

Request for City Council Action

Date: October 23, 2012

Agenda Section: Consent Agenda No. 4	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 4.3	Approved:

Attached for Council review and acceptance are minutes of meetings from City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Preservation Commission – September 17, 2012

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
-------------------------------------	---------------------------------	-------------------------------	----------------------	-----------------------------------

Council Action: Motion by _____ 2nd by _____ to _____

MINUTES

City of Carbondale Preservation Commission Monday, September 17, 2012 City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Chair Parkinson called the meeting to order at 7:00 p.m.

Members Present: Clark, Comparato, Ittner, Parkinson, VanAwken

Members Absent: Booker, Doherty, Sigler

Staff Present: Price

Guests: Kathy Benedict and Becky Parkinson

2. **Approval of Minutes:** Ms. Ittner moved, seconded by Mr. Comparato, to approve the minutes of June 18, 2012.

3. **Communications and Reports:**

- a) Introduction of New Commission Members

Mr. Parkinson explained that Ms. Doherty had a vacation planned for this week when she was appointed and therefore was excused from this meeting. He said that Mr. Sigler had also informed staff that he could not be present this evening.

He then introduced Scott Comparato as a new Commissioner. Mr. Comparato spoke about his experiences since moving to Carbondale in 2000, and his interest in Preservation.

- b) Educational and Technical Committee

Ms. Ittner stated that, sadly, Pauline Bernice Cagel Presley has passed away. She spoke about attending Ms. Presley's recent book signing. She also noted that Reverend Robert James passed away as well.

Ms. Ittner then reviewed the report she prepared for the meeting, which will be made a part of the permanent record.

Mr. VanAwken expressed concern over his opinion that Carbondale is in bad shape and the great job Dan Terry has done with the Newell House.

4. **Old Business:**

a) Walking Tour Brochure Update

Mr. Price reported that the grant has been completed, and the brochure is in the printing stage. He said the new brochures should be available by the next meeting.

5. **New Business:**

a) Preservation Commission Objectives for the Future

Mr. Parkinson stated that Ms. Kathy Benedict will be appointed to the Commission next week. He said that, with the addition of Ms. Benedict, the Commission will be complete with nine members again.

He then directed attention to Standing Committees, then to Nomination and Hardship specifically, noting that he would like to change the name of this Committee, if possible. He then asked Ms. Ittner to read the responsibilities of this Committee aloud for discussion.

Mr. Parkinson reported that his meeting with City Manager Kevin Baity, Development Services Director Chris Wallace, and Planning staff liaison Mark Price, brought up some questions regarding more of the Town Square Historic District's buildings being added to the district. He said he would like to see this happen by May of 2013. He then stated that he would like to see the West Pecan Street Historic District be adopted and added to the City's register, noting that the Walnut Street Historic District is federal rather than State or City.

There was general discussion regarding the definition of areas and terms, such as Economic Hardships, Design Standards, and Historic Districts.

Mr. Parkinson stated that there will be a reassignment of Committee members, probably at the October meeting, and asked everyone to be thinking about that. He said that there is a need for additional members on the Education and Technical Assistance Committee, and possibly even subcommittees because of the long list of responsibilities assigned to this particular one.

6. **Comments by the Public, Commission Members and Staff:**

Mr. Price reported that Carbondale Memorial Hospital has completed an application for demolition for the house at 200 North Poplar, and that the Certificate of Appropriateness Committee needs to meet there soon. He said that the 60-day Moratorium has already begun. Mr. Parkinson asked Mr. Price to set up an appointment with the proper hospital staff and let him know when everyone is to meet regarding the demolition.

7. **Adjournment:** Mr. Parkinson adjourned the meeting at 7:54 p.m.