

Request for City Council Action

Date: March 3, 2015

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.3	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City Boards, Commissions, and Committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following minutes and place them on file:

Planning Commission – January 28, 2015

Sustainability Commission – September 18 and December 18, 2014

Preservation Commission – January 12, 2015

Board of Fire & Police Commission – January 6, 2015

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____



MINUTES

**Carbondale Planning Commission
Wednesday, January 28, 2015
Room 108, 6:00 p.m.
City Hall/Civic Center**

Mr. Anz called the meeting to order at 6:00 p.m.

Members Present: Grant, Loos, Anz, Field, Schachel and Kang

Members Absent: Barke, Lilly, Love and Bradshaw (ex-officio)

Staff Present: Wallace, Taylor

1. Approval of Minutes:

Mr. Kang moved, seconded by Mr. Loos, to approve the minutes for January 14, 2015.

The motion to approve the minutes passed with a unanimous voice vote.

2. Report of Officers, Committees, Communications

None to Report

3. Public Hearings

PC 15-06 - The City of Carbondale has requested a text amendment relative to storm water detention requirements.

Mr. Anz declared Public Hearing PC 15-06 open and asked Mr. Wallace to read the legal notice.

Mr. Wallace read the legal notice.

Mr. Anz asked Mr. Taylor to present the staff report.

Mr. Taylor, Planner for the City of Carbondale, was sworn in and read part A of the staff report.

Mr. Anz asked if there were any questions of staff.

Mr. Grant asked if engineering was looking at the current capacities of our current drainage system.

Mr. Wallace answered that there are capacity issues. He stated that it is a small change now, but there really is a larger issue that will need to be addressed later down the road.

Mr. Loos asked what kind of cost it would take to update these types of things, where the money would come from and if it was something that could come from the TIF money.

Mr. Wallace said that he was not certain but guesses the cost would be in the millions.

Mr. Anz asked if anyone would like to speak in favor of the application.

Mr. Whiteside, Whiteside Surveying, said he supports the changes but also wanted to address that the current code does not allow storm water detention within parking lots and that he wanted this to be considered when amending the code.

Mr. Schilling, 703 S Tower, agreed with Mr. Whiteside and stated that he was also in favor of this application. He stated that there should be some restriction on the size of the parking lot that would be allowed to have storm water detention. Mr. Schilling asked if this amendment would be for all zoning districts or just certain districts.

Mr. Wallace answered that this amendment would be for all districts. He added it would be for any development which requires a full site plan. Mr. Wallace stated that there are three criteria and asked Mr. Taylor to read the three criteria.

Mr. Taylor read Exhibit A, Section 4.4.1. from the Staff Report.

There was a discussion clarifying Exhibit A, Section 4.4.1. from the Staff Report.

Mr. Anz asked if there were any questions for the people who are in favor of the application.

Mr. Loos asked both Mr. Whiteside and Mr. Schilling if it costs more to place storm water detention on a preexisting development or if it was more cost efficient to start with an untouched piece of land.

Mr. Whiteside answered that it depends on the size of the detention that you need.

Mr. Schilling added that the cost is approximately the same.

Mr. Loos asked what the definition was of a small parking lot with regards to parking lot storm water detention and what would determine a small or large lot.

Mr. Anz answered that it is not the size of the parking lot but it is the size of the detention.

Mr. Loos asked to rephrase his question to Mr. Schilling and Mr. Whiteside. Mr. Schilling and Mr. Whiteside stated earlier that they are in favor of storm water detention within small parking lots. Mr. Loos asked what they mean by small parking lots in terms of square feet.

Mr. Schilling answered that it would need to be on a case by case basis because you would not want to flood half of the parking lot.

There was a discussion about different properties and possible water detention solutions within Carbondale.

Mr. Anz asked if anyone would like to speak in opposition of the application.

No one spoke in opposition.

Mr. Anz asked Mr. Taylor to complete the staff report.

Mr. Taylor read parts C of the staff report, with a recommendation to approve PC 15-06.

Mr. Anz asked if there were any questions for staff.

Mr. Loos asked Mr. Wallace if the Commission recommends to Council the approval of this proposal, if the Commission could also recommend that a storm water study be done.

Mr. Wallace answered that having a study done would run in the upwards of around \$100,000. He added that this item is included in the CIP as an unfunded project, there is no revenue to move forward with the Study.

Mr. Grant asked Mr. Wallace if you could use TIF money to help upgrade storm water detention.

Mr. Wallace answered that the storm water detention is not a TIF reimbursable cost.

Mr. Anz asked if there were any more questions for staff.

There were none.

Mr. Anz asked if there were any questions from anyone to anyone.

Mr. Grant asked Mr. Whiteside if it is normal for a parking lot to use about 20% of the parking spaces for storm water detention.

Mr. Whiteside said that was accurate.

Mr. Anz asked if there were any more questions to anyone from anyone.

Mr. Loos asked for clarification that properties less than two acres would need to show storm water detention only if there is an increase in storm water run off as a result of the redevelopment of the property.

Mr. Wallace answered, correct.

Mr. Grant asked Mr. Wallace when we are talking about storm water detention what type of storm water detention is this allowing.

Mr. Wallace answered that with the way the code is written it would allow above ground or underground detention basins and that it does not allow you to build detention in the parking lot.

Mr. Anz asked if there were any more questions to anyone from anyone.

There were none.

Mr. Anz declared the Public Hearing closed at 7:06pm.

Mr. Kang moved, seconded by Mr. Loos, that the Commission accept as findings of fact Parts A and B of the staff report for PC 15-06, no person spoke in opposition and two persons spoke in favor.

The motion passed on a unanimous voice vote.

Mr. Kang moved, seconded by Mr. Loos, that the Planning Commission recommend to City Council that they approve PC 15-06.

Roll Call Vote:

Yes – 6 (Grant, Loos, Anz, Field, Schachel, Kang)

No – 0

Mr. Anz announced that this would go to Council on February 10, 2015.

4. Old Business

None

5. New Business

A. City Council Agenda for January 27, 2015

Mr. Wallace reviewed the City Council meeting, related to Planning.

6. Citizen Comments or Questions

None

7. Adjournment

Mr. Anz adjourned the meeting at 7:11 p.m.

MINUTES
City of Carbondale Sustainability Commission
Thursday, September 18, 2014
City Hall / Civic Center – 6:00 p.m.

1. **Roll Call:** Ms. Wagner called the meeting to order at 6:10 p.m.
- Members Present:** Ms. Wagner, Mr. Kunath, Mr. Thorne, Ms. Shimada, Ms. Davis,
- Members Absent:** Mr. Monty
- Staff Present:** Loren Polley
- Others Present:** Carbondale resident/SIU student Cami, Carbondale resident/SIU student Myah Gary
- Minutes:** Motion by Mr. Thorne, 2nd by Ms. Shimada, all in favor, of approval of August 21st, 2014, minutes

2. **Communications:**

Review of the current Status Report of the Former Koppers Wood-Treating Site. Updates should be posted on website.

Old Business: Website is up and running. Greencarbondale.com

Energy Committee –

Green Space Committee –

Transportation Committee -

Recycling Committee – Get an action plan together.

New Business: The Commission needs an SIU student, a CCHS student, and two resident commissioners. Plastic bag ban.

Adjournment: With no further business to be conducted Ms. Wagner adjourned the meeting at 6:43 PM.

3. Respectively submitted by Loren K. Polley, City of Carbondale Staff Liaison

MINUTES
City of Carbondale Sustainability Commission
Thursday, December 18, 2014
City Hall / Civic Center – 6:00 p.m.

1. **Roll Call:** Ms. Wagner called the meeting to order at 6:10 p.m.
- Members Present:** Ms. Wagner, Mr. Kunath, Mr. Beck, Mr. Thorne, Ms. Gary, Ms. Shimada, Ms. Davis
- Members Absent:** Mr. Monty, Ms. Sockow
- Staff Present:** Loren Polley
- Others Present:** Sarah Heyer from KCB
- Minutes:** Motion by Mr. Thorne, 2nd by Ms. Shimada, all in favor, of approval of September 18, 2014, minutes
2. **Communications:**
- Review of the current Status Report of the Former Koppers Wood-Treating Site. Updates should be posted on website.
- Old Business:** Website is up and running. Greencarbondale.com
- Energy Committee –**
- Green Space Committee –**
- Transportation Committee -**
- Recycling Committee –** Get an action plan together.
- New Business:** New Chair is Mr. Kunath, Vice Chair nomination by Ms. Wagner is Mr. Beck, all in favor. Discussed Styrofoam ban and possible added chicken permits because all chicken permits are out. Everyone who has not done the Open Meetings Act needs to do so, especially new members. Subcommittee for January will meet on January 8th at 6:00pm in room 112.
- Adjournment:** With no further business to be conducted Ms. Wagner adjourned the meeting at 7:01 PM.
3. Respectively submitted by Loren K. Polley, City of Carbondale Staff Liaison



MINUTES

**Preservation Commission
Monday, January 12, 2015
City Hall/Civic Center – 7:00 p.m.**

1. **Roll Call:** Mr. Sigler called the meeting to order at 7:00p.m.

Members Present: Clark, Comparato, Ittner, Sigler and Benedict

Members Absent: Jackson, Doherty, Parkinson and Van Awken

Staff Present: Sergeev

Guests: Garrett Beck, Chase Lataer and Lee Fronabarger

2. **Approval of Minutes:** Ms. Ittner moved, seconded by Mr. Comparato, to approve the minutes of November 17, 2014.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee

Ms. Ittner updated the commission on several topics pertaining to Carbondale Remembered they are as follows:

- Anne Ragsdale Shinall CD has been copied
- Transcriber, Dianna Ruesch, finished the Glover, OH project and will also not be able to transcribe any longer since she is now retired.

Ms. Ittner also updated the commission that there is an ongoing discussion about the need to collect the history for SIU since 1993.

Ms. Ittner informed the commission that she is working with Brad Klein of White and Borgognoni developing an “Old Campus” tour that will include the Bucky Dome for the 2015 Carbondale Main Street and Preservation State Conference.

Mrs. Ittner ended her announcements with reminding everyone about the City’s Neighborhood Alliance Annual meeting on January 17, 2015 and that it is open to the public.

There was a discussion about transcribing and if there was any possibility to obtain the technology needed to continue transcribing.

b) Nomination and Hardship Committee

Nothing to Review

c) Work Plan Committee

Nothing to Review

d) Certificate of Appropriateness Committee

Nothing to Review

e) Downtown Advisory Committee Report

Mr. Sigler updated the commission that the Downtown Advisory Committee has completed all of its preliminary investigations and that the results have been given to a consultant to be reviewed and to develop a plan.

4. **Old Business:**

a) Carbondale Main Street and Historic Preservation Conference 2015

Ms. Sergeev updated the Commission that she has been working with Megan, from Main Street, for the conference 2015. They are hopeful to be able to have some in attendance from the Chicago area. Ms. Sergeev stated that the Registration committee has not set a fee yet but they are hopeful to soon.

Ms. Ittner mentioned that the SIU tram is being donated by SIU for the conference.

There was a discussion pertaining to the conference schedule and the different tours that will be offered.

There was a discussion about the preservation having a display table for registration the first day.

Ms. Sergeev went over a few of the seminars that are going to be offered at the conference.

Mr. Sigler asked what the target market for the conference was.

Ms. Sergeev responded that everyone from professionals to students and even the local citizens could learn useful information from the conference.

5. **New Business:**

a) Annual Historic Preservation Award Nomination due March 6, 2015

Ms. Sergeev mentioned that they have not received any applications yet.

Mr. Sigler asked if the commission could put out a press release for the Annual Historic Preservation Award Nomination.

Ms. Sergeev answered that it was in the November 2014 Communiqué and that there will be a media notice sent out.

6. Comments by the Public, Commission Members or Staff:

Councilman Lee Fronabarger addressed the Commission about hosting or starting a Founders Day for Carbondale. He suggested maybe the first year to hold a banquet and then building up to an annual weekend. He believes it would be a great opportunity to involve the public schools so that Carbondale's youth may become interested in the community.

There was a discussion about the founder of Carbondale and the first train that came through Carbondale.

Mr. Sigler asked that a discussion for a future Founders Day celebration be placed on the February agenda.

7. Adjournment:

Mr. Sigler adjourned the meeting at 7:50 p.m.



**BOARD OF FIRE AND POLICE
COMMISSIONERS
January 6, 2015**

The City of Carbondale Board of Fire and Police Commissioners held a meeting on Tuesday, January 6, 2015, in Room 103 of the Civic Center, 200 S. Illinois Avenue. Chairman Harvey Welch called the meeting to order at 8:00 a.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: Commissioner Janet Vaught, Commissioner Luanne Brown, Commissioner Kerry Braswell, Commissioner Jack Whitlock and Chairman Harvey Welch

Absent: None

Also present were Deputy City Clerk Alicia Burtley, Fire Chief John Michalesko, City Attorney Mike Kimmel and Administrative Services Director Deborah McCoy

2. Approval of Minutes

Commissioner J. Whitlock moved, Commissioner L. Brown seconded, to approve the December 15, 2014 Minutes as Amended. DISCUSSION: J. Vaught requested the addition of her acting as chair at the request of Chairman Welch to the Minutes, the revision of the sentence referencing the scope of the Board in the first paragraph under Discussion of Entry-Level Police Candidates, and the incorporation of the words “passing score...” in the statement made by Commissioner L. Brown regarding the language for the Governing Rules. Vote: All voted Aye. Motion declared carried.

3. Discuss Governing Rules on Entry-Level Firefighter Examination

The Board’s discussion, questions and comments included the implementation of the recently approved criteria for the entry-level firefighter examinations; which consisted of approval of the Candidate Physical Agility Test (CPAT) card, including ladder climb, the required validated minimum passing score of 70.7 percent for the written examination and the language in which to communicate the emendations to the Board of Fire & Police Governing Rules.

Fire Chief Michalesko, Administrative Director McCoy and City Attorney Kimmel responded to the Board’s questions and comments accordingly, and expressed their knowledge on the subject.

Commissioner L. Brown moved, Commissioner K. Braswell seconded, to eliminate the first sentence on Page 13, Section 4A.1, move the second and third sentence to Page 14, Section D, eliminating the word composite on Page 13, Section 4A.1 and add the word percent after 70.7. DISCUSSION: None. VOTE: All Ayed. Motion declared carried.

Commissioner J. Vaught moved, Commissioner L. Brown seconded, to include the ladder climb on Page 11, Section 4D.4. DISCUSSION: None. VOTE: All Ayed. Motion declared carried.

Commissioner L. Brown moved, Commissioner J. Vaught seconded, to approve the inclusion of the word validated into Section 4, E. Written Examination section. DISCUSSION: None. VOTE: All Ayed. Motion declared carried.

4. Citizens' Comments

None

5. Adjournment

There being no further business to be conducted, Commissioner J. Vaught motioned to adjourn, and Commissioner K. Braswell seconded the motion. VOTE: All voted Aye. Motion declared carried. At 9:10 a.m. the meeting was adjourned.

Alicia Burtley, Deputy City Clerk

Approved by the Board on _____