

# Request for City Council Action

Date: May 24, 2016

<b>Agenda Section:</b> Consent Agenda  <b>No. 5</b>	<b>Originating Department:</b> Public Works-Engineering/Finance-Purchasing
<b>Item:</b> Award of Contract for Lift Station Emergency Power System Project (WW1301) to W. J. Burke Electric of Murphysboro, Illinois in the amount of \$93,525.00  <b>5. 13</b>	

**Background and Summary:**

This project provides for the installation of diesel powered generators at various lift stations throughout the City. These generators were purchased previously with a partial grant from the Illinois Department of Commerce and Economic Opportunity (DCEO). Installation of emergency backup generators at key lift stations will lessen the burden on staff and provide for seamless operation of these lift stations during power outages.

Bid Documents were prepared for the Lift Station Emergency Power System Project (WW1301) and the bid was advertised in the *Southern Illinoisan* on Sunday, April 24, 2016. Bid invitations were sent to three (3) contractors and one (1) plan house as shown on the attached Certificate. Five (5) contractors purchased the Bid Documents. Four (4) bids were received on May 12, 2016, as shown on the attached Bid Tabulation, bids ranged from \$93,525.00 - \$189,860.00.

The low bid was submitted by J. Burke Electric of Murphysboro, Illinois in the amount of \$93,525.00 which is \$36,475 (28%) less than the available construction budget of \$130,000.

**Recommended Action:**

The City Council is requested to Award the Contract for the Lift Station Emergency Power System Project (WW1301) to W. J. Burke Electric of Murphysboro, Illinois, in the amount of \$93,525.00.

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by: \_\_\_\_\_ 2nd by: \_\_\_\_\_ to: \_\_\_\_\_

**CERTIFICATE IN CONNECTION WITH PURCHASE OF SUPPLIES,  
EQUIPMENT & MATERIALS IN EXCESS OF \$10,000.00**

(This certificate must be furnished to the City Manager in connection with each purchase.)

The undersigned hereby certifies:

1. That the supplies, equipment or materials sought to be purchased are as follows:  
**BID NO.: 17-01**  
**PROJECT NAME: Lift Station Emergency Power Systems**
2. That specifications particularly and specifically describing same have been prepared, are complete in every detail, and a copy of same is attached.
3. That such supplies, equipment, or materials are needed in connection with:  
**Lift Station Emergency Power Systems**
4. That a notice calling for sealed bids are to be submitted on:  
**Bid Opening: May 12, 2016 at 10:00 a.m.**  
has been prepared, is attached hereto, and that the date fixed therein for reception of bids is more than 7 days after the date of this Certificate.
5. That a copy of such notice calling for sealed bids and a copy of the specifications have been furnished either by mail or personally this day to firms or persons most likely to be interested in submitting bids and furnishing such supplies, as follows:  
(All persons advised about the requirements, either by mail, telephone, or personally must be listed here - three (3) or more competitors must be notified.)

ACIX  
Bill Knowles  
3981 State Route 3, North  
Chester, IL 62233  
Phone: 618-826-2854  
Fax: 618-826-3586  
[acixoffice@gmail.com](mailto:acixoffice@gmail.com)

W.F. Burke Electric Co.  
10575 Highway 127  
Murphysboro, IL 62966  
Phone: 618-687-3262  
Fax: 618-684-4633

Flander Electric  
100 N. Court Street  
Marion, IL 62959  
Phone: 618-993-2681  
Fax: 618-993-6081

Planhouse  
SIBA  
1468 Green Mount Road  
O'Fallon, IL 62269  
Phone: 618-624-9055  
Fax: 618-624-9065  
[wbn@siba-agc.org](mailto:wbn@siba-agc.org)

**TO BE AWARDED ON May 24, 2016**  
**This is the 25th day of April, 2016**

**Name: \_\_\_\_\_**  
**Christi Green**  
**Purchasing/Risk Mgt Specialist**





# BID CHECKLIST

Bid Number 17-01 W.J. Burke Electric, 10575 Hwy 127, Murphysboro, IL 62966

Vendor or Contractor Lift Station Emergency Power Systems

	YES	NO	N/A
1. Bid Deposit or Bond Required	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
A. Certified Check Submitted		<input type="checkbox"/>	
B. Bid Bond Submitted	<input checked="" type="checkbox"/>		
2. Bid Submitted on City Proposal Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Proposal Form Signed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Receipt of Addendum Acknowledged	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Employee Utilization Form Submitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Acceptable Equal Opportunity Plan Submitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Bid Meets Specifications, Terms and Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
A. Variances are Stated and Acceptable	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
B. Variances are Stated and are not Acceptable	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Any Additional Information as Required is Submitted with Bid	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Bid Within Budgeted Amount	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS: \_\_\_\_\_  
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\_\_\_\_\_

Purchasing/Risk Management Specialist \_\_\_\_\_

Finance Director \_\_\_\_\_

Administrative Services Director/EEO Officer \_\_\_\_\_