

Request for City Council Action

Date: May 6, 2014

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Preservation Commission – March 17, 2014

Human Relations Commission – March 17, 2014

Police Pension Board of Trustees – January 14, February 25, and March 25, 2014

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____

MINUTES

City of Carbondale Preservation Commission Monday, March 17, 2014 City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Chair Parkinson called the meeting to order at 7:00p.m.

Members Present: Benedict, Doherty, Ittner, Parkinson, Sigler, VanAwken

Members Absent: Clark, Comparato

Staff Present: Sergeev

Guests: Six CCHS students and one CCHS teacher

2. **Approval of Minutes:** Ms. Ittner moved, seconded by Mr. VanAwken, to approve the minutes of February 10, 2014.

3. Public Hearings

None

4. **Communications and Reports:**

A. Nomination and Hardship Review Committee

No Report

B. Certificate of Appropriateness Committee

Mr. Parkinson stated that a request for a hearing had been received from the Varsity Center for the Arts, which has been scheduled for April 23, 2014, at 9:00 a.m. at the Varsity Theater.

C. Education and Technical Assistance Committee

Mr. Ittner reviewed her handout, and spoke about the upcoming bus tour. She also spoke about the Ledbetter/Patterson building at 126 South Illinois Avenue and the uncovered tiles that say “Patterson.” She said that the current owner should receive a letter of

appreciation at some point for the work he is doing on the building since he purchased it. She added that she hopes someone can arrange for entrance into the IDOT building for the people on the tour.

D. Work Plan Committee

No Report

5. Old Business:

A. 2014 Historic Preservation Award Nominations

Mr. Parkinson stated that a nomination has been received from D. Gorton for the interior of his house at 804 West Cherry Street. He shared pictures of the residence.

Mr. Sigler moved, seconded by Ms. Benedict, to approve the nomination for a Preservation Award for the interior of 804 West Cherry Street.

The motion passed on a unanimous voice vote.

B. 2014 Bus Tour

Ms. Ittner spoke about adding directional words to the addresses on the tour.

Mr. Parkinson stated that the tour will be on April 21, 2014, beginning at 5:00, then recess until 7:00 so that the tour can take place in between. He said that the armory in Carbondale is one of four identical in the state, and was built in 1930 by the WPA.

6. New Business:

A. Establishment of Nominating Committee for the Election of Officers

Mr. Parkinson asked for three members to make up the Nominating Committee, which should meet before the bus tour next month so that they have a slate for the April meeting. He named Mr. Comparato, Ms. Benedict, and Mr. Clark to the committee.

B. Letter of Support for Mr. Kimmel's Text Amendment, Planning Commission Case number PC 14-12

Mr. Parkinson reviewed the text amendment that Mr. Kimmel is requesting, and the letter that was to be submitted in support of it.

C. Carbondale Architectural/Historical Survey

Mr. Parkinson spoke about the original survey that was done by a professional group in the 1990's, which became the Registry. He stated that the rules require a building to be at least fifty years old to be put on the Registry, but that the survey does not have to be

done by a professional group. It was decided that City staff would assist in verifying the dates of construction for buildings that would fit the criteria, and the list would be shared with the Commission so that they could help build the survey composition. Mr. Parkinson said that the Commissioner would need to verify that the building still exists, and ascertain if the building has undergone a renovation. He asked Commissioners to write down sites that they believe should perhaps be on the list, so that these particular buildings can be looked into for the Registry, and that the Department of Architecture will be requested to assist.

Mr. Sergeev reviewed the way the previous survey was conducted in 1991, sharing maps that showed the six areas that the City was divided into. She explained that some maps are thicker because of the density of the areas they include, and that only one area needs to be done at a time in order to satisfy the CLG requirement. The maps were then distributed to various Commission members for verification that the marked buildings do still exist.

D. Carbondale College & Southern Illinois College Plaque Dedication Ceremony

Ms. Sergeev stated that the plaque has been ordered and is being produced at this time. She said she expects to receive it sometime in May, and that the City Council has approved the wording and the placement.

Mr. Parkinson stated that the City has said that it will provide workers to install the plaque, and that they want an official ceremony when it is placed. He asked everyone to assist with the list of invitees for the event, with the hopes of holding it on the last Saturday of May.

7. Comments by the Public, Commission Members and Staff:

Ms. Sergeev reminded everyone about the IHPA workshop to be held next Thursday, March 20.

Ms. Ittner stated that she received an email from a contact in New York, who happens to be the brother of Sarah Heyer, who works for Study Circles in the City of Carbondale. The email was regarding a very old, historical, two-story, large log cabin, which is supposed to be located about five and a half miles south of Carbondale. She said that she is hoping that it is still there, and that it will be looked into soon.

8. Adjournment:

Mr. Parkinson adjourned the meeting at 8:08 p.m.



Commissioners Present: Lauren Bonner, Joseph Brown, Peg Falcone, Jerrold Hennrich, Faith Miller, Blaine Tisdale, Dora Weaver

Commissioners Excused: Blaine Tisdale

Commissioners Absent: Jeraldine Brown

Study Circle Staff Present:

Guests Present: Eric McMillan, Karriem Shariati

Staff Present: Deborah McCoy, Deputy Chief Stan Reno

Call to Order

The meeting was called to order by Vice Chair Hennrich at 6:40 p.m.

Minutes

Motion was made by Commissioner Falcone and seconded by Commissioner Joseph Brown to approve the minutes from the February 4, 2014, meeting. Motion carried.

Announcements

March 20: “Dark Girls” – Women’s History Month, Student Center Illinois Room, 6-8 pm;
Facilitated by Dr. Rachel Griffin

March 25: My Black is Beautiful: Professional Image of Black Women and Our Perceptions
of Beauty – Women’s History Month, Student Services Bldg. Room 160, 6-7:30 pm.
Facilitated by Ms. Anna Jackson.

March 27: Forty Year Anniversary – Racial Injustice – SIU Law School, Room 108
(Courtroom), 5 pm.

Public Comments:

None

Study Circles Report – Coordinator Heyer was not present, but attending the Restorative Justice panel discussion held at the SIU Law School from 5:00-7:00 p.m. The program is geared towards youth where the offender and victims are brought together.

Neighborhood Action Group

No report

Continuing the Dialogue/Education - No report

Race Relations - No report

Non-Violent Carbondale Project

No report

Old Business

Law Enforcement Reports: Vice Chair Hennrich reported that he received reports from the City Manager late this afternoon and had not had an opportunity to review them in detail. Copies of the reports for 2011, 2012, and 2013 were distributed. Commissioners discussed additional information they would like to see the reports contain (e.g. real/location of the crime) and clarification of the codes. Deputy Chief Reno explained some of the statistics and programs, and responded to questions. Vice Chair Hennrich reiterated the importance and the need to coordinate with SIU-C, Jackson County Sheriff, State Police, SIEG, and any other entities responsible for enforcement of the law. Vice Chair Hennrich asked that Commissioners take time to review the reports and come prepared for discussion at the next meeting.

HRC Responsibilities, Role, Charges: Commissioner Miller indicated that the Educational Campaign Committee has been making progress. An article was published in the Southern Illinoisan today on the Human Relations Commission. Commissioner Joseph Brown was quoted and his picture is featured. There was also a section in the Neighborhood Notification Program's newsletter that is published by the City's Development Services Department. The article written by Commissioner O'Dell has been forwarded to the City Manager's Assistant awaiting the next edition of the *Communique*. Ms. McCoy is to follow up on the possibility of the HRC having an email address. Commissioner Miller commented that the website should be reviewed periodically for updates and changes. Mr. McMillan suggested that "frequently asked questions" be included on the website. He also suggested that the Educational Campaign Committee remain a standing committee.

Continuing the Dialogue: Focused Community Discussions. Topic of the first discussion is Environmental Racism. The tentative dates being considered were April 9, 10, 11, however, elections have caused further planning to be delayed. Following the elections, individuals can be contacted and planning resumed.

Partnering for Social Justice: States Attorney Mike Carr will be present at the April 3rd Community Racial Justice Coalition meeting that will be held at the Church of the Good Shepherd at 7:00 p.m. The discussion will be focused on the inequity of minority persons in the court system.

New Business

Illinois Municipal Human Relations Conference: May 1, 2014, Springfield, IL. Commissioner Joseph Brown will attend. Other Commissioners interested in attending should let Ms. McCoy know.

March 17, 2014

Retreat: Commissioners were in agreement that a Retreat should be scheduled for a later time when a facilitator can be identified. Mr. McMillan commented that one purpose of the Retreat should be to help the Commission cast a vision of what the Commission should be doing and then deciding how the Commission will move forward. Commissioner Falcone stated that the Commission should consider planning a year of proposed accomplishments. Mr. McMillan suggested that the Commission look further out than a year to identify what can be done, what has been done, what things have been barriers or what has prevented the group from reaching its accomplishments. Commissioners agreed to discuss the Retreat at the next meeting, and to wait until after the IMHRA Conference to identify any dates.

Next Meeting: April 7, 2014, 6:30 p.m.

Adjournment - There being no further business, the meeting was adjourned.

Recorded by Deborah McCoy _____

**CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES
SPECIAL MEETING JANUARY 14, 2014**

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Tony Williams, Paul Echols, Don Ursini

Guests: Becky Applegate, Christal O'Guinn, Scott Hendricks

Absent: Marvin Voss

DISCUSSTION: IDOI letter regarding death benefits.

Motion to issue a paper check to Paula Buritsch rather than a direct deposit until we can vote on the amount at the next board meeting. (Goddard)(2nd Williams) Motion carried.

Motion to adjourn. (Goddard) (2nd Echols) Motion carried.

Respectfully Submitted,

Mark Goddard
Carbondale Police Pension Board Secretary

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**CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES
MINUTES OF FEBRUARY 25, 2014**

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Tony Williams, Paul Echols, Don Ursini

Guests: Becky Applegate, Christal O'Guinn, Art Tepher, Jeff Grubbs

Absent:

Training/Q & A with Art Tepher:

Motion made to approve one hour of training with Actuary, Art Tepher, as Pension Trustee training required by State. (Ursini)(2nd Williams) Motion carried.

Minutes of Special Meeting:

Motion made to accept the Special Meeting Minutes of January 28, 2014. (Goddard)(2nd Williams) Motion carried.

Minutes of Previous Meeting:

Motion made to accept the regular Minutes of January 28, 2014. (Goddard)(2nd Williams) Motion carried.

Treasurer's Report:

Treasurer Ursini and Actuary Tepher left meeting at 2:37 p.m.

Treasurer's Report was reviewed. Motion made to accept the Treasurer's Report (Goddard) (2nd Williams).

Motion carried.

Old Business:

Death certificate needed to satisfy requirements by the State and for file for Jeffrey Buritsch has not been received.

Motion to pay Paula Buritsch with the caveat to revisit payment on a month to month basis. (Goddard)(2nd Williams) Roll call vote: Goddard, aye; Echols, aye; Voss, aye; Williams, aye; Ursini, not present. Motion carried.

Becky will send letter to Paula explaining the Boards decision.

New Business:

Motion to pay for Pension Trustee Training sessions held in Edwardsville, IL March 12th and 13th @ \$325 per member for 16 hours of training and hotel for March 11th and 12th. Motion (Goddard) (2nd Williams) Roll call vote: Goddard, aye; Echols, aye; Voss, aye; Williams, aye; Ursini, not present. Motion carried.

Letter to replace President Marvin Voss will be going out with February checks.

Open Floor Comments: None

Motion to adjourn. (Goddard) (2nd Williams) Motion carried.

Respectfully Submitted,

Mark Goddard

Carbondale Police Pension Board Secretary

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**CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES
MINUTES OF MARCH 25, 2014**

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Tony Williams, Paul Echols, Don Ursini

Guests: Becky Applegate, Christal O'Guinn

Absent:

Minutes of Previous Meeting:

Motion made to accept the Minutes of February 25, 2014. (Ursini)(2nd Echols) Motion carried.

Treasurer's Report:

Treasurer's Report was reviewed. Motion made to accept the Treasurer's Report (Goddard) (2nd Williams). Motion carried.

Old Business:

Death certificate needed to satisfy requirements by the State and for file for Jeffrey Buritsch has been received. Regarding Vaughn lawsuit; the City is no longer required to pay for insurance at this time.

New Business:

Motion to accept Maurice Austin and Seth Moorman into the Police Pension Fund. (Goddard)(2nd Echols) Motion carried.

Open Floor Comments: None

Motion to adjourn. (Goddard) (2nd Echols) Motion carried.

Respectfully Submitted,

Mark Goddard
Carbondale Police Pension Board Secretary

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