

Request for City Council Action

Date: July 16, 2013

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 5.5	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Preservation Commission – May 20, 2013

Foreign Fire Insurance Board – June 13, 2013

Police Pension Board of Trustees – May 28 and June 11, 2013

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
-------------------------------------	---------------------------------	-------------------------------	----------------------	-----------------------------------

Council Action: Motion by _____ 2nd by _____ to _____

MINUTES

City of Carbondale Preservation Commission Monday, May 20, 2013 City Hall/Civic Center – 6:00 p.m.

1. **Roll Call:** Vice Chair Sigler called the meeting to order at 6:25 p.m.

Members Present: Benedict, Clark, Doherty, Ittner, Sigler (6:25)

Members Absent: Booker, Comparato, Parkinson, VanAwken

Staff Present: Price

Guests:

2. **Approval of Minutes:** Ms. Ittner moved, seconded by Ms. Benedict, to approve the minutes of April 15, 2013. The motion passed on a unanimous voice vote.

3. **Communications and Reports:**

A. Educational and Technical Committee

Ms. Ittner spoke about a reception coming up on June 21st at SIU and encouraged everyone to attend. It is a museum exhibit on the history of SIU's University School.

B. Nomination and Hardship Committee

No Report

C. Work Plan Committee

a. Finalize Work Plan

Mr. Sigler stated that he and Ms. Doherty had met with Mr. Price to review the Work Plan draft, and completed a plan for a vote by the Commission. He went over the changes that had been made, utilizing the input of other commissioners.

There was discussion regarding the fact sheet and what it should contain. Mr. Sigler stated he would put a draft together for review at the next meeting.

The bus tour for Spring of 2014 was discussed briefly, with April as the favored month for the event.

There was also discussion regarding the scanning of the photographs in the photo archives, and ways to protect them better. It was decided that the photos should be worked on quarterly, with a completion date close to the end of this year. Ms. Ittner stated she would speak to someone regarding the methodology SIU uses to archive their photos and the type paper they use.

The remainder of the items on the Work Plan were reviewed as well.

D. Certificate of Appropriateness Committee

a. Town Square Pavilion Repairs

The structural problems with the pavilion were discussed, along with the way in which it will be repaired.

Mr. Clark moved, seconded by Ms. Ittner, to approve the recommendations for repairs to the pavilion as explained by Chair John Parkinson in his letter. The motion carried on a unanimous voice vote.

4. **Old Business:**

A. Member Resumes to be Completed

Mr. Price stated that he has not yet received a resume from all members.

B. Work Plan

Ms. Doherty moved, seconded by Ms. Benedict, to approve the Work Plan for FY 2014. The motion carried on a unanimous voice vote.

5. **New Business:**

A. Trip to Planning Services Office Preservation Files

The trip to the Planning Services Office was postponed until Chair John Parkinson is available to attend.

B. Preservation Commission Objectives for the Future

Mr. Sigler stated that Mr. Parkinson is very passionate about these objectives, and that this will be discussed again at a later date.

C. Discussion on Plaques

The possibilities of funding sources were reviewed, with the need of a financial plan and the potential for an account to accept donations. It was

decided that this item should stay on the agenda for next month, while the commission formulates fundraising ideas.

D. Discussion on Preservation Incentives

Mr. Price spoke about Federal and State incentives to become a registered property, explaining that there is a 20% tax credit for improving and/or renovating structures on the list. He added that the State has an eight-year property tax freeze that stays with a listed property for the first eight years after the renovation on a property is completed, then steps up slowly over the next four years.

6. Comments by the Public, Commission Members and Staff:

Mr. Price spoke about the Preservation Award presentation scheduled for the following evening at the City Council meeting. Mr. Sigler encouraged everyone to attend and to applaud the efforts of the homeowners.

7. Adjournment:

Mr. Sigler adjourned the meeting at 7:42 p.m.

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

MEETING MINUTES

5:00 PM, JUNE 13, 2013

FIRE STATION #2, 300 S. OAKLAND AVENUE

PRESENT: Chief John Michalesko, Mike Rishel, Rob Miller, Wesley Clemmons, Dylan Fairfield, Sean Sherwood **ABSENT:** Ron Stolz **GUESTS:** NONE

CALL TO ORDER

Wesley Clemmons called the meeting to order at 5:00 PM.

MINUTES OF PREVIOUS MEETING

Motion was made by Rob Miller to approve the minutes of the previous meeting, Sean Sherwood seconds and all in favor.

TREASURER'S REPORT

THE CURRENT BALANCE WAS \$36,199.21 WITH A TOTAL OF \$270.00 IN OUTSTANDING EXPENDITURES. THE CURRENT AVAILABLE BALANCE WAS \$35,929.21. DYLAN FAIRFIELD MADE A MOTION TO APPROVE THE TREASURES REPORT, SECOND BY MIKE RISHEL AND ALL IN FAVOR.

UNFINISHED BUSINESS

Two items needed to be purchased including blood pressure cuffs and HDTV antennas totaling \$270.00.

NEW BUSINESS

Mike Rishel made a motion to spend an additional \$150.00 on top of the \$100.00 already approved, to get Sean Sherwood bonded for the whole term of office, which would save \$50.00 over the three year term. A second was made by Rob Miller and all in favor. Mike Rishel made a motion to purchase a mower jack for station 2 for \$200.00, Rob Miller seconds and all in favor. A motion was made by Rob Miller to buy a cordless Dewalt drill for station 1 for \$279.00, Sean Sherwood seconds and all in favor. A motion was made by Rob Miller to buy three office chairs for station 1 not to exceed \$300.00 each totaling \$900.00. A second was made by Mike Rishel and all in favor. Motion was made by Rob Miller to purchase a 75 quart Yeti cooler for \$429.99, Mike Rishel seconds and all in favor. Mike Rishel made a motion to buy a 2 ton chain come-along for \$393.14, Dylan Fairfield seconds and all in favor. A motion was made by Mike Rishel for purchase a Milwaukee 15 amp cord reciprocating saw for \$225.00, Dylan Fairfield seconds and all in favor. A motion was made by Mike Rishel to buy four frame hook clusters totaling \$120.00, Rob Miller seconds and all in favor. A motion was made by Jon Michalesko to buy tupperware for \$250.00 for both stations, Mike Rishel seconds and all in favor. Rob Miller made a motion to purchase a speed bag for \$50.00 and a swivel for speed bag for \$20.00 for station 2. Mike Rishel seconds and all in favor.

ANNOUNCEMENTS AND ADJOURNMENT

The next meeting is to be scheduled for August 8th, 2013. A motion was made by Rob Miller to adjourn, Mike Rishel seconds and all in favor at 5:43 PM.

Dylan Fairfield, Secretary

**CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES
MINUTES OF MAY 28, 2013
PRESENTED JUNE 25, 2013**

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Tony Williams, Don Ursini, Paul Echols

Guests: Becky Applegate, Christal O'Guinn

Absent: Marvin Voss

Minutes of Previous Meeting:

Motion made to accept the Minutes of May 28, 2013. (Echols)(2nd Williams) Motion carried.

A. Corrections: None

B. Omissions: None

Treasurer's Report:

Becky presented the Treasurer Report. Motion made to accept the Treasurer's Report (Williams) (2nd Echols). Motion carried.

Unfinished Business:

Rules and Regulations Manual – Goddard continues to work on proposed language changes to bring to an upcoming Board meeting.

New Business:

Paul Echols was appointed to the Police Pension Board of Trustees – term expiring May 1, 2015.

In order to bring Echols into compliance with Pension Board requirements, Motion made for Pension Fund to pay for his State required 32-hour ethics fiduciary training.(Ursini) (2nd Williams) Roll call vote: Ursini, aye; Williams, aye; Goddard, aye; Echols, aye. Motion passed.

Motion to engage KEB to do our FY2013 audit and to pay \$4000 payment. (Ursini) (2nd Williams) Roll call vote: Ursini, aye; Williams, aye; Goddard, aye; Echols, aye. Motion passed.

Open Floor Comments: None

Motion to adjourn. (Williams) (2nd Echols) Motion carried.

Respectfully Submitted,

Mark Goddard
Carbondale Police Pension Board Secretary

MG/clo

CITY OF CARBONDALE
POLICE PENSION BOARD OF TRUSTEES – SPECIAL MEETING
MINUTES OF JUNE 11, 2013
PRESENTED JUNE 25, 2013

Call to Order: Meeting called to order by Goddard at 1:30 p.m.

Members Present: Mark Goddard, Tony Williams, Don Ursini, Paul Echols, Marvin Voss

Guests: Becky Applegate, Christal O'Guinn

Absent: None

New Business: Discussion regarding Irrevocable Authorization and Agreement to Transfer Creditable Service (Portability). Figures of \$33,130.17 + interest employee contributions and \$33,130.17 + interest employer contributions.

Motion to accept figures from Irrevocable Authorization and Agreement to Transfer Creditable Service from the Carbondale Police Article III Pension Fund to Vernon Hills Police Article III Pension Fund, signed and dated 6/10/13 by Adam Boyd, and mail checks by certified mail to the Vernon Hills Police Pension Fund in the amount of \$66,260.35. (Goddard) (Williams 2nd) Roll call vote: Ursini, aye; Williams, aye; Goddard, aye; Voss, aye; Echols, aye. Motion passed.

Open Floor Comments: None

Motion to adjourn. (Voss) (2nd Goddard) Motion carried.

Respectfully Submitted,

Mark Goddard
Carbondale Police Pension Board Secretary

MG/clo