

Request for City Council Action

Date: April 22, 2014

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Liquor Advisory Board – March 6, 2014

Carbondale Library Board of Trustees – March 12, 2014

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____



Liquor Advisory Board March 6, 2014

The City of Carbondale's Liquor Advisory Board held a meeting on Thursday, March 6, 2014, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Vice-Chairman Mills called the meeting to order at 5:30 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: John Mills, Steve Payne, Joyce Webb, Tasis Karayiannis, Emily Loehmer and Sarah O'Dell

Absent: Mark Robinson

A quorum was available to take action on the agenda items. City Staff present for the meeting included Deputy City Clerk Alicia Burtley, Fire Inspector Tom Manis, and Lt. Matt Dunning.

2. Approval of Minutes

J. Webb moved, E. Loehmer seconded, to approve the minutes from December 10, 2013. VOTE: All voted aye, motion declared carried.

3. Consideration of an Application for a Class F1 Liquor License for Carbondale Main Street's Springfest to be held from 5:00 p.m. April 12 until midnight April 13, 2014

Carbondale Main Street Director, Meghan Cole, was present to answer questions from the Board. J. Mills asked if the event would occur in the same area as the previous year and Ms. Cole indicated that they will partner with Hangar 9 and it will take place in the outdoor location adjacent to their building. J. Mills asked if there would be any change in the operation and Ms. Cole indicated it would be the same as last year. J. Mills asked about rain dates and Ms. Cole responded that in the event of rain, the activities would move inside Hangar 9. J. Webb moved, S. O'Dell seconded, to approve the issuance of a Class F1 Liquor License for Carbondale Main Street, Inc., for Springfest, contingent upon receipt of insurance. VOTE: All voted aye, motion declared carried.

4. Discussion of and recommendations regarding the sale of beer and wine at Convenience Store/Gas Stations, the sale of all packaged liquor at Convenience Store/Gas Stations, and sales of all packaged liquor at Grocery Stores

Speaking in favor of alcohol sales at Convenience Stores/Grocery Stores were Trace Brown of Marketplace Shell, Shane Feather of Carbondale ZX, Jordan Albert of Kroger, Bob Wiegert of Schnucks and Tom Akins of Schnucks. Speaking in opposition were Tom Hoffman of Illinois Liquor Mart, Ray Baylor of ABC Liquor Mart, Chuck Reno of Westroads Liquor, Chandrakant Patel of Blue Fish Liquors and Old Town Liquors I, Dustin Rochkes of Warehouse Liquor Mart, and Melissa Palmer of Old Town Liquors I.

Wendy Hoffman McClanahan of Illinois Liquor Marts provided a packet highlighting facts, studies, statements and maps regarding important issues concerning underage drinking, crime rates and how it affects the community. Ms. McClanahan stated SIU was ranked number 14 of the most dangerous universities, and Carbondale was ranked number 66 of the most dangerous cities. Melissa Palmer of Old Town Liquors I, in opposition of the proposed ordinance, relayed the pros and cons of having Convenience Stores selling beer and wine, and Grocery Stores selling hard liquor. She asked the Board to consider the long term effects on the community. Chandrakant Patel, owner of Old Town

Liquors and Blue Fish Liquors, shared how the market would be negatively impacted by the increase in liquor locations combined with a stagnant or declining population base. Chuck Reno, Westroads Liquor, emphasized the importance of supporting locally family owned businesses in the City of Carbondale. Trace Brown of Marketplace Shell, conveyed the need for Gas Stations to sell beer and wine and how the locally owned business would highly benefit from this ordinance, as well as the community and surrounding cities. Bob Wiegert of Schnucks, managing officer in matters of liquor, stated the sales tax dollars contributed to the City by Schnucks has increased over 10% from 2012-2013, and given the opportunity to sell hard liquor, they would expect more of the same. Tom Akins of Schnucks contributed the fact that Schnucks has not received any violations due to employee TIPS training. Tom Hoffman, owner of Illinois Liquor Mart, suggested reviewing the density report for crime in Carbondale provided in the before mentioned packet. J. Mills stated there are a lot of contributing factors in the increase of crime. Jordan Alford of Kroger stated their customers consistently asked for hard liquor and they would like to provide their customers with a good shopping experience. Dustin Rochkes of Warehouse Liquor shared a 10 year study conducted in California correlating liquor outlets and their impact on crime and property value. Shane Feather of Carbondale ZX indicated in the cities in which they sell liquor, they operate with the liquor stores in town and do not put them out of business. They welcome the opportunity to sell beer and wine in their Gas Station. Ray Baylor of ABC Liquor Mart noted there were eight package liquor stores in Carbondale and two have already changed hands due to the lack of economic future in the City of Carbondale. J. Webb shared her concerns with Convenience Stores selling beer and wine and Grocery Stores selling hard liquor. T. Karayiannis stated with the population of Carbondale as low as it is right now, it would be a bad idea. J. Mills stated when the City put beer and wine into the Grocery Stores, there was an outcry from the general public and a petition was submitted. Ultimately, the Liquor Commission will make the final decision. J. Webb moved, T. Karayiannis seconded, not to approve the sale of beer and wine at Convenience Store/Gas Stations, the sale of all packaged liquor at Convenience Store/Gas Stations, and sales of all packaged liquor at Grocery Stores. VOTE: All voted aye. Motion declared carried.

5. Consideration of Second Quarter Reports from the Police Department, Fire Department, and Building and Neighborhood Services for License Year 2013-2014

J. Mills noted that the Clerk had provided the arrest summary as it appears from the police department, which includes the last names of arrestees. The report shows instances where violators were issued to repeat offenders. MOTION: S. O'Dell moved, J. Webb seconded, to accept the reports and send them to the Liquor Commission for final approval. VOTE: All voted aye; motion declared carried.

6. Adjournment

Meeting adjourned at 6:24 p.m.

Alicia Burtley, Deputy City Clerk

Date Approved

Carbondale Public Library Board of Trustees

Wednesday, March 12, 2014

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Meeting called to order at 4:30

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

Philip Brown, Vice President

Susan Tulis, Secretary

Don Prosser, Treasurer (2)

Joyce Hayes (1)

Barbara Levine

Harriet Simon (1)

Sharifa Stewart (1)

Absent.

Julian Pei (1 + 6 excused)

Roland Person, President (2)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall, Finance Manager

Visitors present.

Two students

President's report.

None.

Secretary's report.

1. Approval of the February 12, 2013 minutes. Susan Tulis made a motion to approve these minutes. Harriet Simon seconded. MOTION passed unanimously.

Correspondence and communications.

There is no specific correspondence. Attorney Michael Wepsiec is working in accordance with our intergovernmental agreement on property tax board appeals and keeping us updated.

Financial report.

1. Approval of bills payable up to and including bills due March 16, 2013 to April 15, 2013. Barbara Levine made a motion to pay these bills. Susan Tulis seconded. MOTION passed unanimously.
2. Approval of FY14 budget amendment to incorporate grant related revenue and expenses. Jeff Davis in the City of Carbondale Finance Department has advised me that an amendment is not necessary. Our budget amendment would be the same as the FY14 estimated actual expenses, which were submitted to the city with our FY15 budget.

3. Acceptance of the financial report for February 2014. The Finance Manager and Director discussed the finances with the board. Joyce Hayes moved to accept the financial report. Susan Tulis seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. The entryway canopy structures have been dismantled. We expect the new structures to be installed, and the interior skylight to undergo repairs when weather permits.

We have made improvements to our wi-fi service in an effort to accommodate the wireless security cameras, which have gradually worsened the wireless system to the point at which it almost cannot be used by patrons at all (nor by library laptops in our technology classes). The improvements did not help, and now three of the cameras have malfunctioned and are no longer operable. Jimmy Kalert has sent the cameras and system back to the company and requested a refund for this faulty product. Without the cameras, the improvements to the wireless have increased the overall access speed, so we will keep that equipment (purchased from Lazerware). Next fiscal year we will look at the more expensive solution of installing wired cameras, perhaps gradually and/or with fewer cameras installed.

2. Narrative report. The Narrative Report shows our accomplishments for the current fiscal year. Most notable, we have seen an increase of 35.5% in program attendance with a significant increase in every age group.

3. Other. We discussed unemployment insurance and consulted the board about what types of circumstances would call for us to dispute any unemployment claim should we be presented with a claim by a former employee. We discussed a recent situation without naming an employee whose employment was terminated on 2/18/14. We have not received notice of any unemployment claim from this former employee at this time. Following discussion, Don Prosser made a motion to oppose unemployment compensation for the unnamed employee terminated on 2/18/14 if any claim is filed. Harriet Simon seconded. MOTION passed unanimously.

Committee reports.

The Finance Committee will need to meet at the end of April to approve payment of remaining bills to be expended in FY14. Julian Pei is on the Finance Committee and may not be available to attend, so it will be helpful if another Trustee would be willing to take his place.

Unfinished business.

Harriet Simon reached out to the Brookport Library (discussed last month) which suffered storm damaged. The library needs financial support more so than books. The Friends will discuss it. The Friends book sale is coming up April 4-6.

New business.

Other.

The Director reported that the library had a professional inspection to ensure that we do not have any bedbugs in the library. The inspector found absolutely no evidence of bedbugs.

Adjournment.

Adjourned at 4:59

Next Board Meetings for 2014 (pending 12/11/13 board approval) (all in Public Library meeting room, 4:30 p.m.): April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director