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January 5, 2021

The City of Carbondale is now accepting funding applications from community organizations/agencies for the City's Fiscal Year 2022 (May 1, 2021 – April 30, 2022).

A fillable application may be found under the Residents Tab located on the City's Website at <https://www.explorecarbondaile.com>. Please return your application materials and a copy of your organization's 990s electronically to Faith Johnson at fjohnson@explorecarbondaile.com by Friday, January 29, 2021. Staff will review the applications and present them to the City Council for review and approval.

As a reminder, funding requests for community organizations/agencies will be finalized by City Council during the budget process and will be contingent upon the availability of financial resources. As a result, agencies should carefully consider the amount requested before completing your application as there is no guarantee that your project will be funded. We should also remind you that due to the COVID-19 pandemic, the City has realized significant declines in revenue which will present budgetary challenges for FY22. Past program performance, as well as proposed program content, will be considered in each funding decision. As the City evaluates the funding requests, it is possible that funding may be reduced from the levels requested.

It is critical that the requested information be received in the City Manager's office by 5:00 pm on Friday, January 29, 2021.



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COMMUNITY ORGANIZATION FUNDING APPLICATION

Name of Organization	
Mailing Address	
Name and Title of Contact	
Telephone Number	
Email	
Program/Activity Title	
City Funding Amount Requested for City FY 2022 (May 1, 2021 – April 30, 2022)	
*NOTE: If the space provided to answer each item below is not sufficient, an additional page or pages may be attached with references to the item numbers.	
1.	Describe the services to be provided with City funds:
2.	Describe the populations to be served with City funds. Estimate the number of persons to be served by the program or activity from May 1, 2021 to April 30, 2022:
3.	For programs previously funded by the City, describe the accomplishments of the program from May 1, 2019 to April 30, 2020:
4.	Identify what the requested City funds will be spent on and in what estimated amounts (ex. Rent, salaries, scholarships, supplied, etc.):

5.	Identify the sources and amounts of funds from other than the City that are anticipated to be available to support the program or activity:
6.	State the number of board members. What was the total amount contributed by board members?
7.	Provide the financial documentation (ex. 990 form or other financial records which identify, at a <u>minimum</u> , the following: Current Revenue, Net Revenue, Revenue from Private Sources, and Revenue from Public Sources).

ORGANIZATION		FY 2022
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EXHIBIT A
MISSION, GOALS AND OBJECTIVES

Provide a brief statement of the mission, goals and objectives of the program or activities for which funds requested from the City are to be utilized,

ORGANIZATAION		FY 2022
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**EXHIBIT B
STRATEGIES – SERVICES**

List the specific services that are to be provided under City contract as strategies for meeting the goals and objectives described in Exhibit A. Describe the operation of each service, the target population(s), and the need for the service.

ORGANIZATION		FY 2022
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**EXHIBIT C
SERVICES**

	Number of Units of Service Delivered			
	Actual City FY 2020	Budgeted City FY 2021	Estimated Actual City FY 2021	Proposed City FY 2022
Type of Service *				

*Type of service listed in this column should tie to specific services listed in Exhibit B. In parenthesis beside type of service, specify unit of service (examples might be tutorial sessions, recreational events, meals, rides, counseling sessions, etc.)

ORGANIZATION		FY 2022
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**EXHIBIT D
NARRATIVE EVALUATION**

Describe program accomplishments for City Fiscal Years 2019 and 2020. Identify successes and shortcomings of agency programs funded by the City. Indicate measures being taken to improve programs performance. Describe any significant changes to programs funded by the City in FY 2021 and explain why the changes were made. If changes are proposed for FY 2022, explain the nature of the changes and the reasons for them.

ORGANIZATION		FY 2022
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EXHIBIT E
BUDGET – EXPENDITURES FOR CITY SUPPORTED PROGRAMS

Expenditure Category	Actual City FY 2020		Budgeted City FY 2021		Estimated Actual City FY 2021		Proposed City FY 2022	
	Total Program	City Funds	Total Program	City Funds	Total Program	City Funds	Total Program	City Funds
TOTAL								

ORGANIZATION		FY 2022
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EXHIBIT F
BUDGET – REVENUES FOR CITY SUPPORTED PROGRAMS

Funding Sources	Actual City FY 2020	Budgeted City FY 2021	Estimated Actual City FY 2021	Proposed City FY 2022
City of Carbondale				
Other Sources (list Each):				
TOTAL				