

## Request for City Council Action

**Date:** April 28, 2015

<b>Agenda Section:</b> General Business  <b>No. 6</b>	<b>Originating Department:</b>  Office of the City Manager
<b>Item:</b> Ordinance Adopting the Operating Budget for the City of Carbondale for FY 2016, a Resolution Approving the Five Year Community Investment Program for Fiscal Years 2016 through 2020, an Ordinance Adopting the Operating Budget for the Carbondale Public Library for FY 2016 and an Ordinance Adopting a Pay Plan for Non-Bargaining Unit Employees for FY 2016  <b>No. 6.3</b>	<b>Approved:</b>

**Background:**

The proposed FY 2016 Budget has been prepared to provide funding for public services that address the City’s policies and goals and serve as a policy document, operations guide, financial plan and communication device. The City Council received the proposed Budget on March 18, 2015. As required by law, the proposed Budget was placed on file for public review at the Carbondale Public Library, the Finance Department and the City Clerk’s Office at City Hall. The required public hearing on the proposed Budget was held on April 14, 2015. Following the public hearing the City Council reviewed and discussed the proposed Budget on April 14, 2015. The proposed General Fund is balanced with revenues exceeding expenditures by \$9,469.

**Recommended Action:**

It is recommended that the City Council:

1. Approve an ordinance for the City of Carbondale Annual Operating Budget in the amount of \$53,862,867 for the Fiscal Year 2016, which includes the period from May 1, 2015 through April 30, 2016.
2. Approve a resolution approving the Five-Year Community Investment Program for Fiscal Years 2016 through 2020 in the amount of \$27,609,903.
3. Approve an ordinance for the Carbondale Public Library Annual Operating Budget in the amount of \$1,113,071.
4. Approve an ordinance adopting the pay plan for non-bargaining unit employees for FY 2016, which includes the period from May 1, 2015 and ending April 30, 2016.

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_

**CITY OF CARBONDALE, ILLINOIS**

**ORDINANCE NO. 2015-\_\_\_**

**AN ORDINANCE ADOPTING THE  
OPERATING BUDGET FOR THE CITY OF  
CARBONDALE, ILLINOIS, FOR THE  
FISCAL YEAR ENDING APRIL 30, 2016**

**ADOPTED BY THE CITY COUNCIL**

**OF THE CITY OF CARBONDALE, ILLINOIS**

**THIS 28<sup>TH</sup> DAY OF APRIL, 2015**

**Published in pamphlet form by authority of the  
City Council of the City of Carbondale, Jackson  
County, Illinois, this 29<sup>th</sup> day of April, 2015**

**CERTIFICATE OF PUBLICATION**

**I, Jennifer R. Sorrell, the duly qualified City Clerk of the City of Carbondale, Illinois, and the official custodian of the records of said City, do hereby certify that this ordinance was published in pamphlet form by authority of the City Council on the 29<sup>th</sup> day of April, 2015.**

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Jennifer R. Sorrell, City Clerk

**ORDINANCE NO. 2015-\_\_\_\_\_**

**AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF CARBONDALE, ILLINOIS, FOR THE FISCAL YEAR ENDING APRIL 30, 2016**

**WHEREAS**, the City of Carbondale, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, pursuant to Article VII, Section 6(a), of the Illinois Constitution, 1970, the City of Carbondale may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

**WHEREAS**, the City Council of the City of Carbondale, Illinois has heretofore appointed the City Manager, Kevin Baity, to serve as budget officer for the City of Carbondale, Illinois; and

**WHEREAS**, Kevin Baity, as budget officer, has prepared and submitted to the City Council for its consideration, a proposed budget for the fiscal year ending April 30, 2016, to serve as a financial and operational plan during the period of May 1, 2015 through April 30, 2016 for the City of Carbondale, Illinois; and

**WHEREAS**, a notice of public hearing on the proposed budget for the City of Carbondale's fiscal year was published in the Southern Illinoisan newspaper on Friday, March 27, 2015; and

**WHEREAS**, the proposed fiscal year 2016 budget for the City of Carbondale was placed on display for public inspection at the Carbondale Public Library, the Finance Department and the City Clerk's Office; and

**WHEREAS**, a public hearing was held on the proposed budget on April 14, 2015, at the Carbondale City Hall, Carbondale , Illinois, during a regular City Council meeting; and

**WHEREAS**, the City Council has considered said proposed budget and has conducted hearings thereon and determined that said budget should be adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARBONDALE, ILLINOIS, AS FOLLOWS:**

SECTION 1. That the attached budget, prepared by the budget officer of the City of Carbondale, Kevin Baity, hereby made a part of this Ordinance as Exhibit "A", be and is hereby adopted and established by the City Council of the City of Carbondale, Illinois, as the budget for the City of Carbondale, Illinois, during the period of May 1, 2015, through April 30, 2016.

SECTION 2. That all ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 3. That repeal of any ordinance by this Ordinance shall not affect any rights accrued or liability incurred under said repealed ordinance to the effective date hereof. The provisions of this Ordinance, insofar as they are the same or substantially the same as those of any prior ordinance, shall be construed as a continuation of said prior ordinance.

SECTION 4. That it is the intention of the City Council of the City of Carbondale that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 5. That the City Council of the City of Carbondale finds that the subject matter of this Ordinance pertains to the government and affairs of the City of Carbondale and is passed pursuant to the Home Rule Powers of the City of Carbondale pursuant to the provisions

of Article VII, Section 6(a) of the Illinois Constitution.

SECTION 6. That this Ordinance shall take effect upon its passage, approval, recording, and publication in pamphlet form in accordance with law.

APPROVED: \_\_\_\_\_  
Donald D. Monty, Acting Mayor

ATTEST: \_\_\_\_\_  
Jennifer R. Sorrell, City Clerk

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
P. Michael Kimmel, City Attorney

**RESOLUTION NO. 2015-\_\_\_\_\_**

**A RESOLUTION APPROVING THE FIVE-YEAR COMMUNITY INVESTMENT PROGRAM FOR FISCAL YEARS 2016 THROUGH 2020 IN THE AMOUNT OF \$27,609,930**

**WHEREAS**, the City of Carbondale, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, pursuant to Article VII, Section 6(a), of the Illinois Constitution, 1970, the City of Carbondale may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public, health, safety, morals and welfare; and

**WHEREAS**, the City Council of the City of Carbondale, Illinois, has heretofore appointed the City Manager, Kevin Baity, to serve as budget officer for the City of Carbondale, Illinois; and

**WHEREAS**, the City Council has received and reviewed the Five-Year Community Investment Programs for Fiscal Years 2016 through 2020; and

**WHEREAS**, the City Council finds that it is in the best interest of the City of Carbondale to approve the Five-Year Community Investment Program for Fiscal Years 2016 through 2020; and

**WHEREAS**, the City Council also authorizes the City Manager to implement the Five-Year Community Investment Program pursuant to Fiscal Year 2016 Budget, including the preparation of design plans, the negotiation and acquisition of real property or appurtenances, and the construction of Community Investment Program projects.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARBONDALE, ILLINOIS, AS FOLLOWS:**

**SECTION 1.** That the City Council approves the Five-Year Community Investment Program for Fiscal Years 2016 through 2020, in the amount of \$27,609,930.

**SECTION 2.** That the City Manager is hereby authorized to implement the Five-Year Community Investment Program pursuant to Fiscal Year 2016 Budget including the preparation of design plans, the negotiation and acquisition of real property or appurtenances, and the construction of Community Investment Program projects.

**SECTION 3.** That this Resolution be spread at length upon the minute records of the City Council of the City of Carbondale, Illinois.

**SECTION 4.** That this Resolution shall take effect upon its passage, approval, recording, and publication in pamphlet form in accordance with law.

APPROVED: \_\_\_\_\_  
Donald D. Monty, Acting Mayor

ATTEST: \_\_\_\_\_  
Jennifer R. Sorrell, City Clerk

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
P. Michael Kimmel, City Attorney

**CITY OF CARBONDALE, ILLINOIS**

**ORDINANCE NO. 2015-\_\_\_**

**AN ORDINANCE ADOPTING THE  
OPERATING BUDGET FOR THE  
CARBONDALE PUBLIC LIBRARY FOR THE  
FISCAL YEAR ENDING APRIL 30, 2016**

**ADOPTED BY THE CITY COUNCIL**

**OF THE CITY OF CARBONDALE, ILLINOIS**

**THIS 28<sup>TH</sup> DAY OF APRIL, 2015**

**Published in pamphlet form by authority of the  
City Council of the City of Carbondale, Jackson  
County, Illinois, this 29<sup>th</sup> day of April, 2015**

**CERTIFICATE OF PUBLICATION**

**I, Jennifer R. Sorrell, the duly qualified City Clerk of the City of Carbondale, Illinois, and the official custodian of the records of said City, do hereby certify that this ordinance was published in pamphlet form by authority of the City Council on the 29<sup>th</sup> day of April, 2015.**

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Jennifer R. Sorrell, City Clerk

**ORDINANCE NO. 2015-\_\_\_\_\_**

**AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CARBONDALE PUBLIC LIBRARY FOR THE FISCAL YEAR ENDING APRIL 30, 2016**

**WHEREAS**, the City of Carbondale, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, pursuant to Article VII, Section 6(a), of the Illinois Constitution, 1970, the City of Carbondale may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

**WHEREAS**, the Carbondale Public Library is a component unit of the City of Carbondale, Illinois, and the funds for said library are appropriated for the sole purpose of enabling the library board to have sufficient funds to meet the demands for ordinary, necessary and committed expenditures for library purposes; and

**WHEREAS**, the proposed budget for the fiscal year ending April 30, 2016 includes the Carbondale Public Library as a component unit of the City of Carbondale, Illinois; and

**WHEREAS**, a notice of public hearing on the proposed budget on the City of Carbondale's fiscal year was published in the Southern Illinoisan newspaper on Friday, March 27, 2015; and

**WHEREAS**, the proposed fiscal year 2016 budget for the City of Carbondale was placed on display for public inspection at the Carbondale Public Library, the Finance Department and the City Clerk's Office; and

**WHEREAS**, a public hearing was held on the proposed budget, which specifically includes funding for the Carbondale Public Library, on April 14, 2015, at the Carbondale City Hall, Carbondale , Illinois, during a regular City Council meeting.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARBONDALE, ILLINOIS, AS FOLLOWS:**

SECTION 1. That the attached budget funding the Carbondale Public Library, made a part of this Ordinance as Exhibit "A", is hereby adopted and established by the City Council of the City of Carbondale, Illinois, as the budget for the Carbondale Public Library during the period of May 1, 2015, through April 30, 2016.

SECTION 2. That all ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 3. That repeal of any ordinance by this Ordinance shall not affect any rights accrued or liability incurred under said repealed ordinance to the effective date hereof. The provisions of this Ordinance, insofar as they are the same or substantially the same as those of any prior ordinance, shall be construed as a continuation of said prior ordinance.

SECTION 4. That it is the intention of the City Council of the City of Carbondale that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 5. That the City Council of the City of Carbondale finds that the subject matter of this Ordinance pertains to the government and affairs of the City of Carbondale and is passed pursuant to the Home Rule Powers of the City of Carbondale pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution.

SECTION 6. That this Ordinance shall take effect upon its passage, approval, recording and publication in pamphlet form in accordance with law.

APPROVED: \_\_\_\_\_  
Donald D. Monty, Acting Mayor

ATTEST: \_\_\_\_\_  
Jennifer R. Sorrell, City Clerk

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
P. Michael Kimmel, City Attorney

**CITY OF CARBONDALE, ILLINOIS**

**ORDINANCE NO. 2015- \_\_\_\_**

**AN ORDINANCE ADOPTING A PAY PLAN FOR NON-BARGAINING UNIT  
EMPLOYEES FOR FISCAL YEAR ENDING APRIL 30, 2016**

**ADOPTED BY THE CITY COUNCIL**

**OF THE CITY OF CARBONDALE, ILLINOIS**

**THE 28<sup>TH</sup> DAY OF APRIL, 2015**

**Published in pamphlet form by authority of the City Council of the City of Carbondale,  
Jackson County, Illinois, this 29<sup>th</sup> day of April, 2015**

**CERTIFICATE OF PUBLICATION**

**I, Jennifer R. Sorrell, the duly qualified City Clerk of the City of Carbondale, Illinois,  
and the official custodian of the records of said City, do hereby certify that this ordinance  
was published in pamphlet form by authority of the City Council on the 29<sup>th</sup> day of April,  
2015.**

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**Jennifer R. Sorrell, City Clerk**

**ORDINANCE NO. 2015-\_\_\_\_**

**AN ORDINANCE ADOPTING A PAY PLAN FOR NON-BARGAINING UNIT  
EMPLOYEES FOR FISCAL YEAR ENDING APRIL 30, 2016**

**WHEREAS**, the City of Carbondale, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, pursuant to Article VII, Section 6(a), of the Illinois Constitution, 1970, the City of Carbondale may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

**WHEREAS**, the City of Carbondale has considered and reevaluated its pay plan for non-bargaining unit employees of the City; and

**WHEREAS**, the City Council of the City of Carbondale has determined that a salary increase for the existing pay plan for non-bargaining unit employees is allowable as set out in the attached Exhibit "A"; and

**WHEREAS**, the City Council of the City of Carbondale has directed that the City Manager and the City Manager's immediate staff implement the pay plan attached as Exhibit "A" for non-bargaining unit employees of the City; and

**WHEREAS**, the City Council of the City of Carbondale has been presented with such a proposed pay plan, the Council has considered said plan, and finds that said plan is fair, just and equitable and in the public interest.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF CARBONDALE AS FOLLOWS:**

SECTION 1. That the pay plan for the non-bargaining unit employees of the City of

Carbondale, Illinois, for the Fiscal Year ending April 30, 2016, be and is hereby approved and adopted in the manner provided in Exhibit "A", attached hereto and incorporated by reference.

SECTION 2. That all ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 3. That repeal of any ordinance by this Ordinance shall not affect any rights accrued or liability incurred under said repealed ordinance to the effective date hereof. The provisions of this Ordinance insofar as they are the same or substantially the same as those of any prior ordinance, shall be construed as a continuation of said prior ordinances.

SECTION 4. That the City Council of the City of Carbondale finds that the subject matter of this Ordinance pertains to the government and affairs of the City of Carbondale and is passed pursuant to authorities granted it by State statutes and the Home Rule powers of the City of Carbondale pursuant to the provisions of Article VII, Section 6(a) of the Illinois Constitution.

SECTION 5. That this Ordinance shall take effect upon its passage, approval, recording and publication in pamphlet form in accordance with law.

APPROVED: \_\_\_\_\_  
Donald D. Monty, Acting Mayor

ATTEST: \_\_\_\_\_  
Jennifer R. Sorrell, City Clerk

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
P. Michael Kimmel, City Attorney

**CITY OF CARBONDALE  
FISCAL YEAR 2016 PAY PLAN  
2088 HOURS IN FISCAL YEAR**

<u>Pay Grade</u>	<u>PAM Points</u>	<u>Hourly Salary Range</u>			<u>Annual Salary Range</u>			<u>Range Size</u>
		<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>	
9	600-680	\$41.60	\$45.76	\$49.92	\$86,861	\$95,547	\$104,233	20%
8	460-595	\$33.28	\$37.44	\$41.60	\$69,489	\$78,175	\$86,861	25%
7	380-455	\$24.15	\$28.72	\$33.28	\$50,425	\$59,967	\$69,489	38%
6	345-375	\$20.85	\$25.30	\$29.74	\$43,535	\$52,826	\$62,097	43%
5	320-340	\$18.08	\$21.94	\$25.79	\$37,751	\$45,811	\$53,850	43%
4	280-315	\$15.22	\$18.48	\$21.74	\$31,779	\$38,586	\$45,393	43%
3	230-275	\$12.92	\$15.70	\$18.47	\$26,977	\$32,782	\$38,565	43%
2	190-225	\$10.42	\$12.66	\$14.89	\$21,757	\$26,434	\$31,090	43%
1	140-185	\$9.03	\$10.74	\$12.45	\$18,855	\$22,425	\$25,996	38%

FY 2016 pay plan includes for non-union employees a 2.0% adjustment from FY 2015