

# Request for City Council Action

**Date:** February 10, 2015

<b>Agenda Section:</b> Consent Agenda  <b>No.</b> 5	<b>Originating Department:</b>  City Clerk's Office
<b>Item:</b> Acceptance of Minutes of Boards, Commissions, and Committees  <b>No.</b> 5.4	<b>Approved:</b>

**Background:**

Attached for Council review and acceptance are minutes from the meetings of City Boards, Commissions, and Committees which have recently been sent to the City Clerk's Office.

**Recommended Action:**

The Council is requested to accept the following minutes and place them on file:

Foreign Fire Insurance Board – October 9, 2014

Police Pension Board of Trustees – November 25 and December 10, 2014

Human Relations Commission – December 8, 2014 and January 5, 2015

Planning Commission – January 14, 2015

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_

**CITY OF CARBONDALE, ILLINOIS  
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES  
5:00 PM, OCTOBER 9<sup>TH</sup>, 2014  
FIRE STATION #1, 600 E. COLLEGE**

**PRESENT:** CHIEF JOHN MICHALESKO, KEVIN MILLER, D.W. PRESLEY, WESLEY CLEMMONS, DYLAN FAIRFIELD, SEAN SHERWOOD **ABSENT:** RON STOLZ **GUESTS:** Mark Dallas, Lisa Gill, Jeff Davis

**CALL TO ORDER**

Meeting was called to order at 5:00 PM.

**MINUTES OF PREVIOUS MEETING**

Motion was made by Sherwood to approve the minutes of the meeting on August 14, 2014, Miller seconds and all in favor.

**TREASURER'S REPORT**

THE CURRENT BALANCE WAS \$42,120.74 WITH OUTSTANDING EXPENDITURES TOTALING \$4,533.94, LEAVING AN AVAILABLE BALANCE OF \$37,586.80. OUTSTANDING EXPENDITURES INCLUDED BODY SOLID SERIES 7 GYM (\$3,149.00), CURL BAR AND FITNESS GEAR WEIGHT SET (\$250.00), SIX LIBMAN 22 INCH FLOOR SQUEEGEES (\$134.94), AND A CONCEPT 2 ROW MACHINE (\$1000.00). FAIRFIELD MOTIONS TO APPROVE THE TREASURER'S REPORT, MICHALESKO SECONDS AND ALL IN FAVOR.

**UNFINISHED BUSINESS**

The decision was made to go ahead and purchase the approved row machine, since extra room would be available by getting rid of the broken stationary bike at station 2. Discussion continued on purchasing a rock climbing pull up bar. Motion was made by Presley to purchase one for \$69.37, second by Fairfield. Michalesko opposes, all the rest in favor, motion passes.

**NEW BUSINESS**

Motion was made by Michalesko to purchase one rope rescue, three trench rescue, and three USAR structural collapse field guides for placement on front run apparatus. Fairfield seconds and all in favor. Motion was made by Presley to purchase a scanner for station 1 to replace the one that moved to station 2 for \$99.99. Fairfield seconds and all in favor. Presley made a motion to purchase a 2 ½ to 1 ½ reduction appliance for the direct tank fill on engine 4 for \$51.42, Sherwood seconds and all in favor. Motion was made by Michalesko to purchase a stereo for the weight room at station 1 for \$139.03, Presley seconds and all in favor. Fairfield makes a motion to purchase three pump can harnesses, three iron straps, and three slings for the irons totaling \$325.00. Michalesko seconds and all in favor. Motion was made by Michalesko to purchase kitchen supplies not to exceed \$175.00, Presley seconds and all in favor. Discussion was made about purchasing wardrobes for the bedroom at station 1. Stiles had been contacted, but a quote had not been received. Discussion was made about the accountability of Knox box keys. A suggestion was made to purchase Knox accountability boxes for apparatus. Miller made a motion to purchase 10 units totaling \$5,875.00, Sherwood seconds and all in favor. A request had been submitted to purchase a weight bench until the universal gym could be purchased. The board decided not to purchase it since one had already been purchased. A moving company is going to move the shed at the old station, so one does not need to be purchased. Discussion was made about possibly purchasing a new Sparky costume in the future, as the current costume is becoming worn. It was decided to table the item. Michalesko made a motion to purchase the Southern Illinoisan paper for

a year for both stations totaling \$450.00. Fairfield seconds and all in favor.

**Guest Comments and Questions**

The guests present stated that the foreign fire board is classified as a special revenue fund, as such all expenditures need to be given to the city as part of a city wide audit. From here on the treasurer will provide the city with a list of all expenditures after meetings have taken place.

**ANNOUNCEMENTS AND ADJOURNMENT**

The next meeting was to be held on December 11<sup>th</sup>, 2014. Motion was made to adjourn by Michalesko, Fairfield seconds and all in favor at 6:30 PM.

Dylan Fairfield, Secretary

**CITY OF CARBONDALE**  
**POLICE PENSION BOARD OF TRUSTEES**  
**MINUTES OF NOVEMBER 25, 2014**  
**PRESENTED DECEMBER 16, 2014**

**Call to Order:** Meeting called to order by Goddard at 1:30 p.m.

**Members Present:** Mark Goddard, Paul Echols, Don Ursini

**Guests:** Becky Applegate, Christal O'Guinn, Scott Hendricks, Patrick Donnelly

**Absent:** Tony Williams, Don Priddy

**Minutes of Previous Meeting:**

Motion made to accept the Minutes of October 28, 2014. (Echols)(2<sup>nd</sup> Ursini) Motion carried.

**Treasurer's Report:**

Treasurer's Report was reviewed. Motion made to accept the Treasurer's Report (Goddard)(2<sup>nd</sup> Echols).

Motion carried.

**Unfinished Old Business:**

Verify that the disability medical re-exams have been completed. Call doctor office to receive reports and bills.

**New Business:**

Motion to accept the recommendation to terminate Thornburg International and move ½ the allocations from that to First Eagle Overseas and the other ½ Vanguard International ATF. (Goddard)(2<sup>nd</sup> Echols) Roll call vote: Goddard, aye; Echols, aye; Ursini, aye. Motion carried.

Motion to move \$800,000 from cash to International Equity. (Goddard)(2<sup>nd</sup> Echols) Roll call vote: Goddard, aye; Echols, aye; Ursini, aye. Motion carried.

Motion to move \$200,000 to Emerging Markets. (Goddard)(2<sup>nd</sup> Ursini) Roll call vote: Goddard, aye; Echols, aye; Ursini, aye. Motion carried.

Patrick will review investment policy with the Board at the next meeting.

Special meeting set for December 11 @ 1:30 – Agenda item will be to review amendments to Rules and Regulations.  
Next regular meeting will be December 16 @ 1:30.

**Open Floor Comments:** None

Motion to adjourn. (Echols) (2<sup>nd</sup> Ursini) Motion carried.

Respectfully Submitted,

Anthony Williams  
Carbondale Police Pension Board Secretary

AW/clo

**CITY OF CARBONDALE**  
**POLICE PENSION BOARD OF TRUSTEES**  
**MINUTES OF SPECIAL MEETING OF DECEMBER 10, 2014**  
**PRESENTED DECEMBER 16, 2014**

**Call to Order:** Meeting called to order by Goddard at 1:30 p.m.

**Members Present:** Mark Goddard, Paul Echols, Don Ursini, Don Priddy

**Guests:** Becky Applegate, Christal O'Guinn, Scott Hendricks, Mike Kimmel

**Absent:** Tony Williams

**New Business:**

Review amendments to Rules and Regulations, specifically Guidelines for the Medical Examination for Disability Applications and Annual Medical Examinations.

Next regular meeting will be December 16 @ 1:30.

**Open Floor Comments:** None

Motion to adjourn. (Echols) (2<sup>nd</sup> Priddy) Motion carried.

Respectfully Submitted,

Anthony Williams  
Carbondale Police Pension Board Secretary

AW/clo



# Carbondale Human Relations Commission

Minutes – December 8, 2014  
Carbondale Civic Center ~ 6:00 p.m.

**Commissioners Present:** Lauren Bonner, Peg Falcone, Jerrold Hennrich, Eric McMillan, Faith Miller, Joshua Phillips, Kareem Shariati, Dora Weaver

**Commissioners Excused:** Joseph Brown

**Commissioners Absent:**

**Study Circle Staff Present:** Sarah Heyer

**Guests Present:** Rosie Dorsey, Cathy Field, Molly Parker, Elius Reed

**Staff Present:** Deborah McCoy

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## CALL TO ORDER

The meeting was called to order by Chair Hennrich at 6:00 p.m.

Chair Hennrich asked Commissioner Josh Phillips to introduce himself. He indicated that he was interested in homelessness and panhandling and thought he might have something to contribute to the Commission from that perspective. Commissioner Phillips worked at Good Samaritan during the summers for several years. Chair Hennrich encouraged Commissioner Phillips to review the material in the binder to become familiar with the HRC.

## MINUTES

Motion was made by Commissioner Miller and seconded by Commissioner McMillan to approve the minutes of the November 3, 2014 meeting. Motion carried.

## ANNOUNCEMENTS

December 9, 2014 “Die In” to be held at the Student Center to protest Michael Brown and Eric Gardner shootings at 12 o’clock noon.

December 11, 2014 SIU Board of Trustees Meeting – SIUC Student Center, 10:00 a.m.

December 16, 2014 State of the City Address, Carbondale Civic Center, 11:30 a.m.

December 18, 2014 Brightfield Follow-Up Meeting, Eurma C. Hayes Center, 7:00 p.m.

## PUBLIC COMMENTS

Mr. Reed reported on articles he had retrieved from the internet regarding the Pravin Varughese incident.

## **STUDY CIRCLES REPORT**

Commissioner McMillan reported that the annual Neighborhood Alliance Meeting will be held on January 17, 2015, from 9:30 am to 12:00 noon, at First Methodist Church. Refreshments will be served from 9:30 to 10:00, followed by agency/organization brief presentations. City Council and Mayoral candidates will be introduced at noon, but will not be presenting. Chair Hennrich will speak on behalf of the HRC. Soup and chili will be served following the meeting.

The Neighborhood Group discussed zoning matters and special use permits, and expressed concern that rules that impact all seem to be written for the benefit of one business/owner.

## **NON-VIOLENT CARBONDALE PROJECT**

Commissioner Shariati reported that the NVCP is pulling together a group called the Sparrows. The group is organized to develop a resource list of the various services offered by nonprofit agencies and organizations for people in need, including the hungry and homeless. The filming of the Civic Soul television series, coordinated by the SIUC School of Journalism, is in progress. The project consists of two phases. Phase I included bringing in speakers who articulated the concerns of the Racial Justice Coalition such as Dr. Ella Lacey and Ms. Cathy Field. Phase II involves bringing together those and other individuals to have a discussion in the studio. The series is scheduled to be aired in the spring. Dr. Peter Lemish and Ms. Diane Sussman are contacts for the NVCP.

## **OLD BUSINESS**

### Law Enforcement Reports:

Chair Hennrich indicated that he would draft a letter requesting information. Mr. Reed commented that a form to submit a request for information is available in the City Clerk's Office. Commissioner McMillan indicated that he recalled Interim Chief Grubbs reporting that he and other IT representatives would be attending training the first part of this month, and the new system would be up and running the end of January or first part of February. Commissioner McMillan stated that the information regarding complaints and actions taken should not require the new computer system. Commissioner McMillan commented that the Professional Standards contain the complaint procedure. Chair Hennrich stated that he had spoken with Interim Chief Grubbs who indicated that his intent is to speak with those filing complaints and inform them of the findings. Commissioner Weaver stated that a separate entity should investigate complaints and not the Police Department. Chair Hennrich commented that he agreed that there should be independent oversight of the Police Department. Commissioner McMillan stated that these kinds of issues should be brought to the attention of Police Chief candidates. Commissioner Bonner suggested that a proposal be developed to send to City Council. Chair Hennrich commented that an advisory committee be formed to study other communities to see what they are doing. Commissioner McMillan reminded Commissioners that the public are customers and there should be concern about the service they are receiving. Chair Hennrich commented that police pensions account for a large portion of the budget and taxes in this town. There is a large presence of law enforcement in this small community considering the City, SIU, and Jackson County departments.

December 8, 2014

### HRC Responsibilities, Role, Charges

Education Campaign Committee: Chair Hennrich spoke about the need to educate the public on their rights where the police are concerned. He stated that a class or seminar could be coordinated through the SIU Law School. Commissioner Miller asked about the tone and focus of the Education Committee. She reminded Commissioners of the request by Mrs. Nesbitt and others, under the former Police Chief's tenure some time ago, to provide information and/or training on citizen rights. Commissioner Miller encouraged the HRC to be more proactive in addressing these concerns.

Discussion took place regarding Carbondale Police Officers in the elementary schools. Ms. Field indicated that the Racial Justice Coalition discussed that topic at their last meeting, and the question was how does it benefit the kids? How does building relationships with the children help? Ms. Heyer said she went through the Academy and she is more afraid of the police now because all that's being looked for is compliance. Commissioner Miller stated that she went through the class and did not come away with that understanding. If an individual was a law-abiding citizen, there was no reason for concern. Under current circumstances, there is cause for concern. Mr. Reed commented that it was his understanding that some students are informing the Police about what's going on with drugs in their households or neighborhoods.

Commissioner McMillan reminded Commissioners of the information he presented previously on the concept of trust. He indicated that there needs to be discussion on trust, community policing, and what is expected of police. Chair Hennrich stated that the Police Department realizes that changes need to be made to improve the relationship with the community, and are making some changes. Commissioner Shariati commented that he feels Interim Chief Grubbs is clearly making an effort to address some of the issues that have been brought to his attention.

a) HRC Web Page: Commissioner Falcone reported that all Commissioners and comments are included. No feedback has been received to include additional information. Commissioner Shariati commented that he has been working to pull together a listing of agencies/organizations and is getting to know what agencies/organizations are relevant to the HRC mission and should be included on the website.

### Community Discussions

Public Forum on Policing in Carbondale: Chair Hennrich commented that the Commission decided to sponsor a forum later in the spring. The Racial Justice Coalition is requesting to know what they can do to help in the search for a new Police Chief. Commissioner Falcone stated that she has been thinking about the search process and questions that should be asked. Motion was made by Commissioner Falcone and seconded by Commissioner Shariati for Commissioner Falcone to draft a letter to the City Council, with a copy to the City Manager, outlining recommendations regarding the hiring of a police chief, with the final letter being forwarded on behalf of the HRC by Chair Hennrich. Motion carried.

Racial Justice Coalition: No report.

**NEW BUSINESS**

None

**NEXT MEETING:** January 5, 2015, 5:00 p.m.

**ADJOURNMENT**

There being no further business, motion was made by to adjourn at 7:50 p.m.

Recorded by Deborah McCoy \_\_\_\_\_



# Carbondale Human Relations Commission

Minutes – January 5, 2015  
Carbondale Civic Center ~ 5:00 p.m.

**Commissioners Present:** Lauren Bonner, Joseph Brown, Peg Falcone, Jerrold Hennrich, Eric McMillan, Faith Miller, Joshua Phillips, Kareem Shariati

**Commissioners Excused:** Dora Weaver

**Commissioners Absent:**

**Study Circle Staff Present:** Sarah Heyer

**Guests Present:** Cathy Field, Rev. Sonja Ingebritsen, Molly Parker, Maverick Petrowich, Elius Reed

**Staff Present:** Deborah McCoy, Interim Police Chief Grubbs

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## CALL TO ORDER

The meeting was called to order by Vice Chair Brown at 5:07 p.m. Maverick Petrowich, a senior at Carbondale Community High School, introduced himself and indicated that he was attending the meeting in response to a class assignment.

## MINUTES

Motion was made by Commissioner McMillan and seconded by Commissioner Bonner to approve the minutes of the December 8, 2014 meeting. Motion carried.

## ANNOUNCEMENTS

January 17, 2015 Neighborhood Alliance Meeting, First Methodist Church, 9:30 a.m.

January 18, 2015 MLK Community Program – Carbondale Civic Center, 3:00 p.m.

January 19, 2015 MLK Breakfast – SIU Student Center Ballroom, 8:00 am breakfast and 9:00 am Program. Dr. Randy Dunn will be the guest speaker. Tickets - \$5.

January 23, 2015 “Were You There” – Meditation on lynching yesterday and today. The Voices of Inspiration and Rev. Stephen Robinson will be participating.

## PUBLIC COMMENTS

Mr. Reed commented on a 12/27/2014 newspaper article indicating that some arrests had been made in the shooting deaths of Brooklyn, New York Police Officers Ramos and Liu. He stated that it appears that copy cats have moved from school shootings to threatening and shooting police officers. Mr. Reed mentioned the latest protest in Ferguson where protestors and others were out in the cold rain during the holidays.

## **STUDY CIRCLES REPORT**

Coordinator Heyer reminded Commissioners of the annual Neighborhood Alliance Meeting to be held on January 17, 2015, from 9:30 am to 12:00 noon, at First Methodist Church. Refreshments will be served from 9:30 to 10:00, followed by agency/organization brief presentations. City Council and Mayoral candidates will be introduced at noon, but will not be presenting. Mayor Monty and President Dunn will be introduced at the beginning.

Coordinator Heyer spoke about the study circle groups that discussed police and community working together in 2005. Study Circles has a new name and is now called Everyday Democracy.

## **NON-VIOLENT CARBONDALE PROJECT**

NVCP will be meeting on Friday, January 9, 2015, 9:00 a.m. at the Carbondale Public Library.

The Peace Coalition is looking at inviting Rev. John Dear to speak about Non-Violence. He is a former Jesuit priest who was in charge of the Fellowship of Reconciliation.

Commissioner Shariati spoke on an incident that was brought to his attention, through NVCP by a local CPA, involving two young women who were ticketed for jaywalking at the end of October 2014. One of the young ladies was struck by a vehicle as they crossed the intersection of West Main and Sycamore. The driver was inexperienced and had a great advocate in her mother. When the driver saw the light changing, she began accelerating rather than waiting for the green light. The two young ladies wore head coverings, similar to those worn by individuals who are Muslim or Arab, and were in the crosswalk of the intersection. The young lady who was hit was from Ontario, Canada, and did not seek medical assistance as she did not have health insurance in this country. The other young lady was a U.S. citizen from New York. The responding officer (thought to be Officer Stein), was not going to write the young ladies tickets, but was instructed to do so by his dayshift supervisor. The ticket given to the young lady from New York incorrectly indicated that she was from Ontario, Canada. The young lady from Canada was concerned that she would be found guilty, being a non-citizen who was only visiting for a short period of time. The young ladies had two court appearances and were found not guilty. The young lady from Ontario was only here for a semester and has returned home. The U.S. citizen went home and will return to Carbondale at the end of the month. Interim Chief Grubbs stated that he was unaware of the situation and would follow-up on the matter.

## **OLD BUSINESS**

### Law Enforcement Reports:

Interim Chief Grubbs reported that he attended training for the new system in St. Louis along with the City's IT department. System-wide training is scheduled for the Police Department at the end of the month. A tentative go-live date is projected for some time in February. Commissioner Miller asked whether the system would be current and not outdated by the time it is up and running. Interim Chief Grubbs indicated the system is being configured in a manner in which it would be able to retrieve data related to person's age, race, sex, etc. The system will help with going paperless, although it is not possible to be totally paperless. Being able to transmit documents and information electronically with the States Attorney's Office, SIU Police, Murphysboro Police and the Jackson County Sheriff's Office will help with efficiency of operations.

The Community Resource Officer position has been re-established in the Police Department, and Officer Randy Mathis is once again serving in that capacity.

The Michael Brown demonstration that occurred in Carbondale was peaceful as Interim Chief Grubbs expected. Interim Chief Grubbs was present and tried to attend quietly and not be a distraction or become part of the storyline. He wanted to respectfully show compassion and concern for the thoughts and views of the people who were there in support of the cause. He extended appreciation to individuals he reached out to for assistance including Pastors Christopher Swims, Darryl Cox, Sándor Paull, and others.

Commissioner Shariati commented on the patrol officers who, years ago, were assigned to a particular part of the community, and asked how that would take away from patrol now. Interim Chief Grubbs stated that calls for service impact some of the ability to return to district assignments. Currently, the Department is young and it is important that they learn to work throughout the community. Assigning districts on a permanent basis is something that will be revisited in the future as young officers gain experience.

### HRC Responsibilities, Role, Charges

Agenda Restructuring: Commissioner Falcone encouraged Commissioners to submit any feedback regarding the agenda to her. Commissioner Miller called attention to the part of the Agenda where information is to be forwarded to the City Council and that bolded items should be the focus of the Agenda. Commissioner Falcone commented that restructuring the Agenda would be in line with the By-Laws and also structures the idea of making recommendations to the City Council. Restructuring the Agenda will be discussed and decided at the February meeting.

Vacancies: Ms. McCoy reported that Mayor Monty has spoken with Ms. Diane Hood (recommended by former Commissioner Les O'Dell as the business representative to the HRC). Ms. Hood is not able to serve on the HRC at this time. The Mayor is also working on recruiting another SIU student representative and hopes to have someone identified shortly after the semester begins. Anyone interested in serving on the HRC should contact the Mayor.

Education Campaign Committee: No report from the committee.

Mr. Reed spoke about police officers in the school and reported that the Carbondale Branch NAACP voted to write a letter to Superintendent Shimshak and Interim Chief Grubbs regarding their concerns. Interim Chief Grubbs indicated that he received the letter last Tuesday or Wednesday. He has reached out to Mr. Dorsey to try to schedule a meeting with the NAACP Board. Interim Chief Grubbs stated that the program has zero to do with trying to get information from the children in the schools. Commissioner Phillips asked whether the Police Department is required to be involved with the school as part of a grant or other project. Ms. Field responded that what she recalls is that Interim Chief Grubbs indicated that the program was being done as a gesture of good will.

a) HRC Web Page: Commissioner Falcone stated that the meeting time had not been changed and she would contact Network Specialist, Donna Butcher.

### Community Discussions

Public Forum on Policing in Carbondale: Commissioner Falcone suggested that a joint meeting be held between representatives from various groups including the HRC, Racial Justice Coalition, and other groups to

plan the public forum on policing in Carbondale. Vice Chair Brown commented that he is not able to volunteer to serve on the committee, but is willing to help. Commissioners Miller and Falcone, Ms. Field, Coordinator Heyer, NAACP representative(s), and Pastor Swims were suggested as committee members. Commissioner McMillan commented that he felt the immediate issues should be dealt with first.

Racial Justice Coalition: Ms. Field reported that the Racial Justice Coalition has gone on record requesting the following: 1) police program in the schools be halted until a discussion can take place; 2) citizens/committees advising the City Manager on the identification of the next Police Chief be formed; and 3) discussion of the Koppers plant include both the solar panels and the history of environmental racism as opposed to the discussion going in two different directions. Vice Chair Brown will draft a letter in support of the Racial Justice Coalition's letter to the City and forward to HRC Commissioners for feedback. Rev. Ingebritsen commented that the Racial Justice Coalition has not received any response to the correspondence submitted to the City.

Reverend Kimana's visit is in the planning stages and scheduled for March 21, 2015. He will be speaking on how restorative justice looks in Rwanda and sharing stories. Rev. Kimana will be in Carbondale for a few days when he arrives and will visit John A. Logan College and the Newman Center, and deliver the message for Sunday morning services at the Church of the Good Shepherd. The next planning meeting for Rev. Kimana's visit will be held Tuesday, January 13, 2015, 6:30 p.m. Commissioner Weaver is part of that planning committee.

Mr. Reed stated that he asked City Manager, Kevin Baity, if any of the Koppers Plant was located in the City limits. The City Manager indicated about 1/3 or 2,000 acres was located in City limits. Ms. Field suggested that the City host a town hall meeting about the Koppers Plant rather than Brightfields and/or the EPA. Vice Chair Brown suggested that a letter be written in support of the letter sent from the Racial Justice Coalition.

## **NEW BUSINESS**

Chair Hennrich commented that Channel 3 news aired a story about a citizen group the City of Murphysboro established to accept police complaints as an option for citizens who feel uncomfortable submitting complaints to police about the police. Commissioner Shariati stated that he recalled there were two citizens from each ward represented on the citizen group. Chair Hennrich commented that this is something that might be considered for Carbondale, and he would research the group further and bring back more details.

**NEXT MEETING:** February 2, 2015, 5:00 p.m.

## **ADJOURNMENT**

Motion was made by Commissioner McMillan to adjourn. There being no further business, the meeting was adjourned at 7:00 p.m.



**MINUTES**  
**Carbondale Planning Commission**  
**Wednesday, January 14, 2015**  
**Room 108, 6:00 p.m.**  
**City Hall/Civic Center**

Mr. Grant called the meeting to order at 6:00 p.m.

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**Members Present:** Grant, Loos, Anz, Field, Kang, Lilly and Bradshaw (ex-officio)

**Members Absent:** Barke, Schachel and Love

**Staff Present:** Wallace

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**1. Approval of Minutes:**

Mr. Loos moved, seconded by Mr. Love, to approve the minutes for December 17, 2014.

The motion to approve the minutes passed on a unanimous voice vote.

**2. Report of Officers, Committees, Communications**

None to Report

**3. Public Hearings**

None

**4. Old Business**

None

**5. New Business**

**A. Election of 2015 Officers**

There was a general discussion about commission members and nominations for 2015.

Mr. Kang moved, seconded by Mr. Loos, to nominate Mr. Anz as Chair, Ms. Lilly as Vice Chair and Mr. Love as 2<sup>nd</sup> Vice Chair for the 2015 Planning Commission.

The motion was approved with a unanimous voice vote.

**B. Discussion on bicycle parking regulations in Title 15.**

Mr. Grant asked Mr. Wallace to enlighten the Commission on current bicycle parking regulations in Title 15.

Mr. Wallace explained the importance of reviewing the current bicycle parking regulations.

There was a general discussion about bicycle parking regulations in Title 15.

Mr. Kang moved, seconded by Ms. Lilly, for the planning staff to bring forward a staff report pertaining to Bicycle Regulations in Title 15.

The motion was approved with a unanimous voice vote.

**C. Discussion on the definition of an extended stay hotel in Title 15.**

Mr. Grant asked Mr. Wallace to address the Commission about the topic extended stay hotel in Title 15.

Mr. Wallace explained the reasons why the definition of extended stay hotels in title 15 is important for the Commission to address.

There was a general discussion about current hotels in Carbondale and extended stay hotels.

Mr. Kang moved, seconded by Ms. Lilly, for the planning staff to bring forward a staff report pertaining to the definition of an extended stay hotel in Title 15

The motion was approved with a unanimous voice vote.

**D. City Council Agenda for January 6, 2015**

Ms. Bradshaw reviewed the City Council meetings, related to Planning.

**6. Citizen Comments or Questions**

None

**7. Adjournment**

Mr. Grant adjourned the meeting at 6:38 p.m.