

# Request for City Council Action

**Date:** October 4, 2011

<b>Agenda Section:</b> Consent Agenda  <b>No.</b> 4	<b>Originating Department:</b>  City Clerk's Office
<b>Item:</b> Acceptance of Minutes of Boards, Commissions and Committees  <b>No.</b> 4.3	<b>Approved:</b>

Attached for Council review and acceptance are minutes of meetings from City boards, commissions and committees which have recently been sent to the City Clerk's Office.

**Recommended Action:**

The Council is requested to accept the following sets of minutes and place them on file:

Carbondale Preservation Commission for July 18, 2011

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_ to \_\_\_\_\_

# MINUTES

## City of Carbondale Preservation Commission Monday, July 18, 2011 City Hall/Civic Center – 7:00 p.m.

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1. **Roll Call:** Chairperson Koine called the meeting to order at 7:00 p.m.

**Members Present:** Deniston, Ittner, Koine, Sigler, Parkinson, Moore

**Members Absent:** Booker, Clark, VanAwken

**Staff Present:** Jones

**Guests:** Tara, a reporter from the Daily Egyptian

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2. **Approval of Minutes:** Ms. Deniston moved, seconded by Ms. Moore, to approve the minutes of June 20, 2011, with an amendment in wording on page two requested by Ms. Ittner.

The minutes were then approved by a unanimous voice vote.

3. **Communications and Reports:**

A. Educational and Technical Committee

Ms. Ittner spoke about the death of Richard Hayes, Sr., brother of Evelyn Koine, and what a significant loss it is. She then reviewed the Items of Interest list she compiled, which will be made a part of the permanent record.

There was discussion regarding the Smithsonian grant that Carbondale Community Arts will be using to research early businesses in Carbondale.

B. Certificate of Appropriateness Committee

- 220 North Washington demolition

Ms. Koine stated that a letter from Tom Egert had been received saying that he was not the owner of the property. She said that the two buildings are now gone, and that they were in very bad shape prior to their demolition.

Ms. Moore asked for clarification regarding the Preservation Commission's role in demolition procedures, and Ms. Koine reviewed the process. Mr. Parkinson went over some additional details regarding the Committees within the Preservation Commission.

Ms. Koine spoke about the plan being circulated by Home Rentals of a building they wish to construct behind the library.

Ms. Jones went over the history of this case, the reasons why a Special Use Permit is being sought, and how the construction will follow certain requirements to blend in with the character and time period of the neighborhood. She stated that she was asked to bring the drawing of the planned development to the Preservation meeting in order to obtain suggestions and recommendations, since it will be build on Monroe Street in a historically significant area.

There was discussion regarding what the recommendations and guidelines should be for this proposed development, and how face-to-face conversations with the developer would be beneficial in expressing the commission's interest, along with the forthcoming letter signed by Chair Koine.

Ms. Ittner moved, seconded by Mr. Sigler, that the discussion of the Preservation Commission regarding the proposed development at 310 and 312 West Monroe Street to be built by Home Rentals has resulted in the following recommendations:

The design guidelines as prepared by the Carbondale Preservation Commission be consulted and followed, and that the property be appropriate to the time period of the other structures on the street. Prior to any further progress in this process, the Preservation Commission is willing to meet with you at your convenience.

The motion passed on a unanimous vote.

4. **Old Business:**

None

5. **New Business:**

A. 2011 Bus Tour

Ms. Koine asked if this can be done prior to October.

Ms. Jones reminded the commission that if the bus tour is done in the Fall, it cannot be done again in the Spring because it will be in the same budget year.

Ms. Koine stated that a workshop in the Spring has been discussed and asked if that could still be done if the bus tour was scheduled for this Fall. She added that

the tour is usually scheduled on a Monday evening that the commission would have had a meeting.

Mr. Parkinson stated that the September meeting for the commission will be on the 19<sup>th</sup>.

Ms. Koine asked if the tour should be done on that night, and what should be the theme of the tour.

Ms. Deniston suggested doing a tour of the southeast portion of Carbondale, since it has never been done before.

Discussion followed regarding the bus tour, what it should focus on, and whether October would be better than September. It was decided that the tour should be in October, and focus on the southeast part of the City.

6. **Comments** by the Public, Commission Members and Staff:

Ms. Moore asked if anyone knew why SIU took the iron railing down near the old quadrangle on campus.

Ms. Ittner responded that she learned that it was not properly mounted in the ground, so they removed it so they could use concrete to reinstall it properly.

Mr. Sigler stated that recognizing the Memorial Hospital Sign with a complimentary card is a good idea.

Ms. Deniston stated that the church's plaque is supposed to be placed at the former First Baptist Church site as well.

7. **Adjournment:**

With no further business to conduct, Ms. Koine adjourned the meeting at 8:09 p.m.