

# Request for City Council Action

**Date:** September 15, 2015

<b>Agenda Section:</b> General Business	<b>Originating Department:</b> Finance
<b>No. 6</b>	
<b>Item:</b> Resolution authorizing the City Manager to execute a contract with New World Systems for an enterprise management software solution.	<b>Approved:</b>
<b>No. 6.1</b>	

**Background and Summary:**

The City of Carbondale has utilized an enterprise management software solution from Harris/MSGovern since the year 2002. The City has been notified that the Harris software has been deprecated and that additional development, other than error correction, would not occur. Included in the FY 2016 budget for the Information Systems division is \$400,000 to replace the software which operates the City's financial management, human resources, and utility billing operations.

The following criteria were established as a baseline in the search to find replacement software:

1. The replacement software must come from a strong firm with a good track record, who is in the business to stay, has a good technical reputation and supports their products.
2. A product whose design encourages and serves the online needs of citizens, employees, and suppliers.
3. A product that integrates the input from outside and internal users in a way that will minimize the inefficiencies which occur through written and phone communication.
4. A product that will enhance the availability and use of the City's financial data.
5. Ease/Timing of installation.
6. Cost.

Initially five nationwide companies were contacted for proposals to replace the software. Information packets were received from four vendors. Of the four, we believe that New World Systems best meets/exceeds all baseline qualifications and functionality. One vendor was eliminated due to a high cost estimate; one vendor was eliminated due to missing necessary functionality. In the end, the recommendation to move forward with New World was reached by a consensus of employees within the Finance and Administrative Services departments.

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by: \_\_\_\_\_ 2nd by: \_\_\_\_\_ to: \_\_\_\_\_

New World is based out of Troy, Michigan and has 32 years of experience in providing enterprise management software solutions to mid to large sized municipalities and counties. They have 500 employees and over 2,000 customers in 48 states and have a 98% customer retention rate. The company has never been acquired and has never merged. Through managed growth and over 30 years of zero debt New World shows stability that is uncommon in software solutions.

The proposed contract with New World includes the application software, application installation, data conversion, training, and annual maintenance costs. The conversion component cost is \$44,000 and will transfer all of the City's current data into the new system. The one-time implementation costs total \$166,000, which covers setup, configuration, and a project manager to oversee the completion of the project within the 13 month goal. Application software licenses total \$150,000 and includes the Financial Management, Payroll & Human Resources, Utility Billing, the online eSuite, and Decision Support modules. The new eSuite module will allow improved access by customers, vendors, and employees to pertinent municipal information through the City's website. The new Decision Support module allows for improved ad-hoc reporting on the three main modules. Travel expenses related to on-site training are estimated to be \$43,750 and are detailed in the contract. Annual maintenance costs are included in the contract with totals of \$40,000 per year with the first year at no cost.

**Recommended Action:**

It is recommended that the City Council approve a resolution authorizing the City Manager to execute a contract with New World Systems in order to provide a financial management software system for the City of Carbondale.

**RESOLUTION NO. 2015-R-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH NEW WORLD SYSTEMS FOR ENTERPRISE MANAGEMENT SOFTWARE SOLUTION**

**WHEREAS**, the City of Carbondale, Illinois, is a municipal corporation created under the laws of the State of Illinois; and

**WHEREAS**, the City of Carbondale, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, pursuant to Article VII, Section 6(a), of the Illinois Constitution, 1970, the City of Carbondale may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public, health, safety, morals and welfare; and

**WHEREAS**, the City of Carbondale utilized enterprise management software solution from Harris/MsGovern, Inc., since 2002; and

**WHEREAS**, the Finance Department, along with the Administrative Services Department, wishes to change and upgrade the enterprise management software solution with a new company, New World Systems; and

**WHEREAS**, New World has agreed to provide all enterprise management software services needed by the Finance and Administrative Services Departments and convert all current records to allow their continued use; and

**WHEREAS**, it is in the best interest of the City of Carbondale to enter into a contract with New World Systems in order to provide an enterprise management software system solution for the City of Carbondale.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF CARBONDALE, ILLINOIS, AS FOLLOWS:**

SECTION 1. That the City Council deems it is in the best interest of the citizens of the City of Carbondale to enter into an enterprise management software solution contract with New World Systems for a total one time contract price of \$360,000.00 with an additional estimate of \$43,750.00 for training, as set out in the attached quotations.

SECTION 2. That the City Manager is authorized to enter into a Contract with New World Systems to provide an enterprise management software solution, as set out in the attachments to this Resolution.

SECTION 3. That the City Manager and Staff are hereby authorized to take any and all necessary, reasonable and proper actions to carry out the intent and purpose of this Resolution.

SECTION 4. That this Resolution be spread at length upon the minute records of the City Council of the City of Carbondale, Illinois.

SECTION 5. That this Resolution shall take effect upon its passage, approval, recording, and publication in pamphlet form in accordance with law.

APPROVED: \_\_\_\_\_  
John M. Henry, Mayor

ATTEST: \_\_\_\_\_  
Jennifer R. Sorrell, City Clerk

APPROVED AS TO LEGALITY AND FORM:

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P. Michael Kimmel, City Attorney