

# Request for City Council Action

**Date:** September 17, 2013

<b>Agenda Section:</b> Consent Agenda  <b>No.</b> 5	<b>Originating Department:</b>  City Clerk's Office
<b>Item:</b> Acceptance of Minutes of Boards, Commissions and Committees  <b>No.</b> 5.4	<b>Approved:</b>

**Background:**

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

**Recommended Action:**

The Council is requested to accept the following sets of minutes and place them on file:

Sustainability Commission – July 18, 2013

Foreign Fire Insurance Board – August 8, 2013

Fire Fighters Pension Board – May 8, 2013

Police Pension Board of Trustees – July 23, 2013

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_

**MINUTES**  
**City of Carbondale Sustainability Commission**  
**Thursday, July 18, 2013**  
**City Hall / Civic Center – 6:00 p.m.**

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1. **Roll Call:** Ms. Wagner called the meeting to order at 6:03 p.m.
- Members Present:** Mr. Wodika, Ms. Wagner, Mr. Kunath, Mr. Monty, Ms. Bonney, Mr. Thorne, Mr. Beck, Mr. Loos
- Members Absent:** Mr. Stewardson,
- Staff Present:** Loren Polley
- Others Present:** Carbondale resident Melody Shimada

**Minutes:** Motion by Ms. Bonney, all in favor, or approval of amended June 20, 2013, minutes

2. **Communications:**

Review of the February, 2013 Status Report of the Former Koppers Wood-Treating Site.  
Discussed the tour of the site.

**Old Business:**

**Energy Committee –**

**Bike Path /Green Space Committee –** Discussion of possible landscape and trees along bike path. Need water source for landscaped areas. Possible business “adopt-a-tree” program or sponsor a tree along the path.

**Recycling Committee –** Styrofoam ban

**New Business:** 1<sup>st</sup> by Mr. Thorne, a second by Mr. Loos, all in favor of domain name Greencarbondale.com. Mr. Thorne 1<sup>st</sup>, a second by Mr. Wodika, all in favor of the change of residency requirement to a mile and a half for commissioners.

**Adjournment:** With no further business to be conducted Ms. Wagner adjourned the meeting at 7:23 PM.

3. Respectively submitted by Loren K. Polley, City of Carbondale Staff Liaison

**City of Carbondale, Illinois  
Foreign Fire Insurance Board**

Meeting Minutes

5:00 pm, August 8, 2013

Fire Station #2, 300 s. Oakland Avenue

Present: Chief John Michalesko, Ron Stolz, Mike Rishel, Sean Sherwood. Absent: Rob Miller, Wesley Clemmons, Dylan Fairfield Guests:None

Call to Order

Sean Sherwood called the meeting to order at 5:00 PM.

Minutes of Previous Meeting

John Michalesko made a motion to approve the previous minutes, Mike Rishel seconds and all in favor.

Treasurer's Report

The current balance was \$34,338.98 with a total of \$1,253.13 in outstanding expenditures. Outstanding expenditures included B/P cuffs (\$160.00), extended bond rate (\$150.00), Yeti cooler (\$429.99), come-along (\$393.14), and four framehook clusters (\$120.00). The current available balance was \$33,085.85. A motion was made by Mike Rishel , second by Ron Stolz and all in favor.

Unfinished Business

Outstanding expenditures.

New Business

Motion was made by Mike Rishel to continue paying for Mediacom WiFi through October for up to \$200.00. Second by Ron Stolz and all in favor.

Announcements and Adjournment

The next meeting is to be scheduled for October 10th, 2013. Motion to adjourn was made by Mike Rishel, second by Ron Stolz and all in favor at 5:24 PM.

Dylan Fairfield, Secretary

**CITY OF CARBONDALE  
FIRE FIGHTER'S PENSION BOARD**

**MEETING MINUTES  
9:00 A.M., MAY 8, 2013  
CIVIC CENTER, ROOM #103**

**CALL TO ORDER**

Ted Lomax called the meeting to order at 9:00 a.m. with the following members of the Board present/absent:

**ROLL CALL**

PRESENT: Ted Lomax, President; Mike Hertz, Secretary; Harry Threlkeld, Fire Fighter Retiree Representative; Deborah McCoy.

ABSENT: Don Ursini, City Treasurer

GUESTS: Patrick Donnelly & Dan Davis, Graystone Consulting

Also present were Acting Finance Director Jeff Davis and Fire Department Administrative Secretary/Recorder Kathy Haldeman.

**NEW BUSINESS**

Dan Davis and Patrick Donnelly presented the Investment Review for period ending March 31, 2013.

**UNFINISHED BUSINESS**

Board members reviewed the Investment Policy. Patrick Donnelly and Dan Davis answered questions. Mr. Donnelly is going to revise the document and send a copy back to the Board for review.

Meeting recessed at 9:55 a.m. Patrick Donnelly and Dan Davis exited the meeting.

Meeting reconvened at 10:00 a.m.

**MINUTES OF PREVIOUS MEETING**

Motion made by Mike Hertz to approve minutes of the February 13, 2013 meeting. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

**TREASURER'S REPORT**

Jeff Davis presented the Treasurer's Report and Market Value Comparison for period ending March 31, 2013. Investments showed an increase of \$703,860 since January's statement. Motion made by Mike Hertz to accept the Treasurer's Report as presented. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried. Motion declared carried. Since Becky Applegate was not available for the meeting, expenses and General Ledger Reports will be approved at the next meeting.

**NEW BUSINESS**

Elections were held for one Fire Fighter seat the first week of April. Nomination sheets were posted March 25<sup>th</sup> through March 29<sup>th</sup>. Mike Hertz was nominated. Election results were seventeen votes for Mike Hertz, no write-ins. Motion made by Mike Hertz to canvas the election and destroy the ballots. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

Board positions were voted upon. Motion made by Ted Lomax to appoint Mike Hertz as Secretary. Motion seconded by Deborah McCoy. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried. Motion made by Mike Hertz to appoint Ted Lomax as President. Motion seconded by Deborah McCoy. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

The Board discussed changing meeting dates to coincide with the Police Pension Board meetings for Graystone Consulting presentations. The Board will discuss further at the next meeting.

Ted Lomax presented an invoice from Great Lakes for fees incurred during January 22 – March 31, 2013 in the amount of \$2,957.80. Motion made by Mike Hertz to pay the invoice to Great Lakes in the amount of \$2,957.80. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

The annual AFFI Pension Conference will be held in Bloomington, IL October 28 – 29, 2013.

Motion made by Mike Hertz to give Great Lakes permission to move \$350,000 over the next three month period to cash flow. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

Motion made by Mike Hertz to move up to \$300,000 from International Funds into Equities over the next three to six months with Pension President approval. Motion seconded by Harry Threlkeld. VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, and Deborah McCoy. NAYS: None. Motion declared carried.

#### **ANNOUNCEMENTS AND ADJOURNMENT**

Motion made by Mike Hertz to adjourn at 10:13 a.m. Motion seconded by Harry Threlkeld. VOTE: All Ayes. The next meeting is scheduled for August 14, 2013 at 9:00 a.m.

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Mike Hertz, Secretary

**CITY OF CARBONDALE  
POLICE PENSION BOARD OF TRUSTEES  
MINUTES OF JULY 23, 2013  
PRESENTED SEPTEMBER 10, 2013**

**Call to Order:** Meeting called to order by Goddard at 1:45 p.m.

**Members Present:** Mark Goddard, Tony Williams, Don Ursini

**Guests:** Becky Applegate, Christal O'Guinn, Patrick Donnelly

**Absent:** Paul Echols, Marvin Voss

**Minutes of Previous Meeting:**

Motion made to accept the Minutes of July 23, 2013. (Ursini)(2<sup>nd</sup> Williams) Motion carried.

**A. Corrections:** None

**B. Omissions:** None

**Treasurer's Report:**

Don presented the Treasurer Report. Motion made to accept the Treasurer's Report (Goddard) (2<sup>nd</sup> Williams). Motion carried.

**Unfinished Business:**

Rules and Regulations Manual – Goddard continues to work on proposed language changes. Everyone should bring corrections or change requests to the next Board meeting.

**New Business:**

The forms for disability applications need to be updated.

The Court ruled in the Pension Board's favor in the Vaughn disability litigation.

Motion to accept candidates into the Police Pension: Nathaniel Birkner and Daniel Presley. (Goddard) (2<sup>nd</sup> Ursini) Motion carried.

Motion to accept candidate into the Police Pension: Benjamin Maether. (Goddard) (2<sup>nd</sup> Williams) Motion carried.

**Open Floor Comments:** (Tony Williams had to leave the meeting, so we are no longer a quorum. There was no need to vote on anything else. We moved into training with Patrick Donnelly.)

Motion to adjourn. (Goddard) (2<sup>nd</sup> Williams) Motion carried.

Respectfully Submitted,

Mark Goddard  
Carbondale Police Pension Board Secretary

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