

# Request for City Council Action

Date: June 30, 2015

<b>Agenda Section:</b> Consent Agenda  <b>No. 5</b>	<b>Originating Department:</b> Public Works – Equipment Maint. / Water Distribution Finance – Purchasing
<b>Item:</b> Award of Purchase of a Single Axle Dump Truck to Truck Centers of Troy, Illinois in the amount of \$117,930.00  <b>No. 5.7</b>	<b>Approved:</b>

**Background and Summary:**

The Water Distribution Division of the Public Works Department depends on the use of a Dump Truck to perform both routine and emergency water line repairs and maintenance work. The existing equipment, a 1988 GMC Topkick, is 27 years old and is well beyond its dependable and useful service life as a first response vehicle for the City’s Water Distribution Division. The 1988 GMC Topkick will be transferred to the Southeast Waste Water Treatment Plant (SEWWTP) for use in plant operations. The SEWWTP’s existing 1985 Ford F-800 Dump Truck was intended to be used as a trade-in vehicle.

Specifications were prepared and the bid was advertised in the Southern Illinoisan on Sunday, June 7, 2015. Bid invitations were sent to three (3) vendors and one (1) bid was received on June 18, 2015, as shown on the attached Bid Tabulation; the lone bid for the equipment was \$117,930.00 plus a \$500.00 trade in for a 1985 Ford Dump Truck.

The lowest bid meeting the minimum required specifications was submitted by Truck Centers Inc. of Troy, Illinois in the amount of \$117,930.00. This bid is \$7,930.00 over the budgeted amount of \$110,000.00. Staff believes that the additional costs can be covered within the approved FY2016 budget by transferring funds from the Contractual Street Cut budget line item.

Staff has evaluated the bid and trade-in offering and recommends awarding the bid to the low bidder. Staff recommends the City Council surplus the 1985 Ford Dump Truck but not include it as a trade. Staff recommends this vehicle be used for repair parts for its sister truck at the NWWWTP and then recycling/scraping the truck to a local vendor; any proceeds from recycling/scraping will help offset the budget transfer.

**Recommended Action:**

The City Council is requested to award the purchase of a Single Axle Dump Truck to Truck Centers Inc. of Troy, Illinois in the amount of \$117,930.00.

The City Council is also requested to declare the existing 1985 Ford F-800 Dump Truck (VIN # 1FDPF82KFVA29804) as surplus property for use as parts and recycling/scrap.

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
Council Action: Motion by: _____		2nd by: _____	to: _____	



**CERTIFICATE IN CONNECTION WITH PURCHASE OF SUPPLIES,  
EQUIPMENT & MATERIALS IN EXCESS OF \$10,000.00**  
(This certificate must be furnished to the City Manager in connection with each purchase.)

The undersigned hereby certifies:

1. That the supplies, equipment or materials sought to be purchased are as follows:  
**BID NO.: 16-04**  
**PROJUCT NAME: Dump Truck**
  
2. That specifications particularly and specifically describing same have been prepared, are complete in every detail, and a copy of same is attached.
  
3. That such supplies, equipment, or materials are needed in connection with daily operations of the **Dump Truck**
  
4. That a notice calling for sealed bids are to be submitted on:  
**Bid Opening: June 18, 2015 at 10:00 a.m.**  
has been prepared, is attached hereto, and that the date fixed therein for reception of bids is more than 7 days after the date of this Certificate.
  
5. That a copy of such notice calling for sealed bids and a copy of the specifications have been furnished either by mail or personally this day to firms or persons most likely to be interested in submitting bids and furnishing such supplies, as follows:  
(All persons advised about the requirements, either by mail, telephone, or personally must be listed here - three (3) or more competitors must be notified.)

Woody's Municipal Supply Co.  
Attn: Kevin Foppe  
PO Box 432  
3979 Blackburn Road  
Edwardsville, IL 62025  
Phone: 618-656-5404  
Fax: 618-656-6105  
[kaskaskia14@yahoo.com](mailto:kaskaskia14@yahoo.com)

Monroe Truck Equipment  
812 Draper Avenue  
Joliet, IL 60432  
Phone: 815-727-3134  
Fax: 815-727-5429  
[mtemarketing@monroetruck.com](mailto:mtemarketing@monroetruck.com)

Viking Cives Midwest  
PO Box 295  
Morley, MO 63767  
Phone: 573-262-3545  
Fax: 573-262-3369  
[staciak@vikingcives.com](mailto:staciak@vikingcives.com)

**TO BE AWARDED ON June 30, 2015**  
**This is the 8th day of June, 2015**

**Name:** \_\_\_\_\_  
**Christi Green**  
**Purchasing/Risk Mgt Specialist**