUEL TAX **Division: MFT-OPERATING & MATERIALS**

Department: PUBLIC WORKS **Division No.: 41013**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	12,142	14,880	14,100	14,880
222	Communications - Postage	182	400	380	400
230	Utilities-Electric	13,258	15,074	14,500	15,170
250	Repairs & Maint.-Equip.	34,037	74,450	35,800	68,375
252	Repairs & Maint.-Other Improv.	128,237	287,565	103,000	365,926
273	Operating Supplies & Materials	41,183	56,000	59,506	84,000
	TOTAL DIR OPER. CHRGS. & SRVCS.	229,039	448,369	227,286	548,751
	TOTAL EXPENDITURES	229,039	448,369	227,286	548,751
	FUNDING SOURCE TRANSFERS				
930	Debt Service Fund	450,000	450,000	450,000	450,000
	TOTAL FUNDING SOURCE TRANSFERS	450,000	450,000	450,000	450,000
	TOTAL MFT OPER.&MAINT. FUND	679,039	898,369	677,286	998,751

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND

FUND NO. 14	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	184,021	185,762	184,886	184,886
EXPENDITURES	98,895	122,238	110,014	118,938
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	85,126	63,524	74,872	65,948
OTHER FINANCING SOURCES: TRANSFERS TO OTHER FUNDS	(78,000)	(51,500)	(37,505)	(35,000)
NET TOTAL OTHER FINANCING SOURCES	(78,000)	(51,500)	(37,505)	(35,000)
NET INCREASE (DECREASE) IN FUND BALANCE	7,126	12,024	37,367	30,948
RESTRICTED FUND BALANCE BEGINNING OF FISCAL YEAR	212,449	219,575	219,575	256,942
RESTRICTED FUND BALANCE END OF FISCAL YEAR	219,575	231,599	256,942	287,890

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND

FUND NO. 14 ***ACCT. NO.***	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
GENERAL PROPERTY TAXES					
31401-010	Property Tax - TIF #1	183,378	185,206	184,333	184,333
		183,378	185,206	184,333	184,333
USE OF MONEY & PROPERTY					
31406-201	Interest Earned-Check/Savings	643	556	553	553
		643	556	553	553
TOTAL REVENUES		184,021	185,762	184,886	184,886
TOTAL TAX INCRMENT FUND		184,021	185,762	184,886	184,886

Fund:
TAX INCREMENT FUND

Department:
GENERAL GOVERNMENT

Division:
TIF DISTRICT #1

Division No.: **41401**

FUNCTION:

The Tax Increment Fund (TIF), accounts for the financial transactions related to the City's TIF Redevelopment Project Area #1. Property tax increment created within the project area is deposited into the fund to pay eligible public and private redevelopment costs as defined by State statutes. Eligible project costs are reimbursed to private developers through redevelopment agreements that are approved by City Council.

PROGRAM HIGHLIGHTS:

Created in 2004, TIF #1 has proven successful through major investments that have significantly increased the equalized assessed valuation (EAV) of the real estate. According to the 2012 annual TIF Report, the EAV of the district has increased from $1.1 million to over $2.9 million.

The interest created by new construction and building rehabilitation in the TIF District has resulted in eight redevelopment agreements totaling over $2.7 million, while leveraging approximately $11.4 million in private investments. The success of the TIF can also be measured by the creation of over 200 new jobs.

One TIF agreement was approved in FY 2014 which totaled $50,000. This agreement helped to renovate a property at 104 S. Marion Street, SmithWorks, an ornamental metal fabrication business.

Fund: GENERAL **Dvision: TIF DISTRICT #1**

Department: GENERAL GOVERNMENT **Division No.: 41401**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DIRECT OPERATING CHARGES & SERVICES					
200	Professional & Consulting Fees	1,000	16,000	4,250	5,000
210	Publishing and Filing Fees	16	0	0	0
222	Communications-Postage	24	2	0	2
252	Repairs & Maint.-Other Improv.	0	0	0	5,000
271	Other Outside Services	10,511	0	0	0
	TOTAL DIR OPER. CHRGS. & SRVCS.	11,551	16,002	4,250	10,002
NON-OPERATING CHARGES					
440	Program Grants	87,344	106,236	105,764	108,936
	TOTAL NON-OPERATING CHARGES	87,344	106,236	105,764	108,936
	TOTAL EXPENDITURES	98,895	122,238	110,014	118,938
FUNDING SOURCE TRANSFERS					
901	General Fund	25,000	25,000	25,000	25,000
915	Special Tax Allocation Fund #2	53,000	26,500	12,505	10,000
	TOTAL FUNDING SOURCE TRANS.	78,000	51,500	37,505	35,000
	TOTAL SPECIAL TAX ALLOCATION FUND	176,895	173,738	147,519	153,938

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #2

FUND NO. 15	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	0	20,060	1,016	20,678
EXPENDITURES	43,878	26,502	12,625	45,002
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	(43,878)	(6,442)	(11,609)	(24,324)
OTHER FINANCING SOURCES: TRANSFER FROM OTHER FUNDS	53,000	26,500	12,505	10,000
NET TOTAL OTHER FINANCING SOURCES	53,000	26,500	12,505	10,000
NET INCREASE (DECREASE) IN FUND BALANCE	9,122	20,058	896	(14,324)
RESTRICTED FUND BALANCE BEGINNING OF FISCAL YEAR	0	9,122	9,122	10,018
RESTRICTED FUND BALANCE END OF FISCAL YEAR	9,122	29,180	10,018	(4,306)

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #2

FUND NO. 15

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	GENERAL PROPERTY TAXES				
31501-010	Property Tax - TIF #2	0	20,000	1,016	20,616
		0	20,000	1,016	20,616
	USE OF MONEY & PROPERTY				
31506-201	Interest Earned-Check/Savings	0	60	0	62
		0	60	0	62
	TOTAL REVENUES	0	20,060	1,016	20,678
	OTHER FINANCING SOURCES				
31590-014	TIF District #1	53,000	26,500	12,505	10,000
	TOTAL OTHER FINANCING SOURCES	53,000	26,500	12,505	10,000
	TOTAL TAX INCRMENT FUND	53,000	46,560	13,521	30,678

Fund:
TAX INCREMENT FUND

Department:
GENERAL GOVERNMENT

Division:
TIF DISTRICT #2

Division No.: **41501**

FUNCTION:

The Tax Increment Fund (TIF), accounts for the financial transactions related to the City's TIF #2 Redevelopment Project Area. Property tax increment created within the project area is deposited into the fund to pay eligible public and private redevelopment costs as defined by State statutes. Eligible project costs are reimbursed to private developers through redevelopment agreements that are approved by City Council.

PROGRAM HIGHLIGHTS:

The Illinois-University Corridor TIF #2 was adopted in December of 2012. The area includes over 180 real estate parcels that encompass over 134 acres downtown. The general area of TIF #2 includes the property between Illinois and University Avenues from Willow Street to Grand Avenue.

In FY 2014, the Economic Development Division negotiated five redevelopment agreements that were approved by the City Council. These agreements include a property at 114 South Illinois Avenue, the former Mary Lou's building, where the commercial and residential units are being renovated; a restaurant expansion at 709 South Illinois Avenue, the former Rally's property; window replacements at Harbaugh's at 901 South Illinois Avenue; remodeling, renovations and façade improvements at the Virginia building located at 116 North Illinois Avenue; and interior renovations at 126 South Illinois Avenue. Collectively, these projects have resulted in $647,000 of private investment, the creation or retention of 24 jobs, and substantial progress towards revitalization of the City's downtown.

Based on the interest that has been generated in the first year of existence for TIF #2, the Economic Development Division expects additional redevelopment agreements to be executed in FY 2015, including a potential major redevelopment adjacent to SIU.

In FY 2015, the City will create a new Downtown Master Plan to guide the City, community stake holders and potential developers in redevelopment of downtown Carbondale.

Fund: GENERAL **Dvision: TIF DISTRICT #2**

Department: GENERAL GOVERNMENT **Division No.: 41501**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consulting Fees	40,948	0	9,005	40,000
210	Publishing and Filing Fees	2,001	3,500	3,500	0
222	Communications-Postage	866	2	0	2
252	Repairs, Maintenance & Other Improvements	0	13,000	0	5,000
271	Other Outside Services	0	10,000	120	0
272	Office Supplies	63	0	0	0
	TOTAL DIR OPER. CHRGS. & SRVCS.	43,878	26,502	12,625	45,002
	NON-OPERATING CHARGES				
440	Program Grants	0	0	0	0
	TOTAL NON-OPERATING CHARGES	0	0	0	0
	TOTAL EXPENDITURES	43,878	26,502	12,625	45,002
	TOTAL SPECIAL TAX ALLOCATION FUND	43,878	26,502	12,625	45,002

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #3

FUND NO. 16	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	0	0	2,037	2,037
EXPENDITURES	9,202	0	0	0
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	(9,202)	0	2,037	2,037
OTHER FINANCING SOURCES:				
TRANSFERS TO OTHER FUNDS	0	0	0	0
TRANSFER FROM OTHER FUNDS	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCE	(9,202)	0	2,037	2,037
RESTRICTED FUND BALANCE BEGINNING OF FISCAL YEAR	0	(9,202)	(9,202)	(7,165)
RESTRICTED FUND BALANCE END OF FISCAL YEAR	(9,202)	(9,202)	(7,165)	(5,128)

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #3

FUND NO. 16 ***ACCT. NO.***	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
GENERAL PROPERTY TAXES					
31601-010	Property Tax - TIF #3	0	0	2,037	2,037
		0	0	2,037	2,037
USE OF MONEY & PROPERTY					
31606-201	Interest Earned-Check/Savings	0	0	0	0
		0	0	0	0
TOTAL REVENUES		0	0	2,037	2,037
TOTAL TAX INCRMENT FUND		0	0	2,037	2,037

Fund:
TAX INCREMENT FUND

Department:
GENERAL GOVERNMENT

Division:
TIF DISTRICT #3

Division No.: **41601**

FUNCTION:

The Tax Increment Fund (TIF), accounts for the financial transactions related to the City's Redevelopment Project Area No. #3. Property tax increment created within the project area is deposited into the fund to pay eligible public and private redevelopment costs as defined by State statutes. Eligible project costs are reimbursed to private developers through redevelopment agreements that are approved by City Council.

PROGRAM HIGHLIGHTS:

The Oakland-Sycamore TIF #3 was adopted in December of 2012. The area includes 23 properties in the northwest neighborhood of Carbondale that encompass a total of 16.25 acres. TIF #3 was created primarily to encourage redevelopment of two commercial properties that include the former Illinois National Guard Armory, and the former Carbondale Community High School.

In FY 2014, there were no redevelopment agreements executed in TIF #3.

In FY 2015, the Economic Development Division will continue to market the TIF to real estate brokers and the public to induce investment and redevelopment of the area.

Fund: GENERAL **Dvision: TIF DISTRICT #3**

Department: GENERAL GOVERNMENT **Division No.: 41601**

EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DIRECT OPERATING CHARGES & SERVICES				
200 Professional & Consulting Fees	7,960	0	0	0
210 Publishing and Filing Fees	1,242	0	0	0
TOTAL DIR OPER. CHRGS. & SRVCS.	9,202	0	0	0
NON-OPERATING CHARGES				
440 Program Grants	0	0	0	0
TOTAL NON-OPERATING CHARGES	0	0	0	0
TOTAL EXPENDITURES	9,202	0	0	0
TOTAL SPECIAL TAX ALLOCATION FUND	9,202	0	0	0

Carbondale
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DEBT SERVICE FUND

The Debt Service Fund accounts for financial resources to be used for the redemption of principal, interest and paying agent fees for General Obligation Bonds issued on behalf of Governmental Fund Types. The primary source of revenue to the Debt Service Fund is subsidy from the General Fund. Also transfers from the Motor Fuel Tax Fund and the Community Investment Fund contribute to Debt Service Fund revenues. Beginning in Fiscal Year 2004, the City Council stopped levying a debt service related property tax and the standing levies for the General Obligation Bonds are abated in their entirety.

Water Storage Facility

The Water Storage Facility, CIP #WS0202 was completed during FY2014. This project consists of the construction of a new three million above ground water storage tank, and a pump station that replaces the two existing underground storage tanks and pump station located at the old water treatment plant site at the corner of Wall Street and Grand Avenue. This project was funded through a low interest loan from the Illinois Environmental Protection Agency. The total construction and engineering cost for this project is approximately $3,800,000; the final loan amount for the project is eligible for a 25% forgiveness which will amount to approximately $950,000. This will effectively reduce the total project cost to $2,850,000 which is a significant savings to the residents of Carbondale.

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND

FUND NO. 30	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	3,118	3,250	1,232	1,331
EXPENDITURES	2,269,019	2,322,940	2,335,387	2,268,207
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,265,901)	(2,319,690)	(2,334,155)	(2,266,876)
OTHER FINANCING SOURCES (USES):				
TRANSFERS FROM OTHER FUNDS:	2,102,742	2,086,612	2,086,612	2,250,159
BOND PROCEEDS:	0	1,720,000	1,720,000	0
BOND PREMIUM:	0	61,817	61,817	0
BOND REFUNDING:	0	(1,720,000)	(1,720,000)	0
NET TOTAL OTHER FINANCING SOURCES (USES)	2,102,742	2,148,429	2,148,429	2,250,159
NET INCREASE (DECREASE) IN FUND BALANCES	(163,159)	(171,261)	(185,726)	(16,717)
RESTRICTED FUND BALANCE BEGINNING OF FISCAL YEAR	2,916,465	2,753,306	2,753,306	2,567,580
RESTRICTED FUND BALANCE END OF FISCAL YEAR	2,753,306	2,582,045	2,567,580	2,550,863

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
DEBT SERVICE FUND

FUND NO. 30 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	USE OF MONEY & PROPERTY				
33006-101	Interest Earned-Check./Savings	1,119	1,275	817	906
33006-401	Interest on Investments	1,999	1,975	415	425
		3,118	3,250	1,232	1,331
	TOTAL REVENUES	3,118	3,250	1,232	1,331
	OTHER FINANCING SOURCES				
33090-001	General Fund	1,334,447	1,334,447	1,334,447	1,506,289
33090-011	Motor Fuel Tax	450,000	450,000	450,000	450,000
33090-040	Local Improvement	318,295	302,165	302,165	293,870
33090-150	Bond Proceeds	0	1,720,000	1,720,000	0
33090-160	Bond Premium	0	61,817	61,817	0
	TOTAL OTHER FINANCING SOURCES	2,102,742	3,868,429	3,868,429	2,250,159
	TOTAL DEBT SERVICE FUND	2,105,860	3,871,679	3,869,661	2,251,490

STATEMENT OF EXPENDITURES
AND OTHER FINANCING USES
DEBT SERVICE FUNDS

FUND NO. 30

Division Number	*DEPARTMENT NAME DIVISION NAME*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
43012	2003 G.O. Refunding Bonds	381,340	380,150	379,976	0
43014	2006 G.O. Road Bonds	771,375	769,515	769,415	770,615
43015	2010 G.O. Public Safety Facility	592,612	605,248	618,519	605,442
43016	2011 G.O. Refunding/Fire Station Bonds	523,692	517,900	517,800	512,200
43017	2013 G.O. Refunding Bonds	0	50,127	49,677	379,950
	TOTAL EXPENDITURES	2,269,019	2,322,940	2,335,387	2,268,207
43012	2003 G.O. Refunding Bonds	0	1,720,000	1,720,000	0
	OTHER FINANCING USES	0	1,720,000	1,720,000	0
	TOTAL DEBT SERVICE FUNDS	2,269,019	4,042,940	4,055,387	2,268,207

Fund:
DEBT SERVICE

Department:
DEBT SERVICE

Division:
2003 G.O. REFUNDING BONDS

Division No.: **43012**

MISSION:

This Division provides current funding for redemption of principal, the interest cost and paying agent fees for the 2003 Series General Obligation Refunding Bonds.

PROGRAM HIGHLIGHTS:

In October 2003, the City of Carbondale issued $4,255,000 General Obligation Refunding Bonds to refund the 1993 Series General Obligation Refunding Bonds. The 1993 Series General Obligation Refunding Bonds were originally issued to refund the 1990 Tax Allocation Bonds which financed the expansion of the University Mall.

As a result of declining interest rates, the City issued the 2003 Series General Obligation Refunding Bonds which had an average coupon rate of 3.69% replacing the outstanding 1993 Series General Obligation Refunding Bonds which had a coupon rate of 5.58%. This reduction in interest rate enabled the City to realize a savings of approximately $390,000 due to reduced interest expenditures over the period of Bond maturities.

In FY 2014, the City of Carbondale issued $9,015,000 in 2013 Series General Obligation Refunding bonds to refund the outstanding balances of the 2003 Series General Obligation Bonds ($1,720,000), the IEPA loan for the upgrade of the South East Waste Water Treatment Plant ($6,805,000) and provided funding for the reconstruction of Schwartz Street ($490,000)

The FY 2014 debt service includes a June 1, 2013 interest payment of $40,178; and December 1, 2013, interest and principal payments of $5,700 and $300,000, respectively; an additional interest accrual of $33,872 is part of the refinancing and paying agent fees of approximately $226 resulting in the FY 2014 debt service total of approximately $379,976.

The 2003 Series General Obligation Refunding Bond Debt Service is funded entirely through funding source transfers from the General Fund. With the refunding in 2013 the 2003 Series General Obligation Refunding Bond will be paid off in FY 2014.

Fund: DEBT SERVICE **Division: 2003 G.O. REFUNDING BONDS**

Department: DEBT SERVICE **Division No.: 43012**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
600	General Obligation Bond Prin.	290,000	300,000	300,000	0
601	General Obligation Bond Int.	90,940	79,750	79,750	0
690	Paying Agent Fees	400	400	226	0
	TOTAL DEBT SERVICE EXPENDITURES	381,340	380,150	379,976	0
OTHER FINANCING USES					
990	Bond Refunding	0	1,720,000	1,720,000	0
	TOTAL EXPENDITURES AND OTHER FINANCING USES	381,340	2,100,150	2,099,976	0

Fund:
DEBT SERVICE

Department:
DEBT SERVICE

Division:
2006 G.O. STREET IMPROVEMENT BONDS

Division No.: **43014**

MISSION:

This Division provides current funding for redemption of principal, the interest cost and paying agent fees for the Series 2006 General Obligation Street Improvement Bonds.

PROGRAM HIGHLIGHTS*:*

During Fiscal Year 2007, the City of Carbondale issued $5,690,000 of G.O.B. (General Obligation Bonds) to provide funding for a major City Street Improvement Program. This included the reconstruction of three (3) streets and resurfacing approximately 36 miles of oil and chip streets with bituminous material. The annual debt service required to retire the 2006 Series Bonds is approximately $769,000 per year over a 10 year term.

Debt service payments are funded in part by the state Motor Fuel Tax Fund in the amount of $450,000, and the remaining balance paid from the Community Investment Projects Fund's Local Improvement Fund.

The FY 2014 debt service includes a June 1, 2013, interest payment of $99,507.50; and December 1, 2013, interest and principal payments of $99,507.50 and $570,000, respectively; and paying agent fees of approximately $400 resulting in the FY 2014 debt service total of approximately $769,415

The FY 2015 debt service includes a June 1, 2014, interest payment of $82,407.50; and December 1, 2014, interest and principal payments of $82,407.50 and $605,000, respectively; and paying agent fees of approximately $800 resulting in the FY 2015 debt service total of approximately $770,615.

The final principal and interest payment on the 2006 G.O. Bond is scheduled for December 1, 2017.

Fund: DEBT SERVICE **Division: 2006 G.O. STREET IMPROVEMENT BONDS**

Department: DEBT SERVICE **Division No.: 43014**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
600	General Obligation Bond Prin.	540,000	570,000	570,000	605,000
601	General Obligation Bond Int.	230,875	199,015	199,015	164,815
690	Paying Agent Fees	500	500	400	800
	TOTAL DEBT SERVICE EXPENDITURES	771,375	769,515	769,415	770,615
	TOTAL EXPENDITURES AND OTHER FINANCING USES	771,375	769,515	769,415	770,615

Fund:
DEBT SERVICE

Department:
DEBT SERVICE

Division:
2010 G.O. BONDS PUBLIC SAFETY CENTER

Division No.: **43015**

MISSION:

This Division provides current funding for redemption of principal, the interest cost and paying agent fees for the Series 2010 General Obligation Bonds for the Public Safety Center Construction.

PROGRAM HIGHLIGHTS:

During Fiscal Year 2011, the City of Carbondale issued $4,000,000 of Recovery Zone Bonds under the American Recovery and Reinvestment Act and $3,991,000 of Build America Bonds to provide funding for the construction of a new Public Safety Center. Recovery Zone Bonds provide a 45% and Build America Bonds provide a 35% annual rebate of interest costs respectively from the federal government. The annual debt service required to retire the 2010 Series Bonds is approximately $582,000 per year after the interest rebate over a 20 year term.

Debt service payments are funded entirely through funding source transfers from the General Fund.

The FY 2014 debt service includes June 1, 2013, interest payments of $124,450 for the Recovery Zone Bonds and $78,428 for the Build America Bonds and December 1, 2012, interest payments of $124,450 for the Recovery Zone Bonds and $78,425 for the Build America Bonds and a principal payment of $365,000 for the Build America Bonds. These charges are offset by interest rebates of $103,101 and $50,533 respectively. Paying agent fees totaled approximately $1,400 resulting in the FY 2014 debt service total of approximately $618,519.

During the sequestration of the Federal Government the interest rebates received in FY 2014 were reduced from their budgeted amounts of $112,005 and $54,898; an unfavorable variance of $8,904 and $4,365, an approximate 8.0% reduction of the interest rebate.

The FY 2015 debt service includes June 1, 2014, interest payments of $124,450 for the Recovery Zone Bonds and $73,498 for the Build America Bonds and December 1, 2014, interest payments of $124,450 for the Recovery Zone Bonds and $73,497 for the Build America Bonds. A principal payment of $370,000 is due on December 1, 2014, for the Build America Bonds. These charges will be offset by interest rebates of $112,005 and $51,448 respectively. Paying agent fees total approximately $3,000 each resulting in the FY 2015 debt service total of approximately $605,542.

The final principal and interest payment on the 2010 “A” Redevelopment Zone Bond is scheduled for December 1, 2029. The final principal and interest payment on the 2010 “B” Build America Bond is scheduled for December 1, 2021.

Fund: DEBT SERVICE | **Division: 2010 G.O. BONDS PUBLIC SAFETY FACILITY**

Department: DEBT SERVICE | **Division No.: 43015**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
600	General Obligation Bond Prin.	361,000	365,000	365,000	370,000
601	General Obligation Bond Int.	230,212	238,848	252,119	232,442
690	Paying Agent Fees	1,400	1,400	1,400	3,000
	TOTAL DEBT SERVICE EXPENDITURES	592,612	605,248	618,519	605,442
	TOTAL EXPENDITURES AND OTHER FINANCING USES	592,612	605,248	618,519	605,442

Fund:
DEBT SERVICE

Department:
DEBT SERVICE

Division:
2011 G.O. REFUNDING BOND/FIRE STATION

Division No.: **43016**

MISSION:

This Division provides current funding for redemption of principal, the interest cost and paying agent fees for the Series 2011 General Obligation Refunding Bonds.

PROGRAM HIGHLIGHTS:

In October 2011, the City of Carbondale issued General Obligation Refunding Bonds to refund the Series 2004 General Obligation Refunding Bonds and to provide funds for the construction of a replacement fire station on the west side of Carbondale. The Series 2004 General Obligation Refunding Bonds originally refunded the Series 1995 General Obligation Bonds. The Series 1995 General Obligation Bonds were originally issued to provide funding for the construction of the City Hall/Civic Center located at 200 South Illinois Avenue in Downtown Carbondale.

The Series 2011 General Obligation Refunding Bonds were issued with an estimated average coupon rate of 3.66% with an estimated net interest cost of 2.84% replacing the outstanding Series 2004 General Obligation Bonds average coupon rate of 3.67% and an estimated net interest cost of 3.70%

The FY 2014 debt service includes a June 2013 interest payment of $108,725 and a December 2013 interest payment of $108,725 and principal payment of $300,000. Paying agent fees for the Bonds total approximately $350 for a FY 2014 total debt service cost of $517,800.

The FY 2015 debt service includes a June 2014 interest payment of $105,725 and a December 2014 interest payment of $105,725 and principal payment of $300,000. Paying agent fees for the Bonds total approximately $750 for a FY 2015 total debt service cost of $512,200.

The Series 2011 General Obligation Refunding Bond Debt Service is funded entirely through funding source transfers from the General Fund.

The final principal and interest payment on the 2011 G.O. Refunding Bond is scheduled December 1, 2024.

Fund: DEBT SERVICE | **Division: 2011 G.O. REFUNDING BONDS/ FIRE STATION**

Department: DEBT SERVICE | **Division No.: 43016**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
600	General Obligation Bond Prin.	275,000	300,000	300,000	300,000
601	General Obligation Bond Int.	248,342	217,450	217,450	211,450
690	Paying Agent Fees	350	450	350	750
695	G. O. Bonds Issuance Costs	0	0	0	0
	TOTAL DEBT SERVICE EXPENDITURES	523,692	517,900	517,800	512,200
	TOTAL EXPENDITURES AND OTHER FINANCING USES	523,692	517,900	517,800	512,200

Fund:
DEBT SERVICE

Department:
DEBT SERVICE

Division:
2013 G.O. REFUNDING BONDS

Division No.: **43017**

MISSION:

This Division provides current funding for redemption of principal, the interest cost and paying agent fees for the Governmental Funds portion of the 2013 Series General Obligation Refunding Bonds.

PROGRAM HIGHLIGHTS:

In FY 2014, the City of Carbondale issued $9,015,000 General Obligation Refunding Bonds to refund the 2003 Series General Obligation Refunding Bonds and an Illinois Environmental Protection Agency (IEPA) loan and provide funding for the reconstruction of Schwartz Street. The 2003 Series General Obligation Refunding Bonds originally refunded the 1993 Series General Obligation Bonds. The 1993 Series General Obligation Refunding Bonds were originally issued to refund the 1990 Tax Allocation Bonds which financed the expansion of the University Mall. The IEPA loan funded the upgrade of the South East Waste Water Treatment Plant (SEWWTP).

As a result of declining interest rates, the City issued the 2013 Series General Obligation Refunding Bonds which had an average coupon rate of 2.19% replacing the outstanding 2003 Series General Obligation Refunding Bonds which had a coupon rate of 3.97% and the outstanding IEPA loan on the SEWWTP which had a coupon rate of 2.5%. This reduction in interest rate enabled the City to realize a savings of approximately $108,000 and $167,000 respectively due to reduced interest expenditures over the period of Bond maturities.

The FY 2014 debt service includes a December 2013 interest payment of $21,732 and issuance costs of $27,945 for a FY 2014 total debt service cost of $49,677.

The FY 2015 debt service includes a June 2014 interest payment of $22,100 and a December 2014 interest payment of $22,100 and principal payment of $335,000. Paying agent fees for the Bonds total approximately $750 for a FY 2015 total debt service cost of $379,950.

The Governmental Funds portion of the 2013 Series General Obligation Refunding Bond Debt Service is funded entirely through funding source transfers from the General Fund and the Local Improvement Fund. The Governmental Funds portion of the bond debt will be fully paid on December 1, 2019.

The final Governmental Funds principal and interest payment on the 2013 G.O. Refunding Bond is scheduled for December 1, 2019.

Fund: DEBT SERVICE **Division: 2013 G.O. REFUNDING BONDS**

Department: DEBT SERVICE **Division No.: 43017**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
600	General Obligation Bond Prin.	0	0	0	335,000
601	General Obligation Bond Int.	0	21,732	21,732	44,200
690	Paying Agent Fees	0	450	0	750
695	G.O. Bond Issuance Costs	0	27,945	27,945	0
	TOTAL DEBT SERVICE EXPENDITURES	0	50,127	49,677	379,950
	TOTAL EXPENDITURES AND OTHER FINANCING USES	0	50,127	49,677	379,950

Carbondale
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Community Investment Funds

Community Investment Funds are created to account for financial resources to be used for the acquisition or construction of major capital facilities, except for those financed by Special Revenue Funds and Proprietary Funds. The Community Investment Funds provide a formal mechanism which enables administrators to ensure that revenues restricted to a certain, relatively permanent purpose are used only for that purpose.

The Local Improvement Fund provides the control for construction of Community Investment Program projects that are not funded in other capital project, governmental, or proprietary funds. The primary sources of funding include the three-cent per gallon locally collected municipal motor fuel tax, any grant funds, bond funds and the funding source transfer from the General Fund.

Southern Illinois University-Carbondale showcases opening of new Itchy Jones Stadium

Saluki Athletics celebrated the grand opening of the SIU's baseball team's new home ballpark in March 2014. The new stadium is the result of a $4.2 million renovation project at the site of Abe Martin Field, which has been the Salukis' home since 1964. The cost of construction was funded largely by private gifts, and more than $500,000 was pledged by Saluki Baseball alumni, which helped get the project off the ground.

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
COMMUNITY INVESTMENT FUNDS
LOCAL IMPROVEMENT FUND

FUND NO. 40	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	397,219	935,714	395,756	986,512
EXPENDITURES	649,060	4,516,008	3,440,688	1,169,040
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(251,841)	(3,580,294)	(3,044,932)	(182,528)
OTHER FINANCING SOURCES (USES):				
TRANSFERS FROM OTHER FUNDS	700,000	100,000	100,000	100,000
TRANSFERS TO OTHER FUNDS	(318,295)	(302,165)	(302,165)	(293,870)
BOND PROCEEDS	0	0	490,000	0
BOND PREMIUM	0	0	10,147	0
NET TOTAL OTHER FINANCING SOURCES (USES)	381,705	(202,165)	297,982	(193,870)
NET INCREASE (DECREASE) IN FUND BALANCES	129,864	(3,782,459)	(2,746,950)	(376,398)
ASSIGNED FUND BALANCE BEGINNING OF FISCAL YEAR	2,996,617	3,126,481	3,126,481	379,531
	3,126,481	(655,978)	379,531	3,133

STATEMENT OF REVENUES AND OTHER FINANCING SOURCES
COMMUNITY INVESTMENT FUNDS
LOCAL IMPROVEMENT FUND

FUND NO. 40

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	SALES AND SERVICE TAXES				
34002-080	Municipal Motor Fuel Tax	389,527	424,923	386,000	392,500
	INTERGOVERNMENTAL REVENUES				
34003-020	State & Local Govt. Grants	0	0	0	0
34003-030	Federal Grants	0	509,388	0	591,852
34003-080	Other Governmental Units	0	0	0	0
		0	509,388	0	591,852
	USE OF MONEY & PROPERTY				
34006-101	Interest Earned-Check./Savings	164	105	235	235
34006-401	Interest on Investments	7,422	1,173	9,396	1,800
34006-600	Sale of City Property	0	0	0	0
34006-900	Miscellaneous	106	125	125	125
		7,692	1,403	9,756	2,160
	CONTRIBUTIONS/ASSESSMENTS				
34011-010	Property Owner Contributions	0	0	0	0
	TOTAL REVENUES	397,219	935,714	395,756	986,512
	OTHER FINANCING SOURCES				
34090-001	General Fund	700,000	100,000	100,000	100,000
34090-941	Bond Proceeds	0	0	490,000	0
34090-942	Bond Premium	0	0	10,147	0
		700,000	100,000	600,147	100,000
	TOTAL LOCAL IMPROVEMENT FUND	1,097,219	1,035,714	995,903	1,086,512

Fund:
LOCAL IMPROVEMENT

Department:
COMMUNITY INVESTMENTS

Division:
CIP and REPLACEMENT

Division No.: **44007**

FUNCTION:

The Community Investment Program budget for the Local Improvement Fund provides the funding for construction of capital projects that are not funded in other governmental or proprietary funds.

PROGRAM HIGHLIGHTS:

The FY 2014 program provided funding for engineering on the following projects:

- Open Space Development (OS1002)
- Brook Lane Footbridge (OS1103)
- Schwartz Street Improvements (Oakland to Eason ST8705)
- Street Patching Program (ST1201)
- Annual Collector Street Resurfacing Program (ST1204)
- Bridge Maintenance and Rehabilitation Program (ST1301)
- Superblock Sidewalk Improvements (SW1302)
- Sidewalk Improvements (SW1401)

The FY 2014 program provided funding for construction and construction engineering on the following projects:

- Brook Lane Footbridge
- Fire Station Relocation (PB0001)
- Bridge Maintenance and Rehabilitation Program (ST1301)
- Superblock Sidewalk Improvements (SW1302)
- Sidewalk Improvements (SW1401)

The FY 2015 program provides funding for engineering on the following projects:

- Open Space Development (OS1002)
- Lewis Lane and Grand Avenue Roundabout (ST0903)
- Sidewalk Improvements (SW1501)

The FY 2015 program provides funding for construction and construction engineering on the following projects:

- Open Space Development (OS1002)
- Schwartz Street Improvements (ST8705)
- Superblock Sidewalk Improvements (SW1302)
- Sidewalk Improvements (SW1501)

In FY 2014, the Local Improvement Community Investment Program Budget transferred approximately $300,000 in funds to the Debt Service Fund for a portion of the Debt Service required on the Series 2006 General Obligation Street Improvement Bonds. It will do so again in FY 2015.

Fund: LOCAL IMPROVEMENT **Division: CIP and REPLACEMENT**

Department: COMMUNITY INVESTMENTS **Division No.: 44007**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DIRECT OPERATING CHGS & Svc.					
222	Communications-Postage	38	0	0	0
	TOTAL DIRECT OPERATING CHGS & SVC.	38	0	0	0
SERVICES AND CHARGES TRANSFERRED IN					
352	Engineering Services	144	6,880	3,440	0
	TOTAL SVC. & CHRGS. TRANS. IN	144	6,880	3,440	0
COMMUNITY INVESTMENT PROGRAM					
520	CIP Preliminary Eng.-Eng.Div.Serv.	1,954	0	0	0
530	CIP Design Eng.-Eng.Div.Serv.	43,505	74,380	78,119	43,680
531	CIP Design Eng.-Contractual	234,095	0	1,600	0
540	CIP Resident Eng.-Eng.Div.Serv	21,899	197,355	149,220	65,520
541	CIP Resident Eng.-Contractual	5,545	74,281	74,281	0
550	CIP Acquisition-Eng.Div.Serv.	0	16,647	6,880	0
555	CIP Acquisition-Land Purchase	1,186	0	0	0
560	CIP Construction-City Labor	0	56,705	56,705	0
565	CIP Construction-Contractual	340,694	3,973,520	3,070,443	1,005,340
580	CIP Contingency	0	116,240	0	54,500
	TOTAL COMMUNITY INVESTMENT PROG.	648,878	4,509,128	3,437,248	1,169,040
	TOTAL EXPENDITURES	649,060	4,516,008	3,440,688	1,169,040
FUNDING SOURCE TRANSFERS					
930	Debt Service Fund	318,295	302,165	302,165	293,870
	TOTAL FUNDING SOURCE TRANSFERS	318,295	302,165	302,165	293,870
	TOTAL LOCAL IMPROVEMENT FUND	967,355	4,818,173	3,742,853	1,462,910

PROPRIETARY FUNDS

Proprietary Funds are established to account for the self-supporting municipal activities that are similar to private business, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through charges for services. The significant characteristic of a proprietary fund is that the accounting system makes it possible to determine operating profit or loss.

ENTERPRISE FUNDS

The Waterworks and Sewerage Fund, provides for the operation and maintenance of the municipal water and wastewater treatment and distribution systems. In addition, transfers from the Operating Account provide the financing of Community Investments and debt service requirements. Operating revenues are derived from water and sewer service charges. Community Investments are also financed from property owner contributions and General Obligation Bond proceeds. The Illinois Environmental Protection Agency (IEPA) low interest loans and State and Federal Grants. The Public Works Department is responsible for the administration of the Waterworks and Sewerage Fund.

The Parking System Operations Fund operates and maintains public use parking lots and metered street areas. Revenue is derived from parking meter receipts, permits, and fines. The Finance Department is responsible for the administration of this fund. Maintenance of the municipal parking lots and meters are provided by the Street Maintenance Division of the Public Works Department.

The Solid Waste Management Fund, which is administered by the Public Works Department, provides for the municipal refuse collections, landscape waste removal and the recycling program. Revenue is derived from City refuse customer service fees, landscape waste fees, and recycling assessment fees.

The Rental Properties Fund operates the University City Municipal Complex as a service center for the State Crime Lab and other non-profit organizations. Rental income, which provides funds for operating expenses and community investments, is the major source of revenue. The Public Works Department is responsible for the operation of this fund.

INTERNAL SERVICE FUND

Health Reimbursement Fund is used to account for the City's Group Health Insurance premiums and claims which are financed by City, employee, and retiree contributions. This fund is administered by the Finance Department.

Carbondale's Northwest WasteWater Treatment Plant

The Northwest Wastewater Treatment Plant treats all the wastewater from the western portion of Carbondale. The facility also receives industrial wastewater from the Bicentennial Industrial Park, Carbondale Industrial Park and the industrial transfer sewer. The industrial wastewater is initially processed at the Industrial Pre-treatment Plant and then its effluent is discharged into and treated in the domestic plant. All the effluent is discharged to the Big Muddy River or used to irrigate the Hickory Ridge Golf Course.

In Fiscal Year 2014, the Northwest Wastewater Treatment Plant met and exceeded the standards set forth by the State and Federal National Pollution Discharge Elimination System (NPDES) Permit as issued by the Illinois Environmental Protection Agency (IEPA). The treatment facility has continued to maintain a high removal rate on the Biochemical Oxygen Demand (B.O.D) and Suspended Solids (S.S.) Also during Fiscal Year 2014, the second year of a multi-year Sanitary Sewer Inflow and Infiltration Study (CIP #SS1301) was completed. The purpose of this intensive study is to identify major and minor sources of sanitary sewer inflow and infiltration; reducing significant inflow and infiltration should help reduce operational costs of the Northwest Wastewater Treatment plant. Major improvements in FY 2014, were the replacement of the center column of the trickling filter and the distribution arms of the trickling filter. The trickling filter pump pit and the industrial raw influent basin were lined to help prevent the concrete from eroding due to corrosive sewer gases.

AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
TOTAL FUND

FUND NO. 70	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	9,341,665	11,386,381	10,841,295	11,240,489
EXPENDITURES	11,135,014	22,093,168	19,055,479	15,241,531
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,793,349)	(10,706,787)	(8,214,184)	(4,001,042)
NET TOTAL OTHER FINANCING SOURCES (USES)	0	8,290,917	9,626,661	0
NET INCREASE (DECREASE) IN FUND BALANCES	(1,793,349)	(2,415,870)	1,412,477	(4,001,042)
NON-CASH CREDITS FOR DEPRECIATION LOSS ON DISPOSAL OF FIXED ASSETS AND PREPAID BOND EXPENSES AND ACCRUED INTEREST	1,984,535	1,929,736	1,929,736	1,926,157
NET INCREASE (DECREASE) IN FUND BALANCE	191,186	(486,134)	3,342,213	(2,074,885)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	7,034,744	7,225,930	7,225,930	10,568,143
WORKING FUND BALANCE END OF FISCAL YEAR	7,225,930	6,739,796	10,568,143	8,493,258

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND

FUND NO. 70

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	SERVICE CHARGES - WATER				
37020-010	Residential	1,819,600	1,935,047	1,850,872	1,943,416
37020-020	Commercial	679,014	731,894	700,057	735,059
37020-030	University	1,147,837	1,200,492	1,148,271	1,205,684
37020-040	Water Districts	1,052,757	1,127,162	1,078,130	1,132,037
		4,699,208	4,994,595	4,777,330	5,016,196
	SERVICE CHARGES - SEWER				
37021-010	Residential	2,182,507	2,444,893	2,400,640	2,688,717
37021-020	Commercial	729,830	848,450	833,093	933,064
37021-030	University	1,107,271	1,335,920	1,311,740	1,469,149
37021-050	Surcharge-Industrial	109,042	98,665	96,879	96,879
		4,128,650	4,727,928	4,642,353	5,187,809
	OTHER CHARGES & FEES				
37022-010	Water Tap Fees	20,339	20,000	20,000	20,000
37022-020	Sewer Tap Fees	13,025	13,500	13,500	13,500
37022-030	Reconnect Fees	57,149	67,200	67,200	67,200
37022-035	Late Payment Fees	101,035	91,850	91,850	100,117
37022-040	Material & Labor Sales	201,059	220,000	170,900	170,900
37022-060	Cedar Lake Beach Fees	20,592	22,500	22,500	26,752
37022-065	Cedar Lake Concession Sales	4,394	4,400	4,400	4,400
37022-090	Miscellaneous	17,978	2,337	2,500	2,500
		435,571	441,787	392,850	405,369
	USE OF MONEY & PROPERTY				
37023-101	Interest Earned Check/Save-O&M	1,459	1,475	1,475	1,475
37023-102	Interest Earned Other-O&M	2,522	2,505	2,505	2,505
37023-401	Interest on Investments-O&M	9,177	9,890	9,890	9,890
37023-449	Interest on Inv.-Debt Service	0	0	0	0
37023-500	Rental of Property	44,494	45,780	49,495	51,970
37023-600	Sale of City Property	3,621	0	0	0
37023-601	Gain on Sale of City Property	0	0	0	0
37023-800	Insurance Proceeds	17,004	93,215	18,606	0
		78,277	152,865	81,971	65,840
	TOTAL OPERATING REVENUE	9,341,706	10,317,175	9,894,504	10,675,214
	NON-OPERATING REVENUE				
37025-044	Prop. Owner Contributions-Water Lines	0	0	0	0
37025-045	Prop. Owner Contributions-Sewer Lines	0	0	0	0
37025-080	Grants - Other Governmental Units	0	0	0	0
37025-110	Const-Interest Earn Checking	1,254	1,100	410	410
37025-120	Const-Intergovernmental-Grants	464	1,065,306	945,825	564,265
37025-144	Const-Interest on Investments	2,991	2,800	556	600
37025-411	Gain/Loss on Investments	(4,750)	0	0	0
	TOTAL NON-OPERATING REVENUE	(41)	1,069,206	946,791	565,275
	TOTAL REVENUES	9,341,665	11,386,381	10,841,295	11,240,489
	OTHER FINANCING SOURCES				
37090-100	Loan Proceeds - Equipment	0	0	0	0
37090-150	Loan Proceeds - ILEPA	0	1,485,917	2,821,661	0
37090-197	Bond Proceeds - GOB	0	6,805,000	6,805,000	0
	TOTAL OTHER FIN. SOURCES	0	8,290,917	9,626,661	0
	TOTAL WATERWORKS AND SEWERAGE FUND	9,341,665	19,677,298	20,467,956	11,240,489

STATEMENT OF EXPENDITURES and
OTHER FINANCING USES
PROPRIETARY FUNDS
WATERWORKS and SEWERAGE FUND

FUND NO. 70

Division Number	*DEPARTMENT NAME DIVISION NAME*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	PUBLIC WORKS DEPARTMENT				
47000	Support Services	2,870,888	2,727,042	2,779,955	2,855,754
47002	Lake Management	269,414	220,662	220,229	216,525
47009	Central Laboratory	397,959	413,640	425,567	412,723
47011	Water Treatment Plant	1,283,267	1,292,335	1,263,665	1,323,429
47015	Water Distribution	412,208	723,569	599,219	715,414
47019	Meter Services	257,966	267,425	266,455	281,201
47021	Sewer Collection	359,615	363,433	345,633	360,493
47022	SE Wastewater Treatment Plant	890,156	920,926	905,555	961,967
47023	NW Wastewater Treatment Plant	990,082	1,126,285	1,085,049	985,179
47025	Sewage Lift Stations	61,149	69,582	66,350	70,071
	TOTAL PUBLIC WORKS DEPARTMENT	7,792,704	8,124,899	7,957,677	8,182,756
	COMMUNITY INVESTMENTS				
47044	Wastewater System-CIP & Replace.	556,610	1,277,380	581,413	3,295,500
47045	Water System-CIP & Replacement	1,704,388	4,707,362	2,694,818	2,608,880
	TOTAL COMMUNITY INVESTMENTS	2,260,998	5,984,742	3,276,231	5,904,380
	DEBT SERVICE				
47049	Water and Sewer Bonds & Loans	1,081,312	7,983,527	7,821,571	1,154,395
	TOTAL DEBT SERVICE	1,081,312	7,983,527	7,821,571	1,154,395
	TOTAL WATERWORKS AND SEWERAGE FUND	11,135,014	22,093,168	19,055,479	15,241,531

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
OPERATING ACCOUNT

FUND NO. 70	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	9,341,706	10,317,175	9,894,504	10,675,214
EXPENDITURES	7,792,704	8,124,899	7,957,677	8,182,756
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1,549,002	2,192,276	1,936,827	2,492,458
OTHER FINANCING SOURCES (USES):				
TRANSFERS TO COMM. INVEST. ACCT	(1,969,200)	(2,949,296)	(3,170,319)	(3,260,761)
TRANSFERS TO DEBT SERVICE ACCOUNT	(1,076,226)	(1,167,262)	(1,167,262)	(1,126,117)
NET TOTAL OTHER FINANCING SOURCES (USES)	(3,045,426)	(4,116,558)	(4,337,581)	(4,386,878)
NET INCREASE (DECREASE) IN FUND BALANCES	(1,496,424)	(1,924,282)	(2,400,754)	(1,894,420)
NON-CASH CREDITS FOR LOSS ON DISPOSAL OF FIXED ASSETS AND DEPRECIATION EXPENSES	1,984,535	1,929,736	1,929,736	1,929,736
NET INCREASE (DECREASE) IN FUND BALANCES	488,111	5,454	(471,018)	35,316
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	646,047	1,134,158	1,134,158	663,140
WORKING FUND BALANCE END OF FISCAL YEAR	1,134,158	1,139,612	663,140	698,456

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
COMMUNITY INVESTMENT AND REPLACEMENT ACCOUNT

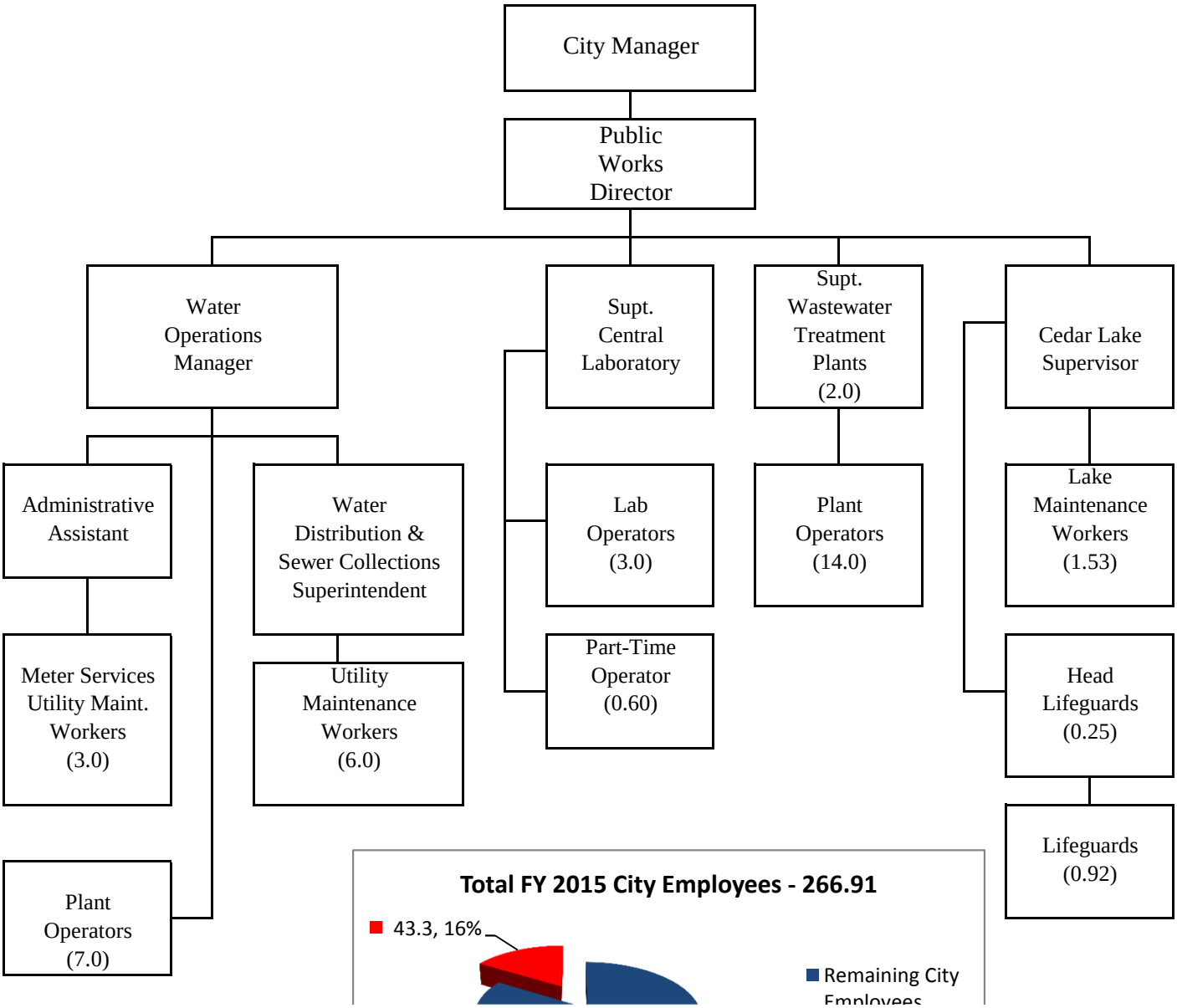
FUND NO. 70	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	(41)	1,069,206	946,791	565,275
EXPENDITURES	2,260,998	5,984,742	3,276,231	5,904,380
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,261,039)	(4,915,536)	(2,329,440)	(5,339,105)
OTHER FINANCING SOURCES (USES):				
TRANSFERS FROM OPERATING ACCOUNT	1,969,200	2,949,296	3,170,319	3,260,761
BOND AND LOAN PROCEEDS	0	1,485,917	2,821,661	0
NET TOTAL OTHER FINANCING SOURCES (USES)	1,969,200	4,435,213	5,991,980	3,260,761
NET INCREASE (DECREASE) IN FUND BALANCES	(291,839)	(480,323)	3,662,540	(2,078,344)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	5,693,364	5,401,525	5,401,525	9,064,065
WORKING FUND BALANCE END OF FISCAL YEAR	5,401,525	4,921,202	9,064,065	6,985,721

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
DEBT SERVICE ACCOUNT

FUND NO. 70	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	0	0	0	0
EXPENDITURES	1,081,312	7,983,527	7,821,571	1,154,395
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,081,312)	(7,983,527)	(7,821,571)	(1,154,395)
OTHER FINANCING SOURCES (USES):				
TRANSFERS FROM OPERATING ACCOUNT	1,076,226	1,167,262	1,167,262	1,126,117
BOND PROCEEDS	0	6,805,000	6,805,000	0
NET TOTAL OTHER FINANCING SOURCES (USES)	1,076,226	7,972,262	7,972,262	1,126,117
NET INCREASE (DECREASE) IN FUND BALANCES	(5,086)	(11,265)	150,691	(28,278)
NON-CASH CREDITS FOR PREPAID BOND EXPENSES AND ACCRUED INTEREST	0	0	0	(3,579)
NET INCREASE (DECREASE) IN FUND BALANCES	(5,086)	(11,265)	150,691	(31,857)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	695,333	690,247	690,247	840,938
WORKING FUND BALANCE END OF FISCAL YEAR	690,247	678,982	840,938	809,081

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Public Works Department
Waterworks & Sewerage Fund



Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
SUPPORT SERVICES

Division No.: **47000**

MISSION:

The mission of the Support Services Division is to provide general and administrative support to all operating Divisions of the Waterworks and Sewerage Fund.

***SERVICES*:**

The Support Services Division provides administrative direction to the Water Treatment Plant, Water Distribution, Meter Services, and Sewer Collection Divisions. The Support Services Division includes payments for outside consultants, billing services, and property insurance. This Division also includes the depreciation expenses for fixed assets owned by the Waterworks and Sewerage Fund.

***PROGRAM HIGHLIGHTS*:**

Continued in FY 2015, will be funds that are budgeted for materials and postage for multiple annual mass mailings that are sent to each one of the City's approximately 8,000 water accounts.

Also in FY 2015, the Water Quality Report will be done and posted on the City's website which advises water customers of the quality and contents of the City's water, and is required by the Illinois Environmental Protection Agency (IEPA).

In FY 2015, the Support Services Division will administer a Cross Connection Program and Cross Connection Survey. Businesses that conduct operations that could be harmful to the public water supply are required to use backflow prevention devices to protect against cross contamination. The Cross Connection Program requires routine tests of these devices to ensure the safety of the water system. The Cross Connection Survey is conducted citywide to identify and correct any new or unknown potentially harmful connections to the water system. This survey is sent to all water accounts, including businesses and residential, and is required by the IEPA every two years. The City sends this survey to half of the water accounts every year.

In FY 2015, the Grease Trap Monitoring Program will continue to require restaurants and other businesses to submit information regarding disposal and cleaning of grease traps. This program supports the Sewer Collection Division by reducing the number of sewer main stoppages caused by grease, which improves the quality of sewer service provided to customers. Reduced grease loading also helps keep treatment costs down at both of the City's Wastewater Treatment Plants.

Goals, Objectives and Performance Measures for this Division are reflected in the various operating divisions of the Water and Sewer Fund.

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015	$ AMOUNT BUDGET FY 2015
Water Operations Manager	1.00	1.00	1.00	1.00	$68,131
Water Distribution and Sewer Collection Superintendent	1.00	1.00	1.00	1.00	$60,886
Administrative Assistant	1.00	1.00	1.00	1.00	$50,321
TOTAL	3.00	3.00	3.00	3.00	$179,338

Fund: WATERWORKS and SEWERAGE **Division: SUPPORT SERVICES**

Department: PUBLIC WORKS **Division No.: 47000**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	170,715	175,830	175,830	179,338
101	Accrued Sick Leave	10,110	0	0	0
102	Accrued Vacation Leave	(4,138)	0	0	0
103	Accrued Birthday Leave	(638)	0	0	0
110	Employee Overtime	138	0	0	0
130	Employee Health Ins. Benefits	32,243	28,985	32,215	32,483
131	Employee Retirement Benefits	34,297	37,103	37,304	39,122
140	Employee Work Comp. Benefits	12,782	8,825	8,877	9,567
150	Special Contractual Benefits	2,993	0	0	0
	TOTAL PERSONAL SERVICES	258,502	250,743	254,226	260,510
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	10,000	11,000	10,000	11,000
220	Communications-Telephone	4,354	4,740	4,797	4,740
221	Communications - Data	0	480	1,122	1,128
222	Communications-Postage	24,787	38,640	44,174	48,670
240	Travel, Conferences, Training	6,602	9,555	10,200	9,555
250	Repairs & Maint.-Equip.	80	200	100	200
251	Repairs & Maitnt.-Bldg. & Struc.	10,884	2,600	2,884	2,500
260	Rental Charges	1,720	1,901	1,872	1,872
270	Outside Printing Services	2,346	6,650	6,166	6,650
271	Other Outside Services	2,100	6,500	5,970	5,930
272	Office Supplies	5,393	6,000	5,214	6,000
273	Operating Supplies & Materials	2,477	2,900	2,774	2,921
275	Motor Fuels and Lubricants	3,766	4,554	3,648	4,554
280	Subscriptions and Memberships	1,491	800	750	800
281	Insurance and Bonds	154,024	102,171	113,505	143,507
299	Operating Equipment	0	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	230,024	198,691	213,176	250,027
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	1,023	2,488	2,301	2,099
311	Vehicle & Equipment-Parts	1,416	3,200	3,200	3,200
332	Information Systems Services	43,209	42,701	42,701	47,520
335	Financial Management Services	232,266	211,603	211,603	234,192
352	Engineering Services	54,014	53,880	53,880	83,470
	TOTAL SRVCS & CHRGS TRANSFER IN	331,928	313,872	313,685	370,481
	NON-OPERATING CHARGES				
420	Uncollectible Accounts	65,899	10,000	45,229	45,000
	TOTAL NON-OPERATING CHARGES	65,899	10,000	45,229	45,000

Fund: WATERWORKS and SEWERAGE **Division: SUPPORT SERVICES**

Department: PUBLIC WORKS **Division No.: 47000**

EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
CAPITAL OUTLAY				
503 Machinery and Equipment	0	24,000	23,903	0
TOTAL CAPITAL OUTLAY	0	24,000	23,903	0
DEPRECIATION EXPENSE				
890 Depreciation on Fixed Assets	1,984,535	1,929,736	1,929,736	1,929,736
TOTAL DEPRECIATION EXPENSE	1,984,535	1,929,736	1,929,736	1,929,736
TOTAL EXPENDITURES	2,870,888	2,727,042	2,779,955	2,855,754

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
LAKE MANAGEMENT

Division No.: **47002**

MISSION:

The mission of the Lake Management Division is to protect the Cedar Lake watershed and to supervise and control all recreation activities on City-owned property at Cedar Lake.

SERVICES:

The Lake Management Division manages Cedar Lake property and facilities, enforces all applicable ordinances and develops programs that ensure good conservation practices and environmentally sound recreational lake use policies. Cedar Lake personnel supervise the beach and boat launch areas and patrol the lake and City-owned land adjacent to the lake.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Retain the highest possible water quality at Cedar Lake

Objective:

1. Minimize and control soil erosion

Strategies:

a. Establish vegetation on barren areas

b. Construct and maintain water diversion structures, low-head dams, collection basins and other means of slowing water run-off

c. Regulate and control recreation and other activities that contribute to erosion problems

d. Work with the United States Forest Service, United States Department of Agriculture Soil Conservation Service and the Jackson County Soil and Water Conservation District on prevention and control activities

e. Monitor private land use within the watershed and work with private landowners to help minimize erosion and other forms of pollution that may affect Cedar Lake

Objective:

2. Prevent and control fires

Strategies:

a. Maintain fire trails

b. Extinguish all fires as quickly as possible

c. Make the public aware of fire potential

d. Regulate and control recreation activities that may contribute to fires

e. Work with fire departments and the U.S. Forest Service on prevention and control activities

Objective:

3. Prevent pollution of Cedar Lake and adjacent City property

Strategies:

a. Work with power companies to perform right-of-way maintenance by mechanical rather than chemical means

b. Work with the Jackson County Department of Public Health, the Illinois Department of Public Health and the U.S. Forest Service to monitor sewage lagoons, septic systems, garbage dumps and other activities on property within the Cedar Lake watershed

c. Provide convenient litter containers, recycling stations and enforce litter ordinances

GOAL:

B. Ensure clean and safe recreational opportunities for the community

Objective:

1. Increase public awareness of the beach and encourage its use

Strategies:

a. Publicize and provide current information about the beach

b. Ensure the continuing family atmosphere by posting and enforcing beach rules and regulations

Objective:

2. Promote proper and safe use of area and facilities

Strategies:

a. Conduct regular road and water patrol to enforce ordinances, assist area users and increase safety

b. Inform area users of governing regulations

c. Encourage area users to employ proper safety equipment, take necessary precautions and inform them of unusual hazards or circumstances

d. Work with the U.S. Forest Service, the Jackson County Health Department, Illinois Department of Public Health and the Illinois Department of Natural Resources regarding regulatory and safety aspects of watershed protection and lake management

PROGRAM HIGHLIGHTS:

In FY 2014, the shop/office, the beach and the boat launch area entrance drives and parking lots have had minor repairs and were oiled and chipped. Parking spaces for the boat launch's parking lot were striped.

Rumble strips have been installed on Cedar Creek Road at the approach to the Carbondale Boat Launch. New signage has been developed and posted at the Carbondale Boat Launch area. A "Cedar Lake Information" box now provides users with copies of lake information and rules as well as information on preventing invasive species.

Continuing in FY 2015, the Poplar Camp Beach will be operational daily from the Friday of Memorial Day weekend through Labor Day. Overall maintenance and patrol activities will be performed simultaneously to maintain high water quality and provide for safe recreation.

Starting for the 2014 season, fees have been changed accordingly; beach entrance fees of $2.50 per person per day, $20 for ten visit passes and $35 for 20 visits. Children under 5 years of age are admitted free.

Dam maintenance continues to be a priority. Mowing the main dam is now accomplished via the use of a specially designed, radio controlled slope mower. To help facilitate drainage behind the dam, trees growing next to the rock face at the south end of the dam were removed. Due to issues with roots growing in drain pipes, some trees growing near the drain outlets were removed. To help facilitate ongoing drainage improvement, more trees will be cut near drain outlets in FY 2015.

In FY 2014, fire trail maintenance was gradually expanded with the clearing of approximately 1 mile of previously blocked trails, resulting primarily from downed trees. This work will continue in FY 2015.

As directed by the Illinois Department of Natural Resources, the creel size limits on all fish will remain the same in FY 2015.

Beginning in FY 2015 a $25.00 per Fish-Off Fishing Tournament permit will help generate funds to offset the cost of copies, postage and labor devoted to these events.

In FY 2014, the Ameren Illinois electric transmission line structure replacement project (Branch 444) has been closely monitored. Restoration efforts, especially re-vegetation of all disturbed soil will continue to be monitored and addressed in FY 2015.

The completion and occupation of the new South Lake House in FY 2014 has allowed the City to reestablish a much needed City presence for this remote area. The resident assisted the Cedar Lake Manager with monitoring unauthorized use and will be available in FY 2015 to oversee operations in the absence of the Cedar Lake Manager.

Division: **LAKE MANAGEMENT** Division No.: **47002**

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Beach Users (in numbers)	B-1	10,934	13,000	10,618	13,000
Total Admission Revenues	B-1	$20,392	$22,500	$18,512	$22,500
Daily Entry Fees	B-1	$16,102	$17,200	$14,992	$17,200
Seasonal Passes	B-1	$4,290	$5,300	$3,520	$5,300
Beach Concession Sales	B-1	$4,668	$4,400	$4,069	$4,400
Boat Launch Safety Checks	B-2	200	225	200	200
Fire Trail Maintenance (Hours)	A-2	700	550	293	300
Erosion Control (Hours)	A-1	400	450	300	300
Signs Repaired or Replaced	A-1/A-2/B-2	20	25	25	15
Road/Water Patrol (Hours)	B-2	500	550	600	600
Mowing/Litter Removal (Hours)	A-1/B-2	420	475	1,320	1,300

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Cedar Lake Supervisor	1.17	1.00	1.00	1.00	$53,202
Lake Maintenance Worker	1.52	1.54	1.53	1.53	$41,344
Head Lifeguard	0.22	0.25	0.22	0.25	$6,718
Lifeguard	0.88	0.92	0.90	0.92	$20,007
TOTAL	3.79	3.71	3.65	3.70	$121,271

Fund: WATERWORKS and SEWERAGE **Division: LAKE MANAGEMENT**

Department: PUBLIC WORKS **Division No.: 47002**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	132,864	118,913	117,631	121,271
110	Employee Overtime	23	100	100	100
130	Employee Health Ins. Benefits	7,367	6,678	6,678	6,733
131	Employee Retirement Benefits	19,785	16,102	16,230	16,967
140	Employee Work. Comp. Benefits	7,335	5,680	5,664	6,008
141	Employee Unemployement Comp.	3,624	2,500	2,500	2,500
150	Special Contractual Benefits	0	0	0	0
	TOTAL PERSONAL SERVICES	170,998	149,973	148,803	153,579
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional and Consultant Fees	5,512	0	0	0
220	Communications-Telephone	1,588	885	892	900
221	Communications-Data	0	830	882	888
222	Communications-Postage	53	60	40	50
230	Utilities-Electric	1,307	1,665	1,665	1,668
231	Utilities-Gas	416	630	1,221	1,221
232	Utilities-Water and Sewer	1,025	889	1,090	925
240	Travel, Conferences, Training	576	600	600	650
250	Repairs & Maint.-Equip.	560	1,000	1,200	2,000
251	Repairs & Maint.-Bldg & Struc.	6,916	5,720	5,700	5,208
252	Repairs & Maint.-Other Improv.	5,215	18,265	17,525	17,700
260	Rental Charges	0	3,000	3,000	3,000
270	Outside Printing Services	0	0	0	150
272	Office Supplies	267	370	370	240
273	Operating Supplies & Materials	2,356	1,950	1,950	3,250
275	Motor Fuels and Lubricants	4,842	7,388	6,783	7,501
280	Subscriptions and Memberships	20	20	20	20
282	Licenses and Taxes	95	50	50	150
299	Operating Equipment	600	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	31,348	43,322	42,988	45,521
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	4,631	4,043	6,531	3,790
311	Vehicle & Equipment-Parts	2,145	5,000	5,000	5,000
315	Building & Structure Maint.	0	1,000	1,000	1,086
316	Street Maintenance Services	795	2,716	2,716	2,840
361	Forestry Services	78	458	458	459
	TOTAL SRVCS. & CHRGS. TRANS IN	7,649	13,217	15,705	13,175

Fund: WATERWORKS and SEWERAGE **Division: LAKE MANAGEMENT**

Department: PUBLIC WORKS **Division No.: 47002**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
NON-OPERATING CHARGES					
400	Merchandise & Serv. for Resale	3,320	4,250	2,849	4,250
	TOTAL NON-OPERATING CHARGES	3,320	4,250	2,849	4,250
CAPITAL OUTLAY					
501	Buildings and Structures	56,099	0	0	0
503	Machinery and Equipment	0	9,900	9,884	0
	TOTAL CAPITAL OUTLAY	56,099	9,900	9,884	0
EXPENDITURES TRANSFERRED OUT					
710	Serv. & Charg. To Capital Proj.	0	0	0	0
	TOTAL EXPENDITURES TRANSFERRED OUT	0	0	0	0
TOTAL EXPENDITURES		269,414	220,662	220,229	216,525

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
CENTRAL LABORATORY

Division No.: **47009**

***MISSION*:**

The mission of the Central Laboratory is to perform water and wastewater tests for the City's water and sewer systems in support of the City's efforts to produce high quality drinking water and wastewater effluent and to monitor industrial waste streams to ensure compliance with the Environmental Protection Agency (EPA) pretreatment regulations and City Code.

SERVICES:

The Central Laboratory performs the water and wastewater tests required by the federal and state EPA. The Central Laboratory also conducts testing to maintain optimal treatment at all department facilities with consideration given to plant efficiency and cost of operation. In addition to reporting data to the Manager of Water Operations and the Superintendents of the two Wastewater Treatment Plants, the Central Laboratory staff assists with monthly EPA and system evaluation reports.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL*:*

A. Provide the necessary monitoring to meet current water quality standards and prepare for upcoming regulatory changes with consideration for optimum quality at the least cost

Objective:

1. Perform tests to monitor and ensure the effectiveness of treatment processes at the Water Treatment Plant

Strategies:

a. Provide monitoring for the coagulation processes to comply with regulations for turbidity limits and total organic carbon removal

b. Maintain disinfection by-product compliance by conducting Trihalomethane (THM) tests on the Water Treatment Plant air-stripper and in the water distribution system to guide treatment adjustments

c. Provide monitoring to manage the use of chemicals for treatment to manage drinking water taste and odor

Objective:

2. Update standard operating laboratory procedures (SOP) to maintain certification for drinking water microbiology analyses

Strategies:

a. Update quality control procedures and the Quality Manual to conform to the latest state requirements and regulations

GOAL:

B. Provide monitoring support to operate high-quality wastewater treatment systems that meet community needs in compliance with the applicable laws and regulations

Objective:

1. Perform tests to monitor and ensure the effectiveness of the treatment processes at the waste water treatment plants

Strategies*:*

a. Provide routine and ongoing monitoring of influent wastewater, various stages of the treatment process and effluent water at the wastewater treatment plants

b. Provide monitoring to evaluate baseline nutrient and metal levels in the wastewater treatment processes in effluent and discharge streams

Objective*:*

2. Support better industrial waste management

Strategies*:*

a. Closely monitor industrial and Southern Illinois University waste streams for changes in waste characteristics

b. Consult with local industries to help control process waste discharges

GOAL:

C. Operate economically a high-quality central laboratory for the Carbondale Water and Sewerage System

Objective:

1. Secure funds from non-City resources to assist in financing Central Laboratory operations

Strategies:

a. Provide lab testing services for a competitive fee to local utilities, government agencies and individuals

b. Automate test methods and processes wherever possible to maximize productivity and accuracy

PROGRAM HIGHLIGHTS:

During FY 2014, the Central Laboratory program of testing the nutrient levels (Total Nitrogen and Total Phosphorus) and Zinc for the Wastewater Treatment Plants was done. Evaluating nutrient and zinc removal upstream and downstream and through the wastewater treatment processes will be an important task in the program to prepare for future regulatory changes.

In FY 2014, several new utility clients in surrounding communities selected the Central Laboratory as their coliform testing lab. Providing consistent service excellence to our clients has become known throughout the region. Outside client volume for drinking water and wastewater tests steadily increases each year.

Continuing in FY 2015, the Central Laboratory will maintain Illinois Department of Public Health (IDPH) certification to perform total and fecal coliform, E-coli enumeration and Heterotrophic plate counts as required to perform tests for the City of Carbondale and other utilities for the EPA Safe Drinking Water Act, the EPA Ground Water rules and the EPA LT2 rule.

In FY 2015, the Central Laboratory Division will apply to the National Environmental Laboratory Accreditation Conference (NELAC) Certification Program for EPA certification of selected analytes in drinking water. The initial certification will include Total Organic Carbon, Lead, Copper, Fluoride, Nitrate, Nitrite, Sulfate, Chloride, Zinc, and Alkalinity.

In FY 2015, the Central Laboratory Division will continue to closely monitor water quality, solids and waste stream characteristics for all treatment stages, effluents and discharge streams for both Wastewater Treatment Plants.

In FY 2015, the Central Laboratory Division will continue to closely monitor drinking water quality throughout the treatment and distribution system, storage tanks, and following main break repairs as well as complaint testing.

Also in FY 2015, the Central Laboratory Division will continue the outside client services testing program providing local utilities, individuals and government agencies with laboratory services at competitive fees.

The City's reservoir and Cedar Lake will also continue to be monitored during FY 2015 for water quality.

Division: **CENTRAL LABORATORY** Division No.: **47009**

PERFORMANCE MEASUREMENT:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Drinking Water Tests Performed	A-1/A-2	15,872	16,000	16,000	16,000
Wastewater Tests Performed	B-1	31,327	33,500	31,500	32,000
Industrial Waste Tests Performed	B-2	1,260	1,130	1,200	1,200
Water Quality Tests Performed (following main break repairs)	A-1/A-2	1,476	1,700	990	1,200
Routine Distribution Water Samples Collected	A-1	668	700	700	700
Water Quality Tests Performed (routine distribution monitoring)	A-1/A-2	6,012	6,000	6,000	6,000
Tests Performed for Local Utilities, Government Agencies and Individuals	C-1	12,841	14,500	12,886	13,000
Revenue from Tests Performed for Local Utilities, Government Agencies and Individuals	C-1	$183,917	$184,000	$184,000	$190,000
Water Quality Complaints Analyzed	A-1	7	5	5	5

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Central Laboratory Superintendent	1.00	1.00	1.00	1.00	$59,738
Operator	3.00	3.00	3.00	3.00	$142,919
Part-time Operator	0.56	0.60	0.60	0.60	$25,650
TOTAL	4.56	4.60	4.60	4.60	$228,307

Fund: WATERWORKS and SEWERAGE **Division: CENTRAL LABORATORY**

Department: PUBLIC WORKS **Division No.: 47009**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	203,391	217,503	213,624	228,307
110	Employee Overtime	18,539	7,204	7,211	7,026
112	Employee Premium Payments	1,394	6,658	6,402	4,801
130	Employee Health Ins. Benefits	39,222	35,556	35,556	35,852
131	Employee Retirement Benefits	44,385	46,832	46,229	50,734
140	Employee Work. Comp. Benefits	16,317	15,193	15,390	16,799
141	Employee Unemp. Comp. Benefits	630	0	0	0
150	Special Contractual Benefits	1,748	1,650	3,377	2,550
	TOTAL PERSONAL SERVICES	325,626	330,596	327,789	346,069
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	297	228	353	348
222	Communications-Postage	810	615	612	711
240	Travel, Conferences, Training	1,536	120	95	2,500
250	Repairs & Maint.-Equip.	14,631	17,250	17,111	15,090
252	Repairs & Maint.-Other Improv.	0	0	0	0
260	Rental Charges	0	0	0	480
271	Other Outside Services	2,970	3,925	3,916	3,300
272	Office Supplies	660	950	620	500
273	Operating Supplies & Materials	33,233	33,200	33,000	38,360
275	Motor Fuels and Lubricants	1,766	1,431	1,430	1,584
280	Subscriptions and Memberships	477	300	103	290
299	Operating Equipment	12,146	1,510	11,394	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	68,526	59,529	68,634	63,163
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	2,310	1,555	1,200	1,166
311	Vehicle & Equipment-Parts	1,497	1,500	1,000	1,500
335	Information Systems	0	0	0	825
	TOTAL SRVCS. & CHRGS. TRANS IN	3,807	3,055	2,200	3,491
	CAPTIAL OUTLAY				
503	Machinery & Equipment	0	0	6,681	0
504	Licensed Vehicles	0	20,460	20,263	0
	TOTAL CAPITAL OUTLAY	0	20,460	26,944	0
	TOTAL EXPENDITURES	397,959	413,640	425,567	412,723

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
WATER TREATMENT PLANT

Division No.: **47011**

MISSION:

The mission of the Water Treatment Plant is to process water from Cedar Lake and provide high quality drinking water for use by the City's water customers.

SERVICES:

The Water Treatment Plant supplies potable water to residents and businesses of Carbondale, Southern Illinois University, and three outlying water districts.

SIGNIFICANT GOALS AND OBJECTIVES*:*

GOAL:

A. Produce a safe and adequate supply of water to meet the needs of the community

Objective:

1. Treat water to meet or exceed state and federal regulatory standards

Strategies:

a. Test water at various stages of the treatment process on a continuous basis

b. Adjust chemical dosages based on laboratory data to maintain optimal finished water quality

GOAL:

B. Operate in a cost effective manner

Objective:

1. Emphasize efficiency in the water treatment process

Strategies:

a. Preserve equipment and energy by preventive maintenance on electric motors, pumps, valves and other equipment

b. Conserve water by maximizing the clarification process and minimizing filter backwashes

c. Review operational procedures and compare with emerging technologies to maintain best practices

GOAL:

C. Operate in a consistent manner through all shifts to ensure the stability of the treatment process

Objective:

1. Effective communication among staff

Strategies:

a. Promote communication between operators of different shifts and maintenance operators

b. Encourage all operators to share ideas for improvement and areas of concern with the Water Operations Manager

c. Hold meetings of all operators and the Water Operations Manager periodically

PROGRAM HIGHLIGHTS:

During FY 2014, Water Treatment Plant operators provided a 24 hour emergency customer service line for all water and sewer issues. This will continue in FY 2015.

Also during FY 2014, Water Treatment Plant operators were responsible for performing tests multiple times each shift and ensured the high quality of the finished water and the efficiency of the operations. In FY 2015, these services will continue.

Maintenance operators were responsible for all repairs on all equipment throughout the Water Treatment Plant, the Central Lab, and the Distribution Building, as well as preventive and routine maintenance during FY 2014. Maintenance operators are also responsible for maintaining all remote operations sites, including water towers and pumping stations. These activities will also continue throughout FY 2015.

In FY 2013, Water Treatment Plant personnel installed new vents and repainted the exterior of one of the two 1,000,000 gallon clear well storage tanks at the Water Treatment Plant.
In FY 2014, personnel began repainting and making repairs to the second 1,000,000 gallon clear well storage tank; this work will be completed in FY 2015.

In FY 2014, a new 3,000,000 gallon water storage tank, located on Park Street near the Gateway Foundation, was completed (CIP#WS0202). In FY 2015, the underground storage tanks at the old Water Treatment Plant site on Wall Street, will be decommissioned once this new tank on Park Street is fully operational.

In FY 2014, the City entered into a water purchase agreement with Devil's Kitchen Water District to supply approximately half of their daily water demand. In FY 2015 Devil's Kitchen Water District will begin to draw water.

Division: **WATER TREATMENT PLANT** Division No.: **47011**

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Raw Water Treated per Year (Million Gallons)	A-1	1,433	1,600	1,374	1,500
Average Raw Water Treated per Day (Million Gallons, MGD)	A-1	3.926	4.384	3.764	4.000
Finished Water Pumped per Year (Million Gallons)	A-1	1,389	1,550	1,339	1,450
Cost Per Thousand Gallons of Finished Water Pumped	A-1	$0.896	$0.838	$0.923	$0.913

***NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Plant Operator	7.00	7.00	6.90	7.00	$338,446
TOTAL	7.00	7.00	6.90	7.00	$338,446

Fund: WATERWORKS and SEWERAGE **Division: WATER TREATMENT PLANT**

Department: PUBLIC WORKS **Division No.: 47011**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	319,642	329,481	334,099	338,446
110	Employee Overtime	24,637	23,399	24,292	25,731
112	Employee Preimum Payments	11,393	15,856	15,891	17,149
130	Employee Health Ins. Benefits	69,030	61,205	67,466	70,634
131	Employee Retirement Benefits	71,586	73,640	75,952	79,345
140	Employee Work. Comp. Benefits	29,780	24,319	24,585	26,742
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	2,709	3,300	7,874	5,100
	TOTAL PERSONAL SERVICES	528,777	531,200	550,159	563,147
	DIRECT OPERATING CHARGES & SERVICES				
222	Communications-Postage	21	0	0	0
230	Utilities-Electric	289,921	305,567	290,000	305,728
240	Travel, Conferences, Training	150	150	925	700
250	Repairs & Maint.-Equip.	67,986	52,900	51,000	54,000
251	Repairs & Maint.-Bldg & Struc.	39,711	34,373	36,000	31,412
252	Repairs & Maint.-Other Improv.	3,752	4,055	3,750	4,000
260	Rental Charges	0	0	0	2,000
271	Other Outside Services	16,344	15,000	17,000	27,755
272	Office Supplies	1	0	0	0
273	Operating Supplies & Materials	276,134	318,308	285,000	323,238
275	Motor Fuels and Lubricants	3,311	5,412	4,000	4,842
299	Operating Equipment	10,580	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	707,911	735,765	687,675	753,675
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	2,904	3,732	2,986	2,798
311	Vehicle & Equipment-Parts	1,353	1,500	1,500	1,500
315	Building & Structure Maint.	870	2,000	2,000	2,171
316	Street Maintenance Services	2,457	0	1,207	0
361	Forestry Services	0	138	138	138
	TOTAL SRVCS. & CHRGS. TRANS IN	7,584	7,370	7,831	6,607
	CAPITAL OUTLAY				
503	Machinery and Equipment	38,995	18,000	18,000	0
	TOTAL CAPITAL OUTLAY	38,995	18,000	18,000	0
	TOTAL EXPENDITURES	1,283,267	1,292,335	1,263,665	1,323,429

Fund:
WATERWORKS AND SEWERAGE

Department:
PUBLIC WORKS

Division:
WATER DISTRIBUTION

Division No.: **47015**

MISSION:

The mission of the Water Distribution Division is to deliver potable water from the Water Treatment Plant to the City's water customers in a safe and reliable manner.

SERVICES:

The Water Distribution Division is responsible for comprehensive maintenance and repairs of 130 miles of water mains ranging in size from two to thirty inches in diameter, installing new water services and replacing older large water meters.

SIGNIFICANT GOALS AND OBJECTIVES*:*

GOAL:

A. Provide quality customer service and reliable water service

Objective:

1. Minimize interrupted water service due to main breaks

Strategies:

a. Repair main breaks as quickly as possible

Objective:

2. Provide water services to new customers

Strategies:

a. Cooperate with developers in extending City water mains

b. Install water service connections to properties being developed

Objective:

3. Replace dilapidated and undersized water mains in the system

Strategies:

a. Use City crews to replace at least one block of water main each year

GOAL:

B. Provide reliable fire protection

Objective:

1. Maintain fire hydrants throughout the City

Strategies:

a. Complete the list of fire hydrant repairs identified in the Fire Department's annual flushing report and repair other fire hydrants as needed

PROGRAM HIGHLIGHTS:

The main objective is to deliver water to the City's customers consistently with minimal interruption. To achieve this goal, most of the Division's time is devoted to repairing water main breaks, marking out water mains and services to prevent damage by excavators, installing new services and restoring jobsites by landscaping.

In FY 2014, the Bicentennial Industrial Park water storage tank was completely renovated, including repainting of the exterior and interior, as well as several accessory upgrades including the installation of a solar-powered water tank mixing device. In late FY 2014, staff intends to bid this same type of renovation for the Helen Street water tower.

In FY 2015, the Water Distribution Division will continue to repair main breaks with minimal disruption of service, replace hydrants and valves and restore every jobsite after completion by landscaping or temporary pavement patching.

In FY 2015, the City will again contract with the Carbondale Lion's Club to paint approximately one-third of the City's Fire Hydrants.

Division: **WATER DISTRIBUTION**	Division No.: **47015**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Broken Mains Repaired	A-1	66	85	55	80
Mains Installed by City Crews (Lineal Feet)	A-3	0	500	0	500
Valves Maintained	A-1	123	175	110	150
Valves Inspected	A-1	211	250	175	225
Valves Replaced	A-1	2	5	3	5
Hydrants Serviced	B-1	21	30	18	25
Hydrants Replaced	B-1	6	5	7	6
New Services/Meters Installed	A-2	23	35	39	35
Services Repaired	A-1	21	50	25	35
J.U.L.I.E. Locations Performed	A-1	2,600	2,500	2,650	2,650

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Utility Maintenance Worker	2.80	3.00	2.70	3.00	$152,497
TOTAL	2.80	3.00	2.70	3.00	$152,497

Fund: WATERWORKS and SEWERAGE **Division: WATER DISTRIBUTION**

Department: PUBLIC WORKS **Division No.: 47015**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	138,269	147,712	133,204	152,497
110	Employee Overtime	9,057	10,612	4,986	6,392
112	Employee Premium Payments	106	0	0	0
130	Employee Health Ins. Benefits	24,487	23,263	20,994	23,457
131	Employee Retirement Benefits	30,162	33,423	29,500	34,889
140	Employee Work. Comp. Benefits	12,218	10,485	10,147	10,147
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	1,969	1,650	2,850	2,550
	TOTAL PERSONAL SERVICES	216,268	227,145	201,681	229,932
	DIRECT OPERATING CHARGES & SERVICES				
250	Repairs & Maint.-Equip.	794	2,000	1,700	2,000
251	Repairs & Maint.-Bldg & Struc.	10	715	600	600
252	Repairs & Maint.-Other Improv.	55,511	42,985	41,200	43,065
253	Repairs & Maint.-Street Cuts	58,750	80,100	75,500	80,100
271	Other Outside Services	3,853	268,358	200,110	277,058
273	Operating Supplies & Materials	1,715	3,558	2,738	3,882
275	Motor Fuels and Lubricants	7,544	9,504	6,192	9,180
299	Operating Equipment	6,356	4,500	4,500	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	134,533	411,720	332,540	415,885
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	4,673	4,976	5,598	4,664
311	Vehicle & Equipment-Parts	3,454	7,600	8,500	8,500
316	Street Maintenance Services	17,713	12,393	11,165	14,031
361	Forestry Services	0	733	733	734
	TOTAL SRVCS. & CHRGS. TRANS INC	25,840	25,702	25,996	27,929
	NON-OPERATING CHARGES				
400	Merchandise & Serv. for Resale	27,564	45,000	25,000	35,000
	TOTAL NON-OPERATING CHARGES	27,564	45,000	25,000	35,000
	CAPITAL OUTLAY				
503	Machinery & Equipment	0	6,000	6,000	0
	TOTAL NON-OPERATING CHARGES	0	6,000	6,000	0

Fund: WATERWORKS and SEWERAGE **Division: WATER DISTRIBUTION**

Department: PUBLIC WORKS **Division No.: 47015**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
640	Other Debt Principal	7,223	7,544	7,544	6,538
641	Other Debt Interest	780	458	458	130
	TOTAL DEBT SERVICE	8,003	8,002	8,002	6,668
EXPENDITURES TRANSFERRED OUT					
710	Serv. & Chrg. to Capital Proj.	0	0	0	0
	TOTAL EXPENDITURES TRANS OUT	0	0	0	0
TOTAL EXPENDITURES		412,208	723,569	599,219	715,414

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
METER SERVICES

Division No.: **47019**

MISSION:

The mission of the Meter Services Division is to provide accurate information on water usage by City water and sewer customers and to connect and disconnect services in a timely manner.

SERVICES:

The Meter Services Division reads every water meter in the City on a monthly basis, and completes work orders from the Water Billing Office for connection and disconnection of services. In addition, all water meters and meter pits are inspected, repaired, maintained or replaced as needed on a continuous basis.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide reliable information and service for water and sewer billing

Objective:

1. Maximize efficiency of meter readings and service connection and disconnection work orders

Strategies:

a. Reorganize routes as needed for maximum monthly meter reading efficiency

b. Repair or replace meters and electronics so readings can be obtained easily and accurately

c. Connect and disconnect meters promptly as customers change and delinquent bills are processed

GOAL:

B. Minimize injuries caused by persons falling or stepping into meter vaults

Objective:

1. Identify and repair defective meter pits on a monthly basis in the course of reading meters

Strategies:

a. Repair or replace missing or broken lids and frames in the system

b. Repair or replace deteriorated meter pits

PROGRAM HIGHLIGHTS:

The first priority is to read meters and complete service connection and disconnection work orders on time. Other important duties include meter and meter pit maintenance and responding to customer and City generated requests for various services.

In FY 2014, the division started testing large meters for accuracy as well as continued meter replacements and upgrades on 2” and larger water meters.

In FY 2015, emphasis will continue to be placed on repairing or replacing meter frames, lids and pits. Making necessary repairs enables efficient meter reading and eliminates hazards to the public. The division will also continue testing large meters for accuracy.

Division: **METER SERVICES** Division No.: **47019**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Meters Read	A-1	99,147	101,400	102,816	100,100
Average Number of Active Water Meters per Month	A-1	7,809	7,850	7,847	7,850
Meters Connected (turned on)	A-1	2,758	3,000	3,634	3,200
Meters Disconnected (turned off)	A-1	3,977	3,075	3,739	3,858
Meters Re-read	A-1	1,009	800	927	968
Meter Shut-Offs for Non-Payment	A-1	2,394	2,300	2,350	2,400
Meters Replaced	A-1	293	250	264	278

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Utility Maintenance Worker	3.19	3.00	3.19	3.00	$134,755
TOTAL	3.19	3.00	3.19	3.00	$134,755

Fund: WATERWORKS and SEWERAGE **Division: METER SERVICES**

Department: PUBLIC WORKS **Division No: 47019**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	135,173	132,299	128,561	134,755
110	Employee Overtime	4,137	5,703	7,548	10,213
130	Employee Health Ins. Benefits	28,673	26,492	29,137	29,969
131	Employee Retirement Benefits	28,190	29,270	28,785	31,544
140	Employee Work. Comp. Benefits	8,316	9,336	9,466	10,351
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	1,299	1,650	2,141	2,550
	TOTAL PERSONAL SERVICES	205,788	204,750	205,638	219,382
	DIRECT OPERATING CHARGES & SERVICES				
240	Travel, Conferences, and Training	0	0	0	100
250	Repairs & Maint.-Equip.	1,080	1,920	1,900	2,441
252	Repairs & Maint.-Other Improv.	18,977	10,675	10,346	27,554
271	Other Outside Services	5,725	5,800	5,650	5,734
273	Operating Supplies & Materials	796	1,200	1,229	1,266
275	Motor Fuels and Lubricants	13,511	11,860	11,840	13,860
282	Licenses and Taxes	0	0	0	0
299	Operating Equipment	1,149	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	41,238	31,455	30,965	50,955
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	6,552	6,220	4,852	5,364
311	Vehicle & Equipment-Parts	4,388	5,500	5,500	5,500
	TOTAL SRVCS. & CHRGS. TRANS IN	10,940	11,720	10,352	10,864
	CAPITAL OUTLAY				
504	Licensed Vehicles	0	19,500	19,500	0
	TOTAL CAPITAL OUTLAY	0	19,500	19,500	0
	TOTAL EXPENDITURES	257,966	267,425	266,455	281,201

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
SEWER COLLECTION

Division No.: **47021**

MISSION:

The mission of the Sewer Collection Division is to ensure that sanitary sewerage is collected from the entire City and delivered to the two Wastewater Treatment Plants.

***SERVICES*:**

The Sewer Collection Division is responsible for comprehensive maintenance and repair of 130 miles of sewer mains ranging in size from six to forty-eight inches and installing new sewer services.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide quality customer service and reliable sewer service

Objective:

1. Minimize interrupted service due to main stoppages

Strategies:

a. Clear sewer blockages and repair broken mains and laterals as quickly as possible

b. Conduct a preventive maintenance program consisting of maintenance jetting of problem areas and televising of mains with the sewer camera truck

Objective:

2. Provide sewer service to new customers

Strategies:

a. Cooperate with developers in extending City sewer mains

b. Install sewer service connections to properties being developed

GOAL:

B. Reduce infiltration and inflow into the sewer collection system

Objective:

1. Prevent runoff and storm water from entering the sewer collection system

Strategies:

a. Repair broken sewer mains and laterals

b. Repair damaged manholes and manhole covers

PROGRAM HIGHLIGHTS:

In FY 2014, the main objective of the Sewer Collection Division is keeping the sewers clear in order to provide the City's customers with consistent service and minimal interruption. To achieve this goal, most of the Division's time is devoted to clearing sewer main stoppages, marking out sewer mains and services to prevent damage by excavators, performing maintenance jetting to prevent stoppages, repairing damaged mains and manholes and installing new services.

In FY 2014, sewer repairs were mostly concentrated on lateral failures within the City's street right-of-ways.

Also in FY 2014, the Sewer Collection Division provided televising and support services for the Sanitary Sewer Inflow and Infiltration Study (CIP#SA1301) and these services are planned to continue in FY 2015.

In FY 2015, sanitary sewer mains will continue to be cleaned by maintenance jetting to prevent stoppages and televised to identify areas in need of relining and maintenance.

Division: **SEWER COLLECTION**	Division No.: **47021**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Stoppage Complaints	A-1	89	100	96	100
Sewers Flushed (lineal feet)	A-1	12,600	18,000	11,500	13,000
Sewers Televised (lineal feet)	B-1	5,100	8,000	4,500	6,000
Manholes Maintained/Replaced	B-1	13	20	18	20
New Services	A-2	9	15	7	10
Sewer Laterals Replaced	A-1	27	35	26	30
Manholes Inspected	B-1	127	200	115	150

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUT HORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$AMOUNT BUDGET FY 2015**
Utility Maintenance Worker	3.00	3.00	3.00	3.00	$146,640
TOTAL	3.00	3.00	3.00	3.00	$146,640

Fund: WATERWORKS and SEWERAGE **Division: SEWER COLLECTION**

Department: PUBLIC WORKS **Division No.: 47021**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	137,616	142,402	142,402	146,640
110	Employee Overtime	6,420	6,138	4,735	6,176
112	Employee Premium Payments	289	0	0	0
130	Employee Health Ins. Benefits	35,058	32,215	26,492	26,713
131	Employee Retirement Benefits	28,750	30,864	31,076	33,199
140	Employee Work. Comp. Benefits	15,338	7,361	7,222	7,423
150	Special Contractual Benefits	1,821	1,650	2,915	2,550
	TOTAL PERSONAL SERVICES	225,292	220,630	214,842	222,701
	DIRECT OPERATING CHARGES & SERVICES				
250	Repairs & Maint.-Equip.	5,072	3,300	2,272	3,300
251	Repairs & Maint.-Bldg & Struc.	636	1,000	700	700
252	Repairs & Maint.-Other Improv.	19,644	17,115	15,340	19,735
253	Repairs & Maint.-Street Cuts	55,551	59,430	48,900	57,050
271	Other Outside Services	195	390	297	390
273	Operating Supplies & Materials	3,281	3,500	3,578	4,310
275	Motor Fuels and Lubricants	11,592	15,939	14,012	15,189
299	Operating Equipment	2,467	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	98,438	100,674	85,099	100,674
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	8,117	9,517	9,517	8,920
311	Vehicle & Equipment-Parts	11,034	10,800	10,800	10,800
316	Street Maintenance Services	14,447	6,445	17,508	9,531
361	Forestry Services	0	367	367	367
	TOTAL SRVCS. & CHRGS. TRANS IN	33,598	27,129	38,192	29,618
	NON-OPERATING CHARGES				
400	Merchandise & Serv. for Resale	2,287	15,000	7,500	7,500
	TOTAL NON-OPERATING CHARGES	2,287	15,000	7,500	7,500
	TOTAL EXPENDITURES	359,615	363,433	345,633	360,493

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
SOUTHEAST WASTEWATER TREATMENT PLANT

Division No.: **47022**

MISSION:

The mission of the Southeast Wastewater Treatment Plant is to reclaim wastewater so that is may be returned to natural waterways in compliance with state and federal environmental laws, regulations, and standards.

SERVICES:

The Southeast Wastewater Treatment Plant processes wastewater from the central and eastern parts of Carbondale and from the Southern Illinois University Carbondale campus. The effluent is discharged to Crab Orchard Creek.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Operate an efficient waste water treatment facility that continually meets community needs and complies with all applicable state and federal environmental laws, regulations and standards.

Objective:

1. Utilize available resources in a cost-effective manner and enhance the efficiency of plant operations

Strategies:

a. Maintain constant control over purchasing of plant needs

b. Utilize the plant SCADA (Supervisory Control and Data Acquisition) system to monitor and achieve maximum plant operating efficiencies

c. Maintain a preventive maintenance program on all motors, pumps, equipment, tanks and appurtenances

Objective:

2. Achieve excellence in regard to plant safety

Strategies:

a. Periodically conduct employee safety meetings

b. Purchase required safety items and provide safety training for personnel

c. Identify and reduce personal hazards in the work environment, encourage employee input in recognizing workplace hazards

Objective:

3. Reduce storm water infiltration that must be treated at the plant

Strategies:

a. Continue search for infiltration and identify lines with inflow problems

b. Place lines with inflow problems in Community Investment Program

Objective:

4. Meet Federal 503 Sludge Regulations

Strategies:

a. Sample sludge to assure compliance with regulations

b. Work with Central Laboratory to monitor sludge and make recommendations on improving sludge quality

GOAL:

B. Promote Illinois Environmental Protection Agency certification for plant personnel

Objective:

1. Obtain the highest certification for which each employee qualifies

Strategies:

a. Provide educational material for state certification

b. Maintain, update and continue an employee in-house educational training program

PROGRAM HIGHLIGHTS:

In FY 2014, the Southeast Wastewater Treatment Plant continued to produce high quality effluent and met or exceeded the standards set forth by the State and Federal National Pollution Discharge Elimination System (NPDES) permit as issued by the Illinois Environmental Protection Agency (IEPA).

Division: **SOUTHEAST WASTEWATER TREATMENT PLANT** Division No.: **47022**

In FY 2014, the second year of a multi-year Sanitary Sewer Inflow and Infiltration Study (CIP #SS1301) was completed. The purpose of this intensive study is to identify major and minor sources of sanitary sewer inflow and infiltration; reducing significant inflow and infiltration should help reduce operational costs of the Southeast Wastewater Treatment Plant.

During FY 2014, the more frequent and smaller duration rain patterns were evident in the lack of inflow and infiltration of rainwater and groundwater into the sewer systems which was reflected in the gallons of water that was treated.

During FY 2014, oxidation ditch aeration discs were repaired and replaced.

In FY 2015, variable speed drives will be added to two of the oxidation ditch motors to increase their energy efficiency and increase nutrient removal as required by the Illinois EPA.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Million Gallons of Water Treated	A-1	1,131	1,400	1,230	1,278
Average Million Gallons of Water Treated Per Day	A-1	3.1	3.84	3.37	3.5
Cost Per 1,000 Gallons of Water Treated (Dollars)	A-1	$0.81	$0.66	$0.71	$0.72
Dry Tons of Sewage Sludge Produced	A-1	395	410	315	375

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Southeast Wastewater Treatment Plant Superintendent	1.00	1.00	1.00	1.00	$59,195
Plant Operator	7.13	7.00	7.00	7.00	$335,391
TOTAL	8.13	8.00	8.00	8.00	$394,586

Fund: WATERWORKS and SEWERAGE **Division: SEWWT PLANT**

Department: PUBLIC WORKS **Division No.: 47022**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	364,568	379,814	379,814	394,586
110	Employee Overtime	17,522	19,815	15,287	16,516
112	Employee Premium Payments	7,012	10,585	7,927	10,328
130	Employee Health Ins. Benefits	79,063	80,064	68,587	59,309
131	Employee Retirement Benefits	76,567	83,879	81,807	87,890
140	Employee Work. Comp. Benefits	27,634	20,496	19,676	19,351
150	Special Contractual Benefits	4,099	3,850	5,775	5,950
	TOTAL PERSONAL SERVICES	576,465	598,503	578,873	593,930
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	1,004	1,200	540	540
221	Communications-Data	0	480	516	516
222	Communications-Postage	353	220	240	240
230	Utilities-Electric	130,692	138,876	138,616	147,876
231	Utilities-Gas	4,364	4,831	4,308	4,831
240	Travel, Conferences, Training	1,121	876	945	896
250	Repairs & Maint.-Equip.	73,464	38,813	46,197	64,474
251	Repairs & Maint.-Bldg & Struc.	3,289	5,915	8,498	4,079
252	Repairs & Maint.-Other Improv.	5,041	7,138	12,080	16,975
271	Other Outside Services	37,802	39,226	39,638	39,026
272	Office Supplies	286	193	245	233
273	Operating Supplies & Materials	11,988	10,062	10,270	9,060
275	Motor Fuels and Lubricants	11,074	16,896	11,457	16,522
299	Operating Equipment	1,600	3,655	2,120	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	282,078	268,381	275,670	305,268
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	5,310	6,531	6,000	6,122
311	Vehicle & Equipment-Parts	12,182	8,100	6,000	8,100
315	Building & Structure-Maint.	525	2,000	1,750	2,171
316	Street Maintenance Services	2,981	226	225	1,578
361	Forestry Services	0	298	150	298
	TOTAL SRVCS. & CHRGS. TRANS IN	20,998	17,155	14,125	18,269
	CAPITAL OUYLAY				
502	Office Furn., Fix., & Equip.	0	6,438	6,438	0
503	Machinery and Equipment	10,615	30,449	30,449	44,500
	TOTAL CAPITAL OUTLAY	10,615	36,887	36,887	44,500
	TOTAL EXPENDITURES	890,156	920,926	905,555	961,967

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
NORTHWEST WASTEWATER TREATMENT PLANT

Division No.: **47023**

MISSION:

The mission of the Northwest Wastewater Treatment Plant (NWWWTP) is to reclaim wastewater so that it may be returned to natural waterways or reused in compliance with state and federal environmental laws, regulations and standards.

SERVICES:

The Northwest Wastewater Treatment Plant treats all the wastewater from the western portion of Carbondale. The facility also receives industrial wastewater from the Bicentennial Industrial Park, Carbondale Industrial Park and the industrial transfer sewer. The industrial wastewater is initially processed at the industrial pre-treatment plant and then its effluent is discharged into and treated in the domestic plant. All the effluent is discharged to the Big Muddy River or used to irrigate the Hickory Ridge Golf Course.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Operate an efficient waste water treatment facility that continually meets community needs and complies with all applicable state and federal environmental laws, regulations, and standards

Objective:

1. Utilize available resources in a cost-effective manner and enhance the efficiency of plant operations

Strategies:

a. Maintain constant control over purchasing of plant needs

b. Utilize the plant SCADA (Supervisory Control and Data Acquisition) system to monitor and achieve maximum plant operating efficiencies

c. Maintain a preventive maintenance program on all motors, pumps, equipment, tanks and appurtenances

Objective:

2. Achieve excellence in regard to plant safety

Strategies:

a. Periodically conduct employee safety meetings

b. Purchase required safety items and provide safety training for personnel

c. Identify and reduce personal hazards in the work environment, encourage employee input in recognizing workplace hazards

Objective:

3. Reduce storm water infiltration that must be treated at the plant

Strategies:

a. Continue search for infiltration and identify lines with inflow problems

b. Place lines with inflow problems in Community Investment Program

Objective:

4. Reduce peak demand charges for electricity

Strategies:

a. Communicate with Egyptian Electric for possible reduction of peak demand charges

b. Continue to replace pumps and motors with newer energy-efficient equipment as older equipment fails

c. Rebuild pumps and adjust to maintain efficiencies

d. Continue to utilize the generator for peak shaving under high flows

GOAL:

B: Promote Illinois Environmental Protection Agency certification for plant personnel

Objective:

1. Obtain the highest certification for which each employee qualifies

Strategies:

a. Provide educational materials for state certification

b. Maintain and update an employee in-house educational training program

Division: **NORTHWEST WASTEWATER TREATMENT PLANT** Division No.: **47023**

PROGRAM HIGHLIGHTS:

In FY 2014, the Northwest Wastewater Treatment Plant met and exceeded the standards set forth by the State and Federal National Pollution Discharge Elimination System (NPDES) Permit as issued by the Illinois Environmental Protection Agency (IEPA). The treatment facility has continued to maintain a high removal rate on the Biochemical Oxygen Demand (B.O.D) and Suspended Solids (S.S.)

During FY 2014, the second year of a multi-year Sanitary Sewer Inflow and Infiltration Study (CIP #SS1301) was completed. The purpose of this intensive study is to identify major and minor sources of sanitary sewer inflow and infiltration; reducing significant inflow and infiltration should help reduce operational costs of the Northwest Wastewater Treatment plant.

In FY 2014, the center column of the trickling filter was replaced; and the distribution arms of the trickling filter were also rebuilt.

In FY 2014, the trickling filter pump pit and the industrial raw influent basin were lined to help prevent the concrete from eroding due to corrosive sewer gases.

In FY 2015, Northwest Wastewater Treatment personnel will continue to replace and/or paint handrails around the plant facility as needed.

In FY 2015, Northwest Wastewater Treatment personnel will start sandblasting and painting of the primary clarifiers, and other structures to help extend the life of these units.

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Total Million Gallons Treated	A-1	636	630	632	635
Average Million Gallons Treated Per Day	A-1	1.74	1.73	1.73	1.75
Cost Per 1,000 Gallons Treated (Dollars)	A-1	$1.56	$1.79	$1.72	$1.57
Dry Tons of Sewage Sludge Produced	A-1	104	180	112	120

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**CURRENT ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Northwest Wastewater Treatment Plant Superintendent	1.00	1.00	1.00	1.00	$56,919
Plant Operator	7.11	7.00	7.04	7.00	$323,875
TOTAL	8.11	8.00	8.04	8.00	$380,794

Fund: WATERWORKS and SEWERAGE **Dvision: NWWWT PLANT**

Department: PUBLIC WORKS **Division No.: 47023**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	363,715	378,820	365,472	380,794
110	Employee Overtime	18,094	14,866	12,843	16,930
112	Employee Premium Payments	8,426	14,344	13,764	14,530
130	Employee Health Ins. Benefits	81,440	72,062	76,722	85,167
131	Employee Retirement Benefits	78,420	82,817	80,413	87,830
140	Employee Work. Comp. Benefits	33,498	19,490	19,056	19,457
141	Employee Unemployment. Comp.	0	0	0	0
150	Special Contractual Benefits	5,697	3,850	4,928	5,950
	TOTAL PERSONAL SERVICES	589,290	586,249	573,198	610,658
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	714	900	700	540
221	Communications-Data	0	360	350	360
222	Communications-Postage	270	420	360	420
230	Utilities-Electric	217,706	227,384	226,312	227,384
231	Utilities-Gas	2,808	4,342	3,000	4,342
240	Travel, Conferences, Training	2,139	2,199	2,199	2,420
250	Repairs & Maint.-Equip.	30,352	75,537	64,000	37,850
251	Repairs & Maint.-Bldg & Struc.	5,068	5,725	5,500	5,725
252	Repairs & Maint.-Other Improv.	22,136	20,600	17,000	20,600
271	Other Outside Services	19,730	22,045	22,045	22,795
272	Office Supplies	304	305	350	305
273	Operating Supplies & Materials	8,495	12,175	9,600	9,064
275	Motor Fuels and Lubricants	11,250	27,788	19,000	31,063
282	Licenses and Taxes	107	0	0	0
299	Operating Equipment	0	0	0	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	321,079	399,780	370,416	362,868
	SERVICES AND CHARGES TRANSFERRED IN				
310	Veh. & Equip.-Labor & Overhead	3,680	4,478	4,400	4,198
311	Vehicle & Equipment-Parts	2,500	3,500	3,400	3,500
315	Building & Structure-Maint.	1,007	2,000	2,000	2,171
316	Street Maintenance Services	8,837	377	377	1,578
361	Forestry Services	0	206	206	206
	TOTAL SRVCS. & CHRGS. TRANS IN	16,024	10,561	10,383	11,653

Fund: WATERWORKS and SEWERAGE **Dvision: NWWWT PLANT**

Department: PUBLIC WORKS **Division No.: 47023**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
CAPITAL OUTLAY					
501	Buildings & Structures	46,964	68,000	63,860	0
503	Machinery and Equipment	10,200	61,695	67,192	0
504	Licensed Vehicles	6,525	0	0	0
	TOTAL CAPITAL OUTLAY	63,689	129,695	131,052	0
TOTAL EXPENDITURES		990,082	1,126,285	1,085,049	985,179

Fund:
WATERWORKS and SEWERAGE

Department:
PUBLIC WORKS

Division:
SEWAGE LIFT STATIONS

Division No.: **47025**

MISSION:

The mission of the Sewage Lift Stations Division is to ensure continuous flow of wastewater to the two wastewater treatment plants from areas where gravity flow of wastewater is not practical.

SERVICES:

All remote sewage lift stations are maintained by this Division. The sewage lift stations pump wastewater from a collection basin up to a higher elevation from which gravity-flow to a wastewater treatment plant is possible.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Pump wastewater efficiently and safely to treatment facilities

Objective:

1. Comply with federal and state law in maintaining a safe work environment

Strategies:

a. Require all new lift stations to have submersible pumps and remote monitoring systems

b. Continue to upgrade existing lift stations by converting to submersible pumps with remote monitors

Objective:

2. Ensure continuous flow from lift stations in case of power or pump failure

Strategies:

a. Purchase and keep spare pumps and parts on hand for all lift stations

b. Install and maintain generators at key lift stations

c. Ensure that portable generators and pumps are readily available in case of emergency

Objective:

3. Effectively use available City resources

Strategies:

a. Monitor and update preventive maintenance schedule

b. Provide periodic cross training of personnel for all lift stations

PROGRAM HIGHLIGHTS:

In FY 2014, the Sewage Lift Station Division maintained 15 lift stations. The utility and major maintenance costs for the Bonnie Brae Lift Station are paid for by the homeowners in the subdivision. All of the 15 remote facilities are monitored by automatic wet- and dry-well liquid level indicators which dial an alarm to preprogrammed numbers of maintenance personnel. This service will continue in FY 2015.

The sewage lift stations are divided and assigned to the supervision of the Plant Superintendent at each waste water treatment plant and operated and maintained by the respective plant personnel. Therefore, this division has no personnel costs.

The Sewage Lift Stations Division budget reflects projects and/or materials to sustain safety preventive maintenance and repairs to the facilities.

In FY 2014, the pumps and rails in the Golf Course and Pine Lake lift stations were renovated.

In FY 2014, generators were purchased for various lift stations (CIP #WW1301). This project is being funded via a grant from the Illinois Department of Commerce and Economic Opportunity (DCEO). These generators will be installed in early FY 2015.

In FY 2015, the Route 51 lift station pumps and rails will be renovated.

In FY 2015, the New Era Road Lift Station Rehabilitation (CIP #WW9602) will be completed.

Division: **SEWAGE LIFT STATION** Division No.: **47025**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Sewage Lift Stations Maintained (Number)	A-1/A-2	15	15	15	15

Fund: WATERWORKS and SEWERAGE **Division: SEWAGE LIFT STATIONS**

Department: PUBLIC WORKS **Division No.: 47025**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	DIRECT OPERATING CHARGES & SERVICES				
220	Communications-Telephone	4,731	4,912	4,900	4,912
230	Utilities-Electric	18,816	21,090	19,000	20,724
232	Utilities-Water and Sewer	0	0	0	0
250	Repairs & Maint.-Equip.	9,296	9,600	9,200	9,600
251	Repairs & Maint.-Bldg & Struc.	13,381	13,700	13,500	13,700
260	Rental Charges	0	0	0	0
273	Operating Supplies & Materials	510	912	900	1,278
275	Motor Fuels and Lubricants	0	1,173	1,100	1,733
299	Operating Equipment	8,988	0	0	0
	TOTAL DIR. OPER. CHRGS & SRVCS	55,722	51,387	48,600	51,947
	SERVICES AND CHARGES TRANSFERRED IN				
310	Vehicle & Equipment - Labor & Overhead	0	1,120	750	1,049
311	Vehicle & Equipment - Parts	0	575	500	575
	TOTAL SERV. & CHARGES TRANSFERRED IN	0	1,695	1,250	1,624
	CAPITAL OUTLAY				
503	Machinery and Equipment	5,427	16,500	16,500	16,500
	TOTAL CAPITAL OUTLAY	5,427	16,500	16,500	16,500
	TOTAL EXPENDITURES	61,149	69,582	66,350	70,071

Fund:
WATERWORKS and SEWERAGE

Department:
COMMUNITY INVESTMENTS

Division:
WASTEWATER SYSTEM - CIP and REPLACEMENT

Division No.: **47044**

FUNCTION:

The function of the Wastewater System Community Investment Program and Replacement budget is to provide funding for new construction, replacements and improvements to the Northwest and Southeast Wastewater Treatment Plants, 15 lift stations and the sanitary sewer collection system that carries wastewater flow to the water reclamation plants.

PROGRAM HIGHLIGHTS:

In FY 2014, engineering work was performed on the following projects:

- Sanitary Sewer Rehabilitation Program (SA0901)
- Sanitary Sewer Inflow and Infiltration Study (SA1301)
- Haake-Jenkins Sanitary Sewer (SA1302)
- New Era Road Lift Station Rehabilitation (WW9602)
- SEWWTP Concrete Lagoon Bottom (WW1201)
- Lift Station Emergency Power Systems (WW1301)

In FY 2014, construction and construction engineering were performed on the following projects:

- Sanitary Sewer Inflow and Infiltration Study (SA1301)
- Lift Station Emergency Power Systems (WW1301)

In FY 2015, the budget will provide funding for engineering on the following projects:

- Sanitary Sewer Rehabilitation Program (SA0901)
- Sanitary Sewer Inflow and Infiltration Study (SA1301)
- Haake-Jenkins Sanitary Sewer (SA1302)
- Oak Street Sanitary Sewer Replacement (SA1501)
- NWWWTP Final Clarifier Renovations (WW1004)
- Pinecrest Lift Station and Force Main Improvements (WW1502)
- Murdale Lift Station Pump Addition (WW1503)

In FY 2015, the budget will also provide funding for construction and construction engineering on the following projects:

- Sanitary Sewer Rehabilitation Program (SA0901)
- Sanitary Sewer Inflow and Infiltration Study (SA1301)
- Haake-Jenkins Sanitary Sewer (SA1302)
- New Era Road Lift Station Rehabilitation (WW9602)
- NWWWTP Final Clarifier Renovations (WW1004)
- SEWWTP Concrete Lagoon Bottom (WW1201)
- Lift Station Emergency Power Systems (WW1301)
- Murdale Lift Station Pump Addition (WW1502)

Fund: WATERWORKS and SEWERAGE | **Division: WASTEWATERS SYSTEM CIP and REPLACEMENT**

Department: COMMUNITY INVESTMENTS | **Division No.: 47044**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
COMMUNITY INVESTMENT PROGRAM					
530	CIP Design Eng. - Eng.Div.Serv.	17,807	51,600	37,011	74,880
531	CIP Design Eng. - Contractual	147,842	170,000	179,586	306,800
540	CIP Resident Eng. - Eng.Div.Serv	12,348	58,480	4,816	65,520
560	CIP Construction - City Labor	0	30,000	0	0
565	CIP Construction - Contractual	378,613	913,000	360,000	2,698,000
580	CIP Contingency	0	54,300	0	150,300
	TOTAL COMMUNITY INVESTMENT PROG.	556,610	1,277,380	581,413	3,295,500
	TOTAL EXPENDITURES	556,610	1,277,380	581,413	3,295,500

Fund:
WATERWORKS and SEWERAGE

Department:
COMMUNITY INVESTMENTS

Division:
WATER SYSTEM - CIP and REPLACEMENT

Division No.: **47045**

FUNCTION:

The function of the Water System Community Investment Program and Replacement budget is to fund major improvements to the Water Treatment Plant, water distribution system, water pump stations and raw water supply system.

PROGRAM HIGHLIGHTS:

In FY 2014, engineering was performed on the following projects:

- Mill Street Water Main – Illinois Avenue to Oakland Avenue (WS0201)
- Schwartz Street Waterline – Oakland Avenue to Eason Street
- Crab Orchard Water District Improvements (WS0803)
- Sycamore Street Water Line Replacement (from Poplar Street to Oakland Avenue) (WS0905)
- Cedar Lake Cedar Spillway Repairs (WS1002)
- Water Plant Lagoon Renovations (WS1201)
- Cedar Lake Pump Station Renovations (WS1202)
- Feeder Water Main Replacements (WS1301)

In FY 2014, construction and construction engineering were performed on the following projects:

- Water Storage Facility Phase II (WS0202)
- Schwartz Street Waterline – Oakland to Easton
- Sycamore Street Water Line Replacement (from Poplar Street to Oakland Avenue) (WS0905)
- Water Plant Lagoon Renovations (WS1201)

In FY 2015, the budget will provide funding for engineering on the following projects:

- Mill Street Water Main – Illinois Avenue to Oakland Avenue (WS0201)
- Crab Orchard Water District Improvements (WS0803)
- Cedar Lake Cedar Spillway Repairs (WS1002)
- Water Plant Lagoon Renovations (WS1201)
- Cedar Lake Pump Station Renovations (WS1202)
- Feeder Water Main Replacements (WS1301)
- Cedar Lake Shoreline and Watershed Protection Program (WS1503)

In FY 2015, the budget will also provide funding for construction and construction engineering on the following projects:

- Crab Orchard Water District Improvements (WS0803)
- Cedar Lake Cedar Spillway Repairs (WS1002)
- Water Plant Lagoon Renovations (WS1201)
- Cedar Lake Pump Station Renovations (WS1202)
- Feeder Water main Replacements (WS1301)
- Dogwood Road Waterline Extension (WS1502)

Fund: WATERWORKS and SEWERAGE **Division: WATER SYSTEM**

CIP and REPLACEMENT

Department: COMMUNITY INVESTMENTS **Division No.: 47045**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
COMMUNITY INVESTMENT PROGRAM					
530	CIP Design Eng. - Eng. Div.Serv.	70,756	158,240	84,289	96,720
531	CIP Design Eng. - Contractual	76,320	38,000	36,342	33,800
540	CIP Resident Eng. - Eng.Div.Serv	46,410	127,032	61,920	96,720
541	CIP Resident Eng. - Contractual	57,220	76,285	76,285	0
560	CIP Construction - City Labor	0	681,126	0	4,000
565	CIP Construction - Contractual	1,453,682	3,410,842	2,435,982	2,190,240
580	CIP Contingency	0	215,837	0	187,400
	TOTAL COMMUNITY INVESTMENT PROG.	1,704,388	4,707,362	2,694,818	2,608,880
	TOTAL EXPENDITURES	1,704,388	4,707,362	2,694,818	2,608,880

Fund:
WATERWORKS and SEWERAGE

Department:
DEBT SERVICE

Division:
WATER and SEWER BONDS and LOANS

Division No.: **47049**

MISSION:

This Division provides the current funding for redemption of principal, interest costs, and paying agent fees for General Obligation Bonds and other indebtedness on behalf of the Waterworks and Sewerage Fund.

PROGRAM HIGHLIGHTS:

Approval of an Illinois Environmental Protection Agency (IEPA) low interest loan was received in FY 1998. This loan, along with a Community Development Assistance Program (CDAP) grant, provided funding for the Charles Road Sanitary Sewer Extension (SA9102). During FY 1999, final arrangements on this $287,898 twenty-year loan was completed and includes annual debt service of $19,408.

Approval of an additional IEPA low interest loan was received in FY 2004. This loan, along with a CDAP grant, provided funding for the upgrade of the Southeast Wastewater Treatment Plant (WW9902). Closing on this loan occurred during FY 2006 with a payment of accrued interest of approximately $351,822. The annual principal and interest payment on this loan is $709,434. This loan was partially refunded with the issuance of the 2013 Series General Obligation Bonds. No payments will be required in
FY 2015 or future years.

Approval of an additional IEPA low interest loan was received in FY 2013. This loan, along with a loan forgiveness grant from the State of Illinois, provided funding for the construction of an above ground water storage facility (WS0202). Closing on this loan is expected to occur during FY 2015. The annual principal and interest payment on this loan is estimated to be $174,069. FY 2015 principal and interest expenditures will total approximately $87,034 due to the timing of the completion of the project.

In FY 2007 a $1,000,000 Water & Sewer loan was taken out to fund the water and sewer line replacements prior to the Road Improvement Program that began in FY 2007. Annual debt service for this loan totals approximately $126,701.

During FY 2009 a $916,000 Water & Sewer loan was approved to fund the Northwest Wastewater Treatment Plant's terminal lift station. Annual debt service on this note began in FY 2010 and totals approximately $67,179 annually.

In FY 2010, a sewer jet truck was financed with a 10-year loan in the amount of $240,440. Annual debt service for this loan began in FY 2011 and totals approximately $29,765 annually.

In FY 2011, a sewer main camera vehicle was financed with a 10-year loan in the amount of $114,000. Annual debt service for this loan totals approximately $13,895.

In FY 2011, funding for the Northwest Waste Water Treatment Plant Equalization Basin was financed with a 15-year General Obligation Bond in the amount of $1,100,000.

The FY 2015 debt service includes an August 15, 2014, interest payment of $17,160; and February 15, 2015, interest and principal payments of $17,160 and $73,333, respectively.

In FY 2013, the City Council authorized the issuance of the 2013 Series General Obligation Refunding Bonds. These bonds refunded the FY 2004 IEPA loan that provided funding for the upgrade of the South East Wastewater Treatment Plant. Due to interest rate savings the annual principal and interest reduced from $709,434 to an average of approximately $652,000. These bonds also refunded the 2003 Series General Obligation Refunding Bonds and provided funds for the reconstruction of Schwartz Street. The debt service for the portion of the 2013 Bonds that relates to the 2003 refunding and Schwartz Street is reflected in the Debt Service Fund section of the Budget under the divisions 43012, 2003 G O Refunding Bonds and 43017, 2013 G O Refunding Bonds.

The FY 2015 debt service includes a June 1, 2014 interest payment of $72,744; and December 1, 2014, interest and principal payment of $72,744 and $560,000, respectively. FY 2015 also contains budgeted amounts for the amortization of the 2013 GOB's issuance costs, bond premium and paying agent fees.

The final principal and interest payment on the 2011 Water & Sewer Bond is scheduled for February 15, 2026. The final principal and interest payment on the Water & Sewer portion of the 2013 G.O. Refunding Bond is scheduled for December 1, 2024.

Fund: WATERWORKS and SEWERAGE **Disision: WATER and SEWER BONDS**

Department: DEBT SERVICE **Division No.: 47049**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	DEBT SERVICE				
600	General Obligation Bond Principal	73,333	80,578	73,333	633,333
601	General Obligation Bond Interest	40,040	177,513	108,711	176,229
640	Other Debt Principal	710,541	7,521,259	7,512,361	260,225
641	Other Debt Interest	257,398	127,167	127,166	83,858
690	Paying Agent Fees	0	500	0	750
695	GO Bonds Issuance Costs	0	76,510	0	0
	TOTAL DEBT SERVICE	1,081,312	7,983,527	7,821,571	1,154,395
	TOTAL EXPENDITURES	1,081,312	7,983,527	7,821,571	1,154,395

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
`				
REVENUES	223,118	220,560	291,817	283,025
EXPENDITURES	261,893	330,448	286,892	476,720
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	(38,775)	(109,888)	4,925	(193,695)
OTHER FINANCING SOURCES (USES): LOAN PROCEEDS	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCES	(38,775)	(109,888)	4,925	(193,695)
NON-CASH CREDITS FOR DEPRECIATION EXPENSES AND LOSS ON DISPOSAL OF FIXED ASSET	67,642	95,682	67,642	67,642
NET INCREASE (DECREASE) IN FUND BALANCES	28,867	(14,206)	72,567	(126,053)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	159,321	188,188	188,188	260,755
WORKING FUND BALANCE END OF FISCAL YEAR	188,188	173,982	260,755	134,702

LINE CODE 490 + 890

STATEMENT OF REVENUES AND OTHER FINANCING SOURCES
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	PARKING METER REVENUE				
37130-010	Walnut Street Lot	1,794	1,750	1,775	1,750
37130-100	IC Depot West Lot	11,298	11,000	12,000	11,500
37130-110	IC Depot Southeast Lot	2,438	2,200	2,500	2,500
37130-114	IC College to Amtrak	4,909	4,600	5,100	5,000
37130-120	Amtrak Station Lot	1,976	2,000	2,075	2,000
37130-210	IC S. Washington Lot-2	2,428	2,750	2,050	2,100
37130-230	IC S. Washington Lot-4	23,569	23,550	22,000	22,500
37130-330	Campus Shopping Center	2,695	2,750	2,600	2,500
37130-370	Elm Street Lot	4,010	3,750	5,100	4,800
37130-380	N. Washington Street Lot	4,814	4,400	6,000	5,500
37130-410	Southgate Shopping Center Lot	7,492	7,250	7,250	7,250
37130-420	B & A Travel Lot	4,500	4,200	5,000	4,700
37130-430	South Renfro Street Lot - North Lot	548	575	202	0
37130-440	Jackson - Oak Street Lot	4,965	4,275	4,400	4,275
37130-450	South Renfro Street Lot - South Lot	1,055	1,150	900	900
37130-460	IC West Walnut (North Lot)	447	300	600	400
37130-470	IC West Walnut (South Lot)	454	150	150	150
37130-480	South Illinois Avenue	2,330	2,200	2,300	2,250
37130-900	On-street Meters	16,224	18,000	20,000	19,500
		97,946	96,850	102,002	99,575
	PARKING PERMIT REVENUE				
37131-010	Walnut Street Lot	25	0	0	0
37131-100	IC Depot West Lot	5,489	5,300	4,700	4,900
37131-110	IC Depot Southeast Lot	1,005	1,000	250	200
37131-114	IC College to Amtrak	1,325	1,500	1,600	1,500
37131-120	Amtrak Station Lot	31,888	30,000	32,000	31,000
37131-210	IC S. Washington Lot-2	225	250	0	0
37131-220	IC S. Washington Lot-3	24	24	10,000	10,000
37131-230	IC S. Washington Lot-4	3,167	3,350	3,000	3,000
37131-370	Elm Street Lot	2,071	2,050	1,900	2,000
37131-380	N. Washington Street Lot	5,334	5,700	7,000	6,000
37131-400	N. Illinois Avenue Lot	18	36	105	50
37131-440	Jackson - Oak Street Lot	1,318	1,500	1,300	1,300
37131-460	IC West Walnut (North Lot)	2,557	2,150	2,700	2,500
37131-470	IC West Walnut (South Lot)	217	250	250	250
37131-480	South Illinois Avenue	900	900	600	600
37131-900	Other Parking Permits	4,384	5,000	4,000	4,500
		59,947	59,010	69,405	67,800
	PARKING METER FINES				
37132-010	Meter Violations Non-court	58,140	56,000	110,000	105,000
37132-020	Court Fines & Restituion	0	0	0	750
37132-900	Miscellaneous	6,506	8,200	10,000	9,500
		64,646	64,200	120,000	115,250
	USE OF MONEY & PROPERTY				
37123-600	Sale of City Property	0	0	0	0
37133-101	Interest Earned-Check./Savings	137	125	150	150
37133-401	Interest on Investments	152	175	45	50
37133-750	Oak Street Parking Lot	260	200	200	200
37133-900	Miscellaneous	30	0	15	0
		579	500	410	400
	TOTAL REVENUES	223,118	220,560	291,817	283,025
	TOTAL PARKING SYSTEM OPERATIONS FUND	223,118	220,560	291,817	283,025

STATEMENT OF EXPENDITURES
AND OTHER FINANCING USES
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71

Division Number	*DEPARTMENT NAME DIVISION NAME*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
47100	Public Parking Services	261,838	330,448	286,892	290,520
47150	Parking System - CIP and Replacement	55	0	0	186,200
	TOTAL PARKING SYSTEM OPERATIONS FUND	261,893	330,448	286,892	476,720

CITY OF CARBONDALE. ILLNOIS
Organizational Chart

Finance Department

Parking Systems Operation Fund

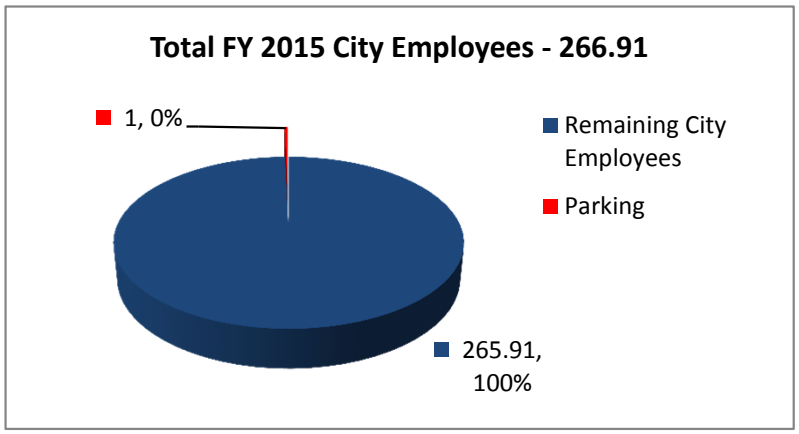
City Manager

Finance Director

Revenue Officer

Parking Meter Attendant (1.0)

Total Number of Employees - (1.0)



Fund:
PARKING SYSTEM OPERATIONS

Department:
FINANCE

Division:
PUBLIC PARKING SERVICES

Division No.: **47100**

MISSION:

The mission of the Public Parking Services Division is to operate, service, and maintain the municipal parking lots and metered on-street parking areas.

SERVICES:

The Public Parking Services Division provides regulated on-street and off-street parking spaces for use by the general public. The Division enforces all municipal parking regulations as specified within the City of Carbondale municipal code. The Division issues parking violations, parking permits and provides an option for leased parking stalls within city lots.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Increase parking division revenues

Objective:

1. Improve the collection rate of outstanding fine revenues

Strategies:

a. Utilization of licensed software to aid in identification of outstanding ticket, plate, and ownership location

b. Consistently implement internally developed collection and patrolling processes/notice issuance for outstanding fines

c. Review alternative opportunities for collection of outstanding accounts receivable

Objective:

2. Increase number of requests for parking permits and lease agreements

Strategies:

a. Publicize availability and prime location of City owned parking lots

b. Consistent and constant enforcement of patrol

Objective:

3. Increase meter collection and violation revenues

Strategies:

a. Continued utilization of a sealed security meter collection system

b. Ensure patrolling of lots is often and consistent, yet efficient and sporadic

Objective:

4. Improve profitability/reduce expense as it relates to meters, meter functionality and repair

Strategies:

a. Implement internally developed procedures for identifying mechanism maintenance obstacles and profitability

b. Evaluate the technology, need and geographical profitability for alternative parking devices outside of meters

GOAL:

B. Recondition and modernize parking lots and metered street areas to be attractive and convenient to users and the general public:

Objective:

1. Improve the physical and technical condition of City operated parking lots and metered street areas

Strategies:

a. Repair and/or resurface damaged parking lot surfaces

b. Maintain and manage environmental wear and tear to ensure uninterrupted functionality

c. Evaluate the installation/replacement of current meters with alternative devices

PROGRAM HIGHLIGHTS:

In FY 2014, the Public Parking Services Division operated and maintained 20 public parking lots within the City of Carbondale, including 16 lots located in the downtown business district. The lots contain over 1,185 parking spaces in addition to the 240 parking spaces that are located and maintained along city streets.

Sixteen of the City's municipal parking lots are located on property owned by the City of Carbondale while four of the parking lots are located on properties that are partially privately owned. The lots located on private property are operated through negotiated lease agreements with the property owners. Lease payments are based on revenues generated by each individual parking lot, as defined by the terms of the lease. Such lease payments are included within the annual budget.

FY 2014 provided to be a positive year in multiple aspects for the division. Newly hired and dedicated staff surpassed budgeted targets creating the ability to begin making headway on the division's operating deficit. The deficit reduction was further attributed to the redefined fee structure and rates approved in FY 2013.

In FY 2014, saw the deterioration of the division's transportation vehicle and with council approval the division was able to invest in the City of Carbondale's first Hybrid Vehicle. The Hybrid, a Ford C-Max, is expected to decrease fuel cost while creating efficiency in other avenues.

In FY 2014, the Parking Services Division used allocated funds for the resurfacing, structuring and beautification of six heavily trafficked parking lots. Included were lots frequented by many citizens patronizing prevalent businesses within the downtown Carbondale Community. It is the Parking Division's intent to continually evaluate the current condition of all lots and work towards repairing wear and tear; in addition to making them more attractive and user friendly to patrons and the general public.

Lastly, FY 2014 was the beginning of a partnership with Southern Illinois University providing alternative parking options for complications endured through SIU's expansion. The City began leasing its' South Washington Lot, also known as, Lot #3 to SIU. The Lease will provide beneficial parking avenues to both parties involved.

As it relates to FY 2015, the Parking Division intends to place emphasis on modern improvements while streamlining dated processes and means of collection enforcement.

More specifically, in FY 2014, the division identified alternative advancements for the means of purchasing, disbursing, and enforcement of permitting and fines located within highly trafficked and prevalent City lots. It is the division's intent in FY 2015 to initiate technological advancements within the "Amtrak" designated parking lots (Lot 12 & Lot 13). The launch will build upon an interactive 'smart' display, enabling citizens and patron's ability and flexibility in parking while utilizing the City of Carbondale Lots.

Further, in FY 2015, the Division will continually place effort on recouping any remaining operating deficits. Discussions have been held in which contractual efforts will be made with third parties pertaining to the collection of past due receivables. The collaboration will reduce additional labor limitations that the City has experienced in previous attempts.

Also in FY 2015, the Parking Divisions will continue to research any technological advances available and conformable as it relates to the current operating mechanisms. The Division will promote any available advancement that will aid in collection of additional fine revenue, along with conformity and ease for means of operations and ease of customer use.

Division: **PUBLIC PARKING SERVICES** Division No.: **47100**

PERFORMANCE MEASUREMENTS:

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Parking Citations Issued	A-3	7,482	9,500	13,500	14,000
Vehicles Impounded	A-1	167	150	215	250
Parking Permits Issued	A-2	472	400	500	500
Senior Citizen Parking Permits Issued	A-2	536	500	500	500
Number of Parking Lots Maintained	B-1	21	21	20	20

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Parking Meter Attendant	0.77	1.00	1.03	1.00	$30,840
TOTAL	0.77	1.00	1.03	1.00	$30,840

Fund: PARKING SYSTEM OPERATIONS **Division: PUBLIC PARKING SERVICES**

Department: FINANCE **Division No.: 47100**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
PERSONAL SERVICES					
100	Employee Salary and Wages	27,201	31,132	31,373	30,840
102	Accrued Vacation Leave	(887)	0	0	0
103	Accrued Birthday Leave	0	0	0	0
110	Employee Overtime	287	0	0	0
130	Employee Health Ins. Benefits	4,662	6,678	9,916	9,990
131	Employee Retirement Benefits	5,038	6,603	6,581	6,648
140	Employee Work. Comp. Benefits	351	1,081	1,345	1,958
141	Employee Unemp. Comp. Benefits	0	0	0	0
	TOTAL PERSONAL SERVICES	36,652	45,494	49,215	49,436
DIRECT OPERATING CHARGES & SERVICES					
200	Professional & Consultant Fees	850	960	900	950
222	Communications-Postage	4,286	4,595	5,200	5,680
230	Utilities-Electric	8,840	8,352	8,160	8,460
250	Repairs & Maint.-Equip.	27,756	18,873	18,500	9,783
251	Repairs & Maint.-Bldg.&Struc.	1,000	650	650	0
252	Repairs & Maint.-Other Improv.	7,559	8,882	9,000	11,865
260	Rental Charges	7,938	9,250	8,700	9,000
270	Outside Printing Services	4,848	4,056	4,550	4,605
271	Other Outside Services	1,236	2,474	2,000	2,442
272	Office Supplies	623	384	380	834
273	Operating Supplies & Materials	2,106	2,330	2,200	1,945
275	Motor Fuels and Lubricants	1,646	2,376	2,350	1,980
281	Insurance and Bonds	1,376	895	895	1,939
282	Licenses and Taxes	0	105	0	0
299	Operating Equipment	1,963	3,452	3,000	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	72,027	67,634	66,485	59,483
SERVICES AND CHARGES TRANSFERRED IN					
310	Veh. & Equip.-Labor & Overhead	1,577	1,555	2,488	350
311	Vehicle & Equipment-Parts	1,233	2,000	2,000	500
316	Street Maintenance Services	32,479	37,881	26,695	38,014
332	Information Systems Services	15,767	14,438	15,675	15,390
335	Financial Management Services	30,048	27,162	27,162	27,576
361	Forestry Services	4,364	8,022	8,000	8,029
	TOTAL SRVCS. & CHRGS. TRANS IN	85,468	91,058	82,020	89,859

Fund: PARKING SYSTEM OPERATIONS **Division: PUBLIC PARKING SERVICES**

Department: FINANCE **Division No.: 47100**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
NON-OPERATING CHARGES					
420	Uncollectible Accounts	49	100	50	100
	TOTAL NON-OPERATING CHARGES	49	100	50	100
CAPITAL OUTLAY					
503	Machinery & Equipment	0	0	0	15,000
504	Licensed Vehicle	0	21,480	21,480	0
	TOTAL CAPITAL OUTLAY	0	21,480	21,480	15,000
CONTINGENCIES					
801	Division Contingency	0	9,000	0	9,000
	TOTAL CONTINGENCIES	0	9,000	0	9,000
DEPRECIATION EXPENSE					
890	Depreciation on Fixed Assets	67,642	95,682	67,642	67,642
	TOTAL DEPRECIATION EXPENSE	67,642	95,682	67,642	67,642
	TOTAL EXPENDITURES	261,838	330,448	286,892	290,520

Fund:
PARKING SYSTEM OPERATIONS

Department:
COMMUNITY INVESTMENTS

Division:
PARKING SYSTEM - CIP and REPLACEMENT

Division No.: **47150**

FUNCTION:

The function of the Parking System Community Investment Program and Replacement budget is to provide funding for the City's Municipal Parking System.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Provide adequate off-street parking for citizens and visitors

Objective:

1. Expand and improve the quality of off-street parking facilities

PROGRAM HIGHLIGHTS:

In FY 2014, there were no major projects in the Parking System Community Investment Program and Replacement budget.

The FY 2015 budget provides funding for design engineering on the following project:

- Parking Lot #8 – (East of Illinois & North of Mill)

The FY 2015 budget provides funding for construction and construction engineering on the following project:

- Parking Lot #8 – (East of Illinois & North of Mill)

Fund: PARKING SYSTEM OPERATIONS | **Division: PARKING SYSTEM CIP and REPLACEMENT**

Department: COMMUNITY INVESTMENTS | **Division No.: 47150**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
COMMUNITY INVESTMENT PROGRAM					
530	CIP Design Eng.-Eng.Div.Serv.	55	0	0	12,480
540	CIP Resident Eng.-Eng.Div.Serv	0	0	0	18,720
560	CIP Construction-City Labor	0	0	0	30,000
565	CIP Construction-Contractual	0	0	0	125,000
	TOTAL COMMUNITY INVESTMENT PROG.	55	0	0	186,200
	TOTAL EXPENDITURES	55	0	0	186,200

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
SOLID WASTE MANAGEMENT FUND

FUND NO. 72	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	858,415	885,730	892,451	917,646
EXPENDITURES	900,581	928,403	864,195	942,268
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	(42,166)	(42,673)	28,256	(24,622)
OTHER FINANCING SOURCES (USES): LOAN PROCEEDS	147,762	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	147,762	0	0	0
NET INCREASE IN FUND BALANCE OR (DECREASE IN FUND BALANCE NEEDED TO FINANCE EXPENDITURES)	105,596	(42,673)	28,256	(24,622)
NON-CASH CREDITS FOR DEPRECIATION EXPENSES NET CHANGES IN FIXED ASSETS	32,494	64,109	64,109	64,109
	32,494	64,109	64,109	64,109
NET INCREASE (DECREASE) IN FUND BALANCES	138,090	21,436	92,365	39,487
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	219,504	357,594	357,594	449,959
FUND BALANCE END OF FISCAL YEAR				
DESIGNATED & RESERVED	429,208	442,865	446,226	458,823
UNDESIGNATED	(71,614)	(63,835)	3,734	30,623
WORKING FUND BALANCE END OF FISCAL YEAR	357,594	379,030	449,959	489,446

THIS FIGURE IS .5 OF THE TOTAL REVENUE EX;548480 X .5

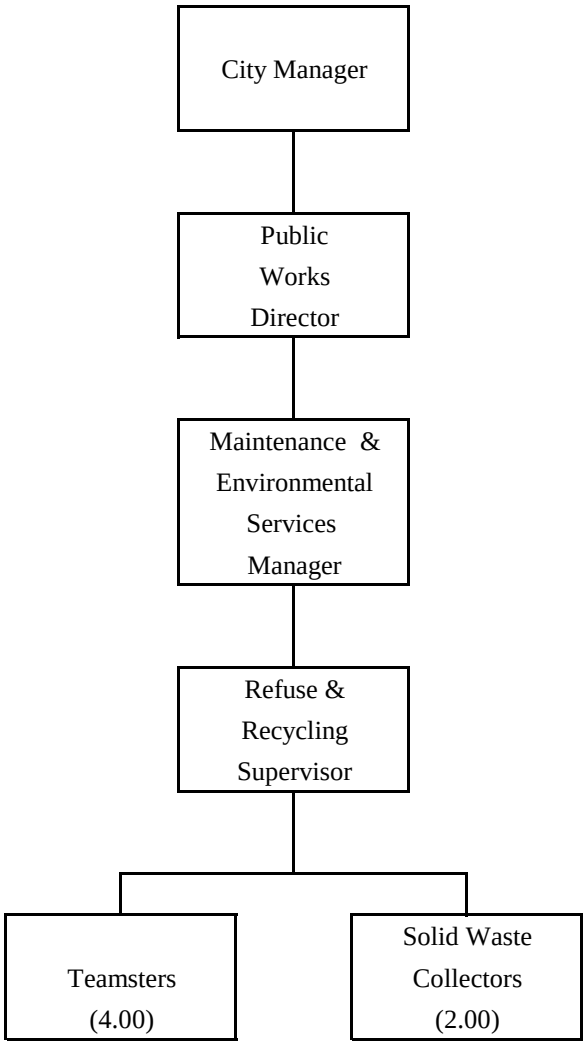
STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
PROPRIETARY FUNDS
SOLID WASTE MANAGEMENT FUND

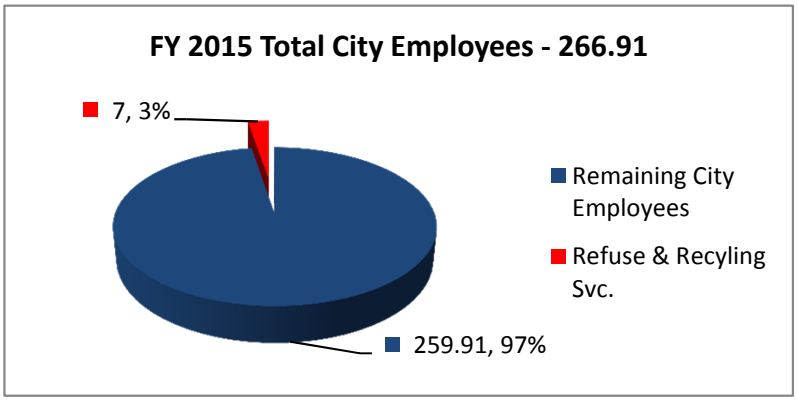
FUND NO. 72 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	USE OF MONEY & PROPERTY				
37206-101	Interest Earned-Check./Savings	223	297	297	297
37206-401	Interest on Investments	149	198	198	198
37206-600	Gain on Sale of City Property	2,178	0	0	0
37206-900	Miscellaneous	0	0	0	0
		2,550	495	495	495
	CONTRIBUTIONS/ASSESSMENTS				
37211-010	Recycling Assessment	253,739	270,570	275,306	286,318
	SERVICE CHARGES				
37213-010	City Customer Refuse Fees	584,978	596,815	598,800	612,572
37213-020	Landscape Waste Fees	17,148	17,850	17,850	18,261
		602,126	614,665	616,650	630,833
	TOTAL OPERATING REVENUE	858,415	885,730	892,451	917,646
	TOTAL REVENUE	858,415	885,730	892,451	917,646
	OTHER FINANCING SOURCES				
37290-040	Loan Proceeds	147,762	0	0	0
	TOTAL OTHER FINANCING SOURCES	147,762	0	0	0
	TOTAL SOLID WASTE MANAGEMENT FUND	1,006,177	885,730	892,451	917,646

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Public Works Department

Solid Waste Management Fund





Total Number of Employees - (7.00)

Fund:
SOLID WASTE MANAGEMENT

Department:
PUBLIC WORKS

Division:
REFUSE AND RECYCLING SERVICES

Division No.: **47200**

MISSION:

The mission of the Refuse and Recycling Services Division is to provide the residents of one, two, three and four unit dwellings in Carbondale with an economical, convenient and regular means of household solid waste disposal and to provide recycling services for community residents.

SERVICES:

The Refuse and Recycling Services Division provides weekly refuse collection to residents of one, two, three, and four unit family dwellings and to limited public facilities. Weekly curbside recycling services are also available to residents of one, two, three and four unit family dwellings; the Division also operates three drop-off recycling locations that are available for use to all residents. Landscape waste collection as well as white goods and used tire collections are provided year round via a pay per use sticker program. During the fall a curbside loose leaf vacuum collection program is also available.

SIGNIFICANT GOALS AND OBJECTIVES*:*

GOAL:

A. Provide an efficient and economical residential refuse collection and disposal service

Objective:

1. Improve the operation of the City's Refuse Collection Program including the convenience and aesthetics provided by regular disposal of solid waste placed curbside

Strategies:

a. Maintain a user fee based, weekly curbside refuse collection service

b. Examine costs and operating procedures to assure that the cost of service is held to a minimum

GOAL:

B. Reduce solid waste disposal at landfills while providing a resourceful approach to compliance with current state regulations regarding disposal of solid waste material

Objective:

1. Divert landscape waste from landfills

Strategies:

a. Maintain the current year-round, user fee based, Bag & Bundle Landscape Waste Collection Service operated on a call-in basis

b. Operate a curbside, user fee based, Loose Leaf Collection Service operated on a call-in basis

Objective:

2. Increase the percentage of participation in the Residential Solid Waste Recycling Program and attempt to reduce cost of operations

Strategies:

a. Assess volumes and operational expenses to determine how to further benefit participation in the program while keeping costs to a minimum

b. Maintain the east, west, and central Community Recycling Drop-Off Facilities to serve those not immediately qualifying for the curbside collection program

c. Educate the general public through education and outreach programs, create new informational materials

d. Work with Keep Carbondale Beautiful as well as other civic organizations to promote recycling

e. Utilize Carbondale Communiqué, City Vision 16, and AM 1620, www.carbondalerecycles.com and www.explorecarbondale.com to promote curbside collection

***PROGRAM HIGHLIGHTS*:**

In FY 2015, the City's Refuse, Recycling and Landscape Waste programs, which are well established and well received throughout the community, will continue.

Refuse and recyclable materials are collected regularly four days each week, Monday through Thursday. When holidays fall on regularly scheduled collection days within the work week, those collection days and all collection days subsequent to that holiday are collected one day later. This schedule provides the flexibility to maintain weekly collection services while allowing our employees the benefit of celebrating the holiday; the City also benefits from this practice by significantly reducing overtime

expenses. Landscape waste collected in bags and bundles is scheduled for collection twice each week on Wednesday and Friday. When a holiday falls within the work week, collection occurs only on Wednesday or Thursday of that week. Customers must call the office of the Maintenance and Environmental Services Manager to schedule the service.

Also continuing in FY 2015, is the Curbside Loose Leaf Vacuum Collection Program which is another customer call-in program. Customers, after raking their leaves to curb or street side, may have their leaves removed for a fee by calling and making arrangements for collection. The leaves are then scheduled for removal from curb or street side by City crews using a large vacuum machine.

Overhead, burden and capital expense borne by the Refuse and Recycling Division for providing these services are recovered through a customer fee. These fees are collected in a variety of ways.

Refuse collection and disposal, recycling collection, along with processing expenses are recovered through monthly fees. Refuse fees are assessed as the service is provided. The recycling fee is assessed to each water bill issued by the City.

In the fall of 2011, changes were made to the solid waste disposal code and a new solid waste fee schedule was adopted by City Council. The changes and current fees for FY 2015 (May 1, 2014 through April 30, 2015) are as follows:

- The residential refuse collection and disposal fee was increased to $11.60 per month (this includes a $1.00 solid waste equipment fee) for once per week curbside service.

- Commercial collection fees are $42/Month per dumpster (2 cubic yards) and per each weekly collection; each additional dump per week or dumpsters at the same location carries the same fee schedule as the first.

- The Recycling collection and processing assessment was increased to $3.00 for all water and/or sewer service accounts within the City Limits.

- Additional $10.00 call back fees.

- Extra Volume Collection Fees added to customer refuse bill for volumes exceeding 1 cubic yard.

- Voluntary Extra Solid Waste Collection Fees are $15.00 for the first minute plus $7.50 per minute for each additional minute of collection.

Special Waste collection program expenses are recovered through customer purchase of a Special Waste Collection sticker that may be purchased at various grocery and hardware stores throughout the City and at City Hall. Collection is authorized when the appropriate numbers of stickers are affixed to the item being collected. Sticker costs are currently $1.00 each. The numbers of Special Waste stickers required are:

- Landscape waste collection is one (1) per bag or bundle

- White goods collection is ten (10) for each non-refrigerated appliance and twenty (20) for each refrigerator, freezer or air-conditioner.

- Automobile tire collection is four (4) or a tire off-the-rim and six (6) for a tire on-the-rim.

The cost of leaf disposal for the curbside leaf collection program is partially recovered by assessing a fee to the refuse portion of the water and sewer bill each time the service is provided. The expenses for collecting the leaves are defrayed by the General Fund's contribution of labor and equipment, which are considered supplemental funding to the program and no attempts to recover these costs are made. A special reduced price period for the curbside leaf program spans the months of November and December and January. Residents requesting service outside this period experience an increased rate. This disincentive is imposed due to increased collection costs after seasonal help is exhausted in December and due to the drainage problems that leaves create in winter and early spring. Fees for the curbside leaf collection program are:

- The special fall collection program (November, December and January) fee is $25.00 per leaf pile pickup.

- The fee for the remainder of the year is $35.00 per leaf pile pickup

In FY 2014, a 20¢ increase per month in the fees for refuse collection and a 10¢ increase per month in the fess for recycling collection were enacted to begin in FY 2015. These fee increases will happen again for FY 2016 and FY

2017.

In FY 2013, a new five (5) year contract was negotiated with the Southern Illinois Regional Landfill. This new contract provides for an annual increase of 3% per year in the base tipping fee.

During FY 2014, recycling tonnages have decreased slightly, averaging 43.5 tons per month as compared to 45.8 tons per month in FY 2013. During FY 2014 refuse tonnages have decreased significantly to an average of 246 tons per month as compared to 261 tons per month in FY 2013.

On January 1, 2012, a new state law prohibiting electronic devices from entering landfills went into effect. The law also prohibits City refuse collectors from knowingly accepting these items in the refuse stream. Residents are encouraged to take electronics to the Jackson County Health Department's drop-off facility at Southern Recycling Center. The City will continue in FY 2015 to abide by this law by providing informational flyers in the community and on the website for special collection dates for the community to dispose of electronic devises.

INTERESTING FACTS for FY 2014:

- Approximately 5,035 blue bins are collected each month
- On average each blue bin (cans & bottles) contains 6.2 pounds of recyclable materials
- Approximately 4,524 green bins are collected each month
- On average each green bin (mixed paper) contains over 8.7 pounds of recyclable materials
- About 20.5% of the total recyclable material collected by the City comes from the three (3) recycling drop off locations
- On average each refuse customer disposed of approximately 1,355 pounds of trash. This is a decrease of 224 pounds from FY 2014's average of 1,579 pounds for each residential refuse customer
- On average each residence participating in the City's curbside recycling program recycles 216 paper products annually
- pounds of cans & bottles and 1,031 pounds of

In FY 2015, the Refuse and Recycling Division will continue efforts to encourage recycling throughout the City.

Division: **REFUSE and RECYCLING SERVICES** Division No.: **47200**

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
Landscape Waste Bags & Bundles Collected	B-1	10,889	13,500	11,904	13,500
Landscape Waste Disposed of (Cu. Yd.)	B-1	604	400	661	400
Vacuum Leaf Stops Collected	B-1	374	450	420	450
Vacuum Leaves Disposed (Cu. Yd.)	B-1	898	600	1,214	900
Recyclable Collected and Disposed (Ton)	B-2	553	550	530	550
Refuse Collected and Disposed (Ton)	A-1	3,108	3,500	3,015	3,200
Percent Eligible Households Recycling	B-2	28.8	30.5	29.2	30.5
Average Monthly Refuse Customers	A-1	3,937	3,950	3,955	3,950
Cost Per Bag & Bundle Landscape Waste Collected/Disposed of (Dollars)	B-2	$3.80	$3.80	$4.00	$4.10
Cost Per Leaf Vacuum Stop (Dollars) (General Fund Labor is not included)	B-2	$10.53	$17.50	$17.00	$18.00
Average Monthly Cost per Refuse Customer (Dollars)	A-1	$8.64	$9.75	$9.80	$10.00
Average Monthly Cost Per Assessed Household for Recycling (Dollars)	B-2	$2.34	$2.40	$2.35	$2.45

***NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Refuse & Recycling Supervisor	0.97	1.00	1.00	1.00	$46,187
Teamster	3.22	5.00	3.12	4.00	$164,952
Solid Waste Collector	1.96	1.00	2.71	2.00	$63,224

TOTAL	6.15	7.00	6.83	7.00	$274,363

Fund: SOLID WASTE MANAGEMENT **Division: REFUSE and RECYCLING SERVICES**

Department: PUBLIC WORKS **Division No.: 47200**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
PERSONAL SERVICES					
100	Employee Salary and Wages	211,094	263,520	250,241	274,363
102	Accrued Vacation Leave	889	0	0	0
103	Accrued Birthday Leave	0	0	0	0
110	Employee Overtime	7,797	13,809	12,742	13,141
130	Employee Health Ins. Benefits	37,811	39,004	42,986	43,657
131	Employee Retirement Benefits	39,596	59,548	56,567	64,130
140	Employee Work. Comp. Benefits	35,753	38,870	37,555	37,434
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	2,475	5,100	2,475	5,100
	TOTAL PERSONAL SERVICES	335,415	419,851	402,566	437,825
DIRECT OPERATING CHARGES & SERVICES					
200	Professional & Consultant Fees	1,060	960	960	960
210	Publishing and Filing Fees	0	2,120	200	2,120
222	Communications-Postage	10,005	10,230	10,000	10,230
240	Travel, Conferences, Training	0	2,900	1,960	4,758
251	Repairs Maint.-Bldg.&Struc.	1,592	2,850	2,800	3,150
270	Outside Printing Services	1,744	6,500	3,000	5,910
271	Other Outside Services	103,259	130,194	107,500	118,466
272	Office Supplies	327	410	210	410
273	Operating Supplies & Materials	8,329	13,414	11,046	14,414
275	Motor Fuels and Lubricants	45,823	53,757	51,342	57,120
280	Subscriptions and Memberships	350	475	390	575
281	Insurance and Bonds	13,767	15,574	15,445	15,574
282	Licenses and Taxes	457	350	457	350
299	Operating Equipment	0	0	0	0
	TOTAL DIR. OPER.CHRGS. & SRVCS.	186,713	239,734	205,310	234,037
SERVICES AND CHARGES TRANSFERRED IN					
310	Veh. & Equip.-Labor & Overhead	28,787	31,971	31,971	29,966
311	Vehicle & Equipment-Parts	58,949	45,000	45,000	45,000
316	Street Maintenance Services	63,674	56,580	45,490	62,963
332	Information Systems Services	1,796	1,746	1,792	1,862
335	Financial Management Services	16,398	15,056	15,056	16,469
363	Cemetery Services	421	3,275	654	743
	TOTAL SRVCS. & CHRGS. TRANS IN	170,025	153,628	139,963	157,003
CAPITAL OUTLAY					
504	Licensed Vehicles	158,092	0	0	0
	TOTAL CAPITAL OUTLAY	158,092	0	0	0

Fund: SOLID WASTE MANAGEMENT **Division: REFUSE and RECYCLING SERVICES**

Department: PUBLIC WORKS **Division No.: 47200**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DEBT SERVICE					
640	Other Debt Principal	27,616	56,494	56,494	56,681
641	Other Debt Interest	6,477	10,753	10,753	8,349
	TOTAL DEBT SERVICE	34,093	67,247	67,247	65,030
EXPENDITURES TRANSFERRED OUT					
700	Serv.&Chrg. To Operating Divs.	(16,251)	(16,166)	(15,000)	(15,736)
	TOTAL EXPENDITURES TRANSFERRED OUT	(16,251)	(16,166)	(15,000)	(15,736)
DEPRECIATION EXPENSE					
890	Depreciation on Fixed Assets	32,494	64,109	64,109	64,109
	TOTAL DEPRECIATION EXPENSE	32,494	64,109	64,109	64,109
TOTAL EXPENDITURES		900,581	928,403	864,195	942,268

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
RENTAL PROPERTIES FUND

FUND NO. 73	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
REVENUES	509,476	323,647	346,117	151,909
EXPENDITURES	505,723	452,539	405,696	404,623
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	3,753	(128,892)	(59,579)	(252,714)
OTHER FINANCING SOURCES (USES): TRANSFERS TO OTHER FUNDS:	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCES	3,753	(128,892)	(59,579)	(252,714)
NON-CASH CREDITS FOR DEPRECIATION LOSS ON DISPOSAL OF FIXED ASSETS AND PREPAID BOND EXPENSES AND ACCRUED INTEREST	52,901	53,032	53,032	53,032
	52,901	53,032	53,032	53,032
NET INCREASE (DECREASE) IN FUND BALANCES	56,654	(75,860)	(6,547)	(199,682)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	1,083,599	1,140,253	1,140,253	1,133,706
WORKING FUND BALANCE END OF FISCAL YEAR	1,140,253	1,064,393	1,133,706	934,024

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
PROPRIETARY FUNDS
RENTAL PROPERTIES FUND

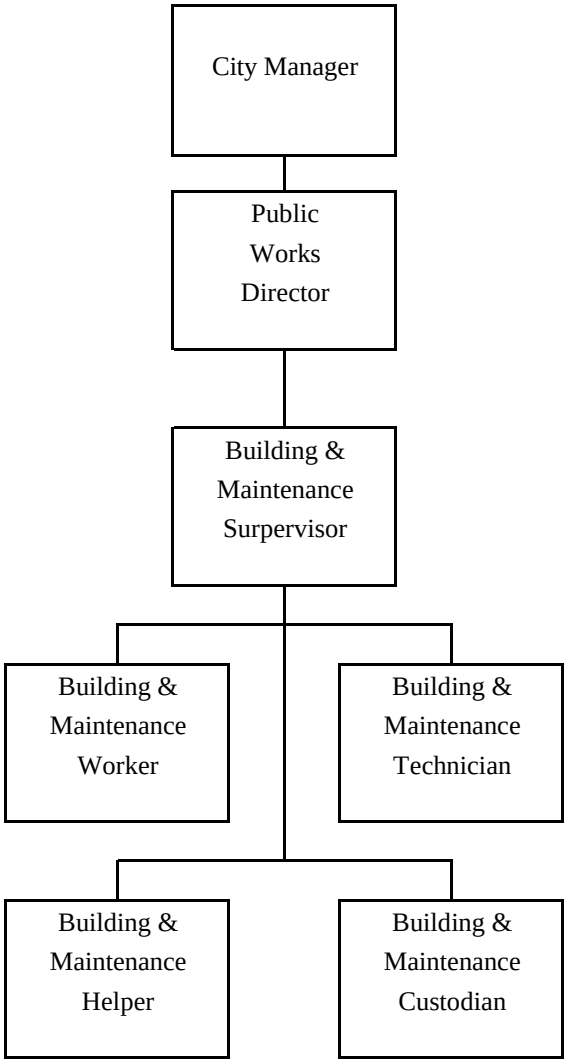
FUND NO. 73

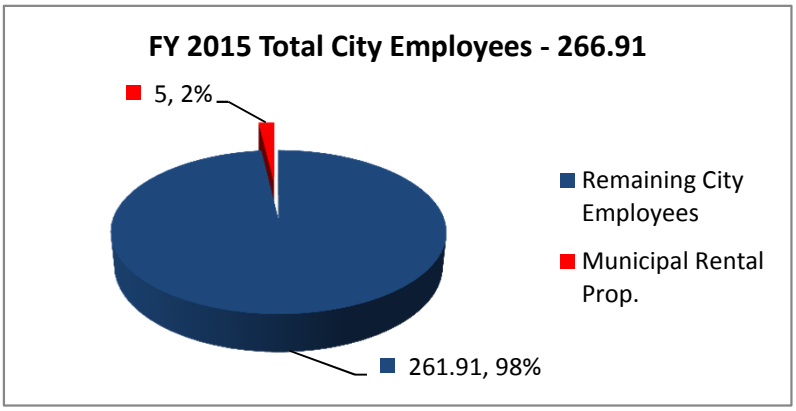
ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTHORIZED BUDGET FY 2014*	*ESTIMATED ACTUAL FY 2014*	*BUDGET FY 2015*
	USE OF MONEY & PROPERTY				
37306-101	Interest Earned-Check./Savings	133	46	70	55
37306-401	Interest on Investments	817	1,085	175	140
37306-500	Rent-Administration Building	23,016	0	0	0
37306-510	Rent-Arlington Building	150,217	0	0	0
37306-520	Rent-Brentwood Building	258,998	258,998	282,901	87,550
37306-530	Rent-Recreation Building	6,416	6,609	6,609	6,807
37306-540	Rent-Cambridge Building	40,543	26,309	26,309	27,098
37306-591	Rent-Old ICRR Depot	27,780	28,600	28,601	29,459
37306-600	Sale of City Property	0	0	0	0
37306-800	Insurance Proceeds	0	0	652	0
37306-900	Miscellaneous	1,556	2,000	800	800
		509,476	323,647	346,117	151,909
	TOTAL REVENUES	509,476	323,647	346,117	151,909
	TOTAL RENTAL PROPERTIES FUND	509,476	323,647	346,117	151,909

CITY OF CARBONDALE, ILLINOIS
Organizational Chart

Public Works Department

Rental Properties Fund





Total Number of Employees (5.00)

Fund
RENTAL PROPERTIES

Department:
PUBLIC WORKS

Division:
MUNICIPAL RENTAL PROPERTIES

Division No.: **47300**

MISSION:

The mission of the Municipal Rental Properties Division is to maintain and operate City facilities which are rented for public or quasi-public use.

SERVICES:

The City operates the University City Municipal Complex (U-City), the Old Illinois Central Railroad Passenger Depot and the Freight Depot Pavilion as a Public Service Enterprise Fund. Municipal Rental Properties also maintains all other City buildings, including the new Public Safety Center. Rental income is the primary source of funds to cover the operating expenses of the Municipal Rental Properties.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:

A. Improve and maintain the quality of all City buildings and facilities

Objective:

1. Maintain buildings in an attractive and functional manner

Strategies:

a. Work with janitorial crews to provide efficient cleaning of office space and public areas

b. Promptly repair damage that occurs to buildings

c. Systematically replace maintenance items to more energy efficient products

d. Conduct an aggressive preventive maintenance program on mechanical systems

Objective:

2. Improve and maintain the land and improvements surrounding the buildings

Strategies:

a. Plant landscaping around properties

b. Provide training for employees assigned to maintain the grounds

c. Maintain parking lots and sidewalks

GOAL:

B. Maintain maximum occupancy of the Municipal Rental Properties

Objective:

1. Increase rental space occupied in the facilities

Strategies:

a. Inform existing tenants about the opportunities to expand their rental space in the facilities

b. Market the facilities to governmental and not-for-profit organizations

PROGRAM HIGHLIGHTS:

In FY 2014, the Municipal Rental Property Staff through monitoring and adjusting of the Heating Ventilation and Air Conditioning (HVAC) systems, and the Building Automation Systems (BAS), has reduced the amount of energy used by the City Hall/Civic Center and the Public Safety Center.

In FY 2014, the Municipal Rental Properties Division has improved the lighting and energy efficiency in the equipment bay at Fire Station #1. Also energy efficient outside lighting has been installed at both, the Maintenance and Environmental Services garage and the City Hall Civic Center. We will continue to monitor and improve energy efficiency of all City owned properties.

In FY 2014, the Building Maintenance Supervisor oversaw and implemented the newly created Building Maintenance Division (40330). This new Division allowed for a more comprehensive approach to monitoring utility usage and increasing energy efficiencies among the various City buildings and facilities. It also provided for better more centralized maintenance of these buildings and facilities. Several contract and services have been consolidated in efforts to save money and ease of maintaining services.

In FY 2014, the City was notified that the tenants occupying Brentwood, Arlington and the Annex would be terminating their leases during that fiscal year. This resulted in a decrease in leased space by over 54,700 sq. ft. at the U-City complex. This large decrease will result in lost revenues of $425,000.

In FY 2015, the Building Maintenance Supervisor will continue to monitor and adjust the energy efficiencies of all of the Cities building and facilities. Wherever possible, more energy efficient fixtures and controls will be used to reduce the energy cost for those buildings.

***PERFORMANCE MEASUREMENTS*:**

Performance Measurements	**Division Goal/ Objective**	**Actual FY 2013**	**Authorized Budget FY 2014**	**Estimated Actual FY 2014**	**Budget FY 2015**
U-City Space Leased (Sq. Ft.)	A-1/A-2	59,240	28,540	28,540	4,540
U-City Space Vacant (Sq. Ft.)	B-1	39,460	70,160	70,160	94,160
I.C. Passenger Depot Space Leased (Sq. Ft.)	A-1/A-2	3,807	3,807	3,807	3,807
I.C. Passenger Depot Space Vacant (Sq. Ft.)	B-1	0	0	0	0

***NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES*:**

POSITION TITLE	**ACTUAL FY 2013**	**AUTHORIZED BUDGET FY 2014**	**ESTIMATED ACTUAL FY 2014**	**BUDGET FY 2015**	**$ AMOUNT BUDGET FY 2015**
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	$56,355
Building Maintenance Technician	1.00	1.00	1.00	1.00	$43,618
Building Maintenance Worker	1.00	1.00	1.00	1.00	$39,630
Building Maintenance Helper	1.05	1.00	1.00	1.00	$32,114
Building Custodian	1.00	1.00	1.00	1.00	$29,691
TOTAL	5.05	5.00	5.00	5.00	$201,408

Fund: RENTAL PROPERTIES **Division: MUNICIPAL RENTAL PROPERTIES**

Department: PUBLIC WORKS **Division No.: 47300**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONAL SERVICES				
100	Employee Salary and Wages	189,333	194,810	195,654	201,408
101	Accrued Sick Leave	1,098	0	0	0
102	Accrued Vacation Leave	7,227	0	0	0
103	Accrued Birthday Leave	16	0	0	0
110	Employee Overtime	738	2,395	2,511	2,454
130	Employee Health Ins. Benefits	28,293	25,649	25,649	25,863
131	Employee Retirement Benefits	38,746	42,111	42,985	45,454
140	Employee Work. Comp. Benefits	18,520	10,529	10,306	10,548
141	Employee Unemp. Comp. Benefits	0	0	0	0
150	Special Contractual Benefits	3,300	3,400	3,300	3,400
	TOTAL PERSONAL SERVICES	287,271	278,894	280,405	289,127
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	850	960	900	960
220	Communications-Telephone	2,024	1,512	1,511	2,412
221	Communications-Data	0	504	0	540
222	Communications-Postage	7	50	7	50
230	Utilities-Electric	40,405	30,415	25,000	29,523
231	Utilities-Gas	8,639	11,871	6,500	13,713
232	Utilities-Water and Sewer	5,242	6,402	4,300	6,402
240	Travel, Conferences and Training	1,799	2,308	2,000	2,308
250	Repairs & Maint.-Equip.	444	350	2,500	350
251	Repairs & Maint.-Bldg & Struc.	50,082	86,063	52,000	45,194
252	Repairs & Maint.-Other Improv.	0	10,700	1,500	10,700
260	Rental Charges	0	150	0	1,625
271	Other Outside Services	19,277	23,264	21,883	52,995
272	Office Supplies	580	410	400	410
273	Operating Supplies & Materials	3,074	6,050	5,500	8,350
275	Motor Fuels and Lubricants	5,283	5,064	5,000	5,063
280	Subscriptions and Memberships	298	325	335	335
281	Insurance and Bonds	33,414	16,411	15,075	14,514
282	Licenses and Taxes	49,848	50,500	48,057	27,000
299	Operating Equipment	3,910	486	486	0
	TOTAL DIR. OPER. CHRGS. & SRVCS.	225,176	253,795	192,954	222,444

Fund: RENTAL PROPERTIES **Division: MUNICIPAL RENTAL PROPERTIES**

Department: PUBLIC WORKS **Division No.: 47300**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
SERVICES AND CHARGES TRANSFERRED IN					
310	Veh. & Equip.-Labor & Overhead	5,744	3,545	2,698	3,498
311	Vehicle & Equipment-Parts	3,005	2,812	2,818	3,000
316	Street Maintenance Services	108	1,811	500	1,894
341	Support Services	0	0	0	0
332	Information Systems	0	0	0	1,355
342	City Hall/Civic Center Serv.	3,641	6,042	3,500	5,917
351	Human Resources Services	422	638	500	732
352	Engineering Services	8,952	12,955	9,000	16,371
361	Forestry Services	2,896	4,584	3,000	4,588
	TOTAL SRVCS. & CHRGS TRANS IN	24,768	32,387	22,016	37,355
CAPITAL OUTLAY					
503	Machinery and Equipment	8,547	20,289	20,289	0
504	Licensed Vehicles	8,995	0	0	0
	TOTAL CAPITAL OUTLAY	17,542	20,289	20,289	0
EXPENDITURES TRANSFERRED OUT					
700	Serv.& Chrg. to Operating Divs.	(101,935)	(185,858)	(163,000)	(197,335)
	TOTAL EXPENDITURES TRANS OUT	(101,935)	(185,858)	(163,000)	(197,335)
DEPRECIATION EXPENSE					
890	Depreciation on Fixed Assets	52,901	53,032	53,032	53,032
	TOTAL DEPRECIATION EXPENSE	52,901	53,032	53,032	53,032
	TOTAL EXPENDITURES	505,723	452,539	405,696	404,623

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
HEALTH REIMBURSEMENT FUND

FUND NO. 79	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	3,115,369	2,894,184	2,847,241	2,894,485
EXPENDITURES	2,326,078	2,599,296	2,562,936	2,934,257
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	789,291	294,888	284,305	(39,772)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	8	789,299	789,299	1,073,604
END OF FISCAL YEAR	789,299	1,084,187	1,073,604	1,033,832

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
PROPRIETARY FUNDS
HEALTH REIMBURSEMENT FUND

FUND NO. 79					
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
	USE OF MONEY & PROPERTY				
37906-101	Interest Earned-Check./Savings	631	750	450	575
37906-401	Interest Earned - Investments	210	350	170	200
		841	1,100	620	775
	CONTRIBUTIONS/ASSESSMENTS				
37911-001	City Contributions-General Fund	1,908,078	1,723,483	1,759,163	1,789,647
37911-010	Employee Contributions	359,982	320,693	319,107	346,299
37911-020	Retiree Contributions	221,399	264,208	181,339	172,246
37911-025	Disabled Retiree - City Contributions	157,638	146,849	144,632	135,691
37911-070	City Contributions-W&S Operating Fund	398,654	366,520	363,847	370,317
37911-071	City Contributions-Parking Oper. Fund	4,058	6,678	9,916	9,990
37911-072	City Contributions-Solid Waste Mgmt. Fund	36,188	39,004	42,968	43,657
37911-073	City Contributions-Rental Prop. Fund	28,531	25,649	25,649	25,863
		3,114,528	2,893,084	2,846,621	2,893,710
	TOTAL SELF INSURANCE FUND	3,115,369	2,894,184	2,847,241	2,894,485

Fund:
HEALTH INSURANCE REIMBURSEMENT

Department:
GENERAL GOVERNMENT

Division:
GROUP HEALTH INSURANCE

Division No.: **47900**

FUNCTION:

The function of the Group Health Insurance Division is to provide funding for health care benefits to active and retired City employees.

PROGRAM HIGHLIGHTS:

During FY 2012 the City of Carbondale entered into a contract with Health Alliance to provide Health Insurance Coverage to active and retired City employees and their dependants. The plan chosen was one that included a Health Reimbursement Account method of paying claims. The employee/retiree is responsible for a $500 deductible as well as a 10% cost sharing of the next $5,000 in costs for a total of $1,000 out of pocket (up to a maximum of $2,000 for plans with more than one insured). The City is responsible for a 90% cost share of the aforementioned $5,000 and the next $2,000 for a total out of pocket of $6,500 per insured. The Group Health Insurance Division will pay these claims costs from funds from the active employee's division and the retiree's that are in excess of the insurance premium charged by Health Alliance.

Due to the better than expected performance of the Fund, the Employee Benefit Committee requested that the City include in the Fund the purchase of Dental, Vision, and a $20,000 Life Insurance policy for all active City Employees to begin in FY 2014.

In addition to claims the division will pay Health Alliance the insurance premium, administration fees from Kelly Insurance and the Third Party Administrator of the Health Reimbursement Account, and any additional costs, such as employee flu shots or IRS filings.

FY 2015 benefit amounts are expected to remain unchanged, while increased costs in premiums and costs associated with compliance of the Affordable Care Act will be paid from the accumulated fund balance.

Fund: HEALTH INSURANCE REIMBURSEMENT **Division: GROUP HEALTH INSURANCE**

Department: GENERAL GOVERNMENT **Division No.: 47900**

EXPENDITURE CLASSIFICATION		ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
DIRECT OPERATING CHARGES & SERVICES					
271	Other Outside Services	39,573	41,634	42,235	42,408
281	Insurance and Bonds	1,866,175	1,954,162	2,024,111	2,306,849
	TOTAL DIR. OPER. CHRGS. & SRVCS.	1,905,748	1,995,796	2,066,346	2,349,257
NON-OPERATING CHARGES					
430	Health Insurance Claims	420,330	603,500	496,590	585,000
	TOTAL NON-OPERATING CHARGES	420,330	603,500	496,590	585,000
TOTAL EXPENDITURES		2,326,078	2,599,296	2,562,936	2,934,257

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COMPONENT UNIT

Component Units are legally separate entities that meet any of three tests: 1) the primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; 2) the component unit is fiscally dependent upon the primary government; 3) the financial statements would be misleading if data from the component unit were not included.

The ***Carbondale Public Library*** provides a general program of public library services to the residents of Carbondale. The primary source of revenues is local property taxes.

The summary statements, graphs and charts in the Introductory Section of this budget do not include the Library's revenues, expenditures, change in fund balance amounts and full time equivalent number of employees since the Library is not considered a part of the primary government.

Manor Court Opening in Carbondale, Illinois

As a part of the Independent Senior Living Center, Liberty Village of Carbondale, Unlimited Development Inc., is building a $13.7 million facility with 120 beds. The Skilled Nursing Care Center features a state of the art nursing care, bounce back rehabilitation and Garden Court Dementia Care. Manor Court is expecting to open its doors in the Fall 2014.

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
COMPONENT UNIT - CARBONDALE PUBLIC LIBRARY

FUND NO. 95	***ACTUAL FY 2013***	***AUTHORIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
REVENUES	1,029,480	1,070,490	1,162,033	1,098,000
EXPENDITURES	947,505	1,050,490	1,169,810	1,078,000
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	81,975	20,000	(7,777)	20,000
FUND BALANCE BEGINNING OF FISCAL YEAR	202,505	284,480	284,480	276,703
FUND BALANCE END OF FISCAL YEAR	284,480	304,480	276,703	296,703

STATEMENT OF REVENUES AND
OTHER FINANCING SOURCES
COMPONENT UNIT - CARBONDALE PUBLIC LIBRARY

FUND NO. 95					
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTHROIZED BUDGET FY 2014***	***ESTIMATED ACTUAL FY 2014***	***BUDGET FY 2015***
	GENERAL PROPERTY TAXES				
39501-010	Library Property Tax Levy	887,140	940,556	939,674	972,892
	INTERGOVERNMENTAL REVENUES				
39503-010	State-Per Capita Aid	26,563	26,194	26,618	32,378
39503-020	Replacement Tax	39,085	38,050	39,042	39,042
39503-030	Mobile Home Privilege Tax	937	937	871	937
39503-080	Other Governmental Units	0	0	0	0
		66,585	65,181	66,531	72,357
	FINES				
39505-010	Library Fines	19,241	20,000	18,444	18,744
	USE OF MONEY & PROPERTY				
39506-101	Interst on Checking	20	15	22	15
39506-200	Library Fees	13,860	15,000	12,720	12,444
39506-401	Interest on Investments	0	0	0	0
39506-402	Interest on Investments - Restr.	175	83	45	48
39506-408	Gain/Loss Securities	0	0	0	0
39506-700	Private Contributions - Grants	31,151	24,355	97,552	15,200
39506-800	Contributions, Gifts & Memorials	10,012	4,000	25,039	5,000
39506-900	Miscellaneous	1,296	1,300	2,006	1,300
		56,514	44,753	137,384	34,007
	TOTAL PUBLIC LIBRARY FUND	1,029,480	1,070,490	1,162,033	1,098,000

Fund:
COMPONENT UNIT

Department:
COMPONENT UNIT

Division:
COMPONENT UNIT -
CARBONDALE PUBLIC LIBRARY

Division No.: **49500**

MISSION:

Carbondale Public Library provides resources and services to support the educational, informational, cultural and recreational needs of its community.

SERVICES:

The Carbondale Public Library maintains collections of print, audio, and video materials, computer software and online databases. Information services available at the library include reference, interlibrary loan, databases and Internet access. These collections and services are available for use by any library patron. Orientation tours and instruction in using library resources are also available.

The library provides a variety of programs such as story hours, summer reading programs, book clubs and special programs on various topics. The library provides facilities and equipment for public use including a conference room, display space and photocopy service.

SIGNIFICANT GOALS AND OBJECTIVES:

GOAL:
A. Improve Facilities

Objective:
1. Work to make the library inside and out as comfortable and usable as possible

Strategies:
a. Analyze options for remedying space and maintenance issues in both the main library building and Brush Annex and plan for the most viable option

b. Improve the grounds with an eye toward increasing usability while preserving aesthetics'

GOAL:
B. Provide library programs and services in accordance with the library's mission to support the educational, informational, cultural and recreational needs of its community

Objective:
1. Ensure compliance with Illinois Library Law and Standards

Strategies:
a. The Library Board will review all library policies

Objective:
2. Monitor usage of Library

Strategies:
a. Track number of Patrons using the Libraries facilities

b. Track materials that are being accessed inside the library as well as materials checked out for use.

Objective:
3. Use media outlets to enhance the presence of the

Strategies:
a. Send out press releases to all area media outlets and to all community calendars

b. Partners with area organizations to cross-promote services and understand community needs

GOAL:
C. Increase use and awareness of technology within the library

Objective:
1. Use technology to meet the community's needs

Strategies:
a. Provide free technology classes to the public by using "Open Help" technology assistance to adults

b. Continue STEM based learning program to grades 4-8

c. Continue to use SHARE, a web based electronic

d. Monitor and track attendance of programs to understand usage and needs of the community

Objective:
2. Use social media to enhance the library

Strategies:

a. Promoting the Children's Summer Reading Program electronically

b. Use Facebook to promote programs

c. Monitor use and track patrons use of Internet

Objective:

3. Continue to build the collection

Strategies:

a. Track circulation and availability in specific subject areas

b. Secure and provide additional materials in areas of high circulation and low availability

GOAL:

D. Optimize customer service by enhancing staff training, communication and morale

Objective:

1. Encourage training opportunities

Strategies:

a. Continuing the designation of having an annual staff day to enlighten and encourage continuing education for staff personnel

GOAL:

D. Develop and implement a formal marketing plan

Objective:

1. Partner with Southern Illinois University (SIU) to develop a marketing strategy

Strategies:

a. Allow SIU to use the library as a sample client

b. Redesign brochures for specific library programs

GOAL:

E. Improve Financial Support

Objective:

1. Monitor current and future financial status

Strategies:

a. Consider short and long term financing in all library planning and operations and proceed in accordance with realistic projections

b. Conserve funds in order to meet matching requirements for the Live & Learn Construction Grant

Objective:

2. Concentrate efforts in fundraising and grant preparation

Strategies:

a. Use partnerships with the Friends of the Carbondale Public Library to access all available

PROGRAM HIGHLIGHTS:

In FY 2014, the library received a Live & Learn Construction Grant from the Illinois State Library and Secretary of State, as well as a large donation from the Friends of the library, which allowed for replacement of worn out carpet in the majority of the library, repair of the leaking skylight in the center of the library, and replacement of the rusting entryway canopy structures. The library also completed a chair reupholstering project, which was started in FY 2014. Also completed in FY 2014 were the installation of ceiling fans to improve airflow, and the installation of electrical outlets for patrons using laptops.

In FY 2014, the library received a Bright Spot Award from Keep Carbondale Beautiful for renovations in the Japanese Garden.

In FY 2014, the library received the national Excellence in Library Programming Award from the American Library Association (ALA) for its leadership role in 11 Days for Compassion, which was conducted in 2012 in partnership with Nonviolent Carbondale and the Carbondale Human Relations Commission with funding from an ALA grant awarded to the library.

Fiscal Year 2014 saw program attendance increased to 35.5% overall with a significant increase in every age group. Our patrons now have access to ten million items as part of the largest automated library consortium in the world. The library partners with the Southern Illinois Libraries on the "Go" to provide our patrons with access to a large e-book collection. A Reference Librarian was recently assigned to use the Foundation Center Database to research grants of particular use to Carbondale's community organizations, and to reach out to those organizations with funding opportunities.

In FY 2014, the Reference Librarian served on a statewide planning committee for the On the Front Lines Conference and attended that conference. The Library Director attended the ALA conference to receive a national award, and served as a mentor in the statewide ILEAD USA program.

The Carbondale library will be developing a marketing plan in the spring of 2014. Technical Writing classes at SIU are using the library as a sample client and will be redesigning brochures for specific library programs which will continue well into FY 2015.

In FY 2014, the library implemented an electronic aspect to the children's Summer Reading Program. The library regularly promotes programs through Facebook. The library was featured in a statewide "EveryoneOn, Connect2Compete" initiative which brought in local news channels to focus on our technology programs.

Also in FY 2014, the library partnered with several area organizations to cross-promote services, understand community needs and strengthen the community itself and the library's role within it. The library played a leadership role in Nonviolent Carbondale and helped to organize the fourth community-wide "11 Days" project in two years, 11 Days for Peace, which saw more than 60 events and exhibits throughout the community. The Library Director co-chaired the Positive Youth Development Coalition, and played a key role this year in making the local 3Rs group, bringing books to prison libraries, the most successful group in the state, according to the organization's statewide founder. Fiscal Year 2015 will see many of these events continue.

In FY 2014, the library received $97,552 in grants, including a $78,461 Live & Learn Construction Grant, and an estimated $25,039 in contributions, gifts and memorials.

In FY 2015, the Carbondale Library will continue to grow to serve the Carbondale community.

PERFORMANCE MEASUREMENTS:

Performance Measurements	Division Goal/ Objective	Actual FY 2013	Authorized Budget FY 2014	Estimated Actual FY 2014	Budget FY 2015
Number of Patron Visits	B-2A	162,372	162,372	162,372	162,372
Number of Registered Borrowers	B-2A	18,958	18,757	19,816	19,816
Materials Circulated	B-2B	187,323	225,000	144,340	145,000
Materials Used In-House	B-2B	60,369	60,000	23,367	24,000
Juvenile (under 13 years of age) Attendance at Programs	C-1D	2,632	2,725	4,124	2,800
Adult Attendance at Programs	C-1D	1,978	1,800	2,116	1,900
Teen Attendance at Programs	C-1D	443	400	608	450
Programs Offered Inside the Library	C-1D	578	400	442	425
Programs Offered Outside the Library	C-1D	13	12	11	12
Reference Transactions	C-2A	41,474	40,000	36,864	37,000
Internet Use (sessions on site)	C-2C	25,533	28,000	28,836	28,000

Division: **COMPONENT UNIT - CARBONDALE PUBLIC LIBRARY** Division No.: **49500**

NUMBER OF FULL TIME EQUIVALENT EMPLOYEES:

POSITION TITLE	ACTUAL FY 2013	AUTHORIZED BUDGET FY 2014	ESTIMATED ACTUAL FY 2014	BUDGET FY 2015	$ AMOUNT BUDGET FY 2015
Director	1.00	1.00	1.00	1.00	$56,286
Reference Librarian	1.00	1.00	1.00	1.00	$43,605
Adult & Young Adult Svc. Librarian	1.00	1.00	1.00	1.00	$43,605
Children's Librarian	1.00	1.00	1.00	1.00	$49,834
Interlibrary Loan Assistant	1.00	1.00	1.00	1.00	$30,270
Catalogers	1.32	1.00	1.00	1.00	$30,168
Program Coordinators	0.32	0.32	0.53	0.53	$23,254
Volunteer Coordinator	1.00	1.00	0.80	0.80	$26,489
Administrative and Grant Staff	1.00	1.00	1.43	1.43	$47,750
Circulation and Finance Manager	1.00	1.00	1.00	1.00	$36,050
Circulation Assistants/Clerks	1.90	2.00	1.85	1.85	$48,762
Technical Services Assistant/Aid	0.40	0.40	0.40	0.40	$14,168
Maintenance Manager/Custodians	1.00	1.00	1.00	1.00	$33,100
Shelvers	1.73	1.73	1.10	1.10	$18,769
Reserved: Raises/Merit Pay/Overtime/Extra Hours/Holiday					$11,360
TOTAL	14.45	14.45	14.11	14.11	$513,470

Fund: COMPONENT UNIT | **Division: COMPONENT UNIT - CARBONDALE PUBLIC LIBRARY**

Department: COMPONENT UNIT | **Division No.: 49500**

	EXPENDITURE CLASSIFICATION	ACTUAL FY2013	AUTHORIZED BUDGET FY2014	ESTIMATED ACTUAL FY2014	BUDGET FY2015
	PERSONNEL SERVICES				
100	Employee Salary and Wages	466,622	498,237	492,900	513,470
130	Employee Health Ins. Benefits	66,287	75,168	77,269	79,012
131	Employee Retirement Benefits	89,050	99,271	98,458	106,941
140	Employee Work. Comp. Benefits	4,431	4,982	4,127	4,480
141	Employee Unemp. Comp. Benefits	1,370	2,845	1,766	1,615
	TOTAL PERSONAL SERVICES	627,760	680,503	674,520	705,518
	DIRECT OPERATING CHARGES & SERVICES				
200	Professional & Consultant Fees	3,899	2,500	11,270	5,200
220	Communications-Telephone	6,483	8,255	6,600	6,732
222	Communications-Postage	2,211	3,000	2,300	2,392
230	Utilities-Electric	19,434	20,000	17,850	18,484
232	Utilities-Water and Sewer	1,151	1,300	1,308	1,478
240	Travel, Conferences, Training	5,607	6,300	5,300	6,300
250	Repairs & Maint.-Equip.	21,812	21,936	21,936	24,756
251	Repairs & Maint.-Bldg & Struc.	11,705	35,000	183,817	23,930
252	Repairs & Maint.-Other Improv.	13,967	12,700	11,936	14,425
260	Rental Charges	503	672	616	616
270	Outside Printing Services	50	300	300	300
271	Other Outside Services	11,029	11,340	12,240	14,240
272	Office Supplies	18,143	20,600	19,821	20,600
273	Operating Supplies & Materials	154,357	150,634	151,634	156,687
280	Subscriptions and Memberships	18,068	15,650	18,565	18,947
281	Insurance and Bonds	20,565	23,800	21,797	21,395
299	Operating Equipment	10,761	10,000	8,000	10,000
	TOTAL DIR. OPER. CHRGS. & SRVCS.	319,745	343,987	495,290	346,482
	CONTINGENCIES				
801	Division Contingency	0	26,000	0	26,000
	TOTAL CONTINGENCIES	0	26,000	0	26,000
`	**TOTAL EXPENDITURES**	947,505	1,050,490	1,169,810	1,078,000

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Community Investment Program

The Five-Year Community Investment Program (CIP) Budget provides for the planned, expansions, improvements or reconstruction of the City's infrastructure assets. Capital outlay items such as vehicles, computers, office equipment, radios, machinery and equipment are not included in the CIP. These items are budgeted in the various user divisions. The detailed list of the capital outlay items is provided in the Supplemental Section of this budget.

The CIP section of this document includes the following:

1. Description of Codes and Division Account Numbers
2. Chart of Accounts
3. Composite List of All CIP Projects
4. FY 2015 Funded 5-Year Community Investment Program
5. Summary Estimate of CIP Projects FY 2015
6. Summary By Fund and Funding Source Codes
7. Summary by Project Group
8. CIP Projects, Descriptions, Justifications, Expenditure Years and Operations Impact
9. FY 2014 Funded 5-Year Community Investment Program
10. FY 2015 Un-Funded Community Investment Program

Greater detail for each CIP project is provided in the separate Community Investment Programs Budget document. In addition to the above, the detail includes the account numbers for the cost categories and funding source codes for each CIP project, as well as a list of unfunded and possible future CIP projects.

Southern Illinois Healthcare (SIH)
Plastic and Reconstructive Surgery center in Carbondale

Southern Illinois Healthcare newest project is a $2.7 million reconstructive and plastic center. SIH plans to finish construction in July and open the center for business in August 2014. The new office, a 5,670 sq. ft. building will provide plastic, cosmetic and reconstructive procedures.

. **CITY OF CARBONDALE ILLINOIS**
FIVE-YEAR COMMUNITY INVESTMENT PROGRAM
FISCAL YEARS ENDING APRIL 30, 2015, 2016, 2017, 2018 & 2019

COMMUNITY INVESTMENT PROGRAM SECTION

- Explanation of Project Group Codes, Funding Source Codes, Expenditure Division Account Numbers
- Chart of Accounts for Line Item Expenditures
- Composite list of all Community Investment Program Projects.
- Listing of FY 2015 Funded 5-Year Projects (Separated by Project, Project Number and Description
- Total Summary of all Projects for 5-Year CIP's
- Summary by Fund and Funding Source Codes
- Summary by Project Group
- CIP Profiles (Description of each project, Justification, Capital Costs, Funding Source and Operating Budget Impact
- Listing of FY 2014 Funded 5-Year Projects (Separated by Project, Project Number and Description
- Listing of FY 2015 Unfunded 5-Year Projects (Separated by Project, Project Number and Description

CITY OF CARBONDALE, ILLINOIS
FIVE YEAR COMMUNITY INVESTMENT PROGRAM
FISCAL YEARS ENDING APRIL 30, 2015, 2016, 2017, 2018 & 2019

PROJECT GROUP CODES:

OS	Open Space & Parks
PB	Public Buildings
PK	Parking System
SA	Sanitary Sewer System
SP	Special Projects
SS	Storm Sewers
ST	Streets
SW	Sidewalks
TS	Traffic Signals
WS	Water System
WW	Wastewater System

FUNDING SOURCE CODES:

FA	Federal Aid, Grant or Project Impact
FB-GR	Fund Balance - General Revenue
FB-UR	Fund Balance - Utility Fund Revenues, Water & Sewer User fees
FB-SC	Fund Balance - Service Charges, Parking meters, Refuse service revenues, etc.
GC	Gifts and Contributions
GOB/LOAN	General Obligation Bonds or Loans Secured by Mortgage
LGA	Local Government Agency
PB	Public Benefit Tax Levy Revenues
PO	Property Owner Contributions and Assessments
RB	Revenue Bond
SA	State Aid, Grant or Motor Fuel Tax
TF (GF)	Transfers from the General Fund

EXPENDITURE DIVISION ACCOUNT NUMBERS:

-	General Fund (01)
40900	Transfers to Other Fund (01)
41017	Motor Fuel Tax Fund (11)
44007	Local Improvement Fund (40)
47044	Waterworks & Sewerage Fund - Wastewater System (70)
47045	Waterworks & Sewerage Fund - Water System (70)
47150	Parking System Operations Fund (71)
47300	Rental Properties Fund (73)
48300	Community School Grant (83)

CHART OF ACCOUNTS
Community Investment Program Expenditure - Line Items

MISCELLANEOUS COSTS

Includes any and all project costs other than those listed below.

CIP PRELIMINARY ENGINEERING

520-Engineering Division

These accounts include all City Engineering costs for services prior to project design and layout. (i.e. studies, proposals, projected service areas, etc.)

521-Contractual

These accounts include all contractual costs for services prior to project design and layout. (i.e. studies, proposals, projected service areas, etc.)

CIP DESIGN ENGINEERING

530-Engineering Division

These accounts include all costs for City Engineering design and layout of projects prior to construction. (i.e. construction plans, specifications, quantities, etc.)

531-Contractual

These accounts include all costs for contractual design and layout of projects prior to construction. (i.e. construction plans, specifications, quantities, etc.)

CIP RESIDENT ENGINEERING

540-Engineering Division

These accounts include all engineering costs incurred during project construction by the City Engineering Division. (i.e. resident engineering, change orders, pay estimates, etc.)

541-Contractual

These accounts include all engineering costs incurred during project construction by outside consultants. (i.e. resident engineering, change orders, pay estimates, etc.)

CIP ACQUISITION

550-Engineering Division

Any cost incurred by the City Engineering Division related to land acquisition.

552-Legal Division Services

acquisition.

553-Contractual

Includes the cost of outside appraisal fees, legal fees and title cost.

555-Land Purchase

Actual cost for land purchase (i.e. right-of-way, demolition cost) and any costs associated with the preparation of land.

556-Easements

Actual cost for temporary and permanent easements.

558-Relocation Cost

Includes the cost of relocation of businesses or tenants due to the purchase of land on which they are located.

CIP CONSTRUCTION

560-City Labor

Includes cost for City departments other than Engineering performing work on Capital Improvements Projects.

565-Contractual

Includes cost for outside firms performing work on Capital Projects and major equipment purchases for Capital Projects.

580-CIP CONTINGENCY

This account is for budgetary purposes only and provides contingency funds to cover additional construction/change order costs. When funds are needed they are transferred from this account to a construction account. Actual costs are not charged to this account.

COMPOSITE LIST OF ALL
COMMUNITY INVESTMENT PROGRAM PROJECTS

XXXXXX - Indicates project is included in the funded 5-Year Capital Improvements Program.

XXXXXX(U) - Indicates Unfunded Capital Improvement Project (Projects without funding available during the 5-Year CIP period which may be included in the CIP Program in later years as funding is identified and becomes available.)

* * * * *

OPEN SPACE & PARKS

OS8301(U)	Bikeway Network Plan
OS0002(U)	Drainway/Greenway Completion
OS0901(U)	Central Downtown Bike/Pedestrian Way
OS0902(U)	East Side Sidewalks/Bikeways
OS1001(U)	Friendship Plaza and Mill Street Underpass Fencing
OS1002	Open Space Development

PUBLIC BUILDINGS:

PB0302(U)	Fire Station #1 (Wall Street) Equipment Storage Building
PB1001(U)	Cemetery Maintenance and Office Building Replacement
PB1002(U)	Public Works Garage Improvements
PB1003(U)	Public Works Storage Building Replacements
PB1004(U)	Public Works Facility Truck and Equipment Barn
PB1101(U)	Cemetery Dry Soil Storage Building
PB1501(U)	Poplar Camp Beach Restroom and Concession Stand Renovations at Cedar Lake

PARKING SYSTEM:

PK9104(U)	Parking Lot #3 Reconstruction (East of Railroad Tracks, South of Grand Avenue)
PK9802(U)	Parking Lot #6 Reconstruction (South of Walnut Street, West of Railroad Tracks)
PK0701	700 Block of South Illinois Avenue Parking Lot
PK1001	Parking Lot #26 (Interfaith Center) Improvements

SANITARY SEWERS:

SA7301(U)	Washington Street Sanitary Sewer (Monroe Street to College Street)
SA0001(U)	Crestview Sanitary Sewer Rehabilitation
SA0106	East/West Sanitary Sewer between Schwartz Street & College Street (West of Oakland Avenue)
SA0107(U)	Almond Street Sanitary Sewer Rehabilitation (Chestnut Street to Willow Street and North South Sewer Located Apprx. 400' East of Springer St.
SA0901	Sanitary Sewer Rehabilitation Program
SA1001(U)	Lakeland Subdivision Sanitary Sewer
SA1301	Sanitary Sewer Inflow and Infiltration Study
SA1302	Haake Jenkins Sanitary Sewer
SA1501	Oak Street - Poplar Street to Wall Street Sanitary Sewer Upgrade

SPECIAL PROJECTS:

SP0203(U)	Bus Shelters
SP0602(U)	Carbondale Business Park East
SP0901(U)	Creating Entryways into the Community
SP0903(U)	Community Skateboard Park
SP0904(U)	Illinois Avenue Streetscape Improvements (Grand Avenue to Oak Street, Combines SP0004, SP0005), SP0201)
SP0905(U)	City Buildings Signage
SP1001(U)	Woodlawn Cemetery Retaining Wall
SP1002(U)	Multimodal Transportation Center
SP1501(U)	Old Historic Depot between train-Caboose and Railroad Tracks Renovate Walkway

STORM SEWERS/DRAINAGE:

SS9501(U)	Lu Court/Deer Lake Drainage
SS9601(U)	East End of Oak Street to Piles Fork Creek Drainway
SS9902	Replace Corrugated Metal Pipes in Southwest Quadrant
SS0002(U)	College/Freeman Storm Sewer (East of Poplar Street)
SS0003(U)	Short Street to Crab Orchard Creek Drainway
SS0004(U)	Oak Street Storm Sewer Improvements (310 East Oak)
SS0005(U)	Gary Drive and Grand Ave Loop (East of Giant City Road)
SS0006(U)	Oakland/Schwartz Area Drainage Ditch (behind homes)
SS0301(U)	Cherry Street Storm Sewer (Rawlings to Poplar Street)
SS0401(U)	Little Crab Orchard Creek Channelization (Southeast of Northwest Wastewater Treatment Plant to Charles Road)
SS0601(U)	Logan Street Area Storm Drainage
SS0801(U)	Valley Road Area Storm Drainage Improvements
SS0802(U)	South Side of Linden Street Drainage Improvements
SS0901(U)	Piles Fork Creek and Drainage Basin
SS1001(U)	Morningside Drive Storm Sewer Replacement
SS1002	Cherry Street/Elm Street Storm Sewer Interceptor Replacement
SS1003(U)	Green Earth Drainway Improvements (back of Emerald Lane)
SS1004(U)	Dillinger Road Drainage Study/Improvements
SS1005(U)	Pine Lane Storm Sewer Replacement
SS1101(U)	Tripoli Storm Drainage Improvements
SS1102(U)	Hunter Woods/Short Street Drainage Study
SS1401(U)	City Wide Drainage Study

COMPOSITE LIST OF ALL
COMMUNITY INVESTMENT PROGRAM PROJECTS

STREETS:

ST8101(U)	Wall Street Improvements (Fisher to Knight)
ST8501(U)	Oak Street Extension (Wall Street to Lewis Lane)
ST8703(U)	High Street Improvements (Springer Street to Eason Drive)
ST8705	Schwartz Street Improvements (Oakland Avenue to Orchard Drive)
ST8706(U)	Owens Street Improvements (Bridge Street to Oakland Avenue)
ST9002(U)	McKinley Street Improvements (West Sycamore to North Street)
ST9503(U)	Mill Street Extension (Wall Street to Lewis Lane)
ST9505(U)	Twisdale Avenue Improvements
ST9507(U)	Walkup Avenue Improvements (Valley Road to Oakland Avenue)
ST9508(U)	Johnson Avenue Improvements (Chautauqua Street to Walkup Avenue)
ST9509(U)	Carter Street Improvements (Johnson Avenue to Hill Avenue)
ST9510(U)	Hill Avenue Improvements (Johnson Avenue to Oakland Avenue)
ST9511(U)	Oakland Ave (Southbound) Right Turn Lane at West Main Street
ST9801(U)	Miller Court Extension (East of McRoy Drive)
ST0001(U)	Park Street/Wall Street Intersection West Approach from SIU Towers
ST0002(U)	Logan Street Improvements (Main Street to Walnut Street)
ST0003(U)	Graham Street Improvements (Main Street to Walnut Street)
ST0004(U)	Marion Street Extension (SIU Recreation Center to College Street)
ST0005(U)	Poplar Street/Mill Street/Lincoln Drive Intersection
ST0006(U)	Robert A Stalls Avenue (North of Fisher Street)
ST0007(U)	Pierce Street, North
ST0008(U)	McQueen Street
ST0009(U)	Burke Street, East
ST0010(U)	Searing Street
ST0011(U)	Jenkins Street, East
ST0012(U)	Knight Street, East
ST0013(U)	Allman Street, North
ST0015(U)	Dillinger Road Improvement (McRoy Drive to Marion Street)
ST0016(U)	Dogwood Lane Improvements
ST0017(U)	Lake Heights Road Improvements (Walnut Street to Jackson County Housing)
ST0018(U)	Sycamore Street Reconstruction (Oakland Avenue to University Avenue)
ST0101(U)	Old West Main Street Reconstruction (Glenview Drive to Emerald Lane)
ST0103(U)	Billy Bryan Street Reconstruction (Sycamore Street to 1500 Feet North)
ST0104(U)	Gum Street Reconstruction
ST0105(U)	Connor Street Reconstruction
ST0202(U)	Oakland Avenue Improvements (Walnut Street to Mill Street)
ST0301(U)	Dillinger Road Reconstruction (US Route 51 to McRoy Drive)
ST0303(U)	Town Square/Downtown Area Brick Pavement Repair
ST0304(U)	Striegel Road Reconstruction (Illinois Route 13 to New Era Road)
ST0306(U)	Norwest Lane Reconstruction
ST0307(U)	Gary Drive Reconstruction (Giant City Road to Drury Avenue)
ST0308(U)	Grand Avenue Reconstruction (Giant City Road to Drury Avenue)
ST0309(U)	Drury Avenue Reconstruction (Grand Avenue to Gary Drive)
ST0310(U)	Liberty Lane Reconstruction (Grand Avenue to Gary Drive)
ST0402(U)	Curb Replacement throughout Carbondale
ST0503(U)	Taylor Drive Reconstruction (Chautauqua Street to Freeman Street)
ST0504(U)	Valley Road Reconstruction (Taylor Drive to Freeman Street)
ST0601(U)	McLafferty Road Turn Lane at Chautauqua Street
ST0602(U)	Sycamore Street Extension to New Era Road
ST0603(U)	East/West Connector - Oakland Avenue to New Era Road at Oakland Cemetery
ST0901(U)	Cul-de-sac at End of West North Street
ST0903	Lewis Lane and Grand Avenue Roundabout
ST0905(U)	Pedestrian Crosswalks on Illinois Route 13 at New Era Road, McKinney Drive, Giant City Road and Reed Station Road
ST0906(U)	Mill Street and Normal Avenue Intersection Design
ST1001(U)	W. Freeman Street (between University Baptist Church and Trinity School)
ST1002(U)	Chautauqua Street Improvements
ST1003(U)	W. Pleasant Hill Road (from McLafferty to Rowden Road) Improvements
ST1004(U)	Street Joint Replacements Program
ST1201	Street Patching Program
ST1202(U)	Oaklawn Subdivision, Hill, Carter, Johnson, Twisdale, Walkup Streets Improvements
ST1203(U)	Grand Avenue and Mill Street Boulevard Improvements
ST1204	Annual Collector Street Resurfacing Program
ST1301	Bridge Maintenance and Rehabilitation Program
ST1501(U)	Grand Avenue - Wall Street to Lewis Lane Reconstruct to Incvlude Bicycle Paths on Both Sides of the Street
ST1502(U)	Pleasant Hill Road - McLafferty to Union Hill Road Reconstruction
ST1503(U)	Poplar Street - Main Street to Sycamroe Street Reconstruct to Include Bicycle Paths
ST1504(U)	New Era Road - Glenn Road to Airport Road Reconstruction
ST1505(U)	Frontage Road Improvements at Giant City and Route 13

COMPOSITE LIST OF ALL
COMMUNITY INVESTMENT PROGRAM PROJECTS

SIDEWALKS:

SW9601(U)	Dogwood Lane Sidewalk Improvements
SW9602(U)	Lark Lane Sidewalks (Murphysboro Road to Kent Drive)
SW9603(U)	Rod Lane Sidewalks (North & South of Sunset Drive)
SW0702(U)	Cherry Street Sidewalk/Storm Sewer (Forest Avenue to Oakland Avenue)
SW0802(U)	Sidewalk Eastside Wall (from Fisher to Searing)
SW1001(U)	State Street Sidewalks (from Mill Street to Hester Street)
SW1302	Superblock Sidewalk Improvements
SW1402(U)	East Walnut Street Sidewalks
SW1501	Sidewalk Improvements
SW1502	Lewis Lane - Walnut Street to College Street Add Sidewalks to East Side of Roadway to Connect Existing Sidewalks

TRAFFIC SIGNALS:

TS9601(U)	Traffic Signals with Pedestrian Actuation (Walnut Street at Marion Street)
TS9701(U)	Oakland Avenue/Freeman Street Intersection Traffic Signals
TS9702(U)	Mill Street/Oakland Avenue Intersection Traffic Signals
TS9703(U)	Mill Street/Poplar Street Intersection Traffic Signals
TS9704(U)	Mill Street/University Avenue (Normal Avenue) Intersection Traffic Signals
TS0201(U)	Giant City Road/East Mall Entrance Road/Sunny Acres Road Intersection Traffic Signals
TS0204(U)	Audible Signals for the Visually Impaired
TS0301(U)	Grand Avenue/Lewis Lane Intersection Traffic Signals
TS0801(U)	Mill Street/Washington Street Traffic Signal Turn Arrows for Eastbound and Westbound Traffic

WATER SYSTEM:

WS8502(U)	Jackson Street Water Main (Washington Street to Wall Street)
WS8503(U)	Washington Street Water Main (Walnut Street to Grand Avenue)
WS9202(U)	Main Street Water Main (Glenview Drive to Emerald Lane)
WS9502(U)	Walnut Street Water Main (Illinois Avenue to Washington Street)
WS9701(U)	Dillinger Road/Bicentennial Industrial Park Water Main Loop
WS9801(U)	Water Line Extension East of McRoy Drive
WS9807(U)	Freeman Street Water Main Replacement (Oakland Avenue to Valley Road)
WS9808(U)	Jackson County Housing Water Line between Ashley, Chestnut, Brush, & Robert A Stalls Avenue
WS9813(U)	Main Street Water Main Replacement (Marion Street to Lewis Lane)
WS9816(U)	Norwest Lane/New Era Road Water Main Loop
WS0103(U)	Lincoln Street Water Line Replacement (College Street to Mill Street)
WS0107(U)	Hill Street Water Line Replacement (Carter Street to Oakland Avenue)
WS0108(U)	Cherry Street Water Line Replacement (Oakland Avenue to James Street)
WS0112(U)	Michaels Street Water Line Replacement (From Willow Street to 300 Ft North)
WS0115(U)	McKinley Street Water Main Replacement (Sycamore Street to North Street)
WS0201	Mill Street Water Main (Illinois Avenue to Oakland Avenue)
WS0203(U)	Oakland Avenue Water Main (Walnut Street to Mill Street)
WS0205(U)	Billy Bryan Street Water Line Replacement (Gher Street to 150' North of Willow Street)
WS0303(U)	Elm Street Water Line Replacement (Washington Street to Marion Street)
WS0601(U)	Water Line Interconnect at New Era Road/Illinois Route 13 Intersection
WS0801(U)	Union Hill Road Raw Water Line Relocation
WS0803	Crab Orchard Water District Improvements
WS0901(U)	Backup Water Supply
WS0903(U)	Marion Street North from Fisher Street Water Line Replacement
WS0904(U)	Pecan Street Water Line Replacement (400 - 900 blocks)
WS0908(U)	Cedar Lake Boat Access Program Development
WS0909(U)	Automatic Meter Reading System
WS1001(U)	Paint the Water Treatment Plant
WS1002	Cedar Lake Repair Existing Damage at the Lake Outflow and Replace & Extend Gabions at Lake Spillway
WS1003(U)	Water Plant Expansion
WS1004(U)	Cedar Lake Replace Water Control Structure
WS1201	Water Plant Lagoon Renovations
WS1202	Cedar Lake Pump Station Renovations
WS1301	Feeder Water Main Replacements
WS1501(U)	Cedar Lake Boat Launch Renovation at the North End of Cedar Lake Boat Launch Area Parking Lot
WS1502	Dogwood Road Water Main Extension
WS1503	Cedar Lake Sediment and Nutrient Load Reduction Projects

COMPOSITE LIST OF ALL
COMMUNITY INVESTMENT PROGRAM PROJECTS

WASTEWATER SYSTEM:

WW9602	New Era Road Lift Station Replace Existing Pumps
WW1001(U)	Northwest Wastewater Treatment Plant Aeration/Digester Air Improvements
WW1002	Northwest Wastewater Treatment Plant Bar Screen on Grit Chamber
WW1004	Northwest Wastewater Treatment Plant Final Clarifiers Troughs, Weirs, Center Column and Grout Floor in Both Tanks Replaced
WW1005(U)	Southeast Wastewater Treatment Plant Mechanical Bar Screen
WW1006	Alarm Communication and Flow Monitoring System for All Lift Stations
WW1007(U)	Kent Drive - Relocate Wet Well and Enlarge with Bigger Pumps, Sewer Line to Change Direction back to West and New Force Main Installed
WW1008(U)	Northwest Wastewater Treatment Plant Primary Clarifiers Troughs, Weirs, Center Column in Both Tanks Replaced
WW1009(U)	Northwest Wastewater Treatment Plant Effluent Pumps Replaced (2) and New Structure
WW1010(U)	Northwest Wastewater Treatment Plant Upgrade from 2.64 MGD to 4.2 MGD
WW1011(U)	Southeast Wastewater Treatment Plant Upgrade from 6 MGD to 9 MGD
WW1201	Southeast Wastewater Treatment Plant Concrete Lagoon Bottom
WW1301	Lift Station Emergency Power Systems
WW1501(U)	Southeast Wastwater Treatment Plant New Ultraviolet Light Disinfection
WW1502	Pinecrest Lift Station and Foremain Improvements
WW1503	Murdale Lift Station Pump Addition

FY 2015 FUNDED 5-YEAR COMMUNITY INVESTMENT PROGRAM

OPEN SPACE & PARKS:

OS1002	Open Space Development

PUBLIC BUILDINGS:

PARKING SYSTEM:

PK0701	700 Block of South Illinois Avenue Parking Lot
PK1001	Parking Lot #26 Improvements (Interfaith Center)

SANITARY SEWERS:

SA0106	East/West Sanitary Sewer between Schwartz Street & College Street (West of Oakland Avenue)
SA0901	Sanitary Sewer Rehabilitation Program
SA1301	Sanitary Sewer Inflow and Infiltration Study
SA1302	Haake Jenkins Sanitary Sewer
SA1501	Oak Street-Poplar Street to Wall Street Sanitary Sewer Upgrade

SPECIAL PROJECTS:

STORM SEWERS/DRAINAGE:

SS9902	Replace Corrugated Metal Pipes in Southwest Quadrant
SS1002	Cherry Street/Elm Street Storm Sewer Interceptor Replacement

STREETS:

ST8705	Schwartz Street Improvements (Oakland to Eason)
ST0903	Lewis Lane and Grand Avenue Roundabout
ST1201	Street Patching Program
ST1204	Annual Collector Street Resurfacing Program
ST1301	Bridge Maintenance and Rehabilitation Program

SIDEWALKS:

SW1302	Superblock Sidewalk Improvements
SW1501	Sidewalk Improvements
SW1502	Lewis Lane Sidewalks (College to Walnut)

TRAFFIC SIGNALS:

WATER SYSTEM:

WS0201	Mill Street Water Main
WS0803	Crab Orchard Water District Improvements
WS1002	Cedar Lake Spillway Repairs
WS1201	Water Plant Lagoon Renovations
WS1202	Cedar Lake Pump Station Renovations
WS1301	Feeder Water Main Replacements
WS1502	Dogwood Road Water Main Extension
WS1503	Cedar Lake Sediment and Nutrient Load Reduction Projects

WASTEWATER SYSTEM:

WW9602	New Era Road Lift Station Replacement
WW1002	Northwest Wastewater Treatment Plant Bar Screen on Grit Chamber
WW1004	Northwest Wastewater Treatment Plant Final Clarifer Rennovations
WW1006	Alarm Communication and Flow Monitoring System for All Lift Stations
WW1201	Southeast Wastewater Treatment Concrete Lagoon Bottom
WW1301	Lift Station Remergency Power Systems
WW1502	Pinecrest Lift Station and Forcemain Improvements
WW1503	Murdale Lift Station Pump Addition

City of Carbondale
FY 2015 COMMUNITY INVESTMENT PROGRAM

Project No: **5 YR SUM**
Project Group: OVERALL CIP SUMMAI

Project Description: **TOTAL SUMMARY OF ALL PROJECTS FOR 5 YEAR CIP**

Cost Category	Total Estimated Cost	Total 5 Year Cost	Expenditure Year FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Project Cost Thru FY 2013	Estimated Actual Cost for FY 2014	Total Prior Years Project Cost	Later Years Project Costs
Miscellaneous Costs:	0	0						0	0	0	
Preliminary Engineering:											
520 Eng. Svc. Div.	13,954	8,000		4,000		4,000		1,954		1,954	4,000
521 Contractual	36,000	16,000		8,000		8,000		0	0	0	20,000
Design Engineering											
530 Eng. Svc. Div.	1,084,790	707,560	227,760	157,800	149,500	108,000	64,500	178,416	198,814	377,230	
531 Contractual	1,348,832	962,600	340,600	232,000	215,000	175,000		170,304	215,928	386,232	
Resident Engineering											
540 Eng. Svc. Div.	906,680	793,680	246,480	277,700	83,500	118,500	67,500	66,158	26,842	93,000	20,000
541 Contractual	9,656	8,000			8,000			1,656	0	1,656	
Property Acquisition:											
550 Eng. Svc. Div.	10,630	3,750		3,750				0	6,880	6,880	
552 Legal Svc. Div.	0	0						0	0	0	
553 Contractual	500	0						500	0	500	
555 Land Purchase	97,326	11,200		11,200				86,126	0	86,126	
556 Easements	0	0						0	0	0	
558 Relocation	0	0						0	0	0	
Construction:											
560 City Labor & Materials	1,813,748	1,729,000	684,000	1,025,000	10,000	10,000		74,248	10,500	84,710	
565 Contractual	17,277,426	15,354,380	5,433,580	3,303,800	3,431,000	2,071,000	1,115,000	826,181	486,865	1,313,046	610,000
580 Contingency	550,200	490,200	327,200	154,000		9,000		0	0	0	60,000
595 Capitalized Interest	0	0						0	0	0	
Project Totals:	23,149,742	20,084,370	7,259,620	5,177,250	3,897,000	2,503,500	1,247,000	1,405,543	945,829	2,351,334	714,000

Project Funding Source Code	Division											
SA (MFT)	41017	919,500	184,000		62,000		122,000		21,500	0	21,500	714,000
FB-GR	44007	2,721,996	2,093,434	579,684	295,250	257,000	861,500	100,000	434,172	194,390	628,562	0
TF (GF 40900)	44007	0	0						0	0	0	0
TF (CSG 48300)	44007	0	0						0	0	0	0
LOAN	44007	0	0						0	0	0	0
SA (CDB)	44007	0	0						0	0	0	0
PO	44007	0	0						0	0	0	0
FA	44007	0	0						0	0	0	0
SA	44007	1,068,356	1,068,356	589,356	479,000				0	0	0	0
LGA	44007	0	0						0	0	0	0
SA (DCEO)	44007	0	0						0	0	0	0
GOB	44007	0	0						0	0	0	0
FA (FHWA)	44107	0	0						0	0	0	0
TF (GF 40900)	44107	0	0						0	0	0	0
SA	44107	0	0						0	0	0	0
FB-GR	44107	0	0						0	0	0	0
TF (GF 40900)	47044	0	0						0	0	0	0
FA	47044	0	0						0	0	0	0
PO	47044	0	0						0	0	0	0
LOAN	47044	0	0						0	0	0	0
SA (IEPA LOAN)	47044	0	0						0	0	0	0
SA (GRANT)	47044	220,000	220,000	220,000					0	0	0	0
FB-UR	47044	7,744,142	6,894,500	3,075,500	2,406,000	562,000	522,000	329,000	268,229	581,413	849,642	0
FA	47045	1,392,000	1,392,000			1,392,000			0	0	0	0
SA (GRANT)	47045	582,000	582,000	350,000		232,000			0	0	0	0
PO	47045	0	0						0	0	0	0
LOAN	47045	0	0						0	0	0	0
TF (GF 40900)	47045	0	0						0	0	0	0
FB-UR	47045	8,187,226	7,373,080	2,258,880	1,844,200	1,454,000	998,000	818,000	644,120	170,026	814,146	0
TF (GF 40900)	47150	175,000	175,000	175,000					0	0	0	0
FB-SC	47150	139,522	102,000	11,200	90,800				37,522	0	37,522	0
Project Totals:		23,149,742	20,084,370	7,259,620	5,177,250	3,897,000	2,503,500	1,247,000	1,405,543	945,829	2,351,372	714,000

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CITY OF CARBONDALE, ILLINOIS
CAPITAL IMPROVEMENTS PROGRAM PROJECT BUDGET SUMMARY
FISCAL YEAR: 2015
Summary by Fund & Funding Source Codes

RECOMMENDED FINANCING CODES

GR(GF 40900) - General Revenue
SA(MFT) - State Aid - Motor Fuel Tax
PB(TAX LEVY) - Public Benefit - Local Improvement Tax Levy
FB - Fund Balance
PO - Property Owner Contribution
PO(ICRR) - Property Owner Contribution - ICRR
SA(IDOT) - State Aid - IDOT
SA(SIU) - State Aid - SIU
SA(IDOC) - State Aid - IDOC
GC - Gifts and Contributions
FA(FHWA) - Federal Aid - FHWA
GOB- General Obligation Bond
PO(SIU) - Property Owner Contrib. - SIU
SA - State Aid
SA(IEPA Loan) - State Aid - IEPA Loan
UR - Utility Revenue
SC - Service Charges

FUND	DIV. NO.	FINANCE CODE	TOTAL ESTIMATED COST	TOTAL 5 YEAR COST	EXPENDITURE YEAR FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	PROJECT COST THRU FY 2013	ESTIMATED ACTUAL FY 2014	PRIOR YEARS COST	LATER YEARS COST
Motor Fuel Tax	41017	SA(MFT)	919,500	184,000	0	62,000	0	122,000	0	21,500	0	21,500	714,000
Local Improvement	44007	FB-GR	2,721,996	2,093,434	579,684	295,250	257,000	861,500	100,000	434,172	194,390	628,562	0
	44007	TF (GF 40900)	0	0	0	0	0	0	0	0	0	0	0
	44007	TF (GF 48300)	0	0	0	0	0	0	0	0	0	0	0
	44007	LOAN	0	0	0	0	0	0	0	0	0	0	0
	44007	SA(CDB)	0	0	0	0	0	0	0	0	0	0	0
	44007	PO	0	0	0	0	0	0	0	0	0	0	0
	44007	FA	0	0	0	0	0	0	0	0	0	0	0
	44007	SA	1,068,356	1,068,356	589,356	479,000	0	0	0	0	0	0	0
	44007	LGA	0	0	0	0	0	0	0	0	0	0	0
	44007	SA(DCEO)	0	0	0	0	0	0	0	0	0	0	0
	44007	GOB	0	0	0	0	0	0	0	0	0	0	0
Total Local Improvement			3,790,352	3,161,790	1,169,040	774,250	257,000	861,500	100,000	434,172	194,390	628,562	0
Railroad Relocation Project	44107	FA(FHWA)	0	0	0	0	0	0	0	0	0	0	0
	44107	TF (GF 40900)	0	0	0	0	0	0	0	0	0	0	0
	44107	SA	0	0	0	0	0	0	0	0	0	0	0
	44107	FB-GR	0	0	0	0	0	0	0	0	0	0	0
Total Railroad Relocation Project			0	0	0	0	0	0	0	0	0	0	0
Waterworks and Sewerage													
Wastewater Construction	47044	TF (GF 40900)	0	0	0	0	0	0	0	0	0	0	0
Wastewater Construction	47044	FA	0	0	0	0	0	0	0	0	0	0	0
Wastewater Construction	47044	PO	0	0	0	0	0	0	0	0	0	0	0
Wastewater Construction	47044	LOAN	0	0	0	0	0	0	0	0	0	0	0
Wastewater Construction	47044	SA(IEPA LOAN)	0	0	0	0	0	0	0	0	0	0	0
Wastewater Construction	47044	SA(GRANT)	220,000	220,000	220,000	0	0	0	0	0	0	0	0
Wastewater Construction	47044	FB-UR	7,744,142	6,894,500	3,075,500	2,406,000	562,000	522,000	329,000	268,229	581,413	849,642	0
Wastewater Construction	47045	FA	1,392,000	1,392,000	0	0	1,392,000	0	0	0	0	0	0
Wastewater Construction	47045	SA (GRANT)	582,000	582,000	350,000	0	232,000	0	0	0	0	0	0
Water System Construction	47045	PO	0	0	0	0	0	0	0	0	0	0	0
Water System Construction	47045	LOAN	0	0	0	0	0	0	0	0	0	0	0
Water System Construction	47045	TF (GF 40900)	0	0	0	0	0	0	0	0	0	0	0
Water System Construction	47045	FB-UR	8,187,226	7,373,080	2,258,880	1,844,200	1,454,000	998,000	818,000	644,120	170,026	814,146	0
Total Waterworks and Sewerage			18,125,368	16,461,580	5,904,380	4,250,200	3,640,000	1,520,000	1,147,000	912,349	751,439	1,663,788	0
Parking System	47150	TF (GF 40900)	175,000	175,000	175,000	0	0	0	0	0	0	0	0
Parking System	47150	FB- SC	139,522	102,000	11,200	90,800	0	0	0	37,522	0	37,522	0
Total Parking System			314,522	277,000	186,200	90,800	0	0	0	37,522	0	37,522	0
Rental Properties Fund	47300	FB-GR	0	0	0	0	0	0	0	0	0	0	0
Total Rental Properties			0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL CIP			23,149,742	20,084,370	7,259,620	5,177,250	3,897,000	2,503,500	1,247,000	1,405,543	945,829	2,351,372	714,000

CITY OF CARBONDALE, ILLINOIS
CAPITAL IMPROVEMENTS PROGRAM PROJECT BUDGET SUMMARY
FISCAL YEAR: 2015
Summary by Project Group

DESCRIPTION	*Total Estimated Cost*	*Total 5 Year Cost*	*EXPENDITURE YEAR*					*Project Cost Thru FY 2013*	*Estimated Actual FY 2014*	*Prior Years Cost*	*Later Years Cost*
			FY 2015	*FY 2016*	*FY 2017*	*FY 2018*	*FY 2019*				
OS-Open Spaces & Parks	895,192	802,080	478,080	108,000	108,000	108,000	0	83,759	9,353	93,112	0
PB-Public Buildings	0	0	0	0	0	0	0	0	0	0	0
PK-Parking System	314,522	277,000	186,200	90,800	0	0	0	37,522	0	37,522	0
SA-Sanitary Sewers	4,156,289	3,693,940	684,940	1,596,000	562,000	522,000	329,000	268,229	194,120	462,349	0
SP-Special Projects	0	0	0	0	0	0	0	0	0	0	0
SS-Storm Sewers	695,000	695,000	0	0	49,000	646,000	0	0	0	0	0
ST-Streets	2,084,044	1,114,660	435,660	549,500	0	129,500	0	189,224	66,160	255,384	714,000
SW-Sidewalks	1,035,616	734,050	255,300	178,750	100,000	100,000	100,000	182,689	118,877	301,566	0
TS-Traffic Signals	0	0	0	0	0	0	0	0	0	0	0
WS-Water System	10,161,226	9,347,080	2,608,880	1,844,200	3,078,000	998,000	818,000	644,120	170,026	814,146	0
WW-Wastewater Trmt.	3,807,853	3,420,560	2,610,560	810,000	0	0	0	0	387,293	387,293	0
GRAND TOTAL CIP	**23,149,742**	**20,084,370**	**7,259,620**	**5,177,250**	**3,897,000**	**2,503,500**	**1,247,000**	**1,405,543**	**945,829**	**2,351,372**	**714,000**

Community Investments Program
FY 2015 through FY 2019

Open Space Development
CIP #OS1002

Project Description:
Designate and develop open space improvements within the City. Possible projects could include Helen Westburg Park, extend Greenway/Bikeway along Piles Fork Creek, comprehensive bike route plan, Central Downtown Bike/Pedestrian Greenway Park.

Project Justification:
Open space will be developed as a commitment from the half-cent Home Rule Sales Tax increase.

Project Capital Costs:

Budgeted FY 2015	478,080
Estimated FY 2016	108,000
Estimated FY 2017	108,000
Estimated FY 2018	108,000
Estimated FY 2019	0
Total Five-Year Costs	802,080
Prior Years Costs	93,112
Later Years Costs	0
Total Cost	$895,192

Fund Source:

Local Improvement Fund:	
Fund Balance - General Revenues	$505,242
State Aid, Grant or Motor Fuel Tax	$389,950
Total	$895,192

Operating Budget Impact: This project is an open commitment that includes green space development. The actual development plans will transpire as an on-going planning process. Any possible budget impacts will be determined as the actual plans are derived.

700 Block of South Illinois Avenue
CIP #PK0701

Project Description:
The project includes a portion of purchased railroad right-of-way located on the west side of the tracks extending north from Mill Street to a point approximately 200 feet south of the center line of College Street be utilized to construct a parking lot.

Project Justification:
This parking lot provides additional parking for the downtown businesses.

Project Capital Costs:

Budgeted FY 2015	186,200
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	186,200
Prior Years Costs	37,522
Later Years Costs	0
Total Cost	$223,722

Fund Source:

Parking Systems Operation Fund:	
Loan (CDAP)	$175,000
Fund Balance:	
Service Charge, Parking Meters	$48,722
Total	$223,722

Operating Budget Impact: This project will make parking more convenient for customers of those businesses and should add to meter and fine revenue. Projected construction will be in Fiscal Year 2015.

Community Investments Program
FY 2015 through FY 2019

Parking Lot #26 Improvements (Interfaith Center)
CIP #PK1001

Project Description:
The project includes the reconstruction of an existing parking lot located north of Grand Avenue and East of Illinois Avenue, adjacent to the Interfaith Center.

Project Justification:
This parking lot was originally constructed in the mid 1990's as a temporary parking lot to meet the immediate needs of adjacent businesses. This parking lot is heavily used and is in poor condition; a permanent and proper parking lot needs to be constructed to adequately serve the needs of the public.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	90,800
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	90,800
Prior Years Costs	0
Later Years Costs	0
Total Cost	$90,800

Fund Source:
Parking Systems Operation Fund:
Fund Balance:
Service Charge, Parking Meters $90,800

Total $90,800

Operating Budget Impact: This will provide for better and safer parking accommodation to those using this location. The projected construction will be in Fiscal Years 2015 and 2016.

East/West Sanitary Sewer Between Schwartz Street and College Street
CIP #SA0106

Project Description:
Replace existing 8" sanitary sewer west of Oakland Avenue between Schwartz Street and College Street.

Project Justification:
The existing 8" sanitary sewer is in need of repair and replacement.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	144,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	144,000
Prior Years Costs	0
Later Years Costs	0
Total Cost	$144,000

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $144,000

Total $144,000

Operating Budget Impact: The line replacement will prevent the cost of utilizing the sewer jet for maintaining flow as well as any excavation repairs necessary due to the old line. Maintenance cost savings is estimated to be approximately $600 annually. The projected construction completion and savings will is estimated to begin in Fiscal Year 2016.

Community Investments Program
FY 2015 through FY 2019

Sanitary Sewer Rehabilitation Program
CIP #SA0901

Project Description:
Annual Sewer Rehabilitation Program to maintain and improve the integrity of the sewer system and repair problem areas.

Project Justification:
Many sewers are in need of repair to improve pipe condition and reduce infiltration and inflow. In addition, the program would reduce blockage in the sewer lines causing customer problems and possible damage to homes.

Project Capital Costs:

Budgeted FY 2015	271,840
Estimated FY 2016	329,000
Estimated FY 2017	329,000
Estimated FY 2018	329,000
Estimated FY 2019	329,000
Total Five-Year Costs	1,587,840
Prior Years Costs	114,060
Later Years Costs	0
Total Cost	$1,701,900

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $1,701,900

Total $1,701,900

Operating Budget Impact: This on-going improvement program is providing monies in future years which will be used as each line is identified. Such project/studies were contemplated when the water/sewer rate increase program was instituted. The completion of this project will reduce routine maintenance and intermittent service calls.

Sanitary Sewer Inflow and Infiltration Study
CIP #SA1301

Project Description:
Evaluate the City's Sanitary Sewer System to identify and correct sources of inflow and infiltration.

Project Justification:
The City's two wastewater treatment plants experience significant flow increases during rain events. These increases in flow are a direct result of rain and storm runoff waters entering the sanitary sewer system. An ongoing sanitary sewer inflow and infiltration study will aid the City in identifying major sources of inflow and infiltration and allow them to be corrected thereby reducing operating costs for the wastewater treatment plant.

Project Capital Costs:

Budgeted FY 2015	277,480
Estimated FY 2016	208,000
Estimated FY 2017	233,000
Estimated FY 2018	193,000
Estimated FY 2019	0
Total Five-Year Costs	911,480
Prior Years Costs	343,841
Later Years Costs	0
Total Cost	$1,255,321

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $1,255,321

Total $1,255,321

Operating Budget Impact: This will identify problem areas enabling proper repair/resolution of existing and potential problems. Such project/studies were contemplated when the water/sewer rate increase program was instituted.

Community Investments Program
FY 2015 through FY 2019

Haake Jenkins Sanitary Sewer
CIP #SA1302

Project Description:
Install approximately 800 feet of gravity sanitary sewer to eliminate the Haake Jenkins Lift Station.

Project Justification:
The Haake Jenkins lift station is in need of extensive rehabilitation, including the installation of new pumps, piping, rails and control systems. Staff has concluded that this lift station can be eliminated by installing gravity sewer to the existing and neighboring Golf Course lift station. This will eliminate ongoing electrical and maintenances costs associated with the operation of the Haake Jenkins lift station.

Project Capital Costs:

Budgeted FY 2015	78,660
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	78,660
Prior Years Costs	4,448
Later Years Costs	0
Total Cost	$83,108

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $83,108

Total $83,108

Operating Budget Impact: Simplifies overall operation reducing ongoing repair and operating and possible future replacement costs. Project completion expected in Fiscal Year 2015.

Oak Street – Popular Street to Wall Street Sanitary Sewer Upgrade
CIP #SA1501

Project Description:
Replace the aging sanitary sewer along Oak Street from Poplar to Wall.

Project Justification:
The expansion of Memorial Hospital continues to add load to the City's sanitary sewer infrastructure. The existing sewer that serves the hospital complex is nearing capacity and needs to be replace to insure its continue adequacy.

Project Capital Costs:

Budgeted FY 2015	56,960
Estimated FY 2016	915,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	971,960
Prior Years Costs	0
Later Years Costs	0
Total Cost	$971,960

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $971,960

Total $971,960

Operating Budget Impact: This is the type of expenditure contemplated when the water/sewer rate increases were instituted. This project will minimize the potential of overflow/breakage and resultant costly repairs.

Community Investments Program
FY 2015 through FY 2019

Replace Corrugated Metal Pipes in Southwest Quadrant
CIP #SS9902

Project Description:
The area for this study is bounded by Sunset Drive on the north, Chautauqua Street on the south, Dixon Street on the east and Little Crab Orchard Creek on the west. When this section of Carbondale was developed, corrugated metal storm drainage systems were often used. These pipes are starting to deteriorate and fail. This study would identify the areas where corrugated metal pipes were used and note the areas that are failing. This information will provide the necessary data for establishing program for repairs.

Project Justification:
To maintain a satisfactory storm drainage system.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	0
Estimated FY 2017	24,000
Estimated FY 2018	306,000
Estimated FY 2019	0
Total Five-Year Costs	330,000
Prior Years Costs	0
Later Years Costs	0
Total Cost	$330,000

Fund Source:
Local Improvement Fund:
Fund Balance - General Revenues $330,000

Total $330,000

Operating Budget Impact: It is this type of program/study supported by the water/sewer rate increase program. Completion scheduled in Fiscal Year 2018. No budgetary impact in Fiscal Year 2015.

Cherry Street/Elm Street Storm Sewer Interceptor Replacement
CIP #SS1002

Project Description:
Replacement of the storm sewers from the West Cherry Street/University Avenue area to the East Elm Street/Marion Street area.

Project Justification:
The Cherry Street/University Avenue/Illinois Avenue is a low point and collector areas for storm water runoff. The storm water from this area is conveyed under the railroad tracks to East Elm Street where it connects to other storm sewers that take the water to Piles Fork Creek. This area on the West side of the railroad tracts has experienced flooding for decades and warrants further study for possible storm sewer replacements to aid in alleviating the flooding problems.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	0
Estimated FY 2017	25,000
Estimated FY 2018	340,000
Estimated FY 2019	0
Total Five-Year Costs	365,000
Prior Years Costs	0
Later Years Costs	0
Total Cost	$365,000

Fund Source:
Local Improvement Fund:
Fund Balance - General Revenues $365,000

Total $365,000

Operating Budget Impact: This project will protect against future flooding events. No budgetary impact in Fiscal Year 2015.

Community Investments Program
FY 2015 through FY 2019

Schwartz Street Improvements
(Oakland to Eason)
CIP #ST8705

Project Description:
This project consists of reconstructing Schwartz Street between Oakland Avenue and Eason Drive with new curb and gutters, inlets, storm sewers, sidewalks and appurtenances.

Project Justification:
This project will provide better access to the area and eliminate the open ditches.

Project Capital Costs:

Budgeted FY 2015	410,700
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	410,700
Prior Years Costs	64,626
Later Years Costs	0
Total Cost	$475,326

Fund Source:

Motor Fuel Tax Fund:	
State Aid, Grant or Motor Fuel Tax	$21,500
Local Improvement Fund:	
Fund Balance - General Revenues	$453,826
Total	$475,326

Operating Budget Impact: This project cuts down on routine maintenance and the risk of injury and property damage. The project is planned to be completed in FY 2015.

Lewis Lane and Grand Avenue Roundabout
CIP #ST0903

Project Description:
Design and install a round-a-bout at the intersection of Grand Avenue and Lewis Lane.

Project Justification:
This intersection experiences significant delays at peak morning hours due to its proximity to Lewis School, the Carbondale Middle School, and several major apartment complexes. The delays are not such of such magnitude to require the installation of traffic signals; however the installation of a round-a-bout should mitigate these issues.

Project Capital Costs:

Budgeted FY 2015	24,960
Estimated FY 2016	480,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	504,960
Prior Years Costs	0
Later Years Costs	0
Total Cost	$504,960

Fund Source:

Local Improvement Fund:	
Fund Balance - General Revenues	$100,992
State Aid, Grant or Motor Fuel Tax	$403,968
Total	$504,960

Operating Budget Impact: FY 2015 will see only preliminary activities for this project.

Community Investments Program
FY 2015 through FY 2019

Street Patching Program
CIP #ST1201

Project Description:
This project will provide for patching of roadways throughout the City.

Project Justification:
This project will allow a proactive and systematic approach to patching streets and potholes around the City.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	3,500
Estimated FY 2017	0
Estimated FY 2018	3,500
Estimated FY 2019	0
Total Five-Year Costs	7,000
Prior Years Costs	165,544
Later Years Costs	0
Total Cost	$171,544

Fund Source:
Local Improvement Fund:
Fund Balance - General Revenues $171,544

Total $171,544

Operating Budget Impact: This project will reduce the risk of injury and property damage.

Annual Collection Street Resurfacing Program
CIP #ST1204

Project Description:
This project will provide for repaving of heavily used roadways throughout the City.

Project Justification:
This project will allow a proactive and systematic approach to resurfacing streets and sections of streets around the City.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	4,000
Estimated FY 2017	0
Estimated FY 2018	4,000
Estimated FY 2019	0
Total Five-Year Costs	8,000
Prior Years Costs	3,440
Later Years Costs	0
Total Cost	$11,440

Fund Source:
Local Improvement Fund:
Fund Balance - General Revenues $11,440

Total $11,440

Operating Budget Impact: This is a preventative maintenance program to avoid major street repairs in the future. No impact in FY2015 is planned.

Community Investments Program
FY 2015 through FY 2019

Bridge Maintenance and Rehabilitation Program
CIP#ST1301

Project Description:
To proactively maintain and rehabilitate bridge structures throughout the City to extend the service life of these structures and avoid costly replacements.

Project Justification:
The City has numerous bridges throughout the community that it is responsible for inspecting, repairing, and maintaining. Many of these structures are beginning to show signs of their age. Recent inspections of several structures indicate that there is a growing need for heavy maintenance and/or rehabilitation which will likely continue for a number of years.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	62,000
Estimated FY 2017	0
Estimated FY 2018	122,000
Estimated FY 2019	0
Total Five-Year Costs	184,000
Prior Years Costs	22,774
Later Years Costs	714,000
Total Cost	$920,774

Fund Source:

Motor Fuel Tax Fund:	
State Aid	$898,000
Local Improvement Fund:	
Fund Balance – General Revenues	$22,774
Total	$920,774

Operating Budget Impact: This was an ongoing preventative maintenance program but didn't do any work in FY 2010 and FY 2011 and now must catch up.

Superblock Area Sidewalk Improvements
CIP#SW1302

Project Description:
Evaluate the needs of pedestrians in and around the superblock area, which is bounded by Lewis Lane, E. Walnut Street, Giant City Road, and Grand Avenue. Plan and construct sidewalk improvements as necessary to meet these needs.

Project Justification:
The superblock area has been developed over the past decade and is now a thriving community complex that includes the Superblock Recreational Fields, Carbondale Community High School, Carbondale Middle School, and Lewis Elementary School; it will also be the site of the new Carbondale Park District Water Park. The need for adequate and safe pedestrian routes has been expressed by the community and needs to be evaluated.

Project Capital Costs:

Budgeted FY 2015	195,300
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	195,300
Prior Years Costs	25,782
Later Years Costs	0
Total Cost	$221,082

Fund Source:

Local Improvement Fund:	
Fund Balance - General Revenues	$41,644
State Aid	$179,438
Total	$221,082

Operating Budget Impact: Cuts down on routine maintenance and risk of injury and property damage. Scheduled completion for Fiscal Year 2015 when anticipated maintenance savings should begin.

Community Investments Program
FY 2015 through FY 2019

Sidewalk Improvements
CIP #SW1501

Project Description:
This project has four components:
(1) Repair dangerous and/or deteriorated sidewalks throughout the City of Carbondale
(2) Improve sidewalks in the downtown area
(3) Work with the Partnership for Disability Issues organization to create sidewalk routes throughout the City for the physically challenged
(4) Construct new sidewalks where missing sections of walk creates a gap in the sidewalk flow

Project Justification:
Remove hazardous situations and make the areas more aesthetically pleasing.

Project Capital Costs:

Budgeted FY 2015	60,000
Estimated FY 2016	60,000
Estimated FY 2017	100,000
Estimated FY 2018	100,000
Estimated FY 2019	100,000
Total Five-Year Costs	420,000
Prior Years Costs	275,784
Later Years Costs	0
Total Cost	$695,784

Fund Source:
Local Improvement Fund:
Fund Balance - General Revenues $695,784

Total $695,784

Operating Budget Impact: FY2015 expenditures are planned to be $60,000 in the Local Improvement Fund.

Lewis Lane Sidewalk (College to Walnut)
CIP #SW1502

Project Description:
Add sidewalks to the east side of Lewis Lane between College and Walnut.

Project Justification:
There is currently no sidewalk on the east side of Lewis Lane from East College Street to East Walnut Street. Connecting the existing sidewalks along the east side of Lewis Lane in this area will complete the sidewalks in an around the superblock area.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	118,750
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	118,750
Prior Years Costs	0
Later Years Costs	0
Total Cost	$118,750

Fund Source:
Local Improvement Fund:
Fund Balance - General Revenues $23,750
State Aid, Grant or Motor Fuel Tax 95,000

Total $118,750

Operating Budget Impact: No funds are to be expended in FY2015.

Community Investments Program
FY 2015 through FY 2019

Mill Street Water Main
CIP #WS0201

Project Description:
This project replaces 2,900 feet of 6" water main on Mill Street between University Avenue and Oakland Avenue.

Project Justification:
This eliminates a water line that has had high maintenance costs and disruption of service.

Project Capital Costs:

Budgeted FY 2015	28,080
Estimated FY 2016	866,200
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	894,280
Prior Years Costs	34,564
Later Years Costs	0
Total Cost	$928,844

Fund Source:
Waterworks and Sewerage Fund:
Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $928,844

Total $928,844

Operating Budget Impact: It is this type of project that the water/sewer rate increase program was instituted for. FY2015 spending of $28,080 is for the early phases of the program.

Crab Orchard Water District Improvements
CIP #WS0803

Project Description:
Improve areas served by the former Crab Orchard Water District by making connections to existing city Water lines where available and replace water lines as described in agreement with the former Crab Orchard Water District.

Project Justification:
Many of the lines are in poor condition and need to be replaced.

Project Capital Costs:

Budgeted FY 2015	434,920
Estimated FY 2016	388,000
Estimated FY 2017	408,000
Estimated FY 2018	648,000
Estimated FY 2019	468,000
Total Five-Year Costs	2,346,920
Prior Years Costs	627,627
Later Years Costs	0
Total Cost	$2,974,547

Fund Source:
Waterworks and Sewerage Fund:
Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $2,974,547

Total $2,974,547

Operating Budget Impact: It is anticipated that maintenance will not be necessary on the new lines for approximately the first 10 years.

Community Investments Program
FY 2015 through FY 2019

Cedar Lake
Spillway Repair and Gabion Installation
CIP #WS1002

Project Description:
Repair the damaged/displaced portion of the riprap spillway with gabions.

Project Justification:
Due to heavy rains in the spring of 2008, the riprap portion of the spillway suffered heavy damage/displacement. The spillway needs to be repaired to prevent further degradation of the gabion portion of the spillway.

Project Capital Costs:

Budgeted FY 2015	337,840
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	337,840
Prior Years Costs	8,122
Later Years Costs	0
Total Cost	$345,962

Fund Source:
Waterworks and Sewerage Fund:
Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $345,962

Total $345,962

Operating Budget Impact:
This will help to avoid more serious and costly repairs in the future.

Water Plant Lagoon Renovations
CIP #WS1201

Project Description:
Reconstruct three existing, single-stage sludge lagoons into a two-stage lagoon system. Two of the existing earthen lagoons will be combined into one large concrete lagoon for primary settlement and detention of solids, and the third lagoon will be used for final settlement.

Project Justification:
Existing lagoons are undersized and incapable of properly handling filter backwash and clarifier blowdown waters. Solids content of the effluent discharged into the receiving stream needs to be reduced. Combining two of the logons by removing the earthen berm and increasing the depth by two feet will expand the total storage capacity from 170,000 gallons to 400,000 gallons. Increase detention time will improve settlement of solids as well as allow more time for chlorine to dissipate naturally, which will reduce the amount of chemical needed for chlorine removal.

Project Capital Costs:

Budgeted FY 2015	519,960
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	519,960
Prior Years Costs	103,627
Later Years Costs	0
Total Cost	$623,587

Fund Source:
Waterworks and Sewerage Fund:
Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $623,587

Total $623,587

Operating Budget Impact: This project is expected to be completed in FY 2015. These are the type of proactive initiatives which were considered in the water/sewer rate increase program.

Community Investments Program
FY 2015 through FY 2019

Cedar Lake Pump Station Renovations
CIP #WS1202

Project Description:
The existing pump station was built in 1975 and all equipment, including valves, motors, wiring, and pumps, is original. The existing structure will remain intact, and all equipment will be replaced with modernized equipment.

Project Justification:
All of the equipment at this pump station is far beyond its expected service life, and needs to be replaced. This is the only pump station that provides raw water to the Water Treatment Plant, and any failures will severely jeopardize the City's ability to supply water to the public. In addition to eliminating the risk of catastrophic failure, significant cost savings will be realized with newer, more energy efficient equipment.

Project Capital Costs:

Budgeted FY 2015	745,720
Estimated FY 2016	190,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	935,720
Prior Years Costs	21,735
Later Years Costs	0
Total Cost	$957,455

Fund Source:
Waterworks and Sewerage Fund:
Water System Fund Balance:

State Aid/Grant	$350,000
Utility Fund Revenues, Water & Sewer User Fees	$607,455
Total	$957,455

Operating Budget Impact: This project will lead to less cost in maintenance and operation. Project completion anticipated in Fiscal Year 2016.

Feeder Water Main Replacements (10" & larger)
CIP #WS1301

Project Description:
The purpose of this project is to replace dilapidated water main feeder lines of 10" and larger in diameter.

Project Justification:
There are many water mains throughout the City that are dilapidated and in need of replacement. Priority should be given to the water systems feeder water mains that are 10" or larger in diameter as these lines feed many of the other lines throughout the City. In recent years the City has been experiencing frequent breaks on its 10" diameter water mains on Forest Street and Springer Street, this project will initially concentrate on these areas.

Project Capital Costs:

Budgeted FY 2015	393,000
Estimated FY 2016	350,000
Estimated FY 2017	350,000
Estimated FY 2018	350,000
Estimated FY 2019	350,000
Total Five-Year Costs	1,793,000
Prior Years Costs	18,471
Later Years Costs	0
Total Cost	$1,811,471

Fund Source:
Waterworks and Sewerage Fund:
Water System Fund Balance:

Utility Fund Revenues, Water & Sewer User Fees	$1,811,471
Total	$1,811,471

Operating Budget Impact: This project will produce significantly progressively less costly maintenance and operation. This is also a project supported by the water/sewer rate increase program.

Community Investments Program
FY 2015 through FY 2019

Dogwood Road Water Main Extension
CIP #WS1502

Project Description:
Construct a water main on Dogwood Road from the City Limits to the Devil's Kitchen Water District (DKWD) Boundary.

Project Justification:
The DKWD desires to purchase water from the City of Carbondale which requires them to install a new 6" water main along Dogwood Road from the City Limits to a new pump station which will be located at the existing boundary of the water district. During the project discussions City staff expressed that they would prefer to have an 8" water main along with fire hydrants and additional valves in lieu of the proposed 6: water main. DKWD agreed to provide for these additional expenses. This project covers the additional expenses needed to upsize the water main and install fire hydrants and valves along Dogwood Road.

Project Capital Costs:

Budgeted FY 2015	128,000
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	128,000
Prior Years Costs	0
Later Years Costs	0
Total Cost	$128,000

Fund Source:

Waterworks and Sewerage Fund:	
Water System Fund Balance:	
Utility Fund Revenues, Water & Sewer User Fees	$128,000
Total	$128,000

Operating Budget Impact: The additional costs of this project will be assigned to the Devils Kitchen Water District.

Cedar Lake Sediment and Nutrient Load Reduction Projects
CIP #WS1503

Project Description:
Stabilize 14,000 linear ft. of Cedar Lake shoreline; stabilize 20,000 linear ft. of gully and construct sediment control basins on 200 acres within the watershed.

Project Justification:
Identified impairments to Cedar Lake will be addressed by reducing phosphorous, nitrogen and sediment loading. The proposal will address shoreline erosion and turbid water with a reduction in these impairments, as well.

Project Capital Costs:

Budgeted FY 2015	21,360
Estimated FY 2016	50,000
Estimated FY 2017	2,320,000
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	2,391,360
Prior Years Costs	0
Later Years Costs	0
Total Cost	$2,391,360

Fund Source:

Waterworks and Sewerage Fund:	
Federal Aid	$1,392,000
State Aid/Grant	232,000
Water System Fund Balance:	
Utility Fund Revenues, Water & Sewer User Fees	$767,360
Total	$2,391,360

Operating Budget Impact: This was an important consideration in the water/sewer rate increase program.

Some of the impact will be affected by this rate increase.

Community Investments Program
FY 2015 through FY 2019

New Era Road Lift Station Replace Existing Pumps
CIP #WW9602

Project Description:
Replace the pumps and wet well for the New Era Road Pump Station.

Project Justification:
In recent years the development at the Southern Illinois Airport has caused an increased load on an aging sanitary sewer lift station. The existing lift station is a combination wet well/dry well system, this system requires staff to enter into the underground dry well to maintain the pumps and control systems. A new wet well with submersible pumps will be constructed adjacent to the existing pump station and the existing dry well will be decommissioned.

Project Capital Costs:

Budgeted FY 2015	129,360
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	129,360
Prior Years Costs	9,841
Later Years Costs	0
Total Cost	$139,201

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $139,201

Total $139,201

Operating Budget Impact: New equipment will increase capacity and handle the increased load incurred by the S.I. Airport.

NWWWTP Bar Screen on Grit Chamber
CIP #WW1002

Project Description:
To replace the bar screen with a finer one.

Project Justification:
To reduce large debris and lower maintenance.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	210,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	210,000
Prior Years Costs	0
Later Years Costs	0
Total Cost	$210,000

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $210,000

Total $210,000

Operating Budget Impact: It is too soon to estimate potential savings from this improvement.

Community Investments Program
FY 2015 through FY 2019

NWWWTP Clarifer Renovations
CIP #WW1004

Project Description:
To upgrade plant components for sludge handling which are more than 30 years old.

Project Justification:
To avoid a major break down in the treatment process which will cause the plant effluent to go out of compliance.

Project Capital Costs:

Budgeted FY 2015	1,597,280
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	1,597,280
Prior Years Costs	0
Later Years Costs	0
Total Cost	$1,597,280

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $1,597,280

Total $1,597,280

Operating Budget Impact: This project is to be funded in part by rate increase program implemented. Ongoing avoidance of cost of noncompliance and repairs.

Alarm Communication and Flow Monitoring System for All Lift Stations
CIP #WW1006

Project Description:
Communication system to monitor for high wet well, power failure and flow data.

Project Justification:
Replace existing obsolete equipment, improve reliability of alarm warning system, eliminate monthly telecommunication fees and provide capability to monitor and collect flow data for future infiltration and inflow studies.

Project Capital Costs:

Budgeted FY 2015	0
Estimated FY 2016	250,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	250,000
Prior Years Costs	0
Later Years Costs	0
Total Cost	$250,000

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $250,000

Total $250,000

Operating Budget Impact: This project will eliminate all telephone lines to 15 lift stations for an annual savings of approximately $4,700.

Community Investments Program
FY 2015 through FY 2019

SEWTPlant Concrete Lagoon Bottom
CIP #WW1201

Project Description:
This project involves installation of a concrete bottom in the West lagoon. Installation of drain lines to the Sludge Lagoon Pump Station will also be required.

Project Justification:
Three sludge lagoons were originally installed at the Southeast Treatment Plant when it was initially built. Sludge was pumped from the digesters to the lagoons and then during summer months was applied onto the city farm ground in wet form. Eventually, the EPA required the application of the sludge be dry form rather than wet. Drying beds were added for this purpose. With the most recent Plant upgrade, the lagoons are used for sludge stabilization after digesting and prior to drying and land application. When the Plant upgrade was done, only one lagoon was equipped with a concrete bottom. With this process the lagoon has been filled to capacity each year. The lagoons can only be emptied in the summer when the sludge can be dried. Currently, the sludge in the concrete bottom lagoon is pumped to the drying beds and only requires approximately one or two days to finish cleaning after it is pumped down to the bottom. To use one of the clay bottom lagoons, emptying requires months of dewatering with portable pumps and then use of an end loader and dump trucks for two to three weeks to dig out the sludge. Installation of a concrete bottom in another lagoon would allow for a more efficient use of our employees and assets.

Project Capital Costs:

Budgeted FY 2015	207,360
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	207,360
Prior Years Costs	12,466
Later Years Costs	0
Total Cost	$219,806

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $219,806

Total $219,806

Operating Budget Impact: Substantially reduces the drying time for the sludge and also reduces the utilization of resources; equipment and personnel.

Community Investments Program
FY 2015 through FY 2019

Lift Station Emergency Power Systems
CIP #WW1301

Project Description:
This project will provide emergency backup power to various lift stations throughout the City.

Project Justification:
During power outages it is necessary for City staff to travel from lift station to lift station with portable generators and or pumps to prevent sewage backups. Installation of emergency generators at key lift stations will lessen the burden on staff and provide for seamless operation of these lift stations during power outages.

Project Capital Costs:

Budgeted FY 2015	414,360
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	414,360
Prior Years Costs	365,006
Later Years Costs	0
Total Cost	$779,366

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:

State Aid/Grant	$220,000
Utility Fund Revenues, Water & Sewer User Fees	$559,366
Total	$779,366

Operating Budget Impact: Avoid risk of damage from loss of power. Also reduces cost of overtime pay of City Staff covering outages.

Pinecrest Liftstation and Forcemain Improvements
CIP #WW1502

Project Description:
Replace pumps and increase force main size.

Project Justification:
The Pinecrest lift station on Chautauqua was initially designed to serve low density residential development along Chautauqua between Pinecrest Drive and tower Road. With the addition and expansion of the Prairie Living complex the capacity of the existing pumps and force main are not at their limits and need to be upgraded to efficiently and effectively handle the existing and future sanitary sewer loads.

Project Capital Costs:

Budgeted FY 2015	18,720
Estimated FY 2016	350,000
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	368,720
Prior Years Costs	0
Later Years Costs	0
Total Cost	$368,720

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:

Utility Fund Revenues, Water & Sewer User Fees	$368,720
Total	$368,720

Operating Budget Impact: This project is needed to accommodate the needs of current and future population increase.

Community Investments Program
FY 2015 through FY 2019

Murdale Lift Station Pump Addition
CIP #WW1503

Project Description:
Add third pump and variable frequency drives (VFD's) to the two existing pumps.

Project Justification:
The Murdale lift station was rehabbed a number of years ago and included provisions to add a third pump. Adding a third pump will provide greater redundancy and more capacity as needed during high flow events. Adding VFD's will allow for better efficiency and operations of the pump station.

Project Capital Costs:

Budgeted FY 2015	243,480
Estimated FY 2016	0
Estimated FY 2017	0
Estimated FY 2018	0
Estimated FY 2019	0
Total Five-Year Costs	243,480
Prior Years Costs	0
Later Years Costs	0
Total Cost	$243,480

Fund Source:
Waterworks and Sewerage Fund:
Waste Water System Fund Balance:
Utility Fund Revenues, Water & Sewer User Fees $243,480

Total $243,480

Operating Budget Impact: This will improve the efficiency of the pump savings on power and provide a greater margin of safety during high flow events.

FY 2014 FUNDED 5-YEAR COMMUNITY INVESTMENT PROGRAM

OPEN SPACE & PARKS:

OS1002	Open Space Development
OS1103	Brook Lane Footbridge

PUBLIC BUILDINGS:

PB0001	Fire Station Relocation

PARKING SYSTEM:

PK0701	700 Block of South Illinois Avenue Parking Lot
PK1001	Parking Lot #26 Improvements (Interfaith Center)

SANITARY SEWERS:

SA0106	East/West Sanitary Sewer between Schwartz Street & College Street (West of Oakland Avenue)
SA0901	Sanitary Sewer Rehabilitation Program
SA1301	Sanitary Sewer Inflow and Infiltration Study
SA1302	Haake Jenkins Sanitary Sewer

SPECIAL PROJECTS:

STORM SEWERS/DRAINAGE:

SS9902	Replace Corrugated Metal Pipes in Southwest Quadrant
SS1002	Cherry Street/Elm Street Storm Sewer Interceptor Replacement

STREETS:

ST8705	Schwartz Street Improvements (Oakland to Eason)
ST1201	Street Patching Program
ST1204	Annual Collector Street Resurfacing Program
ST1301	Bridge Maintenance and Rehabilitation Program

SIDEWALKS:

SW1302	Superblock Sidewalk Improvements
SW1401	Sidewalk Improvements

TRAFFIC SIGNALS:

WATER SYSTEM:

WS0201	Mill Street Water Main
WS0202	Water Storage Facility (Phase II)
WS0308	Schwartz Street Waterline (Oakland to Eason)
WS0803	Crab Orchard Water District Improvements
WS0905	Sycamore Street Water Line Replacement (from Poplar Street to Oakland Avenue)
WS1002	Cedar Lake Repair Existing Damage at the Lake Outflow and Replace & Extend Gabions at Lake Spillway
WS1201	Water Plant Lagoon Renovations
WS1202	Cedar Lake Pump Station Renovations
WS1301	Feeder Water Main Replacements

WASTEWATER SYSTEM:

WW9602	New Era Road Lift Station Replace Existing Pumps
WW1002	Northwest Wastewater Treatment Plant Bar Screen on Grit Chamber
WW1006	Alarm Communication and Flow Monitoring System for All Lift Stations
WW1201	Southeast Wastewater Treatment Concrete Lagoon Bottom
WW1301	Lift Station Emergency Power Systems

FY 2015 UNFUNDED
COMMUNITY INVESTMENT PROGRAM

OPEN SPACE & PARKS

OS8301(U)	Bikeway Network Plan
OS0002(U)	Drainway/Greenway Completion
OS0901(U)	Central Downtown Bike/Pedestrian Way
OS0902(U)	East Side Sidewalks/Bikeways
OS1001(U)	Friendship Plaza and Mill Street Underpass Fencing

PUBLIC BUILDINGS:

PB0302 (U)	Fire Station #1 (Wall Street Equipment Storage Building)
PB1001(U)	Cemetery Maintenance and Office Building Replacement
PB1002(U)	Public Works Garage Improvements
PB1003(U)	Public Works Storage Building Replacements
PB1004(U)	Public Works Facility Truck and Equipment Barn
PB1101(U)	Cemetery Dry Soil Storage Building
PB1501(U)	Poplar Camp Beach Restroom and Concession Stand Renovations at Cedar Lake

PARKING SYSTEM:

PK9104(U)	Parking Lot #3 Reconstruction (East of Railroad Tracks, South of Grand Avenue)
PK9802(U)	Parking Lot #6 Reconstruction (South of Walnut Street, West of Railroad Tracks)

SANITARY SEWERS:

SA7301(U)	Washington Street Sanitary Sewer (Monroe Street to College Street)
SA0001(U)	Crestview Sanitary Sewer Rehabilitation
SA0107(U)	Almond Street Sanitary Sewer Rehabilitation (Chestnut Street to Willow Street) and N/S Sewer 400' East of Springer St.
SA1001(U)	Lakeland Subdivision Sanitary Sewer

SPECIAL PROJECTS:

SP0203(U)	Bus Shelters
SP0602(U)	Carbondale Business Park East
SP0901(U)	Creating Entryways into the Community
SP0903(U)	Community Skateboard Park
SP0904(U)	Illinois Avenue Streetscape Improvements (Grand Avenue to Oak Street, Combines SP0004, SP0005), SP0201)
SP0905(U)	City Buildings Signage
SP1001(U)	Woodlawn Cemetery Retaining Wall
SP1002(U)	Multimodal Transportation Center
SP1501(U)	Old Historic Depot between Train/Caboose and Railroad Tracks Renovate Walkway

STORM SEWERS/DRAINAGE:

SS9501(U)	Lu Court/Deer Lake Drainage
SS9601(U)	East End of Oak Street to Piles Fork Creek Drainway
SS0002(U)	College/Freeman Storm Sewer (East of Poplar Street)
SS0003(U)	Short Street to Crab Orchard Creek Drainway
SS0004(U)	Oak Street Storm Sewer Improvements (310 East Oak)
SS0005(U)	Gary Drive and Grand Ave Loop (East of Giant City Road)
SS0006(U)	Oakland/Schwartz Area Drainage Ditch (behind homes)

FY 2015 UNFUNDED
COMMUNITY INVESTMENT PROGRAM

STORM SEWERS/DRAINAGE (Continued):

SS0301(U)	Cherry Street Storm Sewer (Rawlings to Piplar Street)
SS0401(U)	Little Crab Orchard Creek Channelization (Southeast of Northwest Wastewater Treatment Plant to Charles Road)
SS0601(U)	Logan Street Area Storm Drainage
SS0801(U)	Valley Road Area Storm Drainage Improvements
SS0802(U)	South Side of Linden Street Drainage Improvements
SS0901(U)	Piles Fork Creek and Drainage Basin
SS1001(U)	Morningside Drive Storm Sewer Replacement
SS1003(U)	Green Earth Drainway Improvements (back of Emerald Lane)
SS1004(U)	Dillinger Road Drainage Study/Improvements
SS1005(U)	Pine Lane Storm Sewer Replacement
SS1101(U)	Tripoli Storm Drainage Improvements
SS1102(U)	Hunter Woods/Short Street Drainage Study
SS1401(U)	City Wide Drainage Study

STREETS:

ST8101(U)	Wall Street Improvements (Fisher to Knight)
ST8501(U)	Oak Street Extension (Wall Street to Lewis Lane)
ST8703(U)	High Street Improvements (Springer Street to Oakland Avenue)
ST8706(U)	Owens Street Improvements (Bridge Street to Oakland Avenue)
ST9002(U)	McKinley Street Improvements (West Sycamore to North Street)
ST9503(U)	Mill Street Extension (Wall Street to Lewis Lane)
ST9505(U)	Twisdale Avenue Improvements
ST9507(U)	Walkup Avenue Improvements (Valley Road to Oakland Avenue)
ST9508(U)	Johnson Avenue Improvements (Chautauqua Street to Walkup Avenue)
ST9509(U)	Carter Street Improvements (Johnson Avenue to Hill Avenue)
ST9510(U)	Hill Avenue Improvements (Johnson Avenue to Oakland Avenue)
ST9511(U)	Oakland Ave (Southbound) Right Turn Lane at West Main Street
ST9801(U)	Miller Court Extension (East of McRoy Drive)
ST0001(U)	Park Street/Wall Street Intersection West Approach from SIU Towers
ST0002(U)	Logan Street Improvements (Main Street to Walnut Street)
ST0003(U)	Graham Street Improvements (Main Street to Walnut Street)
ST0004(U)	Marion Street Extension (SIU Recreation Center to College Street)
ST0005(U)	Poplar Street/Mill Street/Lincoln Drive Intersection
ST0006(U)	Robert A Stalls Avenue (North of Fisher Street)
ST0007(U)	Pierce Street, North
ST0008(U)	McQueen Street
ST0009(U)	Burke Street, East
ST0010(U)	Searing Street
ST0011(U)	Jenkins Street, East
ST0012(U)	Knight Street, East
ST0013(U)	Allman Street, North
ST0015(U)	Dillinger Road Improvement (McRoy Drive to Marion Street)
ST0016(U)	Dogwood Lane Improvements
ST0017(U)	Lake Heights Road Improvements (Walnut Street to Jackson County Housing)
ST0018(U)	Sycamore Street Reconstruction (Oakland Avenue to University Avenue)

FY 2015 UNFUNDED
COMMUNITY INVESTMENT PROGRAM

STREETS: (Continued)

ST0101(U)	Old West Main Street Reconstruction (Glenview Drive to Emerald Lane)
ST0103(U)	Billy Bryan Street Reconstruction (Sycamore Street to 1500 Feet North)
ST0104(U)	Gum Street Reconstruction
ST0105(U)	Connor Street Reconstruction
ST0202(U)	Oakland Avenue Improvements (Walnut Street to Mill Street)
ST0301(U)	Dillinger Road Reconstruction (US Route 51 to McRoy Drive)
ST0303(U)	Town Square/Downtown Area Brick Pavement Repair
ST0304(U)	Striegel Road Reconstruction (Illinois Route 13 to New Era Road)
ST0306(U)	Norwest Lane Reconstruction
ST0307(U)	Gary Drive Reconstruction (Giant City Road to Drury Avenue)
ST0308(U)	Grand Avenue Reconstruction (Giant City Road to Drury Avenue)
ST0309(U)	Drury Avenue Reconstruction (Grand Avenue to Gary Drive)
ST0310(U)	Liberty Lane Reconstruction (Grand Avenue to Gary Drive)
ST0402(U)	Curb Replacement Throughout Carbondale
ST0503(U)	Taylor Drive Reconstruction (Chautauqua Street to Freeman Street)
ST0504(U)	Valley Road Reconstruction (Taylor Drive to Freeman Street)
ST0601(U)	McLafferty Road Turn Lane at Chautauqua Street
ST0602(U)	Sycamore Street Extension to New Era Road
ST0603(U)	East/West Connector - Oakland Avenue to New Era Road at Oakland Cemetery
ST0901(U)	Cul-de-sac at End of West North Street
ST0905(U)	Pedestrian Crosswalks on Illinois Route 13 at New Era Road, McKinney Drive, Giant City Road and Reed Station Roac
ST0906 (U)	Mill Street and Normal Avenue Intersection Design
ST1001(U)	W. Freeman Street (between University Baptist Church and Trinity School)
ST1002(U)	Chautauqua Street Improvements
ST1003(U)	W. Pleasant Hill Road (from McLafferty to Rowden Road) Improvements
ST1004(U)	Street Joint Replacements Program
ST1202(U)	Oaklawn Subdivision, Hill, Carter, Johnson, Twisdale, Walkup Streets Improvements
ST1203(U)	Grand Avenue and Mill Street Boulevard Improvements
ST1501(U)	Grand Avenue - Wall to Lewis Lane Reconstruct to Include Bicycle Paths on Both Side of the Street
ST1502(U)	Pleasant Hill Road - McLafferty to Union Hill Road Reconstruction
ST1503(U)	Poplar Street - Main Street to Sycamore Street Reconstruct to Include Bicycle Paths
ST1504(U)	New Era Road - Glenn Road to Airport Road Reconstruction
ST1505(U)	Frontage Road Improvements at Giant City and Route 13

SIDEWALKS:

SW9601(U)	Dogwood Lane Sidewalk Improvements
SW9602(U)	Lark Lane Sidewalks (Murphysboro Road to Kent Drive)
SW9603(U)	Rod Lane Sidewalks (North & South of Sunset Drive)
SW0702(U)	Cherry Street Sidewalk/Storm Sewer (Forest Avenue to Oakland Avenue)
SW0802(U)	Sidewalk Eastside of Fisher and Searing
SW1001(U)	State Street Sidewalks (from Mill Street to Hester Street)
SW1402(U)	East Walnut Street Sidewalks

TRAFFIC SIGNALS:

TS9601(U)	Traffic Signals with Pedestrian Actuation (Walnut Street at Marion Street)
TS9701(U)	Oakland Avenue/Freeman Street Intersection Traffic Signals
TS9702(U)	Mill Street/Oakland Avenue Intersection Traffic Signals
TS9703(U)	Mill Street/Poplar Street Intersection Traffic Signals
TS9704(U)	Mill Street/University Avenue (Normal Avenue) Intersection Traffic Signals
TS0201(U)	Giant City Road East Mall Road/Sunny Acres Intersection Traffic Signals
TS0204(U)	Audible Signals for the Visually Impaired
TS0301(U)	Grand Avenue/Lewis Lane Intersection Traffic Signals
TS0801(U)	Mill Street/Washington Street Traffic Signal Turn Arrows for Eastbound and Westbound Traffic

FY 2015 UNFUNDED
COMMUNITY INVESTMENT PROGRAM

WATER SYSTEMS:

WS8502(U)	Jackson Street Water Main (Washington Street to Wall Street)
WS8503(U)	Washington Street Water Main (Walnut Street to Grand Avenue)
WS9202(U)	Main Street Water Main (Glenview Drive to Emerald Lane)
WS9502(U)	Walnut Street Water Main (Illinois Avenue to Washington Street)
WS9701(U)	Dillinger Road/Bicentennial Industrial Park Water Main Loop
WS9801(U)	Water Line Extension East of McRoy Drive
WS9807(U)	Freeman Street Water Main Replacement (Oakland Avenue to Valley Road)
WS9808(U)	Jackson County Housing Water Line between Ashley, Chestnut, Brush, & Robert A Stalls Avenue
WS9813(U)	Main Street Water Main Replacement (Marion Street to Lewis Lane)
WS9816(U)	Norwest Lane/New Era Road Water Main Loop
WS0103(U)	Lincoln Street Water Line Replacement (College Street to Mill Street)
WS0107(U)	Hill Street Water Line Replacement (Carter Street to Oakland Avenue)
WS0108(U)	Cherry Street Water Line Replacement (Oakland Avenue to James Street)
WS0112(U)	Michaels Street Water Line Replacement (From Willow Street to 300 Ft North)
WS0115(U)	McKinley Street Water Main Replacement (Sycamore Street to North Street)
WS0203(U)	Oakland Avenue Water Main (Walnut Street to Mill Street)
WS0205(U)	Billy Bryan Street Water Line Replacement (Gher Street to 150' North of Willow Street)
WS0303(U)	Elm Street Water Line Replacement (Washington Street to Marion Street)
WS0601(U)	Water Line Interconnect at New Era Road/Illinois Route 13 Intersection
WS0801(U)	Union Hill Road Raw Water Line
WS0901(U)	Backup Water Supply
WS0903(U)	Marion Street North from Fisher Street Water Line Replacement
WS0904(U)	Pecan Street Water Line Replacement (400 - 900 blocks)
WS0908(U)	Cedar Lake Boat Access Program Development
WS0909(U)	Automatic Meter Reading System
WS1001(U)	Paint the Water Treatment Plant
WS1003(U)	Water Plant Expansion
WS1004(U)	Cedar Lake Replace Water Control Structure
WS1501(U)	Cedar Lake Boat Launch Renovation at the North End of Cedar Lake Boat Launch Area Parking Lot

WASTEWATER SYSTEM:

WW1001(U)	Northwest Wastewater Treatment Plant Aeration/Digester Air Improvements
WW1005(U)	Southeast Wastewater Treatment Plant Mechanical Bar Screen
WW1007(U)	Kent Drive - Relocate Wet Well and Enlarge with Bigger Pumps, Sewer Line to Change Direction back to West and New Force Main Ins
WW1008(U)	Northwest Wastewater Treatment Plant Primary Clarifiers Troughs, Weirs, Center Column in Both Tanks Replaced
WW1009(U)	Northwest Wastewater Treatment Plant Effluent Pumps Replaced (2) and New Structure
WW1010(U)	Northwest Wastewater Treatment Plant Upgrade from 2.64 MGD to 4.2 MGD
WW1011(U)	Southeast Wastewater Treatment Plant Upgrade from 6 MGD to 9 MGD
WW1501(U)	Southeat Wastewater Treatment Plant New Ultraviolet Light Disinfection

SUPPLEMENTAL DATA

FY 2015 Capital Outlay Schedule

Master Debt Service Schedule

Combined Statement Revenues, Expenditures/Expenses and Changes in Fund Equity Balances Last Five Fiscal Years

General Government Revenues by Source, Total Primary Government, Last Five Fiscal Years

General Government Revenues by Source, Total Reporting Entity, Last Five Fiscal Years

Proprietary and Fiduciary Revenues by Source, Total Primary Government, Last Five Fiscal Years

General Governmental Expenditures by Function, Total Primary Government, Last Five Fiscal Years

General Governmental Expenditures by Function, Total Reporting Entity, Last Five Fiscal Years

Proprietary and Fiduciary Expenses by Category, Total Primary Government, Last Five Fiscal Years

Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capita, Last Ten Fiscal Years

Ratio of Annual Debt Service Expenditures for General Bonded Debt to Total General Governmental Expenditures, Last Ten Fiscal Years

Property Tax Levies and Collections, Last Ten Fiscal Years

Assessed and Estimated Actual Value of Taxable Property, Last Ten Years

Computation of Legal Debt Margin

Ratio of Outstanding Debt by Type

Ratio of Outstanding Debt by Property Per Capita

Property Tax Rates per $100 of Equalized Assessed Valuation All Overlapping Governments, Last Ten Fiscal Years

Demographic Statistics, Last Ten Fiscal Years

Honda Dealership Expands in Carbondale

Southern Illinois Motorsports of Carbondale, the local Honda Motorcycle Dealership, recently expanded to include the Polaris Line of all-terrain vehicles. The expansion is expected to be finished in the summer of 2014.

CITY OF CARBONDALE, ILLINOIS
FY 2015 CAPITAL OUTLAY SCHEDULE

An expenditure of $5,000 or greater for a depreciable asset is considered a Capital Expenditure.

Funding for the proposed capital outlay acquisitions will be accomplished by the use of current funds and loans or lease purchase plans. The City's policy on the term of new debt issuance is not to exceed the useful life of the acquired assets.

Capital outlays totaling $101,127 are planned for FY 2015. The following schedule details the capital outlay items:

Division No.	Division Name Item Description	R/A*	Current Funds	Loan or Lease Purchase Proceeds	Total
	GENERAL FUND				
40161	**Emergency Management**				
	Emergency Outdoor Warning Siren	R	25,127	0	25,127
	FUND TOTAL		25,127	0	25,127
	WATERWORKS AND SEWERAGE FUND				
47022	**SEWWT Plant**				
	2 - Varible Frequency Drives	R	44,500	0	44,500
47025	**Sewage Lift Stations**				
	2 - Replacement Pumps	R	16,500	0	16,500
	FUND TOTAL		61,000	0	61,000
	PUBLIC PARKING SERVICES				
47100	**Parking System Operations**				
	Amtrak Smart Allocation Kiosk	A	15,000	0	15,000
	FUND TOTAL		15,000	0	15,000
	TOTAL ALL FUNDS		101,127	0	101,127

*R=replacement/A=addition

CITY OF CARBONDALE, ILLINOIS
MASTER DEBT SERVICE SCHEDULE
FISCAL YEAR 2015

DESCRIPTION	*DIVISION ACCOUNT NUMBER*		*ISSUE/ MATURITY DATE*	*INTEREST RATE*
GOVERNMENTAL FUND TYPES				
GENERAL OBLIGATION BONDS				
2006 G.O. Street Improvement Bonds (Resurface City oil & chip roads to Bituminous)	43014	Bank of New York St. Louis, MO	12-01-06 12-01-17	5.847%
2010 A G.O. Bonds (Construction of Public Safety Center)	43015	Bank of New York St. Louis, MO	07-01-10 07-01-30	3.430%
2010 B G.O. Bonds (Construction of Public Safety Center)	43015	Bank of New York St. Louis, MO	07-01-10 07-01-30	2.920%
2011 G.O. Bonds (Construction of Fire Station) (Refund 2004 G.O. Refunding Bonds) (Construction of City Hall/Civic Center)	43016	Bank of New York St. Louis, MO	10-20-11 12-01-24	3.106%
2013 G.O. Bonds (Refund 2003 G.O. Refunding Bonds) (University Mall - Addition) (Reconstruction of Schwartz St.)	43017	Bank of New York St. Louis, MO	04-02-13 12-01-19	2.000%
NOTES PAYABLE				
Telephone System	40010	Old National Bank	02-07-05 02-01-15	4.240%
Superblock Tennis Courts	40010	Old National Bank	02-29-08 02-28-18	3.915%
Fire Station #1 Retrofit & Rebuild ** Rate Adjustment 11/01/2009	40151	Old National Bank	10-01-02 10-01-22	4.230%
Two Fire Admin Vehicles	40151	First Southern Bank	08-27-13 08-27-18	2.900%
Fire Pumper	40151	First Southern Bank	12-17-13 12-17-23	3.500%
Two 1 Ton Flat Bed Trucks w/ Rear Lift & Tool Boxes 1 Tractor, Backhoe/Loader	40350	Old National Bank	02-07-05 02-01-15	4.240%
Maintenace and Environmental Services Building	40350	First Southern Bank	04-10-06 04-11-16	5.100%
Street Sweeper	40350	Old National Bank	10-20-06 10-17-16	4.946%
TOTAL GOVERNMENTAL FUND TYPE				

FREQUENCY OF PAYMENTS	ORIGINAL AMOUNT	OUTSTANDING BALANCE 5-01-2014	ADDITIONS FY 2015	FY 2015 PRINCIPAL PAYMENTS	FY 2015 INTEREST PAYMENTS	OUTSTANDING BALANCE 4-30-2015
SEMI-ANNUAL	5,690,000	2,650,000		605,000	164,815	2,045,000
SEMI-ANNUAL	4,000,000	4,000,000		0	136,895	4,000,000
SEMI-ANNUAL	3,991,000	3,265,000		370,000	95,547	2,895,000
SEMI-ANNUAL	6,625,000	6,050,000		300,000	211,450	5,750,000
SEMI-ANNUAL	2,210,000	2,210,000		335,000	78,600	1,875,000
MONTHLY	130,000	13,077		13,077	260	0
MONTHLY	403,000	173,578		42,774	6,119	130,804
MONTHLY	750,000	412,446		41,109	16,890	371,337
MONTHLY	49,190	43,035		9,457	1,123	33,578
MONTHLY	363,440	353,238		31,259	11,867	321,979
MONTHLY	118,000	11,869		11,869	237	0
MONTHLY	215,000	52,181		25,427	2,074	26,754
MONTHLY	127,000	37,919		14,601	1,570	23,318
	24,671,630	19,272,343	0	1,799,573	727,447	17,472,770

CITY OF CARBONDALE, ILLINOIS
MASTER DEBT SERVICE SCHEDULE
FISCAL YEAR 2015

DESCRIPTION	*DIVISION ACCOUNT NUMBER*	*PAYEE*	*ISSUE/ MATURITY DATE*	*INTEREST RATE*
PROPRIETARY FUND TYPES				
GENERAL OBLIGATION BONDS				
2011 W&S Bonds (NWWWTP Equaization Basin)	47049	First Southern Bank	02-15-11 02-15-26	3.900%
2013 W&S Bonds (Refund of IEPA SEWWTP Upgrage Loan)	47049	Bank of New York St. Louis, MO	04-02-13 12-01-24	2.347%
NOTES PAYABLE				
Backhoe	47015	Old National Bank	02-07-05 02-01-15	4.240%
EPA Loan - SA 9102 (Charles Road Water Line)	47049	State of Illinois IL E.P.A.	05-01-99 05-01-18	2.865%
EPA Loan - WS 0202 (Water Storage Facility)	47049	State of Illinois IL E.P.A.	04-30-14 04-30-34	2.295%
Water Line Replacement Loan	47049	Old National Bank	06-26-06 06-25-16	4.830%
NWWWTP Terminal Lift Station	47049	First Southern Bank	04-01-09 03-01-29	4.000%
Sewer Jet Truck	47049	First Southern Bank	04-05-10 04-05-20	4.400%
Sewer Camera / Van	47049	First Southern Bank	01-31-11 02-05-21	3.900%
Refuse Truck	47200	Old National Bank	02-07-05 02-01-15	4.240%
Recycling Truck	47200	Old National Bank	04-01-09 04-01-19	4.400%
Refuse Truck	47200	First Southern Bank	04-01-13 04-01-18	4.000%
TOTAL PROPRIETARY FUNDS				
TOTAL ALL CITY FUNDS				

FREQUENCY OF PAYMENTS	ORIGINAL AMOUNT	OUTSTANDING BALANCE 5-01-2014	ADDITIONS FY 2015	FY 2015 PRINCIPAL PAYMENTS	FY 2015 INTEREST PAYMENTS	OUTSTANDING BALANCE 4-30-2015
SEMI-ANNUAL	1,100,000	880,000		73,333	34,320	806,667
SEMI-ANNUAL	6,805,000	6,805,000		560,000	290,975	6,245,000
MONTHLY	65,000	6,538		6,538	130	0
SEMI-ANNUAL	288,427	67,639		17,596	1,813	50,043
SEMI-ANNUAL	3,670,834	2,753,126		55,142	31,892	2,697,984
MONTHLY	1,000,000	259,935		116,557	10,144	143,378
MONTHLY	916,000	750,520		36,909	30,270	713,611
MONTHLY	243,890	156,730		23,334	6,431	133,396
MONTHLY	114,000	82,614		10,687	3,208	71,927
MONTHLY	108,000	10,864		10,864	216	0
MONTHLY	168,000	93,203		17,036	3,761	76,167
MONTHLY	150,000	122,345		28,781	4,372	93,564
	13,529,151	11,108,514	0	883,444	383,212	10,225,070
	38,200,781	30,380,857	0	2,683,017	1,110,659	27,697,840

CITY OF CARBONDALE, ILLINOIS
COMBINED STATEMENT OF REVENUES, EXPENDITURES/EXPENSES
and CHANGES IN FUND EQUITY BALANCES (1)
LAST FIVE FISCAL YEARS

Fiscal Year		Governmental Activities	Proprietary and Fiduciary Activities	Total Primary Government	Component Unit Activities	Total Reporting Entity
2009	Revenues	$23,152,206	$8,316,711	$31,468,917	$849,355	$32,318,272
	Expenditures/Expenses	22,876,349	11,378,715	34,255,064	890,480	35,145,544
	Excess Revenues Over (Under) Expenditures/Expenses	275,857	(3,062,004)	($2,786,147)	(41,125)	($2,827,272)
	Other Financing Sources	2,250,908	0	$2,250,908	0	2,250,908
	Other Financing Uses	(2,250,908)	0	($2,250,908)	0	(2,250,908)
	Contributed Capital / Depreciation Recapture	0	507,772	$507,772	0	507,772
	Adjusting Correction	0	0	0	0	0
	Net Increase (Decrease) in Fund Equities	275,857	(2,554,232)	(2,278,375)	(41,125)	(2,319,500)
	Fund Equity Balance, Beginning of Year	11,481,493	59,596,009	71,077,502	308,667	71,386,169
	Fund Equity Balance, End of Year	$11,757,350	$57,041,777	$68,799,127	$267,542	$69,066,669
2010	Revenues	$24,762,197	$15,621,672	$40,383,869	$905,096	$41,288,965
	Expenditures/Expenses	25,445,176	12,104,543	37,549,719	970,133	38,519,852
	Excess Revenues Over (Under) Expenditures/Expenses	(682,979)	3,517,129	$2,834,150	(65,037)	$2,769,113
	Other Financing Sources	2,382,141	0	$2,382,141	0	2,382,141
	Other Financing Uses	(2,266,326)	(43,672)	($2,309,998)	0	(2,309,998)
	Contributed Capital / Depreciation Recapture	0	507,772	$507,772	0	507,772
	Adjusting Correction	0	0	0	0	0
	Net Increase (Decrease) in Fund Equities	(567,164)	3,981,229	3,414,065	(65,037)	3,349,028
	Fund Equity Balance, Beginning of Year	11,757,350	57,041,777	68,799,127	267,542	69,066,669
	Fund Equity Balance, End of Year	$11,190,186	$61,023,006	$72,213,192	$202,505	$72,415,697
2011	Revenues	$25,808,587	$15,736,253	$41,544,840	$971,523	$42,516,363
	Expenditures/Expenses	33,194,559	12,371,955	45,566,514	815,155	46,381,669
	Excess Revenues Over (Under) Expenditures/Expenses	(7,385,972)	3,364,298	($4,021,674)	156,368	($3,865,306)
	Other Financing Sources	10,603,838	0	$10,603,838	0	10,603,838
	Other Financing Uses	(2,606,519)	0	($2,606,519)	0	(2,606,519)
	Contributed Capital / Depreciation Recapture	0	507,772	$507,772	0	507,772
	Adjusting Correction	0	0	0	0	0
	Net Increase (Decrease) in Fund Equities	611,347	3,872,070	4,483,417	156,368	4,639,785
	Fund Equity Balance, Beginning of Year	11,190,186	61,023,006	72,213,192	202,505	72,415,697
	Fund Equity Balance, End of Year	$11,801,533	$64,895,076	$76,696,609	$358,873	$77,055,482

CITY OF CARBONDALE, ILLINOIS
COMBINED STATEMENT OF REVENUES, EXPENDITURES/EXPENSES
and CHANGES IN FUND EQUITY BALANCES (1)
LAST FIVE FISCAL YEARS (Continued)

Fiscal Year		Governmental Activities	Proprietary and Fiduciary Activities	Total Primary Government	Component Unit Activities	Total Reporting Entity
2012	Revenues	$25,888,345	$14,451,459	$40,339,804	$993,895	$41,333,699
	Expenditures/Expenses	25,411,166	13,426,652	38,837,818	923,512	39,761,330
	Excess Revenues Over (Under) Expenditures/Expenses	477,179	1,024,807	$1,501,986	70,383	$1,572,369
	Other Financing Sources	9,823,776	0	$9,823,776	0	9,823,776
	Other Financing Uses	(6,375,984)	0	($6,375,984)	0	(6,375,984)
	Contributed Capital / Depreciation Recapture	0	507,772	$507,772	0	507,772
	Adjusting Correction	0	0	0	0	0
	Net Increase (Decrease) in Fund Equities	3,924,971	1,532,579	5,457,550	70,383	5,527,933
	Fund Equity Balance, Beginning of Year	11,801,533	64,895,076	76,696,609	358,873	77,055,482
	Fund Equity Balance, End of Year	$15,726,504	$66,427,655	$82,154,159	$429,256	$82,583,415
2013	Revenues	$25,553,391	$17,186,613	$42,740,004	$1,029,544	$43,769,548
	Expenditures/Expenses	26,189,026	15,000,813	41,189,839	947,505	42,137,344
	Excess Revenues Over (Under) Expenditures/Expenses	(635,635)	2,185,800	$1,550,165	82,039	$1,632,204
	Other Financing Sources	3,082,180	0	$3,082,180	0	3,082,180
	Other Financing Uses	(2,880,742)	0	($2,880,742)	0	(2,880,742)
	Contributed Capital / Depreciation Recapture	0	507,772	$507,772	0	507,772
	Adjusting Correction	0	0	0	0	0
	Net Increase (Decrease) in Fund Equities	(434,197)	2,693,572	2,259,375	82,039	2,341,414
	Fund Equity Balance, Beginning of Year	15,726,504	66,427,655	82,154,159	429,256	82,583,415
	Fund Equity Balance, End of Year	$15,292,307	$69,121,227	$84,413,534	$511,295	$84,924,829

(1) Fund Equity Balances do not include the Investment in General Fixed Assets group for the Governmental Activities and the Contributed Capital for the Proprietary Activities

CITY OF CARBONDALE, ILLINOIS
GENERAL GOVERNMENTAL REVENUES BY SOURCE
TOTAL PRIMARY GOVERNMENT
LAST FIVE FISCAL YEARS

Fiscal Year	Fund Type	General Property Taxes	Sales, Service & Utility Taxes	Intergov. Revenue	Business Franchise Taxes & Licenses	Fines	Use of Money & Property	Service Charges, Permits & Fees	Property Owner Cont.	Totals Primary Government
2009	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$106,960	$15,792,894	$5,141,421	$352,140	$629,553	$234,083	$895,155	$0	$23,152,206
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$106,960	$15,792,894	$5,141,421	$352,140	$629,553	$234,083	$895,155	$0	$23,152,206
2010	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$122,634	$15,958,093	$6,722,608	$379,208	$597,911	$127,939	$843,803	$0	$24,752,196
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$122,634	$15,958,093	$6,722,608	$379,208	$597,911	$127,939	$843,803	$0	$24,752,196
2011	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$151,368	$17,732,518	$5,881,077	$349,486	$594,152	$160,092	$938,555	$1,339	$25,808,587
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$151,368	$17,732,518	$5,881,077	$349,486	$594,152	$160,092	$938,555	$1,339	$25,808,587
2012	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$985,511	$18,326,863	$4,557,661	$464,377	$593,229	$140,632	$820,072	$0	$25,888,345
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$985,511	$18,326,863	$4,557,661	$464,377	$593,229	$140,632	$820,072	$0	$25,888,345
2013	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$986,439	$12,038,944	$10,525,128	$474,191	$527,503	$104,847	$896,339	$0	$25,553,391
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$986,439	$12,038,944	$10,525,128	$474,191	$527,503	$104,847	$896,339	$0	$25,553,391

CITY OF CARBONDALE, ILLINOIS
GENERAL GOVERNMENTAL REVENUES BY SOURCE
TOTAL REPORTING ENTITY
LAST FIVE FISCAL YEARS

Fiscal Year		General Property Taxes	Sales, Service & Utility Taxes	Inter-governmental Revenue	Business Franchise Taxes & Licenses	Fines	Use of Money & Property	Service Charges, Permits & Fees	Property Owner Contributions	Totals Reporting Entity
2009	Totals- Primary Gov't	$106,960	$15,792,894	$5,141,421	$352,140	$629,553	$234,083	$895,155	$0	$23,152,206
	Discrete Component Unit	$737,431	$0	$48,423	$0	$18,901	$4,641	$0	$39,959	$849,355
	Totals	$844,391	$15,792,894	$5,189,844	$352,140	$648,454	$238,724	$895,155	$39,959	$24,001,561
2010	Totals- Primary Gov't	$132,634	$15,958,093	$6,722,608	$379,208	$597,911	$127,939	$843,803	$0	$24,762,196
	Discrete Component Unit	$766,765	$0	$73,685	$0	$22,853	$2,998	$0	$38,795	$905,096
	Totals	$899,399	$15,958,093	$6,796,293	$379,208	$620,764	$130,937	$843,803	$38,795	$25,667,292
2011	Totals- Primary Gov't	$151,368	$17,732,518	$5,881,077	$349,486	$594,152	$160,092	$938,555	$1,339	$25,808,587
	Discrete Component Unit	$811,909	$0	$73,486	$0	$20,171	$8,033	$0	$57,924	$971,523
	Totals	$963,277	$17,732,518	$5,954,563	$349,486	$614,323	$168,125	$938,555	$59,263	$26,780,110
2012	Totals- Primary Gov't	$985,511	$18,326,863	$4,557,661	$464,377	$593,229	$140,632	$820,072	$0	$25,888,345
	Discrete Component Unit	$843,981	$0	$68,839	$0	$19,451	$1,201	$0	$60,423	$993,895
	Totals	$1,829,492	$18,326,863	$4,626,500	$464,377	$612,680	$141,833	$820,072	$60,423	$26,882,240
2013	Totals- Primary Gov't	$986,439	$12,038,944	$10,525,128	$474,191	$527,503	$104,847	$896,339	$0	$25,553,391
	Discrete Component Unit	$887,141	$0	$66,585	$0	$19,242	$1,546	$0	$55,030	$1,029,544
	Totals	$1,873,580	$12,038,944	$10,591,713	$474,191	$546,745	$106,393	$896,339	$55,030	$26,582,935

Note: Primary Government totals include the General, Special Revenue, Debt Service and Capital Projects Funds

Note: Discrete Component Unit is the Carbondale Public Library

CITY OF CARBONDALE, ILLINOIS
PROPRIETARY AND FIDUCIARY REVENUES BY SOURCE
TOTAL PRIMARY GOVERNMENT
LAST FIVE FISCAL YEARS

Fiscal Year		Charges for Services	Employer Contributions	Employee and Retiree Contributions	Use of Money and Property	Fines	Property Owner Contributions	Total Primary Government
2009	Enterprise and Internal Services Funds	$7,982,545	$0	$0	$936,880	$46,031	$0	$8,965,456
	Fiduciary Funds - Pension Trust	$0	$1,463,277	$495,924	($2,607,946)	$0	$0	($648,745)
	Totals	$7,982,545	$1,463,277	$495,924	($1,671,066)	$46,031	$0	$8,316,711
2010	Enterprise and Internal Services Funds	$8,382,829	$183,572	$0	$1,767,977	$60,272	$0	$10,394,650
	Fiduciary Funds - Pension Trust	$0	$1,416,450	$452,716	$3,357,856	$0	$0	$5,227,022
	Totals	$8,382,829	$1,600,022	$452,716	$5,125,833	$60,272	$0	$15,621,672
2011	Enterprise and Internal Services Funds	$9,097,545	$0	$0	$1,714,774	$49,222	$0	$10,861,541
	Fiduciary Funds - Pension Trust	$0	$1,665,961	$472,984	$2,609,457	$0	$0	$4,748,402
	Totals	$9,097,545	$1,665,961	$472,984	$4,324,231	$49,222	$0	$15,609,943
2012	Enterprise and Internal Services Funds	$9,331,409	$0	$0	$819,039	$41,375	$0	$10,191,823
	Fiduciary Funds - Pension Trust	$0	$2,257,437	$513,276	$1,488,931	$0	$0	$4,259,644
	Totals	$9,331,409	$2,257,437	$513,276	$2,307,970	$41,375	$0	$14,451,467
2013	Enterprise and Internal Services Funds	$10,244,020	$2,533,147	$581,381	$591,682	$64,646	$0	$14,014,876
	Fiduciary Funds - Pension Trust	$0	$2,306,476	$509,262	$2,326,199	$0	$0	$5,141,937
	Totals	$10,244,020	$4,839,623	$1,090,643	$2,917,881	$64,646	$0	$19,156,813

CITY OF CARBONDALE, ILLINOIS
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION
TOTAL PRIMARY GOVERNMENT
LAST FIVE FISCAL YEARS

Fiscal Year	Fund Type	General Gov't	Finance	Police	Fire	Dev. Services	Public Works	Community Services	Capital Improv.	Debt Service	Totals Primary Gov't
2009	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$2,407,237	$844,775	$7,036,112	$3,246,067	$1,987,146	$2,660,532	$2,355,498	$646,663	$1,692,319	$22,876,349
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$2,407,237	$844,775	$7,036,112	$3,246,067	$1,987,146	$2,660,532	$2,355,498	$646,663	$1,692,319	$22,876,349
2010	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$4,172,160	$887,307	$7,351,951	$3,163,859	$1,645,493	$2,515,695	$2,203,087	$1,810,876	$1,694,747	$25,445,175
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$4,172,160	$887,307	$7,351,951	$3,163,859	$1,645,493	$2,515,695	$2,203,087	$1,810,876	$1,694,747	$25,445,175
2011	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$2,454,581	$902,128	$8,093,343	$3,232,201	$1,335,245	$2,507,623	$2,708,228	$10,157,946	$1,803,264	$33,194,559
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$2,454,581	$902,128	$8,093,343	$3,232,201	$1,335,245	$2,507,623	$2,708,228	$10,157,946	$1,803,264	$33,194,559
2012	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$2,483,396	$828,522	$8,345,589	$3,658,064	$1,545,684	$2,854,288	$2,832,790	$479,974	$2,382,859	$25,411,166
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$2,483,396	$828,522	$8,345,589	$3,658,064	$1,545,684	$2,854,288	$2,832,790	$479,974	$2,382,859	$25,411,166
2013	Gen., Spec. Rev., Debt Serv., Cap. Proj.	$2,709,856	$850,969	$8,809,106	$3,604,404	$1,439,409	$2,684,056	$2,695,938	$956,524	$2,438,764	$26,189,026
	Expendable Trust Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Totals	$2,709,856	$850,969	$8,809,106	$3,604,404	$1,439,409	$2,684,056	$2,695,938	$956,524	$2,438,764	$26,189,026

CITY OF CARBONDALE, ILLINOIS
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION
TOTAL REPORTING ENTITY
LAST FIVE FISCAL YEARS

Fiscal Year		General Government	Finance	Police	Fire	Dev. Services	Public Works	Community Services	Capital Improv.	Debt Service	Totals Reporting Entity
2009	Totals- Primary Government	$2,407,237	$844,775	$7,036,112	$3,246,067	$1,987,146	$2,660,532	$2,355,498	$646,663	$1,692,319	$22,876,349
	Discrete Component Unit	$0	$0	$0	$0	$0	$0	$0	$0	$0	$890,480
	Totals	$2,407,237	$844,775	$7,036,112	$3,246,067	$1,987,146	$2,660,532	$2,355,498	$646,663	$1,692,319	$23,766,829
2010	Totals- Primary Government	$4,172,160	$887,307	$7,351,951	$3,163,859	$1,645,493	$2,515,695	$2,203,087	$1,810,876	$1,694,747	$25,445,175
	Discrete Component Unit	$0	$0	$0	$0	$0	$0	$0	$0	$0	$970,133
	Totals	$4,172,160	$887,307	$7,351,951	$3,163,859	$1,645,493	$2,515,695	$2,203,087	$1,810,876	$1,694,747	$26,415,308
2011	Totals- Primary Government	$2,454,581	$902,128	$8,093,343	$3,232,201	$1,335,245	$2,507,623	$2,708,228	$10,157,946	$1,803,264	$33,194,559
	Discrete Component Unit	$0	$0	$0	$0	$0	$0	$0	$0	$0	$815,155
	Totals	$2,454,581	$902,128	$8,093,343	$3,232,201	$1,335,245	$2,507,623	$2,708,228	$10,157,946	$1,803,264	$34,009,714
2012	Totals- Primary Government	$2,483,396	$828,522	$8,345,589	$3,658,064	$1,545,684	$2,854,288	$2,832,790	$479,974	$2,382,859	$25,411,166
	Discrete Component Unit	$0	$0	$0	$0	$0	$0	$0	$0	$0	$923,512
	Totals	$2,483,396	$828,522	$8,345,589	$3,658,064	$1,545,684	$2,854,288	$2,832,790	$479,974	$2,382,859	$26,334,678
2013	Totals- Primary Government	$2,709,856	$850,969	$8,809,106	$3,604,404	$1,439,409	$2,684,056	$2,695,938	$956,524	$2,438,764	$26,189,026
	Discrete Component Unit	$0	$0	$0	$0	$0	$0	$0	$0	$0	$947,505
	Totals	$2,709,856	$850,969	$8,809,106	$3,604,404	$1,439,409	$2,684,056	$2,695,938	$956,524	$2,438,764	$27,136,531

Note: Primary Government totals include the General, Special Revenue, Debt Service and Capital Projects Funds

Note: Discrete Component Unit is the Carbondale Public Library

CITY OF CARBONDALE, ILLINOIS
PROPRIETARY AND FIDUCIARY EXPENSES BY CATEGORY
TOTAL PRIMARY GOVERNMENT
LAST FIVE FISCAL YEARS

Fiscal Year		Operating Expenses	Debt Service Interest Expense	Depreciation Expense	Total Primary Government
2009	Enterprise and Internal Services Funds	$6,295,153	$297,115	$1,978,667	$8,570,935
	Fiduciary Funds - Pension Trust	$2,807,780	$0	$0	$2,807,780
	Totals	$9,102,933	$297,115	$1,978,667	$11,378,715
2010	Enterprise and Internal Services Funds	$6,955,456	$319,853	$2,011,435	$9,286,744
	Fiduciary Funds - Pension Trust	$2,817,799	$0	$0	$2,817,799
	Totals	$9,773,255	$319,853	$2,011,435	$12,104,543
2011	Enterprise and Internal Services Funds	$7,013,902	$310,768	$2,081,338	$9,406,008
	Fiduciary Funds - Pension Trust	$2,965,947	$0	$0	$2,965,947
	Totals	$9,979,849	$310,768	$2,081,338	$12,371,955
2012	Enterprise and Internal Services Funds	$7,530,754	$330,824	$2,088,828	$9,950,406
	Fiduciary Funds - Pension Trust	$3,476,246	$0	$0	$3,476,246
	Totals	$11,007,000	$330,824	$2,088,828	$13,426,652
2013	Enterprise and Internal Services Funds	$9,222,482	$304,695	$2,137,573	$11,664,750
	Fiduciary Funds - Pension Trust	$3,336,063	$0	$0	$3,336,063
	Totals	$12,558,545	$304,695	$2,137,573	$15,000,813

CITY OF CARBONDALE, ILLINOIS RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA LAST TEN FISCAL YEARS								
Fiscal Year	***Pop. ****	***Equalized Assessed Value (in thousands)***	***Gross Bonded Debt***	***Debt Service Monies Available***	***Debt Payable from Enterprise Fund Rev.***	***Net Bonded Debt***	***Ratio of Net Bonded Debt to Assessed Value***	***Net Bonded Debt Per Capita***
2004	24,768	$184,047	$17,120,000	$915,442	$7,045,000	$9,159,558	4.98%	357.84
2005	24,868	$198,119	$16,205,000	$925,759	$5,670,000	$9,609,241	4.85%	375.40
2006	24,875	$209,563	$14,230,000	$928,085	$4,240,000	$9,061,915	4.32%	354.02
2007	24,881	$226,970	$17,835,000	$1,780,466	$2,720,000	$13,334,534	5.88%	535.93
2008	24,917	$246,930	$15,620,000	$1,609,277	$1,085,000	$12,925,723	5.23%	518.75
2009	26,231	$271,846	$13,485,000	$1,588,267	$0	$11,896,733	4.38%	453.54
2010	25,902	$291,646	$12,395,000	$1,805,370	$0	$10,589,630	3.63%	408.83
2011	25,902	$302,138	$20,356,000	$2,676,498	$1,100,000	$16,579,502	5.49%	640.09
2012	25,800	$306,422	$21,712,667	$2,916,464	$1,026,667	$17,769,536	5.80%	688.74
2013	26,241	$302,527	$20,173,332	$2,753,307	$953,332	$16,466,693	5.44%	627.52

* Source: 2010 Census Summary, ESRI Forecasts and Greater Egypt Regional Planning and Development Commission

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL BONDED DEBT TO TOTAL GENERAL GOVERNMENTAL EXPENDITURES LAST TEN FISCAL YEARS					
Fiscal Year	***Principal***	***Interest***	***Total Debt Service***	***Total General Governmental Expenditures***	***Ratio of General Bonded Debt Service to General Expenditures***
2004	$200,000	$447,558	$647,558	$19,083,289	3.39%
2005	$345,000	$591,278	$936,278	$21,058,828	4.45%
2006	$545,000	$376,856	$921,856	$23,597,182	3.91%
2007	$565,000	$357,643	$922,643	$24,608,485	3.75%
2008	$580,000	$780,417	$1,360,417	$25,820,635	5.27%
2009	$1,050,000	$641,094	$1,691,094	$22,876,349	7.39%
2010	$1,090,000	$603,672	$1,693,672	$25,445,176	6.66%
2011	$1,130,000	$563,855	$1,693,855	$33,194,559	5.10%
2012	$1,180,000	$1,107,097	$2,287,097	$25,411,116	9.00%
2013	$1,466,000	$970,114	$2,436,114	$26,189,026	9.30%

Note: Includes General, Special Revenue, Debt Service and Capital Projects Funds..
Expendable Trust Funds are excluded.

CITY OF CARBONDALE, ILLINOIS PROPERTY TAX LEVIES AND COLLECTIONS* LAST TEN FISCAL YEARS										
Fiscal Year	*Equalized Assessed Value*	*Rate Per $100 EAV*	*Total Tax Levy Extended*	*Current Tax Collections*	*Percent of Current Taxes Collected*	*Delinquent Tax Collections*	*Total Tax Collections*	*Percent of Total Tax Collections to Tax Levy*	*Outstanding Delinquent Taxes*	*Percent of Delinquent Taxes to Total Tax Levy*
2004	$184,047,313	0.23715	$436,468	$435,103	99.7%	$192	$435,295	99.7%	N/A 1	N/A 1
2005	$198,118,807	0.23130	$458,231	$454,689	99.2%	$0	$454,689	99.2%	N/A 1	N/A 1
2006	$209,562,660	0.30401	$637,091	$633,602	99.5%	$0	$633,602	99.5%	N/A 1	N/A 1
2007	$226,969,699	0.29470	$668,902	$660,022	98.7%	$1,577	$661,599	98.9%	N/A 1	N/A 1
2008	$246,930,446	0.28440	$702,260	$697,437	99.3%	($184)	$697,253	99.4%	N/A 1	N/A 1
2009	$271,845,596	0.27123	$737,326	$736,199	99.8%	$873	$737,072	100.0%	N/A 1	N/A 1
2010	$291,646,476	0.26543	$774,094	$767,576	99.2%	($811)	$766,765	99.1%	N/A 1	N/A 1
2011	$302,138,389	0.26892	$812,510	$810,825	99.8%	$2,493	$813,318	100.1%	N/A 1	N/A 1
2012	$306,422,303	0.54260	$1,658,772	$1,653,657	99.7%	($3,821)	$1,649,836	99.5%	N/A 1	N/A 1
2013	$302,527,033	0.56412	$1,704,583	$1,690,649	99.2%	($3,448)	$1,687,202	99.0%	N/A 1	N/A 1

* Property Tax Levies and Collections for the discretely presented component, the Carbondale Public Library, are included. The Primary Government is responsible for the component unit's Property Tax Levy.

1 - Information not Available from County

CITY OF CARBONDALE, ILLINOIS ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS			
Fiscal Year	***Assessed***	***Actual***	***Ratio of Assessed to Actual***
2004	$184,047,313	$552,141,939	33%
2005	$198,118,807	$594,356,421	33%
2006	$209,562,660	$628,687,980	33%
2007	$226,969,699	$680,909,097	33%
2008	$246,930,446	$740,791,338	33%
2009	$271,845,596	$815,536,788	33%
2010	$291,646,476	$883,777,200	33%
2011	$302,138,389	$915,570,876	33%
2012	$306,422,303	$919,266,909	33%
2013	$302,527,033	$907,581,099	33%

Note: State law prescribes an assessment ratio of 33% of actual value.

Legal Debt Margin

Note: The City of Carbondale is a home rule municipality. Under the Illinois Compiled Statutes, home rule governments may issue notes and bonds in excess of any statutory limitation and they shall not reduce the debt incurring power otherwise authorized for any such unit of government. Therefore, the City of Carbondale has no legal debt limitation.

CITY OF CARBONDALE, ILLINOIS
RATIO OF OUTSTANDING DEBT BY TYPE
TO PERSONAL INCOME AND NET BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS

	Governmental Activities		Business Type Activites					
Fiscal Year	General Obligation Bonds	Term Bank Loans Payable	Water Bonds	Term IEPA Loans Payable	Term Bank Loans Payable	Total Primary Government	Percentage of Personal Income a	Per Capita a
2004	$10,075,000	$1,115,144	$7,045,000	$4,891,627	$21,472	$23,148,243	12.11%	$907.99
2005	$10,535,000	$1,264,295	$5,670,000	$11,472,931	$181,177	$29,123,403	11.26%	$1,125.06
2006	$9,990,000	$1,359,943	$4,240,000	$11,172,891	$155,013	$26,917,847	9.89%	$1,038.82
2007	$15,115,000	$1,370,932	$2,720,000	$10,656,078	$1,075,408	$30,937,418	10.05%	$1,196.11
2008	$14,535,000	$1,637,896	$1,085,000	$10,125,523	$976,993	$28,360,412	7.78%	$1,081.18
2009	$13,485,000	$1,468,290	$0	$9,580,854	$1,957,778	$26,491,922	7.71%	$1,009.79
2010	$12,395,000	$1,283,307	$0	$9,024,966	$2,044,404	$24,747,677	6.38%	$955.43
2011	$19,256,000	$1,123,752	$1,100,000	$8,454,269	$1,978,554	$31,912,575	8.19%	$1,229.30
2012	$20,686,000	$988,825	$1,026,667	$7,933,965	$1,786,066	$32,421,523	8.11%	$1,256.65
2013	$19,220,000	$847,999	$953,332	$7,400,514	$1,721,900	$30,143,745	5.95%	$1,148.73

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements

CITY OF CARBONDALE, ILLINOIS
RATIO OF GENERAL BONDED DEBT OUTSTANDING
TO TAXABLE VALUE OF PROPERTY AND PER CAPITA
LAST TEN FISCAL YEARS

Fiscal Year	Population*	Taxable Value of Property (in Thousands)	Gross Bonded Debt	Ratio of Bonded Debt to Taxable Value of Property	Bonded Debt Per Capita
2004	24,768	$552,136	$17,120,000	3.10%	$691.21
2005	24,868	$594,356	$16,205,000	2.73%	$651.64
2006	24,875	$628,688	$14,230,000	2.26%	$572.06
2007	25,101	$680,909	$17,835,000	2.62%	$710.53
2008	25,623	$740,791	$15,620,000	2.11%	$609.61
2009	26,150	$815,292	$13,485,000	1.65%	$515.68
2010	25,902	$883,777	$12,395,000	1.40%	$478.53
2011	25,960	$915,571	$19,256,000	2.10%	$741.76
2012	25,800	$919,267	$20,686,000	2.25%	$801.78
2013	26,241	$907,581	$19,220,000	2.12%	$732.44

* Source - Demographic & Economic Statistics Schedule Page

CITY OF CARBONDALE, ILLINOIS
PROPERTY TAX RATES PER $100 OF EQUALIZED ASSESSED VALUATION
ALL OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS

FISCAL YEAR	2005	2006	2007	2008
YEAR PAYABLE	2004	2005	2006	2007
ASSESSMENT YEAR	2003	2004	2005	2006
STATE MULTIPLIER	1.01930	1.00000	1.00000	1.00000
Equalized assessed valuation by type:				
Residential	$98,564,997	$100,556,189	$110,542,534	$119,966,332
Commercial	96,280,420	105,756,726	113,117,127	121,927,075
Industrial	2,362,635	2,422,569	2,507,384	4,271,598
Farm	469,525	454,705	483,057	453,981
State R.R.	441,230	372,471	319,597	311,460
Total Taxable Assessed Value	$198,118,807	$209,562,660	$226,969,699	$246,930,446
City Government:				
IMRF Pension	0.00000	0.00000	0.00000	0.00000
Firemens Pension	0.00000	0.00000	0.00000	0.00000
Police Pension	0.00000	0.00000	0.00000	0.00000
Street Lighting	0.00000	0.00000	0.00000	0.00000
Public Benefit	0.00000	0.00000	0.00000	0.00000
Debt Service - G.O. Bonds	0.00000	0.00000	0.00000	0.00000
Total City Government	0.00000	0.00000	0.00000	0.00000
Public Library:				
Operating	0.23130	0.30402	0.29471	0.28440
Debt Service - G.O. Bonds	0.00000	0.00000	0.00000	0.00000
Total Public Library	0.23130	0.30402	0.29471	0.28440
Total Municipal Rate	0.23130	0.30402	0.29471	0.28440
Overlapping Governments:				
Jackson County	1.25584	1.30847	1.30566	1.32072
Carbondale Township	0.25696	0.25418	0.25549	0.23932
Southern Illinois Airport	0.26370	0.25628	0.21912	0.20577
Carbondale Park District	0.65644	0.63405	0.60219	0.56940
Carbondale Mosquito Abatement	0.03903	0.03889	0.03603	0.03570
Carbondale Road and Bridge	0.09691	0.09586	0.07974	0.09027
Logan Jr. College #530	0.47450	0.48815	0.46548	0.55665
Carbondale High School #165	2.01358	2.02016	1.95922	1.94317
Carbondale Grade School #95	3.21666	3.23642	3.20999	3.19812
Total tax rate within School District #95	$8.50492	$8.63648	$8.42763	$8.44352
Giant City School #130	2.46160	2.55386	2.42317	2.86309
Total tax rate within School District #130	$7.74986	$7.95392	$7.64081	$8.10849
Unity Point School #140	2.30058	2.30600	2.19227	2.18245
Total tax rate within School Distric #140	$7.58884	$7.70606	$7.40991	$7.42785

Source: Jackson County Records

Note: NA Not available from Jackson County

2009	2010	2011	2012	2013	2014
2008	2009	2010	2011	2012	2013
2007	2008	2009	2010	2011	2012
1.04190	1.03190	1.03190	1.00000	1.00000	1.00000
$136,592,114	$142,280,594	$143,365,916	$144,707,179	$142,921,684	$139,065,243
130,025,132	143,925,077	153,108,553	155,970,751	153,667,576	154,820,449
4,456,437	4,677,632	4,809,939	1,906,639	1,948,410	2,047,634
377,960	374,534	385,843	3,293,149	3,341,186	3,363,811
312,273	388,639	468,138	544,585	648,177	674,504
$271,763,916	$291,646,476	$302,138,389	$306,422,303	$302,527,033	$299,971,641
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.26436	0.26799	0.23121
0.00000	0.00000	0.00000	0.00000	0.00000	0.05219
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.26436	0.26799	0.28340
0.27123	0.26543	0.26892	0.27824	0.29613	0.31318
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.27123	0.26543	0.26892	0.27824	0.29613	0.31318
0.27123	0.26543	0.26892	0.54260	0.56412	0.59658
1.21428	1.37136	1.30888	1.38811	1.45386	1.51971
0.23041	0.22617	0.22748	0.23583	0.24570	0.25837
0.19114	0.09030	0.09207	0.20716	0.21342	0.22015
0.53259	0.48776	0.45558	0.55704	0.47606	0.49920
0.03413	0.03199	0.03239	0.03172	0.03316	0.03484
0.08691	0.08738	0.08789	0.09113	0.09494	0.09984
0.53745	0.54405	0.54132	0.55299	0.54866	0.55500
1.88240	1.89472	1.90722	2.24035	2.13982	2.23954
3.10839	3.05414	3.08072	3.32258	3.42028	3.58913
$8.08893	$8.05330	$8.00247	$9.16951	$9.19002	$9.61236
2.71656	2.75388	2.73944	3.10516	2.90999	3.00262
$7.69710	$7.75304	$7.66119	$8.95209	$8.67973	$9.02585
2.11025	2.19200	2.30174	2.44335	2.45270	2.10471
$7.09079	$7.19116	$7.22349	$8.29028	$8.22244	$8.12794

2009	2010	2011	2012	2013	2014
2008	2009	2010	2011	2012	2013
2007	2008	2009	2010	2011	2012
1.04190	1.03190	1.03190	1.00000	1.00000	1.00000
$136,592,114	$142,280,594	$143,365,916	$144,707,179	$142,921,684	$139,065,243
130,025,132	143,925,077	153,108,553	155,970,751	153,667,576	154,820,449
4,456,437	4,677,632	4,809,939	1,906,639	1,948,410	2,047,634
377,960	374,534	385,843	3,293,149	3,341,186	3,363,811
312,273	388,639	468,138	544,585	648,177	674,504
$271,763,916	$291,646,476	$302,138,389	$306,422,303	$302,527,033	$299,971,641
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.26436	0.26799	0.23121
0.00000	0.00000	0.00000	0.00000	0.00000	0.05219
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.00000	0.00000	0.00000	0.26436	0.26799	0.28340
0.27123	0.26543	0.26892	0.27824	0.29613	0.31318
0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0.27123	0.26543	0.26892	0.27824	0.29613	0.31318
0.27123	0.26543	0.26892	0.54260	0.56412	0.59658
1.21428	1.37136	1.30888	1.38811	1.45386	1.51971
0.23041	0.22617	0.22748	0.23583	0.24570	0.25837
0.19114	0.09030	0.09207	0.20716	0.21342	0.22015
0.53259	0.48776	0.45558	0.55704	0.47606	0.49920
0.03413	0.03199	0.03239	0.03172	0.03316	0.03484
0.08691	0.08738	0.08789	0.09113	0.09494	0.09984
0.53745	0.54405	0.54132	0.55299	0.54866	0.55500
1.88240	1.89472	1.90722	2.24035	2.13982	2.23954
3.10839	3.05414	3.08072	3.32258	3.42028	3.58913
$8.08893	$8.05330	$8.00247	$9.16951	$9.19002	$9.61236
2.71656	2.75388	2.73944	3.10516	2.90999	3.00262
$7.69710	$7.75304	$7.66119	$8.95209	$8.67973	$9.02585
2.11025	2.19200	2.30174	2.44335	2.45270	2.10471
$7.09079	$7.19116	$7.22349	$8.29028	$8.22244	$8.12794

CITY OF CARBONDALE, ILLINOIS

DEMOGRAPHIC STATISTICS

LAST TEN FISCAL YEARS

Fiscal Year	Population (4)	Per Capita Personal Income (2,4)	Median Household Per Capita Income (4)	Median Age (1,4)	Pre K-12 School Enrollment (3)	Median House Cost (4)	Unemployment (5)
2004	25,494	7,500	$8,097	24.7	3,825	$81,100	4.3%
2005	25,886	9,995	$10,560	24.7	4,023	$83,180	3.8%
2006	25,912	10,500	$11,141	24.7	3,856	$85,313	3.3%
2007	25,865	11,900	$12,250	24.7	4,910	$87,500	3.9%
2008	26,231	13,900	$13,300	24.7	3,771	$89,250	4.9%
2009	26,235	13,100	$14,520	24.1	3,494	$91,035	6.7%
2010	25,902	14,986	$15,996	23.8	3,523	$103,854	7.9%
2011	25,960	15,002	$16,233	23.5	3,817	$111,694	7.7%
2012	25,800	15,501	$17,526	23.1	3,868	$116,200	7.3%
2013	26,241	19,316	$21,580	24.2	2,842	$119,057	5.6% (P)*

SOURCES

(1) Estimates as interpolated by Greater Egypt Regional Planning and Development Commission (GERP & DC)

(2) Bureau of Economic Analysis Statistics

(3) Carbondale Community High School, Carbondale Elementary School District, Giant City School Disrict. and Unity Point District

(4) Census Bureau, CityData.com, ESRI and CityLivability.com

(5) Illinois Department of Employment Security

*P = Preliminary

NOTE: N/A Not Available

Five-Year Budget Projections

All City Funds
FY 2015 through FY 2019

Fresenius Medical Care Dialysis Treatment Center opens in new location in Carbondale

Fresenius Medical Care North America provides ongoing dialysis treatment for more than 139,000 patients through a network of more than 1,800 facilities nationwide, making it the largest provider of such renal services in North America.

Five-Year Budget Projections
All City Funds
FY 2015 through FY 2019

The purpose of developing a five-year budget is to enable the City Council and the City Administration to look at longer term financial stability. The Five-Year Budget includes the FY 2015 budget and the projections through Fiscal Year ending April 30, 2019.

It should be noted that developing long-term financial projections for municipal governments can be risky. **Projections should only be used as a guide rather than a definitive statement of revenues and expenditures at any given time.** City budgets and especially longer term projections can be impacted by any number of outside forces that cannot be anticipated or forecast. Many of these forces lie outside our realm of control: state and federal revenues or mandates, changes in the national, regional or local economy, fluctuations in the prices of products or services purchased by the City, and unanticipated emergencies or changes in service level priorities, as well as capital projects, are all examples of variables that cannot be predicted.

The revenues and operating expenses for fiscal years ending April 30, 2015 through April 30, 2019 are projected using the FY 2015 budget as the base for the calculations. Every detail revenue account is projected and included for each fund. The projections for the major revenue sources are explained in the Budget Summaries Section of this Annual Budget document. The possible increase in the Working Fund Balances in certain operating funds indicate that more Community Investments Program Projects (CIP), which are currently listed as "unfunded," may be activated beginning in FY 2015.

The debt service expenditures are based upon the existing outstanding debt and the anticipated debt service, principal and interest for vehicle and equipment loans for capital outlays through FY 2019. The five-year capital outlay projections, submitted by the Department Directors, are based on the City Manager's approval during the FY 2014 budget process. The Community Investments Program five-year expenditures are the projects that are included in the CIP Program Budget for FY 2015 through FY 2019.

The expenditure projections for the Personal Services, Direct Operating Charges and Services, and Service and Charges Transferred In account group categories are based upon annual percent increases plus or minus large one-time expenditures. The expenditures projections for the Personal Services category includes the employee salaries and wages, overtime, retirement, health insurance, uniform and clothing allowances, worker compensation insurance and unemployment compensation. Personal services in total are projected to increase at a rate of 4.5% annually. The projections do not include any additional employees and are based upon the proposed budgeted number of employees for FY 2015.

The Direct Operating Charges and Services account group category includes the operating expenditures such as communications, utilities, repairs and maintenance, rental charges, supplies, motor fuels, and liability and property insurance premiums. In general this category has been projected for increases of 1.5% – 2.0% for the operating funds.

The account group category for the Services and Operating Charges Transferred In includes the line item expenditure accounts for services charged back to the operating divisions for the direct services received by other City divisions, such as for vehicle maintenance, data processing, engineering services, etc. The projections for this category are estimated to increase in the same proportion as the Personal Services category each year through FY 2019. A policy change was implemented in FY 2005 which changes the transfers for services between divisions within the same fund. A division within the General Fund, for example, does not charge another division within the General Fund for services since the results are in the same fund and results in no change to fund balance.

CITY OF CARBONDALE, ILLINOIS
CONSOLIDATED STATEMENT OF BUDGETED REVENUES,
AND OTHER FINANCING SOURCES, EXPENDITURES AND OTHER FINANCING USES
AND CHANGES IN FUND WORKING BALANCES
ALL CITY FUNDS

	BUDGETED FY 2015	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
Revenues and Other Financing Sources	45,389,218	48,164,401	47,575,835	48,092,339	48,661,917
Expenditures and Other Financing Uses	50,450,791	52,336,101	51,600,861	50,759,908	49,447,288
Revenues and Other Financing Sources Over or (Under) Expenditures and Other Financing Uses	(5,061,573)	(4,171,699)	(4,025,026)	(2,667,569)	(785,372)
Non Cash Credits for Depreciation and Prepaid Bond Expenses	2,110,940	2,128,619	2,170,018	2,188,257	2,236,028
Net Increase or (Decrease) Working Fund Balance	(2,950,633)	(2,043,080)	(1,855,008)	(479,312)	1,450,656
Working Fund Balance Beginning of Fiscal Year	25,279,335	22,328,702	20,285,622	18,430,614	17,951,301
Working Fund Balance End of Fiscal Year	22,328,702	20,285,622	18,430,614	17,951,301	19,401,957

TOTAL REVENUES AND
OTHER FINANCING SOURCES BY FUND
ALL CITY FUNDS
FY 2015 - FY 2019

	BUDGETED FY 2015	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
GOVERNMENTAL FUND TYPES:					
GENERAL FUND	25,550,681	27,737,406	26,741,637	26,917,232	26,888,096
SPECIAL REVENUE FUNDS:					
Motor Fuel Tax Fund	795,380	684,226	684,226	684,226	684,226
Tax Increment Fund #1	184,886	188,470	192,255	196,116	200,053
Tax Increment Fund #2	30,678	213,064	390,350	401,965	413,929
Tax Increment Fund #3	2,037	2,118	2,203	2,291	2,383
TOTAL SPECIAL REVENUE FUNDS	1,012,981	1,087,878	1,269,034	1,284,598	1,300,591
DEBT SERVICE FUND	2,251,490	2,234,846	2,132,848	1,737,844	1,734,686
CAPITAL PROJECT FUNDS:					
Local Improvement Fund	1,086,512	973,100	495,800	497,100	497,100
TOTAL COMMUNITY INVESTMENT FUNDS	1,086,512	973,100	495,800	497,100	497,100
TOTAL GOVERNMENTAL FUND TYPES	29,901,664	32,033,230	30,639,319	30,436,774	30,420,473
PROPRIETARY FUND TYPES:					
Waterworks and Sewerage Fund	11,240,489	11,577,181	12,130,083	12,710,286	13,319,141
Parking System Operations Fund	283,025	307,715	317,478	327,643	338,228
Solid Waste Management Fund	917,646	1,140,664	1,229,429	1,196,538	993,329
Rental Properties Fund	151,909	66,433	68,420	70,467	72,616
Self Insurance Fund	2,894,485	3,039,178	3,191,106	3,350,630	3,518,129
TOTAL PROPRIETARY FUND TYPES	15,487,554	16,131,171	16,936,516	17,655,563	18,241,443
TOTAL ALL CITY FUNDS	**45,389,218**	**48,164,401**	**47,575,835**	**48,092,339**	**48,661,917**

CITY OF CARBONDALE, ILLINOIS
TOTAL EXPENDITURES AND
OTHER FINANCING USES BY FUND
ALL CITY FUNDS
FY 2015 - FY 2019

	BUDGETED FY 2015	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
GOVERNMENTAL FUND TYPES:					
GENERAL FUND	25,522,584	28,519,357	28,395,352	29,005,750	29,250,297
SPECIAL REVENUE FUNDS:					
Motor Fuel Tax Fund	998,751	885,369	830,836	510,453	396,222
Tax Increment Fund #1	153,938	146,115	148,337	150,604	152,916
Tax Increment Fund #2	45,002	179,598	355,924	366,572	377,527
Tax Increment Fund #3	0	0	0	0	0
TOTAL SPECIAL REVENUE FUNDS	1,197,691	1,211,082	1,335,097	1,027,629	926,665
DEBT SERVICE FUND	2,268,207	2,263,891	2,260,124	2,262,919	1,735,304
CAPITAL PROJECT FUNDS:					
Local Improvement Fund	1,462,910	1,072,176	455,925	1,106,500	345,000
TOTAL CAPITAL PROJECT FUNDS	1,462,910	1,072,176	455,925	1,106,500	345,000
TOTAL GOVERNMENTAL FUND TYPES	30,451,392	33,066,505	32,446,497	33,402,798	32,257,266
PROPRIETARY FUND TYPES:					
Waterworks and Sewerage Fund	15,241,531	14,121,325	13,767,959	11,681,006	11,429,288
Parking System Operations Fund	476,720	398,999	282,486	283,402	284,929
Solid Waste Management Fund	942,268	1,156,980	1,303,793	1,341,614	1,154,466
Rental Properties Fund	404,623	452,636	440,694	456,498	475,128
Health Reimbursement Fund	2,934,257	3,139,655	3,359,431	3,594,591	3,846,212
TOTAL PROPRIETARY FUND TYPES	19,999,399	19,269,596	19,154,363	17,357,110	17,190,022
TOTAL ALL CITY FUNDS	**50,450,791**	**52,336,101**	**51,600,861**	**50,759,908**	**49,447,288**

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN WORKING FUND BALANCE GENERAL FUND

FUND NO. 01	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
REVENUES	24,255,457	24,480,119	24,423,789	25,525,681	26,071,606	26,248,137	26,433,532	26,383,496
EXPENDITURES	22,720,175	24,136,603	24,163,226	23,916,295	26,934,087	26,813,089	27,414,576	27,662,291
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1,535,282	343,516	260,563	1,609,386	(862,481)	(564,952)	(981,044)	(1,278,795)
OTHER FINANCING SOURCES (USES):								
TRANSFERS TO OTHER FUNDS	(2,034,447)	(1,434,447)	(1,434,447)	(1,606,289)	(1,585,270)	(1,582,263)	(1,591,174)	(1,588,006)
TRANSFERS FROM OTHER FUNDS	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
LOAN PROCEEDS	0	383,500	412,315	0	1,640,800	468,500	458,700	479,600
BOND PROCEEDS	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	(2,009,447)	(1,025,947)	(997,132)	(1,581,289)	80,530	(1,088,763)	(1,107,474)	(1,083,406)
NET INCREASE (DECREASE) IN FUND BALANCES	(474,165)	(682,431)	(736,569)	28,097	(781,951)	(1,653,715)	(2,088,518)	(2,362,201)
TOTAL FUND BALANCE BEGINNING OF FISCAL YEAR	8,446,658	7,972,493	7,972,493	7,235,924	7,264,021	6,482,070	4,828,355	2,739,837
FUND BALANCE END OF FISCAL YEAR								
NON-SPENDABLE	791,782	776,849	709,066	735,915	750,000	750,000	750,000	750,000
RESTRICTED	313,808	321,641	392,748	445,608	498,468	551,328	604,188	657,048
COMMITTED	1,713,369	1,762,098	1,762,910	1,754,782	1,754,782	1,754,782	1,754,782	1,754,782
ASSIGNED	650	1,000	650	650	750	750	750	750
UNASSIGNED	5,152,884	4,428,474	4,370,550	4,327,066	3,478,070	1,771,495	(369,883)	(2,784,944)
FUND BALANCE END OF FISCAL YEAR	7,972,493	7,290,062	7,235,924	7,264,021	6,482,070	4,828,355	2,739,837	377,636

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
GENERAL FUND

FUND NO. 01 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
GENERAL PROPERTY TAXES									
30101-030	Firemen's Pension Tax Levy	729,265	694,397	694,406	712,650	726,903	741,441	756,270	771,395
30101-040	Policemen's Pension Tax Levy	73,796	156,739	156,742	228,498	233,068	237,729	242,484	247,334
30101-050	Street Lighting Tax Levy	0	0	0	0	0	0	0	0
		803,061	851,136	851,148	941,148	959,971	979,170	998,754	1,018,729
SALES AND SERVICE									
30102-005	Home Rule Sales Tax	8,435,043	8,647,663	8,319,824	9,186,824	9,529,824	9,529,824	9,529,824	9,529,824
30102-010	Sales Tax	5,905,361	6,052,416	5,911,388	5,911,388	5,911,388	5,911,388	5,911,388	5,911,388
30102-011	Use Tax	416,761	419,612	432,530	461,020	470,240	479,645	489,238	499,023
30102-020	Simplified Telecommunications Tax	604,531	664,471	572,491	589,666	601,459	613,489	625,758	638,273
30102-040	Gas Utility Tax	269,607	272,466	286,089	294,672	300,565	306,577	312,708	318,962
30102-050	Electric Utility Tax	1,133,845	1,053,171	1,033,086	1,064,079	1,064,079	1,064,079	1,064,079	1,064,079
30102-060	Water Utility Tax	180,975	196,877	171,999	177,159	180,702	184,316	188,003	191,763
30102-082	Municipal Hotel/Motel Tax	608,655	607,266	670,000	698,750	726,750	741,285	756,111	771,233
30102-085									
		17,554,778	17,913,942	17,397,407	18,383,557	18,785,008	18,830,603	18,877,109	18,924,545
INTERGOVERNMENTAL REVENUES									
30103-010	Illinois State Income Tax	2,450,781	2,471,051	2,505,048	2,533,020	2,613,063	2,695,636	2,780,818	2,868,692
30103-040	Firemen's Replacement Tax	56,223	53,028	54,442	54,442	55,259	55,922	57,599	59,327
30103-050	Policemen's Replacement Tax	107,961	138,642	144,070	144,070	146,231	147,986	152,425	156,998
30103-060	Road & Bridge Replacement Tax	21,799	21,799	21,570	22,217	22,217	22,217	22,217	22,217
30103-065	Twp. Road & Bridge Prop. Tax	124,241	127,479	128,235	132,082	134,724	137,418	140,166	142,970
30103-070	General Replacement Tax	42,812	5,819	47,949	49,387	39,812	40,608	41,420	42,249
30103-075	Mobile Home Privilege Tax	842	850	850	850	850	850	850	850
30103-080	Other Governmental Units	37,216	14,323	22,669	23,349	23,699	23,984	24,703	25,444
30103-085	Illinois ESDA Grant	32,223	27,265	17,622	27,265	27,674	28,006	28,846	29,712
30103-091	Police Grants	394,638	55,970	70,089	198,757	200,000	200,000	200,000	200,000
30103-092	Housing Rehab. Grants	353,090	570,400	593,197	669,174	670,000	670,000	670,000	670,000
30103-093	Fire Grants	1,296	0	244,476	18,801	0	0	0	0
30103-150	Video Gaming Tax	0	0	23,759	33,600	60,000	61,200	62,424	63,672
30103-165	CCHS Loan Repayment	267,687	263,314	223,099	223,278	240,000	240,000	240,000	0
30103-802	Illinois Charitable Games Tax	1,005	1,500	1,500	1,500	1,000	1,000	1,000	1,000
		3,891,814	3,751,440	4,098,575	4,131,793	4,234,529	4,324,827	4,422,470	4,283,132

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
GENERAL FUND

FUND NO. 01 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
FRANCHISE TAX & LICENSES									
30104-020	Amern CIPS Franchise Tax	184,811	210,480	210,480	210,480	210,480	210,480	210,480	210,480
30104-030	Cable TV Franchise Tax	172,549	170,580	170,580	170,580	173,992	177,471	181,021	184,641
30104-110	Liquor Licenses	105,300	110,562	106,615	106,615	110,000	110,000	110,000	110,000
30104-120	Vending Licenses	347	200	200	200	200	200	200	200
30104-130	Taxicab Licenses	941	900	900	900	900	900	900	900
30104-140	Entertainment Machine Licenses	3,550	3,275	3,275	3,275	4,200	4,200	4,200	4,200
30104-160	Motion Picture Licenses	0	3,200	3,200	3,200	3,200	3,200	3,200	3,200
30104-170	Mobile Home Park Licenses	0	0	0	0	0	0	0	0
30104-180	Construction/Building Licenses	560	520	500	500	450	450	450	450
30104-190	Hotel/Motel License	2,500	2,500	2,500	2,500	2,750	2,750	2,750	2,750
30104-900	Misc. Business Licenses	3,633	2,028	2,100	2,100	1,000	1,000	1,000	1,000
		474,191	504,245	500,350	500,350	507,172	510,651	514,201	517,821
FINES									
30105-010	Court Fines	408,275	400,000	400,000	400,000	400,000	410,000	420,000	430,000
30105-020	Animal Violation Fines	2,235	2,100	2,150	2,200	2,000	2,000	2,000	2,000
30105-030	Parking Fines Non-Meter	16,432	19,250	20,000	20,000	16,000	16,000	16,000	16,000
30105-040	Pay By Mail Fines	94,720	110,800	112,000	112,000	125,000	125,000	125,000	125,000
30105-900	Miscellaneous Fines	5,841	4,800	98,000	98,000	98,000	98,000	98,000	98,000
		527,503	536,950	632,150	632,200	641,000	651,000	661,000	671,000
USE OF MONEY & PROPERTY									
30106-101	Interest Earned-Checking/Savings	1,693	1,948	2,000	2,000	2,020	2,040	2,061	2,081
30106-102	Interest Earned-Other	2,713	2,850	3,000	3,000	3,030	3,060	3,091	3,122
30106-201	Interest Earned-Perpetual Care	639	750	750	750	758	765	773	780
30106-401	Interest On Investments	1,899	3,125	500	2,000	2,020	2,040	2,061	2,081
30106-500	Rental Of Property	29,703	29,638	29,638	30,527	30,832	31,141	31,452	31,767
30106-510	Revolving Loans Principal	4,415	0	0	0	0	0	0	0
30106-600	Sale Of City Property	6,693	4,650	4,200	4,200	2,200	2,200	2,200	2,200
30106-700	Private Contributions	1,000	0	0	0	0	0	0	0
30106-710	Gifts and Contributions - Fire	1,000	0	0	0	0	0	0	0
30106-720	Gifts and Contributions - Police	11,290	5,500	5,500	5,500	5,000	5,000	5,000	5,000
30106-800	Insurance Proceeds	31,693	4,000	4,000	0	0	0	0	0
30106-900	Miscellaneous	15,033	10,000	35,000	25,000	25,000	25,000	25,000	25,000
		107,771	62,461	84,588	72,977	70,860	71,246	71,637	72,031

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
GENERAL FUND

FUND NO. 01 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
SERVICE CHARGES-GENERAL GOVT.									
30107-010	Sale Of Printed Material	445	400	400	425	425	425	425	425
30107-015	Civic Center Fees	65,937	80,000	76,000	80,000	82,400	84,872	87,418	90,041
30107-020	Commissions	2,125	2,250	2,250	2,300	2,300	2,300	2,300	2,300
30107-025	Special Event Permit	150	200	200	210	210	210	210	210
		68,657	82,850	78,850	82,935	85,335	87,807	90,353	92,976
SERVICE CHARGES-PUBLIC SAFETY									
30108-010	Sale Of Printed Material	5,722	5,918	5,722	5,722	5,722	5,722	5,722	5,722
30108-020	Special Police Services	0	0	0	0	0	0	0	0
30108-025	FTA Warrant Service Fee	15,125	20,000	15,000	15,000	15,000	15,000	15,000	15,000
30108-030	Special Fire Services	323,857	339,769	329,000	329,000	333,935	338,944	344,028	349,189
30108-040	Bicycle Licenses	306	150	306	306	306	306	306	306
30108-050	Dog Licenses	7,305	7,030	7,305	7,305	7,305	7,305	7,305	7,305
30108-060	Animal Boarding Fees	615	585	615	615	900	900	900	900
30108-080	False Alarm Fees	12,900	19,000	14,333	14,333	14,333	14,333	14,333	14,333
30108-090	Contractor Towing Fees	9,000	12,000	12,500	12,500	12,500	12,500	12,500	12,500
30108-807	Police Seized/Forfeited Prop.	37,966	10,000	26,255	26,255	26,255	26,255	26,255	26,255
		412,796	414,452	411,036	411,036	416,256	421,265	426,349	431,510
SERVICE CHARGES-DEVELOP. SERVS.									
30109-010	Sale of Printed Material	8	100	10	10	10	10	10	10
30109-020	Building Permits	19,243	19,328	19,243	19,243	19,243	19,243	19,243	19,243
30109-030	Electrical Permits	1,880	2,000	1,880	1,880	1,880	1,880	1,880	1,880
30109-040	Plumbing Permits	2,166	2,290	2,166	2,166	2,166	2,166	2,166	2,166
30109-050	Sign Permits	540	630	540	540	540	540	540	540
30109-110	Zoning & Occupancy Fees	885	1,050	885	885	885	885	885	885
30109-120	Filing Fees/Public Hearing	1,630	1,200	1,630	1,630	1,630	1,630	1,630	1,630
30109-130	Site Plan Preparation Fees	225	225	225	225	225	225	225	225
30109-140	Code Reinspection Fees	1,100	750	1,100	1,100	1,100	1,100	1,100	1,100
30109-150	Rental Property Inspection Fees	267,085	264,775	269,605	269,605	269,605	269,605	269,605	269,605
30109-210	Land Clearing & Mowing	19,534	12,295	12,295	12,295	12,295	12,295	12,295	12,295
		314,296	304,643	309,579	309,579	309,579	309,579	309,579	309,579

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
GENERAL FUND

FUND NO. 01 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
SERVICE CHARGES-PUBLIC WORKS									
30110-010	Sale Of Printed Material	1,258	1,200	1,258	1,258	1,258	1,258	1,258	1,258
30110-020	Sale Of Cemetery Lots	22,500	18,000	18,000	18,000	18,000	18,000	18,000	18,000
30110-050	Grave Openings-Operating	27,581	23,850	23,850	23,850	25,125	25,125	25,125	25,125
30110-060	Material & Labor Sales	40,057	7,000	9,048	9,048	9,138	9,230	9,322	9,415
30110-840	Grave Openings-Perpetual Care	9,194	7,950	7,950	7,950	8,375	8,375	8,375	8,375
		100,590	58,000	60,106	60,106	61,896	61,988	62,080	62,173
TOTAL REVENUES		24,255,457	24,480,119	24,423,789	25,525,681	26,071,606	26,248,137	26,433,532	26,383,496
OTHER FINANCING SOURCES									
30190-014	Special Tax Allocation Fund	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
30190-017	Child Care Fund	0	0	0	0				
30190-040	Local Improvement Fund	0	0	0	0				
30190-041	Railroad Relocation Fund	0	0	0	0	0	0	0	0
30190-089	Self Insurance Fund	0	0	0	0	0	0	0	0
30190-082	Development & Rehab Fund	0	0	0	0	0	0	0	0
30190-100	Loan or Lease Proceeds	0	383,500	412,315	0	1,640,800	468,500	458,700	479,600
30190-150	Bond Proceeds	0	0	0	0	0	0	0	0
		25,000	408,500	437,315	25,000	1,665,800	493,500	483,700	504,600
TOTAL GENERAL FUND		24,280,457	24,888,619	24,861,104	25,550,681	27,737,406	26,741,637	26,917,232	26,888,096

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40000	**MAYOR & COUNCIL**								
	Personal Service	52,858	50,892	43,879	50,397	52,665	55,035	57,511	60,099
	Direct Operating Charges & Services	12,583	35,025	18,881	21,374	21,695	22,020	22,350	22,686
	Contingencies	0	0	0	0	0	0	0	0
	Total	65,441	85,917	62,760	71,771	74,359	77,055	79,862	82,785
40001	**CITY MANAGER**								
	Personal Service	223,827	279,110	235,880	240,182	250,990	262,285	274,088	286,422
	Direct Operating Charges & Services	13,338	13,906	21,577	19,474	19,766	20,063	20,364	20,669
	Contingencies	0	0	0	0	0	0	0	0
	Total	237,165	293,016	257,457	259,656	270,756	282,347	294,451	307,090
40002	**CITY CLERK**								
	Personal Service	103,297	118,822	126,242	129,537	135,366	141,458	147,823	154,475
	Direct Operating Charges & Services	24,764	16,947	25,325	16,878	17,131	17,388	17,649	17,914
	Services and Charges Transferred In	0	0	0	0	0	0	0	0
	Total	128,061	135,769	151,567	146,415	152,497	158,846	165,472	172,389
40003	**CITY ATTORNEY**								
	Personal Service	315,391	325,252	325,294	332,734	347,707	363,354	379,705	396,791
	Direct Operating Charges & Services	21,320	31,373	19,994	29,865	30,313	30,768	31,229	31,698
	Services and Charges Transferred In	0	0	0	0	0	0	0	0
	Total	336,711	356,625	345,288	362,599	378,020	394,122	410,934	428,489

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40005	**HUMAN RESOURCES**								
	Personal Service	242,578	251,800	252,279	257,567	269,158	281,270	293,927	307,153
	Direct Operating Charges & Services	57,169	43,323	53,823	47,685	48,400	49,126	49,863	50,611
	Services and Charges Transferred In	0	0	0	0	0	0	0	0
	Expenditures Transferred Out	(422)	(638)	(638)	(732)	0	0	0	0
	Total	299,325	294,485	305,464	304,520	317,558	330,396	343,790	357,765
40006	**ECONOMIC DEVELOPMENT**								
	Personal Service	75,796	77,188	77,476	79,320	82,889	86,619	90,517	94,591
	Direct Operating Charges & Services	22,917	33,493	30,098	42,061	42,692	43,332	43,982	44,642
	Services and Charges Transferred In	0	0	0	0	0	0	0	0
	Total	98,713	110,681	107,574	121,381	125,581	129,952	134,500	139,233
40010	**SUPPORT SERVICES**								
	Personal Service	50,877	50,993	51,137	52,246	54,597	57,054	59,621	62,304
	Direct Operating Charges & Services	586,295	418,095	407,072	423,174	429,522	435,964	442,504	449,141
	Services and Charges Transferred In	3,350	800	615	800	812	824	837	849
	Non-Operating Charges	376,184	167,849	198,450	141,820	143,947	146,107	148,298	150,523
	Capital Outlay	6,500	0	0	0	0	0	0	0
	Debt Service	64,902	64,898	64,898	62,231	81,278	122,409	131,753	99,756
	Expenditures Transferred Out	0	0	0	0	0	0	0	0
	Contingencies	0	0	0	0	0	0	0	0
	Funding Source Transfers	0	0	0	0	0	0	0	0
	Total	1,088,108	702,635	722,172	680,271	710,156	762,358	783,013	762,573

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40015	**CITY HALL/CIVIC CENTER**								
	Personal Service	266,604	282,962	275,734	279,067	291,625	304,748	318,462	332,793
	Direct Operating Charges & Services	176,399	38,643	39,958	34,778	35,300	35,829	36,367	36,912
	Services and Charges Transferred In	20,066	200	150	200	203	206	209	212
	Non-Operating Charges	3,399	4,500	5,063	4,500	4,568	4,636	4,706	4,776
	Expenditures Transferred Out	(3,641)	(6,042)	(5,200)	(5,917)	(6,006)	(6,096)	(6,187)	(6,280)
	Total	462,827	320,263	315,705	312,628	325,689	339,324	353,556	368,413
	Total General Government Department	2,716,351	2,299,391	2,267,987	2,259,241	2,354,618	2,474,399	2,565,577	2,618,737
40030	**FINANCIAL MANAGEMENT**								
	Personal Service	721,091	769,749	766,139	790,035	825,587	862,738	901,561	942,131
	Direct Operating Charges & Services	126,116	142,703	136,713	137,280	139,339	141,429	143,551	145,704
	Debt Service	0	0	0	0	0	0	0	0
	Expenditures Transferred Out	(365,388)	(357,107)	(348,658)	(377,727)	(390,947)	(404,631)	(418,793)	(433,450)
	Total	481,819	555,345	554,194	549,588	573,978	599,537	626,319	654,385
40033	**INFORMATION SYSTEMS**								
	Personal Service	282,083	322,086	302,250	328,453	343,233	358,679	374,819	391,686
	Direct Operating Charges & Services	147,840	141,461	164,850	161,815	164,242	166,706	169,206	171,745
	Capital Outlay	0	0	0	0	400,000	0	0	0
	Expenditures Transferred Out	(60,772)	(68,973)	(65,699)	(66,952)	(67,956)	(68,976)	(70,010)	(71,060)
	Division Contingency	0	6,000	0	6,000	0	0	0	0
	Total	369,151	400,574	401,401	429,316	839,519	456,409	474,016	492,370
	Total Finance Department	850,970	955,919	955,595	978,904	1,413,498	1,055,946	1,100,335	1,146,755

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40101	**POLICE PROTECTION**								
	Personal Service	7,826,537	8,529,875	8,388,988	8,874,806	9,274,172	9,691,510	10,127,628	10,583,371
	Direct Operating Charges & Services	818,159	735,620	786,671	699,423	709,914	720,563	731,372	742,342
	Services and Charges Transferred In	167,411	55,000	73,000	68,000	69,020	70,055	71,106	72,173
	Capital Outlay	165,568	10,784	145,712	.	130,063	131,363	132,677	134,003
	Contingencies	0	150,624	0	0	0	0	0	0
	Total	8,977,675	9,481,903	9,394,371	9,642,229	10,183,170	10,613,491	11,062,783	11,531,889
	Total Police Department	8,977,675	9,481,903	9,394,371	9,642,229	10,183,170	10,613,491	11,062,783	11,531,889
40151	**FIRE PROTECTION**								
	Personal Service	3,303,840	3,241,956	3,298,897	3,356,580	3,507,626	3,665,469	3,830,415	4,002,784
	Direct Operating Charges & Services	168,519	100,134	116,709	91,214	92,582	93,971	95,381	96,811
	Services and Charges Transferred In	26,126	37,175	37,000	37,000	37,555	38,118	38,690	39,270
	Non-Operating Charges	0	0	0	0	0	0	0	0
	Capital Outlay	6,800	675,147	677,422	0	1,011,250	18,000	0	0
	Debt Service	57,999	81,479	80,244	111,618	172,630	233,554	233,554	226,500
	Contingencies	0	4,725	0	5,000	5,000	4,000	3,000	2,000
	Total	3,563,284	4,140,616	4,210,272	3,601,412	4,826,643	4,053,113	4,201,040	4,367,366
40161	**EMERGENCY MANAGEMENT**								
	Personal Service	32,307	53,047	50,402	54,108	56,543	59,087	61,746	64,525
	Direct Operating Charges & Services	15,574	16,038	14,623	16,728	16,979	17,234	17,492	17,754
	Services and Charges Transferred In	37	1,000	700	1,000	1,015	1,030	1,046	1,061
	Capital Outlay	22,811	0	0	25,127	25,881	26,658	27,458	28,282
	Total	70,729	70,085	65,725	96,963	100,418	104,009	107,742	111,623
	Total Fire Department	3,634,013	4,210,701	4,275,997	3,698,375	4,927,061	4,157,122	4,308,782	4,478,988

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40200	**DEVELOPMENT MANAGEMENT**								
	Personal Service	183,175	162,817	168,392	248,834	260,032	271,733	283,961	296,739
	Direct Operating Charges & Services	5,730	6,253	5,554	11,936	12,115	12,297	12,481	12,668
	Services and Charges Transferred In	0	0	0	600	0	0	0	0
	Non-Operating Charges	0	0	0	548,340	556,565	564,914	573,387	581,988
	Total	188,905	169,070	173,946	809,710	828,712	848,943	869,829	891,396
40210	**BLDG & NEIGHBORHOOD SVC**								
	Personal Service	673,362	725,802	688,697	647,155	676,277	706,709	738,511	771,744
	Direct Operating Charges & Services	81,978	89,813	88,417	80,059	81,260	82,479	83,716	84,972
	Services and Charges Transferred In	7,606	5,700	4,600	3,900	3,959	4,018	4,078	4,139
	Non-Operating Charges	273,552	442,900	539,270	0	0	0	0	0
	Capital Outlay	15,131	29,839	44,939	0	0	0	0	0
	Total	1,051,629	1,294,054	1,365,923	731,114	761,495	793,206	826,305	860,855
40220	**PLANNING SERVICES**								
	Personal Service	191,890	216,015	221,101	241,738	252,616	255,142	257,694	260,271
	Direct Operating Charges & Services	22,634	29,292	11,215	16,814	17,066	17,322	17,582	17,846
	Services and Charges Transferred In	80	800	0	800	831	864	897	932
	Total	214,604	246,107	232,316	259,352	270,514	273,328	276,173	279,049
	Total Development Services Department	1,455,138	1,709,231	1,772,185	1,800,176	1,860,721	1,915,478	1,972,308	2,031,300

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40300	**ENGINEERING and ADMIN.**								
	Personal Service	459,577	557,003	464,708	543,568	568,029	593,590	620,301	648,215
	Direct Operating Charges & Services	35,144	38,368	38,368	34,487	35,004	35,529	36,062	36,603
	Services and Charges Transferred In	3,098	3,000	3,000	3,000	3,045	3,091	3,137	3,184
	Capital Outlay	9,999	0	0	0	10,500	22,000	0	28,000
	Expenditures Transferred Out	(280,354)	(620,795)	(507,575)	(564,721)	(416,000)	(373,600)	(376,000)	(306,000)
	Total	227,464	(22,424)	(1,499)	16,334	200,578	280,610	283,501	410,002
40310	**EQUIPMENT MAINTENANCE**								
	Personal Service	289,204	288,088	289,816	297,113	310,483	324,455	339,055	354,313
	Direct Operating Charges & Services	17,882	18,101	18,101	18,101	18,373	18,648	18,928	19,212
	Services and Charges Transferred In	2,194	4,100	4,100	4,500	4,568	4,636	4,706	4,776
	Capital Outlay	44,841	0	0	0	17,818	0	0	0
	Expenditures Transferred Out	(82,047)	(88,388)	(85,868)	(79,891)	(81,089)	(82,306)	(83,540)	(84,793)
	Total	272,074	221,901	226,149	239,823	270,152	265,433	279,148	293,507
40330	**BUILDING MAINTENANCE**								
	Direct Operating Charges & Services	430	326,777	325,476	323,600	338,162	353,379	369,281	385,899
	Services and Charges Transferred In	0	178,858	178,715	189,736	192,582	195,471	198,403	201,379
	Capital Outlay	0	0	0	0	145,000	145,000	70,000	0
	Total	430	505,635	504,191	513,336	675,744	693,850	637,684	587,278
40350	**STREET MAINTENANCE**								
	Personal Service	1,297,225	1,365,899	1,361,492	1,392,163	1,454,810	1,520,277	1,588,689	1,660,180
	Direct Operating Charges & Services	373,966	376,748	350,265	375,391	381,022	386,737	392,538	398,426
	Services and Charges Transferred In	99,050	86,166	96,000	94,735	96,156	97,598	99,062	100,548
	Non-Operating Charges	1,306	1,306	0	0	0	0	0	0
	Capital Outlay	32,213	0	0	0	155,800	253,500	313,700	479,600
	Debt Service	58,196	58,200	58,200	55,778	55,445	50,067	90,270	154,999
	Expenditures Transferred Out	(148,334)	(124,389)	(103,304)	(137,081)	(139,137)	(141,224)	(143,343)	(145,493)
	Contingencies	0	11,840	0	11,840	0	0	0	0
	Total	1,713,622	1,775,770	1,762,653	1,792,826	2,004,096	2,166,955	2,340,917	2,648,261

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 ACCT. N	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
40370	**CEMETERIES**								
	Personal Service	181,578	180,678	185,162	186,798	195,204	203,988	213,168	222,760
	Direct Operating Charges & Services	18,227	20,728	19,311	20,728	21,039	21,355	21,675	22,000
	Services and Charges Transferred In	7,394	8,000	8,000	8,000	8,120	8,242	8,365	8,491
	Capital Outlay	0	9,800	9,800	0	16,500	70,000	20,000	47,600
	Debt Service	0	0	0	0	0	5,090	10,180	10,180
	Expenditures Transferred Out	(421)	(3,275)	(654)	(743)	(754)	(765)	(777)	(789)
	Total	206,778	215,931	221,619	214,783	240,109	307,909	272,611	310,242
40390	**FORESTRY MANAGEMENT**								
	Personal Service	80,015	85,129	84,942	88,991	92,996	97,180	101,554	106,123
	Direct Operating Charges & Services	37,339	60,419	59,133	68,878	69,911	70,960	72,024	73,105
	Services and Charges Transferred In	11,683	6,600	6,600	6,600	6,699	6,799	6,901	7,005
	Capital Outlay	0	8,494	8,494	0	0	32,700	34,000	47,000
	Expenditures Transferred Out	(7,339)	(14,806)	(12,000)	(14,819)	(15,041)	(15,267)	(15,496)	(15,728)
	Total	121,698	145,836	147,169	149,650	154,564	192,373	198,983	217,505
	Total Public Works Department	2,542,066	2,842,649	2,860,282	2,926,752	3,545,243	3,907,130	4,012,845	4,466,796
40425	**AGENCIES and ORGANIZATIONS**								
	Direct Operating Charges & Services	252,150	244,195	244,195	264,444	268,411	272,437	276,523	280,671
	Non-Operating Charges	2,281,447	2,381,938	2,381,938	2,335,178	2,370,206	2,405,759	2,103,925	1,095,484
	Funding Source Transfers	10,365	10,676	10,676	10,996	11,161	11,328	11,498	11,671
	Total	2,543,962	2,636,809	2,636,809	2,610,618	2,649,777	2,689,524	2,391,947	1,387,826
	Total Community Services Department	2,543,962	2,636,809	2,636,809	2,610,618	2,649,777	2,689,524	2,391,947	1,387,826
	TOTAL EXPENDITURES	22,720,175	24,136,603	24,163,226	23,916,295	26,934,087	26,813,089	27,414,576	27,662,291

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
GENERAL FUND

FUND NO. 01 *ACCT. NACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
40900 TRANSFERS TO OTHER FUNDS								
Debt Service Fund	1,334,447	1,334,447	1,334,447	1,506,289	1,485,270	1,482,263	1,491,174	1,488,006
Cap.Proj.Fund-Local Improve.	700,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding Source Transfers	2,034,447	1,434,447	1,434,447	1,606,289	1,585,270	1,582,263	1,591,174	1,588,006
TOTAL GENERAL FUND	24,754,622	25,571,050	25,597,673	25,522,584	28,519,357	28,395,352	29,005,750	29,250,297

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
MOTOR FUEL TAX FUND

FUND NO. 11	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	745,270	626,517	807,078	795,380	684,226	684,226	684,226	684,226
EXPENDITURES	229,039	448,369	227,286	548,751	435,369	380,836	510,453	396,222
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	516,231	178,148	579,792	246,629	248,857	303,390	173,773	288,004
OTHER FINANCING SOURCES (USES):								
TRANSFERS TO OTHER FUNDS	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)	0	0
BOND PROCEEDS	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING: SOURCES (USES):	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)	0	0
NET INCREASE (DECREASE) IN FUND BALANCE	66,231	(271,852)	129,792	(203,371)	(201,143)	(146,610)	173,773	288,004
FUND BALANCE BEGINNING OF FISCAL YEAR	1,154,315	1,220,546	1,220,546	1,350,338	1,146,967	945,824	799,214	972,987
FUND BALANCE END OF FISCAL YEAR	1,220,546	948,694	1,350,338	1,146,967	945,824	799,214	972,987	1,260,990

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
MOTOR FUEL TAX FUND

FUND NO. 11									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
INTERGOVERNMENTAL REVENUES									
31103-010	Motor Fuel Tax Allotment	727,953	585,197	741,953	730,256	619,096	619,096	619,096	619,096
31103-080	Other Governmental Units	0	0	0	0	0	0	0	0
31103-085	Federal Disaster Relief	0	0	0	0	0	0	0	0
		727,953	585,197	741,953	730,256	619,096	619,096	619,096	619,096
USE OF MONEY & PROPERTY									
31106-201	Interest Earned-Check./Savings	100	145	145	144	150	150	150	150
31106-401	Interest on Investments	1,053	1,175	1,175	1,175	1,175	1,175	1,175	1,175
31106-900	Miscellaneous	16,164	40,000	63,805	63,805	63,805	63,805	63,805	63,805
		17,317	41,320	65,125	65,124	65,130	65,130	65,130	65,130
TOTAL REVENUES		745,270	626,517	807,078	795,380	684,226	684,226	684,226	684,226
OTHER FINANCING SOURCES									
311906-150	Bond Proceeds	0	0	0	0	0	0	0	0
TOTAL MOTOR FUEL TAX FUND		745,270	626,517	807,078	795,380	684,226	684,226	684,226	684,226

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
MOTOR FUEL TAX FUND

FUND NO. 11 *ACCT. N*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
41013	**MFT OPERATING & MAINTENANCE**								
	Direct Operating Charges & Services	229,039	448,369	227,286	548,751	373,369	380,836	388,453	396,222
	Services & Charges Transferred In	0	0	0	0	0	0	0	0
	Funding Source Transfers	450,000	450,000	450,000	450,000	450,000	450,000	0	0
	Total	679,039	898,369	677,286	998,751	823,369	830,836	388,453	396,222
41017	**MFT CIP & REPLACEMENT**								
	Community Investment Program	0	0	0	0	62,000	0	122,000	0
	TOTAL MOTOR FUEL TAX FUND	679,039	898,369	677,286	998,751	885,369	830,836	510,453	396,222

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
TAX INCREMENT FUND #1

FUND NO. 14	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ, FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	184,021	185,762	184,886	184,886	188,470	192,255	196,116	200,053
EXPENDITURES	98,895	122,238	110,014	118,938	121,115	123,337	125,604	127,916
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	85,126	63,524	74,872	65,948	67,355	68,918	70,512	72,137
OTHER FINANCING SOURCES:								
TRANSFERS TO OTHER FUNDS	(78,000)	(51,500)	(37,505)	(35,000)	(25,000)	(25,000)	(25,000)	(25,000)
TRANSFER FROM OTHER FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	(78,000)	(51,500)	(37,505)	(35,000)	(25,000)	(25,000)	(25,000)	(25,000)
NET INCREASE (DECREASE) IN FUND BALANCE	7,126	12,024	37,367	30,948	42,355	43,918	45,512	47,137
FUND BALANCE BEGINNING OF FISCAL YEAR	212,449	219,575	219,575	256,942	287,890	330,245	374,163	419,675
FUND BALANCE END OF FISCAL YEAR	219,575	231,599	256,942	287,890	330,245	374,163	419,675	466,812

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #1

FUND NO. 14 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
GENERAL PROPERTY TAXES									
31401-010	Property Tax - TIF #1	183,378	185,206	184,333	184,333	188,020	191,780	195,616	199,528
		183,378	185,206	184,333	184,333	188,020	191,780	195,616	199,528
USE OF MONEY & PROPERTY									
31406-201	Interest Earned-Check./Savings	643	556	553	553	450	475	500	525
31406-600	Sale of City Property	0	0	0	0	0	0	0	0
		643	556	553	553	450	475	500	525
TOTAL REVENUES		184,021	185,762	184,886	184,886	188,470	192,255	196,116	200,053
TOTAL TAX INCREMENT FUND #1		184,021	185,762	184,886	184,886	188,470	192,255	196,116	200,053

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
TAX INCREMENT FUND #1

FUND NO. 14									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
41401	**TIF DISTRICT #1**								
	Direct Operating Charges & Services	11,551	16,002	4,250	10,002	10,000	10,000	10,000	10,000
	Services & Charges Transferred In	0	0	0	0	0	0	0	0
	Non-Operating Charges	87,344	106,236	105,764	108,936	111,115	113,337	115,604	117,916
	Capital Outlay	0	0	0	0	0	0	0	0
	Total	98,895	122,238	110,014	118,938	121,115	123,337	125,604	127,916
	TOTAL EXPENDITURES	98,895	122,238	110,014	118,938	121,115	123,337	125,604	127,916
	TRANSFERS TO OTHER FUNDS								
	General Fund	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
	Special Tax Allocation #2	53,000	26,500	12,505	10,000	0	0	0	0
	Local Improvement	0	0	0	0	0	0	0	0
	Total	78,000	51,500	37,505	35,000	25,000	25,000	25,000	25,000
	TOTAL TAX INCREMENT FUND #1	176,895	173,738	147,519	153,938	146,115	148,337	150,604	152,916

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
TAX INCREMENT FUND #2

FUND NO. 15	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ, FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	0	20,060	1,016	20,678	213,064	390,350	401,965	413,929
EXPENDITURES	43,878	26,502	12,625	45,002	179,598	355,924	366,572	377,527
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(43,878)	(6,442)	(11,609)	(24,324)	33,466	34,426	35,393	36,402
OTHER FINANCING SOURCES:								
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0	0
TRANSFER FROM OTHER FUNDS	53,000	26,500	12,505	10,000	0	0	0	0
TOTAL OTHER FINANCING SOURCES	53,000	26,500	12,505	10,000	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCE	9,122	20,058	896	(14,324)	33,466	34,426	35,393	36,402
FUND BALANCE BEGINNING OF FISCAL YEAR	0	9,122	9,122	10,018	(4,306)	29,160	63,586	98,979
FUND BALANCE END OF FISCAL YEAR	9,122	29,180	10,018	(4,306)	29,160	63,586	98,979	135,381

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #2

FUND NO. 15 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
GENERAL PROPERTY TAXES									
31501-010	Property Tax - TIF #2	0	20,000	1,016	20,616	213,064	390,350	401,965	413,929
		0	20,000	1,016	20,616	213,064	390,350	401,965	413,929
USE OF MONEY & PROPERTY									
31506-201	Interest Earned-Check./Savings	0	60	0	62	0	0	0	0
31506-600	Sale of City Property	0	0	0	0	0	0	0	0
		0	60	0	62	0	0	0	0
TOTAL REVENUES		0	20,060	1,016	20,678	213,064	390,350	401,965	413,929
OTHER FINANCING SOURCES									
31590-014	TIF District #2	53,000	26,500	12,505	10,000	0	0	0	0
TOTAL OTHER FINANCING SOURCES		53,000	26,500	12,505	10,000	0	0	0	0
TOTAL TAX INCREMENT FUND #2		53,000	46,560	13,521	30,678	213,064	390,350	401,965	413,929

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
TAX INCREMENT FUND #2

FUND NO. 15 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
41501	**TIF DISTRICT #2**								
	Direct Operating Charges & Services	43,878	26,502	12,625	45,002	3,321	3,380	3,441	3,502
	Services & Charges Transferred In	0	0	0	0	0	0	0	0
	Non-Operating Charges	0	0	0	0	176,277	352,544	363,131	374,025
	Capital Outlay	0	0	0	0	0	0	0	0
	Total	43,878	26,502	12,625	45,002	179,598	355,924	366,572	377,527
	TOTAL EXPENDITURES	43,878	26,502	12,625	45,002	179,598	355,924	366,572	377,527
	FUNDING SOURCE TRANSFERS								
	General Fund	0	0	0	0	0	0	0	0
	Local Improvement	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0
	TOTAL TAX INCREMENT FUND #2	43,878	26,502	12,625	45,002	179,598	355,924	366,572	377,527

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
SPECIAL REVENUE FUNDS
TAX INCREMENT FUND #3

FUND NO. 16	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ, FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	0	0	2,037	2,037	2,118	2,203	2,291	2,383
EXPENDITURES	9,202	0	0	0	0	0	0	0
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(9,202)	0	2,037	2,037	2,118	2,203	2,291	2,383
OTHER FINANCING SOURCES:								
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0	0
TRANSFER FROM OTHER FUNDS	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCE	(9,202)	0	2,037	2,037	2,118	2,203	2,291	2,383
FUND BALANCE BEGINNING OF FISCAL YEAR	0	(9,202)	(9,202)	(7,165)	(5,128)	(3,010)	(806)	1,485
FUND BALANCE END OF FISCAL YEAR	(9,202)	(9,202)	(7,165)	(5,128)	(3,010)	(806)	1,485	3,868

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
SPECIAL REVENUE FUNDS
THE TAX INCREMENT FUND #3

FUND NO. 16 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*		*PROJ. FY 2017*		*PROJ. FY 2018*	*PROJ. FY 2019*
GENERAL PROPERTY TAXES											
31601-010	Property Tax - TIF #3	0	0	2,037	2,037	2,118	#	2,203	#	2,291	2,383
		0	0	2,037	2,037	2,118		2,203		2,291	2,383
USE OF MONEY & PROPERTY											
31606-201	Interest Earned-Check./Savings	0	0	0	0	0		0		0	0
31606-600	Sale of City Property	0	0	0	0	0		0		0	0
		0	0	0	0	0		0		0	0
TOTAL REVENUES		0	0	2,037	2,037	2,118		2,203		2,291	2,383
TOTAL TAX INCREMENT FUND #3		0	0	2,037	2,037	2,118		2,203		2,291	2,383

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
TAX INCREMENT FUND #3

FUND NO. 16 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
41601	**TIF DISTRICT #3**								
	Direct Operating Charges & Services	9,202	0	0	0	0	0	0	0
	Services & Charges Transferred In	0	0	0	0	0	0	0	0
	Non-Operating Charges	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total	9,202	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	9,202	0	0	0	0	0	0	0
	TRANSFERS TO OTHER FUNDS								
	General Fund	0	0	0	0	0	0	0	0
	Local Improvement	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0
	TOTAL TAX INCREMENT FUND #3	9,202	0	0	0	0	0	0	0

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE DEBT SERVICE FUND

FUND NO. 30	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
REVENUES	3,118	3,250	1,232	1,331	1,650	1,660	1,670	1,680
EXPENDITURES	2,269,019	2,322,940	2,335,387	2,268,207	2,263,891	2,260,124	2,262,919	1,735,304
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,265,901)	(2,319,690)	(2,334,155)	(2,266,876)	(2,262,241)	(2,258,464)	(2,261,249)	(1,733,624)
OTHER FINANCING SOURCES (USES):								
TRANSFER FROM OTHER FUNDS	2,102,742	2,086,612	2,086,612	2,250,159	2,233,196	2,131,188	1,736,174	1,733,006
BOND PROCEEDS	0	1,720,000	1,720,000	0	0	0	0	0
BOND PREMIUMS	0	61,817	61,817	0	0	0	0	0
BOND REFUNDING	0	(1,720,000)	(1,720,000)	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	2,102,742	2,148,429	2,148,429	2,250,159	2,233,196	2,131,188	1,736,174	1,733,006
NET INCREASE (DECREASE) IN FUND BALANCES	(163,159)	(171,261)	(185,726)	(16,717)	(29,045)	(127,276)	(525,075)	(618)
FUND BALANCE BEGINNING OF FISCAL YEAR	2,916,465	2,753,306	2,753,306	2,567,580	2,550,863	2,521,819	2,394,543	1,869,469
FUND BAL.END OF FISCAL YEAR	2,753,306	2,582,045	2,567,580	2,550,863	2,521,819	2,394,543	1,869,469	1,868,851

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
DEBT SERVICE FUND

FUND NO. 30 *ACCT. NO.*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
GENERAL PROPERTY TAXES									
33001-010	Debt Service Property Tax Levy	0	0	0	0	0	0	0	0
USE OF MONEY & PROPERTY									
33006-101	Interest Earned-Check./Savings	1,119	1,275	817	906	1,150	1,150	1,150	1,150
33006-401	Interest on Investments	1,999	1,975	415	425	500	510	520	530
		3,118	3,250	1,232	1,331	1,650	1,660	1,670	1,680
	TOTAL REVENUES	3,118	3,250	1,232	1,331	1,650	1,660	1,670	1,680
OTHER FINANCING SOURCES									
33090-001	General Fund	1,334,447	1,334,447	1,334,447	1,506,289	1,485,270	1,482,263	1,491,174	1,488,006
33090-011	Motor Fuel Tax Fund	450,000	450,000	450,000	450,000	450,000	450,000	0	0
33090-040	Local Improvement Fund	318,295	302,165	302,165	293,870	297,926	198,925	245,000	245,000
33090-150	Bond Proceeds	0	1,720,000	1,720,000	0	0	0	0	0
33090-160	Bond Premium	0	61,817	61,817	0	0	0	0	0
	TOTAL OTHER FINANCING SOURCES	2,102,742	3,868,429	3,868,429	2,250,159	2,233,196	2,131,188	1,736,174	1,733,006
	TOTAL DEBT SERVICE FUND	2,105,860	3,871,679	3,869,661	2,251,490	2,234,846	2,132,848	1,737,844	1,734,686

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
DEBT SERVICE FUND

FUND NO. 30 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
43012	**2003 G.O. REFUNDING BONDS**								
	Debt Service	381,340	380,150	379,976	0	0	0	0	0
43014	**2006 G.O.STREET IMPROVEMENT BONDS**								
	Debt Service	771,375	769,515	769,415	770,615	769,015	769,015	771,175	0
43015	**2010 G.O. POLICE STATION BONDS**								
	Debt Service	592,612	605,248	618,519	605,442	606,026	607,134	606,994	605,554
43016	**2011 G.O. REFUNDING BONDS/FIRE STATION**								
	Debt Service	523,692	517,900	517,800	512,200	510,900	512,825	510,400	512,400
43017	**2013 G.O. REFUNDING BONDS/Schwartz St**								
	Debt Service	0	50,127	49,677	379,950	377,950	371,150	374,350	617,350
	TOTAL EXPENDITURES	2,269,019	2,322,940	2,335,387	2,268,207	2,263,891	2,260,124	2,262,919	1,735,304
43012	2003 G.O. Refunding Bonds	0	1,720,000	1,720,000	0	0	0	0	0
43013	2004 G.O. Refunding Bonds	0	0	0	0	0	0	0	0
	OTHER FINANCING USES	0	1,720,000	1,720,000	0	0	0	0	0
	TOTAL DEBT SERVICE FUND	2,269,019	4,042,940	4,055,387	2,268,207	2,263,891	2,260,124	2,262,919	1,735,304

SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
CAPITAL PROJECT FUNDS
LOCAL IMPROVEMENT FUND

FUND NO. 40	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
REVENUES	397,219	935,714	395,756	986,512	873,100	395,800	397,100	397,100
EXPENDITURES	649,060	4,516,008	3,440,688	1,169,040	774,250	257,000	861,500	100,000
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(251,841)	(3,580,294)	(3,044,932)	(182,528)	98,850	138,800	(464,400)	297,100
OTHER FINANCING SOURCES (USES):								
TRANSFERS FROM OTHER FUNDS	700,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
TRANSFERS TO OTHER FUNDS	(318,295)	(302,165)	(302,165)	(293,870)	(297,926)	(198,925)	(245,000)	(245,000)
LOAN PROCEEDS	0	0	0	0	0	0	0	0
BOND PROCEEDS	0	0	490,000	0	0	0	0	0
BOND PREMIUM	0	0	10,147	0				
NET TOTAL OTHER FINANCING SOURCES (USES)	381,705	(202,165)	297,982	(193,870)	(197,926)	(98,925)	(145,000)	(145,000)
NET INCREASE (DECREASE) IN FUND BALANCES	129,864	(3,782,459)	(2,746,950)	(376,398)	(99,076)	39,875	(609,400)	152,100
FUND BALANCE BEGINNING OF FISCAL YEAR	2,996,617	3,126,481	3,126,481	379,531	3,133	(95,943)	(56,067)	(665,467)
FUND BALANCE END OF FISCAL YEAR	3,126,481	(655,978)	379,531	3,133	(95,943)	(56,067)	(665,467)	(513,367)

FIVE-YEAR BUDGET PROJECTION
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
CAPITAL PROJECT FUNDS
LOCAL IMPROVEMENT FUND

FUND NO. 40 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
GENERAL PROPERTY TAXES									
34001-010	Public Benefit Prop. Tax Levy	0	0	0	0	0	0	0	0
SALES AND SERVICE TAXES									
34002-080	Municipal Motor Fuel Tax	389,527	424,923	386,000	392,500	392,500	392,500	392,500	392,500
INTERGOVERNMENTAL REVENUES									
34003-020	State & Local Govt. Grants	0	0	0	0	0	0	0	0
34003-030	Federal Grants	0	509,388	0	591,852	479,000	0	0	0
34003-080	Other Governmental Units	0	0	0	0	0	0	0	0
34003-085	Federal Disaster Relief	0	0	0	0	0	0	0	0
34003-165	CCHS Loan	0	0	0	0	0	0	0	0
		0	509,388	0	591,852	479,000	0	0	0
USE OF MONEY & PROPERTY									
34006-101	Interest Earned-Check./Savings	164	105	235	235	800	1,500	2,000	2,000
34006-401	Interest on Investments	7,422	1,173	9,396	1,800	800	1,800	2,600	2,600
34006-510	Escrow Earnings	0	0	0	0	0	0	0	0
34006-600	Sale of City Property	0	0	0	0	0	0	0	0
34006-900	Miscellaneous	106	125	125	125	0	0	0	0
		7,692	1,403	9,756	2,160	1,600	3,300	4,600	4,600
CONTRIBUTIONS/ASSESSMENTS									
34011-010	Property Owner Contributions	0	0	0	0	0	0	0	0
TOTAL REVENUES		397,219	935,714	395,756	986,512	873,100	395,800	397,100	397,100

FIVE-YEAR BUDGET PROJECTION
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
CAPITAL PROJECT FUNDS
LOCAL IMPROVEMENT FUND

FUND NO. 40									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
OTHER FINANCING SOURCES									
34090-001	General Fund	700,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
34090-011	Motor Fuel Tax Fund	0	0	0	0	0	0	0	0
34090-014	Tax Increment Fund	0	0	0	0	0	0	0	0
34090-100	Loan Proceeds	0	0	0	0	0	0	0	0
34090-941	Bond Proceeds	0	0	490,000	0	0	0	0	0
34090-942	Bond Premium	0	0	10,147	0	0	0	0	0
		700,000	100,000	600,147	100,000	100,000	100,000	100,000	100,000
TOTAL LOCAL IMPROVEMENT FUND		1,097,219	1,035,714	995,903	1,086,512	973,100	495,800	497,100	497,100

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
LOCAL IMPROVEMENT FUND

FUND NO. 40 *ACCT. ! ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*		*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
44007 CIP and REPLACEMENT									
Direct Operating Charges & Services	38	0	0	0		0	0	0	0
Services and Charges Transferred In	144	6,880	3,440	0		0	0	0	0
Non Operating Charges	0	0	0	0		0	0	0	0
Capital Outlay	0	0	0	0		0	0	0	0
Community Investment Program	648,878	4,509,128	3,437,248	1,169,040	#	774,250	257,000	861,500	100,000
Debt Service	0	0	0	0		0	0	0	0
Total	649,060	4,516,008	3,440,688	1,169,040		774,250	257,000	861,500	100,000
Funding Source Transfers	318,295	302,165	302,165	293,870		297,926	198,925	245,000	245,000
Total	318,295	302,165	302,165	293,870		297,926	198,925	245,000	245,000
TOTAL LOCAL IMPROVEMENT FUND	967,355	4,818,173	3,742,853	1,462,910		1,072,176	455,925	1,106,500	345,000

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
TOTAL FUND

FUND NO. 70	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	9,341,665	11,386,381	10,841,295	11,240,489	11,577,181	12,130,083	12,710,286	13,319,141
EXPENDITURES	11,135,014	22,093,168	19,055,479	15,241,531	14,121,325	13,767,959	11,681,006	11,429,288
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,793,349)	(10,706,787)	(8,214,184)	(4,001,042)	(2,544,144)	(1,637,877)	1,029,280	1,889,853
NET TOTAL OTHER FINANCING SOURCES (USES)	0	8,290,917	9,626,661	0	0	0	0	0
NET INCREASE IN FUND BALANCE OR (DECREASE) IN FUND BALANCE NEEDED TO FINANCE EXPENDITURES	(1,793,349)	(2,415,870)	1,412,477	(4,001,042)	(2,544,144)	(1,637,877)	1,029,280	1,889,853
NON-CASH CREDITS FOR DEPRECIATION AND PREPAID BOND EXPENSES	1,984,535	1,929,736	1,929,736	1,926,157	1,956,856	1,984,988	1,995,928	2,027,733
NET INCREASE (DECREASE) IN FUND BALANCES	191,186	(486,134)	3,342,213	(2,074,885)	(587,288)	347,111	3,025,208	3,917,586
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	7,034,744	7,225,930	7,225,930	10,568,143	8,493,258	7,905,970	8,253,081	11,278,289
WORKING FUND BALANCE END OF FISCAL YEAR	7,225,930	6,739,796	10,568,143	8,493,258	7,905,970	8,253,081	11,278,289	15,195,875

FIVE-YEAR BUDGET PROJECTION
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND

FUND NO. 70 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
SERVICE CHARGES - WATER									
37020-010	Residential	1,819,600	1,935,047	1,850,872	1,943,416	2,038,643	2,138,537	2,243,325	2,353,248
37020-020	Commercial	679,014	731,894	700,057	735,059	771,077	808,860	848,494	890,070
37020-030	University	1,147,837	1,200,492	1,148,271	1,205,684	1,264,763	1,326,736	1,391,746	1,459,941
37020-040	Water Districts	1,052,757	1,127,162	1,078,130	1,132,037	1,187,507	1,245,695	1,306,734	1,370,764
		4,699,208	4,994,595	4,777,330	5,016,196	5,261,990	5,519,827	5,790,299	6,074,023
SERVICE CHARGES - SEWER									
37021-010	Residential	2,182,507	2,444,893	2,400,640	2,688,717	3,024,807	3,176,047	3,334,849	3,501,592
37021-020	Commercial	729,830	848,450	833,093	933,064	1,049,697	1,102,182	1,157,291	1,215,155
37021-030	University	1,107,271	1,335,920	1,311,740	1,469,149	1,652,793	1,735,432	1,822,204	1,913,314
37021-050	Surcharge-Industrial	109,042	98,665	96,879	96,879	108,989	114,438	120,160	126,168
		4,128,650	4,727,928	4,642,353	5,187,809	5,836,285	6,128,099	6,434,504	6,756,230
OTHER CHARGES & FEES									
37022-010	Water Tap Fees	20,339	20,000	20,000	20,000	20,800	21,632	22,497	23,397
37022-020	Sewer Tap Fees	13,025	13,500	13,500	13,500	14,040	14,602	15,186	15,793
37022-030	Reconnect Fees	57,149	67,200	67,200	67,200	67,200	67,200	67,200	67,200
37022-035	Late Payment Fees	101,035	91,850	91,850	100,117	100,117	100,117	100,117	100,117
37022-040	Material & Labor Sales	201,059	220,000	170,900	170,900	172,609	174,335	176,078	177,839
37022-050	Sewer Assessments	0	0	0	0	0	0	0	# 0
37022-060	Cedar Lake Beach Fees	20,592	22,500	22,500	26,752	26,752	26,752	26,752	26,752
37022-065	Cedar Lake Concession Sales	4,394	4,400	4,400	4,400	4,444	4,488	4,533	4,579
37022-090	Miscellaneous	17,978	2,337	2,500	2,500	2,500	2,500	2,500	2,500
		435,571	441,787	392,850	405,369	408,462	411,626	414,864	418,177
USE OF MONEY & PROPERTY									
37023-101	Interest Earned Check/Save-O&M	1,459	1,475	1,475	1,475	1,534	1,595	1,659	1,726
37023-102	Interest Earned Other-O&M	2,522	2,505	2,505	2,505	3,390	3,390	3,390	3,390
37023-401	Interest on Investments-O&M	9,177	9,890	9,890	9,890	9,000	9,000	9,000	9,000
37023-449	Interest on Inv.-Debt Service	0	0	0	0	0	0	0	0
37023-500	Rental of Property	44,494	45,780	49,495	51,970	51,970	51,970	51,970	51,970
37023-600	Sale of City Property	3,621	0	0	0	0	0	0	0
37023-601	Gain on Sale of City Property	0	0	0	0	0	0	0	0
37023-800	Insurance Proceeds	17,004	93,215	18,606	0				
		78,277	152,865	81,971	65,840	65,894	65,955	66,019	66,086
TOTAL OPERATING REVENUE		9,341,706	10,317,175	9,894,504	10,675,214	11,572,631	12,125,508	12,705,686	13,314,516

FIVE-YEAR BUDGET PROJECTION
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND

FUND NO. 70

ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
NON-OPERATING REVENUE									
37025-044	Prop. Owner Contributions-Water Lines	0	0	0	0	0	0	0	0
37025-045	Prop. Owner Contributions-Sewer Lines	0	0	0	0	0	0	0	0
37025-080	Grants-Other Governmental Units	0	0	0	0	0	0	0	0
37025-085	Federal Disaster Relief	0	0	0	0	0	0	0	0
37025-110	Const-Interest Earn Checking	1,254	1,100	410	410	150	175	200	225
37025-120	Const-Intergovernmental-Grants	464	1,065,306	945,825	564,265	0	0	0	0
37025-144	Const-Interest on Investments	2,991	2,800	556	600	4,400	4,400	4,400	4,400
37025-411	Gain/Loss on Investments	(4,750)	0	0	0	0	0	0	0
37027-010	Water Utility Tax - General	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE		(41)	1,069,206	946,791	565,275	4,550	4,575	4,600	4,625
TOTAL REVENUES		9,341,665	11,386,381	10,841,295	11,240,489	11,577,181	12,130,083	12,710,286	13,319,141
OTHER FINANCING SOURCES									
37090-001	General Fund	0	0	0	0	0	0	0	0
37090-100	Loan Proceeds - Equipment	0	0	0	0	0	0	0	0
37090-150	Loan Proceeds - ILEPA	0	1,485,917	2,821,661	0	0	0	0	0
37090-170	Loan Proceeds - Capital Improvements	0	0	0	0	0	0	0	0
37090-197	Bond Proceeds - GOB	0	6,805,000	6,805,000	0	0	0	0	0
TOTAL OTHER FIN. SOURCES		0	8,290,917	9,626,661	0	0	0	0	0
TOTAL WATERWORKS AND SEWERAGE FUND		9,341,665	19,677,298	20,467,956	11,240,489	11,577,181	12,130,083	12,710,286	13,319,141

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
WATERWORKS and SEWERAGE FUND

FUND NO. 70 ACCT. NO	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
47000	**SUPPORT SERVICES**								
	Personal Service	258,502	250,743	254,226	260,510	272,233	284,483	297,285	310,663
	Direct Operating Charges & Services	230,024	198,691	213,176	250,027	253,777	257,584	261,448	265,370
	Services and Charges Transferred In	331,928	313,872	313,685	370,481	376,038	381,679	387,404	393,215
	Non-Operating Charges	65,899	10,000	45,229	45,000	45,675	46,360	47,056	47,761
	Capital Outlay	0	24,000	23,903	0	25,000	0	0	24,000
	Depreciation Expense	1,984,535	1,929,736	1,929,736	1,929,736	1,956,856	1,984,988	1,995,928	2,027,733
	Total	2,870,888	2,727,042	2,779,955	2,855,754	2,929,580	2,955,094	2,989,121	3,068,742
47002	**LAKE MANAGEMENT**								
	Personal Service	170,998	149,973	148,803	153,579	160,490	167,712	175,259	183,146
	Direct Operating Charges & Services	31,348	43,322	42,988	45,521	46,204	46,897	47,600	48,314
	Services and Charges Transferred In	7,649	13,217	15,705	13,175	13,373	13,573	13,777	13,983
	Non-Operating Charges	3,320	4,250	2,849	4,250	4,314	4,378	4,444	4,511
	Capital Outlay	56,099	9,900	9,884	0	0	112,000	50,000	75,000
	Expenditures Transferred Out	0	0	0	0	0	0	0	0
	Total	269,414	220,662	220,229	216,525	224,380	344,561	291,080	324,954
47009	**CENTRAL LABORATORY**								
	Personal Service	325,626	330,596	327,789	346,069	361,642	377,916	394,922	412,694
	Direct Operating Charges & Services	68,526	59,529	68,634	63,163	64,110	65,072	66,048	67,039
	Services and Charges Transferred In	3,807	3,055	2,200	3,491	3,543	3,597	3,650	3,705
	Capital Outlay	0	20,460	26,944	0	39,107	75,000	120,000	25,000
	Total	397,959	413,640	425,567	412,723	468,403	521,585	584,621	508,438
47011	**WATER TREATMENT PLANT**								
	Personal Service	528,777	531,200	550,159	563,147	588,489	614,971	642,644	671,563
	Direct Operating Charges & Services	707,911	735,765	687,675	753,675	764,980	776,455	788,102	799,923
	Services and Charges Transferred In	7,584	7,370	7,831	6,607	6,706	6,807	6,909	7,012
	Capital Outlay	38,995	18,000	18,000	0	22,000	0	0	0
	Expenditures Transferred Out	0	0	0	0	0	0	0	0
	Total	1,283,267	1,292,335	1,263,665	1,323,429	1,382,175	1,398,232	1,437,655	1,478,499

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
WATERWORKS and SEWERAGE FUND

FUND NO. 70 ACCT. NO	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
47015	**WATER DISTRIBUTION**								
	Personal Service	216,268	227,145	201,681	229,932	240,279	251,091	262,391	274,198
	Direct Operating Charges & Services	134,533	411,720	332,540	415,885	422,123	428,455	434,882	441,405
	Services and Charges Transferred In	25,840	25,702	25,996	27,929	28,348	28,773	29,205	29,643
	Non-Operating Charges	27,564	45,000	25,000	35,000	35,525	36,058	36,599	37,148
	Capital Outlay	0	6,000	6,000	0	0	90,000	0	0
	Debt Service	8,003	8,002	8,002	6,668	0	0	0	0
	Expenditures Transferred Out	0	0	0	0	0	0	0	0
	Total	412,208	723,569	599,219	715,414	726,275	834,378	763,076	782,394
47019	**METER SERVICES**								
	Personal Service	205,788	204,750	205,638	219,382	229,254	239,571	250,351	261,617
	Direct Operating Charges & Services	41,238	31,455	30,965	50,955	51,719	52,495	53,283	54,082
	Services and Charges Transferred In	10,940	11,720	10,352	10,864	11,027	11,192	11,360	11,531
	Capital Outlay	0	19,500	19,500	0	0	25,000	0	0
	Total	257,966	267,425	266,455	281,201	292,000	328,258	314,994	327,230
47021	**SEWER COLLECTION**								
	Personal Service	225,292	220,630	214,842	222,701	232,723	243,195	254,139	265,575
	Direct Operating Charges & Services	98,438	100,674	85,099	100,674	102,184	103,717	105,273	106,852
	Services and Charges Transferred In	33,598	27,129	38,192	29,618	30,062	30,513	30,971	31,435
	Non-Operating Charges	2,287	15,000	7,500	7,500	7,613	7,727	7,843	7,960
	Capital Outlay	0	0	0	0	75,000	0	30,000	0
	Expenditures Transferred Out	0	0	0	0	0	0	0	0
	Total	359,615	363,433	345,633	360,493	447,581	385,152	428,225	411,822
47022	**SOUTHEAST WWTP**								
	Personal Service	576,465	598,503	578,873	593,930	620,657	648,586	677,773	708,273
	Direct Operating Charges & Services	282,078	268,381	275,670	305,268	309,847	314,495	319,212	324,000
	Services and Charges Transferred In	20,998	17,155	14,125	18,269	18,543	18,821	19,103	19,390
	Capital Outlay	10,615	36,887	36,887	44,500	65,335	45,085	22,260	22,930
	Total	890,156	920,926	905,555	961,967	1,014,382	1,026,987	1,038,348	1,074,593
47023	**NORTHWEST WWTP**								
	Personal Service	589,290	586,249	573,198	610,658	638,138	666,854	696,862	728,221
	Direct Operating Charges & Services	321,079	399,780	370,416	362,868	368,311	373,836	379,443	385,135
	Services and Charges Transferred In	16,024	10,561	10,383	11,653	11,828	12,005	12,185	12,368
	Capital Outlay	63,689	129,695	131,052	0	58,000	80,000	50,000	22,000
	Total	990,082	1,126,285	1,085,049	985,179	1,076,276	1,132,695	1,138,491	1,147,724

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
WATERWORKS and SEWERAGE FUND

FUND NO. 70 ACCT. NO	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
47025	**SEWAGE LIFT STATIONS**								
	Direct Operating Charges & Services	55,722	51,387	48,600	51,947	52,726	53,517	54,320	55,135
	Services and Charges Transferred In	0	1,695	1,250	1,624	0	0	0	0
	Capital Outlay	5,427	16,500	16,500	16,500	16,500	16,500	16,500	16,500
	Total	61,149	69,582	66,350	70,071	69,226	70,017	70,820	71,635
	Total Operating Expenditures	7,792,704	8,124,899	7,957,677	8,182,756	8,630,279	8,996,958	9,056,431	9,196,031
47044	**WASTEWATER SYSTEM - CIP & REPLACE.**								
	Community Investment Program	556,610	1,277,380	581,413	3,295,500	2,406,000	562,000	522,000	329,000
47045	**WATER SYSTEM - CIP & REPLACE.**								
	Community Investment Program	1,704,388	4,707,362	2,694,818	2,608,880	1,844,200	3,078,000	998,000	818,000
	Total Capital Improvements	2,260,998	5,984,742	3,276,231	5,904,380	4,250,200	3,640,000	1,520,000	1,147,000
47049	**WATER and SEWER BONDS**								
	Debt Service	1,081,312	7,983,527	7,821,571	1,154,395	1,240,846	1,131,001	1,104,575	1,086,257

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
OPERATING ACCOUNT

FUND NO. 70	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	9,341,706	10,317,175	9,894,504	10,675,214	11,572,631	12,125,508	12,705,686	13,314,516
EXPENDITURES	7,792,704	8,124,899	7,957,677	8,182,756	8,630,279	8,996,958	9,056,431	9,196,031
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1,549,002	2,192,276	1,936,827	2,492,458	2,942,352	3,128,549	3,649,255	4,118,485
OTHER FINANCING SOURCES (USES):								
TRANSFERS TO COMM. INVEST. ACCT	(1,969,200)	(2,949,296)	(3,170,319)	(3,260,761)	(3,654,752)	(3,962,304)	(4,613,987)	(5,091,837)
TRANSFERS TO DEBT SERVICE ACCOUNT	(1,076,226)	(1,167,262)	(1,167,262)	(1,126,117)	(1,236,586)	(1,131,541)	(1,099,815)	(1,081,297)
LOAN PROCEEDS-EQUIP.	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	(3,045,426)	(4,116,558)	(4,337,581)	(4,386,878)	(4,891,338)	(5,093,845)	(5,713,802)	(6,173,134)
NET INCREASE IN FUND BALANCE OR (DECREASE) IN FUND BALANCE NEEDED TO FINANCE EXPENDITURES	(1,496,424)	(1,924,282)	(2,400,754)	(1,894,420)	(1,948,986)	(1,965,296)	(2,064,547)	(2,054,649)
NON-CASH CREDITS FOR DEPRECIATION EXPENSES	1,984,535	1,929,736	1,929,736	1,926,157	1,973,299	1,995,852	2,069,503	2,066,283
NET INCREASE (DECREASE) IN FUND BALANCES	488,111	5,454	(471,018)	31,737	24,313	30,556	4,956	11,634
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	646,047	1,134,158	1,134,158	663,140	694,877	719,190	749,746	754,702
WORKING FUND BALANCE END OF FISCAL YEAR	1,134,158	1,139,612	663,140	694,877	719,190	749,746	754,702	766,336

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
COMMUNITY INVESTMENT AND REPLACEMENT ACCOUNT

FUND NO. 70	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	(41)	1,069,206	946,791	565,275	4,550	4,575	4,600	4,625
EXPENDITURES	2,260,998	5,984,742	3,276,231	5,904,380	4,250,200	3,640,000	1,520,000	1,147,000
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,261,039)	(4,915,536)	(2,329,440)	(5,339,105)	(4,245,650)	(3,635,425)	(1,515,400)	(1,142,375)
OTHER FINANCING SOURCES (USES):								
TRANSFERS FROM OPERATING ACCOUNT	1,969,200	2,949,296	3,170,319	3,260,761	3,654,752	3,962,304	4,613,987	5,091,837
TRANSFERS FROM GENERAL FUND	0	0	0	0	0	0	0	0
REFUND OF UNCOLLECTABLE ACCTS.	0	0	0	0	0	0	0	0
BOND AND LOAN PROCEEDS	0	1,485,917	2,821,661	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	1,969,200	4,435,213	5,991,980	3,260,761	3,654,752	3,962,304	4,613,987	5,091,837
NET INCREASE (DECREASE) IN FUND BALANCES	(291,839)	(480,323)	3,662,540	(2,078,344)	(590,898)	326,879	3,098,587	3,949,462
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	5,693,364	5,401,525	5,401,525	9,064,065	6,985,721	6,394,823	6,721,702	9,820,289
WORKING FUND BALANCE END OF FISCAL YEAR	5,401,525	4,921,202	9,064,065	6,985,721	6,394,823	6,721,702	9,820,289	13,769,751

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
WATERWORKS AND SEWERAGE FUND
DEBT SERVICE ACCOUNT

FUND NO. 70	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	0	0	0	0	0	0	0	0
EXPENDITURES	1,081,312	7,983,527	7,821,571	1,154,395	1,240,846	1,131,001	1,104,575	1,086,257
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,081,312)	(7,983,527)	(7,821,571)	(1,154,395)	(1,240,846)	(1,131,001)	(1,104,575)	(1,086,257)
OTHER FINANCING SOURCES (USES):								
TRANSFERS FROM OPERATING ACCOUNT	1,076,226	1,167,262	1,167,262	1,126,117	1,236,586 #	1,131,541	1,099,815	1,081,297
BOND PROCEEDS	0	6,805,000	6,805,000	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	1,076,226	7,972,262	7,972,262	1,126,117	1,236,586	1,131,541	1,099,815	1,081,297
` IN FUND BALANCES	(5,086)	(11,265)	150,691	(28,278)	(4,260)	540	(4,760)	(4,960)
NON-CASH CREDITS FOR PREPAID BOND EXPENSES	0	0	0	(3,579)	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCES	(5,086)	(11,265)	150,691	(31,857)	(4,260)	540	(4,760)	(4,960)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	695,333	690,247	690,247	840,938	809,081	804,821	805,361	800,601
WORKING FUND BALANCE END OF FISCAL YEAR	690,247	678,982	840,938	809,081	804,821	805,361	800,601	795,641

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
`								
REVENUES	223,118	220,560	291,817	283,025	307,715	317,478	327,643	338,228
EXPENDITURES	261,893	330,448	286,892	476,720	398,999	282,486	283,402	284,929
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(38,775)	(109,888)	4,925	(193,695)	(91,285)	34,992	44,242	53,300
OTHER FINANCING SOURCES (USES):								
TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	0
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0	0	0
LOAN PROCEEDS	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	0	0	0	0	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCES	(38,775)	(109,888)	4,925	(193,695)	(91,285)	34,992	44,242	53,300
NON-CASH CREDITS FOR DEPRECIATION EXPENSES	67,642	95,682	67,642	67,642	64,314	63,978	60,132	56,753
NET INCREASE (DECREASE) IN FUND BALANCES	28,867	(14,206)	72,567	(126,053)	(26,971)	98,970	104,374	110,053
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	159,321	188,188	188,188	260,755	134,702	107,731	206,702	311,075
WORKING FUND BALANCE END OF FISCAL YEAR	188,188	173,982	260,755	134,702	107,731	206,702	311,075	421,128

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
	PARKING METER REVENUE								
37130-010	Walnut Street Lot	1,794	1,750	1,775	1,750	1,785	1,821	1,857	1,894
37130-100	IC Depot West Lot	11,298	11,000	12,000	11,500	11,730	11,965	12,204	12,448
37130-110	IC Depot Southeast Lot	2,438	2,200	2,500	2,500	2,550	2,601	2,653	2,706
37130-114	IC - College to Amtrak	4,909	4,600	5,100	5,000	5,100	5,202	5,306	5,412
37130-120	Amtrak Station Lot	1,976	2,000	2,075	2,000	2,040	2,081	2,122	2,165
37130-210	IC S. Washington Lot-2	2,428	2,750	2,050	2,100	714	728	743	758
37130-230	IC S. Washington Lot-4	23,569	23,550	22,000	22,500	22,950	23,409	23,877	24,355
37130-330	Campus Shopping Center	2,695	2,750	2,600	2,500	2,550	2,601	2,653	2,706
37130-370	Elm Street Lot	4,010	3,750	5,100	4,800	4,896	4,994	5,094	5,196
37130-380	N. Washington Street Lot	4,814	4,400	6,000	5,500	5,610	5,722	5,837	5,953
37130-410	Southgate Shopping Center Lot	7,492	7,250	7,250	7,250	2,465	2,514	2,565	2,616
37130-420	B & A Travel Lot	4,500	4,200	5,000	4,700	4,794	4,890	4,988	5,087
37130-430	South Renfro Street Lot - North Lot	548	575	202	0	0	0	0	0
37130-440	Jackson - Oak Street Lot	4,965	4,275	4,400	4,275	4,361	4,448	4,537	4,627
37130-450	South Renfro Street Lot - South Lot	1,055	1,150	900	900	918	936	955	974
37130-460	IC West Walnut (North Lot)	447	300	600	400	408	416	424	433
37130-470	IC West Walnut (South Lot)	454	150	150	150	153	156	159	162
37130-480	South Illinois Avenue	2,330	2,200	2,300	2,250	2,295	2,341	2,388	2,435
37130-900	On Street Meters	16,224	18,000	20,000	19,500	19,890	20,288	20,694	21,107
		97,946	96,850	102,002	99,575	95,209	97,113	99,055	101,036

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
	PARKING PERMIT REVENUE								
37131-010	Walnut Street Lot	25	0	0	0	0	0	0	0
37131-100	IC Depot West Lot	5,489	5,300	4,700	4,900	4,998	5,048	5,098	5,149
37131-110	IC Depot Southeast Lot	1,005	1,000	250	200	204	206	208	210
37131-114	IC - College to Amtrak	1,325	1,500	1,600	1,500	1,530	1,545	1,561	1,576
37131-120	Amtrak Station Lot	31,888	30,000	32,000	31,000	31,620	31,936	32,256	32,578
37131-210	IC S. Washington Lot-2	225	250	0	0	0	0	0	0
37131-220	IC S. Washington Lot-3	24	24	10,000	10,000	10,200	10,302	10,405	10,509
37131-230	IC S. Washington Lot-4	3,167	3,350	3,000	3,000	3,060	3,091	3,122	3,153
37131-370	Elm Street Lot	2,071	2,050	1,900	2,000	2,040	2,060	2,081	2,102
37131-380	N. Washington Street Lot	5,334	5,700	7,000	6,000	6,120	6,181	6,243	6,305
37131-400	N. Illinois Avenue Lot	18	36	105	50	51	52	52	53
37131-440	Jackson - Oak Street Lot	1,318	1,500	1,300	1,300	1,326	1,339	1,353	1,366
37131-460	IC West Walnut (North Lot)	2,557	2,150	2,700	2,500	2,550	2,601	2,653	2,706
37131-470	IC West Walnut (South Lot)	217	250	250	250	255	260	265	271
37131-480	South Illinois Avenue	900	900	600	600	612	624	637	649
37131-900	Other Parking Permits	4,384	5,000	4,000	4,500	4,590	4,636	4,682	4,729
		59,947	59,010	69,405	67,800	69,156	69,882	70,615	71,357
	PARKING METER FINES								
37132-010	Meter Violations Non-Court	58,140	56,000	110,000	105,000	131,250	137,813	144,703	151,938
37132-020	Court Fines & Restitution	0	0	0	750	750	750	750	750
37132-900	Miscellaneous	6,506	8,200	10,000	9,500	10,925	11,471	12,045	12,647
		64,646	64,200	120,000	115,250	142,925	150,034	157,498	165,335

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
	USE OF MONEY & PROPERTY								
37123-600	Sale of City Property	0	0	0	0	0	0	0	0
37133-101	Interest Earned Checking/Savings	137	125	150	150	125	125	125	125
37133-401	Interest on Investments	152	175	45	50	300	325	350	375
37133-750	Oak Street Parking Lot	260	200	200	200	0	0	0	0
37133-900	Miscellaneous	30	0	15	0	0	0	0	0
		579	500	410	400	425	450	475	500
	TOTAL REVENUES	223,118	220,560	291,817	283,025	307,715	317,478	327,643	338,228
	OTHER FINANCING SOURCES								
37190-001	General Fund	0	0	0	0	0	0	0	0
						0			
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0
	TOTAL PARKING SYSTEM OPERATIONS FUND	223,118	220,560	291,817	283,025	307,715	317,478	327,643	338,228

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES AND OTHER FINANCING USES
PROPRIETARY FUNDS
PARKING SYSTEM OPERATIONS FUND

FUND NO. 71 *ACCT. N*	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
47100	**PUBLIC PARKING SERVICES**								
	Personal Services	36,652	45,494	49,215	49,436	51,661	53,985	56,415	58,953
	Direct Operating Charges & Services	72,027	67,634	66,485	59,483	60,375	61,281	62,200	63,133
	Services and Charges Transferred In	85,468	91,058	82,020	89,859	92,824	94,217	95,630	97,064
	Non-Operating Charges	49	100	50	100	25	25	25	25
	Capital Outlay	0	21,480	21,480	15,000	30,000	0	0	0
	Contingencies	0	9,000	0	9,000	9,000	9,000	9,000	9,000
	Depreciation Expense	67,642	95,682	67,642	67,642	64,314	63,978	60,132	56,753
	Total	261,838	330,448	286,892	290,520	308,199	282,486	283,402	284,929
47150	**PARKING SYSTEM - CIP & REPLACEMENT**								
	Community Investment Program	55	0	0	186,200	90,800	0	0	0
	Total Parking System Operations Fund	261,893	330,448	286,892	476,720	398,999	282,486	283,402	284,929

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
SOLID WASTE MANAGEMENT FUND

FUND NO. 72	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	858,415	885,730	892,451	917,646	935,664	954,429	973,638	993,329
EXPENDITURES	900,581	928,403	864,195	942,268	1,156,980	1,303,793	1,341,614	1,154,466
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(42,166)	(42,673)	28,256	(24,622)	(221,316)	(349,364)	(367,976)	(161,137)
OTHER FINANCING SOURCES (USES):								
LOAN PROCEEDS	147,762	0	0	0	205,000	275,000	222,900	0
NET TOTAL OTHER FINANCING SOURCES (USES)	147,762	0	0	0	205,000	275,000	222,900	0
NET INCREASE (DECREASE) IN FUND BALANCES	105,596	(42,673)	28,256	(24,622)	(16,316)	(74,364)	(145,076)	(161,137)
NON-CASH CREDITS FOR								
DEPRECIATION EXPENSES	32,494	64,109	64,109	64,109	49,239	58,192	67,538	82,883
NET CHANGES IN FIXED ASSETS	0	0	0	0	0	0	0	0
	32,494	64,109	64,109	64,109	49,239	58,192	67,538	82,883
NET INCREASE (DECREASE) IN FUND BALANCES	138,090	21,436	92,365	39,487	32,923	(16,172)	(77,538)	(78,254)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	219,504	357,594	357,594	449,959	489,446	522,369	506,197	428,659
FUND BALANCE END OF FISCAL YEAR								
DESIGNATED & RESERVED	429,208	442,865	446,226	458,823	467,832	477,214	486,819	496,664
UNDESIGNATED	(71,614)	(63,835)	3,734	30,623	54,537	28,983	(58,160)	(146,260)
WORKING FUND BALANCE END OF FISCAL YEAR	357,594	379,030	449,959	489,446	522,369	506,197	428,659	350,405

FIVE-YEAR BUDGET PROJECTION
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
PROPRIETARY FUNDS
SOLID WASTE MANAGEMENT FUND

FUND NO. 72									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
	USE OF MONEY & PROPERTY								
37206-101	Interest Earned-Checking/Savings	223	297	297	297	120	125	150	175
37206-401	Interest on Investments	149	198	198	198	50	100	200	400
37206-600	Gain on Sale of City Property	2,178	0	0	0	0	0	0	0
37206-900	Miscellaneous	0	0	0	0	0	0	0	0
	Total	2,550	495	495	495	170	225	350	575
	CONTRIBUTIONS/ASSESSMENTS								
37211-010	Recycling Assessment	253,739	270,570	275,306	286,318	292,044	297,885	303,843	309,920
	SERVICE CHARGES								
37213-010	City Customer Refuse Fees	584,978	596,815	598,800	612,572	624,823	637,320	650,066	663,068
37213-020	Landscape Waste Fees	17,148	17,850	17,850	18,261	18,626	18,999	19,379	19,766
	Total	602,126	614,665	616,650	630,833	643,450	656,319	669,445	682,834
	TOTAL OPERATING REVENUE	858,415	885,730	892,451	917,646	935,664	954,429	973,638	993,329
	TOTAL REVENUE	858,415	885,730	892,451	917,646	935,664	954,429	973,638	993,329
	OTHER FINANCING SOURCES								
37290-040	Loan Proceeds	147,762	0	0	0	205,000	275,000	222,900	0
	TOTAL OTHER FINANCING SOURCES	147,762	0	0	0	205,000	275,000	222,900	0
	TOTAL SOLID WASTE MANAGEMENT FUND	1,006,177	885,730	892,451	917,646	1,140,664	1,229,429	1,196,538	993,329

FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
PROPRIETARY FUNDS
SOLID WASTE MANAGEMENT FUND

FUND NO. 72									
ACCT. NO.	*ACCOUNT TITLE*	*ACTUAL FY 2013*	*AUTH. BUDGET FY 2014*	*EST. ACTUAL FY 2014*	*BUDGET FY 2015*	*PROJ. FY 2016*	*PROJ. FY 2017*	*PROJ. FY 2018*	*PROJ. FY 2019*
47200	**REFUSE and RECYCLING SERVICES**								
	Personal Services	335,415	419,851	402,566	437,825	457,527	478,116	499,631	522,114
	Direct Operating Charges & Services	186,713	239,734	205,310	234,037	237,548	241,111	244,727	248,398
	Services and Charges Transferred In	170,025	153,628	139,963	157,003	159,358	161,748	164,175	166,637
	Capital Outlay	158,092	0	0	0	205,000	275,000	222,900	0
	Debt Service	34,093	67,247	67,247	65,030	64,658	106,613	160,293	152,771
	Expenditures Transferred Out	(16,251)	(16,166)	(15,000)	(15,736)	(16,350)	(16,987)	(17,650)	(18,338)
	Depreciation Expense	32,494	64,109	64,109	64,109	49,239	58,192	67,538	82,883
	Total Soild Waste Management Fund	900,581	928,403	864,195	942,268	1,156,980	1,303,793	1,341,614	1,154,466

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
PROPRIETARY FUNDS
RENTAL PROPERTIES FUND

FUND NO. 73	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	509,476	323,647	346,117	151,909	66,433	68,420	70,467	72,616
EXPENDITURES	505,723	452,539	405,696	404,623	452,636	440,694	456,498	475,128
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	3,753	(128,892)	(59,579)	(252,714)	(386,203)	(372,274)	(386,031)	(402,511)
OTHER FINANCING SOURCES (USES): TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURCES (USES)	0	0	0	0	0	0	0	0
NET INCREASE (DECREASE) IN FUND BALANCES	3,753	(128,892)	(59,579)	(252,714)	(386,203)	(372,274)	(386,031)	(402,511)
NON-CASH CREDITS FOR DEPRECIATION LOSS ON DISPOSAL OF FIXED ASSETS AND PREPAID BOND EXPENSES AND ACCRUED INTEREST	52,901	53,032	53,032	53,032	58,210	62,860	64,659	68,659
	52,901	53,032	53,032	53,032	58,210	62,860	64,659	68,659
NET INCREASE (DECREASE) IN FUND BALANCES	56,654	(75,860)	(6,547)	(199,682)	(327,993)	(309,414)	(321,372)	(333,852)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	1,083,599	1,140,253	1,140,253	1,133,706	934,024	606,031	296,617	(24,755)
WORKING FUND BALANCE END OF FISCAL YEAR	1,140,253	1,064,393	1,133,706	934,024	606,031	296,617	(24,755)	(358,606)

FIVE-YEAR BUDGET PROJECTION

STATEMENT OF REVENUES and OTHER FINANCING SOURCES

PROPRIETARY FUNDS

RENTAL PROPERTIES FUND

FUND NO. 73									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
USE OF MONEY & PROPERTY									
37306-101	Interest Earned-Checking/Savings	133	46	70	55	200	200	200	200
37306-401	Interest on Investments	817	1,085	175	140	144	149	153	199
37306-500	Rent-Administration Building	23,016	0	0	0	0	0	0	0
37306-510	Rent-Arlington Building	150,217	0	0	0	0	0	0	0
37306-520	Rent-Brentwood Building	258,998	258,998	282,901	87,550	0	0	0	0
37306-530	Rent-Recreation Building	6,416	6,609	6,609	6,807	7,011	7,222	7,438	7,661
37306-540	Rent-Cambridge Building	40,543	26,309	26,309	27,098	27,911	28,748	29,611	30,499
37306-591	Rent-Old ICRR Depot	27,780	28,600	28,601	29,459	30,343	31,253	32,191	33,156
37306-600	Sale of City Property	0	0	0	0	0	0	0	0
37306-800	Insurance Proceeds	0	0	652	0	0	0	0	0
37306-900	Miscellaneous	1,556	2,000	800	800	824	849	874	900
		509,476	323,647	346,117	151,909	66,433	68,420	70,467	72,616
TOTAL REVENUES		509,476	323,647	346,117	151,909	66,433	68,420	70,467	72,616
TOTAL RENTAL PROPERTIES FUND		509,476	323,647	346,117	151,909	66,433	68,420	70,467	72,616

FIVE YEAR BUDGET PROJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
PROPRIETARY FUNDS
RENTAL PROPERTIES FUND

FUND NO. 73 ACCT. NO.	ACCOUNT TITLE	ACTUAL FY 2013	AUTH. BUDGET FY 2014	EST. ACTUAL FY 2014	BUDGET FY 2015	PROJ. FY 2016	PROJ. FY 2017	PROJ. FY 2018	PROJ. FY 2019
47300	**MUNICIPAL RENTAL PROPERTIES**								
	Personal Services	287,271	278,894	280,405	289,127	302,138	315,734	329,942	344,789
	Direct Operating Charges & Services	225,176	253,795	192,954	222,444	224,668	226,915	229,184	231,476
	Services and Charges Transferred In	24,768	32,387	22,016	37,355	37,915	38,484	39,061	39,647
	Capital Outlay	17,542	20,289	20,289	0	30,000	0	0	0
	Expenditures Transferred Out	(101,935)	(185,858)	(163,000)	(197,335)	(200,295)	(203,299)	(206,349)	(209,444)
	Depreciation Expense	52,901	53,032	53,032	53,032	58,210	62,860	64,659	68,659
	Total	505,723	452,539	405,696	404,623	452,636	440,694	456,498	475,128
	Total Rental Properties Fund	505,723	452,539	405,696	404,623	452,636	440,694	456,498	475,128

SUMMARY STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN WORKING FUND BALANCE
HEALTH INSURANCE REIMBURSEMENT FUND

FUND NO. 79	***ACTUAL FY 2013***	***AUTH. BUDGET FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
REVENUES	3,115,369	2,894,184	2,847,241	2,894,485	3,039,178	3,191,106	3,350,630	3,518,129
EXPENDITURES	2,326,078	2,599,296	2,562,936	2,934,257	3,139,655	3,359,431	3,594,591	3,846,212
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	789,291	294,888	284,305	(39,772)	(100,477)	(168,325)	(243,961)	(328,083)
OTHER FINANCING SOURCES:	0	0	0	0	0	0	0	0
NET TOTAL OTHER FINANCING SOURES (USES)	0	0	0	0	0	0	0	0
NET INCREAE (DECREASE) IN FUND BALANCES	789,291	294,888	284,305	(39,772)	(100,477)	(168,325)	(243,961)	(328,083)
WORKING FUND BALANCE BEGINNING OF FISCAL YEAR	8	789,299	789,299	1,073,604	1,033,832	933,355	765,030	521,069
WORKING FUND BALANCE END OF FISCAL YEAR	789,299	1,084,187	1,073,604	1,033,832	933,355	765,030	521,069	192,985

STATEMENT OF REVENUES AND
FIVE-YEAR BUDGET PROJECTIONS
STATEMENT OF REVENUES and OTHER FINANCING SOURCES
HEALTH INSURANCE REIMBURSEMENT FUND

FUND NO. 79									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
	USE OF MONEY & PROPERTY								
37906-101	Interest Earned-Checking/Savings	631	750	450	575	581	587	592	598
37906-401	Interest Earned - Investments	210	350	170	200	202	204	206	208
		841	1,100	620	775	783	791	798	806
	CONTRIBUTIONS/ASSESSMENTS								
37911-001	City Contributions-General Fund	1,908,078	1,723,483	1,759,163	1,789,647	1,879,129	1,973,086	2,071,740	2,175,327
37911-010	Employee Contributions	359,982	320,693	319,107	346,299	363,614	381,795	400,884	420,929
37911-017	City Contributions-Child Care Fund	221,399	264,208	181,339	172,246	180,858	189,901	199,396	209,366
37911-020	Retiree Contributions	157,638	146,849	144,632	135,691	142,476	149,599	157,079	164,933
37911-025	Disabled Retiree - City Contributions	398,654	366,520	363,847	370,317	388,833	408,274	428,688	450,123
37911-070	City Contributions-W&S Operating Fund	4,058	6,678	9,916	9,990	10,490	11,014	11,565	12,143
37911-071	City Contributions-Parking Oper. Fund	36,188	39,004	42,968	43,657	45,840	48,132	50,538	53,065
37911-072	City Contributions-Solid Waste Mgmt. Fund	28,531	25,649	25,649	25,863	27,156	28,514	29,940	31,437
37911-073	City Contributions-Rental Prop. Fund	0	0	0	0	0	0	0	0
		3,114,528	2,893,084	2,846,621	2,893,710	3,038,396	3,190,315	3,349,831	3,517,323
	TOTAL SELF INSURANCE FUND	3,115,369	2,894,184	2,847,241	2,894,485	3,039,178	3,191,106	3,350,630	3,518,129

FIVE-YEAR BUDGET RPOJECTIONS
STATEMENT OF EXPENDITURES and OTHER FINANCING USES
HEALTH INSURANCE REIMBURSEMENT FUND

FUND NO. 79									
ACCT. NO.	***ACCOUNT TITLE***	***ACTUAL FY 2013***	***AUTH. FY 2014***	***EST. ACTUAL FY 2014***	***BUDGET FY 2015***	***PROJ. FY 2016***	***PROJ. FY 2017***	***PROJ. FY 2018***	***PROJ. FY 2019***
47900	**GROUP HEALTH INSURANCE**								
	Direct Operating Charges & Services	1,905,748	1,995,796	2,066,346	2,349,257	2,513,705	2,689,664	2,877,941	3,079,397
	Non-Operating Charges	420,330	603,500	496,590	585,000	625,950	669,767	716,650	766,816
	Funding Source Transfers	0	0	0	0	0	0	0	0
	TOTAL SELF INSURANCE FUND	2,326,078	2,599,296	2,562,936	2,934,257	3,139,655	3,359,431	3,594,591	3,846,212

Carbondale
ILLINOIS®

GLOSSARY OF TERMS

The Glossary is provided to assist the reader in understanding specialized and technical terminology contained in the Annual Budget that is unique to public finance and budgeting.

McAllister's Opens in Carbondale, Illinois

In August 2013, McAlister's Deli franchise opened its doors in Carbondale. McAllister's, known as a fast casual restaurant, has undertaken initiatives to strengthen its brand by upgrading menu offerings and improving speed of service. "Technomic" recently recognized the brand as the top chain in the fast casual industry for food and beverage and as one of consumers' Top 5 Favorite Chains in the country.

GLOSSARY OF TERMS

A

ABATEMENT - A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCOUNTING SYSTEM - The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

ACCOUNTS PAYABLE - A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

ACCOUNTS RECEIVABLE - An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government (but not including amounts due from other funds or other governments).

ACCRUAL ACCOUNTING - A basis of accounting in which debits and credits are recorded at the time they are incurred, as opposed to when cash is actually received or spent. For example in accrual accounting, a revenue which was earned between April 1 and April 30, but for which payment was not received until May 10, is recorded as of April 30 rather than on May 10.

AD VALOREM TAX - A tax based on value (e.g., a property tax).

ADVANCE REFUNDING BONDS - Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

AGENCY FUND - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

AMORTIZATION - (1) The portion of the cost of a limited-life or intangible asset charged as an expense during a particular period. (2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APPROPRIATION - An authorization made by City Council which permits the City to incur obligations and to make expenditures of resources. The City of Carbondale adopts a Budget in lieu of an Appropriation.

ARBITRAGE - Classically, the simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. The property values are established by the Carbondale Township Assessor.

GLOSSARY OF TERMS

ASSET - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

ASSIGNED FUND BALANCE – Amounts in this classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed.

AUDIT - A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the Budget Ordinance. A performance audit consists of a review of how well the government met its stated goals.

B

BALANCED BUDGET - When total expenditures and other financing uses are equal to total revenues and other financing sources.

BALANCE SHEET - A financial statement that discloses the assets, liabilities, reserves and equity balances of a fund as of a specific date.

BASIS OF ACCOUNTING - A term used to refer to *when* revenues, expenditures, expenses, and transfers - and the related assets and liabilities - are recognized in the accounts and reported in the financial statements. Specifically, it relates to the *timing* of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

BASIS POINT - Equal to 1/100 of one percent. If interest rates rise from 7.50 percent to 7.75 percent, the difference is referred to as an increase of 25 basis points.

BOND - A written promise to pay a sum of money on a specific date at a specific time. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and water and sewer systems.

BUDGET - A financial plan containing an estimate of proposed expenditures for a specified period of time (fiscal year) and the proposed means of financing them.

BUDGET ADJUSTMENT - A legal procedure utilized by the City staff and City Council to revise the Budget document. This can be done at any time during the fiscal year.

BUDGET CALENDAR - The calendar is a schedule of key dates or milestones which the City Departments follow in the preparation, adoption and administration of the budget.

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

BUDGET MESSAGE - This opening section of the Budget provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

BUDGETARY CONTROL - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

GLOSSARY OF TERMS

C

CDAP - Community Development Assistance Program

CALLABLE BOND - A type of bond with a feature that permits the issuer to pay the obligation before the stated maturity date by giving notice of redemption in a manner specified in the bond contract.

COMMUNITY INVESTMENT PROGRAM – This is a plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from long-term work programs.

COMMUNITY INVESTMENT PROGRAM BUDGET - Separate from the operating budget, items in the Community Investment Program (CIP) are usually construction projects designed to improve the value of the governmental assets. Examples of capital improvements projects include new roads, sewer lines, buildings, recreational facilities and large scale remodeling. CIP project summaries are included in this document under Supplemental Data.

CAPITAL OUTLAY - Buildings and structures, land, improvements, or items of equipment whose use life generally exceeds one year and are not classified as expendable.

COMMITTED FUND BALANCE – This classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

COMMUNITY INVESTMENT FUND - A Fund created to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds.

CASH ACCOUNTING - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CASH MANAGEMENT – This is the management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and out-flows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING PROGRAM - A voluntary program administered by the GFOA to encourage governments to publish efficiently organized and easily readable CAFRs/CUFRs and to provide technical assistance and peer recognition to the finance officers preparing them.

CEDE - To surrender officially or formally; to yield or grant

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – This is the official annual report of a government. It includes (a) the five combined financial statements in the combined statements overview and their related notes (the "liftable" GPFS) and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP and organized into a financial reporting pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material and a detailed statistical section. Every government reporting entity should prepare a CAFR.

GLOSSARY OF TERMS

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTINGENT LIABILITY - Items that may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders and uncompleted contracts. Contingent liabilities should be disclosed within the financial statements (including the notes) when there is a reasonable possibility a loss may have been incurred. Guarantees, however, should be disclosed even though the possibility of loss may be remote.

CURRENT TAXES - Taxes that are levied and become due within one year.

D

DEBT RATIOS - Comparative statistics illustrating the relation between the issuer's outstanding debt and such factors as its tax base, income or population. These ratios often are used as part of the process of determining the credit rating of an issue, especially with general obligation bonds.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

DEFEASED BONDS - Bonds that have been issued but, due to some action, the proceeds are not used as planned. The proceeds are then used to establish an Escrow Trustee to pay off the principal and interest on the issued bonds.

DELINQUENT TAXES - Taxes that remain unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT - A major administrative group which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION - The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

DIRECT LABOR - The cost of hours worked applied to a program function or statistic exclusive of paid benefits such as holidays, sick leave, funeral leave, vacations, etc.

DISBURSEMENT - Payment for goods and services in cash or by check.

DIVISION - A group which is comprised of a specific operation within a functional area. City Departments may contain one or more Divisions.

E

ENCUMBRANCE - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

ENTERPRISE FUND - A Fund established to account for operations financed and operated in a manner similar to private business enterprises. The costs, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Enterprise Funds are included in the Proprietary Fund Types.

GLOSSARY OF TERMS

ENTITLEMENT - The amount of payment to which a state or local government is entitled pursuant to an allocation formula contained in applicable statutes.

EQUITY ACCOUNTS - Those accounts presenting the difference between assets and liabilities of the fund.

ESTIMATED ACTUAL REVENUE – This is the amount of projected revenue to be collected during the fiscal year.

EXPENDABLE TRUST FUND – This is a trust fund whose resources, including both principal and earnings, may be expended. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

EXPENDITURE - The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid and applies to all funds. Note that an encumbrance is not a expenditure but reserves funds to be expended.

EXPENSES - Charges incurred, whether paid immediately or unpaid, for operation, maintenance, interest and other charges.

F

FHWA - Federal Highway Administration

FIDUCIARY FUND TYPE - The trust and agency funds used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and/or other funds.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Carbondale has specified May 1 through April 30 as its fiscal year.

FIXED ASSETS - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FORMAL BUDGETARY INTEGRATION - The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

FTE - Full Time Equivalent - Used in relation to employees, the number of employee hours worked to equal one full-time employee, i.e. for FY 2011, one FTE is equal to 2,080 hours.

FULL FAITH AND CREDIT - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

FUNCTION - A group of related activities aimed at accomplishing a major service or program for which a government is responsible.

FUND - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitation.

FUND BALANCE – This is the difference between fund assets and fund liabilities of governmental and similar trust funds.

GLOSSARY OF TERMS

FUND BALANCE-RESERVED FOR DEBT SERVICE - An account used to segregate a portion of fund balance for resources legally restricted to the payment of general long-term debt principal and interest maturing in future years.

G

GENERAL FUND - This fund that accounts for most of the financial resources of the City government. General Fund revenues include property taxes, licenses and permits, local taxes, and other types of revenue. This fund includes most basic operating services, such as police, fire, finance, public works, general administration, and development services.

GENERAL LEDGER - A record containing the accounts needed to reflect the financial position and the results of operations of a government. In double-entry bookkeeping, the debits and credits in the general ledger are equal (i.e., the debit balances equal the credit balances).

GENERAL OBLIGATION BONDS - Bonds which finance a variety of public projects, such as streets, buildings, and improvements. The repayment of these bonds is usually made from the Debt Service Fund and is backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GOALS, OBJECTIVES AND STRATEGIES - Goals are the ends that an organization wants to attain. Goals may be the aim that an organization wants to attain or maintain that supports an organizations policies or mission. Objectives are the specific methods sought in a period of time that accomplish or maintain a goal. Strategies are the detailed actions made in order to accomplish an objective.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

GOVERNMENTAL FUND TYPES - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary and fiduciary funds. In Carbondale, the General, Special Revenue, Debt Service, and Capital Project Funds are all Governmental Fund Types.

GRANT - A contribution by a government or other organization to be used or expended for a specific purpose and may be classified as categorical or block, depending upon the amount of discretion allowed the grantee.

I

IMPACT FEES - Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

INTERFUND RECEIVABLE/PAYABLE - Short-term loans made by one fund to another or the current portion of an advance to or from another fund.

GLOSSARY OF TERMS

INTERFUND TRANSFERS - Equity transferred from one fund to another.

INTERGOVERNMENTAL REVENUE - Revenue from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

INTERIM FINANCIAL STATEMENTS - Financial statements prepared as of a date or for a period during the fiscal year and including only financial transactions during the current year to date.

INTERNAL CONTROL STRUCTURE - Policies and procedures established to provide reasonable assurance that specific government objectives will be achieved.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government. The Internal Service Fund is included in the Proprietary Fund Types.

INTRAFUND TRANSFERS - Equity transferred to another account from within the same fund.

INVENTORY - (1) A detailed list showing quantities, descriptions and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations.

INVESTMENTS - Securities and real estate held for the production of revenue in the form of interest, dividends, rentals, or lease payments. Not included are fixed assets used in governmental operations.

INVOICE - A bill requesting payment for goods or services by a vendor or other governmental unit.

J

JUDGMENT - An amount to be paid or collected by a government as the result of a court decision including a condemnation award in payment for private property taken for public use.

L

LEASE-PURCHASE AGREEMENTS - Contractual agreements that are termed leases but that in substance are purchase contracts.

LEVY - To impose taxes, special assessments, or service charges for the support of City activities is a levy.

LIABILITIES - Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

LINE ITEM BUDGET - A budget that lists each expenditure category separately, such as wages, travel., utilities, etc.., along with the dollar amount budgeted for each specific category.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance

M

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which expenditures are recognized when the related fund liability is incurred, but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting, since expenditures are immediately incurred as a

liability while revenues are not recorded until then are actually received or available and measurable. This type of accounting basis is a conservative financial approach and is recommended as the standard for most governmental funds.

MORTGAGE BONDS - Bonds secured by a mortgage against specified properties of a government, usually its public utilities or other enterprises. If primarily payable from enterprise revenues, they also are classed as revenue bonds,

N

NET BONDED DEBT - Gross bonded debt less any cash or other assets available and earmarked for its retirement and less all self-supporting debt (e.g., revenue bonds).

NET INTEREST COST - A method used to calculate a bond issuer's interest cost. The net interest cost (NIC) does not take into account the time value of money. The NIC is equal to the total interest payments plus discount (or minus premium), divided by the number of bond years.

NON-SPENDABLE FUND BALANCE – This is the amount of fund balance that is made up of prepaid assets and inventories.

O

O & M - Operating and Maintenance

OBJECT CODE - An expenditure category, such as wages, communications, and office supplies, relating to the types of items or services purchased.

OBJECTIVES - see "Goals, Objectives and Strategies".

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING TRANSFERS - All inter-fund transfers other than residual equity transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

ORDINANCE - A formal legislative enactment by the City Council, barring conflict with higher law, having the full force and effect of law within the City.

OTHER FINANCING SOURCES - Governmental fund general long-term debt proceeds and operating transfers-in from other funds of the same government unit which are classified separately from revenues.

OTHER FINANCING USES - Governmental fund operating transfers-out to other funds of the same government unit which are classified separately from expenditures.

OVERHEAD - Salary and wages paid other than direct labor, including holidays, sick leave, funeral leave, vacations and expenses for all other line item accounts.

GLOSSARY OF TERMS

P

PAR VALUE - In the case of bonds, this is the amount of principal that must be paid at maturity. Par value is referred to as the face value of the security.

PAYING AGENT – This is an entity responsible for paying of bond principal and interest on behalf of the government.

PER CAPITA DEBT - The amount of a governments debt divided by its population. Per capita debt is used to indicate the government's credit pocyton by reference to the proportionate debt borne per resident.

PERFORMANCE BUDGET - A budget that bases expenditures primarily upon measurable performance of activities and work programs is a performance budget. It may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

PLEDGED REVENUES - Funds generated from revenues and obligated to debt service or to meet other obligations specified by the bond contract.

PROPERTY TAX - Tax which is levied on both real and personal property according to that property's valuation and tax rate.

PROPRIETARY FUND TYPES - A group of funds in which the services provided are financed and operated similarly to those of a private business. Proprietary Fund Types in Carbondale include Enterprise Funds, which are established for services such as water and sewer, parking facilities, refuse collection, and rental properties, and Internal Service Funds, established for the Self Insurance Fund.

PURCHASE ORDER - A document which authorizes the purchase and charges of specific merchandise or services from a vendor and encumbers the funds to pay for the merchandise or services. Its main function is to expedite and control buying by the City.

R

RATINGS – This applies in the context of bonds, normally an evaluation of credit-worthiness performed by an independent rating service.

REFUNDING BONDS - Bonds issued to retire bonds already outstanding. The refunding bonds may be used to provide the resources for redeeming outstanding bonds, or the refunding bonds may be exchanged with the holders of the outstanding bonds.

REINSURANCE - A transaction in which a reinsurer (assuming enterprise), for a consideration (premium), assumes all or part of a risk undertaken originally by another insurer (ceding enterprise). However, the legal rights of the insured are not affected by the reinsurance transaction, and the insurance enterprise issuing the insurance contract remains liable to the insured for payment of policy benefits.

RESERVE - An account which indicated that a portion of a fund's balance is legally restricted for a specific purpose and is not available for general expenditure.

RESERVED FUND BALANCE - Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

GLOSSARY OF TERMS

RESOLUTION - A special or temporary order of legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RESTRICTED FUND BALANCE – This category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

RETAINED EARNINGS – This is a equity account reflecting the accumulated earning of an enterprise or internal service fund.

REVENUE - Funds the government receives as income, excluding "other financing sources". Such funds may be tax payments, fines, grants or interest income.

REVENUE BONDS - Bonds usually sold for constructing a project which will produce revenue for the government and whose principal and interest are paid from this revenue.

REVOLVING FUND - (1) An internal service fund. (2) An imprest account accounted for as an asset of a fund.

RISK MANAGEMENT – This type of management is an organized attempt to protect governments' assets against accidental loss in the most economical method.

S

SELF-INSURANCE - A term often used to describe the retention by an entity of a risk of loss arising out of ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses.

SHORT-TERM DEBT - Debt with a maturity of one year or less after the date of issuance.

SINGLE AUDIT - An audit performed in accordance with the Single Audit Act of 1984 and Office of Management and Budget (OMB) Circular A-128, *Audits of State and Local Governments.* The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

SINKING FUND BONDS - Bonds issued under an agreement requiring the government to set aside periodically out of its revenues a sum that, with compound earnings thereon, will be sufficient to redeem the bonds at their stated date of maturity. Sinking fund bonds are usually term bonds.

SOURCE OF REVENUE - Revenues are classified according to their point of origin.

SPECIAL ASSESSMENT - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes. GAAP only require the use of special revenue funds when legally mandated.

STATEMENT OF REVENUES AND EXPENDITURES - The financial statement that is the governmental fund and expendable trust fund GAAP operating statement. It presents increases (revenues and other financing sources) and decreases

(expenditures and other financing uses) in an entity's net current assets. Statements of changes in equity of governments should be combined with operating statements into "all-inclusive" operating statement formats.

STRATEGIES - see "Goals, Objectives and Strategies"

T

TAX-EXEMPT BONDS - State and local government securities whose interest is exempt from taxation by the federal government or within the jurisdiction issued.

TAX LIENS - Claims governments have upon properties until the taxes levied against them have been paid. This term is sometimes limited to those delinquent taxes the government has taken legal action to collect through the filing of liens.

TAX-RATE LIMIT - The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or to taxes imposed for all purposes and may apply to a single government to a class of governments operating in a particular area. Overall tax-rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

TAX LEVY ORDINANCE - An ordinance by means of which taxes are imposed.

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

U

UNAMORTIZED DISCOUNTS ON BONDS SOLD - A contra-liability account used to reflect that portion of the face value of bonds exceeding the amount received from their sale (excluding amounts paid for accrued interest) which remains to be amortized over the remaining life of such bonds.

UNASSIGNED FUND BALANCE – This is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classification.

UNDEFEASED - Represents the principal and/or interest remaining of a bond issue that has been defeased. (See DEFEASED BONDS)

UNDERWRITER - In the context of bonds, this is a dealer who purchases a new issue for resale.

UNENCUMBERED BALANCE – This applies to the amount of funds which is neither expended nor reserved, but is still available for future purchases.

V

VARIABLE INTEREST RATE - A rate of interest subject to adjustment (e.g., the rate of interest specified may be a percentage of the prime rate on certain set dates).

VEBA - A voluntary employee's beneficiary association (VEBA) is a tax-exempt trust established under§ 501(c)(9) of the Internal Revenue Code to fund life, health, disability and other permissible benefits. The assets of the VEBA must be set aside and used exclusively for the purpose of providing permissible benefits to participants in the VEBA. Assets cannot revert to the employer.

W_____

WARRANT - An order drawn by the legislative body or an officer of a government upon its treasurer, directing the latter to pay a specified amount to the person named or to the bearer. It may be payable upon demand, in which case it usually circulates the same as a bank check; or it may be payable only out of certain revenues when and if received, in which case it does not circulate as freely.