

Request for City Council Action

Date: November 1, 2011

Agenda Section: Consent Agenda No. 4	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 4.3	Approved:

Attached for Council review and acceptance are minutes of meetings from City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Carbondale Public Library Board of Trustees for September 14, 2011

Carbondale Police Pension Fund Board of Trustees for July 26, 2011

Carbondale Foreign Fire Insurance Board for August 11 and September 22, 2011

Carbondale Planning Commission for September 7, 2011

Carbondale Preservation Commission for September 19, 2011

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____

Carbondale Public Library Board of Trustees

September 14, 2011

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order

Treasurer, Julian Pei called the meeting to order at 4:30 pm

Roll Call. Present

Julian Pei
Hazel Grant
Barbara Levine (1)
Don Prosser (1)
Susan Tulis (1)
Joyce Hayes (3 excused)

Absent

Roland Person (2)
Philip Brown
Harriet Simon (3)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present

Diana Brawley Sussman, Library Director
Christine Fine, Circulation and Finance Manager

Visitors present

None

Introductions and audience to visitors

Introduced Christine fine, former Fiscal Officer and Office Manager of the Shawnee Library System. Ms. Fine did a lot of work with the system merger. She has a finance degree from SIU (2002), and has lived in the area for 20 years. She is very excited to work here; she and the director are planning to improve the presentation of library finances to the board, to make them more user friendly. Right now she is focusing mostly on circulation and has just been assigned to a circulation committee for the new system, which will help CPL to understand and to shape any changes in the system's policies and procedures. It's been a great first month. She'll be meeting with our outside accountant Leslie Williams, and will meet with the city. Ms. Fine is a notary, so the library may be able to offer that as an additional service. Board members pointed out that Notary service is offered at the public library in Anna and at Morris Library. Don Prosser pointed out that she has to be bonded. She is bonded, but she'll make sure there's no conflict with or further requirement from the city.

President's report

1. Discussed bylaws for trustee attendance/board of trustees meeting schedule, but made no changes at this time.
2. Appointment of Board Secretary (Harriet Simon will be absent for multiple meetings)
Julian Pei asked for nominations/volunteers for secretary. Susan Tulis made a motion to volunteer herself to serve as Secretary . Don Prosser seconded. MOTION passed unanimously.

Secretary's report

Approval of the August 10, 2011 minutes. Don Prosser moved that minutes be approved. Susan Tulis seconded. MOTION passed unanimously.

Correspondence and communications

The city annexed SI Wireless on 1275 North Reed Station Road.

Financial report

Christine Fine discussed the financial report. Quickbooks works mathematically for our purposes, but the reports aren't as easy to read as we'd like them to be for the board. We are spending a little less this year than last year. She can look at our fines and fees and analyze what they should be. She'd like to separate out our grants, and show the board an easier to follow balance sheet.

1. Approval of bills payable September 16, 2011 to October 15, 2011.
Barbara Levine made a motion to pay these bills. Joyce Hayes seconded. MOTION passed unanimously.
2. Acceptance of the financial report for August 2011.
Joyce Hayes made a motion to accept the financial report. Hazel Grant seconded. MOTION passed unanimously.
3. Maintenance/repairs—equipment and service needs
 - a. Repair of Brush roof and ceiling. The library will accept the bid from Baine Roofing to complete an awning-style roof over the kitchen area, clean the upper roof, clean and repair gutters. Three asbestos inspectors were consulted and in consulting the original asbestos report we do not believe that the plaster ceiling in the kitchen area is asbestos.
 - b. Other repairs
Diana Sussman discussed repairs: HVAC repairs (on hold until next summer, getting an estimate for switching to a less intensive system, and learning what the advantages/disadvantages would be). The Director and Maintenance Manager are completing a capital needs assessment survey to be turned in to the state library for grant writing preparation.

Librarian's report

1. Introduce Christine Fine, Circulation and Finance Manager (see above)
2. Per Capita Grant requirement: Trustees: Analyze the library's revenues and determine if those monies are sufficient to meet the needs of the community. If revenues are insufficient, investigate and identify potential funding sources.
Discussed budget and revenues. Don Prosser says that it's very important that we treat our staff fairly, that we should make a serious efforts to be fair to our employees, and they should be paid competitively, not

that they should make more than they'd make in the private sector, but that they should be paid fairly. The Director noted that repairs to the buildings and grounds can be very difficult to budget for, and that if the budget doesn't go up, it can be hard to keep expenditures for each category within state standards because certain expenses will inherently go up.

3. Discuss and amend policies: Authority to Spend (Tabled); Personnel Vacation Policy; update circulation Borrower's Card policy. Don Prosser moved that we add the Circulation Manager to the librarians in terms of vacation. Barbara Levine seconded. MOTION passed unanimously. The Director will Change Borrower's Card policy to reflect accurate fees. The board considers this more a matter of housekeeping than a policy change.

4. Eleven Days for Peace. Brochure distributed to Trustees. Discussed the web site and events.

Committee reports

None.

Unfinished business

None.

New business

None.

Other

None.

Adjournment

Julian Pei adjourned the meeting at 5:33 pm.

Respectfully submitted:

Susan Tulis, Secretary

Prepared by:

Diana Brawley Sussman, Library Director

Next Board Meetings (all in Public Library meeting room, 4:30p.m. Second Wednesday of each month):
October 12, 2011; November 9, 2011; December 14, 2011

**Carbondale Police Pension Fund
Board of Trustees Meeting
Minutes of July 26, 2011
Presented August 23, 2011**

Present

Don Ursini
Mark Goddard
Marvin Voss

Also Present:

Pat Donnelly

Excused Absent:

Anthony Williams
Jeff Rose

MINUTES:

The minutes of the April meeting was presented by Goddard. Goddard made a motion to accept the minutes, Ursini 2nd. Motion carried, all voted yes

TREASURER'S REPORT:

The Treasurer's report was presented to the Board by Ursini. Goddard made a motion to accept the Treasurer's report, Ursini 2nd. Motion carried, all voted yes

PAYMENTS:

Surviving Spouse Beneficiary

Shirley D. Booker	1,425.47
Sarah E. Johnson	1,000.00
Sally A. Murphy	1,569.54
Terry L. Reno	3,088.63

Disability Beneficiary

Donald T. Barrett	2,593.58
Brad A. Boyd	2,799.23
John Elmer Butler	1,892.16
Howard M. Goin	3,018.90
William D. Holmes	2,872.57
Steve J. Michaels	1,326.66
Christine M. Mize	1,433.93
Buddy Murphy	1,470.30

Carbondale Police Pension Fund
Board of Trustees Meeting
Minutes of July 26, 2011
Presented August 23, 2011

Julie L. Phillips	2,056.16
Katrina A. Phillips	2,138.72
Christine Snyder	2,682.73
Paul Staffey	3,497.75
Jeffrey D. Sykes	2,551.90
James Temple	2,206.58

Retirement Beneficiary

Hank Banycky	2,767.64
Kent A. Burn	2,805.81
Thomas S. Busch	3,059.90
Robert B. Conway	3,121.18
Randy L. Corey	2,731.72
Mark Diedrick	3,621.80
Charles E. Doan	2,335.66
Paul Echols	4,159.47
Gerald A. Edwards	3,211.39
Peter J. Emmett	3,693.36
Robert W. Goro	3,987.84
Larry D. Hill	2,935.16
Edward J. Hogan	4,140.23
Michael W. Johnson	2,908.69
Jon A. Kluge	3,228.62
Johnnie R. Knapp	3,290.46
Robert E. Ledbetter	5,824.49
Terry L. Mick	1,680.87
James R. Miller	2,424.63
Tim M. Moss	2,667.05
Brent Nausley	2,339.07
Stephen J. Odum	5,503.61
Michael Osifcin	4,080.46
Donnie Robbins	2,745.17
James M. Rossiter	2,707.14
Robert E. Scott	4,785.15

**Carbondale Police Pension Fund
Board of Trustees Meeting
Minutes of July 26, 2011
Presented August 23, 2011**

Daniel Stearns	4,020.37
Dwight C. Stearns	4,544.36
Donald E. Strom	3,125.35
John Sytsma	5,162.71
Lynn M. Trella	2,277.95
Marvin P. Voss	2,107.09
Mark Wilson	2,147.53
Arthur E. Wright	2,210.29

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Board discussed officer appointments to the Board. Ursini made a motion to keep the members in their current positions. Goddard 2nd. Motion passed.

Marvin Voss-President

Jeff Rose-Vice President

Don Ursini-Treasurer

Mark Goddard-Secretary

Anthony Williams-Asst. Secretary

Ursini made a motion that the Board pay half of his state mandated training costs with the Fire Department pension. Goddard 2nd. Motion approved

Voss made a motion for the Board to send him to the Pension Conference in Geneva, Wisconsin. Goddard 2nd. Motion approved.

Patrick Donnelly gave a quarterly report on investment review. Proposed hiring a new Investment Manager who handles government bonds. Goddard made a motion to hire McDonnell Investment Manager after Donnelly presented facts on a few investment managers. Ursini 2nd. Motion carried.

Goddard made a motion to adjourn. Ursini 2nd. Motion passed.

**Carbondale Police Pension Fund
Board of Trustees Meeting
Minutes of July 26, 2011
Presented August 23, 2011**

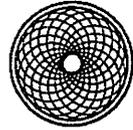
NEXT MEETING:

September 27, 2011

Respectfully submitted,

Mark Goddard

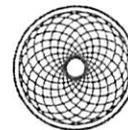
Carbondale Police Pension Board Secretary



Carbondale Fire Dept.

Carbondale Fire Dept.

Foreign Fire



Carbondale Fire Dept.

Meeting Minutes

Date: August 11, 2011 _____

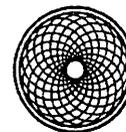
Location: fire station II

meeting called to order:

time :5:00pm	treasury report \$20,658.35	Available \$17,832.41
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purchases /roll call vote

item	John	Ted	Rob	Mike Hertz	Carl	Ron	mike Rishel	pass/ fail
1 2 Shredders	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
2 2 42" Shop Fans	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
3 3 20" 3 Speed Fans	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
4 2 Dyson Upright Vacuums	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
5 1 Speed Bags	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
6 1 Manitowoc Ice Machines	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Pass
7 4 NY Roof Hooks 2 6' 2 8'	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
8 4 Aqua Pac Radio Pouches	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Pass
9 4 Water Rescue Helmets	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Pass
10 2 Charcoal Chimney Starters	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Pass
11 8 Kenwood Portable Radios	Yes	Yes	Yes	Yes	Yes	Yes	Yes	pass
12								
13								
14								
15								
16								
17								
18								



Carbondale Fire Dept.

Action taken

1. item_2 Paper Shredders _____ motion__ Carl _____ 2nd _____ Mike
Hertz _____

description__ Staples 8 sheet cross cut desk side \$80.00

each _____

2. item_1 42' shop fan _____ motion__ Carl _____ 2nd _____ Mike
Hertz _____

description__ Ventamatic MaxxAir 42' belt drive 2 speed floor fan \$279.99

each _____

3. item__3 20' 3 speed fans _____ motion__ Mike Hertz
_____ 2nd__ Ron _____

description__ Lasco 20' 3- speed fans \$36.46 each \$120.00

total _____

4. item__2 Dyson upright vacuums _____ motion__ Mike
Hertz _____ 2nd__ Ron _____

description__ Dyson DC 24 MultiFloor Ultra Lightweight Bagless Vacuum \$400.00 each x2 = \$800.00

5.item__1 Speed Bag _____

motion__ Carl _____ 2nd__ Ron _____

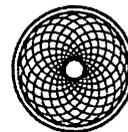
description__ EverLast Everhide Speed Bag

\$24.99 _____

6.item__1 430lb Ice Machine _____ motion__ Hertz
_____ 2nd__ Carl _____

description__ 430lb Ice Storage bin

\$856.00 _____



Carbondale Fire Dept.

7. item__4 New York roof hooks_____ motion__Mike Hertz
_____2nd__Ron_____

description__2 6' and 2 8' hooks \$520.00 includes
shipping_____

8. item__4 Rescue Helmets _____ motion__Mike
Hertz_____2nd____John_____

description__4 Water Rescue Helmets \$87.95 each x 4 = \$351.80 +
shipping_____

9. item_4 AquaPack Radio Cases _____
motion_Carl_____2nd____Mike Hertz_____

description__\$60.00 x4= \$240.00 + shipping

10. item__2 Charcoal Starters _____ motion__Mike
Hertz_____2nd__Ron_____

description__Weber Rapid Fire Charcoal Starter \$14.99 Each x 2 =
\$30.00. _____

11. item_8 Kenwood Radios _____ motion__Mike
Hertz_____2nd__Ron_____

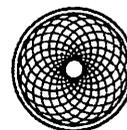
description__TK- 5220 P25 Digital VHF Portable Radios Packages with set-up +
Programming. _____

12. item _____ motion _____ 2nd _____

description _____

13. item _____ motion _____ 2nd _____

description _____



Carbondale Fire Dept.

14. item _____ motion _____ 2nd _____

description _____

15. item _____ motion _____ 2nd _____

description _____

16. item _____ motion _____ 2nd _____

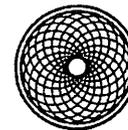
description _____

17. item _____ motion _____ 2nd _____

description _____

18. item _____ motion _____ 2nd _____

description _____



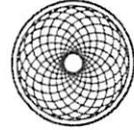
Carbondale Fire Dept.

Meeting Agenda

Date: August 11,2011

Location: fire station II

1. call to order 5:00pm
2. roll call John, Ted, Mike Hertz, Carl, Ron
3. acknowledgment of guests None
4. minutes of previous meeting Mike Hertz makes a motion to approve minutes And Ron seconds the motion all are in favor
5. treasurer's report Total money is \$20,658.35 and available money is \$17,832.41
6. unfinished business None
7. new business Purchases
8. announcements and adjournment Mike Hertz makes a motion to adjourn and John seconds the motion all are in favor.



Carbondale Fire Dept.

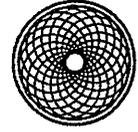
Meeting Attendees

Date: March 28, 2010 11:29 AM

Location: fire station II

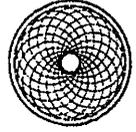
Name	Signature
Chief John Michalesko	
Ted Lomax	
Rob Miller	
Mike Hertz	
Carl Sisk	
Ron Stolz	
Mike Rishel	

guests name	affiliation



Carbondale Fire Dept.

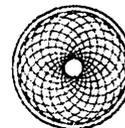
Meeting Summary



Carbondale Fire Dept.

Carbondale Fire Dept.

Foreign Fire



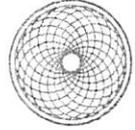
Carbondale Fire Dept.

Meeting Agenda

Date: September 22, 2011

Location: fire station II

1. call to order 5:00pm
2. roll call John, Ted ,Rob,Carl,Ron,Mike Hertz,Mike Rishel
3. acknowledgment of guests None
4. minutes of previous meeting
5. treasurer's report
6. unfinished business
7. new business Approve to pay Newspaper Bill for both stations and Cable bill
8. announcements and adjournment Mike Rishel makes a motion to adjourn Carl Sisk seconds the motion all in favor at 5:21 pm



Carbondale Fire Dept.

Meeting Minutes

Date: September 22, 2011 _____

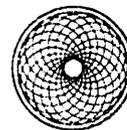
Location: fire station II

meeting called to order:

time :5:00 pm	treasury report \$	
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purchases /roll call vote

item	john	Ted	Rob	Mike Hertz	Carl	Ron	mike Rishel	pass/ fail
1Newspaper for both Stations \$400.00	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Pass
2Cable for both Stations \$2,400.00	No	Yes	Yes	Yes	Yes	Yes	Yes	Pass
3								
4								
5								
6								
7								
8								
9								
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13								
14								
15								
16								
17								
18								



Carbondale Fire Dept.

Action taken

1. item ___ Newspaper for both stations \$400.00 for the year _____ motion_Mike
Rishel _____ 2nd_Carl Sisk _____

description ___ Southern Illinoisan for both stations \$400.00 for the
year. _____

2. item ___ Cable ___ \$2,400.00 _____ motion ___ Mike
Rishei _____ 2nd ___ Ron Stolz _____

description ___ Cable TV for both stations for the year up to \$100.00 per station per month \$2,400.00 a
year. _____

3. item _____ motion _____ 2nd _____

description _____

4. item _____ motion _____ 2nd _____

description _____

5. item _____ motion _____ 2nd _____

description _____

6. item _____ motion _____ 2nd _____

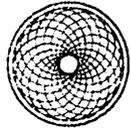
description _____

7. item _____ motion _____ 2nd _____

description _____

8. item _____ motion _____ 2nd _____

description _____



Carbondale Fire Dept.

9. item _____ motion _____ 2nd _____

description _____

10. item _____ motion _____ 2nd _____

description _____

11. item _____ motion _____ 2nd _____

description _____

12. item _____ motion _____ 2nd _____

description _____

13. item _____ motion _____ 2nd _____

description _____

14. item _____ motion _____ 2nd _____

description _____

15. item _____ motion _____ 2nd _____

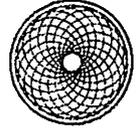
description _____

16. item _____ motion _____ 2nd _____

description _____

17. item _____ motion _____ 2nd _____

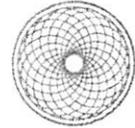
description _____



Carbondale Fire Dept.

18. item _____ motion _____ 2nd _____

description _____



Carbondale Fire Dept.

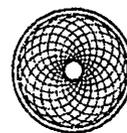
Meeting Attendees

Date:September 22,2011

Location: fire station II

Name	Signature
Chief John Michalesko	
Ted Lomax	
Rob Miller	
Mike Hertz	
Carl Sisk	
Ron Stolz	
Mike Rishel	

guests name	affiliation



Carbondale Fire Dept.

Meeting Summary



MINUTES

**Carbondale Planning Commission
Wednesday, September 7, 2011
Room 108
City Hall/Civic Center**

Mr. Barke called the meeting to order at 7:05 p.m.

Members Present: Barke, Harvey, Love, McClurg, McDaniel (ex-officio)
Grant (7:05)

Members Absent: Brazley, Hunsaker, Kang, Lilly

Staff Present: Wallace, Jones

Approval of Minutes:

Mr. McClurg moved, seconded by Mr. Love, to approve the minutes of August 17, 2011.
The motion to approve the minutes passed on a unanimous voice vote.

Report of Officers, Committees, Communications:

Mr. Barke stated there were no reports.

Public Hearings:

- A. **A. PC 12-05**, 7:00 p.m. Karen Sisulak Binder is requesting a text amendment to allow a winery, microbrewery or microdistillery as a Special Use in the AG, General Agriculture, District.

Mr. Barke declared Public Hearing PC 12-05 open and asked Mr. Wallace to read the legal notice.

Mr. Wallace read the legal notice.

Mr. Barke asked Ms. Jones to present the staff report.

Ms. Jones, Planner for the City of Carbondale, was sworn in and read parts A and B of

the staff report.

Mr. Barke asked if there were any questions of the staff. Hearing none, he asked Ms. Jones what class of license would be required from the Liquor Control Commission.

Ms. Jones responded that the City Council had updated the ordinance as it relates to those licenses at last night's meeting, and that Class H and Class B2 have been changed.

Mr. Barke asked how many of those licenses would be available.

Ms. Jones responded she was not certain.

Mr. Wallace stated that he does not believe the number is capped.

Mr. Barke asked about the location of the applicant's proposed site, since there was no mention of it in the staff report. He added that he realized the amendment would apply to all AG zoned properties.

Ms. Jones responded that she is not certain of the location, but that anyone in an AG District could apply for a Special Use for these purposes if the text amendment is approved.

Mr. Grant asked about the possible impact regarding additional traffic.

Ms. Jones responded that, because this will be permitted only through a Special Use, any adverse affects would be prevented during the process.

There was discussion regarding the other Special Uses in the AG District, growing the crops needed for a winery or microbrewery on site, and regulations.

Mr. Barke expressed concern regarding the establishment of a microbrewery that sells domestic beers as well as what is microbrewed on the property, and the end result being a bar and or liquor store that does not have to go through the normal licensing process. He stated that there needs to be limitations on the operations and their locations.

Mr. Wallace stated that the good thing about a Special Use is that each case is looked at individually and conditions are added as necessary.

Mr. Barke asked how much property within the City limits is zoned AG.

Mr. Wallace responded that he didn't know exactly, but it would have to be a small percentage.

There was discussion regarding the way County taxes are calculated, and the possible need for additional communication with them about farm production on properties with microbreweries or wineries.

Mr. Barke asked if there were any further questions for staff.

There were none.

Mr. Barke asked if the applicant was present and wished to speak.

Ms. Karen Sisulak Binder came forward and stated that she had been introduced by Mayor Dillard as the Economic Development Reporter for the Southern Illinoisan newspaper, and that she has spent a lot of time working with the Illinois Grape and Wine Resources Council. She said that because of the state government situation, the council for the blossoming winery industry has been shut down, but that she continued to learn more about wineries, breweries and distilling. She said there are opportunities here in Carbondale if the door were opened to allow these licenses here, in addition to the state and federal regulations that would have to be followed. She said that this region has the ability to grow the quality ingredients that would provide for success in these industries.

Mr. Barke asked if she has a specific plan, or if she is trying to spur the development of that type industry here in southern Illinois.

Ms. Binder responded that is the primary objective, and that thus far there have been no provisions in the liquor code nor the zoning code to address this business, which can cause the loss of business before it has begun. She added that Illinois has been ranked as the fourth largest AG state in the country for years, the main contributor being Caterpillar.

Mr. Barke asked if anyone would like to speak in favor of the application.

There was no one.

Mr. Barke asked if anyone would like to speak in opposition of the application.

There was no one.

Mr. Barke asked Ms. Jones to continue with the report.

Ms. Jones read part C of the staff report with a recommendation to approve PC 12-05, with changes to the language of Title 15-2A-3 of the Carbondale Revised Code.

Mr. Barke asked if there were any questions of staff from Commissioners.

Mr. Grant asked for clarification regarding that all applications would have to come through the Planning Commission and obtain City Council approval with a Special Use Permit, and with conditions.

Mr. Barke responded yes.

Mr. Wallace explained that the AG District has many varied uses already that are either allowed or available by Special Use.

Mr. McClurg asked about the standards in the AG District as mentioned in the staff report, saying that the needs of each place of business may be different in regards to access roads, drainage, parking, and waste disposal.

Mr. Wallace responded that parking is regulated by either the size of the building or the number of employees, so there would be an absolute standard for parking no matter what zoning district is involved. He added that it would be advantageous to have access to a municipal sewage system, but where there is none, Jackson County Health Department would regulate the alternative.

Mr. Grant explained that not only the county, but also the Illinois EPA regulations will be applied, and that some waste can be reused for other purposes on a farm.

Mr. McClurg stated that he is in favor of the idea, but has a couple of concerns. He said that special uses have the ability to treat businesses differently, and that he does not want this to provide a way to side-step regulations that other businesses must abide by. He noted that, as Council members and Planning Commission members change, the regulations need to be very clear and fair, even when a special use permit is involved.

Mr. Wallace stated that the good thing about a special use is that it allows the Council to look at these individually, so that a small piece of property in a more populated area will be treated differently than a 20-acre lot surrounded by agriculture land.

Mr. Barke asked if any other districts were looked at for these purposes, or is only AG being considered because that is what the applicant wanted.

Mr. Wallace responded that years ago there was a microbrewery in Carbondale, but it was an accessory use to the restaurant, so it was allowed. He added that a microbrewery would probably be allowed in many of the City's districts, but as of now there are no provisions to allow a restaurant, a bar or a manufacturer in the AG District.

Mr. Grant initiated discussion regarding an Inn in the AG District being allowed by Special Use Permit and what that can entail.

Mr. Barke asked if there were questions from anyone to anyone.

There were none.

Mr. Barke closed the public hearing on PC 12-05 and asked for a motion on the findings of fact.

Ms. Harvey moved, seconded by Mr. Love, that the Commission accept as findings of fact Parts A and B of the staff report for PC 12-05, that the applicant was present and

spoke, and that no one spoke in favor or in opposition.

The motion passed on a unanimous voice vote.

Mr. Barke asked for a vote on the recommendation to the City Council.

Ms. Harvey moved, seconded by Mr. Love, that the Commission recommend approval of PC 12-05 as presented by staff.

Mr. Grant asked if there is anything in the Comprehensive Plan regarding this type use.

Mr. Wallace responded that it supports this type of industry, that it ties into the Wine Trail, and has economic benefits.

Ms. Jones added that there was also mention regarding Carbondale being located so close to the Shawnee National Forest and the Wine Trail that it would be advantageous to tie into that in some way, and the opportunities would be made broader.

Mr. McClurg asked why a person wouldn't ask for a rezoning, rather than a Special Use.

Mr. Wallace responded that it would be difficult to zone a secondary business district out in the middle of a agriculture zoning district.

Mr. Grant stated that, as the Zoning Ordinance Update is being worked on, a secondary district within the AG District could be created. He stated that many of the varied allowed uses in AG do not include production, and he would like to see that.

Mr. Barke stated that he does not see the creation of a zone or a district that is going to force someone to utilize their land for one or the other, although he understands Mr. Grant's position.

He asked if there was any further discussion.

Mr. Grant stated that he would like to see this type of text amendment be directed toward Light Industrial, rather than dumped into the AG District like so many other uses are.

Mr. Barke responded that if a farmer wants to dedicate a few of his acres to a distillery, he should not have to be zoned Light Industrial to do so. He added that this being allowed by Special Use Permit only will allow the City Council some discretion whether the distillery is fitting in particular circumstances. He asked if anyone wished any further discussion.

There was no one.

Mr. Barke asked Mr. Wallace to proceed with the roll call vote.

Roll Call Vote:

Yes - 5 (Barke, Grant, Harvey, Love, McClurg)

No - 0

Mr. Barke stated that the motion passed and that this matter will be on the City Council agenda at their meeting on September 20, 2011.

5. Old Business

Mr. Wallace stated that a copy of the diagnostic report has been received from the consultants working on the zoning ordinance update, which should go out to the Council in their weekly packets on Friday. He hopes to have it ready for public review by the middle of next week, at which time the Commissioners will also receive copies for their review.

6. New Business

A. City Council Agenda of September 6, 2011

Mr. Barke asked Ms. McDaniel to review this item.

Ms. McDaniel stated that the rezoning of Mr. Mill's property was approved, and she was pleased that it followed the recommendation of the Planning Commission.

Adjournment

Mr. Barke adjourned the meeting at 7:53 p.m.

MINUTES
City of Carbondale Preservation Commission
Monday, September 19, 2011
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Vice Chair Parkinson called the meeting to order at 7:00 p.m.

Members Present: Clark, Deniston, Ittner, Parkinson, Moore, Sigler (7:05)

Members Absent: Booker, Koine, VanAwken

Staff Present: Jones

Guests: Sandy Litecky, Sam Contie, Brian Swoboda, Kathy Benedict and Becky Parkinson

2. **Approval of Minutes:** Ms. Ittner moved, seconded by Ms. Deniston, to approve the minutes of July 18, 2011, with an amendment on page three.

3. **Communications and Reports:**

A. Educational and Technical Committee

- 2011 Bus Tour

Ms. Deniston and Ms. Ittner spoke about preparations for the upcoming bus tour, including the route, flyers, options and speakers.

Ms. Ittner stated that there were a few opportunities coming up soon that would help get the word out about the Oral History Program and possibly add to it.

Ms. Deniston said that she helped the Carbondale Public Library compose a list of police magistrates from 1874 to 1905, when the records seem to have discontinued. She added that the state records will also be researched for additional information on this quest. She stated that the cornerstone for the former Holden Hospital was to be moved to the landscaped area of the bank many years ago, but it was gone when the men arrived to pick it up and move it and has been missing since then. She said that she recently discovered that it was in the Old National Bank parking lot, under a street light, and that it needs to be protected in some way. She does not know when or how it arrived where it now

sits, but it has been found and someone needs to take it on as a project. It was decided that the bank would be contacted regarding the stone.

Ms. Deniston then announced that she has submitted her resignation letter to the City, so after twenty- plus years, someone else can have the opportunity to sit on the Preservation Commission after her term is up in October of this year.

Mr. Parkinson stated that the Commission will be sorry to see her go.

B. Preservation Ordinance Committee

Ms. Jones stated that an updated diagnostic had been received from the consultants, which will be available for public viewing on the City's website within the next few days. She asked everyone to review it and be prepared to share their thoughts and opinions at the public hearing.

Mr. Parkinson stated that the Committee should meet again in the near future to discuss the update. A meeting was set for October 3rd at 7:00 p.m.

4. Old Business:

- A. CLG Workshop and Annual Meeting: October 27 – 28, 2011, in Galesburg, Illinois

Ms. Jones spoke about the event and said that it will coincide with the Illinois Main Street Conference, so attendance at both would be possible. She asked Commissioners to let her know if they plan to attend.

5. New Business:

- A. 413 E. James and Thelma Walker (formerly Green Street)

Ms. Jones gave an overview of the situation regarding this house, one that had been in the Eurma Hays family, including Chair Evelyn Koine, and its recent demolition. She stated that the list of properties on the Inventory of Potentially Historic Places was compiled in 1992, so there are other properties on the list that have also been torn down.

There was discussion regarding the requirements to update this list and the need for it to be done.

6. Comments by the Public, Commission Members and Staff:

Mr. Parkinson asked the guests to introduce themselves, and invited them to make any comments they wished regarding their attendance.

Mr. Swoboda spoke about the need to preserve the structures on Monroe Street and the surrounding area. He asked for guidance regarding acquiring designation as a historic district.

Ms. Jones responded that staff can greatly assist with the paperwork, and that the Planning Commission would only be involved in regards to zoning related items, but the Preservation Commission would hold the public hearing on the designation, and then the City Council would make the final decision. She explained that 25% of the property owners are required to agree on the desire to designate as a historic district in order for it to move forward.

There was discussion regarding the advantages of designation and concerns that property owners have about repairs being made that follow designation design requirements as well as City code, and in a timely manner.

Suggestions were made to research other university town's procedures for designation and their requirements.

Mr. Parkinson told Mr. Swoboda that the Commission will look forward to working with him in his quest for designation as an historic district, and Ms. Jones invited him to contact her any time for guidance and assistance in doing so.

Ms. Jones spoke about a traveling exhibition brought to the area by the Smithsonian Institution and the State Humanities Council called "The Way We Worked." She said it will be on display at SIU-C and encouraged everyone to go see it.

Ms. Moore said that almost every museum in southern Illinois is participating in the exhibit, she believes eighteen of them are scheduled. She added that she hopes the event is well publicized and timely so that people don't miss it.

Mr. Parkinson related that he has been reappointed to the Preservation Commission, so will be on board for at least the coming three years.

7. **Adjournment:**

Mr. Parkinson adjourned the meeting at 8:00 p.m.