

Request for City Council Action

Date: June 11, 2013

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 5.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Preservation Commission – April 15, 2013

Sustainability Commission – March 21, 2013

Liquor Advisory Board – April 4, 2013

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____

MINUTES

City of Carbondale Preservation Commission Monday, April 15, 2013 City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Vice Chair Sigler called the meeting to order at 7:00 p.m.

Members Present: Benedict, Clark, Comparato, Doherty, Ittner, Sigler, VanAwken (7:25)

Members Absent: Booker, Parkinson

Staff Present: Price

Guests: CCHS students McCarron, Anders, and Anderson, and Mr. Herb Russell

2. **Approval of Minutes:** Mr. Comparato moved, seconded by Mr. Clark, to approve the minutes of March 18, 2013.

3. **Communications and Reports:**

- A. Educational and Technical Committee

Ms. Ittner introduced Mr. Russell, and reviewed her written report.

- B. Nomination and Hardship Committee

No Report

- C. Work Plan Committee

Mr. Sigler stated that the committee had met since the last meeting, and that some changes had been made. He reviewed the edits with the commissioners and asked them to review the entire work plan for adoption at the next meeting.

There was discussion regarding the necessity of a longer meeting next month to review and adopt the work plan.

Ms. Ittner moved, seconded by Mr. Clark, to begin the May meeting at 6 p.m. The motion was approved by a unanimous voice vote.

- D. Nomination Committee

There was discussion regarding the preservation award to be presented at the City Council meeting on May 21st, 2013.

4. **Old Business:**

A. Member Resumes to be Completed

Mr. Price stated that he would email the standard resume form to Commissioners.

5. **New Business:**

A. Officer Elections

Mr. Sigler handed the meeting over to Ms. Ittner and left the room. She presented the slate on behalf of the committee. Mr. Comparato moved, seconded by Mr. VanAwken, to nominate Mr. Parkinson as Chair, and Mr. Sigler as Vice Chair, as proposed.

The officer elections, as moved, were passed by a unanimous voice vote.

B. Trip to Planning Services Office Preservation Files

Tabled for next meeting.

C. Preservation Commission Objectives for the Future

Mr. Sigler stated that signage should be an eminent goal, ready to be put into the work plan by the next meeting.

There was discussion regarding placing a survey into the Communique and possibly the Carbondale Times.

D. Discussion on Plaques

Ms. Ittner stated that Mr. Russell succeeded in having an historic plaque in the City's Town Square, and that his experience could be helpful to the Commission.

Mr. Russell spoke about his credentials and interests in southern Illinois, as well as the wording and possible funding sources for the plaque.

6. **Comments by the Public, Commission Members and Staff:**

Mr. Sigler stated that he appreciated Mayor Fritzler visiting the meeting this evening and hoped that he would do so again.

7. **Adjournment:**

Mr. Sigler adjourned the meeting at 8:23 p.m.

MINUTES
City of Carbondale Sustainability Commission
Thursday, March 21, 2013
City Hall / Civic Center – 6:00 p.m.

1. **Roll Call:** Mr. Wodika called the meeting to order at 6:06 p.m.
- Members Present:** Mr. Wodika, Ms. Romaine -Wagner, Mr. Bobell, Mr. Beck, Mr. Kunath, Mr. Monty
- Members Absent:** Mr. Stewardson, Ms. Trotter, Mr. Thorne, Mr. Beck
- Staff Present:** Loren Polley
- Others Present:** Two CCHS students, two residents

Minutes: Motion by Ms. Romaine-Wagner, Second by Mr. Wodika, all in favor, or approval of January 17, 2013, minutes

2. **Communications:**

Review of the February, 2013 Status Report of the Former Koppers Wood-Treating Site. Contact is made and no date for visit has been established yet.

3. **Old Business:**

Energy Committee – Energy Aggregation has been the focus of the committee. 100 + renewable energy credits passed. Possibly send city a “Thank You” for energy aggregation.

Bike Path /Green Space Committee This year the first phase begins. Need more grants for bike paths. Need more promotions for the more bike paths. Need safe paths around town. Need a good and solid comprehensive plan. Need more input on where to properly place bike lanes or paths. It was also discussed of how to possibly make vacant lots within the city as potential “green” spaces. We need to define the actual definition of what is considered “potential green space”. Mr. Kunath suggested that members send definitions to his email and the subcommittee will decide which definitions best fit for a “green” space. Ms. Romaine-Wagner and Mr. Kunath will meet with Mr. Baity to suggest a Sustainability Commission page on the City of Carbondale website. It was mentioned to split Bike Path/ Green Space Committee. Need to know what the commission wants the split committee to become. Tree Committee may be merged as a part of this subcommittee.

Recycling Committee – Discussions continue on options for apartments to recycle. The committee would like to see stricter volume limits on trash as a way to encourage more recycling. Discussions continue on community based and commercial composting possibilities. The Governor vetoed the bill on plastic bags. Send emails to the Chamber of Commerce as well as Carbondale Main Street for any thoughts on how Styrofoam can be used less and hopefully banned all together. Styrofoam ban needs to be a top priority. A Styrofoam representative would like to come and explain how Styrofoam is a “good thing”. Need to figure out where in the City Code to input a possible Styrofoam clause.

4. **New Business:** Subcommittee meetings are moved to the first Thursday of the month. Possibly send notices to members that do not regularly attend meetings. Mr. Wodika would like to step down as the Chair of the Sustainability Commission. Need quorum to make this possible.
5. **Adjournment:** With no further business to be conducted Mr. Wodika adjourned the meeting at 7:00 PM.
6. Respectively submitted by Loren K. Polley, City of Carbondale Staff Liaison



Liquor Advisory Board April 4, 2013

The City of Carbondale's Liquor Advisory Board held a meeting on Thursday, April 4, 2013, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Chairman Robinson called the meeting to order at 5:30 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: John Mills, Dave Loftus, Lori Allen, Tasis Karayiannis, and Mark Robinson (Steve Payne entered at 5:31 p.m.)

Absent: Erin Fogarty and Joyce Webb

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell and Fire Inspector Tom Manis.

2. Approval of Minutes

D. Loftus moved, J. Mills seconded, to approve the minutes from March 7, 2013. VOTE: All voted aye, motion declared carried.

3. Consideration of an Application for a Class D1 Liquor License for Pine Manor, LLC at 26 Pine Lake Drive

Wesley and Dewey Gibson were present to answer questions from the Board. M. Robinson asked the applicant how the neighbors felt about the facility. Wes Gibson noted that he owned the majority of the properties in the area, and that Ken Marquard, the association president, has supported the endeavor. M. Robinson noted that the primary concern would be in the event that a fraternity or sorority or a similar group wished to have a large party at the location. Mr. Gibson indicated that through his assistant manager, they have a filtering system to prevent such gatherings. He remarked that at this time the business has been geared towards graduation, parents' weekend, and weddings. J. Mills noted that the Carbondale Community High School Foundation held a function there in the past. He asked if the neighbors were aware of the intent to serve alcohol at the bed and breakfast. Mr. Gibson stated that he had not gone door-to-door, but those neighbors with whom he had an association were aware. J. Mills asked if his intent was to serve alcohol only to his customers and Mr. Gibson indicated that the intent was to allow guests to purchase a bottle of wine and not to function as a bar. Mr. Gibson stated that notices were given to neighbors when large events would occur and that the events would end by eleven o'clock. He remarked that there was a wine bar, pub bar, and an outdoor pool bar where they wished to be able to sell drinks. M. Robinson asked about parking availability and Mr. Gibson indicated that they own 126 acres and various vacant lots for parking purposes and that in the event of inclement weather their guests have been bussed between the old Kroger parking lot and the establishment. M. Robinson explained to the applicant what they could expect from any possible detractors at the Liquor Commission meeting. Mr. Gibson responded that their focus was to be the overflow for the university's special events, to be a high end wedding venue, and to be the nicest bed and breakfast in southern Illinois, if possible. J. Mills moved, L. Allen seconded, to approve the issuance of a Class D1 liquor license pending receipt of outstanding items. VOTE: All voted aye, motion declared carried. J. Mills suggested to the applicant that he might want to provide further information about the neighbors to the Liquor Commission. Mr. Gibson indicated that he would ask Mr. Marquard to attend the meeting.

4. Other New Business

The Board discussed possible dates for the next meeting which will include liquor license renewals and a public hearing on the request from Sally Carter. The next meeting will be held on Thursday, May 16.

5. Adjournment

Meeting adjourned at 5:43 p.m.

Jennifer R. Sorrell, City Clerk

Date Approved