

# Request for City Council Action

**Date:** August 11, 2015

<b>Agenda Section:</b> Consent Agenda  <b>No.</b> 5	<b>Originating Department:</b>  City Clerk's Office
<b>Item:</b> Acceptance of Minutes of Boards, Commissions, and Committees  <b>No.</b> 5.4	<b>Approved:</b>

**Background:**

Attached for Council review and acceptance are minutes from the meetings of City Boards, Commissions, and Committees which have recently been sent to the City Clerk's Office.

**Recommended Action:**

The Council is requested to accept the following minutes and place them on file:

Planning Commission – May 6, 2015

Fire Fighter's Pension Board – April 28, 2015

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_



## MINUTES

Carbondale Planning Commission  
Wednesday, May 06, 2015  
Room 108, 6:00 p.m.  
City Hall/Civic Center

Mr. Anz called the meeting to order at 6:00 p.m.

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**Members Present:** LeBeau, Sheffer, Anz, Field and Lilly

**Members Absent:** Barke, Schachel, Love and Bradshaw (ex-officio)

**Staff Present:** Wallace, Taylor

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### 1. Approval of Minutes:

Ms. Lilly moved, seconded by Ms. Field, to approve the minutes for April 01, 2015.

The motion to approve the minutes passed with a unanimous voice vote.

### 2. Report of Officers, Committees, Communications

Mr. Wallace announced that there were two new members, Mr. Jim LeBeau and Mr. George Sheffer, appointed to the Planning Commission by City Council.

### 3. Citizen Comments or Questions

There were none

### 4. Public Hearings

**PC 15-11** – Shelton's Towing & Recovery, LLC has requested a Special Use Permit for an auto storage yard within a GI, General Industrial, zoning district.

Mr. Anz declared Public Hearing PC 15-11 open and asked Mr. Wallace to read the legal notice.

Mr. Wallace read the legal notice.

Mr. Anz asked Mr. Taylor to present the staff report.

Mr. Taylor, Planner for the City of Carbondale, was sworn in and read parts A and B of the staff report.

Mr. Anz asked if there were any questions from Commission to staff.

Ms. Field asked why this would need a special use.

Mr. Wallace answered that this type of use, if unregulated, can become detrimental to the surrounding area.

Mr. Anz asked if there were any more questions from Commission to staff.

There were none.

Mr. Anz asked if the applicant was present and would like to speak.

Applicant was not present.

Mr. Anz asked if anyone would like to speak in favor of the application.

No one spoke in favor.

Mr. Anz asked if anyone would like to speak in opposition of the application.

No one spoke in opposition.

Mr. Anz asked Mr. Taylor to complete the staff report.

Mr. Taylor read parts C and D of the staff report, with a recommendation to approve PC 15-11.

Mr. Anz asked if there were any questions for staff.

Mr. Sheffer asked what the definition was for temporary, how long would that be.

Mr. Taylor replied that the temporary storage of wrecked vehicles would only be for a short time, usually waiting for the insurance to come through at which time they would be moved to a repair shop.

Mr. Sheffer asked if there was any danger of them becoming long term.

Mr. Taylor replied that from the information he received from the applicant, there would be no long term vehicle storage.

Mr. Anz asked if there were any questions from anyone to anyone.

There were none.

Mr. Anz declared the Public Hearing closed at 6:11 p.m.

Mr. Sheffer moved, seconded by Ms. Lilly, that the Commission accept as findings of fact Parts A and B of the staff report for PC 15-11, the applicant was not present and

no one spoke in favor or opposition.

The motion passed on a unanimous voice vote.

Ms. Lilly moved, seconded by Mr. LeBeau, that all 7 criteria be accepted as one.

The motion passed on a unanimous voice vote.

Ms. Lilly moved, seconded by Mr. Sheffer, that all 7 criteria have been met.

Roll Call Vote:

Yes – 5 (LeBeau, Sheffer, Anz, Field, Lilly)

No – 0

Mr. Sheffer moved, seconded by Ms. Lilly, that the Planning Commission recommend to City Council, they approve PC 15-11.

Roll Call Vote:

Yes – 5 (LeBeau, Sheffer, Anz, Field, Lilly)

No – 0

Mr. Wallace announced that PC 15-11 will go to Council on May 19, 2015.

## **5. Old Business**

None

## **6. New Business**

A. City Council Agendas of April 14 and April 28, 2015.

Mr. Wallace reviewed the City Council meeting, related to Planning.

## **7. Adjournment**

Mr. Anz adjourned the meeting at 6:18 p.m.

**CITY OF CARBONDALE  
FIRE FIGHTER'S PENSION BOARD**

**MEETING MINUTES  
9:00 A.M., APRIL 28, 2015  
FIRE STATION 2**

**CALL TO ORDER AND ROLL CALL**

Ted Lomax called the meeting to order at 9:10 a.m. with the following members of the Board present/absent:

PRESENT: Ted Lomax, President; Harry Threlkeld, Fire Fighter Retiree Representative; Deborah McCoy

ABSENT: Don Ursini, City Treasurer; Mike Hertz, Secretary

GUESTS: Patrick Donnelly, Graystone Consulting

Also present were City Senior Accountant Becky Applegate and Fire Department Administrative Secretary/Recorder Kathy Haldeman.

**MINUTES OF PREVIOUS MEETING**

Motion made by Deborah McCoy to approve minutes of the January 27, 2015 meeting. Motion seconded by Harry Threlkeld. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried.

**TREASURER'S REPORT**

Becky Applegate presented the Treasurer's Report and Market Value Comparison for period ending March 31, 2015. Investments showed a decrease of \$76,048 since December's statement. Ms. Applegate pointed out that Operating Cash Draws equaled \$353,000 for the quarter to cover payroll expenses. Motion made by Harry Threlkeld to accept the Treasurer's Report as presented and approve expenses totaling \$388,633.22, of which \$371,830.57 was payroll. Motion seconded by Deborah McCoy. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried. See attached Expense Report for details.

Patrick Donnelly of Graystone Consulting presented the Investment Review for period ending March 31, 2015. Motion made by Harry Threlkeld to move \$120,000 from Fixed Income May 1<sup>st</sup>, \$120,000 June 1<sup>st</sup>, and \$120,000 July 1<sup>st</sup> to cash to cover expenses. Motion seconded by Deborah McCoy. ROLL CALL VOTE: Ted Lomax – AYE, Harry Threlkeld – AYE, Deborah McCoy – AYE. AYES: Three; NAYS: None. Motion declared carried. Motion made by Harry Threlkeld to move \$100,000 from Fixed Income to Large Cap Equity and \$70,000 from Fixed Income to International Equity. Motion seconded by Deborah McCoy. ROLL CALL VOTE: Ted Lomax – AYE, Harry Threlkeld – AYE, Deborah McCoy – AYE. AYES: Three; NAYS: None. Motion declared carried.

Patrick Donnelly exited the meeting at 10:05 a.m.

### **UNFINISHED BUSINESS**

Becky Applegate stated that everyone except Ms. Burk has returned their Affidavits. Ms. Burk has not received pension payments for February, March or April. Additional paperwork has been sent to Ms. Burk explaining the requirements for pension recipients that do not live within the United States. Once the required paperwork has been received, Ms. Burk will receive all monies owed.

### **NEW BUSINESS**

Elections were held for one active fire department member seat for the first week of April. Nomination sheets were posted March 23 through March 27, 2015 at both fire stations and the administrative office. Mike Hertz was nominated. Election ballots were available the week of April 1<sup>st</sup>. Election results were twenty-four votes for Mike Hertz, no write-ins. Motion made by Harry Threlkeld to canvas the election and destroy the ballots. Motion seconded by Deborah McCoy. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried.

Board positions were voted upon. Motion made by Ted Lomax to appoint Mike Hertz as Secretary. Motion seconded by Harry Threlkeld. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried. Motion made by Harry Threlkeld to appoint Ted Lomax as President. Motion seconded by Deborah McCoy. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried.

Ted Lomax presented Applications for Membership for Probationary Firefighters Jacob Earll and Cody Eubanks who both became employed on March 2, 2015. Motion made by Deborah McCoy to accept Applications for Membership for Probationary Firefighters Jacob Earll and Cody Eubanks. Motion seconded by Harry Threlkeld. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried.

Ted Lomax presented a letter from Aaron Alcaraz requesting his pension contributions be transferred into an IRA. Motion made by Harry Threlkeld to refund contributions to Aaron Alcaraz in the amount of \$3,944.62 into the requested IRA. Motion seconded by Deborah McCoy. ROLL CALL VOTE: Ted Lomax – AYE, Harry Threlkeld – AYE, Deborah McCoy – AYE. AYES: Three; NAYS: None. Motion declared carried.

Mr. Lomax stated that Patrick Walls has contributions remaining in the pension fund. Written and oral notifications were previously made to Mr. Walls.

### **ANNOUNCEMENTS AND ADJOURNMENT**

Motion made by Harry Threlkeld to adjourn at 10:20 a.m. Motion seconded by Ted Lomax. VOICE VOTE: AYES: Ted Lomax, Harry Threlkeld and Deborah McCoy. NAYS: None. Motion declared carried.

The next meeting is scheduled for July 28, 2015 at 9:00 a.m.

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Mike Hertz, Secretary