

# Request for City Council Action

**Date:** November 15, 2011

<b>Agenda Section:</b> Consent Agenda  <b>No.</b> 4	<b>Originating Department:</b>  City Clerk's Office
<b>Item:</b> Acceptance of Minutes of Boards, Commissions and Committees  <b>No.</b> 4.3	<b>Approved:</b>

Attached for Council review and acceptance are minutes of meetings from City boards, commissions and committees which have recently been sent to the City Clerk's Office.

**Recommended Action:**

The Council is requested to accept the following sets of minutes and place them on file:

Carbondale Planning Commission for October 19, 2011

Carbondale Police Pension Fund August 23, 2011

Human Relations Commission for September 12 and October 3, 2011

Board of Fire and Police Commissioners for August 1 and 2, 2011

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_



## MINUTES

**Carbondale Planning Commission  
Wednesday, October 19, 2011  
Room 108  
City Hall/Civic Center**

Ms. Harvey called the meeting to order at 7:00 p.m.

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**Members Present:** Brazley, Grant, Harvey, Lilly, Love, McClurg, Hunsaker (7:03)  
McDaniel (ex-officio)

**Members Absent:** Barke, Kang

**Staff Present:** Wallace, Jones

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### **Approval of Minutes:**

Ms. Lilly moved, seconded by Mr. McClurg, to approve the minutes of September 7, 2011. The motion to approve the minutes passed on a unanimous voice vote.

### **Report of Officers, Committees, Communications:**

Ms. Harvey stated there were no reports of officers or committees, but that Eric Kelly from Duncan & Associates was going to present an update on the Diagnostic Report for the Zoning Ordinance revisions.

Mr. Kelly stated that one of the things he felt very important was to acknowledge a number of recommendations in the City's excellent Comprehensive Plan, which made the diagnostic report quite lengthy. He said he would briefly expand on some of the major points, and leave time for questions afterwards. He reviewed the report, and said that he hopes to have a fairly complete draft of the ordinance update to Mr. Wallace by mid-December.

Following Mr. Kelly's presentation, he responded to questions and comments from Planning Commissioners, City Councilmen Wissman and Monty, and community members.

Mr. Wallace also contributed to the responses and discussion of the issues. He then asked Mr. Kelly if he would like to make a closing statement.

Mr. Kelly thanked everyone for their comments, and welcomed additional input as the project progresses. He asked that further communication go through Mr. Wallace, who would forward the information to him.

**Public Hearings:**

Ms. Harvey stated that there were no public hearings.

**5. Old Business**

None.

**6. New Business**

**A. City Council Agendas of September 19 and October 4, 2011**

Ms. Harvey asked Ms. McDaniel to review this item.

Ms. McDaniel stated that the amendment to allow chickens within City limits has been referred back to the Planning Commission for a recommendation to the City Council, and will be considered when they receive that recommendation.

It was also noted that the text amendment to allow microbreweries as a Special Use in the AG District was approved.

**Adjournment**

Ms. Harvey adjourned the meeting at 8:15 p.m.

**Carbondale Police Pension Fund  
Board of Trustees Meeting  
Minutes of August 23, 2011  
Presented October 25, 2011**

**Present**

Don Ursini  
Mark Goddard  
Marvin Voss  
Anthony Williams

**Also Present:**

**Excused Absent:**

Jeff Rose

**MINUTES:**

The minutes of the July 2011 meeting was presented by Goddard. Goddard made a motion to accept the minutes, Ursini 2<sup>nd</sup>. Motion carried, all voted yes

**TREASURER'S REPORT:**

The Treasurer's report was presented to the Board by Ursini. Goddard made a motion to accept the Treasurer's report, Williams 2<sup>nd</sup>. Motion carried, all voted yes

**PAYMENTS:**

**Surviving Spouse Beneficiary**

Shirley D. Booker	1,425.47
Sarah E. Johnson	1,000.00
Sally A. Murphy	1,569.54
Terry L. Reno	3,088.63

**Disability Beneficiary**

Donald T. Barrett	2,593.58
Brad A. Boyd	2,799.23
John Elmer Butler	1,892.16
Howard M. Goin	3,018.90
William D. Holmes	2,872.57
Steve J. Michaels	1,326.66
Christine M. Mize	1,433.93
Buddy Murphy	1,470.30

**Carbondale Police Pension Fund  
Board of Trustees Meeting  
Minutes of August 23, 2011  
Presented October 25, 2011**

Julie L. Phillips	2,056.16
Katrina A. Phillips	2,138.72
Christine Snyder	2,682.73
Paul Staffey	3,497.75
Jeffrey D. Sykes	2,551.90
James Temple	2,206.58

**Retirement Beneficiary**

Hank Banycky	2,767.64
Kent A. Burn	2,805.81
Thomas S. Busch	3,059.90
Robert B. Conway	3,121.18
Randy L. Corey	2,731.72
Mark Diedrick	3,621.80
Charles E. Doan	2,335.66
Paul Echols	4,159.47
Gerald A. Edwards	3,211.39
Peter J. Emmett	3,693.36
Robert W. Goro	3,987.84
Larry D. Hill	2,935.16
Edward J. Hogan	4,140.23
Michael W. Johnson	2,908.69
Jon A. Kluge	3,228.62
Johnnie R. Knapp	3,290.46
Robert E. Ledbetter	5,824.49
Terry L. Mick	1,680.87
James R. Miller	2,424.63
Tim M. Moss	2,667.05
Brent Nausley	2,339.07
Stephen J. Odum	5,503.61
Michael Osifcin	4,080.46
Donnie Robbins	2,745.17
James M. Rossiter	2,707.14
Robert E. Scott	4,785.15

**Carbondale Police Pension Fund  
Board of Trustees Meeting  
Minutes of August 23, 2011  
Presented October 25, 2011**

Daniel Stearns	4,020.37
Dwight C. Stearns	4,544.36
Donald E. Strom	3,125.35
John Sytsma	5,162.71
Lynn M. Trella	2,277.95
Marvin P. Voss	2,107.09
Mark Wilson	2,147.53
Arthur E. Wright	2,210.29

**UNFINISHED BUSINESS:**

Ursini made a motion to accept the new investment policy previously presented by Patrick Donnelly. Goddard 2<sup>nd</sup>. All voted yes, motion carried.

**NEW BUSINESS:**

Goddard suggested the board stop requesting psychological test results for new candidates if the candidate cannot be denied entry as a result of the tests. The Board attorney was requested to conduct legal research to determine if the Board needs to maintain psychological test results.

Goddard presented the Board with Officer Weisenberger's application for admittance into the pension. Goddard made a motion to accept Weisenberger into the pension, Ursini 2<sup>nd</sup>. All voted yes, motion carried.

Goddard agreed to mail the injury affidavits to the disabled pensioners for retesting in January.

**NEXT MEETING:**

November 22, 2011

Respectfully submitted,

Mark Goddard  
Carbondale Police Pension Board Secretary



**Commissioners Present:** Jessica Bradshaw, Jeraldine Brown, Erin Dickson, Daphne Grigsby, Pat Keenan, Sarah Miranti, Hugh Muldoon, Candle Wester-Mittan

**Commissioners Excused:** Sherry Ratcliffe

**Commissioners Absent:** Sidney Logwood

**Study Circle Staff Present:** Sarah Heyer (Excused)

**Guests Present:** Mohammed Al-Emad, Sabrina Hardenbergh, Gillian Harrison, Dada Jyotiriishananda, Todd Kington, Lynn Koener, Bob Marks, Alice Travers, Len Williams

**Staff Present:** Deborah McCoy (late arrival)

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## **Call to Order**

The meeting was called to order by the Chair, Hugh Muldoon, at 6:35 p.m.

## **Minutes**

Motion was made by Commissioner Brown and seconded by Commissioner Wester-Mittan to approve the minutes from the August 1, 2011 meeting. The motion carried.

## **Announcements**

- 11 Days of Peace – 200 people attended the event held on September 11, 2011.
- September 12, 2011 event: Dr. Bahloul will speaking on violence against Muslims.
- Carbondale Public Library has a full schedule posted.
- September 13, 2011 NVC training. Light refreshments will be served.

## **Public Comments**

None

## **Study Circles Report**

No report as Coordinator Heyer was unable to make the meeting due to a family emergency.

## **Non-Violent Communication Progress Report**

Chair Muldoon commented that regular meetings will resume following the 11 Days for Peace events.

## **Other Reports**

None

## **Presentation**

Todd Kington: The process of Non-Violent Communication (NVC) is a practice/process. There is an actual structure used for decoding or translating language. The process is about conflict transformation; about hearing the simple needs and feelings through language about what is going on with the other person. It was created by Marshall Rosenberg. NVC is present in 65 countries in the world and is presently used in war zones, schools, prisons, hospitals, etc. It is a growing movement and information is available on the website. Stephen Colbert was finishing an interview on his television program and said, "I don't know what he said, but I know what I heard." That's a condition that everyone struggles with. Certainty levels that have been heard are not necessarily the intent of the person speaking. NVC is a way to take that intersection of uncertainty and confusion and misunderstanding and transform it to understanding. If individuals can work together in that way, then collaboration will be more effective and is most important. An NVC video, titled Making Life Wonderful, was shown. A language has been taught that does not get what is needed. NVC is about learning a whole new language, one where words that imply wrongness do not get what is needed, and neither do demands. Learning nonviolent communication requires deepening the ability to communicate what is alive in each person and what can make life more wonderful. The core of NVC is feelings and needs. Since it is pretty hard to deal with talking to people, NVC marginally uses puppets to help learn the process/practice of different voices. It helps to learn a new way of expression. For example, jackal dogs of Africa are myopic whereas giraffes have a long view. The contrasting actions and views of these two are used to help in learning how to and how not to communicate. There are four steps to the process of communication: 1) Separating feelings and observations, 2) Feelings-saying how one feels, 3) Connecting feelings with needs, and 4) Figure out how to get needs met. The process of listening and self-expression has moved back and forth. NVC is difficult to learn for adults and easy for kids, as a lot of unlearning and re-learning is required. Natural language hurts life. This is unnatural and due to culture domination. Thus, the challenge is to approach and reconsider deeply held values. For example, in some cultures when milk spills, it's about who spilt the milk and blame. In other cultures it's about the milk spilt and figuring out what needs to be done. NVC is not trying to affect anything, but rather to promote hearing and to be heard. NVC is about learning to be heard. One must listen for needs. Anger is about not having needs met. NVC is a practice/process where there is a horizontal emerging of consensus from hearing and being heard. NVC has been successful in some prisons. NVC.org is a resource.

**Comments:** None

**Next Meeting** - Monday, October 3, 2011, Civic Center, 6:30 p.m.

**Adjournment** - There being no further business, the meeting adjourned at 7:30 p.m.



**Commissioners Present:** Jessica Bradshaw, Jeraldine Brown, Pat Keenan, Sidney Logwood, Sarah Miranti, Hugh Muldoon, Sherry Ratcliffe, Candle Wester-Mittan

**Commissioners Excused:** Daphne Grigsby

**Commissioners Absent:** Julian Ross

**Study Circle Staff Present:** Sarah Heyer

**Guests Present:** Todd Sigler, Director of SIUC Department of Public Safety, Sergeant Mark Stearns, Carbondale Police Department.

**Staff Present:** Deborah McCoy (Excused)

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## **Call to Order**

The meeting was called to order by the Chair, Hugh Muldoon, at 6:30 p.m., and introduction of attendees was made.

## **Minutes**

Commissioner Muldoon called for approval of the minutes of the September 12, 2011 meeting. Motion was seconded by Commissioner Brown to approve the minutes with typographical error corrections. Motion carried.

## **Announcements**

None

## **Review of Eleven Days for Peace Event**

The brochure was put together and printed by Carbondale Main Street at virtually no cost. Two evaluation review meetings were held to assess the event. The first was at Gaia House and the second was held September 26th. Minutes from those meetings are not available, but progress was made with the evaluation and moving forward. The goal was to bring together groups from the community and that was accomplished. An ad was placed in the Carbondale Times thanking a number of the groups that were involved. The Carbondale Public Library was a very active participant in the Eleven Days for Peace Event and will continue an activity that was developed for the event. The Carbondale Times featured an article which provided a very good summary of the event. An event, facilitated by Tod Kington which introduced nonviolent communication, was held at Hopewell Missionary Baptist Church. The Human Relations Commission would like to expand on that meeting and try to encourage other churches to get involved.

Commissioner Brown asked for clarification regarding the inclusion and involvement of

October 3, 2011

school-aged youth. Chair Muldoon commented that the approach is to involve all ages, community, family-members and everyone. The people of Carbondale will ultimately determine the value of the project and how it can help the community and for that to happen, more people must get involved.

The Annual Martin Luther King Commemoration will be held on Sunday, January 15, 2012 at the Civic Center. The event is coordinated by Rock Hill Missionary Baptist Church (Sidney Logwood, Pastor) and the Unitarian Fellowship Church (Bill Sasso). They are looking for new energy and creativity to keep the event going. The Human Relations Commission might be able to take advantage of the opportunity to step up and help with the event. Carolin Harvey is the contact person. Involvement in this kind of event would still be in line with the Human Relations Commission's Nonviolent Communication project.

A Panel on Compassion, organized by Bill Sasso and scheduled as one of the Eleven Days of Peace events, was excellent even though the event was not well attended. The prospect here is that there is a process for making communities designated compassionate cities. The way to become a compassionate city is to have a plan that gets groups involved in supporting the ideas that are part of the Charter for Compassion. Most of the events of the Eleven Days of Peace are in keeping with developing a Compassionate City. The Interfaith Council is considering supporting the initiative. Karen Armstrong, who developed the Charter for Compassion, is the author of a book titled, *Twelve Steps to a Compassionate Life*. The book addresses how the movement toward compassion can be manifested in the daily lives and interpersonal relations of individuals. Chair Muldoon stated that if this community is in agreement with a plan to become a compassionate city, the twelve steps outlined by Karen Armstrong would provide a guide for book clubs, reading groups and individuals who want to participate. Following such a plan has the potential to have a strong impact on the community if people get involved. The Carbondale Public Library has expressed an interest in becoming an active partner in developing a Compassionate City.

The Human Relations Commission will present ideas at the next meeting and take the month of November to review with discussion and action to take place at the following meeting.

### **Public Comments**

None

### **Study Circles Report**

Coordinator Heyer provided a little history behind the development of the Aquatic Center group which grew from a study circles panel. The group has been working diligently and it appears that their hard work will be rewarded as they, along with the Park District, have secured a grant from the state to build outdoor pool facilities.

### Housing & Neighborhood

The League of Women Voters conducted a study on the water rates and made a presentation to the Council. The group indicated that they would support an increase in water rates in order that infrastructure and other repairs and replacements can be made in hopes that the City of

Carbondale will be able to maintain ownership of its water and water operations.

Map Your Neighborhood continues with its plans to educate Carbondale citizens on the importance of emergency preparedness. Neighboring communities have expressed an interest and Dr. Mary Pohlmann has been making presentations in Williamson County and Paducah, KY. She continues to be very active with the group and is very instrumental in making things happen.

A public meeting will be held, in conjunction with the Planning Committee Meeting, on October 19, 2011, to gather citizen feedback on the City of Carbondale's Comprehensive Plan and the Building Diagnosis Report (addresses the reorganization of ordinances relating to zoning).

Coordinator Heyer reported that the City might be interested in researching the Community Land Trusts program where a not-for-profit group buys a property and rehabs the house and then sells the house (but not the land) to lower-income people as a way to maintain neighborhoods.

#### Continuing the Dialogue/Education

Coordinated Heyer reported that from the Community and Police Working Together study circles, two groups evolved: Continuing the Dialogue and the Education Group. Either of or both of those groups could take off at any time.

#### Race Relations

The groups evolving from the Race Relations study circles were active for less than a year and will not likely continue.

#### **Non-Violent Communication Progress Report**

Chair Muldoon indicated that no feedback from the public had been received regarding the nature of the Human Relations Commission.

#### **Other Reports**

None

**Next Meeting** - Monday, November 7, 2011, Civic Center, 6:30 p.m.

Featured speaker: Chris Mullins.

**Adjournment** - There being no further business, the meeting adjourned at 7:25 p.m.



## Board of Fire and Police Commissioners August 1 and 2, 2011

The City of Carbondale's Board of Fire and Police Commissioners held a meeting on August 1 and 2, 2011 in Room 103 of the Civic Center, 200 S. Illinois Avenue. Chairman Harvey Welch called the meeting to order at 8:30 a.m. with the following-named members of the Board present/absent:

### **Roll Call**

Present: Commissioners Pat Justice, Jack Whitlock and Chairman Harvey Welch

Absent: Commissioners Dexter Wakefield and Pete Emmett

Also present was Administrative Services Director Deborah McCoy and Fire Chief John Michalesko.

### **2. Approval of Minutes**

Commissioner Justice moved, Commissioner Whitlock seconded, to approve minutes from March 9 and July 6, 2011 meetings. There was no discussion. VOTE: All Ayes. Motion declared carried.

### **3. Closed Meeting to Conduct Oral Interview Examinations of Candidates for Fire Fighter**

Commissioner Whitlock moved, Commissioner Justice seconded, that the Board hold a closed meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120/2(c)(1), specifically to conduct oral interviews of candidates for Fire Fighter. VOTE: All voted aye; motion declared carried.

Following interviews, City Attorney P. Michael Kimmel addressed the Board regarding Union Negotiations.

Chairman Welch recessed the meeting until the following morning, Tuesday, August 2, 2011. The Closed Meeting to Conduct Oral Interview Examinations of Candidates for Fire Fighter resumed at 8:25 a.m. Following interviews of fire fighter candidates, Commissioner Justice moved, Commissioner Whitlock seconded, to come out of Closed Session and into an Open Meeting. VOTE: All ayes; motion declared carried.

### **4. Discussion on Eliminating One of the Two Annual Testing Dates for Entry-Level Fire Fighters**

Fire Chief Michalesko addressed the Board in regard to eliminating one of the two testing dates. There was discussion regarding when to hold the testing date and the Board suggested during the fall season. Additionally, the expiring of the term of approved candidates on the list for potential firefighters was contemplated. General discussion occurred regarding the

candidate list. Commissioner Justice moved to eliminate one of the two annual testing dates and Commissioner Whitlock seconded the motion. VOTE: All ayes; motion declared carried.

**5. Adjournment**

Commissioner Whitlock moved to adjourn, Commissioner Justice seconded the motion. Vote: All ayes. Meeting adjourned at 11:19 a.m.

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Jennifer Sorrell  
Deputy City Clerk

Approved by the Board on: \_\_\_\_\_