

Request For City Council Action

Date: May 3, 2011

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 5.3	Approved:

Attached for Council review and acceptance are minutes of meetings from City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Planning Commission – April 6, 2011

Preservation Commission – March 21, 2011

Human Relations Commission – March 7, 2011

Sustainability Commission – March 24, 2011

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____



MINUTES

**Carbondale Planning Commission
Wednesday, April 6, 2011
City Hall/Civic Center
7:00 p.m.**

Mr. Barke called the meeting to order at 7:00 p.m.

Members Present: Barke, Fronabarger, Harvey, Hunsaker, Kang, Lilly, Love, Jack (7:02),

Members Absent: Brazley, McDaniel (ex-officio)

Staff Present: Wallace

Approval of Minutes:

Ms. Lilly moved, seconded by Mr. Fronabarger, to approve the minutes of February 16 and March 22, 2011. The motion to approve the minutes passed on a unanimous voice vote.

Report of Officers, Committees, Communications:

Public Hearings:

None

5. Old Business

6. New Business

A. Major Subdivision 11-01, Prairie Villas

Mr. Barke asked Mr. Wallace to read the staff report.

Mr. Wallace read the staff report.

Mr. Barke asked if there were any questions of Mr. Wallace.

Mr. Kang asked if the drainage issue has been resolved.

Mr. Wallace responded yes, that there is a detention pond to the north of the four villas which has been inspected by the City's engineering department and is in compliance.

Mr. Barke asked if there were any further questions of staff.

There were none.

Mr. Barke asked for a motion as to the recommendation to the City Council.

Mr. Kang moved, seconded by Mr. Fronabarger, to recommend approval of Major Subdivision 11-01, Prairie Villas, to the City Council.

Roll Call Vote:

Yes – (8): Barke, Fronabarger, Harvey, Hunsaker, Jack, Kang, Lilly, Love
No - (0)

Mr. Barke stated that the motion passes, and that the matter will be on the next City Council agenda.

B. City Council Agendas of March 8 and March 29, 2011

Mr. Barke stated that Mr. Egert's Special Use was passed for the three existing cabins, but no additional.

Mr. Wallace stated that the change in the PUD for Prairie Living was approved at the March 29th meeting.

Adjournment

Mr. Barke adjourned the meeting at 7:06 p.m.



MINUTES

**City of Carbondale Preservation Commission
Monday, March 21, 2011
City Hall/Civic Center – 7:00 p.m.**

1. **Roll Call:** Chairperson Koine called the meeting to order at 7:00 p.m.

Members Present: Clark, Deniston, Ittner, Koine, Parkinson, Sigler

Members Absent: Booker, VanAwken

Staff Present: Jones

Guests: Becky Parkinson, Pat Cuendet, Stephanie Gollither and two CCHS students

1. **Roll Call and Determination of a Quorum**

2. **Approval of Minutes:** Mr. Parkinson moved, seconded by Ms. Deniston, to approve the minutes of February 14, 2011.

Ms. Koine asked that it be mentioned in the annual report to the state that Ms. Booker is ill so her absence is excused.

The motion was approved by unanimous voice vote.

3. **Communications and Reports:**

- A. Educational and Technical Committee

Ms. Ittner spoke about the preparations for “Remembering Carbondale” and stated that she will provide a list of participants and what each of them plans to contribute to the event.

Ms. Koine asked if the tables will be marked so everyone knows which one is set up for them.

Ms. Ittner responded yes, that there will be a site map provided and that the tables will be marked as well.

Ms. Koine asked the visitors to introduce themselves, and they did so.

B. Certificate of Appropriateness

Ms. Jones reported that everything has been delivered for the Daniel Brush sign on the Town Square. She stated that everything should be ready for the presentation on Friday, April 15th. (Note: Prior to the distribution of the minutes, the event date was changed to Saturday, April 16th, 2011.)

There was general discussion about the Inauguration Week at SIU and the conference that will be held as a part of that, which begins on Thursday the 14th. Ms. Koine explained the process of obtaining the Brush signage and its significance.

4. Old Business:

2011 Historic Preservation Awards

Ms. Jones stated that she had photographs of nominations that had been received after the Commissioners' packets had been mailed out, and shared them.

Ms. Koine began with 603 West Walnut, reviewing the information regarding it. She stated that the Preservation Commission should have been notified when the addition was built, and asked how long ago it was added.

Ms. Jones said that she would try to ascertain that information.

Ms. Koine then spoke about 511 West Walnut, saying it is the oldest documented framed house in Carbondale, being built in 1858. She spoke about the renovations that have been done to this structure.

She then spoke about the third nomination located at 610 West Main St. She stated that she enjoyed reading the narrative provided and would have liked to have seen more on the other two.

Mr. Parkinson asked who brought this nomination forward.

Ms. Jones stated that Mr. Jon Alexander did, and even though he was not sure it met the criteria for an award, she encouraged his nomination so that the Commission would be more aware of the structure.

Ms. Ittner stated that the house looks so much better than it did even just a few years ago.

Mr. Parkinson stated that he has concerns regarding this house receiving an award because the changes made to it have not helped to maintain its historic preservation, particularly the wood railing and the siding that do not at all belong with the time period.

Ms. Koine commented that there have been times that newer siding was removed from older homes, and it would be called an unveiling. She asked if there were questions or comments from any other Commissioners.

There were none.

She asked for a motion on the nomination of 610 West Main Street for an award.

Mr. Sigler moved, seconded by Ms. Ittner, that the Commission deny the nomination for this award. The denial was agreed upon by a unanimous voice vote.

Ms. Koine asked for a motion on the nomination for 511 West Walnut.

Mr. Parkinson moved, seconded by Ms. Deniston, that this nomination be approved for an award. The approval was agreed upon by a unanimous voice vote.

Ms. Koine asked for a motion on the nomination of 603 West Walnut Street.

There was general discussion on the additions and the windows of the house, with the outcome being that efforts have been made to retain its character.

Ms. Ittner moved, seconded by Mr. Clark, that this nomination also be approved for an award. The approval was agreed upon by a voice vote, with Ms. Koine being the single nay vote. She stated that the Commission must be notified when structures in the historic districts or on the inventory are modified, and asked Ms. Jones if the program to ensure that is communicated is in place.

Ms. Jones responded yes, that the Commission should be notified.

Ms. Koine stated that she may go speak at a City Council meeting to remind them that the Commission is to be notified of any modifications. She asked if a letter can be sent to 610 West Main Street thanking them for the nomination, but that it cannot be accepted for an award because the siding hides the original construction of the building, which makes it inappropriate. The decision was made to do so.

5. **New Business:**

Upcoming Conferences and Symposiums

Ms. Jones spoke about the Illinois State Historical Society's Conference being held at SIU-C from April 14th through the 16th. Ms. Ittner stated that, at 2:00 on Saturday afternoon the First Presbyterian Church will be celebrating their 150th anniversary, and that the Commission is invited. She stated that there will be a reception following the presentation.

Ms. Jones stated that there will be an "Old House" workshop on April 9th in Decatur, Illinois, and shared the registration sheet for that event. She then spoke about the Statewide Preservation Conference to be held June 2nd – 4th at the Lewis and Clark Community College in Godfrey. She said that she would share additional information as she receives it, and also gave everyone the email address for event updates.

Ms. Koine asked if reimbursement funds will be made available to Commissioners if they want to go.

Ms. Jones stated that she thinks some funds are budgeted for that, and would check on it.

6. Comments by the Public, Commission Members and Staff:

Ms. Jones spoke about the update in process of the zoning ordinance, which will include the Preservation Ordinance. She stated that there is a need for a Preservation Ordinance Update Committee to access any amendments that may be advantageous.

Ms. Koine stated that this committee would be wise to look at the newly updated Comprehensive Plan for assistance in their thoughts and ideas. She asked for volunteers to make up the committee.

Mr. Parkinson, Mr. Sigler, and Ms. Koine volunteered, and it was decided to meet soon and work out a schedule to begin a review.

Ms. Ittner brought a card for all to sign in congratulating planner Chris Wallace on his new baby girl.

Ms. Jones stated that a new editor at the *Carbondale Times*, Jeff Ritter, is interested in printing an old photo every week or so.

7. Adjournment:

The meeting was adjourned at 7:56 p.m.



Carbondale Human Relations Commission
Meeting - Monday, March 7, 2011
Carbondale Civic Center ~ 6:30 p.m.

Commissioners Present: Daphne Grigsby, Erin Dickson, Sidney Logwood, Hugh Muldoon,
Lori Sailiata

Commissioners Excused:

Commissioners Absent: Jeraldine Brown, Sylvester Woodhouse

Study Circle Staff Present: Sarah Heyer

Guests Present: Kiaundra Clark, Linda Flowers, Tommy Hamilton, Patricia Johnson, Tod
Kington, Steve Murphy, De'Anna Nunley, Sharifa Stewart, CPD Lieutenant Keith Stiff, Alison
Torres

Staff Present: Deborah McCoy

Call to Order

The meeting was called to order by the Chair, Commissioner Muldoon and guests were introduced.

Minutes

Motion was made by Commissioner Sailiata and seconded by Commissioner Dickson approve the minutes of the February 7, 2011 meeting.

Announcements

CCHS Principal Steve Murphy announced that Mair Alight would be conducting an in-service training from 2-3 pm for Districts 165 & 95 on April 15.

A "Carbondale Remembered" display was being featured at the Civic Center on March 27 from 2-4 pm. The display is sponsored by the Preservation Commission.

Chair Muldoon stated that he received a letter from Alice Winters resigning from the Commission. Anyone interested in serving as a Commissioner should send a letter to the Mayor making your interest known.

Public Comments - None

Study Circles Report

Coordinator Heyer reported the Housing & Neighborhood Group met. The safety of the Polar Bear event was discussed at their February meeting. The City's is hiring someone to review

zoning ordinances. They have pictorial presentations of good and bad zoning. Train the Trainer is scheduled for April 25-26 as part of the Map Your Neighborhood to make neighborhoods/blocks safe. The training would be most useful in situations such as an emergency or disaster so individuals would know where to go and what to do. The training will be held at the Civic Center on April 25 and at John A. Logan on April 26.

Commissioner Sailiata announced that the PYD had asked the HRC to provide a resolution in support of their grant proposal to training agencies/organizations/groups on community collaboration efforts in communicating positively with youth. The title of the federal grant is Community Anti-Drug Agency (CADCA) and is for five years. SIRSS will serve as the fiscal officer for the grant. Commissioner Sailiata moved and Commissioner Logwood seconded the motion to provide the resolution supporting PYD's grant proposal.

Non-Violent Communication Progress Report

Chair Muldoon commented that Tod Kington will be making a presentation on April 4. Chair Muldoon distributed notes from the February 24 meeting and the NVCP subcommittee will continue its efforts on education.

Other Reports

Chair Muldoon stated that he had made contact with the Carbondale Police Department regarding the annual report of complaints and how they are handled. Lieutenant Stiff shared pictures of the new Public Safety Center which will be handicap accessible. An open House is scheduled for the public on Saturday, April 23 from 1:00-4:00 p.m. with a dedication ceremony at 2:00 pm.

Presentations

Dr. Linda Flowers, Principal of Thomas Elementary School in District 95, spoke about their Behavior Management Plan. She highlighted the school environment and how changes in that environment impact students in a positive way. Things as simple as 1) having teachers in the hallways to greet students as they arrive and depart, 2) encouraging students who have problems or 3) just asking how their day is going, can make a huge difference. There are two main areas of focus for the faculty and staff: education and relationships. Thomas begins the year involving parents, inviting them to come to the school every day in August. The goal is to allow them to see what is considered appropriate behavior on the playground, in the classroom and in the cafeteria. Students should be taught the appropriate behavior and it should not be assumed by the teachers and staff that all children know the appropriate behavior. The school utilizes "Tiger Talk" on closed circuit television where there is a different theme each month. Daily announcements are made in the morning. Different approaches to encourage appropriate behavior must be taken. Far too much time is spent writing detentions, etc., and that takes away from the time for education.

Relationships are important. Thomas has adults who mentor the students. Students are to check in with the adult in the morning and check out in the evening. The mentor is not the same person the student had the problem with. Thomas tries to build a sense of community through teams,

each having a particular job for the month, e.g. leading the Pledge, reading the Cool Tool, wiping tables in the cafeteria. A social worker has groups during lunch time with the goal of making friends and problem solving.

The staff divides behavior problems into minor and major and from there decides what approach to take. Behavior can be traced back to academics. In this society, bad is good, so most kids want to be bad instead of dumb. At Thomas, nobody is sent to the office or gets to sit in the hall. Early intervention is the key. It is easier to stay caught up rather than to have to catch up. Dr. Flowers stated that it is important to teach kids that it is okay to be angry and that there is a proper way to express it. Some children have developed habits that need to be broken. Sometimes it's necessary to help the family as well as the child. In some cases, kids may not know what respect looks like. They need to be taught about respect and what it looks like in the mall, at school and in other environments. The community needs to get involved to help kids and families with some of the things they need. At Thomas, what is taught is:

Respect Others
Respect Yourself
Respect Property

Dr. Flowers distributed handouts on *Becoming a 'Power School': Ten Ways to Reduce Violence and Strategies for Responding to Misbehavior*. Following the presentation there were many questions and interesting discussion.

Next Meeting

Monday, April 4, 2011, Civic Center, 6:30 p.m.

Adjournment

There being no further business, the meeting was adjourned at 7:57 p.m.

MINUTES
City of Carbondale Sustainability Commission
Thursday, March 24, 2011
City Hall/Civic Center – 6:00 p.m.

1. **Roll Call:** Mr. Wodika called the meeting to order at 6:05 p.m.
Members Present: Mr. Wodika, Ms. Elsenbroek, Mr. Bracewell, Ms. Houghton, Mr. Stewardson, Mr. Thorne, Mr. Ryan and Ms. Pimentel.
Members Absent: Mr. Miller and Mr. Fritzler (ex-officio)
Staff Present: Kevin Baity and John Wallace
Others Present: Sorrell Kunath and Mrs. Bracewell
2. **Minutes:**
Motion by Bracewell, second by Thorne to approve the February 24, 2011 minutes. Approved
3. **Communications:**
None
4. **Old Business:**
Status of ordinance to allow chickens in corporate limits
Mr. Baity advised the proposed language (ordinance) has been submitted to Mayor Cole for consideration and advancement.
5. **New Business:**
John Wallace, Administrative Assistance - Maintenance and Environmental Services, provided a presentation and overview of the City's recycling program. Topics included how the program operates (what materials are accepted and how to prepare the materials for pick up) and the costs/benefits of the program.
6. **Adjournment:**
With no further business to be conducted the Chairman Wodika adjourned the meeting at 7:25 PM.