



City of Carbondale
 Planning and Development Management
 200 S. Illinois Avenue
 Carbondale, Illinois 62901
 Phone (618) 457-3248
 Fax (618) 457-3289
 Explorecarbndale.com

TEMPORARY ENCROACHMENT PERMIT FOR SIDEWALK SALE APPLICATION

NOTE: The Application must be submitted at least 14 days prior to the date of the Sidewalk Sale.		
Date	Applicant's Name (if individual)	
Business Address	Business Phone	
Resident Address	Resident Phone	
If applicant is a corporation or partnership, provide names and resident address of the officers.		
Corporation Name	Address	
Partnership		
APPLICANT MUST BE OWNER OF GOODS TO BE SOLD		
Store Name	Store Address	
Location of Proposed Sale in City of Carbondale		
Date of Sale	From	To
Have you read and do you understand the requirements for a Sidewalk Sale contained in Section 17-1-5-E-2 of the Revised Code of the City of Carbondale? A minimum 3 foot wide passageway shall be left accessible for pedestrians and no merchandise shall be displayed within six feet of the curb line of the street. This permit shall be valid from date of inception until December 31 of the same year unless sooner terminated by the City of Carbondale.		

ATTACH THE FOLLOWING:

- Certificate of Insurance indicating proof of Public Liability and Property Damage in an amount acceptable to the City and naming the City of Carbondale, Illinois as an additional insured.
- A signed copy of the Release Statements which will hold harmless the City of Carbondale from any liability which may result from the encroachment or issuance of any encroachment permits.
- Application Fee of \$10 in the form of a "Certified Check" made payable to the City of Carbondale.

Applicant Signature	Date
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RELEASE

I _____, located at _____, with the intent of binding myself, my heirs and assigns, execute this **RELEASE** in favor of the City of Carbondale, Illinois, its officers and employees, 200 South Illinois Avenue, Carbondale, Jackson County, Illinois.

I hereby release and discharge the City of Carbondale, Illinois, its officers and employees, from any and all claims which may arise from the encroachment permit granted by the City of Carbondale, Illinois, for the purposes of holding a sidewalk restaurant from _____, to _____, 20_____, upon public right-of-way located adjacent to _____, Carbondale, Jackson County, Illinois.

In consideration of receiving this encroachment permit, I, my heirs and assigns, hereby agree to indemnify and hold harmless the City of Carbondale, from any and all actions, proceedings, claim of liability and damages, including but not limited to compensation for damages, attorneys' fees and court costs, asserted or awarded against the City of Carbondale, Illinois, resulting from the encroachment or from the issuance of the encroachment permit.

I further state that no promise or inducement has been offered except as herein set forth; that this **RELEASE** is executed without reliance upon any statement or representation by the parties released; that I am of legal age and legal competency to sign this **RELEASE**; that I understand the terms herein and I have signed the **RELEASE** on my own free act.

In witness whereof, I have executed this **RELEASE** on _____, 20_____.

Signature of Applicant

STATE OF ILLINOIS)
) ss.
COUNTY OF JACKSON)

I, the undersigned, a Notary Public in and for the County and State appearing above, hereby certify that on the _____ day of _____, 20_____, _____ personally appeared before me being first duly sworn by me acknowledge that he/she signed the foregoing **RELEASE**.

Given under my hand and seal on the date appearing above.

Signature

Date

Subscribed and sworn to before me this

Notary Public

_____ day of _____, 20_____

FOR OFFICE USE ONLY

Licensed Issue

Not Issued

If not issued, reason

Duration of License

From

To

Zoning District

Pursuant to Authority contained in Section 17-1-E-2 of the Revised Code of the City of Carbondale, Illinois, this Temporary Encroachment Permit is Issued to:	
Applicant Name	Business Name
Business Address	
For the purpose of a "Sidewalk Sale." This License is issued with the understanding that the above is/are familiar with and agree to abide by the provisions of Section 17-1-E- 2 of the Revised Code of the City of Carbondale.	
Beginning on	Ending on
Amount Received	City Manager

