

**Carbondale Public Library Board of Trustees**

Wednesday, January 8, 2020

4:30 p.m.

Meeting Room

405 West Main St.

**AGENDA**

**Call to order.**

**Roll call.**

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

**President's report.**

**Secretary's report.**

1. Approval of the November 13, 2019 minutes.

**Correspondence and communications.**

**Financial report.**

1. Approval of bills payable up to and including bills due December 16, 2019 to January 15, 2020.
2. Acceptance of the financial report for November 2019.

**Librarian's report.**

1. Per Capita requirement: Become familiar with the services provided by the Digital Public Library of America (DPLA): <https://dp.la/> and the Illinois Digital Archives (IDA): <http://www.idaillinois.org/>
2. Per Capita requirement: Staff and trustees will complete at least one free education opportunity focusing on organizational management. Design Thinking presentation from Jennifer Robertson, Adult Program Librarian.
3. Review and acceptance of investment policy.
4. Review of executive session minutes.
5. Building and grounds maintenance.
6. Other.

**Committee reports.**

**Unfinished business.**

**New business.**

**Other.**

Patron behavior, including a request to consider lifting a ban.

**Adjournment.**

Board Meetings for 2020 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): January 8, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, December 9, 2020