

# Request for City Council Action

Date: October 6, 2015

<b>Agenda Section:</b> Consent Agenda  <b>No. 5</b>	<b>Originating Department:</b>  Police Department/Finance/Legal
<b>Item:</b> Award of Purchase of a Replacement Vehicle for the Police Department and Ordinance Approving a Budget Adjustment to Increase the Police Department's FY2016 Budget  <b>No. 5.6</b>	<b>Approved:</b>

**Background and Summary:**

On August 27, 2015 a Police Department vehicle was involved in a traffic crash when it was struck by a third party who disobeyed a traffic signal. An adjuster representing the City's insurance company inspected the damage to the vehicle, a 2013 Ford Interceptor with 88, 558 miles, and determined it to be a total loss. The insurance proceeds from the settlement total \$13,933.

The Police Department's FY2016 budget does not include any additional funds for the purchase of police package utility vehicles, however, the Police Department's restricted use account has \$17,065 available in the Administrative Tow fund account for the purchase of (1) replacement police package utility vehicle.

Specifications for police package utility vehicles were previously prepared and a June 2015 bid was advertised in the *Southern Illinoisan*, made available on the City's website and provided to all four (4) local dealerships and to one (1) additional dealership. Dealers who have been awarded the State Bid are not required to resubmit bids to local agencies; those figures are provided by the State of Illinois Department of Central Management Services under the Joint Purchasing Program. The costs for optional equipment or features not listed on the State Bid, as well as trade in values, are provided directly by the State Bid dealer. In this bid, the State Bid dealer failed to provide that information, so the State Bid is considered incomplete and therefore rejected.

One (1) completed bid was received from one (1) dealership on June 19, 2015, as shown on the Bid Tabulation and the bid meets the minimum specifications. The sole and therefore low bid was from Vogler Ford, Carbondale, Illinois, and prior action taken by this council, awarded them the bid. Vogler Ford was contacted and has agreed to honor the previous bid price of \$30,998 for a marked police utility vehicle.

A Budget Adjustment has been prepared for approval to provide funds for the purchase of the vehicle by transferring the funds from insurance proceeds and the restricted account into the Police Department's FY2016 budget.

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_

It will be necessary to declare the totaled vehicle as surplus so that it can be transferred to the City's insurance company.

**Recommended Action:**

The City Council is requested to:

1. Declare as surplus property: One (1) 2013 Ford Interceptor, VIN# 1FAHP2M88DG134512.
2. Award the purchase of one (1) 2016 Model, Full Size, 4-Door FFV Police Package Utility Vehicles to Vogler Motor Co., Inc., Carbondale, Illinois, in the amount of \$30,998.
3. Approve an Ordinance authorizing a budget adjustment for the Police Department's FY2016 budget in the amount of \$30,998.

**CITY OF CARBONDALE, ILLINOIS**

**ORDINANCE NO. 2015- \_\_\_\_**

**AWARD OF PURCHASE OF A REPLACEMENT VEHICLE FOR THE POLICE  
DEPARTMENT AND ORDINANCE APPROVING A BUDGET ADJUSTMENT TO  
INCREASE THE POLICE DEPARTMENT'S FY2016 BUDGET**

**ADOPTED BY THE CITY COUNCIL**

**OF THE CITY OF CARBONDALE, ILLINOIS**

**THE 6<sup>TH</sup> DAY OF OCTOBER, 2015**

**Published in pamphlet form by authority of the City Council of the City of Carbondale,  
Jackson County, Illinois, this 7<sup>th</sup> day of October, 2015**

**CERTIFICATE OF PUBLICATION**

**I, Jennifer R. Sorrell, the duly qualified City Clerk of the City of Carbondale, Illinois,  
and the official custodian of the records of said City, do hereby certify that this ordinance  
was published in pamphlet form by authority of the City Council on the 7<sup>th</sup> day of October,  
2015.**

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**Jennifer R. Sorrell, City Clerk**

**ORDINANCE NO. 2015-\_\_\_\_\_**

**AWARD OF PURCHASE OF A REPLACEMENT VEHICLE FOR THE POLICE DEPARTMENT AND ORDINANCE APPROVING A BUDGET ADJUSTMENT TO INCREASE THE POLICE DEPARTMENT'S FY2016 BUDGET**

**WHEREAS**, the City of Carbondale, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, pursuant to Article VII, Section 6(a), of the Illinois Constitution, 1970, the City of Carbondale may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals, and welfare; and

**WHEREAS**, a Police Department vehicle was involved in a traffic crash and was determined to be a total loss by the City's insurance company; and

**WHEREAS**, the insurance proceeds from the settlement total \$13,933; and

**WHEREAS**, the FY2016 Police Department's budget does not include any additional funds for the purchase of police package utility vehicles; and

**WHEREAS**, the FY2016 Police Department's Administrative Tow fund has \$17,065 available for the purchase of one replacement police package utility vehicle; and

**WHEREAS**, in order to cover the cost of the replacement police package utility vehicle, it is necessary to transfer funds into the Police Department's Fiscal Year 2016 Budget in the amount of \$30,998; and

**WHEREAS**, pursuant to Section 1-13-3 of the Carbondale Revised Code, the Council may, by simple majority, declare personal property surplus; and

**WHEREAS**, the Council finds that the 2013 Ford Interceptor, (VIN#

1FAHP2M88DG134512) is surplus; and

**WHEREAS**, the City Council of the City of Carbondale finds it in the best interest of the City of Carbondale to transfer funds into the Police Department's FY2016 Budget in the amount of \$30,998; and

**WHEREAS**, previous bids were requested and taken for police package utility vehicles in June 2015; and

**WHEREAS**, it is in the best interest of the City of Carbondale to accept the \$30,998 bid for a marked police utility vehicle from Vogler Ford, Carbondale, Illinois.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARBONDALE AS FOLLOWS:**

SECTION 1. That the City Council deems it in the best interest of the citizens of Carbondale to adjust the budget by transferring funds into the Police Department Division's FY2016 budget in the amount of \$30,998 in the manner as provided in Exhibit A, attached hereto and incorporated by reference, accept the bid from Vogler Ford, Carbondale, Illinois in the amount of \$30,998 for a marked police utility vehicle and declare a 2013 Ford Interceptor (VIN# 1FAHP2M88DG134512) as surplus personal property, and to accept the \$30,998 bid for a marked police utility vehicle from Vogler Ford, Carbondale, Illinois.

SECTION 2. That the FY2016 Budget is hereby adjusted in accordance with the expenditures as shown in Exhibit A, and such funds are hereby appropriated in accordance with law for the purposes of this Ordinance.

SECTION 3. That the City Manager of the City of Carbondale is hereby authorized to and shall take any and all reasonable, necessary and proper action to carry out the intent and purposes

of this Ordinance.

SECTION 4. That the Finance Director is hereby authorized to transfer funds into the FY2016 Budget in accordance with this Ordinance, in the amount of \$30,998 as specified in Exhibit A attached hereto, and to disperse the funds from the FY2016 Budget for the expenditures as indicated in Exhibit A.

SECTION 5. That all ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 6. That repeal of any ordinance by this Ordinance shall not affect any rights accrued or liability incurred under said repealed ordinance to the effective date hereof. The provisions of this Ordinance insofar as they are the same or substantially the same as those of any prior ordinance, shall be construed as a continuation of said prior ordinances.

SECTION 7. That it is the intention of the City Council of the City of Carbondale that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 8. That the City Council of the City of Carbondale finds that the subject matter of this Ordinance pertains to the government and affairs of the City of Carbondale and is passed pursuant to authorities granted it by State statutes and the Home Rule powers of the City of Carbondale pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution.

SECTION 9. That this Ordinance shall take effect upon its passage, approval, recording, and publication in pamphlet form in accordance with law.

APPROVED: \_\_\_\_\_  
John M. Henry, Mayor

ATTEST: \_\_\_\_\_  
Jennifer R. Sorrell, City Clerk

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
P. Michael Kimmel, City Attorney

FUND NO: 01 FUND NAME: General B/A NUMBER: \_\_\_\_\_

**INSTRUCTIONS**

Use separate forms for each Fund. Amounts must be in whole dollars. Expenditure Accounts: To add, use the DEBIT columns; to deduct, use the CREDIT columns. Revenue Accounts: To add, use the CREDIT columns; to deduct, use the DEBIT columns.

DIVISION NAME - ACCOUNT TITLE	ACCOUNT NO. DEBIT	\$ AMOUNT DEBIT
Police Protection - Licensed Vehicles	40101-504	\$30,998
TOTAL:		\$30,998

DIVISION NAME - ACCOUNT TITLE	ACCOUNT NO. CREDIT	\$ AMOUNT CREDIT
Use of Money & Property - Insurance Proceeds	30106-800	\$13,933
Fund Balance - Restricted ***Administrative Tow Fund*** <b>***DO NOT KEY***</b>	28059-000	\$17,065
TOTAL:		\$30,998

<b>FINANCE DEPT. USE ONLY</b>	REF. NO. JE		
ESTIMATED REVENUES (CONTRA ACCT.)	A/C# 27009-000		
BUDGETED EXPENDITURES (CONTRA ACCT.)	A/C# 27109-000		
EQUITY ACCOUNT TITLE: <u>Reserve for Restricted Account</u>	A/C# 28059-000		
EQUITY ACCOUNT TITLE: <u>Fund Balance Undesignated</u>	A/C# 29999-000		

EXPLANATION: Increase the Police Department FY2016 budget for the purchase of one (1) police utility vehicle.  
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INITIATED BY: Jeff Grubbs DATE: 10/06/2015

COUNCIL ACTION REQUIRED:  YES  NO DATE APPROVED: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DATE \_\_\_\_\_ CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_