

Request For City Council Action

Date: January 18, 2011

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions and Committees No. 5.4	Approved:

Attached for Council review and acceptance are minutes of meetings from City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following sets of minutes and place them on file:

Human Relations Commission - December 6, 2010

Planning Commission - December 15, 2010

Preservation Commission - November 15, 2010

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____



Carbondale Human Relations Commission
Meeting - Monday, December 6, 2010
Carbondale Civic Center ~ 6:30 p.m.

Commissioners Present: Erin Dickson, Daphne Grigsby, Sidney Logwood, Hugh Muldoon, Sylvester Woodhouse, Alice Winters

Commissioners Excused: Kristin Gregory

Commissioners Absent:

Study Circle Staff Present: Sarah Heyer

Study Circle Staff Absent: Lana Bardo

Guests Present: Errol Davis, Patricia Johnson, Todd Kuzta, Carbondale Police Chief Jody O'Guinn, Randy Osborn, Kathy Renfro, Lori Tian Sailiata, SIUC Director Public Safety Todd Sigler, Rob Simms, John Varek, Community Action Players of Southern Illinois (CAPSOIL)

Staff Present: Deborah McCoy

Call to Order

The meeting was called to order by the Chair, Commissioner Muldoon at 6:35 p.m. and guests were introduced.

Minutes

Motion was made by Commissioner Brown and seconded by Commissioner Winters to approve the minutes of the November 1, 2010 minutes.

Announcements

Chair Muldoon - City Council reappointed Erin Dickson and appointed Sylvester Woodhouse as HRC Commissioners.

Chair Muldoon - Mr. Elbert Simon was extremely ill.

Chair Muldoon - Letter was received from the Eurma C. Hayes Center, Incorporated, signed by Errol Davis and Jim Scales, thanking the HRC for its support.

Public Comments - None

Study Circles Report

Assistant Coordinator Heyer reported the Housing & Neighborhood group met December 1, 2011 and is preparing for the Neighborhood Alliance meeting on January 22, 2011 at First United Methodist Church.

Non-Violent Communication Progress Report

Commissioner Muldoon reviewed the presentation given at the September meeting by Mr. Derrick Williams. Mr. Williams is a Coordinator with the SIUC Student Health Center. He expressed concern with comments regarding what is going on at the high school as well as other schools and street crime. He spoke about the increase in street crime and other subtle kinds of violence. Chair Muldoon spoke about how study circle group topics evolved into action groups. He also commented on Nonviolent Carbondale and reviewed its status. He indicated that some communities were using theater to address nonviolence. CAPSOIL would be presenting several scenarios. A meeting would be held January 9, 2011 at 5:30 p.m. to recap the theater presentation and review survey responses. Kathy Renfro commented that bullying is learned from adults and has to be addressed on that level as well.

CAPSOIL Presentation

Next Meeting

Monday, January 10, 2011, Civic Center, Room TBA

Adjournment

There being no further business, the meeting was adjourned at 8:00 p.m.



MINUTES

Carbondale Planning Commission
Wednesday, December 15, 2010
City Hall/Civic Center
7:00 p.m.

Mr. Kang called the meeting to order at 7:00 p.m.

Members Present: Brazley, Fronabarger, Harvey, Hunsaker, Jack, Kang, Lilly, Love
McDaniel (ex-officio)

Members Absent: Barke

Staff Present: Wallace, Jones

Approval of Minutes:

Mr. Brazley moved, seconded by Mr. Fronabarger, to approve the minutes of November 17, 2010. The motion to approve the minutes passed on a unanimous voice vote.

Report of Officers, Committees, Communications:

Mr. Kang stated there were no reports.

Public Hearings:

- A. **A. PC 11-08**, 7:00 p.m. V.A. Beadle Trust, RR, Rural Residential and AG, General Agriculture to PA, Professional Administrative Office

Mr. Kang declared Public Hearing PC 11-08 open and asked Mr. Wallace to read the legal notice.

Mr. Wallace read the legal notice.

Mr. Kang asked Ms. Jones to present the staff report.

Ms. Jones, Planner for the City of Carbondale, was sworn in and read parts A and B of the staff report.

Mr. Kang asked if there were any questions of the staff.

There were none.

Mr. Kang asked if the applicant was present and wished to speak.

Mr. Don Prosser, an attorney, came forward and stated that he represents Mr. Beadle, who is also present if there are any questions for him. He spoke about the appropriateness of the zoning change to PA, rather than the previous request to change it to SB, which was denied. He reviewed the history of the dental practice on the subject property and offered to answer any questions.

Mr. Kang asked if there were any questions for Mr. Prosser or Dr. Beadle.

There were none.

Mr. Kang asked if anyone would like to speak in favor of the application.

There was no one.

Mr. Kang asked if anyone would like to speak in opposition of the application.

There was no one.

Mr. Kang asked Ms. Jones to continue with the report.

Ms. Jones read parts C and D of the staff report with a recommendation to approve PC 11-08.

Mr. Kang asked if there were any questions of staff from Commissioners.

There were none.

Mr. Kang asked if there were questions from anyone to anyone.

There were none.

Mr. Kang closed the public hearing on PC 11-08 and asked for a motion on the findings of fact.

Mr. Brazley moved, seconded by Ms. Lilly, that the Commission accept as findings of fact Parts A and B of the staff report for PC 11-08, that the applicant was present along with his representative who spoke, and that no one spoke in favor or in opposition.

The motion passed on a unanimous voice vote.

Mr. Kang asked for a vote on the recommendation to the City Council.

Mr. Brazley moved, seconded by Ms. Lilly, that the Commission recommend approval of PC 11-08 as presented by staff.

Roll Call Vote:

Yes - 8 (Brazley, Fronabarger, Harvey, Hunsaker, Jack, Kang, Lilly, Love)

No - 0

Mr. Kang stated that the motion passed and that this matter will be on the City Council agenda at their meeting on December 21, 2010.

5. Old Business

Comprehensive Plan Implementation

Mr. Wallace stated that the Request for Qualifications netted seven responses, and that four of those seven firms will be interviewed in January. He said that he hopes to bring the matter to the City Council sometime in February.

6. New Business

A. Community Investment Program

Mr. Wallace stated that this is an annual opportunity for the Planning Commission to make recommendations to the City Council on community improvements. He noted that, in the past, a committee has been formed to focus on this, but this year it was decided to handle it with the Commission as a whole. He asked if anyone had suggestions at this time.

There was discussion regarding sidewalk improvements, additional landscaping and street-lighting, and the downtown street-scape.

Mr. Wallace recommended boulevard improvements on both Grand Avenue and Mill Street with a more aesthetic look, as recommended in the Comprehensive Plan.

Mr. Fronabarger asked if the City applies for grant funding for such improvements.

Mr. Wallace explained that one recent federal grant called Safe Routes to School has been applied for, which would include sidewalk improvements on Grand Avenue.

There was further discussion regarding an over- or under- pass for the railroad tracks on the north end of the City, and the difficulties in crossing in an emergency situation. Ms. Lilly stated that it has been needed for many years and should certainly be considered.

Mr. Hunsaker asked if the City would have to provide the funding for that project, or if grant funds might be available.

Mr. Kevin Baity, Assistant City Manager for Economic Development for the City, stated that a study had been done some time ago regarding another railroad crossing in the northeast neighborhood which revealed that the residents there did not want a crossing at that time. He said that he will review that study and see if there is any feasibility to that proposal now.

B. City Council Agenda of November 25, 2010

Mr. Kang asked Ms. McDaniel to review this item.

Ms. McDaniel reviewed the agenda items from the meeting.

Adjournment

Mr. Kang adjourned the meeting at 7:32 p.m.

MINUTES
City of Carbondale Preservation Commission
Monday, November 15, 2010
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Chairperson Koine called the meeting to order at 7:00 p.m.

Members Present: Clark, Deniston, Ittner, Koine, Parkinson

Members Absent: Booker, VanAwken

Staff Present: Jones

2. **Approval of Minutes:** Ms. Ittner requested a clarification / amendment on page three, then moved to approve the minutes of October 18, 2010, which was seconded by Ms. Deniston with the proposed amendment.

The motion was approved by unanimous voice vote.

3. **Communications and Reports:**

A. Educational and Technical Committee

Ms. Ittner reported that one more oral history has been completed, and that work continues toward the March event. She suggested that more specific items regarding that event be discussed at the January meeting, and for people to pass along the cards to help get the word out. She stated that Linda Rush will be doing an article covering the Preservation event in the near future.

There was discussion regarding the forms going out to participants of the event in March that will convey who needs what in their areas, so that placements can be made accordingly.

Mr. Clark reported that he was at the Boys and Girls Club about two weeks ago and learned that they had received a grant for audio/visual equipment to record and journal. He thought that perhaps they could tie that in with the ongoing oral history project, so he made some contacts to help get them started. He said that he hopes one of their assignments could be to speak to an elder in their family and share their experiences with the group, which may in turn help them obtain additional grants in the future.

There was discussion regarding the use of recipes that are handed down over generations that build on a family's history and the possibility of the children using that as one of their topics when speaking to older family members.

4. **Old Business:**

A. Commission Bylaws – Associate Members

Ms. Jones stated that she had spoken to Mr. Mike Kimmel, City Attorney, about the associate member clause in the current bylaws, and that he stated that they do not need to be officially amended as long as the Mayor and City Council are in agreement with the wording.

Ms. Koine asked how it would be known whether they are in agreement.

Ms. Jones stated that she could either ask Mr. Kimmel to review it with the Mayor, or ask him about it when the minutes are approved. She explained that the ordinance supersedes the bylaws, and even though associate members are defined in the bylaws, they are not in the ordinance because the issue never went to the City Council for approval.

Mr. Clark raised a question regarding the member changes of the Mayor and City Council possibly having differing opinions about associate members being part of the ordinance, adding that if the ok is given from the current Mayor, there would still need to be something in writing to that effect.

Ms. Koine stated that if this matter needs to go before the City Council, the Commission should send anything else they are thinking of changing at the same time, and do it all at once.

There was general discussion regarding how to proceed, and it was decided to wait until the minutes are reviewed and request a memo in writing that allows for associate members on the Commission.

5. **New Business:**

A. Comprehensive Plan Overview – Preservation Commission Involvement

Ms. Jones stated that she had distributed the section of the Comprehensive Plan that explicitly involves the Preservation Commission, and now that the implementation phase has begun it was time to discuss this section. She spoke about the upcoming ordinance update, and the need for coordination between the various facets of the community. She mentioned additional Preservation Districts becoming designated, which would provide more information for the Commission so that their suggestions regarding these properties would be taken into consideration.

Mr. Clark asked whether people could obtain a hard copy of the entire Comprehensive Plan.

Ms. Jones responded yes, by filling out a Request for Records form through the City Clerk's office, and paying for the copies. She asked everyone to read over the section and make any suggestions they may have.

Ms. Koine stated that people need to know about the tax incentives that would apply when they become part of a designated district.

B. Meeting Schedule for Calendar Year 2011

Ms. Koine asked if anyone had any questions or comments. Hearing none, she asked for a voice vote on the calendar.

Mr. Parkinson moved, seconded by Ms. Deniston, that the calendar be approved as submitted.

The 2011 Meeting Calendar was approved by a unanimous voice vote.

6. Comments by the Public, Commission Members and Staff:

Mr. Parkinson spoke about the need for better communication regarding the future of places of interest to the Preservation Commission and all other interested parties, including the Planning Commission.

Ms. Koine asked if the Planning Commissioners could be given documentation regarding current and potential properties of interest.

Ms. Ittner suggested having a meeting, at least once a year, with the known neighborhood groups in the City.

Ms. Koine asked Ms. Jones if she had attended any of the Preservation Conferences this fall, and if there was any way to receive minutes of these meetings.

Ms. Jones responded no, but that she hopes to attend in the upcoming year. She stated that she would check into the availability of minutes from them.

Ms. Koine stated that she is still working on obtaining a determination of why the University of Illinois can designate buildings to a district, but SIU-C cannot.

7. Adjournment:

The meeting was adjourned at 7:56 p.m.